ORDINARY MEETING OF COUNCIL
TO BE HELD ON TUESDAY, 19 AUGUST 2025 AT 7:00 PM
LEVEL 3, COUNCIL CHAMBER

A G E N D A

** ** ** ** ** **

NOTE: For Full Details, See Council's Website –
https://www.krg.nsw.gov.au under the link to business papers

The Livestream can be viewed here:
https://www.krg.nsw.gov.au/Council/Council-meetings/Council-meeting-live-stream

Disclaimer: All Ku-ring-gai Council Ordinary Meetings of Council are livestreamed for on-demand viewing on the KRG website. Although Council will do its best to ensure the public is excluded from the livestream, Council cannot guarantee a person's image and/or voice won't be broadcast. Accordingly, attendance at Council meetings is considered consent by a person for their image and/or voice to be webcast. Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings. As per clause 15.21 of Council's Code of Meeting Practice, a person must not live stream or use an audio recorder, video camera, mobile phone or any other device to make a recording or photograph of the proceedings of a meeting of the council or a committee of the council without the prior authorisation of the council.

In accordance with clause 3.23 of the Model Code of Meeting Practice, Councillors are reminded of the oath or affirmation of office made under section 233A of the Act, and of their obligations under the Council's Code of Conduct to disclose and appropriately manage conflicts of interest.

Please refer to Part 4 of Council's Code of Conduct for Pecuniary Interests and Part 5 of Council's Code of Conduct for Non-Pecuniary Interests.

The Oath or Affirmation taken is as below:

Oath:

I *[name of Councillor]* swear that I will undertake the duties of the office of Councillor in the best interests of the people of the Ku-ring-gai Local Government area and the Ku-ring-gai Council, and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgement.

Affirmation:

I *[name of Councillor]* solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of the Ku-ring-gai Local Government area and the Ku-ring-gai Council, and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgement.

APOLOGIES

DECLARATIONS OF INTEREST

DOCUMENTS CIRCULATED TO COUNCILLORS

CONFIRMATION OF REPORTS TO BE CONSIDERED IN CLOSED MEETING

NOTE:

That in accordance with the provisions of Section 10 of the Local Government Act 1993, all officers' reports be released to the press and public, with the exception of confidential attachments to the following General Business reports:

GB.13 RFT57-2024 Main Carpark Upgrade St Ives Showground

In accordance with 10A(2)(d)(i):

Attachment 2: RFT57-2024 Main Carpark Upgrade - St Ives Showground - List of Submitters

In accordance with 10A(2)(d)(i):

Attachment 3: RFT57-2024 Main Carpark Upgrade - St Ives Showground- Tender Evaluation Report August OMC.PDF - signed

GB.14 RFT8-2025 – Playspace Upgrade - Comenarra Playing Field

In accordance with 10A(2)(d)(i):

Attachment 2: RFT8-2025 Playspace Upgrade Comenarra Play Field - List of Submitters

In accordance with 10A(2)(d)(i):

Attachment 3: RFT8-2025 Playspace Upgrade Comenarra Playing Field - Tender Evaluation Report.PDF - signed

CONFIRMATION OF MINUTES

Minutes of Ordinary Meeting of Council 9

File: EM00046/6
Meeting held 22 July 2025
Minutes numbered 107 to 130

MINUTES FROM THE MAYOR

PETITIONS

GENERAL BUSINESS

i. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to have a site inspection.

ii. The Mayor to invite Councillors to nominate any item(s) on the Agenda that they wish to adopt in accordance with the officer's recommendation allowing for minor changes without debate.

GB.1 **Multicultural Advisory Committee - Minutes of Meeting 18 June 2025** **30**

File: S04141

To provide Council with the minutes from the Multicultural Advisory Committee meeting held on 18 June 2025.

Recommendation:

That Council endorse the minutes of the Multicultural Advisory Committee meeting held on 18 June 2025.

GB.2 **Smart Transport Advisory Committee Meeting Minutes of 2 July 2025** **38**

File: S02696

To consider the minutes of the Smart Transport Advisory Committee (STAC) meeting held on 2 July 2025.

Recommendation:

That Council notes the recommendations of the Smart Transport Advisory Committee meeting held on 2 July 2025, being:

A. That the Code of Conduct overview be given at the next meeting of the Smart Transport Advisory Committee.
B. That the controls for on-site car share provision in R4 and mixed-use residential development be revised in the next update of the Ku-ring-gai DCP.
C. That expressions of interest/request for proposals from car share providers be sought for fixed space car share operation in the LGA.
D. That future concept designs for Public Domain projects be referred to the Smart Transport Advisory Committee.

GB.3 **Review of Code of Conduct and Procedures for the Adminstration of the Code of Conduct** **46**

File: S11192-1

To review and re-adopt Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.

Recommendation:

Council re-adopts the current versions of the *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.

GB.4 **Ku-ring-gai Council Community Grants Program 2025** **134**

File: FY00432/16

To advise Council of applications received for the 2025 Ku-ring-gai Council Community Grants Program, and to recommend funding for community and cultural groups.

Recommendation:

That Council approve the recommendations in this report for funding $93,700 community and cultural groups.

GB.5 **Ku-ring-gai Council Sponsorship Program 2025** **240**

File: FY00275/18

To advise Council of applications received for the 2025 Ku-ring-gai Council Sponsorship Program, and to provide recommendations for Sponsorship funding.

Recommendation:

That Council approve recommendations for Sponsorship funding for Events, Arts and Cultural and General Sponsorship, as recommended in this report.

GB.6 **Ku-ring-gai Pickleball Action Plan** **318**

File: FY00430/17

To provide Council with a draft Pickleball Action Plan identifying opportunities to establish pickleball courts in Ku-ring-gai.

Recommendation:

That Council support the draft Pickleball Action Plan and endorse the proposed staged development and provision of pickleball courts across Ku-ring-gai, and that Council endorse the proposed fees for the hire of pickleball courts in Ku-ring-gai.

GB.7 **Draft Night-time Economy Action Plan** **327**

File: S09438

To provide Council with a draft Night-time Economy Action Plan for Ku-ring-gai, developed to establish a framework for building a vibrant and inclusive evening economy across the local government area.

Recommendation:

That:

A. Council endorses the draft Night-time Economy Action Plan and approve the actions therein.
B. Council provides funding of $50k to commence actions outlined in the plan.

GB.8 Investment Report as at 31 July 2025 346

File: FY00623/8

To present Council's investment portfolio performance for July 2025.

Recommendation:

That the summary of investments performance for July 2025 be received and noted; and that the Certificate of the Responsible Accounting Officer be noted and the report adopted.

GB.9 Analysis of Land and Environment Court Costs - 4th Quarter 2024 to 2025 354

File: FY00623/8

To report legal costs in relation to development appeal matters in the Land and Environment Court for the year ended 30 June 2025.

Recommendation:

That the analysis of Land and Environment Court costs for the year ended 30 June 2025 be received and noted.

GB.10 Carried Forward Projects Expenditure - 2024/25 369

File: FY00701/1

To seek endorsement from Council to carry forward the attached list of 2024/25 projects into the current financial year.

Recommendation:

That Council approve the attached list of carried forward expenditure from 2024/25 to the current financial year.

GB.11 2025 LGNSW Annual Conference: Call for Motions 381

File: S14000/2

To advise Council that registrations are now open for the Local Government NSW (LGNSW) Annual Conference, the criteria and deadline for the submission of motions, and for Council to determine its voting delegates at the Conference.

Recommendation:

That:

A. Councillors interested in attending and/or being a voting delegate to notify the General Manager by 29 August 2025.
B. Councillors to provide any proposed motions for submission to the General Manager by 5 September.
C. A report providing details of any proposed motions be referred to Council at its meeting on 23 September for approval prior to submission to LGNSW.

GB.12 Delivery Program and Operational Plan: June 2025 Biannual Report 400

File: FY00382/16

To report to Council on progress of the Delivery Program 2022-2026 and Operational Plan 2024-25 for the period January to June 2025.

Recommendation:

That the June biannual report on the Delivery Program 2022-2026 and Operational Plan 2024-25 be received and noted.

GB.13 RFT57-2024 Main Carpark Upgrade St Ives Showground 532

File: RFT57-2024/R

The purpose of this report is for Council to consider the tenders received for RFT57-2024 Main Carpark Upgrade St Ives Showground and to appoint the preferred tenderer for construction.

Recommendation:

In accordance with Section 55 of the Local Government Act and Tender Regulation 2021, it is recommended Council accept the Tender submitted by Tenderer 'A'.

GB.14 RFT8-2025 – Playspace Upgrade - Comenarra Playing Field 538

File: RFT8-2025/R

To consider the tenders received for RFT8-2025 Playspace Upgrade Comenarra Playing Field and to appoint the preferred tenderer.

Recommendation:

In accordance with Section 55 of the Local Government Act and Tender Regulation 2021, it is recommended Council accept the Tender submitted by Tenderer A.

GB.15 **Ku-ring-gai Affordable Housing Contribution Scheme and amended Affordable Housing Policy** **544**

File: S12314

For Council to consider the draft Ku-ring-gai Affordable Housing Contribution Scheme prepared by Atlas Economics and GLN and the amended Ku-ring-gai Affordable Housing Policy for public exhibition.

Recommendation:

That Council endorse for the purpose of public exhibition the:

A. Draft Ku-ring-gai Affordable Housing Contributions Scheme; and
B. Amended Ku-ring-gai Affordable Housing Policy.

GB.16 **Planning Proposal - Dual Occupancy Floor Space Ratio (FSR) standard** **618**

File: S14848

To inform Council of the Planning Proposal amending the *Ku-ring-gai Local Environmental Plan 2015* to apply a Floor Space Ratio (FSR) to dual occupancy development with a minimum 1015 sqm lot size.

Recommendation:

That Council support the proposed FSR for dual occupancy as outlined in this report and progress the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway Determination to enable its exhibition and public consultation.

GB.17 **Heritage Housekeeping Planning Proposal** **697**

File: S14986

For Council to consider a Planning Proposal to correct five (5) local heritage listings in the suburbs of Turramurra and Wahroonga. The proposed corrections will apply to Ku-ring-gai Local Environmental Plan 2015 (KLEP 2015) Schedule 5 Environmental Heritage - Part 1 Heritage Items and the associated heritage maps.

Recommendation:

That the Planning Proposal be submitted to the Department of Planning, Housing and Infrastructure for Gateway Determination.

GB.18 **Application to Seek the Minister's Consent to Grant a Licence over Community Land** **741**

File: S14827

To seek a resolution to apply for Minister's consent to proceed with the granting of the licence to Fast Cities Australia Pty Limited (Evie Networks). The licence is for a public electric vehicle (EV) charger to be installed and operated at 2 Lord Street, Roseville.

Recommendation:

Council make an application to the Minister for Local Government for consent to proceed, noting the objections received, with the proposed licence over the community land described as Lot 4 DP225030 and located at 2 Lord Street, Roseville to Fast Cities Australia Pty Limited for a term of 5 + 5 years for the use and occupation of carpark lots as electric vehicle charging stations and related activities under section 47 of the *Local Government Act 1993*.

GB.19 Submission to the NSW Net Zero Commission Consultation 752

File: S13127

The purpose of this report is to table the submission to the NSW Net Zero Commission public consultation for endorsement by Council.

Recommendation:

The submission to the NSW Net Zero Commission public consultation be endorsed by Council.

EXTRA REPORTS CIRCULATED TO MEETING

BUSINESS WITHOUT NOTICE – SUBJECT TO CLAUSE 9.3 OF CODE OF MEETING PRACTICE

QUESTIONS WITH NOTICE

INSPECTIONS– SETTING OF TIME, DATE AND RENDEZVOUS

** ** ** ** ** **

MINUTES OF ORDINARY MEETING OF COUNCIL HELD ON TUESDAY, 22 JULY 2025

Present:	The Mayor, Councillor Christine Kay (Chairperson) Councillors M Devlin & J Pettett (Comenarra Ward) Councillors I Balachandran & B Ward (Gordon Ward) Councillors S Ngai & A Taylor (Roseville Ward) Councillor M Smith (St Ives Ward) Councillors C Spencer & K Wheatley (Wahroonga Ward)
Staff Present:	General Manager (David Marshall) Director Community (Janice Bevan) Director Corporate (Angela Apostol) Acting Director Development & Regulation (Shaun Garland) Director Operations (Peter Lichaa) Director Strategy & Environment (Andrew Watson) Corporate Lawyer (Jamie Taylor) Acting Manager Corporate Communications (Sally Williams) Manager Governance and Corporate Strategy (Christopher M Jones) Governance Support Officer (Eliza Gilbank-Heim)
Others Present:	Manager Infrastructure Services (Matthew Drago) Manager Urban and Heritage Planning (Antony Fabbro) Acting Manager Environment & Sustainability (Sophia Findlay)

The Meeting commenced at 7:00 PM

The Mayor offered the Acknowledgement of Country and Prayer

107 **APOLOGIES**

File: S02194

The General Manager advised of an apology from the Director Development & Regulation, Michael Miocic, due to being on leave with Shaun Garland acting as Director Development and Regulation.

DECLARATIONS OF INTEREST

The Mayor referred to the necessity for Councillors and staff to declare a Pecuniary Interest/Conflict of Interest in any item on the Business Paper.

Councillor Ngai declared a non-significant, non-pecuniary interest in GB.2 as he is associated with one of the grant applicants. Councillor Ngai also declared a non-significant, non-pecuniary interest in GB.13 as he is on the Management Committee of East Lindfield Community Preschool. Councillor Ngai will leave Chambers for these debates.

Councillor Devlin declared a non-significant, non-pecuniary interest in GB.13 as he is employed by Schools Infrastructure NSW and has an association with a grant applicant. Councillor Devlin will remain in Chambers during this debate.

Councillor Taylor declared a non-significant, non-pecuniary interest in GB.13 as he has an association with a grant applicant. Councillor Taylor will remain in Chambers during this debate.

Councillor Spencer declared a non-significant, non-pecuniary interest in C.2. Councillor Spencer will leave Chambers for this debate.

Councillor Pettett declared a non-significant, non-pecuniary interest in GB.13 as he has an association with a grant applicant. Councillor Pettett will remain in Chambers during this debate. Councillor Pettett also declared a non-significant, non-pecuniary interest in C.2 as he was the Mayor at the time. Councillor Pettett will leave Chambers for this debate.

The Mayor, Councillor Kay declared a non-significant, non-pecuniary interest in GB.13 as she sits on the Wild Things NSW Committee and has an association with other grant applicants. The Mayor, Councillor Kay will leave Chambers for this debate.

Councillor Smith declared a non-significant, non-pecuniary interest in GB.13 as he has an association with a grant applicant. Councillor Smith will remain in Chambers during this debate.

Councillor Wheatley declared a non-significant, non-pecuniary interest in GB.13 as she has an association with a grant applicant. Councillor Wheatley will remain in Chambers during this debate.

Councillor Ward declared a non-significant, non-pecuniary interest in GB.13 as she has an association with a grant applicant. Councillor Ward will remain in Chambers during this debate.

DOCUMENTS CIRCULATED TO COUNCILLORS

The Mayor referred to the documents circulated in the Councillors' papers and advised that the following matters would be dealt with at the appropriate time during the meeting:

Late Items:	**MM.2 - Proposal to attract increased patronage to Ku-ring-gai Fitness & Aquatic Centre outdoor pool during winter months -** Report by The Mayor, Councillor Kay dated 18 July 2025
Memorandums:	**A Confidential Memorandum for GB.13 – Environmental Levy Grants Program** from the Director of Strategy & Environment was circulated to the Mayor and Councillors on 9 July 2025.

A Memorandum for GB.1 – Minutes Audit, Risk and Improvement Committee Meeting held on 12 June 2025 from the Manager Governance & Corporate Strategy was circulated to the Mayor and Councillors on 16 July 2025.

A Memorandum for GB.12 – Pymble Golf Club Site-Specific DCP from the Director of Strategy & Environment was circulated to the Mayor and Councillors on 16 July 2025.

A Memorandum regarding Councillors upcoming disclosure lodgement period from the Manager Governance & Corporate Strategy was circulated to the Mayor and Councillors on 17 July 2025.

A Confidential Memorandum for GB.9 – Tender NSROC - RFT1-2025 - Road Resurfacing, Patching and Associated Works - 2025 to 2027 from the Director of Operations was circulated to the Mayor and Councillors on 22 July 2025.

Councillors Information: **A Petition to Ku-ring-gai Council to oppose development outside of revised TOD** was circulated to the Mayor and Councillors on 16 July 2025.

Late Confidential Items: **C.2 - Project Review -** Report by General Manager dated 18 July 2025

108 **CONFIRMATION OF REPORTS AND ATTACHMENTS TO BE CONSIDERED IN CLOSED MEETING**

File: S02499/9

Resolved:

(Moved: Councillors Taylor/Wheatley)

That in accordance with the provisions of Section 10 of the Local Government Act 1993, all officers' reports be released to the press and public, with the exception of:

C.1 Update on Council land acquisitions for open space

C.2 Project Review

That in accordance with the provisions of Section 10 of the Local Government Act 1993, all officers' reports be released to the press and public, with the exception of confidential attachments to the following General Business Reports:

GB.8 RFT57-2024 Main Carpark Upgrade St Ives Showground

In accordance with 10A(2)(d)(ii):

Attachment A2: RFT57-2024 Main Carpark Upgrade – St Ives Showground – List of Submitters

In accordance with 10A(2)(d)(i):

Attachment A3: RFT57-2024 Main Carpark Upgrade – St Ives Showground – Tender Evaluation Report

GB.9 Tender NSROC – RFT1-2025 – Road Surfacing, Patching and Associated Works – 2025 to 2027

In accordance with 10A(2)(d)(ii) and 10A(2)(d)(iii):

Attachment A1: Asphalt-2027 – Tender evaluation report final

CARRIED UNANIMOUSLY

CONFIRMATION OF MINUTES

109 **Minutes**

File: EM00047/3

Meeting held 5 June 2025
Minutes numbered 83 to 87

Resolved:

(Moved: Councillors Taylor/Ward)

That Minutes numbered 83 to 87 circulated to Councillors were taken as read and confirmed as an accurate record of the proceedings of the Meeting.

CARRIED UNANIMOUSLY

110 **Minutes of Ordinary Meeting of Council**
File: EM00046/5
Meeting held 17 June 2025
Minutes numbered 88 to 106

Resolved:

(Moved: Councillors Taylor/Ward)

That Minutes numbered 88 to 106 circulated to Councillors were taken as read and confirmed as an accurate record of the proceedings of the Meeting.

CARRIED UNANIMOUSLY

MINUTES FROM THE MAYOR

111 **Transport Oriented Development (TOD) preferred scenario update**

File: S14427
Vide: MM.1

The purpose of this Mayoral Minute is to update Council and the community on the current situation since Council adopted the preferred scenario for new development along the Gordon to Roseville rail corridor.

Background

In May 2024, the Government implemented the TOD planning policy for areas within 400 metres of Roseville, Lindfield, Killara and Gordon stations.

In cooperation with the NSW Government, Council prepared an alternate preferred scenario to the TOD based on planning principles to preserve important built heritage and the natural environment.

The preferred scenario was developed with extensive community feedback received after the Council consulted with the community on alternative solutions to the TOD.

On 5 June 2025, Council adopted a preferred scenario for new development in the Gordon to Roseville rail corridor, to replace the TOD planning controls.

The preferred scenario was submitted to the NSW Department of Planning, Housing and Infrastructure for approval (DPHI).

Legal proceedings remain

As part of the legal proceedings Council engaged in mediation with the NSW Government. It was agreed that Council would work to deliver an alternative housing plan with at least the same number of additional dwellings as the TOD. The alternate plan is yet to be gazetted by the government and for the time being the legal proceedings remain on foot.

State Significant Developments

The TOD planning controls allowed State Significant Development (SSD) applications to be lodged with the DPHI up until 13 June 2025.

SSD applications are assessed by DPHI and determined by the Minister for Planning or the Independent Planning Commission. Council is notified of and invited to comment on SSD applications at the exhibition stage, but otherwise plays no part in the assessment process.
Ku-ring-gai Council is a referral body only, without any decision-making authority.

Uniform Apartment Setbacks

There have been recent suggestions that Council implement uniform apartment setbacks. This may undermine the integrity of existing planning principles or potentially compromise well-integrated development.

Uniform setback requirements would not consider the significant difference between the housing typologies included in Council's alternate scenario, ranging from three story apartments to 9, 12-15 and 20 plus story buildings in town centres and suburban locations.

The NSW Apartment Design Guide already takes into account setbacks when assessing DAs.

Heritage properties
Under the TOD planning policy, individually listed heritage items were not provided with any uplift to planning controls. Under Council's preferred scenario, these properties have been provided with the same uplift as adjacent properties which provides increased opportunity for consolidation into development proposals.

I have also recently written to The Hon. Paul Scully, Minister for Planning and Public Spaces, seeking his guidance to ask if we could work collaboratively on the future of heritage homes stranded by the TOD and Preferred Scenario - "we are seeking your guidance on how a transparent, case-by-case process might be established to address the concerns of heritage property owners affected by this evolving policy context. Council remains committed to working closely with the Department to find constructive and fair outcomes."

Heritage conservation areas
Council's preferred scenario protects as many heritage conservation areas from development as possible, on the east side of Killara and Roseville in particular.

Protecting all conservation areas was not possible given the dwelling targets Council had to meet.

Resolved:

(Moved: The Mayor, Councillor Kay)

That this Mayoral Minute be placed on the Council website

CARRIED UNANIMOUSLY

112 **Proposal to attract increased patronage to Ku-ring-gai Fitness & Aquatic Centre outdoor pool during winter months**

File: S12433/5
Vide: MM.2

I seek my Councillor colleagues' support for an initiative to improve attendance at the Centre's 50 metre outdoor pool during the low season for swimming.

This period is traditionally between the winter months of May through to September. The initiative I am proposing would be a 'Winter Swimming Happy Hour' during the month of August.

The proposal is to allow members of the public to use the 50 metre outdoor pool for one hour between 2pm and 3pm Monday to Friday, in return for a gold coin donation.

The intention is to increase patronage, spread the word that the 50 metre pool is heated up to 26 degrees all year round and support the Y, (the Centre's managers) in providing a program for HSC students that encourages fitness activities to minimise stress.

Based on current attendance data, the Y and Council staff are confident this initiative won't significantly impact the budget, especially as it is limited to a short off-peak time slot.

The Winter Swimming Happy Hour would be a cash payment only. Card payments will be charged at the usual recreational swimming rate.

All proceeds from the gold coin donations will go directly toward the Y's Community HSC Program from 15 September to 7 November.

This initiative provides free access to the gym and pool for local Year 12 students preparing for their HSC exams, helping to support their mental wellbeing during this stressful period.

Resolved:

(Moved: The Mayor, Councillor Kay)

A. That Council support the Winter Swimming Happy Hour during the month of August 2025.

B. That Council staff liaise with the Y regarding promotion of the initiative.

CARRIED UNANIMOUSLY

PETITIONS

113 **Petition to Ku-ring-gai Council to oppose development outside revised TOD**

File: EM00046/6
Vide: PT.1

Petition to Ku-ring-gai Council
Principal petitioner: Elizabeth Darbar

A State Significant Development (SSD) has been lodged to build 438 apartments in 5 9-storey towers on the site of the old Dalcross Hospital in Stanhope Road Killara, bordering on Wenona Avenue and Springdale Road.

This will have a massive impact on all of Killara.

The site is surrounded by over 20 heritage-listed properties and is part of one of the most significant heritage conservation areas in Ku-ring-gai. A development of this magnitude is incompatible with the existing homes, streets and infrastructure, especially traffic flow and essential services. The tree canopy, biodiversity, heritage and liveability of Killara will be destroyed forever.

We urge the Mayor and Councillors to strongly oppose this SSD.

This is a matter of urgency as the Council and State Department of Planning attempt to come to an agreement on the adoption of the revised TOD policy. The revised TOD came about after months of work and community consultation and deliberately moved high rise away from HCAs and to the town centres. If this development is not stopped it will negate all the previous work Council has undertaken to prevent indiscriminate development in the area.

(520 signatures as of 22 July 2025)

Resolved:

(Moved: Councillors Balachandran/Ward)

That the petition be received and referred to the appropriate Officer of Council for attention.

CARRIED UNANIMOUSLY

GENERAL BUSINESS

114 **RFT57-2024 Main Carpark Upgrade St Ives Showground**

File: RFT57-2024/R
Vide: GB.8

The purpose of this report is for Council to consider the tenders received for RFT57-2024 Main Carpark Upgrade St Ives Showground and to appoint the preferred tenderer for construction.

Resolved:

(Moved: Councillors Taylor/Smith)

That the matter be deferred to the next Ordinary Meeting of Council to allow for an inspection of the subject site.

CARRIED UNANIMOUSLY

115 **Minutes of Audit, Risk & Improvement Committee meeting held on 12 June 2025**

File: CY00458/13
Vide: GB.1

To provide Council with the minutes from the Audit, Risk & Improvement Committee meeting held on 12 June 2025 for adoption.

Resolved:

(Moved: Councillors Taylor/Ward)

That the minutes from the Audit, Risk & Improvement Committee meeting held on 12 June 2025 be adopted, including the minor correction in the memorandum.

CARRIED UNANIMOUSLY

116 **Environment Committee Minutes - June 2025**

File: S14696
Vide: GB.3

For Council to consider and note the minutes of the Environment Advisory Committee meeting held on 23 June 2025.

Resolved:

(Moved: Councillors Taylor/Ward)

That Council receive and note the Minutes of the Environment Advisory Committee meeting held on 23 June 2025.

CARRIED UNANIMOUSLY

117 **Flood Risk Management Committee Meeting Minutes**

File: S10746
Vide: GB.4

For Council to consider and note the minutes of the Flood Risk Management Committee meetings held on 23 July 2024 and 10 June 2025.

Resolved:

(Moved: Councillors Taylor/Ward)

That Council receive and note the Minutes of the Flood Risk Management Committee meetings held on 23 July 2024 (Attachment A1) and 10 June 2025 (Attachment A2).

CARRIED UNANIMOUSLY

118 **Investment Report as at 30 June 2025**

File: FY00623/8
Vide: GB.5

To present Council's investment portfolio performance for June 2025.

Resolved:

(Moved: Councillors Taylor/Ward)

That:

A. The summary of investments and performance for June 2025 be received and noted.

B. The Certificate of the Responsible Accounting Officer be noted and the report adopted.

CARRIED UNANIMOUSLY

119 **Review of Councillor Expenses and Facilities Policy**

File: CY00474/12
Vide: GB.6

For Council to adopt the updated Councillor Expenses and Facilities Policy and expense limits for the first year of this Council term.

Resolved:

(Moved: Councillors Taylor/Ward)

That the updated Councillor Expenses and Facilities Policy be placed on public exhibition for a period of 28 days. If any submissions are received, the matter be reported back to Council after the consultation period. If no submissions are received, that Council adopt the updated policy.

CARRIED UNANIMOUSLY

120 **Draft Policies: Sportsfields Bookings Policy and Sportsfields Closure Policy**

File: S03881
Vide: GB.7

For Council to consider and endorse the Draft Sportsfields Bookings Policy and Draft Sportsfields Closure Policy to be released for community consultation for 4 weeks.

Resolved:

(Moved: Councillors Taylor/Ward)

That Council endorses the Draft Sportsfields Bookings Policy and the Draft Sportsfields Closure Policy to be released for community consultation for 4 weeks.

CARRIED UNANIMOUSLY

121 **Tender NSROC - RFT1-2025 - Road Surfacing, Patching, and Associated Works – 2025 to 2027**

File: FY00662/6
Vide: GB.9

To seek Council's approval to accept the Northern Sydney Regional Organisation of Councils (NSROC) tender for the schedule of rates for supply; supply and delivery; and supply, delivery and laying of asphaltic concrete, including associated road profiling and heavy patching and other work items for the period 2025/2026 and 2026/2027.

Resolved:

(Moved: Councillors Taylor/Ward)

A. That Council accept the NSROC Tender Evaluation Panel's recommendations as detailed in the Asphalt-2027 Tender Evaluation Report.

B. That the tender rates submitted by the contractors recommended under Panel A – Road Reconstruction and Re-sheeting be accepted for the period 2025/2026 and 2026/2027.

C. That the tender rates submitted by the contractors recommended under Panel B – Patching and Road Pavement be accepted for the period 2025/2026 and 2026/2027.

D. That the tender rates submitted by the contractors recommended under Panel C – Specialist Services (including line marking, crack sealing and other surfacing works) be accepted for the period 2025/2026 and 2026/2027, with the exception of contractor number 1.

E. That authority be given to the Mayor and General Manager to affix the Common Seal of Council to the contract instrument for the supply; supply and delivery; and supply, delivery and laying of asphaltic concrete, including associated road profiling, patching and other asphalt-related works, for the period 2025/2026 and 2026/2027, with options to extend in accordance with the contract.

CARRIED UNANIMOUSLY

122 **Project Status Report - July 2025**

File: FY00621/8
Vide: GB.10

To provide Council with the Project Status Report for April – June 2025.

Resolved:

(Moved: Councillors Taylor/Ward)

A. That Council receive and note the Project Status Report for the period April – June 2025.

B. That the Project Status Report be placed on Council's website.

CARRIED UNANIMOUSLY

123 **Ku-ring-gai DCP - Local Character Areas**

File: S14276
Vide: GB.11

For Council to consider the amendment of the *Ku-ring-gai Development Control Plan* to include Local Character Areas and endorse its public exhibition.

Resolved:

(Moved: Councillors Taylor/Ward)

A. That Council endorse the updates proposed to the Ku-ring-gai DCP Part 14, as detailed in Attachment A2 of this report.

B. That the Ku-ring-gai DCP amendments stated in Attachment A2 be placed on public exhibition in accordance with provisions under the *Environmental Planning and Assessment Regulation 2000.*

C. That delegation be given to the Director, Strategy and Environment to correct any minor amendments or errors and inconsistencies to the draft KDCP prior to public exhibition.

D. That a report be brought back to Council at the conclusion of the exhibition period.

CARRIED UNANIMOUSLY

124 **Draft Site-Specific DCP - Pymble Golf Club**

File: S12645
Vide: GB.12

To have Council consider an amendment to the Ku-ring-gai Development Control Plan to include site-specific controls to support the Planning Proposal for Pymble Golf Course (4,12 and 14 Cowan Road, St Ives).

Resolved:

(Moved: Councillors Taylor/Ward)

A. That Council endorses, for the purpose of public exhibition, the amendments to the Ku-ring-gai Development Control Plan (KDCP) at Part 14 (Attachment A1) to include site-specific controls to support the Planning Proposal for Pymble Golf Club (4, 12 and 14 Cowan Road, St Ives) and Part 18R Greenweb Mapping (Attachment A2), subject to the following amendment:

i. 14O.4 Built Form Control 3 – replace "complementary" with "consistent".

B. That the draft site-specific DCP amendments be placed on public exhibition in accordance with Council's Community Participation Plan and the provisions of the *Environmental Planning and Assessment Regulation 2021*.

C. That a report be brought back to Council at the conclusion of the exhibition period for Council to consider any submissions made.

CARRIED UNANIMOUSLY

After having declared an interest in GB.2 and GB.13 Councillor Ngai left Chambers for the following two items.

125 **Heritage Reference Committee meeting minutes of 5 June 2025 & 2025-26 Heritage Home Grants Allocation**

File: FY00674/2
Vide: GB.2

For Council to consider the minutes from the previous Heritage Reference Committee ('HRC') meeting held on 5 June 2025 and HRC recommendations for the applications under the Heritage Home Grants (HHG) program for 2025/26.

Resolved:

(Moved: Councillors Taylor/Wheatley)

A. That Council receive and note the HRC minutes at Attachment A1 from the meeting held on 5 June 2025.

B. That Council approves the Heritage Home Grant funding as set out in Attachment A2.

C. That Council waives any applicable minor works application fees required by successful grant recipients to undertake projects approved for funding.

CARRIED UNANIMOUSLY

After having declared an interest in GB.13 The Mayor, Councillor Kay left Chambers for the following debate and the Deputy Mayor, Councillor Wheatley assumed the position of Chair.

126 **Environmental Levy Grant Program - Round 27**

File: CY00848/2
Vide: GB.13

To seek Council's endorsement to fund round twenty-seven (27) of the Environmental Levy grants program.

Resolved:

(Moved: Councillors Taylor/Ward)

That Council endorses the recommendations of the Environmental Levy Grants Assessment Panel to fund sixteen (16) projects, totalling $99,191.00 under round twenty-seven (27) of the Environmental Levy grants program.

CARRIED UNANIMOUSLY

The Mayor, Councillor Kay and Councillor Ngai returned to Chambers. The Mayor, Councillor Kay reassumed the position of Chair.

127 **Middle Harbour Northern Catchments Flood Study - Post Exhibition Report**

File: S12747
Vide: GB.14

For present the updated *Middle Harbour Northern Catchments Flood Study* for Council endorsement.

Resolved:

(Moved: Councillors Devlin/Ward)

A. That Council defer endorsement of the Middle Harbour – Northern Catchments Flood Study Final Report to allow further review of site-specific submissions alleging discrepancies between flood modelling and on-ground conditions;

B. That Council staff prepare a summary of affected properties where concerns relate to topographic or drainage inaccuracies, and assess whether additional site validation or modelling refinement is warranted;

C. That any properties subject to unresolved concerns be excluded from Flood Planning Area or PMF tagging pending review in the next stage of the Flood Risk Management process;

D. That improved explanatory material accompany all published flood mapping, clearly outlining the nature of PMF tagging, its limitations, and the criteria used for property inclusion; and,

E. That once endorsed, the final report be published and landowners directly notified, with clear guidance on how they can engage further during the next stage of planning.

CARRIED UNANIMOUSLY

MOTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

128 **Reaffirming Council's position on TOD SEPP, and addressing the cancellation of the Extraordinary Meeting of Council (2 July 2025)**

File: S14427
Vide: NM.1

Notice of Motion from Councillors Devlin and Smith dated 4 July 2025

MOTION:

(Moved: Councillors Devlin/Smith)

We move that Council:

A. Notes that the Extraordinary Meeting of Council scheduled for 2nd July 2025 was cancelled following the withdrawal of the request from the two Councillors who originally requested it;

B. Notes that the meeting was convened to reconsider elements of Council's adopted Preferred Scenario in response to the Transport Oriented Development (TOD) SEPP—a position that followed extensive community consultation and is currently under active review by the NSW Department of Planning, Housing, and Infrastructure;

C. Notes that, to align with Council's Preferred Scenario submission, the Department suspended TOD SEPP mapping in Ku-ring-gai on 13th June 2025 for land not subject to an existing TOD proposal;

D. Notes that councillors had been provided multiple opportunities throughout the entire process in developing the Preferred Scenario to make enquiries, attend councillor briefings, and participate in the voting process;

E. Expresses concern that the calling of the 2nd July 2025 Extraordinary Meeting and associated agenda papers undermined Council's planning processes, misrepresented its adopted position, and caused unnecessary confusion in the community;

F. Confirms that the proposed motion for the cancelled Extraordinary Meeting was inconsistent with Council's resolution of 5th June 2025 and contained material misunderstandings regarding the status of the TOD SEPP process; and,

G. Directs that the preamble for NM.1 not be included in the minutes with this resolution.

For the Motion:	*The Mayor, Councillor Kay, Councillors Balachandran, Devlin, Ngai, Pettett, Smith, Taylor, Ward and Wheatley*
Against the Motion:	*Councillor Spencer*

CARRIED

The Mayor, Councillor Kay adjourned the meeting for 15 minutes.

Resolved:

(Moved: Councillors Devlin/Smith)

That the above Motion as printed be adopted.

For the Resolution:	*The Mayor, Councillor Kay, Councillors Balachandran, Devlin, Ngai, Pettett, Smith, Taylor, Ward and Wheatley*

Against the Resolution: *Councillor Spencer*

CARRIED

BUSINESS WITHOUT NOTICE – SUBJECT TO CLAUSE 9.3 OF CODE OF MEETING PRACTICE

Nil

QUESTIONS WITH NOTICE

Transport Oriented Development (TOD) SEPP Legal Proceedings

File: S14427
Vide: QN.1

QUESTION:

Question from Councillor Matt Devlin dated 4 July 2025

1. Please confirm the names of the Councillors who voted to support the resolution "that Council commence proceedings in the NSW Land and Environment Court concerning the Transport Oriented Development Amendment to the Housing SEPP" on 8th May 2024?

2. Please confirm the names of the Councillors who moved and seconded a motion to suspend the aforementioned legal proceedings on 4th June 2024?

3. Please confirm the names of the Councillors who voted to support the resolution to suspend the aforementioned legal proceedings on 4th June 2024?

4. Please confirm the names of the Councillors who voted against the resolution to suspend the aforementioned legal proceeding on 4th June 2024?

5. Did any Councillor change their position on the legal proceedings, by way of their vote between the May & June 2024 meetings, therefore counteracting their position on the legal proceedings? If so, who?

6. Did any Councillor change their position on the legal proceedings, by way of endorsing a motion, but then voting against the resolution in the June 2024 meeting, therefore counteracting their position on the legal proceedings? If so, who?

7. What is the current status of the Department of Planning, Housing & Infrastructure's (DPHI) review of Council's Preferred Scenario, and can the General Manager provide commentary on the positive and progressive nature of the relationship between Council and DPHI?

RESPONSE:

Response from General Manager

1. Response

   The following motion was carried unanimously:

   B. That Council commence proceedings in the NSW Land and Environment Court concerning the Transport Oriented Development Amendment to the Housing SEPP, to seek declarations as to invalidity and orders restraining any associated breach of law, including the Environmental Planning and Assessment Act 1979.

   The following Councillors voted for the motion:

   The Mayor, Councillor Ngai, Councillors Lennon, Smith, Spencer, A. Taylor, G. Taylor, Ward and Wheatley

   Councillors Kay and Pettett were absent from the meeting.

2. Response

   A motion was moved by Cr Spencer / Pettett as follows (in part):

   "D. As a genuine sign of Council's willingness to work with the state government that Council seek to adjourn the current legal action pending the result of the discussions and negotiations."

3. Response

   For the Resolution: Councillor Spencer

4. Response

   Against the Resolution: The Mayor, Councillor Ngai, Councillors Lennon, Pettett, Smith, A. Taylor, G. Taylor, Ward and Wheatley

   Councillor Kay was absent from the meeting.

5. Response

   On 8 May 2024 Cr Spencer voted to support the following motion.

   B. That Council commence proceedings in the NSW Land and Environment Court concerning the Transport Oriented Development Amendment to the Housing SEPP, to seek declarations as to invalidity and orders restraining any associated breach of law, including the Environmental Planning and Assessment Act 1979.

On 4 June 2024 Cr Spencer voted to support the following motion:

D. As a genuine sign of Council's willingness to work with the state government that Council suspend the current legal action pending the result of the discussions and negotiations.

6. Response

On 4 June 2024 Cr Pettett seconded the following motion:

D. As a genuine sign of Council's willingness to work with the state government that Council suspend the current legal action pending the result of the discussions and negotiations.

When put to the vote, Cr Pettett voted against the motion.

7. Response

DPHI is currently reviewing Council's preferred scenario and has advised that the process to complete the review and, if supported, gazette alternate controls should be completed within 3 months of the lodgement which was on 10 June 2025. Council and DPHI staff have had a professional and cooperative relationship while Council developed its preferred scenario.

Council resolved itself into Closed Meeting
with the Press and Public Excluded to deal with the following items
after a Motion moved by Councillors Wheatley and Balachandran
was CARRIED UNANIMOUSLY.

Councillors Wheatley and Smith left and returned to Chambers separately during debate on this item.

129 **Update on Council land acquisitions for open space**

File: S04601/16
Vide: C.1

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2)(c), of the Act, and should be dealt with in a part of the meeting closed to the public.

Section 10A(2)(c) of the Act permits the meeting to be closed to the public in respect of information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.

The matter is classified confidential because it deals with the proposed acquisition and/or disposal of property.

It is not in the public interest to release this information as it would prejudice Council's ability to acquire and/or dispose of the property on appropriate terms and conditions.

Report by Director Strategy & Environment dated 24 June 2025

Resolved:

(Moved: Councillors Smith/Pettett)

That Council proceed in the manner outlined in the note signed by the Mayor during the Meeting.

CARRIED UNANIMOUSLY

After having declared an interest in C.2, Councillors Pettett and Spencer left Chambers for the remainder of the meeting.

Councillor Devlin left and returned to Chambers during debate on this item.

130 **Project Review**

File: S14232/2
Vide: C.2

In accordance with the *Local Government Act 1993* and the *Local Government (General) Regulation 2021*, in the opinion of the General Manager, the following business is of a kind as referred to in section 10A(2)(g), of the Act, and should be dealt with in a part of the meeting closed to the public.

Section 10A(2)(g) of the Act permits the meeting to be closed to the public for business relating to advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

This matter is classified confidential under section 10A(2)(g) because it contains advice concerning a legal matter that:

(a) is a substantial issue relating to a matter in which the Council is involved
(b) is clearly identified in the advice, and
(c) is fully discussed in that advice.

It is not in the public interest to release details of the legal advice as it would prejudice Council's position in court proceedings.

Report by General Manager dated 18 July 2025

Resolved:

(Moved: Councillors Devlin/Ward)

That Council proceed in the manner in the note signed by the Mayor during the Meeting.

CARRIED UNANIMOUSLY

After voting on the above item, Councillor Taylor left Chambers for the remainder of the meeting.

Council resolved to return to Open Council which was moved by Councillors Wheatley and Balachandran and CARRIED UNANIMOUSLY.

BUSINESS WITHOUT NOTICE – SUBJECT TO CLAUSE 9.3 OF CODE OF MEETING PRACTICE

Nil.

INSPECTIONS– SETTING OF TIME, DATE AND RENDEZVOUS

GB.8 RFT57-2024 Main Carpark Upgrade St Ives Showground TBA

The Meeting closed at 10:23pm.

The Minutes of the Ordinary Meeting of Council held on 22 July 2025 (Pages 1 - 29) were confirmed as a full and accurate record of proceedings on <Insert confirmation date ...>.

_____ General Manager

_____ Mayor / Chairperson

MULTICULTURAL ADVISORY COMMITTEE - MINUTES OF MEETING 18 JUNE 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To provide Council with the minutes from the Multicultural Advisory Committee meeting held on 18 June 2025.
BACKGROUND:	Council is required to consider and endorse minutes from the Multicultural Advisory Committee, and to make them publicly available via Council's website.
COMMENTS:	The second term of the Multicultural Advisory Committee commenced with discussion of several key items, including: • Member introductions • Governance expectations and requirements • An introduction to the Welcoming Cities initiative • The Premiers Department's upcoming Anti-Racism Strategy. • Updates on Multicultural NSW Strategic Plan consultations • Opportunities for multicultural groups to participate in Create Ku-ring-gai.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That Council endorse the minutes of the Multicultural Advisory Committee meeting held on 18 June 2025.

PURPOSE OF REPORT

To provide Council with the minutes from the Multicultural Advisory Committee meeting held on 18 June 2025.

BACKGROUND

Council is required to consider and endorse minutes from the Multicultural Advisory Committee, and to make them publicly available via Council's website. The Multicultural Advisory Committee minutes have been confirmed by the Multicultural Advisory Committee members prior to being presented to Council.

COMMENTS

The second term of the Multicultural Advisory Committee commenced with discussion of several key items, including:

- Members introduced themselves and shared their experience and commitment to advancing the principles of multiculturalism in Ku-ring-gai.
- Governance expectations were outlined, including the purpose of the Committee, the Terms of Reference and Council's Code of Conduct. Members were also provided with guidance on the management of conflicts of interest, including the requirement to declare any actual, potential or perceived conflicts to ensure transparency and maintain public trust in the Committee's work.
- A Diversity and Inclusion specialist from the Welcoming Cities initiative provided an overview of the program and its relevance to local government.
- An update was provided on the Premier's Department's upcoming Anti-Racism Strategy, Multicultural NSW Strategic Plan consultations.
- Opportunities for multicultural groups to participate in Create Ku-ring-gai.

INTEGRATED PLANNING AND REPORTING

Diversity and Inclusiveness

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
C4.1: Harmonious communities that understand, value and accept each other, and embrace our evolving cultural identities.	C4.1.1: Barriers to social inclusion and participation, and access to social services and community facilities are reduced.	C4.1.1.2: Implement programs in response to identified community needs that promote social inclusion.

GOVERNANCE MATTERS

The Multicultural Advisory Committee operates within a framework prescribed by Terms of Reference consistent with Council's Code of Conduct, confidentiality and record management policies and procedures.

RISK IMPLICATION STATEMENT

There are no significant risks that arise from the recommendations contained in this report.

FINANCIAL CONSIDERATIONS

The Committee is an advisory committee and does not have the power to incur expenditure or to bind Council. There are no financial impacts associated with this report.

SOCIAL CONSIDERATIONS

There are no social implications associated with this report.

ENVIRONMENTAL CONSIDERATIONS

There are no environmental implications associated with this report.

COMMUNITY CONSULTATION

Community consultation is not required for this report.

INTERNAL CONSULTATION

Consultation was undertaken with Governance and Corporate Strategy regarding governance expectations and requirements for the Multicultural Advisory Committee.

SUMMARY

The meeting welcomed and introduced members appointed for the second term of the Multicultural Advisory Committee. Key topics included governance requirements for Council committees, an overview of the Welcoming Cities initiative, the Premier's Department's Anti-Racism Strategy template, consultations for the Multicultural NSW Strategic Plan, and opportunities for multicultural communities to participate in Create Ku-ring-gai.

RECOMMENDATION:

That Council endorse the minutes of the Multicultural Advisory Committee meeting held on 18 June 2025.

Danny Houseas
Manager Community Development

Janice Bevan
Director Community

Attachments: A1⇩ Multicultural Advisory Committee - Minutes of Meeting 18 June 2025 2025/235093

MINUTES OF MULTICULTURAL ADVISORY COMMITTEE HELD ON WEDNESDAY, 18 JUNE 2025

Present:	Councillor Barbara Ward (Chairperson) Councillor Indu Balachandran (Deputy Chairperson) The Mayor Councillor Christine Kay Inga Rosenberg Bob Sudharshan (online) Anthony (Tony) Pang Mahjabeen Zaman (online) Unis Yim-Wah Goh Jacqueline Lobo (online) Hwa Sur Park Anthony Ching Feilin Chan Anna Ji Vivian Dederko Upala Sunthankar
Staff Present:	Director Community, Janice Bevan Manager Community Development, Danny Houseas Manager Visitor Experience and Events, Melanie Morson Community Development Officer, Leonie Endacott
Others Present:	Turkan Aksoy, Welcoming Cities
Apologies:	Maria Florencia Amigo Nasrin Azizi

The Meeting commenced at 11:06 AM

DECLARATIONS OF INTEREST

There were no Declarations of Interest

MATTERS ARISING FROM PREVIOUS MEETING

There were no matters arising from the previous minutes

NOTING OF MINUTES

Minutes of Multicultural Advisory Committee
File: S04141

Meeting held 13 February 2025
Minutes numbered MCAC04 to MCAC06

RECOMMENDATION:

That Minutes numbered MCAC04 to MCAC06 circulated to Councillors were taken as read and confirmed as an accurate record of the proceedings of the Meeting.

GENERAL BUSINESS

Brief Self-Introductions - Committee Members

File: S04141
Vide: GB.1

- The Committee Chairperson Cr Ward shared her interest in championing Multiculturalism and experience serving on a number of Boards. Cr Ward is serving her second term as Chair of the Multicultural Advisory Committee.
- Cr Ward expressed her desire to foster a Committee environment marked by strong member engagement, a collaborative spirit, and a focused commitment to achieving dynamic, action-oriented outcomes that align with and advance Council's broader goals.
- Cr Ward then invited each Committee and staff member to briefly introduce themselves, providing their background, connection to their community, and interest in multicultural inclusion. These introductions highlighted the diverse perspectives and lived experiences represented on the Committee, setting a strong foundation for collaborative and inclusive dialogue.

RECOMMENDATION:

- That the Committee note the introductions and shared commitment to multicultural inclusion among members.
- Cr Ward recommended that a contact list be circulated to members to enable effective collaboration between members.
- The members will be asked to provide permission to share contact details.

How we Work Together : Governance Expectations

File: S04141
Vide: GB.2

Christopher M Jones – Manager Governance and Corporate Strategy, Ku-ring-gai Council.

Christopher Jones provided an overview of governance expectations for advisory committees and the responsibilities of Multicultural Advisory Committee members.

Purpose of the Multicultural Advisory Committee

- The purpose of the Multicultural Advisory Committee is to engage with Ku-ring-gai's multicultural communities and provide input into Council's planning and community engagement efforts.

Committee Terms of Reference

- The Terms of Reference outline the roles, responsibilities, and operating procedures for Council committees. (www.krg.nsw.gov.au/Council/Council-meetings/Committees-and-Panels/Multicultural-Advisory-Committee).
- Committee members are appointed through an Expression of Interest process, with appointments endorsed at an Ordinary Meeting of Council. Each term lasts four years, with the option of an extension of up to six months.
- Agendas are provided at least three days before each committee meeting.
- Draft minutes will be circulated to members within ten working days of each meeting. Members are welcome to suggest amendments if required. Finalised minutes are reviewed by the Committee Chair before being presented to the next Ordinary Meeting of Council.

- Council committees may make recommendations to Council but do not have a decision making authority.
- To facilitate effective quorum management members are asked to advise of any absences as soon as possible.

Code of Conduct

- Committee members are bound by Council's Code of Conduct (www.krg.nsw.gov.au/Council/Policies).
- Members are expected to contribute positively and respectfully during meetings and support Council's reputation through their conduct.
- The direction of the Committee Chair is to be respected during meetings.
- Information provided at meetings may be confidential in nature; members are required to maintain confidentiality and securely store any materials received.

Conflicts of Interest

- Members must declare any real or perceived conflicts of interest.
- If unsure, members should seek advice from the Committee Chair or the Governance Team (governance@krg.nsw.gov.au).
- Further guidance is available in the Code of Conduct (www.krg.nsw.gov.au/Council/Policies).

The Committee Chairperson Cr Ward emphasised the importance of maintaining strong governance through transparency, accountability, respectful collaboration, and adherence to the Committee's Terms of Reference and Code of Conduct.

RECOMMENDATION:

That the Committee note the governance requirements presented, including the Committee's purpose, Terms of Reference, meeting procedures, and member responsibilities under the Code of Conduct and Conflict of Interest guidelines.

Introduction to the Welcoming Cities Framework

File: S04141
Vide: GB.3

Turkan Aksoy – Diversity Inclusion Specialist, Welcoming Cities.

Turkan Aksoy provided an overview of the Welcoming Cities initiative, which is funded by the Scanlon Foundation.

- Welcoming Cities provides a national framework to support councils in developing localised anti-racism strategies and fostering inclusive communities.
- The initiative recognises the significant role councils play in shaping how individuals experience belonging and welcome in society.
- Participating councils can pursue formal accreditation against the Welcoming Cities Standard, which includes benchmarks across leadership, social and cultural inclusion, economic participation, and civic engagement.
- Accredited councils gain access to stakeholder networks, bi-monthly peer support meetings, and guidance from individuals with lived experience.
- Councils not seeking accreditation can still participate by joining the Welcoming Cities Network.
- Welcoming Cities is part of a broader international movement, with networks also established in the United States, United Kingdom, Canada, and France.

- A PDF version of the presentation is attached to the minutes.
- The video link is also provided: Welcoming Cities Animation (captioned) on Vimeo

General discussion:

- Some Committee members expressed concern about reports of discrimination and exclusion affecting East and South Asian, Jewish, and Russian communities in Ku-ring-gai.
- The Committee Chairperson Cr Ward reaffirmed Ku-ring-gai Council's strong commitment to fostering an inclusive, respectful, and welcoming community for all residents.

RECOMMENDATION:

That the Committee note the presentation on the Welcoming Cities initiative.

Anti-Racism Strategy

File: S04141
Vide: GB.4

Leonie Endacott – Community Development Officer, Ku-ring-gai Council.

- An overview of the NSW Government's sector-wide initiative to support local councils in developing anti-racism strategies, including its projected timeframe for completion, was presented to the Committee.
- Presentation attached for the information of members.

RECOMMENDATION:

That members note that the NSW Anti-Racism Strategy is currently under development.

2025 Multicultural Advisory Committee meeting schedule

File: S04141
Vide: GB.5

Leonie Endacott – Community Development Officer, Ku-ring-gai Council

Leonie provided an overview of the proposed 2025 meeting schedule for the Multicultural Advisory Committee::

1. 14 August 2025 – 11am
2. 27 November 2025 - 6pm

The Chair, Cr Ward, suggested considering different meeting locations, such as visiting community organisations and other venues to enhance engagement and inclusivity.

RECOMMENDATION:

That the 2025 meeting schedule be noted by the Committee.

Committee members are asked to advise whether their organisation is interested in hosting a Multicultural Advisory Committee meeting.

OTHER BUSINESS

Multicultural NSW Strategic Plan Consultations

Leonie Endacott – Community Development Officer, Ku-ring-gai Council

Multicultural NSW is conducting community consultations to seek feedback in the development of their new strategic plan.

Committee members interested in participating are encouraged to visit the Multicultural NSW website for further details: www.multicultural.nsw.gov.au/strategic-plan/

Create Ku-ring-gai 25 July 2025

Melanie Morson – Manager Visitor Experience and Events

Create Ku-ring-gai is an exciting new initiative designed to connect and support the vibrant community of established and emerging creatives who live, work, or are actively engaged in the Ku-ring-gai area. The program aims to foster collaboration, encourage sharing of opportunities, and promotes the growth of creative programs, events, and cultural spaces.
Multicultural groups are warmly encouraged to get involved. Committee members are invited to share this opportunity with any groups or individuals they believe may be interested in joining the initiative.
Expressions of Interest can be found here: https://au.openforms.com/.../39117819-8f72-4b8d-90ba...

Cr Barbara Ward – Ku-ring-gai Council, Chair Multicultural Advisory Committee

Cr Ward thanked members for their participation and valuable contributions to the meeting. She emphasised the importance of continued engagement and collaboration among committee members to support the Committee's potential to positively impact the local community. Members are encouraged to reach out at any time with questions, feedback, or suggestions for future meeting topics.

The Meeting closed at 12:30 PM

** ** ** ** **

SMART TRANSPORT ADVISORY COMMITTEE MEETING MINUTES OF 2 JULY 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To consider the minutes of the Smart Transport Advisory Committee (STAC) meeting held on 2 July 2025.
BACKGROUND:	Council is required to consider and receive the minutes of the Smart Transport Advisory Committee and to make them publicly available via Council's website. STAC minutes were confirmed by STAC prior to being presented to Council.
COMMENTS:	The Smart Transport Advisory Committee minutes under consideration are attached.
RECOMMENDATION:	That Council notes the recommendations of the Smart Transport Advisory Committee meeting held on 2 July 2025, being: A. That the Code of Conduct overview be given at the next meeting of the Smart Transport Advisory Committee. B. That the controls for on-site car share provision in R4 and mixed-use residential development be revised in the next update of the Ku-ring-gai DCP. C. That expressions of interest/request for proposals from car share providers be sought for fixed space car share operation in the LGA. D. That future concept designs for Public Domain projects be referred to the Smart Transport Advisory Committee.

PURPOSE OF REPORT

To consider the minutes of the Smart Transport Advisory Committee (STAC) meeting held on 2 July 2025.

BACKGROUND

Council is required to consider and receive the minutes of the STAC and to make them publicly available via Council's website. STAC minutes are confirmed by STAC prior to being presented at the OMC. The minutes from the STAC meeting were circulated to STAC members by email following the meeting, and feedback has been incorporated.

COMMENTS

The Smart Transport Advisory Committee minutes under consideration are in Attachment A1.

INTEGRATED PLANNING AND REPORTING

Outcome 3: Infrastructure and assets support community needs
Outcome 1: Our unique natural environment is protected and enhanced

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
A5: Work with the NSW government and partners to improve local integrated transport connections, public transport and the regional road network.	A5.1: A network of safe and convenient links to local centres, major land uses and recreation opportunities, including active transport, is progressively implemented and promoted to meet the access and travel needs of the community.	A5.1.1: Implement the improvement plan for bikeways, pedestrian facilities and footpath networks having regard for the access, health and recreational needs of the community.
E2: Support the community to transition to net zero emissions.	E2.1: Our community is effectively informed and engaged in activities that are reducing Ku-ring-gai's emissions towards Net Zero.	E2.1.1: Support the community in reaching net zero emissions by 2040 or earlier.

GOVERNANCE MATTERS

Advisory Committees provide a mechanism by which interested residents and experts can play an active role in the formulation of Council policy, direction, and practice. Reference committees are an important link in Council's communication strategy with the community and are supported via other community consultative methods

RISK IMPLICATION STATEMENT

There are no material risks that arise from the recommendations contained in this report. Minor issues may occur, but these can be managed within Council's current policies, procedures, resources and budget.

FINANCIAL CONSIDERATIONS

Owing to its status as a formal Council committee, the Smart Transport Advisory Committee is a vehicle to improve Council's ability to attract grant funding for transport infrastructure and supporting facilities.

The operation and management of the committee is funded through the Strategy & Environment, Urban Planning Budget.

SOCIAL CONSIDERATIONS

The Smart Transport Advisory Committee provides an opportunity and a forum for resident and community representation on active transport issues.

ENVIRONMENTAL CONSIDERATIONS

Through the advice of the Smart Transport Advisory Committee, a higher level of active and smart transport infrastructure and policy mechanisms can be attained in Ku-ring-gai. Communities and town centres that apply the transport hierarchy provide attractive, liveable areas with high levels of street activity, improved safety, more efficient travel choices and a high quality of environment.

Council's Integrated Transport Strategy recognises the sustainability and environmental benefits of encouraging riding bicycles, walking, increasing public transport and car share use, with objectives to increase proportion of trips that can be undertaken by non-car modes and encourage active lifestyles.

COMMUNITY CONSULTATION

The Smart Transport Advisory Committee meets on a quarterly basis or as required, and notification of meetings and minutes are provided on Council's website.

INTERNAL CONSULTATION

The Smart Transport Advisory Committee includes Councillors and is facilitated by Council staff. Where relevant, consultation with other Departments may occur, particularly with Council staff from the Traffic, Design and Project teams within Operations, and the Development and Regulation team.

SUMMARY

Council is required to consider and receive the minutes of the STAC and to make them publicly available via Council's website. STAC minutes are confirmed by STAC prior to being presented at an Ordinary Meeting of Council. These minutes are now being referred to Council.

RECOMMENDATION:

That Council notes the recommendations of the Smart Transport Advisory Committee meeting held on 2 July 2025 including:

A. That the Code of Conduct overview be given at the next meeting of the Smart Transport Advisory Committee.

B. That the controls for on-site car share provision in R4 and mixed-use residential development be revised in the next update of the Ku-ring-gai DCP.

C. That expressions of interest/request for proposals from car share providers be sought for fixed space car share operation in the LGA.

D. That future concept designs for Public Domain projects be referred to the Smart Transport Advisory Committee.

Joseph Piccoli
Strategic Traffic Engineer

Antony Fabbro
Manager Urban & Heritage Planning

Andrew Watson
Director Strategy & Environment

Attachments: A1⇩ Smart Transport Advisory Committee - minutes of meeting held on 2 July 2025 2025/243731

MINUTES OF SMART TRANSPORT ADVISORY COMMITTEE HELD ON WEDNESDAY, 2 JULY 2025

Present:	Councillor S Ngai (Chairperson) (Roseville Ward) Councillor M Devlin (Deputy Chair) (Comenarra Ward) Bryn Vanderfield, Community Member David Thomson, Bike North representative Jacqui Turner, Community Member Kay Tennant, Community Member Prachi Kulkarni, Community Member Ruby Campbell, Community Member Rod Sharples, Community Member Peter Thompson, Community Member Tara Russell, Community Member Tim Cassidy, reps. pedestrians' interests c/o Walk Sydney
Staff Present:	Strategic Traffic Engineer, Joseph Piccoli Manager Urban Planning, Antony Fabbro
Others Present:	The Mayor, Councillor C Kay (St Ives Ward)
Apologies:	Christopher Jones, Manager Governance & Corporate Strategy

The Meeting commenced at 6:30 PM

DECLARATIONS OF INTEREST

No interest was declared.

MATTERS ARISING FROM PREVIOUS MEETING

This being the first meeting of the Committee, there were no previous matters arising.

NOTING OF MINUTES

There were no previous minutes to note.

GENERAL BUSINESS

Welcome and Introductions

File: S02696
Vide: GB.1

Each member introduced themselves and briefly talked about why they nominated to be a member of the Committee and what they hoped to achieve through the Committee.

Code of Conduct

File: S02696
Vide: GB.2

Manager Governance & Corporate Strategy gave an apology before the meeting and was not in attendance. It was agreed that the overview of the provisions of the Ku-ring-gai Council Code of Conduct would be postponed to the next meeting.

The Committee resolved:

That the Code of Conduct overview be given at the next meeting of the Smart Transport Advisory Committee.

Car Share

File: S02696
Vide: GB.3

The Strategic Traffic Engineer gave a brief overview car share and the status of current operations in the LGA.

The discussion started around the purpose of car share and what type of trip purpose it is trying to address, and it was agreed that car share would not necessarily be suitable in Ku-ring-gai for first/last mile trips between homes and the station, but for supplementary travel needs that public transport, walking, cycling and other modes of travel cannot provide, and would therefore be more suitable around train stations and other areas of higher density housing. It was suggested that staff could consult with surrounding councils to understand their level of uptake of car share.

The committee also sought clarification on the strategic driver for car share implementation, and the Strategic Traffic Engineer and Manager Urban and Heritage Planning advised that a task in Council's Delivery Plan and Operational

Plan is to implement appropriate recommendations from the Ku-ring-gai Integrated Transport Strategy (ITS), and action F3 of the ITS recommends the provision of dedicated parking spaces for car share vehicles. With higher density development along the north shore rail line and St Ives continuing and now with the TODs and Council's adopted alternative scenario, the Strategic Traffic Engineer advised that demand for car share would increase, and through implementation of fixed space car share operation, Council has an opportunity to provide alternative options to private car ownership and travel.

The committee made the observation that car share is currently unregulated in the LGA, but it will play a role in providing travel choices, although there was some uncertainty on the future of car share if and when autonomous vehicles become more dominant.

The recommendation was discussed with reference to the definition of high density, and for clarity, the committee agreed that the words "high density" in the recommendation be replaced with R4 [zoning].

RECOMMENDATION

A. That the controls for on-site car share provision in R4 and mixed-use residential development be revised in the next update of the Ku-ring-gai DCP.
B. That expressions of interest/request for proposals from car share providers be sought for fixed space car share operation in the LGA.

Public Domain Initiatives

File: S02696
Vide: GB.4

The Strategic Traffic Engineer gave a brief overview future housing growth and its relationship with the Public Domain Plans for the centres. Following this, he gave a gave an high-level overview of the process by which public domain plans are implemented and indicated that, as a minimum, the committee's input could be sought during public exhibition of concept plans. He gave a presentation showing the progress of current streetscape upgrade projects in Gordon, Turramurra and Lindfield inspired by the Public Domain Plan, as well as potential future streetscape upgrade projects in retail areas of Roseville, Pymble, Turramurra and St Ives.

There was general discussion around the role of the committee in providing advice on Public Domain Plans, with active transport, outdoor dining and health/wellbeing being amongst the areas of advice/input.

RECOMMENDATION

That future concept designs for Public Domain projects be referred to the Smart Transport Advisory Committee.

OTHER BUSINESS

There was discussion around meeting frequency the ability for the committee to consider matters. The Chairperson suggested meetings could be held every 2 months rather than 3. It was agreed that more 2 meetings could be scheduled in 2025 (1 in September and 1 in November). It was agreed staff would circulate a survey to the members seeking feedback on member availability for dates in suitable dates in September and November, as well as feedback on topics of priority, to guide future agenda planning.

The Meeting closed at 8:10PM

REVIEW OF CODE OF CONDUCT AND PROCEDURES FOR THE ADMINSTRATION OF THE CODE OF CONDUCT

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To review and re-adopt Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.
BACKGROUND:	Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code* are largely based on the *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* prescribed by the Office of Local Government (OLG) The OLG *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* were last updated on 14 August 2020. Following this, Council reviewed its *Code of Conduct a*nd *Procedures for the Administration of the Code w*hich were originally adopted on 8 December 2020 and subsequently re-adopted on 15 November 2022. Under Section 440 of the Local Government Act 1993, Council must, within 12 months after each ordinary election, review its adopted Code of Conduct and make such adjustments as it considers appropriate and as are consistent with this section.
COMMENTS:	There have been no further changes to the OLG *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* since 14 August 2020. It is not considered that any further updates to Ku-ring-gai Councils *Code of Conduct* or *Procedures for the Administration of the Code of Conduct* are required at this time.
RECOMMENDATION:	Council re-adopts the current versions of the *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.

PURPOSE OF REPORT

To review and re-adopt Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.

BACKGROUND

Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code* are based on the *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* prescribed by the Office of Local Government (OLG)

The OLG *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* were last updated on 14 August 2020.

Following this, Council reviewed Its *Code of Conduct a*nd *Procedures for the Administration of the Code w*hich were originally adopted on 8 December 2020 and subsequently re-adopted on 15 November 2022.

Under Section 440 of the Local Government Act 1993, Council must, within 12 months after each ordinary election, review its adopted Code of Conduct and make such adjustments as it considers appropriate and as are consistent with this section.

COMMENTS

There have been no further changes made to the OLG *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct* since 14 August 2020.

It is not considered that any further updates to Ku-ring-gai Councils *Code of Conduct* or *Procedures for the Administration of the Code of Conduct* are required at this time (refer to A1 and A2)

INTEGRATED PLANNING AND REPORTING

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
L3.1 The organisation is distinguished by its ethical decision making, efficient management, innovation and quality customer service	Council's governance framework is developed to ensure probity, transparency and the principles of sustainability are integrated and applied into our policies, plans, guidelines and decision making processes	Comply with the requirements of the Local Government Act and Regulations.

GOVERNANCE MATTERS

The OLG Model Code of Conduct and Procedures took effect from 14 August 2020.

Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct* were originally adopted on 8 December 2020 and subsequently re-adopted on 15 November 2022.

RISK IMPLICATION STATEMENT

The primary risk associated with the recommendation contained in this report is related to people.

There are no material risks that arise from the recommendation contained in this report. Minor issues may occur, but these can be managed within Council's current policies, procedures, resources and budget.

Ku-ring-gai Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct* comply with directions issued by the OLG.

FINANCIAL CONSIDERATIONS

There are no financial considerations associated with this report.

SUMMARY

Council's *Code of Conduct* and *Procedures for the Administration of the Code of Conduct* align with the OLG *Model Code of Conduct* and *Procedures for the Administration of the Model Code of Conduct.*

RECOMMENDATION:

Council re-adopts the current versions of the *Code of Conduct* and *Procedures for the Administration of the Code of Conduct*.

Jennie Keato
Manager People and Culture

Attachments:	A1⇩	Code of Conduct	2025/192623
	A2⇩	Administration of the Code of Conduct	2025/192620

Ku-ring-gai Council

Policy

Code of Conduct

Version Number 5

Effective: 16 November 2022

Adopted: 15 November 2022

Code of Conduct

Table of Contents

PART 1 INTRODUCTION 5
PART 2 DEFINITIONS 6
PART 3 GENERAL CONDUCT OBLIGATIONS 8
PART 4 PECUNIARY INTERESTS 12
PART 5 NON-PECUNIARY CONFLICTS OF INTEREST 19
PART 6 PERSONAL BENEFIT 24
PART 7 RELATIONSHIPS BETWEEN COUNCIL OFFICIALS 27
PART 8 ACCESS TO INFORMATION AND COUNCIL RESOURCES 29
PART 9 MAINTAINING THE INTEGRITY OF THIS CODE 33
SCHEDULE 1: DISCLOSURES OF INTERESTS AND OTHER MATTERS IN WRITTEN RETURNS SUBMITTED UNDER CLAUSE 4.23 35
SCHEDULE 2: FORM OF WRITTEN RETURN OF INTERESTS SUBMITTED UNDER CLAUSE 4.23 42
SCHEDULE 3: FORM OF SPECIAL DISCLOSURE OF PECUNIARY INTEREST SUBMITTED UNDER CLAUSE 4.39 45

This is a Controlled Document. Before using this document check it is the latest version by referring to 'myCouncil' - Council's Controlled Document Register. Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled.

Controlled Document Information

Authorisation Details

This is a Controlled Document. Before using this document check it is the latest version by referring to Council's Controlled Document Register. Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled.			
Controlled Document Number:	132	**TRIM Record No:**	2023/118286
Controlled Document Type:	Code	**TRIM Container No:**	CY00565/5
Controlled Document Name:	Code of Conduct		
Version Number:	5		
Department:	Corporate		
Distribution:	Internal		
Review Period: Max < 4 years	3 years	**Next Review Date:**	2025
Document Status:	Approved		
Approval Type:	Adopted by Council		
Version Start Date:	16 November 2022	**Version End Date:**	TBA

Related Document Information, Standards & References

Related Legislation:	Local Government Act 1993 Section 440 Local Government (General) Regulation 2005 Section 193 Work Health & Safety Act Work Health & Safety Regulations	Requirement for Council's to adopt the Office of Local Government Model Code of Conduct
Related Policies (Council & Internal)	Public Interest Disclosures Policy Procurement Policy Fraud & Corruption Prevention Policy	
Related Documents - Procedures, Guidelines, Forms, WHS Modules/PCD's, Risk Assessments, Work Method Statements, etc	Advice of Pecuniary Interest Form Advice of Non pecuniary Interest Form Gifts and Benefits Disclosure Form Additional Employment Approval application	2019/087771 2019/087766 2019/087774 2019/087772
Other References		

Version History

Version Number	Version Start Date	Version End Date	Author	Details and Comments
1	1/12/2015	30/11/2015	Rod Kidd	This document existed before MyCouncil was implemented, it was added as a version during the initial data input process.
2	1/12/2015	9/4/2019	Rod Kidd	Version 1 transferred into MyCouncil policy template with no change to content.
3	10/04/2019	8/12/2020	Rod Kidd	New Code of Conduct issued by OLG on 14 December 2018 and approved by council resolution no. 68 on 9 April 2019.
4	9/12/2020	15/11/2022	Jennie Keato	Revised Code of Conduct issued by OLG on 14 August 2020 and approved by council resolution No.234 on 8 December 2020.
5	16/11/2022	TBA	Jennie Keato	Code of Conduct review within 12 months of ordinary election as required under Section 440 of the Local Government Act 1993. No Changes were made. Resolution 242.

PART 1 INTRODUCTION

The Ku-ring-gai Council Code of Conduct is based on the Model Code of Conduct for NSW Councils, issued by the Office of Local Government, and is made under section 440 of the Local Government Act 1993 ("LGA") and the Local Government (General) Regulation 2005 ("the Regulation").

This Code of Conduct sets the minimum standards of conduct for council officials. It is prescribed by regulation to assist council officials to:

- understand and comply with the standards of conduct that are expected of them
- enable them to fulfil their statutory duty to act honestly and exercise a reasonable degree of care and diligence (section 439)
- act in a way that enhances public confidence in local government.

Section 440 of the LGA requires every council (including county councils) and joint organisation to adopt a code of conduct that incorporates the provisions of the Model Code of Conduct. A council's or joint organisation's adopted code of conduct may also include provisions that supplement the Model Code of Conduct and that extend its application to persons that are not "council officials" for the purposes of the Model Code of Conduct (e.g. volunteers, contractors and members of wholly advisory committees). Ku-ring-gai Council has extended the application of parts of the Code of Conduct to include members of wholly advisory committees

A council's or joint organisations adopted code of conduct has no effect to the extent that it is inconsistent with the Model Code of Conduct. However, a council's or joint organisation's adopted code of conduct may prescribe requirements that are more onerous than those prescribed in the Model Code of Conduct.

Councillors, administrators, members of staff of councils, delegates of councils, (including members of council committees that are delegates of a council) and any other person a council's adopted code of conduct applies to, must comply with the applicable provisions of their council's code of conduct. It is the personal responsibility of council officials to comply with the standards in the code and to regularly review their personal circumstances and conduct with this in mind.

Failure by a councillor to comply with the standards of conduct prescribed under this code constitutes misconduct for the purposes of the LGA. The LGA provides for a range of penalties that may be imposed on councillors for misconduct, including suspension or disqualification from civic office. A councillor who has been suspended on three or more occasions for misconduct is automatically disqualified from holding civic office for five years.

Failure by a member of staff to comply with Ku-ring-gai's code of conduct may give rise to disciplinary action.

PART 2 DEFINITIONS

In this code the following terms have the following meanings:

Administrator	an administrator of a council appointed under the LGA other than an administrator appointed under section 66
Committee	see the definition of "council committee"
Complaint	a code of conduct complaint made for the purposes of clauses 4.1 and 4.2 of the Procedures
Conduct	includes acts and omissions
Council	includes county councils and joint organisations
Council Advisor	A person who at the request or with the consent of the council or a council committee gives advice on any matter at any meeting of council or committee
Council Committee	a committee established by a council comprising of councillors, staff or other persons that the council has delegated functions to and the council's audit, risk and improvement committee
Council Committee Member	a person other than a councillor or member of staff of a council who is a member of a council committee other than a wholly advisory committee, and a person other than a councillor who is a member of the council's audit, risk and improvement committee
Council Official	includes councillors, members of staff of a council, administrators, council committee members, members of wholly advisory committees, delegates of council, and, for the purposes of clause 4.16, council advisers
Councillor	any person elected or appointed to civic office, including the mayor and includes members and chairpersons of county councils and voting representatives of the boards of joint organisations and chairpersons of joint organisations
Delegate Of Council	a person (other than a councillor or member of staff of a council) or body, and the individual members of that body, to whom a function of the council is delegated
Designated Person	a person referred to in clause 4.8
Election Campaign	includes council, state and federal election campaigns
Environmental Planning Instrument	has the same meaning as it has in the *Environmental Planning and Assessment Act 1979*

General Manager	includes the executive officer of a joint organisation
Joint Organisation	a joint organisation established under section 400(O) of the LGA
LGA	the *Local Government Act 1993*
Local Planning Panel	a local planning panel constituted under the *Environmental Planning and Assessment Act 1979*
Mayor	includes the chairperson of a county council or a joint organisation
Members Of Staff Of A Council	includes members of staff of county councils and joint organisations
The Office	Office of Local Government
Personal Information	information or an opinion (including information or an opinion forming part of a database and whether or not recorded in a material form) about an individual whose identity is apparent or can reasonably be ascertained from the information or opinion
The Procedures	the Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW prescribed under the Regulation
The Regulation	the Local Government (General) Regulation 2005
Voting Representative	a voting representative of the board of a joint organisation
Wholly Advisory Committee	a council committee that the council has not delegated any functions to

PART 3 GENERAL CONDUCT OBLIGATIONS

General conduct

3.1 You must not conduct yourself in a manner that:

a) is likely to bring the council or other council officials into disrepute

b) is contrary to statutory requirements or the council's administrative requirements or policies

c) is improper or unethical

d) is an abuse of power

e) causes, comprises or involves intimidation or verbal abuse

f) involves the misuse of your position to obtain a private benefit

g) constitutes harassment or bullying behaviour under this code or is unlawfully discriminatory.

3.2 You must act lawfully and honestly and exercise a reasonable degree of care and diligence in carrying out your functions under the LGA or any other Act. *(section 439).*

Fairness and equity

3.3 You must consider issues consistently, promptly and fairly. You must deal with matters in accordance with established procedures, in a non-discriminatory manner.

3.4 You must take all relevant facts known to you, or that you should be reasonably aware of, into consideration and have regard to the particular merits of each case. You must not take irrelevant matters or circumstances into consideration when making decisions.

3.5 An act or omission in good faith, whether or not it involves error, will not constitute a breach of clauses 3.3 or 3.4.

Harassment and discrimination

3.6 You must not harass or unlawfully discriminate against others or support others who harass or unlawfully discriminate against others, on the grounds of age, disability, race (including colour, national or ethnic origin or immigrant status), sex, pregnancy, marital or relationship status, family responsibilities or breastfeeding, sexual orientation, gender identity or intersex status or political, religious or other affiliation.

3.7 For the purposes of this code, "harassment" is any form of behaviour towards a person that:

a) is not wanted by the person

b) offends, humiliates or intimidates the person, and

c) creates a hostile environment.

Bullying

3.8 You must not engage in bullying behaviour towards others.

3.9 For the purposes of this code, "bullying behaviour" is any behaviour in which:

a) a person or a group of people repeatedly behaves unreasonably towards another person or a group of persons and

b) the behaviour creates a risk to health and safety.

3.10 Bullying behaviour may involve, but is not limited to, any of the following types of behaviour:

a) aggressive, threatening or intimidating conduct

b) belittling or humiliating comments

c) spreading malicious rumours

d) teasing, practical jokes or 'initiation ceremonies'

e) exclusion from work-related events

f) unreasonable work expectations, including too much or too little work, or work below or beyond a worker's skill level

g) displaying offensive material

h) pressure to behave in an inappropriate manner.

3.11 Reasonable management action carried out in a reasonable manner does not constitute bullying behaviour for the purposes of this code. Examples of reasonable management action may include, but are not limited to:

a) performance management processes

b) disciplinary action for misconduct

c) informing a worker about unsatisfactory work performance or inappropriate work behaviour

d) directing a worker to perform duties in keeping with their job

e) maintaining reasonable workplace goals and standards

f) legitimately exercising a regulatory function

g) legitimately implementing a council policy or administrative processes.

Work health and safety

3.12 All council officials, including councillors, owe statutory duties under the *Work Health and Safety Act 2011 (*WH&S Act). You must comply with your duties under the WH&S Act and your responsibilities under any policies or procedures adopted by the council to ensure workplace health and safety. Specifically, you must:

a) take reasonable care for your own health and safety

b) take reasonable care that your acts or omissions do not adversely affect the health and safety of other persons

c) comply, so far as you are reasonably able, with any reasonable instruction that is given to ensure compliance with the WH&S Act and any policies or procedures adopted by the council to ensure workplace health and safety

d) cooperate with any reasonable policy or procedure of the council relating to workplace health or safety that has been notified to council staff

e) report accidents, incidents, near misses, to the general manager or such other staff member nominated by the general manager, and take part in any incident investigations

f) so far as is reasonably practicable, consult, co-operate and coordinate with all others who have a duty under the WH&S Act in relation to the same matter.

Land use planning, development assessment and other regulatory functions

3.13 You must ensure that land use planning, development assessment and other regulatory decisions are properly made, and that all parties are dealt with fairly. You must avoid any occasion for suspicion of improper conduct in the exercise of land use planning, development assessment and other regulatory functions.

3.14 In exercising land use planning, development assessment and other regulatory functions, you must ensure that no action, statement or communication between yourself and others conveys any suggestion of willingness to improperly provide concessions or preferential or unduly unfavourable treatment.

Binding caucus votes

3.15 You must not participate in binding caucus votes in relation to matters to be considered at a council or committee meeting.

3.16 For the purposes of clause 3.15, a binding caucus vote is a process whereby a group of councillors are compelled by a threat of disciplinary or other adverse action to comply with a predetermined position on a matter before the council or committee, irrespective of the personal views of individual members of the group on the merits of the matter before the council or committee.

3.17 Clause 3.15 does not prohibit councillors from discussing a matter before the council or committee prior to considering the matter in question at a council or committee meeting, or from voluntarily holding a shared view with other councillors on the merits of a matter.

3.18 Clause 3.15 does not apply to a decision to elect the mayor or deputy mayor, or to nominate a person to be a member of a council committee or a representative of the council on an external body.

Obligations in relation to meetings

3.19 You must comply with rulings by the chair at council and committee meetings or other proceedings of the council unless a motion dissenting from the ruling is passed.

3.20 You must not engage in bullying behaviour (as defined under this Part) towards the chair, other council officials or any members of the public present during council or committee meetings or other proceedings of the council (such as, but not limited to, workshops and briefing sessions).

3.21 You must not engage in conduct that disrupts council or committee meetings or other proceedings of the council (such as, but not limited to, workshops and briefing sessions), or that would otherwise be inconsistent with the orderly conduct of meetings.

3.22 If you are a councillor, you must not engage in any acts of disorder or other conduct that is intended to prevent the proper or effective functioning of the council, or of a committee of the council. Without limiting this clause, you must not:

a) leave a meeting of the council or a committee for the purposes of depriving the meeting of a quorum, or

b) submit a rescission motion with respect to a decision for the purposes of voting against it to prevent another councillor from submitting a rescission motion with respect to the same decision, or

c) deliberately seek to impede the consideration of business at a meeting.

PART 4 PECUNIARY INTERESTS

What is a pecuniary interest?

4.1 A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3.

4.2 You will not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision you might make in relation to the matter, or if the interest is of a kind specified in clause 4.6.

4.3 For the purposes of this Part, you will have a pecuniary interest in a matter if the pecuniary interest is:

(a) your interest, or

(b) the interest of your spouse or de facto partner, your relative, or your partner or employer, or

(c) a company or other body of which you, or your nominee, partner or employer, is a shareholder or member.

4.4 For the purposes of clause 4.3:

(a) Your "relative" is any of the following:

i) your parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child

ii) your spouse's or de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child

iii) the spouse or de facto partner of a person referred to in paragraphs (i) and (ii).

(b) "de facto partner" has the same meaning as defined in section 21C of the *Interpretation Act 1987*.

4.5 You will not have a pecuniary interest in relation to a person referred to in subclauses 4.3(b) or (c):

(a) if you are unaware of the relevant pecuniary interest of your spouse, de facto partner, relative, partner, employer or company or other body, or

(b) just because the person is a member of, or is employed by, a council or a statutory body, or is employed by the Crown, or

(c) just because the person is a member of, or a delegate of a council to, a company or other body that has a pecuniary interest in the matter, so long as the person has no beneficial interest in any shares of the company or body.

What interests do not have to be disclosed?

4.6 You do not have to disclose the following interests for the purposes of this Part:

(a) your interest as an elector

(b) your interest as a ratepayer or person liable to pay a charge

(c) an interest you have in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to the public generally, or to a section of the public that includes persons who are not subject to this code

(d) an interest you have in any matter relating to the terms on which the provision of a service or the supply of goods or commodities is offered to your relative by the council in the same manner and subject to the same conditions as apply to persons who are not subject to this code

(e) an interest you have as a member of a club or other organisation or association, unless the interest is as the holder of an office in the club or organisation (whether remunerated or not)

(f) if you are a council committee member, an interest you have as a person chosen to represent the community, or as a member of a non-profit organisation or other community or special interest group, if you have been appointed to represent the organisation or group on the council committee

(g) an interest you have relating to a contract, proposed contract or other matter, if the interest arises only because of a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company

(h) an interest you have arising from the proposed making by the council of an agreement between the council and a corporation, association or partnership, being a corporation, association or partnership that has more than 25 members, if the interest arises because your relative is a shareholder (but not a director) of the corporation, or is a member (but not a member of the committee) of the association, or is a partner of the partnership

(i) an interest you have arising from the making by the council of a contract or agreement with your relative for, or in relation to, any of the following, but only if the proposed contract or agreement is similar in terms and conditions to such contracts and agreements as have been made, or as are proposed to be made, by the council in respect of similar matters with other residents of the area:

  i. the performance by the council at the expense of your relative of any work or service in connection with roads or sanitation

  ii. security for damage to footpaths or roads

  iii. any other service to be rendered, or act to be done, by the council by or under any Act conferring functions on the council, or by or under any contract

(j) an interest relating to the payment of fees to councillors (including the mayor and deputy mayor)

(k) an interest relating to the payment of expenses and the provision of facilities to councillors (including the mayor and deputy mayor) in accordance with a policy under section 252 of the LGA,

(l) an interest relating to an election to the office of mayor arising from the fact that a fee for the following 12 months has been determined for the office of mayor

(m) an interest of a person arising from the passing for payment of a regular account for the wages or salary of an employee who is a relative of the person

(n) an interest arising from being covered by, or a proposal to be covered by, indemnity insurance as a councillor or a council committee member

(o) an interest arising from the appointment of a councillor to a body as a representative or delegate of the council, whether or not a fee or other recompense is payable to the representative or delegate.

4.7 For the purposes of clause 4.6, "relative" has the same meaning as in clause 4.4 but includes your spouse or de facto partner.

What disclosures must be made by a designated person?

4.8 Designated persons include:

(a) the general manager

(b) other senior staff of the council for the purposes of section 332 of the LGA

(c) a person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest

(d) a person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.

4.9 A designated person:

(a) must prepare and submit written returns of interests in accordance with clauses 4.23, and

(b) must disclose pecuniary interests in accordance with clause 4.10.

4.10 A designated person must disclose in writing to the general manager (or if the person is the general manager, to the council) the nature of any pecuniary interest the person has in any council matter with which the person is dealing as soon as practicable after becoming aware of the interest by completing the "Advice of Pecuniary Interest" form.

4.11 Clause 4.10 does not require a designated person who is a member of staff of the council to disclose a pecuniary interest if the interest relates only to the person's salary as a member of staff, or to their other conditions of employment.

4.12 The general manager must, on receiving a disclosure from a designated person, deal with the matter to which the disclosure relates or refer it to another person to deal with.

4.13 A disclosure by the general manager must, as soon as practicable after the disclosure is made, be laid on the table at a meeting of the council and the council must deal with the matter to which the disclosure relates or refer it to another person to deal with.

What disclosures must be made by council staff other than designated persons?

4.14 A member of staff of council, other than a designated person, must disclose in writing to the general manager the nature of any pecuniary interest they have in a matter they are dealing with as soon as practicable after becoming aware of the interest, by completing the "Advice of Pecuniary Interest" form.

4.15 The general manager must, on receiving a disclosure under clause 4.14, deal with the matter to which the disclosure relates or refer it to another person to deal with.

What disclosures must be made by council advisers?

4.16 A person, who, at the request or with the consent of the council or a council committee, gives advice on any matter at any meeting of the council or committee, must disclose the nature of any pecuniary interest the person has in the matter to the meeting at the time the advice is given. The person is not required to disclose the person's interest as an adviser.

4.17 A person does not breach clause 4.16 if the person did not know, and could not reasonably be expected to have known, that the matter under consideration at the meeting was a matter in which they had a pecuniary interest.

What disclosures must be made by a council committee member?

4.18 A council committee member must disclose pecuniary interests in accordance with clause 4.30 and comply with clause 4.31.

4.19 For the purposes of clause 4.18, a "council committee member" includes a member of staff of council who is a member of the committee.

Note: A Council Committee member identified by Council as a 'Designated Person' for the purpose of clause 4.8(d) must also prepare and submit written returns of interest in accordance with clause 4.23

What disclosures must be made by a wholly advisory committee member?

4.20 A wholly advisory committee member must disclose pecuniary interests in accordance with clause 4.30 and comply with clause 4.31

4.21 For the purpose of clause 4.20, a "wholly advisory committee member" includes a member of staff of council who is a member of the committee

What disclosures must be made by a councillor?

4.22 A councillor:

(a) must prepare and submit written returns of interests in accordance with clause 4.23, and

(b) must disclose pecuniary interests in accordance with clause 4.30 and comply with clause 4.31 where it is applicable.

Disclosure of interests in written returns

4.23 A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 to this code, disclosing the councillor's or designated person's interests as specified in schedule 1 to this code within 3 months after:

(a) becoming a councillor or designated person, and

(b) 30 June of each year, and

(c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

4.24 A person need not make and lodge a return under clause 4.23, paragraphs (a) and (b) if:

(a) they made and lodged a return under that clause in the preceding 3 months, or

(b) they have ceased to be a councillor or designated person in the preceding 3 months.

4.25 A person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.

4.26 The general manager must keep a register of returns required to be made and lodged with the general manager.

4.27 Returns required to be lodged with the general manager under clause 4.23(a) and (b) must be tabled at the first meeting of the council after the last day the return is required to be lodged.

4.28 Returns required to be lodged with the general manager under clause 4.23(c) must be tabled at the next council meeting after the return is lodged.

4.29 Information contained in returns made and lodged under clause 4.23 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

Disclosure of pecuniary interests at meetings

4.30 A council official who has a pecuniary interest in any matter with which the council is concerned, and who is present at a meeting of the council or committee at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

4.31 The council official must not be present at, or in sight of, the meeting of the council or committee:

(a) at any time during which the matter is being considered or discussed by the council or committee, or

(b) at any time during which the council or committee is voting on any question in relation to the matter.

4.32 In the case of a meeting of a board of a joint organisation, a voting representative is taken to be present at the meeting for the purposes of clauses 4.30 and 4.31 where they participate in the meeting by telephone or other electronic means.

4.33 A disclosure made at a meeting of a council or council committee must be recorded in the minutes of the meeting.

4.34 A general notice may be given to the general manager in writing by a council official to the effect that the council official, or the council official's spouse, de facto partner or relative, is:

(a) a member of, or in the employment of, a specified company or other body, or

(b) a partner of, or in the employment of, a specified person.

Such a notice is, unless and until the notice is withdrawn or until the end of the term of the council in which it is given (whichever is the sooner), sufficient disclosure of the council official's interest in a matter relating to the specified company, body or person that may be the subject of consideration by the council or council committee after the date of the notice.

4.35 A council official is not prevented from being present at and taking part in a meeting at which a matter is being considered, or from voting on the matter, merely because the council official has an interest in the matter of a kind referred to in clause 4.6.

4.36 A person does not breach clauses 4.30 or 4.31 if the person did not know, and could not reasonably be expected to have known, that the matter under consideration at the meeting was a matter in which they had a pecuniary interest.

4.37 Despite clause 4.31, a councillor who has a pecuniary interest in a matter may participate in a decision to delegate consideration of the matter in question to another body or person.

4.38 Clause 4.31 does not apply to a councillor who has a pecuniary interest in a matter that is being considered at a meeting if:

(a) the matter is a proposal relating to:

(i) the making of a principal environmental planning instrument applying to the whole or a significant portion of the council's area, or

(ii) the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant portion of the council's area, and

(b) the pecuniary interest arises only because of an interest of the councillor in the councillor's principal place of residence or an interest of another person (whose interests are relevant under clause 4.3) in that person's principal place of residence, and

(c) the councillor made a special disclosure under clause 4.39 in relation to the interest before the commencement of the meeting.

4.39 A special disclosure of a pecuniary interest made for the purposes of clause 4.38(c) must:

(a) be in the form set out in schedule 3 of this code and contain the information required by that form, and

(b) be laid on the table at a meeting of the council as soon as practicable after the disclosure is made, and the information contained in the special disclosure is to be recorded in the minutes of the meeting.

4.40 The Minister for Local Government may, conditionally or unconditionally, allow a councillor or a council committee member who has a pecuniary interest in a matter with which the council is concerned to be present at a meeting of the council or committee, to take part in the consideration or discussion of the matter and to vote on the matter if the Minister is of the opinion:

(a) that the number of councillors prevented from voting would be so great a proportion of the whole as to impede the transaction of business, or

(b) that it is in the interests of the electors for the area to do so.

4.41 A council official with a pecuniary interest in a matter who is permitted to be present at a meeting of the council or committee, to take part in the consideration or discussion of the matter and to vote on the matter under clause 4.40, must still disclose the interest they have in the matter in accordance with clause 4.30.

PART 5 NON-PECUNIARY CONFLICTS OF INTEREST

What is a non-pecuniary conflict of interest?

5.1 Non-pecuniary interests are private or personal interests a council official has that do not amount to a pecuniary interest as defined in clause 4.1 of this code. These commonly arise out of family or personal relationships, or out of involvement in sporting, social, religious or other cultural groups and associations, and may include an interest of a financial nature.

5.2 A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

5.3 The personal or political views of a council official do not constitute a private interest for the purposes of clause 5.2.

5.4 Non-pecuniary conflicts of interest must be identified and appropriately managed to uphold community confidence in the probity of council decision-making. The onus is on you to identify any non-pecuniary conflict of interest you may have in matters that you deal with, to disclose the interest fully and in writing, by completing the "Advice of Non-Pecuniary Interest" form and to take appropriate action to manage the conflict in accordance with this code.

5.5 When considering whether or not you have a non-pecuniary conflict of interest in a matter you are dealing with, it is always important to think about how others would view your situation.

Managing non-pecuniary conflicts of interest

5.6 Where you have a non-pecuniary conflict of interest in a matter for the purposes of clause 5.2, you must disclose the relevant private interest you have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest and on each occasion on which the non-pecuniary conflict of interest arises in relation to the matter by completing the "Advice of Non-Pecuniary Interest" form. In the case of council official's other than the general manager, such a disclosure is to be made to the general manager. In the case of the general manager, such a disclosure is to be made to the mayor.

5.7 If a disclosure is made at a council or committee meeting, both the disclosure and the nature of the interest must be recorded in the minutes on each occasion on which the non-pecuniary conflict of interest arises. This disclosure constitutes disclosure in writing for the purposes of clause 5.6.

5.8 How you manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

5.9 As a general rule, a non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest for the purposes of clause 4.1, but it involves:

a) a relationship between a council official and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative for the purposes of clause 4.4 or another person from the council official's extended family that the council official has a close personal relationship with, or another person living in the same household

b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.

c) an affiliation between the council official and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a council official's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.

d) membership, as the council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of the council and the organisation are potentially in conflict in relation to the particular matter

e) a financial interest (other than an interest of a type referred to in clause 4.6) that is not a pecuniary interest for the purposes of clause 4.1

f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

5.10 Significant non-pecuniary conflicts of interest must be managed in one of two ways:

a) by not participating in consideration of, or decision making in relation to, the matter in which you have the significant non-pecuniary conflict of interest and the matter being allocated to another person for consideration or determination, or

b) if the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a council or committee meeting, by managing the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.30 and 4.31.

5.11 If you determine that you have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest you must also explain in writing why you consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

5.12 If you are a member of staff of council other than the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of your manager. In the case of the general manager, the decision on which option should be taken to manage a non-pecuniary conflict of interest must be made in consultation with and at the direction of the mayor.

5.13 Despite clause 5.10(b), a councillor who has a significant non-pecuniary conflict of interest in a matter, may participate in a decision to delegate consideration of the matter in question to another body or person.

5.14 Council officials are not required to declare and manage a non-pecuniary conflict of interest in accordance with the requirements of this Part where it arises from an interest they have as a person chosen to represent the community, or as a member of a non-profit organisation or other community or special interest group, if they have been appointed to represent the organisation or group on the council committee.

Political donations

5.15 Councillors should be aware that matters before council meetings or committee meetings, or wholly advisory committee meetings involving their political donors may also give rise to a non-pecuniary conflict of interest.

5.16 Where you are a councillor and have received or knowingly benefitted from a reportable political donation:

a) made by a major political donor in the previous four years, and

b) the major political donor has a matter before council,

you must declare a non-pecuniary conflict of interest in the matter, disclose the nature of the interest, and manage the conflict of interest as if you had a pecuniary interest in the matter by complying with clauses 4.30 and 4.31. A disclosure made under this clause must be recorded in the minutes of the meeting.

5.17 For the purposes of this Part:

a) a "reportable political donation" has the same meaning as it has in section 6 of the *Electoral Funding Act 2018*

b) "major political donor" has the same meaning as it has in the *Electoral Funding Act 2018.*

5.18 Councillors should note that political donations that are not a "reportable political donation", or political donations to a registered political party or group by which a councillor is endorsed, may still give rise to a non-pecuniary conflict of interest. Councillors should determine whether or not such conflicts are significant for the purposes of clause 5.9 and take the appropriate action to manage them.

5.19 Despite clause 5.16, a councillor who has received or knowingly benefitted from a reportable political donation of the kind referred to in that clause, may participate in a decision to delegate consideration of the matter in question to another body or person.

Loss of quorum as a result of compliance with this Part

5.20 A councillor who would otherwise be precluded from participating in the consideration of a matter under this Part because they have a non-pecuniary conflict of interest in the matter is permitted to participate in consideration of the matter if:

a) the matter is a proposal relating to:

i) the making of a principal environmental planning instrument applying to the whole or a significant portion of the council's area, or

ii) the amendment, alteration or repeal of an environmental planning instrument where the amendment, alteration or repeal applies to the whole or a significant portion of the council's area, and

b) the non-pecuniary conflict of interest arises only because of an interest that a person has in that person's principal place of residence, and

c) the councillor discloses the interest they have in the matter that would otherwise have precluded their participation in consideration of the matter under this Part in accordance with clause 5.6.

5.21 The Minister for Local Government may, conditionally or unconditionally, allow a councillor or a council committee member who is precluded under this Part from participating in the consideration of a matter to be present at a meeting of the council or committee, to take part in the consideration or discussion of the matter and to vote on the matter if the Minister is of the opinion:

a) that the number of councillors prevented from voting would be so great a proportion of the whole as to impede the transaction of business, or

b) that it is in the interests of the electors for the area to do so.

5.22 Where the Minister exempts a councillor or committee member from complying with a requirement under this Part under clause 5.21, the councillor or committee member must still disclose any interests they have in the matter the exemption applies to, in accordance with clause 5.6.

Other business or employment

5.23 The general manager must not engage, for remuneration, in private employment, contract work or other business outside the service of the council without the approval of the council.

5.24 A member of staff must not engage, for remuneration, in private employment, contract work or other business outside the service of the council that relates to the business of the council or that might conflict with the staff member's council duties unless they have notified the general manager in writing of the employment, work or business, by completing an "Employment Approval Application" and the general manager has given their written approval for the staff member to engage in the employment, work or business.

5.25 The general manager may at any time prohibit a member of staff from engaging, for remuneration, in private employment, contract work or other business outside the service of the council that relates to the business of the council, or that might conflict with the staff member's council duties.

5.26 A member of staff must not engage, for remuneration, in private employment, contract work or other business outside the service of the council if prohibited from doing so.

5.27 Members of staff must ensure that any outside employment, work or business they engage in will not:

a) conflict with their official duties

b) involve using confidential information or council resources obtained through their work with the council including where private use is permitted

c) require them to work while on council duty

d) discredit or disadvantage the council

e) pose, due to fatigue, a risk to their health or safety, or to the health and safety of their co-workers.

Personal dealings with council

5.28 You may have reason to deal with your council in your personal capacity (for example, as a ratepayer, recipient of a council service or applicant for a development consent granted by council). You must not expect or request preferential treatment in relation to any matter in which you have a private interest because of your position. You must avoid any action that could lead members of the public to believe that you are seeking preferential treatment.

5.29 You must undertake any personal dealings you have with the council in a manner that is consistent with the way other members of the community deal with the council. You must also ensure that you disclose and appropriately manage any conflict of interest you may have in any matter in accordance with the requirements of this code.

PART 6 PERSONAL BENEFIT

6.1 For the purposes of this Part, a gift or a benefit is something offered to or received by a council official or someone personally associated with them for their personal use and enjoyment.

6.2 A reference to a gift or benefit in this Part does not include:

a) items with a value of $10 or less

b) a political donation for the purposes of the Electoral Funding Act 2018

c) a gift provided to the council as part of a cultural exchange or sister-city relationship that is not converted for the personal use or enjoyment of any individual council official or someone personally associated with them

d) a benefit or facility provided by the council to an employee or councillor

e) attendance by a council official at a work-related event or function for the purposes of performing their official duties, or

f) free or subsidised meals, beverages or refreshments provided to council officials in conjunction with the performance of their official duties such as, but not limited to:

i) the discussion of official business

ii) work-related events such as council-sponsored or community events, training, education sessions or workshops

iii) conferences

iv) council functions or events

v) social functions organised by groups, such as council committees and community organisations.

Gifts and benefits

6.3 You must avoid situations that would give rise to the appearance that a person or body is attempting to secure favourable treatment from you or from the council, through the provision of gifts, benefits or hospitality of any kind to you or someone personally associated with you.

6.4 A gift or benefit is deemed to have been accepted by you for the purposes of this Part, where it is received by you or someone personally associated with you.

How are offers of gifts and benefits to be dealt with?

6.5 Members of staff, must not;

a) seek or accept a bribe or other improper inducement

b) seek gifts or benefits of any kind

c) accept a gift or benefit of any kind

d) participate in competitions for prizes where eligibility is based on the council being in or entering into a customer–supplier relationship with the competition organiser

e) personally benefit from reward points programs when purchasing on behalf of the council.

6.6 Council officials (other than members of staff) must not:

a) seek or accept a bribe or other improper inducement

b) seek gifts or benefits of any kind

c) accept any gift or benefit that may create a sense of obligation on your part, or may be perceived to be intended or likely to influence you in carrying out your public duty

d) subject to clause 6.8, accept any gift or benefit of more than token value as defined by clause 6.10.

e) accept an offer of cash or a cash-like gift as defined by clause 6.14, regardless of the amount

f) participate in competitions for prizes where eligibility is based on the council being in or entering into a customer–supplier relationship with the competition organiser

g) personally benefit from reward points programs when purchasing on behalf of the council.

6.7 Where you receive a gift or benefit of any value other than one referred to in clause 6.2, you must disclose this promptly to the general manager in writing by completing the 'Gifts or Benefits Disclosure Form". The general manager must ensure that, at a minimum, the following details are recorded in the council's gift register:

a. the nature of the gift or benefit

b. the estimated monetary value of the gift or benefit

c. the name of the person who provided the gift or benefit, and

d. the date on which the gift or benefit was received

e. the name of the recipient

6.8 Where you receive a gift or benefit of more than token value that cannot reasonably be refused or returned, the gift or benefit must be surrendered to the council, unless the nature of the gift or benefit makes this impractical.

Gifts and benefits of token value

6.9 Council officials (other than members of staff) may accept gifts and benefits of token value. Gifts and benefits of token value are one or more gifts or benefits received from a person or organisation over a 12-month period that, when aggregated, do not exceed a value of $100. They include, but are not limited to:

a) invitations to and attendance at local social, cultural or sporting events with a ticket value that does not exceed $100

b) gifts of alcohol that do not exceed a value of $100

c) ties, scarves, coasters, tie pins, diaries, chocolates or flowers or the like

d) prizes or awards that do not exceed $100 in value.

Gifts and benefits of more than token value

6.10 Gifts or benefits that exceed $100 in value are gifts or benefits of more than token value for the purposes of clause 6.6 (d) and, subject to clause 6.8, must not be accepted.

6.11 Gifts and benefits of more than token value include, but are not limited to, tickets to major sporting events (such as international matches or matches in national sporting codes) with a ticket value that exceeds $100, corporate hospitality at a corporate facility at major sporting events, free or discounted products or services for personal use provided on terms that are not available to the

general public or a broad class of persons, the use of holiday homes, artworks, free or discounted travel.

6.12 Council officials (other than members of staff), that have accepted a gift or benefit of token value from a person or organisation, must not accept a further gift or benefit from the same person or organisation or another person associated with that person or organisation within a single 12-month period where the value of the gift, added to the value of earlier gifts received from the same person or organisation, or a person associated with that person or organisation, during the same 12-month period would exceed $100 in value.

6.13 For the purposes of this Part, the value of a gift or benefit is the monetary value of the gift or benefit inclusive of GST.

"Cash-like gifts"

6.14 For the purposes of clause 6.6(e), "cash-like gifts" include but are not limited to, gift vouchers, credit cards, debit cards with credit on them, prepayments such as phone or internet credit, lottery tickets, memberships or entitlements to discounts that are not available to the general public or a broad class of persons.

Improper and undue influence

6.15 You must not use your position to influence other council officials in the performance of their official functions to obtain a private benefit for yourself or for somebody else. A councillor will not be in breach of this clause where they seek to influence other council officials through the proper exercise of their role as prescribed under the LGA.

6.16 You must not take advantage (or seek to take advantage) of your status or position with council, or of functions you perform for council, in order to obtain a private benefit for yourself or for any other person or body.

PART 7 RELATIONSHIPS BETWEEN COUNCIL OFFICIALS

Obligations of councillors and administrators

7.1 Each council is a body politic. The councillors or administrator/s are the governing body of the council. Under section 223 of the LGA, the role of the governing body of the council includes the development and endorsement of the strategic plans, programs, strategies and policies of the council, including those relating to workforce policy, and to keep the performance of the council under review.

7.2 Councillors or administrators must not:

a) direct council staff other than by giving appropriate direction to the general manager by way of council or committee resolution, or by the mayor or administrator exercising their functions under section 226 of the LGA

b) in any public or private forum, direct or influence, or attempt to direct or influence, any other member of the staff of the council or a delegate of the council in the exercise of the functions of the staff member or delegate

c) contact a member of the staff of the council on council-related business unless in accordance with the policy and procedures governing the interaction of councillors and council staff that have been authorised by the council and the general manager

d) contact or issue instructions to any of the council's contractors, including the council's legal advisers, unless by the mayor or administrator exercising their functions under section 226 of the LGA.

7.3 Despite clause 7.2, councillors may contact the council's external auditor or the chair of the council's audit risk and improvement committee to provide information reasonably necessary for the external auditor or the audit, risk and improvement committee to effectively perform their functions.

Obligations of staff

7.4 Under section 335 of the LGA, the role of the general manager includes conducting the day-to-day management of the council in accordance with the strategic plans, programs, strategies and policies of the council, implementing without undue delay, lawful decisions of the council and ensuring that the mayor and other councillors are given timely information and advice and the administrative and professional support necessary to effectively discharge their official functions.

7.5 Members of staff of council must:

a) give their attention to the business of the council while on duty

b) ensure that their work is carried out ethically, efficiently, economically and effectively

c) carry out reasonable and lawful directions given by any person having authority to give such directions

d) give effect to the lawful decisions, policies and procedures of the council, whether or not the staff member agrees with or approves of them

e) ensure that any participation in political activities outside the service of the council does not interfere with the performance of their official duties.

Inappropriate interactions

7.6 You must not engage in any of the following inappropriate interactions:

a) councillors and administrators approaching staff and staff organisations to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters

b) council staff approaching councillors and administrators to discuss individual or operational staff matters (other than matters relating to broader workforce policy), grievances, workplace investigations and disciplinary matters

c) subject to clause 8.6, council staff refusing to give information that is available to other councillors to a particular councillor

d) councillors and administrators who have lodged an application with the council, discussing the matter with council staff in staff-only areas of the council

e) councillors and administrators approaching members of local planning panels or discussing any application that is either before the panel or that will come before the panel at some future time, except during a panel meeting where the application forms part of the agenda and the councillor has a right to be heard by the panel at the meeting

f) councillors and administrators being overbearing or threatening to council staff

g) council staff being overbearing or threatening to councillors or administrators

h) councillors and administrators making personal attacks on council staff or engaging in conduct towards staff that would be contrary to the general conduct provisions in Part 3 of this code in public forums including social media

i) councillors and administrators directing or pressuring council staff in the performance of their work, or recommendations they should make

j) council staff providing ad hoc advice to councillors and administrators without recording or documenting the interaction as they would if the advice was provided to a member of the community

k) council staff meeting with applicants or objectors alone AND outside office hours to discuss planning applications or proposals

l) councillors attending on-site inspection meetings with lawyers and/or consultants engaged by the council associated with current or proposed legal proceedings unless permitted to do so by the council's general manager or, in the case of the mayor or administrator, unless they are exercising their functions under section 226 of the LGA.

PART 8 ACCESS TO INFORMATION AND COUNCIL RESOURCES

Councillor and administrator access to information

8.1 The general manager is responsible for ensuring that councillors and administrators can access information necessary for the performance of their official functions. The general manager and public officer are also responsible for ensuring that members of the public can access publicly available council information under the *Government Information (Public Access) Act 2009* (the GIPA Act).

8.2 The general manager must provide councillors and administrators with the information necessary to effectively discharge their official functions.

8.3 Members of staff of council must provide full and timely information to councillors and administrators sufficient to enable them to exercise their official functions and in accordance with council procedures.

8.4 Members of staff of council who provide any information to a particular councillor in the performance of their official functions must also make it available to any other councillor who requests it and in accordance with council procedures.

8.5 Councillors and administrators who have a private interest only in council information have the same rights of access as any member of the public.

8.6 Despite clause 8.4, councillors and administrators who are precluded from participating in the consideration of a matter under this code because they have a conflict of interest in the matter, are not entitled to request access to council information in relation to the matter unless the information is otherwise available to members of the public, or the council has determined to make the information available under the GIPA Act.

Councillors and administrators to properly examine and consider information

8.7 Councillors and administrators must ensure that they comply with their duty under section 439 of the LGA to act honestly and exercise a reasonable degree of care and diligence by properly examining and considering all the information provided to them relating to matters that they are required to make a decision on.

Refusal of access to information

8.8 Where the general manager or public officer determine to refuse access to information requested by a councillor or administrator, they must act reasonably. In reaching this decision they must take into account whether or not the information requested is necessary for the councillor or administrator to perform their official functions (see clause 8.2) and whether they have disclosed a conflict of interest in the matter the information relates to that would preclude their participation in consideration of the matter (see clause 8.6). The general manager or public officer must state the reasons for the decision if access is refused.

Use of certain council information

8.9 In regard to information obtained in your capacity as a council official, you must:

a) subject to clause 8.14, only access council information needed for council business
b) not use that council information for private purposes
c) not seek or obtain, either directly or indirectly, any financial benefit or other improper advantage for yourself, or any other person or body, from any information to which you have access by virtue of your office or position with council
d) only release council information in accordance with established council policies and procedures and in compliance with relevant legislation.

Use and security of confidential information

8.10 You must maintain the integrity and security of confidential information in your possession, or for which you are responsible.

8.11 In addition to your general obligations relating to the use of council information, you must:

a) only access confidential information that you have been authorised to access and only do so for the purposes of exercising your official functions
b) protect confidential information
c) only release confidential information if you have authority to do so
d) only use confidential information for the purpose for which it is intended to be used
e) not use confidential information gained through your official position for the purpose of securing a private benefit for yourself or for any other person
f) not use confidential information with the intention to cause harm or detriment to the council or any other person or body
g) not disclose any confidential information discussed during a confidential session of a council or committee meeting or any other confidential forum (such as, but not limited to, workshops or briefing sessions).

Personal information

8.12 When dealing with personal information you must comply with:

a) the *Privacy and Personal Information Protection Act 1998*
b) the *Health Records and Information Privacy Act 2002*
c) the Information Protection Principles and Health Privacy Principles
d) the council's privacy management plan
e) the Privacy Code of Practice for Local Government

Use of council resources

8.13 You must use council resources ethically, effectively, efficiently and carefully in exercising your official functions, and must not use them for private purposes, except when supplied as part of a contract of employment (but not for private business purposes), unless this use is lawfully authorised and proper payment is made where appropriate.

8.14 Union delegates and consultative committee members may have reasonable access to council resources and information for the purposes of carrying out their industrial responsibilities, including but not limited to:

a) the representation of members with respect to disciplinary matters

b) the representation of employees with respect to grievances and disputes

c) functions associated with the role of the local consultative committee.

8.15 You must be scrupulous in your use of council property, including intellectual property, official services, facilities, technology and electronic devices and must not permit their misuse by any other person or body.

8.16 You must avoid any action or situation that could create the appearance that council property, official services or public facilities are being improperly used for your benefit or the benefit of any other person or body.

8.17 You must not use council resources (including council staff), property or facilities for the purpose of assisting your election campaign or the election campaigns of others unless the resources, property or facilities are otherwise available for use or hire by the public and any publicly advertised fee is paid for use of the resources, property or facility.

8.18 You must not use the council letterhead, council crests, council email or social media or other information that could give the appearance it is official council material:

a) for the purpose of assisting your election campaign or the election campaign of others, or

b) for other non-official purposes.

8.19 You must not convert any property of the council to your own use unless properly authorised.

Internet access

8.20 You must not use council's computer resources or mobile or other devices to search for, access, download or communicate any material of an offensive, obscene, pornographic, threatening, abusive or defamatory nature, or that could otherwise lead to criminal penalty or civil liability and/or damage the council's reputation.

Council record keeping

8.21 You must comply with the requirements of the *State Records Act 1998* and the council's records management policy.

8.22 All information created, sent and received in your official capacity is a council record and must be managed in accordance with the requirements of the *State Records Act 1998* and the council's approved records management policies and practices.

8.23 All information stored in either soft or hard copy on council supplied resources (including technology devices and email accounts) is deemed to be related to the business of the council and will be treated as council records, regardless of whether the original intention was to create the information for personal purposes.

8.24 You must not destroy, alter, or dispose of council information or records, unless authorised to do so. If you need to alter or dispose of council information or records, you must do so in consultation with the council's records manager and comply with the requirements of the *State Records Act 1998*.

Councillor access to council buildings

8.25 Councillors and administrators are entitled to have access to the council chamber, committee room, mayor's office (subject to availability), councillors' rooms, and public areas of council's buildings during normal business hours and for meetings. Councillors and administrators needing access to these facilities at other times must obtain authority from the general manager.

8.26 Councillors and administrators must not enter staff-only areas of council buildings without the approval of the general manager (or their delegate) or as provided for in the procedures governing the interaction of councillors and council staff.

8.27 Councillors and administrators must ensure that when they are within a staff only area they refrain from conduct that could be perceived to improperly influence council staff decisions.

PART 9 MAINTAINING THE INTEGRITY OF THIS CODE

Complaints made for an improper purpose

9.1 You must not make or threaten to make a complaint or cause a complaint to be made alleging a breach of this code for an improper purpose.

9.2 For the purposes of clause 9.1, a complaint is made for an improper purpose where it is trivial, frivolous, vexatious or not made in good faith, or where it otherwise lacks merit and has been made substantially for one or more of the following purposes:

a) to bully, intimidate or harass another council official
b) to damage another council official's reputation
c) to obtain a political advantage
d) to influence a council official in the exercise of their official functions or to prevent or disrupt the exercise of those functions
e) to influence the council in the exercise of its functions or to prevent or disrupt the exercise of those functions
f) to avoid disciplinary action under the Procedures
g) to take reprisal action against a person for making a complaint alleging a breach of this code
h) to take reprisal action against a person for exercising a function prescribed under the Procedures
i) to prevent or disrupt the effective administration of this code under the Procedures.

Detrimental action

9.3 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for a complaint they have made alleging a breach of this code.

9.4 You must not take detrimental action or cause detrimental action to be taken against a person substantially in reprisal for any function they have exercised under the Procedures.

9.5 For the purposes of clauses 9.3 and 9.4, a detrimental action is an action causing, comprising or involving any of the following:

a) injury, damage or loss
b) intimidation or harassment
c) discrimination, disadvantage or adverse treatment in relation to employment
d) dismissal from, or prejudice in, employment
e) disciplinary proceedings.

Compliance with requirements under the Procedures

9.6 You must not engage in conduct that is calculated to impede or disrupt the consideration of a matter under the Procedures.

9.7 You must comply with a reasonable and lawful request made by a person exercising a function under the Procedures. A failure to make a written or oral submission invited under the Procedures will not constitute a breach of this clause.

9.8 You must comply with a practice ruling made by the Office under the Procedures.

Disclosure of information about the consideration of a matter under the Procedures

9.9 All allegations of breaches of this code must be dealt with under and in accordance with the Procedures.

9.10 You must not allege breaches of this code other than by way of a complaint made or initiated under the Procedures.

9.11 You must not make allegations about, or disclose information about, suspected breaches of this code at council, committee or other meetings, whether open to the public or not, or in any other forum, whether public or not.

9.12 You must not disclose information about a complaint you have made alleging a breach of this code or a matter being considered under the Procedures except for the purposes of seeking legal advice, unless the disclosure is otherwise permitted under the Procedures.

9.13 Nothing under this Part prevents a person from making a public interest disclosure to an appropriate public authority or investigative authority under the *Public Interest Disclosures Act 1994*.

Complaints alleging a breach of this Part

9.14 Complaints alleging a breach of this Part by a councillor, the general manager or an administrator are to be managed by the Office. This clause does not prevent the Office from referring an alleged breach of this Part back to the council for consideration in accordance with the Procedures.

9.15 Complaints alleging a breach of this Part by other council officials are to be managed by the general manager in accordance with the Procedures.

SCHEDULE 1: DISCLOSURES OF INTERESTS AND OTHER MATTERS IN WRITTEN RETURNS SUBMITTED UNDER CLAUSE 4.23

Part 1: Preliminary
Definitions

1. For the purposes of the schedules to this code, the following definitions apply:

address means:

a) in relation to a person other than a corporation, the last residential or business address of the person known to the councillor or designated person disclosing the address, or

b) in relation to a corporation, the address of the registered office of the corporation in New South Wales or, if there is no such office, the address of the principal office of the corporation in the place where it is registered, or

c) in relation to any real property, the street address of the property.

de facto partner has the same meaning as defined in section 21C of the *Interpretation Act 1987*.

disposition of property means a conveyance, transfer, assignment, settlement, delivery, payment or other alienation of property, including the following:

a) the allotment of shares in a company

b) the creation of a trust in respect of property

c) the grant or creation of a lease, mortgage, charge, easement, licence, power, partnership or interest in respect of property

d) the release, discharge, surrender, forfeiture or abandonment, at law or in equity, of a debt, contract or chose in action, or of an interest in respect of property

e) the exercise by a person of a general power of appointment over property in favour of another person

f) a transaction entered into by a person who intends by the transaction to diminish, directly or indirectly, the value of the person's own property and to increase the value of the property of another person.

gift means a disposition of property made otherwise than by will (whether or not by instrument in writing) without consideration, or with inadequate consideration, in money or money's worth passing from the person to whom the disposition was made to the person who made the disposition, but does not include a financial or other contribution to travel.

interest means:

a) in relation to property, an estate, interest, right or power, at law or in equity, in or over the property, or

b) in relation to a corporation, a relevant interest (within the meaning of section 9 of the *Corporations Act 2001* of the Commonwealth) in securities issued or made available by the corporation.

listed company means a company that is listed within the meaning of section 9 of the *Corporations Act 2001* of the Commonwealth.

occupation includes trade, profession and vocation.

professional or business association means an incorporated or unincorporated body or organisation having as one of its objects or activities the promotion of the economic interests of its members in any occupation.

property includes money.

return date means:

a) in the case of a return made under clause 4.23(a), the date on which a person became a councillor or designated person
b) in the case of a return made under clause 4.23(b), 30 June of the year in which the return is made
c) in the case of a return made under clause 4.23(c), the date on which the councillor or designated person became aware of the interest to be disclosed.

relative includes any of the following:

a) a person's spouse or de facto partner
b) a person's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
c) a person's spouse's or de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child
d) the spouse or de factor partner of a person referred to in paragraphs (b) and (c).

travel includes accommodation incidental to a journey.

Matters relating to the interests that must be included in returns

2. *Interests etc. outside New South Wales:* A reference in this schedule or in schedule 2 to a disclosure concerning a corporation or other thing includes any reference to a disclosure concerning a corporation registered, or other thing arising or received, outside New South Wales.

3. *References to interests in real property:* A reference in this schedule or in schedule 2 to real property in which a councillor or designated person has an interest includes a reference to any real property situated in Australia in which the councillor or designated person has an interest.

4. *Gifts, loans etc. from related corporations:* For the purposes of this schedule and schedule 2, gifts or contributions to travel given, loans made, or goods or services supplied, to a councillor or designated person by two or more corporations that are related to each other for the purposes of section 50 of the *Corporations Act 2001* of the Commonwealth are all given, made or supplied by a single corporation.

Part 2: Pecuniary interests to be disclosed in returns
Real property

5. A person making a return under clause 4.23 of this code must disclose:
   a) the street address of each parcel of real property in which they had an interest on the return date, and
   b) the street address of each parcel of real property in which they had an interest in the period since 30 June of the previous financial year, and
   c) the nature of the interest.

6. An interest in a parcel of real property need not be disclosed in a return if the person making the return had the interest only:
   a) as executor of the will, or administrator of the estate, of a deceased person and not as a beneficiary under the will or intestacy, or
   b) as a trustee, if the interest was acquired in the ordinary course of an occupation not related to their duties as the holder of a position required to make a return.

7. An interest in a parcel of real property need not be disclosed in a return if the person ceased to hold the interest prior to becoming a councillor or designated person.

8. For the purposes of clause 5 of this schedule, "interest" includes an option to purchase.

Gifts

9. A person making a return under clause 4.23 of this code must disclose:
   a) a description of each gift received in the period since 30 June of the previous financial year, and
   b) the name and address of the donor of each of the gifts.

10. A gift need not be included in a return if:
   a) it did not exceed $500, unless it was among gifts totalling more than $500 made by the same person during a period of 12 months or less, or
   b) it was a political donation disclosed, or required to be disclosed, under Part 3 of the *Electoral Funding Act 2018*, or
   c) the donor was a relative of the donee, or
   d) subject to paragraph (a), it was received prior to the person becoming a councillor or designated person.

11. For the purposes of clause 10 of this schedule, the amount of a gift other than money is an amount equal to the value of the property given.

Contributions to travel

12. A person making a return under clause 4.23 of this code must disclose:
   a) the name and address of each person who made any financial or other contribution to the expenses of any travel undertaken by the person in the period since 30 June of the previous financial year, and
   b) the dates on which the travel was undertaken, and

c) the names of the states and territories, and of the overseas countries, in which the travel was undertaken.

13. A financial or other contribution to any travel need not be disclosed under this clause if it:
    a) was made from public funds (including a contribution arising from travel on free passes issued under an Act or from travel in government or council vehicles), or
    b) was made by a relative of the traveller, or
    c) was made in the ordinary course of an occupation of the traveller that is not related to their functions as the holder of a position requiring the making of a return, or
    d) did not exceed $250, unless it was among gifts totalling more than $250 made by the same person during a 12-month period or less, or
    e) was a political donation disclosed, or required to be disclosed, under Part 3 of the *Electoral Funding Act 2018*, or
    f) was made by a political party of which the traveller was a member and the travel was undertaken for the purpose of political activity of the party in New South Wales, or to enable the traveller to represent the party within Australia, or
    g) subject to paragraph (d) it was received prior to the person becoming a councillor or designated person.

14. For the purposes of clause 13 of this schedule, the amount of a contribution (other than a financial contribution) is an amount equal to the value of the contribution.

Interests and positions in corporations

15. A person making a return under clause 4.23 of this code must disclose:
    a) the name and address of each corporation in which they had an interest or held a position (whether remunerated or not) on the return date, and
    b) the name and address of each corporation in which they had an interest or held a position in the period since 30 June of the previous financial year, and
    c) the nature of the interest, or the position held, in each of the corporations, and
    d) a description of the principal objects (if any) of each of the corporations, except in the case of a listed company.

16. An interest in, or a position held in, a corporation need not be disclosed if the corporation is:
    a) formed for the purpose of providing recreation or amusement, or for promoting commerce, industry, art, science, religion or charity, or for any other community purpose, and
    b) required to apply its profits or other income in promoting its objects, and
    c) prohibited from paying any dividend to its members.

17. An interest in a corporation need not be disclosed if the interest is a beneficial interest in shares in a company that does not exceed 10 per cent of the voting rights in the company.

18. An interest or a position in a corporation need not be disclosed if the person ceased to hold the interest or position prior to becoming a councillor or designated person.

Interests as a property developer or a close associate of a property developer

19. A person making a return under clause 4.23 of this code must disclose whether they were a property developer, or a close associate of a corporation that, or an individual who, is a property developer, on the return date.

20. For the purposes of clause 19 of this schedule:

close associate, in relation to a corporation or an individual, has the same meaning as it has in section 53 of the *Electoral Funding Act 2018*.

property developer has the same meaning as it has in Division 7 of Part 3 of the *Electoral Funding Act 2018*.

Positions in trade unions and professional or business associations

21. A person making a return under clause 4.23 of the code must disclose:
    a) the name of each trade union, and of each professional or business association, in which they held any position (whether remunerated or not) on the return date, and
    b) the name of each trade union, and of each professional or business association, in which they have held any position (whether remunerated or not) in the period since 30 June of the previous financial year, and
    c) a description of the position held in each of the unions and associations.

22. A position held in a trade union or a professional or business association need not be disclosed if the person ceased to hold the position prior to becoming a councillor or designated person.

Dispositions of real property

23. A person making a return under clause 4.23 of this code must disclose particulars of each disposition of real property by the person (including the street address of the affected property) in the period since 30 June of the previous financial year, under which they wholly or partly retained the use and benefit of the property or the right to re-acquire the property.

24. A person making a return under clause 4.23 of this code must disclose particulars of each disposition of real property to another person (including the street address of the affected property) in the period since 30 June of the previous financial year, that is made under arrangements with, but is not made by, the person making the return, being a disposition under which the person making the return obtained wholly or partly the use of the property.

25. A disposition of real property need not be disclosed if it was made prior to a person becoming a councillor or designated person.

Sources of income

26. A person making a return under clause 4.23 of this code must disclose:
    a) each source of income that the person reasonably expects to receive in the period commencing on the first day after the return date and ending on the following 30 June, and
    b) each source of income received by the person in the period since 30 June of the previous financial year.

27. A reference in clause 26 of this schedule to each source of income received, or reasonably expected to be received, by a person is a reference to:
    a) in relation to income from an occupation of the person:
        (i) a description of the occupation, and
        (ii) if the person is employed or the holder of an office, the name and address of their employer, or a description of the office, and
        (iii) if the person has entered into a partnership with other persons, the name (if any) under which the partnership is conducted, or
    b) in relation to income from a trust, the name and address of the settlor and the trustee, or
    c) in relation to any other income, a description sufficient to identify the person from whom, or the circumstances in which, the income was, or is reasonably expected to be, received.

28. The source of any income need not be disclosed by a person in a return if the amount of the income received, or reasonably expected to be received, by the person from that source did not exceed $500, or is not reasonably expected to exceed $500, as the case may be.

29. The source of any income received by the person that they ceased to receive prior to becoming a councillor or designated person need not be disclosed.

30. A fee paid to a councillor or to the mayor or deputy mayor under sections 248 or 249 of the LGA need not be disclosed.

Debts

31. A person making a return under clause 4.23 of this code must disclose the name and address of each person to whom the person was liable to pay any debt:
    a) on the return date, and
    b) at any time in the period since 30 June of the previous financial year.

32. A liability to pay a debt must be disclosed by a person in a return made under clause 4.23 whether or not the amount, or any part of the amount, to be paid was due and payable on the return date or at any time in the period since 30 June of the previous financial year, as the case may be.

33. A liability to pay a debt need not be disclosed by a person in a return if:
    a) the amount to be paid did not exceed $500 on the return date or in the period since 30 June of the previous financial year, as the case may be, unless:
        (i) the debt was one of two or more debts that the person was liable to pay to one person on the return date, or at any time in the period since 30 June of the previous financial year, as the case may be, and
        (ii) the amounts to be paid exceeded, in the aggregate, $500, or
    b) the person was liable to pay the debt to a relative, or
    c) in the case of a debt arising from a loan of money the person was liable to pay the debt to an authorised deposit-taking institution or other person whose ordinary business includes the lending of money, and the loan was made in the ordinary course of business of the lender, or
    d) in the case of a debt arising from the supply of goods or services:

(i) the goods or services were supplied in the period of 12 months immediately preceding the return date, or were supplied in the period since 30 June of the previous financial year, as the case may be, or

(ii) the goods or services were supplied in the ordinary course of any occupation of the person that is not related to their duties as the holder of a position required to make a return, or

e) subject to paragraph (a), the debt was discharged prior to the person becoming a councillor or designated person.

Discretionary disclosures

34. A person may voluntarily disclose in a return any interest, benefit, advantage or liability, whether pecuniary or not, that is not required to be disclosed under another provision of this Schedule.

SCHEDULE 2: FORM OF WRITTEN RETURN OF INTERESTS SUBMITTED UNDER CLAUSE 4.23

'Disclosures by councillors and designated persons' return

1. The pecuniary interests and other matters to be disclosed in this return are prescribed by Schedule 1 of the Ku-ring-gai Council Code of Conduct.

2. If this is the first return you have been required to lodge with the general manager after becoming a councillor or designated person, do not complete Parts C, D and I of the return. All other parts of the return should be completed with appropriate information based on your circumstances at the return date, that is, the date on which you became a councillor or designated person.

3. If you have previously lodged a return with the general manager and you are completing this return for the purposes of disclosing a new interest that was not disclosed in the last return you lodged with the general manager, you must complete all parts of the return with appropriate information for the period from 30 June of the previous financial year or the date on which you became a councillor or designated person, (whichever is the later date), to the return date which is the date you became aware of the new interest to be disclosed in your updated return.

4. If you have previously lodged a return with the general manager and are submitting a new return for the new financial year, you must complete all parts of the return with appropriate information for the 12-month period commencing on 30 June of the previous year to 30 June this year.

5. This form must be completed using block letters or typed.

6. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

7. If there are no pecuniary interests or other matters of the kind required to be disclosed under a heading in this form, the word "NIL" is to be placed in an appropriate space under that heading.

Important information

This information is being collected for the purpose of complying with clause 4.23 of the Code of Conduct. You must not lodge a return that you know or ought reasonably to know is false or misleading in a material particular (see clause 4.25 of the Code of Conduct). Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the council, the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

The information collected on this form will be kept by the general manager in a register of returns. The general manager is required to table all returns at a council meeting.

Information contained in returns made and lodged under clause 4.23 is to be made publicly available in accordance with the requirements of the *Government Information (Public Access) Act 2009*, the *Government Information (Public Access) Regulation 2009* and any guidelines issued by the Information Commissioner.

You have an obligation to keep the information contained in this return up to date. If you become aware of a new interest that must be disclosed in this return, or an interest that you have previously failed to disclose, you must submit an updated return within three months of becoming aware of the previously undisclosed interest.

Disclosure of pecuniary interests and other matters by [*full name of councillor or designated person*]

as at [*return date*]
in respect of the period from [*date*] to [*date*]
[*councillor's or designated person's signature*]
[*date*]

A. Real Property

Street address of each parcel of real property in which I had an interest at the return date/at any time since 30 June | Nature of interest

B. Sources of income

1 Sources of income I reasonably expect to receive from an occupation in the period commencing on the first day after the return date and ending on the following 30 June

Sources of income I received from an occupation at any time since 30 June

Description of occupation	Name and address of employer or description of office held (if applicable)	Name under which partnership conducted (if applicable)

2 Sources of income I reasonably expect to receive from a trust in the period commencing on the first day after the return date and ending on the following 30 June

Sources of income I received from a trust since 30 June

Name and address of settlor	Name and address of trustee

3 Sources of other income I reasonably expect to receive in the period commencing on the first day after the return date and ending on the following 30 June

Sources of other income I received at any time since 30 June

[*Include description sufficient to identify the person from whom, or the circumstances in which, that income was received*]

C. Gifts

Description of each gift I received at any time since 30 June	Name and address of donor

D. Contributions to travel

Name and address of each person who made any financial or other contribution to any travel undertaken by me at any time since 30 June	Dates on which travel was undertaken	Name of States, Territories of the Commonwealth and overseas countries in which travel was undertaken

E. Interests and positions in corporations

Name and address of each corporation in which I had an interest or held a position at the return date/at any time since 30 June	Nature of interest (if any)	Description of position (if any)	Description of principal objects (if any) of corporation (except in case of listed company)

F. Were you a property developer or a close associate of a property developer on the return date? (Y/N)

G. Positions in trade unions and professional or business associations

Name of each trade union and each professional or business association in which I held any position (whether remunerated or not) at the return date/at any time since 30 June	Description of position

H. Debts

Name and address of each person to whom I was liable to pay any debt at the return date/at any time since 30 June

I. Dispositions of property

1 Particulars of each disposition of real property by me (including the street address of the affected property) at any time since 30 June as a result of which I retained, either wholly or in part, the use and benefit of the property or the right to re-acquire the property at a later time

2 Particulars of each disposition of property to a person by any other person under arrangements made by me (including the street address of the affected property), being dispositions made at any time since 30 June, as a result of which I obtained, either wholly or in part, the use and benefit of the property

J. Discretionary disclosures

SCHEDULE 3: FORM OF SPECIAL DISCLOSURE OF PECUNIARY INTEREST SUBMITTED UNDER CLAUSE 4.39

1. This form must be completed using block letters or typed.

2. If there is insufficient space for all the information you are required to disclose, you must attach an appendix which is to be properly identified and signed by you.

Important information

This information is being collected for the purpose of making a special disclosure of pecuniary interests under clause 4.38(c) of the Ku-ring-gai Council Code of Conduct.

The special disclosure must relate only to a pecuniary interest that a councillor has in the councillor's principal place of residence, or an interest another person (whose interests are relevant under clause 4.3 of the Code of Conduct) has in that person's principal place of residence.

Clause 4.3 of the Code of Conduct states that you will have a pecuniary interest in a matter because of the pecuniary interest of your spouse or your de facto partner or your relative or because your business partner or employer has a pecuniary interest. You will also have a pecuniary interest in a matter because you, your nominee, your business partner or your employer is a member of a company or other body that has a pecuniary interest in the matter.

"Relative" is defined by clause 4.4 of the Code of Conduct as meaning your, your spouse's or your de facto partner's parent, grandparent, brother, sister, uncle, aunt, nephew, niece, lineal descendant or adopted child and the spouse or de facto partner of any of those persons.

You must not make a special disclosure that you know or ought reasonably to know is false or misleading in a material particular. Complaints about breaches of these requirements are to be referred to the Office of Local Government and may result in disciplinary action by the Chief Executive of the Office of Local Government or the NSW Civil and Administrative Tribunal.

This form must be completed by you before the commencement of the council or council committee meeting at which the special disclosure is being made. The completed form must be tabled at the meeting. Everyone is entitled to inspect it. The special disclosure must be recorded in the minutes of the meeting.

Special disclosure of pecuniary interests by [*full name of councillor*]

in the matter of [*insert name of environmental planning instrument*]

which is to be considered at a meeting of the [*name of council or council committee (as the case requires)*]

to be held on the day of 20 .

Pecuniary interest	
Address of the affected principal place of residence of the councillor or an associated person, company or body (the identified land)	
Relationship of identified land to the councillor [*Tick or cross one box.*]	□ The councillor has an interest in the land (e.g. is the owner or has another interest arising out of a mortgage, lease, trust, option or contract, or otherwise). □ An associated person of the councillor has an interest in the land. □ An associated company or body of the councillor has an interest in the land.
Matter giving rise to pecuniary interest[1]	
Nature of the land that is subject to a change in zone/planning control by the proposed LEP (the subject land)[2] [Tick or cross one box]	□ The identified land. □ Land that adjoins or is adjacent to or is in proximity to the identified land.
Current zone/planning control [*Insert name of current planning instrument and identify relevant zone/planning control applying to the subject land*]	

[1] Clause 4.1 of the Code of Conduct provides that a pecuniary interest is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person. A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter, or if the interest is of a kind specified in clause 4.6 of the Code of Conduct.

[2] A pecuniary interest may arise by way of a change of permissible use of land adjoining, adjacent to or in proximity to land in which a councillor or a person, company or body referred to in clause 4.3 of the Code of Conduct has a proprietary interest.

Proposed change of zone/planning control [*Insert name of proposed LEP and identify proposed change of zone/planning control applying to the subject land*]	
Effect of proposed change of zone/planning control on councillor or associated person [*Insert one of the following: "Appreciable financial gain" or "Appreciable financial loss"*]	

[*If more than one pecuniary interest is to be declared, reprint the above box and fill in for each additional interest.*]

Councillor's signature

Date

[This form is to be retained by the council's general manager and included in full in the minutes of the meeting]

ACCESS TO SERVICES

KU-RING-GAI COUNCIL

Address	818 Pacific Highway, Gordon NSW 2072
Mailing address	Locked Bag 1006, Gordon, NSW, 2072
Office Hours	Monday-Friday, 8.30am-5.00pm *Special arrangements are available for Telephone Interpreter and National Relay Service. Refer to Ku-ring-gai Website. All offices are wheelchair accessible.*
Phone	(02) 9424 0000
Fax	(02) 9424 0001
TTY	(02) 9424 0875
Email	kmc@kmc.nsw.gov.au
Website	www.kmc.nsw.gov.au

THE OFFICE OF LOCAL GOVERNMENT

Address	5 O'Keefe Avenue , NOWRA NSW 2541
Mailing address	Locked Bag 3015, NOWRA NSW 2541
Office Hours	Monday-Friday, 8.30am-5.00pm (Special arrangements may be made if these hours are unsuitable), offices are wheelchair accessible.
Phone	02 4428 4100
Fax	02 4428 4199
TTY	TTY 02 4428 4209
Email	olg@olg.nsw.gov.au
Website	www.olg.nsw.gov.au

ALTERNATIVE MEDIA PUBLICATIONS

Special arrangements can be made for OLG publications to be provided in large print or an alternative media format. If you need this service, please contact their Executive Branch on (02) 4428 4100.

Ku-ring-gai Council

Procedure

Administration of the Code of Conduct

Version Number 3

Effective: 16 November 2022

Adopted: 15 November 2022

Controlled Document Information

Authorisation Details

This is a Controlled Document. Before using this document check it is the latest version by referring to Council's Controlled Document Register. Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled.			
Controlled Document Number:	148	TRIM Record No:	2023/118364
Controlled Document Type:	Procedure	TRIM Container No:	CY00565/5
Controlled Document Name:	Administration of the Code of Conduct		
Version Number:	3		
Department:	Corporate		
Distribution:	Internal		
Review Period: Max < 4 years	4 years	Next Review Date:	16 November 2026
Document Status:	Approved		
Approval Type:	Adopted by Council		
Version Start Date:	16 November 2022	Version End Date:	TBA

Related Document Information, Standards & References

Related Legislation:	Local Government Act 1993	Section 440
Related Policies (Council & Internal)	Code of Conduct Public Interest Disclosures Policy	
Related Documents - Procedures, Guidelines, Forms, WHS Modules/PCD's, Risk Assessments, Work Method Statements, etc	Workplace Investigations Procedure	
Other References		

Version History

Version Number	Version Start Date	Version End Date	Author	Details and Comments
1	10/04/2019	08/12/2020	Rod Kidd	New Administrative Procedures issued by OLG on 14 December 2018 and approved by council resolution no. 68 on 9 April 2019.
2	09/12/2020	15/11/2022	Jennie Keato	New Administrative Procedures issued by OLG on 14 August 2020 and approved by council resolution No.234 on 8 December 2020.
3	16/11/2022	TBA	Jennie Keato	Code of Conduct review within 12 months of ordinary election as required under Section 440 of the Local Government Act 1993. No Changes were made. Resolution 242.

Table of Contents

Controlled Document Information 2

Version History..... 3

Table of Contents 4

PART 1 INTRODUCTION 5

PART 2 DEFINTIONS..... 6

PART 3 ADMINISTRATIVE FRAMEWORK..... 8

PART 4 HOW MAY CODE OF CONDUCT COMPLAINTS BE MADE?..... 11

PART 5 HOW ARE CODE OF CONDUCT COMPLAINTS TO BE MANAGED?..... 13

PART 6 PRELIMINARY ASSESSMENT OF CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS OR THE GENERAL MANAGER BY CONDUCT REVIEWERS 20

PART 7 INVESTIGATIONS OF CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS OR THE GENERAL MANAGER..... 25

PART 8 OVERSIGHT AND RIGHTS OF REVIEW 32

PART 9 PROCEDURAL IRREGULARITIES 34

PART 10 PRACTICE DIRECTIONS..... 35

PART 11 REPORTING STATISTICS ON CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS AND THE GENERAL MANAGER 36

PART 12 CONFIDENTIALITY..... 37

This is a Controlled Document. Before using this document check it is the latest version by referring to Council's Controlled Document Register. Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled.

PART 1 INTRODUCTION

These procedures ("the Code of Conduct Procedures") are prescribed for the administration of the Model Code of Conduct for Local Councils in NSW ("the Model Code of Conduct").

The Model Code of Conduct is made under section 440 of the Local Government Act 1993 ("the LGA") and the Local Government (General) Regulation 2005 ("the Regulation"). Section 440 of the LGA requires every council to adopt a code of conduct that incorporates the provisions of the Model Code of Conduct.

The Model Code Procedures are made under section 440AA of the LGA and the Regulation. Section 440AA of the LGA requires every council to adopt procedures for the administration of their code of conduct that incorporate the provisions of the Model Code Procedures.

In adopting procedures for the administration of their adopted code of conduct, councils may supplement the Model Code Procedures. However, provisions that are not consistent with those prescribed under the Model Code Procedures will have no effect.

Ku-ring-gai Council has adopted the Model Code Procedures for the administration of its adopted Code of Conduct.

Note: Parts 6, 7, 8 and 11 of these procedures apply only to the management of code of conduct complaints about councillors (including the mayor) or the general manager.

PART 2 DEFINTIONS

In these procedures, the following terms have the following meanings:

Administrator	an administrator of a council appointed under the LGA other than an administrator appointed under section 66
Code of Conduct	a code of conduct adopted under section 440 of the LGA
Code of Conduct Complaint	a complaint that is a code of conduct complaint for the purposes of clauses 4.1 and 4.2 of these procedures
Complainant	a person who makes a code of conduct complaint
Complainant Councillor	a councillor who makes a code of conduct complaint
Complaints Coordinator	a person appointed by the general manager under these procedures as a complaints coordinator
Conduct Reviewer	a person appointed under these procedures to review allegations of breaches of the code of conduct by councillors or the general manager
Council	includes county councils and joint organisations
Council Committee	a committee established by a council comprising of councillors, staff or other persons that the council has delegated functions to and the council's audit, risk and improvement committee
Council Committee Member	a person other than a councillor or member of staff of a council who is a member of a council committee other than a wholly advisory committee, and a person other than a councillor who is a member of the council's audit, risk and improvement committee
Councillor	any person elected or appointed to civic office, including the mayor, and includes members and chairpersons of county councils and voting representatives of the boards of joint organisations and chairpersons of joint organisations
Council Official	any councillor, member of staff of council, administrator, council committee members, members of wholly advisory committees, delegate of council and, for the purposes of clause 4.16 of the Model Code of Conduct, council adviser
Delegate of Council	a person (other than a councillor or member of staff of a council) or body, and the individual members of that body, to whom a function of the council is delegated
External Agency	a state government agency such as, but not limited to, the Office, the ICAC, the NSW Ombudsman or the police
General Manager	includes the executive officer of a joint organisation
ICAC	the Independent Commission Against Corruption
Joint Organisation	a joint organisation established under section 4000 of the LGA
Mayor	includes the chairperson of a county council or a joint organisation
Members of Staff of a Council	includes members of staff of county councils and joint organisations

The Office	the Office of Local Government
Investigator	a conduct reviewer
The Regulation	the *Local Government (General) Regulation 2005*
Respondent	a person whose conduct is the subject of investigation by a conduct reviewer under these procedures
Wholly Advisory Committee	a council committee that the council has not delegated any functions to

PART 3 ADMINISTRATIVE FRAMEWORK

The establishment of a panel of conduct reviewers

3.1 The council must establish a panel of conduct reviewers.

3.2 The council may enter into an arrangement with one or more other councils to share a panel of conduct reviewers including through a joint organisation or another regional body associated with the councils.

3.3 The panel of conduct reviewers is to be established following a public expression of interest process.

3.4 An expression of interest for members of the council's panel of conduct reviewers must, at a minimum, be advertised locally and in the Sydney metropolitan area.

3.5 To be eligible to be a conduct reviewer, a person must, at a minimum, meet the following requirements:

a) an understanding of local government, and
b) knowledge of investigative processes including but not limited to procedural fairness requirements and the requirements of the *Public Interest Disclosures Act 1994*, and
c) knowledge and experience of one or more of the following:
    i) investigations
    ii) law
    iii) public administration
    iv) public sector ethics
    v) alternative dispute resolution, and
d) meet the eligibility requirements for membership of a panel of conduct reviewers under clause 3.6.

3.6 A person is not eligible to be a conduct reviewer if they are:

a) a councillor, or
b) a nominee for election as a councillor, or
c) an administrator, or
d) an employee of a council, or
e) a member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or
f) a nominee for election as a member of the Commonwealth Parliament or any State Parliament or Territory Assembly, or
g) a person who has a conviction for an indictable offence that is not an expired conviction.

3.7 A person is not precluded from being a member of the council's panel of conduct reviewers if they are a member of another council's panel of conduct reviewers.

3.8 An incorporated or other entity may be appointed to a council's panel of conduct reviewers where the council is satisfied that all the persons who will be undertaking the functions of a conduct reviewer on behalf of the entity meet the selection and eligibility criteria prescribed under this Part.

3.9 A panel of conduct reviewers established under this Part is to have a term of up to four years.

3.10 The council may terminate the panel of conduct reviewers at any time Where a panel of conduct reviewers has been terminated, conduct reviewers who were members of the panel may continue to deal with any matter referred to them under these procedures prior to the termination of the panel until they have finalised their consideration of the matter.

3.11 When the term of the panel of conduct reviewers concludes or is terminated, the council must establish a new panel of conduct reviewers in accordance with the requirements of this Part.

3.12 A person who was a member of a previous panel of conduct reviewers established by the council may be a member of subsequent panels of conduct reviewers established by the council if they continue to meet the selection and eligibility criteria for membership of the panel.

The appointment of an internal ombudsman to a panel of conduct reviewers

3.13 Despite clause 3.6(d), an employee of a council who is the nominated internal ombudsman of one or more councils may be appointed to a council's panel of conduct reviewers with the Office's consent.

3.14 To be appointed to a council's panel of conduct reviewers, an internal ombudsman must meet the qualification requirements for conduct reviewers prescribed under clause 3.5 as modified by the operation of clause 3.13.

3.15 An internal ombudsman appointed to a council's panel of conduct reviewers may also exercise the functions of the council's complaints coordinator. For the purposes of clause 6.1, an internal ombudsman who is a council's complaints coordinator and has been appointed to the council's panel of conduct reviewers, may either undertake a preliminary assessment and investigation of a matter referred to them under clauses 5.26 or 5.33 or refer the matter to another conduct reviewer in accordance with clause 6.2.

3.16 Clause 6.4(c) does not apply to an internal ombudsman appointed to a council's panel of conduct reviewers.

The appointment of complaints coordinators

3.17 The general manager must appoint a member of staff of the council or another person (such as, but not limited to, a member of staff of another council or a member of staff of a joint organisation or other regional body associated with the council), to act as a complaints coordinator. Where the complaints coordinator is a member of staff of the council, the complaints coordinator should be a senior and suitably qualified member of staff.

3.18 The general manager may appoint other members of staff of the council or other persons (such as, but not limited to, members of staff of another council or members of staff of a joint organisation

or other regional body associated with the council), to act as alternates to the complaints coordinator.

3.19 The general manager must not undertake the role of complaints coordinator.

3.20 The person appointed as complaints coordinator or alternate complaints coordinator must also be a nominated disclosures coordinator appointed for the purpose of receiving and managing reports of wrongdoing under the *Public Interest Disclosures Act 1994*.

3.21 The role of the complaints coordinator is to:

a) coordinate the management of complaints made under the council's code of conduct
b) liaise with and provide administrative support to a conduct reviewer
c) liaise with the Office, and
d) arrange the annual reporting of code of conduct complaints statistics.

PART 4 HOW MAY CODE OF CONDUCT COMPLAINTS BE MADE?

What is a code of conduct complaint?

4.1 For the purpose of these procedures, a code of conduct complaint is a complaint that shows or tends to show conduct on the part of a council official in connection with their role as a council official or the exercise of their functions as a council official that would constitute a breach of the standards of conduct prescribed under the council's code of conduct if proven.

4.2 The following are not "code of conduct complaints" for the purposes of these procedures:

a) complaints about the standard or level of service provided by the council or a council official

b) complaints that relate solely to the merits of a decision made by the council or a council official or the exercise of a discretion by the council or a council official

c) complaints about the policies or procedures of the council

d) complaints about the conduct of a council official arising from the exercise of their functions in good faith, whether or not involving error, that would not otherwise constitute a breach of the standards of conduct prescribed under the council's code of conduct.

4.3 Only code of conduct complaints are to be dealt with under these procedures. Complaints that do not satisfy the definition of a code of conduct complaint are to be dealt with under the council's routine complaints management processes.

When must a code of conduct complaint be made?

4.4 A code of conduct complaint must be made within three months of the alleged conduct occurring or within three months of the complainant becoming aware of the alleged conduct.

4.5 A complaint made after three months may only be accepted if the general manager or their delegate, or, in the case of a complaint about the general manager, the mayor or their delegate, is satisfied that the allegations are serious and compelling grounds exist for the matter to be dealt with under the code of conduct.

How may a code of conduct complaint about a council official other than the general manager be made?

4.6 All code of conduct complaints other than those relating to the general manager are to be made to the general manager in writing. This clause does not operate to prevent a person from making a complaint to an external agency.

4.7 Where a code of conduct complaint about a council official other than the general manager cannot be made in writing, the complaint must be confirmed with the complainant in writing as soon as possible after the receipt of the complaint.

4.8 In making a code of conduct complaint about a council official other than the general manager, the complainant may nominate whether they want the complaint to be resolved by mediation or by other alternative means.

4.9 The general manager or their delegate, or, where the complaint is referred to a conduct reviewer, the conduct reviewer, must consider the complainant's preferences in deciding how to deal with the complaint.

4.10 Notwithstanding clauses 4.6 and 4.7, where the general manager becomes aware of a possible breach of the council's code of conduct, they may initiate the process for the consideration of the matter under these procedures without a written complaint.

How may a code of conduct complaint about the general manager be made?

4.11 Code of conduct complaints about the general manager are to be made to the mayor in writing. This clause does not operate to prevent a person from making a complaint about the general manager to an external agency.

4.12 Where a code of conduct complaint about the general manager cannot be made in writing, the complaint must be confirmed with the complainant in writing as soon as possible after the receipt of the complaint.

4.13 In making a code of conduct complaint about the general manager, the complainant may nominate whether they want the complaint to be resolved by mediation or by other alternative means.

4.14 The mayor or their delegate, or, where the complaint is referred to a conduct reviewer, the conduct reviewer, must consider the complainant's preferences in deciding how to deal with the complaint.

4.15 Notwithstanding clauses 4.11 and 4.12, where the mayor becomes aware of a possible breach of the council's code of conduct by the general manager, they may initiate the process for the consideration of the matter under these procedures without a written complaint.

PART 5 HOW ARE CODE OF CONDUCT COMPLAINTS TO BE MANAGED?

Delegation by general managers and mayors of their functions under this Part

5.1 A general manager or mayor may delegate their functions under this Part to a member of staff of the council or to a person or persons external to the council other than an external agency. References in this Part to the general manager or mayor are also to be taken to be references to their delegates.

Consideration of complaints by general managers and mayors

5.2 In exercising their functions under this Part, general managers and mayors may consider the complaint assessment criteria prescribed under clause 6.31.

What complaints may be declined at the outset?

5.3 Without limiting any other provision in these procedures, the general manager or, in the case of a complaint about the general manager, the mayor, may decline to deal with a complaint under these procedures where they are satisfied that the complaint:

a) is not a code of conduct complaint, or

b) subject to clause 4.5, is not made within three months of the alleged conduct occurring or the complainant becoming aware of the alleged conduct, or

c) is trivial, frivolous, vexatious or not made in good faith, or

d) relates to a matter the substance of which has previously been considered and addressed by the council and does not warrant further action, or

e) is not made in a way that would allow the alleged conduct and any alleged breaches of the council's code of conduct to be readily identified.

How are code of conduct complaints about staff (other than the general manager) to be dealt with?

5.4 The general manager is responsible for the management of code of conduct complaints about members of staff of council (other than complaints alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct) and for determining the outcome of such complaints.

5.5 The general manager must refer code of conduct complaints about members of staff of council alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct to the Office.

5.6 The general manager may decide to take no action in relation to a code of conduct complaint about a member of staff of council other than one requiring referral to the Office under clause 5.5 where they consider that no action is warranted in relation to the complaint.

5.7 Where the general manager decides to take no action in relation to a code of conduct complaint about a member of staff of council, the general manager must give the complainant reasons in

writing for their decision and this shall finalise the consideration of the matter under these procedures.

5.8 Code of conduct complaints about members of staff of council must be managed in accordance with the relevant industrial instrument or employment contract and make provision for procedural fairness including the right of an employee to be represented by their union.

5.9 Sanctions for breaches of the code of conduct by staff depend on the severity, scale and importance of the breach and must be determined in accordance with any relevant industrial instruments or contracts.

How are code of conduct complaints about delegates of council, council advisers and council committee members to be dealt with?

5.10 The general manager is responsible for the management of code of conduct complaints about delegates of council and council committee members (other than complaints alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct) and for determining the outcome of such complaints.

5.11 The general manager must refer code of conduct complaints about council advisers, delegates of council and council committee members alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct to the Office.

5.12 The general manager may decide to take no action in relation to a code of conduct complaint about a delegate of council or a council committee member other than one requiring referral to the Office under clause 5.11 where they consider that no action is warranted in relation to the complaint.

5.13 Where the general manager decides to take no action in relation to a code of conduct complaint about a delegate of council or a council committee member, the general manager must give the complainant reasons in writing for their decision and this shall finalise the consideration of the matter under these procedures.

5.14 Where the general manager considers it to be practicable and appropriate to do so, the general manager may seek to resolve code of conduct complaints about delegates of council or council committee members, by alternative means such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour. The resolution of a code of conduct complaint under this clause is not to be taken as a determination that there has been a breach of the council's code of conduct.

5.15 Where the general manager resolves a code of conduct complaint under clause 5.14 to the general manager's satisfaction, the general manager must notify the complainant in writing of the steps taken to resolve the complaint and this shall finalise the consideration of the matter under these procedures.

5.16 Sanctions for breaches of the code of conduct by delegates of council and/or council committee members depend on the severity, scale and importance of the breach and may include one or more of the following:

a) censure

b) requiring the person to apologise to any person or organisation adversely affected by the breach in such a time and form specified by the general manager
c) prosecution for any breach of the law
d) removing or restricting the person's delegation
e) removing the person from membership of the relevant council committee.

5.17 Prior to imposing a sanction against a delegate of council or a council committee member under clause 5.16, the general manager or any person making enquiries on behalf of the general manager must comply with the requirements of procedural fairness. In particular:

a) the substance of the allegation (including the relevant provision/s of the council's code of conduct that the alleged conduct is in breach of) must be put to the person who is the subject of the allegation, and
b) the person must be given an opportunity to respond to the allegation, and
c) the general manager must consider the person's response in deciding whether to impose a sanction under clause 5.16.

How are code of conduct complaints about administrators to be dealt with?

5.18 The general manager must refer all code of conduct complaints about administrators to the Office for its consideration.

5.19 The general manager must notify the complainant of the referral of their complaint in writing.

How are code of conduct complaints about councillors to be dealt with?

5.20 The general manager must refer the following code of conduct complaints about councillors to the Office:

a) complaints alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct
b) complaints alleging a failure to comply with a requirement under the code of conduct to disclose and appropriately manage conflicts of interest arising from political donations (see section 328B of the LGA)
c) complaints alleging a breach of the provisions relating to the maintenance of the integrity of the code of conduct contained in Part 9 of the code of conduct
d) complaints that are the subject of a special complaints management arrangement with the Office under clause 5.49.

5.21 Where the general manager refers a complaint to the Office under clause 5.20, the general manager must notify the complainant of the referral in writing.

5.22 The general manager may decide to take no action in relation to a code of conduct complaint about a councillor, other than one requiring referral to the Office under clause 5.20, where they consider that no action is warranted in relation to the complaint.

5.23 Where the general manager decides to take no action in relation to a code of conduct complaint about a councillor, the general manager must give the complainant reasons in writing for their

decision within 21 days of receipt of the complaint and this shall finalise the consideration of the matter under these procedures.

5.24 Where the general manager considers it to be practicable and appropriate to do so, the general manager may seek to resolve code of conduct complaints about councillors, other than those requiring referral to the Office under clause 5.20, by alternative means such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour. The resolution of a code of conduct complaint under this clause is not to be taken as a determination that there has been a breach of the council's code of conduct.

5.25 Where the general manager resolves a code of conduct complaint under clause 5.24 to the general manager's satisfaction, the general manager must notify the complainant in writing of the steps taken to resolve the complaint within 21 days of receipt of the complaint and this shall finalise the consideration of the matter under these procedures.

5.26 The general manager must refer all code of conduct complaints about councillors, other than those referred to the Office under clause 5.20 or finalised under clause 5.23 or resolved under clause 5.24, to the complaints coordinator.

How are code of conduct complaints about the general manager to be dealt with?

5.27 The mayor must refer the following code of conduct complaints about the general manager to the Office:

a) complaints alleging a breach of the pecuniary interest provisions contained in Part 4 of the code of conduct

b) complaints alleging a breach of the provisions relating to the maintenance of the integrity of the code of conduct contained in Part 9 of the code of conduct

c) complaints that are the subject of a special complaints management arrangement with the Office under clause 5.49.

5.28 Where the mayor refers a complaint to the Office under clause 5.27, the mayor must notify the complainant of the referral in writing.

5.29 The mayor may decide to take no action in relation to a code of conduct complaint about the general manager, other than one requiring referral to the Office under clause 5.27, where they consider that no action is warranted in relation to the complaint.

5.30 Where the mayor decides to take no action in relation to a code of conduct complaint about the general manager, the mayor must give the complainant reasons in writing for their decision within 21 days of receipt of the complaint and this shall finalise the consideration of the matter under these procedures.

5.31 Where the mayor considers it to be practicable and appropriate to do so, the mayor may seek to resolve code of conduct complaints about the general manager, other than those requiring referral to the Office under clause 5.27, by alternative means such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour. The resolution of a code of conduct

complaint under this clause is not to be taken as a determination that there has been a breach of the council's code of conduct.

5.32 Where the mayor resolves a code of conduct complaint under clause 5.31 to the mayor's satisfaction, the mayor must notify the complainant in writing of the steps taken to resolve the complaint within 21 days of receipt of the complaint and this shall finalise the consideration of the matter under these procedures.

5.33 The mayor must refer all code of conduct complaints about the general manager, other than those referred to the Office under clause 5.27 or finalised under clause 5.30 or resolved under clause 5.31, to the complaints coordinator.

How are complaints about both the general manager and the mayor to be dealt with?

5.34 Where the general manager or mayor receives a code of conduct complaint that alleges a breach of the code of conduct by both the general manager and the mayor, the general manager or mayor must either:

a) delegate their functions under this part with respect to the complaint to a member of staff of the council other than the general manager where the allegation is not serious, or to a person external to the council, or

b) refer the matter to the complaints coordinator under clause 5.26 and clause 5.33.

Referral of code of conduct complaints to external agencies

5.35 The general manager, mayor or a conduct reviewer may, at any time, refer a code of conduct complaint to an external agency for its consideration, where they consider such a referral is warranted.

5.36 The general manager, mayor or a conduct reviewer must report to the ICAC any matter that they suspect on reasonable grounds concerns or may concern corrupt conduct.

5.37 Where the general manager, mayor or conduct reviewer refers a complaint to an external agency under clause 5.35, they must notify the complainant of the referral in writing unless they form the view, on the advice of the relevant agency, that it would not be appropriate for them to do so.

5.38 Referral of a matter to an external agency shall finalise consideration of the matter under these procedures unless the council is subsequently advised otherwise by the referral agency.

Disclosure of the identity of complainants

5.39 In dealing with matters under these procedures, information that identifies or tends to identify complainants is not to be disclosed unless:

a) the complainant consents in writing to the disclosure, or

b) it is generally known that the complainant has made the complaint as a result of the complainant having voluntarily identified themselves as the person who made the complaint, or

c) it is essential, having regard to procedural fairness requirements, that the identifying information be disclosed, or

d) a conduct reviewer is of the opinion that disclosure of the information is necessary to investigate the matter effectively, or

e) it is otherwise in the public interest to do so.

5.40 Clause 5.39 does not apply to code of conduct complaints made by councillors about other councillors or the general manager.

5.41 Where a councillor makes a code of conduct complaint about another councillor or the general manager, and the complainant councillor considers that compelling grounds exist that would warrant information that identifies or tends to identify them as the complainant not to be disclosed, they may request in writing that such information not be disclosed.

5.42 A request made by a complainant councillor under clause 5.41 must be made at the time they make a code of conduct complaint and must state the grounds upon which the request is made.

5.43 The general manager or mayor, and where the matter is referred to a conduct reviewer, the conduct reviewer, must consider a request made under clause 5.41 before disclosing information that identifies or tends to identify the complainant councillor, but they are not obliged to comply with the request.

5.44 Where a complainant councillor makes a request under clause 5.41, the general manager or mayor or, where the matter is referred to a conduct reviewer, the conduct reviewer, shall notify the councillor in writing of their intention to disclose information that identifies or tends to identify them prior to disclosing the information.

Code of conduct complaints made as public interest disclosures

5.45 These procedures do not override the provisions of the *Public Interest Disclosures Act 1994*. Code of conduct complaints that are made as public interest disclosures under that Act are to be managed in accordance with the requirements of that Act, the council's internal reporting policy, and any guidelines issued by the NSW Ombudsman that relate to the management of public interest disclosures.

5.46 Where a councillor makes a code of conduct complaint about another councillor or the general manager as a public interest disclosure, before the matter may be dealt with under these procedures, the complainant councillor must consent in writing to the disclosure of their identity as the complainant.

5.47 Where a complainant councillor declines to consent to the disclosure of their identity as the complainant under clause 5.46, the general manager or the mayor must refer the complaint to the Office for consideration. Such a referral must be made under section 26 of the *Public Interest Disclosures Act 1994*.

Special complaints management arrangements

5.48 The general manager may request in writing that the Office enter into a special complaints management arrangement with the council in relation to code of conduct complaints made by or about a person or persons.

5.49 Where the Office receives a request under clause 5.48, it may agree to enter into a special complaints management arrangement if it is satisfied that the number or nature of code of conduct complaints made by or about a person or persons has:

a) imposed an undue and disproportionate cost burden on the council's administration of its code of conduct, or

b) impeded or disrupted the effective administration by the council of its code of conduct, or

c) impeded or disrupted the effective functioning of the council.

5.50 A special complaints management arrangement must be in writing and must specify the following:

a) the code of conduct complaints the arrangement relates to, and

b) the period that the arrangement will be in force.

5.51 The Office may, by notice in writing, amend or terminate a special complaints management arrangement at any time.

5.52 While a special complaints management arrangement is in force, an officer of the Office (the assessing OLG officer) must undertake the preliminary assessment of the code of conduct complaints specified in the arrangement in accordance with the requirements of Part 6 of these procedures.

5.53 Where, following a preliminary assessment, the assessing OLG officer determines that a code of conduct complaint warrants investigation by a conduct reviewer, the assessing OLG officer shall notify the complaints coordinator in writing of their determination and the reasons for their determination. The complaints coordinator must comply with the recommendation of the assessing OLG officer.

5.54 Prior to the expiry of a special complaints management arrangement, the Office may, at the request of the general manager, review the arrangement to determine whether it should be renewed or amended.

5.55 A special complaints management arrangement shall expire on the date specified in the arrangement unless renewed under clause 5.54.

PART 6 PRELIMINARY ASSESSMENT OF CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS OR THE GENERAL MANAGER BY CONDUCT REVIEWERS

Referral of code of conduct complaints about councillors or the general manager to conduct reviewers

6.1 The complaints coordinator must refer all code of conduct complaints about councillors or the general manager that have not been referred to an external agency or declined or resolved by the general manager, mayor or their delegate and that have been referred to them under clauses 5.26 or 5.33, to a conduct reviewer within 21 days of receipt of the complaint by the general manager or the mayor.

6.2 For the purposes of clause 6.1, the complaints coordinator will refer a complaint to a conduct reviewer selected from:

a) a panel of conduct reviewers established by the council, or

b) a panel of conduct reviewers established by an organisation approved by the Office.

6.3 In selecting a suitable conduct reviewer, the complaints coordinator may have regard to the qualifications and experience of members of the panel of conduct reviewers. Where the conduct reviewer is an incorporated or other entity, the complaints coordinator must also ensure that the person assigned to receive the referral on behalf of the entity meets the selection and eligibility criteria for conduct reviewers prescribed under Part 3 of these procedures.

6.4 A conduct reviewer must not accept the referral of a code of conduct complaint where:

a) they have a conflict of interest in relation to the matter referred to them, or

b) a reasonable apprehension of bias arises in relation to their consideration of the matter, or

c) they or their employer has entered into one or more contracts with the council (other than contracts relating to the exercise of their functions as a conduct reviewer) in the 2 years preceding the referral, and they or their employer have received or expect to receive payments under the contract or contracts of a value that, when aggregated, exceeds $100,000, or

d) at the time of the referral, they or their employer are the council's legal service provider or are a member of a panel of legal service providers appointed by the council.

6.5 For the purposes of clause 6.4(a), a conduct reviewer will have a conflict of interest in a matter where a reasonable and informed person would perceive that they could be influenced by a private interest when carrying out their public duty (see clause 5.2 of the Code of Conduct).

6.6 For the purposes of clause 6.4(b), a reasonable apprehension of bias arises where a fair-minded observer might reasonably apprehend that the conduct reviewer might not bring an impartial and unprejudiced mind to the matter referred to the conduct reviewer.

6.7 Where the complaints coordinator refers a matter to a conduct reviewer, they will provide the conduct reviewer with a copy of the code of conduct complaint and any other information relevant to the matter held by the council, including any information about previous proven breaches and

any information that would indicate that the alleged conduct forms part of an ongoing pattern of behaviour.

6.8 The complaints coordinator must notify the complainant in writing that the matter has been referred to a conduct reviewer, and advise which conduct reviewer the matter has been referred to.

6.9 Conduct reviewers must comply with these procedures in their consideration of matters that have been referred to them and exercise their functions in a diligent and timely manner.

6.10 The complaints coordinator may at any time terminate the referral of a matter to a conduct reviewer and refer the matter to another conduct reviewer where the complaints coordinator is satisfied that the conduct reviewer has failed to:

a) comply with these procedures in their consideration of the matter, or

b) comply with a lawful and reasonable request by the complaints coordinator, or

c) exercise their functions in a timely or satisfactory manner.

6.11 Where the complaints coordinator terminates a referral to a conduct reviewer under clause 6.10, they must notify the complainant and any other affected person in writing of their decision and the reasons for it and advise them which conduct reviewer the matter has been referred to instead.

Preliminary assessment of code of conduct complaints about councillors or the general manager by a conduct reviewer

6.12 The conduct reviewer is to undertake a preliminary assessment of a complaint referred to them by the complaints coordinator for the purposes of determining how the complaint is to be managed.

6.13 The conduct reviewer may determine to do one or more of the following in relation to a complaint referred to them by the complaints coordinator:

a) to take no action

b) to resolve the complaint by alternative and appropriate strategies such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour

c) to refer the matter back to the general manager or, in the case of a complaint about the general manager, the mayor, for resolution by alternative and appropriate strategies such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour

d) to refer the matter to an external agency

e) to investigate the matter.

6.14 In determining how to deal with a matter under clause 6.13, the conduct reviewer must have regard to the complaint assessment criteria prescribed under clause 6.31.

6.15 The conduct reviewer may make such enquiries the conduct reviewer considers to be reasonably necessary to determine what options to exercise under clause 6.13.

6.16 The conduct reviewer may request the complaints coordinator to provide such additional information the conduct reviewer considers to be reasonably necessary to determine what options to exercise in relation to the matter under clause 6.13. The complaints coordinator will, as far as is reasonably practicable, supply any information requested by the conduct reviewer.

6.17 The conduct reviewer must refer to the Office any complaints referred to them that should have been referred to the Office under clauses 5.20 and 5.27.

6.18 The conduct reviewer must determine to take no action on a complaint that is not a code of conduct complaint for the purposes of these procedures.

6.19 The resolution of a code of conduct complaint under clause 6.13, paragraphs (b) or (c) is not to be taken as a determination that there has been a breach of the council's code of conduct.

6.20 Where the conduct reviewer completes their preliminary assessment of a complaint by determining to exercise an option under clause 6.13, paragraphs (a), (b) or (c), they must provide the complainant with written notice of their determination and provide reasons for it, and this will finalise consideration of the matter under these procedures.

6.21 Where the conduct reviewer refers a complaint to an external agency, they must notify the complainant of the referral in writing unless they form the view, on the advice of the relevant agency, that it would not be appropriate for them to do so.

6.22 The conduct reviewer may only determine to investigate a matter where they are satisfied as to the following:

a) that the complaint is a code of conduct complaint for the purposes of these procedures, and

b) that the alleged conduct is sufficiently serious to warrant the formal censure of a councillor_under section 440G of the LGA or disciplinary action against the general manager under their contract of employment if it were to be proven and

c) that the matter is one that could not or should not be resolved by alternative means.

6.23 In determining whether a matter is sufficiently serious to warrant formal censure of a councillor under section 440G of the LGA or disciplinary action against the general manager under their contract of employment the conduct reviewer is to consider the following:

a) the harm or cost that the alleged conduct has caused to any affected individuals and/or the council

b) the likely impact of the alleged conduct on the reputation of the council and public confidence in it

c) whether the alleged conduct was deliberate or undertaken with reckless intent or negligence

d) any previous proven breaches by the person whose alleged conduct is the subject of the complaint and/or whether the alleged conduct forms part of an ongoing pattern of behaviour.

6.24 The conduct reviewer must complete their preliminary assessment of the complaint within 28 days of referral of the matter to them by the complaints coordinator and notify the complaints coordinator in writing of the outcome of their assessment.

6.25 The conduct reviewer is not obliged to give prior notice to or to consult with any person before making a determination in relation to their preliminary assessment of a complaint, except as may be specifically required under these procedures.

Referral back to the general manager or mayor for resolution

6.26 Where the conduct reviewer determines to refer a matter back to the general manager or to the mayor to be resolved by alternative and appropriate means, they must write to the general manager or, in the case of a complaint about the general manager, to the mayor, recommending the means by which the complaint may be resolved.

6.27 The conduct reviewer must consult with the general manager or mayor prior to referring a matter back to them under clause 6.13(c).

6.28 The general manager or mayor may decline to accept the conduct reviewer's recommendation. In such cases, the conduct reviewer may determine to deal with the complaint by other means under clause 6.13.

6.29 Where the conduct reviewer refers a matter back to the general manager or mayor under clause 6.13(c), the general manager or, in the case of a complaint about the general manager, the mayor, is responsible for implementing or overseeing the implementation of the conduct reviewer's recommendation.

6.30 Where the conduct reviewer refers a matter back to the general manager or mayor under clause 6.13(c), the general manager, or, in the case of a complaint about the general manager, the mayor, must advise the complainant in writing of the steps taken to implement the conduct reviewer's recommendation once these steps have been completed.

Complaints assessment criteria

6.31 In undertaking the preliminary assessment of a complaint, the conduct reviewer must have regard to the following considerations:

a) whether the complaint is a code of conduct complaint for the purpose of these procedures

b) whether the complaint has been made in a timely manner in accordance with clause 4.4, and if not, whether the allegations are sufficiently serious for compelling grounds to exist for the matter to be dealt with under the council's code of conduct

c) whether the complaint is trivial, frivolous, vexatious or not made in good faith

d) whether the complaint discloses prima facie evidence of conduct that, if proven, would constitute a breach of the code of conduct

e) whether the complaint raises issues that would be more appropriately dealt with by an external agency

f) whether there is or was an alternative and satisfactory means of redress available in relation to the conduct complained of

g) whether the complaint is one that can be resolved by alternative and appropriate strategies such as, but not limited to, explanation, counselling, training, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour

h) whether the issue/s giving rise to the complaint have previously been addressed or resolved

i) any previous proven breaches of the council's code of conduct

j) whether the conduct complained of forms part of an ongoing pattern of behaviour

k) whether there were mitigating circumstances giving rise to the conduct complained of

l) the seriousness of the alleged conduct (having regard to the criteria specified in clause 6.23)

m) the significance of the conduct or the impact of the conduct for the council

n) how much time has passed since the alleged conduct occurred

o) such other considerations that the conduct reviewer considers may be relevant to the assessment of the complaint.

PART 7 INVESTIGATIONS OF CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS OR THE GENERAL MANAGER

What matters may a conduct reviewer investigate?

7.1 A conduct reviewer (hereafter referred to as an "investigator") may investigate a code of conduct complaint that has been referred to them by the complaints coordinator and any matters related to or arising from that complaint.

7.2 Where an investigator identifies further separate possible breaches of the code of conduct that are not related to or arise from the code of conduct complaint that has been referred to them, they are to report the matters separately in writing to the general manager, or, in the case of alleged conduct on the part of the general manager, to the mayor.

7.3 The general manager or the mayor or their delegate is to deal with a matter reported to them by an investigator under clause 7.2 as if it were a new code of conduct complaint in accordance with these procedures.

How are investigations to be commenced?

7.4 The investigator must at the outset of their investigation provide a written notice of investigation to the respondent. The notice of investigation must:

a) disclose the substance of the allegations against the respondent, and

b) advise of the relevant provisions of the code of conduct that apply to the alleged conduct, and

c) advise of the process to be followed in investigating the matter, and

d) advise the respondent of the requirement to maintain confidentiality, and

e) invite the respondent to make a written submission in relation to the matter within at least 14 days or such other period specified by the investigator in the notice, and

f) provide the respondent the opportunity to address the investigator on the matter within such reasonable time specified in the notice.

7.5 The respondent may, within 7 days of receipt of the notice of investigation, request in writing that the investigator provide them with such further information they consider necessary to assist them to identify the substance of the allegation against them. An investigator will only be obliged to provide such information that the investigator considers reasonably necessary for the respondent to identify the substance of the allegation against them.

7.6 An investigator may at any time prior to issuing a draft report, issue an amended notice of investigation to the respondent in relation to the matter referred to them.

7.7 Where an investigator issues an amended notice of investigation, they must provide the respondent with a further opportunity to make a written submission in response to the amended notice of investigation within at least 14 days or such other period specified by the investigator in the amended notice.

7.8 The investigator must also, at the outset of their investigation, provide written notice of the investigation to the complainant, the complaints coordinator and the general manager, or in the case of a complaint about the general manager, to the complainant, the complaints coordinator and the mayor. The notice must:

a) advise them of the matter the investigator is investigating, and

b) in the case of the notice to the complainant, advise them of the requirement to maintain confidentiality, and

c) invite the complainant to make a written submission in relation to the matter within at least 14 days or such other period specified by the investigator in the notice.

Written and oral submissions

7.9 Where the respondent or the complainant fails to make a written submission in relation to the matter within the period specified by the investigator in their notice of investigation or amended notice of investigation, the investigator may proceed to prepare their draft report without receiving such submissions.

7.10 The investigator may accept written submissions received outside the period specified in the notice of investigation or amended notice of investigation.

7.11 Prior to preparing a draft report, the investigator must give the respondent an opportunity to address the investigator on the matter being investigated. The respondent may do so in person or by telephone or other electronic means.

7.12 Where the respondent fails to accept the opportunity to address the investigator within the period specified by the investigator in the notice of investigation, the investigator may proceed to prepare a draft report without hearing from the respondent.

7.13 Where the respondent accepts the opportunity to address the investigator in person, they may have a support person or legal adviser in attendance. The support person or legal adviser will act in an advisory or support role to the respondent only. They must not speak on behalf of the respondent or otherwise interfere with or disrupt proceedings.

7.14 The investigator must consider all written and oral submissions made to them in relation to the matter.

How are investigations to be conducted?

7.15 Investigations are to be undertaken without undue delay.

7.16 Investigations are to be undertaken in the absence of the public and in confidence.

7.17 Investigators must make any such enquiries that may be reasonably necessary to establish the facts of the matter.

7.18 Investigators may seek such advice or expert guidance that may be reasonably necessary to assist them with their investigation or the conduct of their investigation.

7.19 An investigator may request that the complaints coordinator provide such further information that the investigator considers may be reasonably necessary for them to establish the facts of the matter. The complaints coordinator will, as far as is reasonably practicable, provide the information requested by the investigator.

Referral or resolution of a matter after the commencement of an investigation

7.20 At any time after an investigator has issued a notice of investigation and before they have issued a draft report, an investigator may determine to:

a) resolve the matter by alternative and appropriate strategies such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour, or

b) refer the matter to the general manager, or, in the case of a complaint about the general manager, to the mayor, for resolution by alternative and appropriate strategies such as, but not limited to, explanation, counselling, training, mediation, informal discussion, negotiation, a voluntary apology or an undertaking not to repeat the offending behaviour, or

c) refer the matter to an external agency.

7.21 Where an investigator determines to exercise any of the options under clause 7.20 after the commencement of an investigation, they must do so in accordance with the requirements of Part 6 of these procedures relating to the exercise of these options at the preliminary assessment stage.

7.22 The resolution of a code of conduct complaint under clause 7.20, paragraphs (a) or (b) is not to be taken as a determination that there has been a breach of the council's code of conduct.

7.23 Where an investigator determines to exercise any of the options under clause 7.20 after the commencement of an investigation, they may by written notice to the respondent, the complainant, the complaints coordinator and the general manager, or in the case of a complaint about the general manager, to the respondent, the complainant, the complaints coordinator and the mayor, discontinue their investigation of the matter.

7.24 Where the investigator discontinues their investigation of a matter under clause 7.23, this shall finalise the consideration of the matter under these procedures.

7.25 An investigator is not obliged to give prior notice to or to consult with any person before making a determination to exercise any of the options under clause 7.20 or to discontinue their investigation except as may be specifically required under these procedures.

Draft investigation reports

7.26 When an investigator has completed their enquiries and considered any written or oral submissions made to them in relation to a matter, they must prepare a draft of their proposed report.

7.27 The investigator must provide their draft report to the respondent and invite them to make a written submission in relation to it within at least 14 days or such other period specified by the investigator.

7.28 Where the investigator proposes to make adverse comment about any other person (an affected person) in their report, they must also provide the affected person with relevant extracts of their draft report containing such comment and invite the affected person to make a written submission in relation to it within at least 14 days or such other period specified by the investigator.

7.29 The investigator must consider written submissions received in relation to the draft report prior to finalising their report in relation to the matter.

7.30 The investigator may, after consideration of all written submissions received in relation to their draft report, make further enquiries into the matter. If, as a result of making further enquiries, the investigator makes any material change to their proposed report that makes new adverse comment about the respondent or an affected person, they must provide the respondent or affected person as the case may be with a further opportunity to make a written submission in relation to the new adverse comment.

7.31 Where the respondent or an affected person fails to make a written submission in relation to the draft report within the period specified by the investigator, the investigator may proceed to prepare and issue their final report without receiving such submissions.

7.32 The investigator may accept written submissions in relation to the draft report received outside the period specified by the investigator at any time prior to issuing their final report.

Final investigation reports

7.33 Where an investigator issues a notice of investigation they must prepare a final report in relation to the matter unless the investigation is discontinued under clause 7.23.

7.34 An investigator must not prepare a final report in relation to the matter at any time before they have finalised their consideration of the matter in accordance with the requirements of these procedures.

7.35 The investigator's final report must:

a) make findings of fact in relation to the matter investigated, and,

b) make a determination that the conduct investigated either,

i. constitutes a breach of the code of conduct, or

ii. does not constitute a breach of the code of conduct, and

c) provide reasons for the determination.

7.36 At a minimum the investigator's final report must contain the following information:

a) a description of the allegations against the respondent

b) the relevant provisions of the code of conduct that apply to the alleged conduct investigated

c) a statement of reasons as to why the matter warranted investigation (having regard to the criteria specified in clause 6.23)

d) a statement of reasons as to why the matter was one that could not or should not be resolved by alternative means

e) a description of any attempts made to resolve the matter by use of alternative means

f) the steps taken to investigate the matter
g) the facts of the matter
h) the investigator's findings in relation to the facts of the matter and the reasons for those findings
i) the investigator's determination and the reasons for that determination
j) any recommendations.

7.37 Where the investigator determines that the conduct investigated constitutes a breach of the code of conduct, the investigator may recommend:
a) in the case of a breach by the general manager, that disciplinary action be taken under the general manager's contract of employment for the breach, or
b) in the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the LGA, or
c) in the case of a breach by a councillor, that the council resolves as follows:
i. that the councillor be formally censured for the breach under section 440G of the LGA, and
ii. that the matter be referred to the Office for further action under the misconduct provisions of the LGA.

7.38 Where the investigator proposes to make a recommendation under clause 7.37(c), the investigator must first consult with the Office on their proposed findings, determination and recommendation prior to finalising their report, and must take any comments by the Office into consideration when finalising their report.

7.39 Where the investigator has determined that there has been a breach of the code of conduct, the investigator may, in addition to making a recommendation under clause 7.37, recommend that the council revise any of its policies, practices or procedures.

7.40 Where the investigator determines that the conduct investigated does not constitute a breach of the code of conduct, the investigator may recommend:
a) that the council revise any of its policies, practices or procedures
b) that a person or persons undertake any training or other education.

7.41 The investigator must provide a copy of their report to the complaints coordinator and the respondent.

7.42 At the time the investigator provides a copy of their report to the complaints coordinator and the respondent, the investigator must provide the complainant with a written statement containing the following information:
a) the investigators findings in relation to the facts of the matter and the reasons for those findings
b) the investigators determination and the reasons for that determination
c) any recommendations, and
d) such other additional information that the investigator considers may be relevant.

7.43 Where the investigator has determined that there has not been a breach of the code of conduct, the complaints coordinator must provide a copy of the investigators report to the general manager or, where the report relates to the general managers conduct, to the mayor, and this will finalise consideration of the matter under these procedures.

7.44 Where the investigator has determined that there has been a breach of the code of conduct and makes a recommendation under clause 7.37, the complaints coordinator must, where practicable, arrange for the investigators report to be reported to the next ordinary council meeting for councils consideration, unless the meeting is to be held within the 4 weeks prior to an ordinary local government election, in which case the report must be reported to the first ordinary council meeting following the election.

7.45 Where it is apparent to the complaints coordinator that the council will not be able to form a quorum to consider the investigators report, the complaints coordinator must refer the investigators report to the Office for its consideration instead of reporting it to council under clause 7.44.

Consideration of the final investigation report by council

7.46 The role of the council in relation to a final investigation report is to impose a sanction if the investigator has determined that there has been a breach of the code of conduct and has made a recommendation in their final report under clause 7.37.

7.47 The council is to close its meeting to the public to consider the final investigation report in cases where it is permitted to do so under section 10A of the LGA.

7.48 Where the complainant is a councillor, they must absent themselves from the meeting and take no part in any discussion or voting on the matter. The complainant councillor may absent themselves without making any disclosure of interest in relation to the matter unless otherwise required to do so under the code of conduct.

7.49 Prior to imposing a sanction, the council must provide the respondent with an opportunity to make a submission to the council. A submission may be made orally or in writing. The respondent is to confine their submission to addressing the investigator's recommendation/s.

7.50 Once the respondent has made their submission they must absent themselves from the meeting and, where they are a councillor, take no part in any discussion or voting on the matter.

7.51 The council must not invite submissions from other persons for the purpose of seeking to rehear evidence previously considered by the investigator.

7.52Prior to imposing a sanction, the council may by resolution:

a) request that the investigator make additional enquiries and/or provide additional information to it in a supplementary report, or

b) seek an opinion from the Office in relation to the report.

7.53 The council may, by resolution, defer further consideration of the matter pending the receipt of a supplementary report from the investigator or an opinion from the Office.

7.54 The investigator may make additional enquiries for the purpose of preparing a supplementary report.

7.55 Where the investigator prepares a supplementary report, they must provide copies to the complaints coordinator who shall provide a copy each to the council and the respondent.

7.56 The investigator is not obliged to notify or consult with any person prior to submitting the supplementary report to the complaints coordinator.

7.57 The council is only required to provide the respondent a further opportunity to make an oral or written submission on a supplementary report if the supplementary report contains new information that is adverse to them.

7.58A council may by resolution impose one of the following sanctions on a respondent:

a) in the case of a breach by the general manager, that disciplinary action be taken under the general manager's contract of employment for the breach
b) in the case of a breach by a councillor, that the councillor be formally censured for the breach under section 440G of the LGA
c) in the case of a breach by a councillor:
    i. that the councillor be formally censured for the breach under section 440G of the LGA, and
    ii. that the matter be referred to the Office for further action under the misconduct provisions of the LGA.

7.59 Where the council censures a councillor under section 440G of the LGA, the council must specify in the censure resolution the grounds on which it is satisfied that the councillor should be censured by disclosing in the resolution, the investigators findings and determination and/or such other ground that the council considers may be relevant or appropriate.

7.60 The council is not obliged to adopt the investigator's recommendation/s. Where the council proposes not to adopt the investigator's recommendation, the council must resolve not to adopt the recommendation~~/s~~ and state in its resolution the reasons for its decision.

7.61 Where the council resolves not to adopt the investigators recommendation, the complaints coordinator must notify the Office of the council's decision and the reasons for it.

PART 8 OVERSIGHT AND RIGHTS OF REVIEW

The Office's powers of review

8.1 The Office may, at any time, whether or not in response to a request, review the consideration of a matter under a council's code of conduct where it is concerned that a person has failed to comply with a requirement prescribed under these procedures or has misinterpreted or misapplied the standards of conduct prescribed under the code of conduct in their consideration of a matter.

8.2 The Office may direct any person, including the council, to defer taking further action in relation to a matter under consideration under the council's code of conduct pending the completion of its review. Any person the subject of a direction must comply with the direction.

8.3 Where the Office undertakes a review of a matter under clause 8.1, it will notify the complaints coordinator and any other affected persons, of the outcome of the review.

Complaints about conduct reviewers

8.4 The general manager or their delegate must refer code of conduct complaints about conduct reviewers to the Office for its consideration.

8.5 The general manager must notify the complainant of the referral of their complaint about the conduct reviewer in writing.

8.6 The general manager must implement any recommendation made by the Office as a result of its consideration of a complaint about a conduct reviewer.

Practice rulings

8.7 Where a respondent and an investigator are in dispute over a requirement under these procedures, either person may make a request in writing to the Office to make a ruling on a question of procedure (a practice ruling).

8.8 Where the Office receives a request in writing for a practice ruling, the Office may provide notice in writing of its ruling and the reasons for it to the person who requested it and to the investigator, where that person is different.

8.9 Where the Office makes a practice ruling, all parties must comply with it.

8.10 The Office may decline to make a practice ruling. Where the Office declines to make a practice ruling, it will provide notice in writing of its decision and the reasons for it to the person who requested it and to the investigator, where that person is different.

Review of decisions to impose sanctions

8.11 A person who is the subject of a sanction imposed under Part 7 of these procedures other than one imposed under clause 7.58, paragraph (c) may, within 28 days of the sanction being imposed, seek a review of the investigator's determination and recommendation by the Office.

8.12 A review under clause 8.11 may be sought on the following grounds:

a) that the investigator has failed to comply with a requirement under these procedures, or

b) that the investigator has misinterpreted or misapplied the standards of conduct prescribed under the code of conduct, or

c) that in imposing its sanction, the council has failed to comply with a requirement under these procedures.

8.13 A request for a review made under clause 8.11 must be made in writing and must specify the grounds upon which the person believes the investigator or the council has erred.

8.14 The Office may decline to conduct a review, in cases where the grounds upon which the review is sought are not sufficiently specified.

8.15 The Office may undertake a review of a matter without receiving a request under clause 8.11.

8.16 The Office will undertake a review of the matter on the papers. However, the Office may request that the complaints coordinator provide such further information that the Office considers reasonably necessary for it to review the matter. The complaints coordinator must, as far as is reasonably practicable, provide the information requested by the Office.

8.17 Where a person requests a review under clause 8.11, the Office may direct the council to defer any action to implement a sanction. The council must comply with a direction to defer action by the Office.

8.18 The Office must notify the person who requested the review and the complaints coordinator of the outcome of the Office's review in writing and the reasons for its decision. In doing so, the Office may comment on any other matters the Office considers to be relevant.

8.19 Where the Office considers that the investigator or the council has erred, the Office may recommend that a decision to impose a sanction under these procedures be reviewed. Where the Office recommends that the decision to impose a sanction be reviewed:

a. The complaints coordinator, must, where practicable, arrange for the Office's determination to be tabled at the next ordinary council meeting unless the meeting is to be held within the 4 weeks prior to an ordinary local government election, in which case it must be tabled at the first ordinary council meeting following the election, and

b. The council must:

i. review its decision to impose the sanction, and

ii. consider the Office's recommendation in doing so, and

iii. resolve to either rescind or reaffirm its previous resolution in relation to the matter.

8.20 Where, having reviewed its previous decision in relation to a matter under clause *8.19(b)* ~~8.21~~, the council resolves to reaffirm its previous decision, the council must state in its resolution its reasons for doing so.

PART 9 PROCEDURAL IRREGULARITIES

9.1 A failure to comply with these procedures does not, on its own, constitute a breach of the code of conduct, except as may be otherwise specifically provided under the code of conduct.

9.2 A failure to comply with these procedures will not render a decision made in relation to a matter invalid where:

a) the non-compliance is isolated and/or minor in nature, or

b) reasonable steps are taken to correct the non-compliance, or

c) reasonable steps are taken to address the consequences of the non-compliance.

PART 10 PRACTICE DIRECTIONS

10.1 The Office may at any time issue a practice direction in relation to the application of these procedures.

10.2 The Office will issue practice directions in writing, by circular to all councils.

10.3 All persons performing a function prescribed under these procedures must consider the Office's practice directions when performing the function.

PART 11 REPORTING STATISTICS ON CODE OF CONDUCT COMPLAINTS ABOUT COUNCILLORS AND THE GENERAL MANAGER

11.1 The complaints coordinator must arrange for the following statistics to be reported to the council within 3 months of the end of September of each year:

a) the total number of code of conduct complaints made about councillors and the general manager under the code of conduct in the year to September (the reporting period)

b) the number of code of conduct complaints referred to a conduct reviewer during the reporting period

c) the number of code of conduct complaints finalised by a conduct reviewer at the preliminary assessment stage during the reporting period and the outcome of those complaints

d) the number of code of conduct complaints investigated by a conduct reviewer during the reporting period

e) without identifying particular matters, the outcome of investigations completed under these procedures during the reporting period

f) the number of matters reviewed by the Office during the reporting period and, without identifying particular matters, the outcome of the reviews, and

g) the total cost of dealing with code of conduct complaints made about councillors and the general manager during the reporting period, including staff costs.

11.2 The council is to provide the Office with a report containing the statistics referred to in clause 11.1 within 3 months of the end of September of each year.

PART 12 CONFIDENTIALITY

12.1 Information about code of conduct complaints and the management and investigation of code of conduct complaints is to be treated as confidential and is not to be publicly disclosed except as may be otherwise specifically required or permitted under these procedures.

12.2 Where a complainant publicly discloses information on one or more occasions about a code of conduct complaint they have made or purported to make, the general manager or their delegate may, with the consent of the Office, determine that the complainant is to receive no further information about their complaint and any future code of conduct complaint they make or purport to make.

12.3 Prior to seeking the Office's consent under clause 12.2, the general manager or their delegate must give the complainant written notice of their intention to seek the Office's consent, invite them to make a written submission within at least 14 days or such other period specified by the general manager or their delegate, and consider any submission made by them.

12.4 In giving its consent under clause 12.2, the Office must consider any submission made by the complainant to the general manager or their delegate.

12.5 The general manager or their delegate must give written notice of a determination made under clause 12.2 to:

a) the complainant
b) the complaints coordinator
c) the Office, and
d) any other person the general manager or their delegate considers should be notified of the determination.

12.6 Any requirement under these procedures that a complainant is to be provided with information about a code of conduct complaint that they have made or purported to make, will not apply to a complainant the subject of a determination made by the general manager or their delegate under clause 12.2.

12.7 Clause 12.6 does not override any entitlement a person may have to access to council information under the *Government Information (Public Access) Act 2009* or to receive information under the *Public Interest Disclosures Act 1994* in relation to a complaint they have made.

KU-RING-GAI COUNCIL
COMMUNITY GRANTS PROGRAM 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To advise Council of applications received for the 2025 Ku-ring-gai Council Community Grants Program, and to recommend funding for community and cultural groups.
BACKGROUND:	Each year Council calls for applications from community and cultural groups for grant funding to assist in providing services to the community. Applications totalling $172,538 have been received from 53 different groups for this year's round of funding.
COMMENTS:	A total of $97,800 is available for the 2025 Ku-ring-gai Council Community Grants Program. The grants assessment panel has recommended a total of $93,700 for distribution to community and cultural groups, plus $4,100 to Eryldene as a standing resolution of Council.
RECOMMENDATION:	That Council approve the recommendations in this report for funding $93,700 community and cultural groups.

PURPOSE OF REPORT

To advise Council of applications received for the 2025 Ku-ring-gai Council Community Grants Program, and to recommend funding for community and cultural groups.

BACKGROUND

Each year Council calls for applications from community and cultural groups for grant funding to assist in providing services to the community. Applications totalling $172,538 have been received from 53 different groups for this year's round of funding.

COMMENTS

Projects funded under the 2025 Ku-ring-gai Council Community Grants Program cover a range of target groups including, children, young people, older people, people with disabilities and people from culturally and linguistically diverse backgrounds.

Funding from the grants enhance the capacity of community groups to provide much needed support services to the community. The arts and cultural projects proposed will foster celebrations and promote the development of artistic pursuits in Ku-ring-gai.
The grants assessment panel has recommended allocating $93,700 in funding to support community and cultural groups. Details of the applications, amount of funding recommended, and comments on the assessment process can be found in (Attachments A1, A2 and A3) of this report.

INTEGRATED PLANNING AND REPORTING

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
C1.1 An equitable and inclusive community that cares and provides for its members	C1.1.1 Council's policies, programs and advocacy address the social and health needs of all age groups, reduce disadvantage and address gaps in service provision.	Resource and support local initiatives and organisations through the Ku-ring-gai Community Grants program.

GOVERNANCE MATTERS

The 2025 Ku-ring-gai Council Community Grants Program is supported by adopted guidelines, funding categories, eligibility criteria and application and selection process information.

Consistent with the Grants Administration and Sponsorships Internal Audit report, two community representatives were invited to assist staff in assessing the applications and provide a diversity of views on the assessment panel. The independent panel members were Ms Helen Jarvis, Management Committee, KYDS (Ku-ring-gai Youth Development Service) and Ms Michelle Bell CEO of the Ku-ring-gai Neighbourhood Centre.

The allocation meeting consisting of independent panel members and council officers was documented, including assessment decisions, funding allocations and conflict of interest disclosures.

RISK MANAGEMENT

Priority funding areas have been identified for each category - Small Equipment, Community Development and Arts and Cultural grants, to assist all potential applicants. The program covers a range of projects and within each project there are a variety of associated risks. Council has in place several measures to mitigate those risks, including a formal funding agreement and acquittal process. Each organisation receiving funding must comply with the terms and conditions of the program.

FINANCIAL CONSIDERATIONS

Council has $97,800 available in the 2025 budget for the Community Grants Program. A total amount of $93,700 is proposed to be distributed to community and cultural groups, and a further $4,100 has been allocated to the rates and garbage rebate for Eryldene (a standing resolution of Council).

SOCIAL CONSIDERATIONS

The 2025 Ku-ring-gai Council Community Grants Program is supported by priority funding areas based on identified social and arts and cultural needs in the Ku-ring-gai area. A key component of this program is to provide opportunities for residents to participate and engage in their local community.

ENVIRONMENTAL CONSIDERATIONS

The various projects funded under this program contribute to a sustainable community and some may contain elements with environmental benefits.

COMMUNITY CONSULTATION

The Ku-ring-gai Community Grants program was promoted using the North Shore Times, social media, Council's website and direct mailout to over 300 community groups.

INTERNAL CONSULTATION

The Corporate Department has been consulted in the writing of this report.

SUMMARY

Each year Council calls for applications from community and cultural groups for grant funding to assist in providing services to the community. Applications totalling $172,538 have been received from 53 different groups for this year's round of funding.

Projects funded under the 2025 Ku-ring-gai Council Community Grants Program cover a range of target groups including, children, young people, older people, people with disabilities and people from culturally and linguistically diverse backgrounds.

The grants will enhance the capacity of community groups to provide much needed support services to the community. The arts/cultural projects proposed will foster celebrations and promote the development of artistic pursuits in Ku-ring-gai.

A total of $97,800 is available for the 2025 Ku-ring-gai Council Community Grants Program. The grants assessment panel has recommended a total of $93,700 for distribution to community and cultural groups, plus $4,100 to Eryldene as a standing resolution of Council.

RECOMMENDATION:

That the following community and cultural groups receive the recommended funding amounts from Council in 2025:

CATEGORY 1: Small Equipment

Name of Organisation	Amount Recommended
Lifestart Disability Services Ltd	$1,550.00
Lindfield Bowling Club	$1,550.00
Ku-ring-gai Community Workshop "The Shed" Inc.	$1,550.00
The Uniting Church in Australia Property Trust (NSW) on behalf of UCA Gordon-Pymble Uniting Church	$1,550.00
Hornsby Ku-ring-gai Community Transport	$1,550.00
Probus Club of Barra Brui Inc	$1,550.00
Gordon East Public School P&C	$450.00
Chinese Early Childhood Educators Association	$1,550.00
Christ Church St Ives	$1,400.00
Sydney United Sports Club Incorporated	$1,550.00
Ku-ring-gai Male Choir Inc	$759.00
Ku-ring-gai Netball Association	$1,550.00
Lindfield Football Club	$1,280.00
Chabad North Shore	$1,550.00
West Pymble Scout Group	$1,550.00
Pymble Turramurra Pre-School Inc	$1,550.00
Probus Club of Warrawee Inc.	$1,550.00
Dance of Love Incorporated	$549.00
Ku Ring Gai Little Athletics Inc	$1,550.00
The North Shore Synagogue	$1,550.00
2nd/3rd Lindfield Scout Group	$1,550.00
Total	**$29,238.00**

CATEGORY 2: Community Development

Name of Organisation	Amount Recommended
Lifestart Disability Services Ltd	$2,700.00
Empowering Parents In Crisis Pty Ltd (EPIC)	$3,500.00
AASHA Australia Foundation	$2,500.00
Hornsby Ku-ring-gai Women's Shelter	$3,000.00
Early Education (EarlyEd) Inc	$2,930.00
Sydney Upper North Shore Special Olympics	$3,500.00
Hornsby Ku-ring-gai Community College	$3,500.00
Pitch Club Pty Limited	$2,000.00
St Lucy's School	$3,136.00
Gordon FC	$2,643.00
Dae Hahn Culture School	$1,400.00
CASS Care Ltd	$2,900.00
Ku-ring-gai Chamber of Commerce Incorporated	$2,500.00
Streetwork Australia Limited	$2,600.00
Total	**$38,809.00**

CATEGORY 3: Arts & Cultural

Name of Organisation	Amount Recommended
AASHA Australia Foundation	$3,000.00
St Ives High School Parents and Citizens Association Incorporated	$3,000.00
The Cathedral Singers Incorporated	$1,275.00
CASS Care Ltd	$3,000.00
Edmund Rice Flexible Schools Ltd Trading as St Edmund's College Wahroonga	$978.00
Chabad North Shore	$3,000.00
Kuringai Youth Orchestra Incorporated	$1,400.00
Marian Street Theatre for Young People (MSTYP)	$1,500.00

Dae Hahn Culture School	$2,500.00
Streetwork Australia Limited	$3,000.00
Multicultural Integration Community Support Inc	$3,000.00
Total	**$25,653.00**

Danny Houseas
Manager Community Development

Janice Bevan
Director Community

Attachments:

A1⇩	Attachment 1 - Small Equipment Individual Assessment 2025	2025/214362
A2⇩	Attachment 2 - Community Development Individual Assessment 2025	2025/214363
A3⇩	Attachment 3 - Arts & Cultural Individual Assessment 2025	2025/227999

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

CATEGORY 1: **Small Equipment**

	Name of Organisation	Amount Sought	Amount Recommended
1	Lifestart Disability Services Ltd	$1,935.00	$1,550.00
2	Lindfield Bowling Club	$1,913.00	$1,550.00
3	Ku-ring-gai Community Workshop "The Shed" Inc.	$1,850.00	$1,550.00
4	The Uniting Church in Australia Property Trust (NSW) on behalf of UCA Gordon-Pymble Uniting Church	$2,000.00	$1,550.00
5	Sydney Upper North Shore Special Olympics	$2,000.00	NIL
6	Hornsby Ku-ring-gai Community Transport	$2,000.00	$1,550.00
7	Probus Club of Barra Brui Inc	$2,000.00	$1,550.00
8	Gordon East Public School P&C	$450.00	$450.00
9	Chinese Early Childhood Educators Association	$1,559.00	$1,550.00
10	Christ Church St Ives	$1,400.00	$1,400.00
11	Sydney United Sports Club Incorporated	$2,000.00	$1,550.00
12	Ku-ring-gai Male Choir Inc	$759.00	$759.00
13	Ku-ring-gai Netball Association	$2,000.00	$1,550.00
14	Lindfield Football Club	$1,280.00	$1,280.00
15	Chabad North Shore	$2,000.00	$1,550.00
16	West Pymble Scout Group	$1,734.00	$1,550.00
17	Pymble Turramurra Pre-School Inc	$2,000.00	$1,550.00
18	Probus Club of Warrawee Inc.	$1,915.00	$1,550.00
19	Dance of Love Incorporated	$2,000.00	$549.00
20	Ku Ring Gai Little Athletics Inc	$2,000.00	$1,550.00
21	The North Shore Synagogue	$2,000.00	$1,550.00
22	2nd/3rd Lindfield Scout Group	$1,848.00	$1,550.00
23	St Lucy's School	$1,567.00	NIL
24	Streetwork Australia Limited	$2,000.00	NIL
	Total	**$42,210.00**	**$29,238.00**

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Lifestart Disability Services Ltd**

ORGANISATION BACKGROUND:

Founded in 1996 by parents at Turramurra Public School advocating for better opportunities for their children with disabilities, Lifestart has been a trusted voice in the disability sector for nearly 30 years. Some founding parents still serve on our Board, grounding our mission in lived experience. As a not-for-profit and registered charity, Lifestart supports children and young people aged 0–24 with disability, along with their families and carers.

We have played a key role in shaping disability services, including working with the National Disability Insurance Agency during the development of the NDIS. For the past seven years, we've proudly delivered early childhood programs as a community partner of the NDIS across Sydney.

Lifestart is committed to the social model of disability and believes every child has the right to participate meaningfully in everyday life. Our mission is to build inclusive communities; our vision is that all children and young people are included in their communities. We work directly with early education settings, schools, sports clubs, and community organisations, both individually with clients and broadly at an organisational level, to promote inclusion and create more welcoming environments for all children and young people.

AMOUNT REQUESTED: $1935

PROJECT DESCRIPTION:

Sensory Regulation resources for quiet spaces at community events

Lifestart supports children, young people, and families through individual therapy and by encouraging community participation. For neurodivergent individuals, especially those with Autism, public events can be overwhelming due to unexpected sensory input like loud noises, bright lights, and crowds. This often leads families to avoid such events, resulting in further isolation and exclusion.

To address this, Lifestart provides quiet sensory spaces at public events. These spaces offer a place to retreat to when needed, with noise-cancelling headphones, calming activities, and a quiet area with cushions to help individuals regulate before returning to the event. Allied health professionals are present to offer expert support to those with complex needs.

We've successfully delivered this service for the past few years at events across Sydney, but demand is growing. We seek to expand our inventory of high-quality sensory resources to ensure more neurodivergent individuals feel welcomed, supported, and included in their communities.

PREVIOUS GRANTS: N/A

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Lifestart Disability Services Ltd is seeking funding to purchase sensory resources for a portable sensory tent to be used at community events. This tent will offer a calm, inclusive space for neurodivergent individuals, particularly those with Autism, helping them manage sensory challenges like noise and crowds. It will also support parents and carers with real-time strategies, easing participation in public life. The project directly addresses barriers to inclusion and aligns with the Ku-ring-gai Community Grants Program's priorities: supporting people with disabilities, aiding families, and promoting preventative safety strategies. The proposed equipment, noise-cancelling headphones, tactile toys, and soft furnishings, is practical, durable, and reusable across events. With proven success in similar initiatives across Sydney, Lifestart offers a low-cost, high-impact solution to enhance accessibility and community engagement in Ku-ring-gai. Please note Lifestart has also applied for funding under Community Development stream of the Ku-ring-gai Council Community Grants program.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards the cost of purchasing sensory resources for a sensory tent to be used at community events.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Lindfield Bowling Club**
ORGANISATION BACKGROUND:	Our club has a rich history in lawn bowls going back over 80 years, with its formation after the Second World War- to accommodate the welfare and recreation of returning Australian servicemen. It encompasses the successful merger of two North Shore bowling clubs, Lindfield and Roseville Rollers. The result, a unified Lindfield Rollers, welcomes all of Sydney's North Shore and surrounds. Our commitment to our bowlers has always been paramount, we provide a comfortable space indoors, and our greens are maintained with sustainability in mind. We're a progressive club and always look for ways to improve our facilities for our members. Our friendly atmosphere welcomes players of all ages and mixed teams, allowing couples and friends to play together. Members and visitors use the clubhouse, where they can rest before and after your game. On game days, our bar is open, providing a lovely space to socialise with friends.
AMOUNT REQUESTED:	$1913
PROJECT DESCRIPTION:	**Lawn Bowls Accessories** Lawn Bowls Accessories need replacement or replenishment with time and usage in playing the game. The Club requires acquisition of new Windsocks, Corner Wind Direction Flags, New Jacks and Laser measures for Lawn Bowls.
PREVIOUS GRANTS:	2021 - $1,550
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Lindfield Bowling club is seeking funding to acquire new equipment to enhance the quality of play and support the well-being of local residents. Maintaining quality lawn bowls equipment ensures safe, enjoyable play and supports community connection, especially for older adults. Replacing worn items like windsocks, jacks, and laser measures helps the club uphold professional standards for all members and visitors. The application aligns with Ku-ring-gai Council's Community Grants key priority area of "health and well-being" by promoting active involvement in sport, encouraging physical fitness, mental engagement, and social interaction, all of which contribute significantly to community well-being. It is recommended that funding be provided to support the purchase of new equipment, as this will enhance the club's capacity to offer activities and deliver long-term benefits to the wider community.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of new bowls equipment.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Ku-ring-gai Community Workshop "The Shed" Inc.**

ORGANISATION BACKGROUND:

Many retirees have to down-size their living arrangements, resulting in loss of the man's personal space, usually the garden shed or workshop.

So the idea of community based sheds was born. Here members can come and share a fantastic variety of tools and equipment, still pursue their interests in pastimes and hobbies, spend time with others of similar interests, learn new skills or use tools for the first time - or keep old skills honed.

Here you can feel viable and vigorous by contributing to community needs or create projects of personal interest and expertise.

Everyone is welcome - We encourage both men and women to participate in the activities at the Shed. The Ku-ring-gai “Shed”, has been set up as a shared facility to replace or complement the home workshop. Anyone who feels the shed could cater for their needs and would like to enjoy what it offers, is welcome to visit and then consider joining.

Besides encouraging new social activities and friendships, The Shed provides access to other networks for men including local activities and men’s health information.

AMOUNT REQUESTED: $1850

PROJECT DESCRIPTION:

The Shed Coffee Club

Purchase of a Coffee Machine to support the establishment of The Shed Coffee Club. We want it to be a little bit more special than our regular instant coffee.

PREVIOUS GRANTS: 2017 - $2,000, 2018 - $2,500, 2019 - $2,000, 2020 - $2,120,

2021 - $1,545, 2023 - $2,315

2024 ACQUITTAL FORM RECEIVED

COMMENTS:

The Shed is seeking funding to purchase a coffee machine to establish a regular “Shed Coffee Club”, a low-cost, high-impact initiative designed to enhance mental health, social connection, and community inclusion for older residents in the Ku-ring-gai area.

This project responds directly to member survey feedback, with over 80% of respondents saying they are interested in attending a regular Coffee Club, with many highlighting the social and health benefits of structured gatherings. A successful pilot event was held and demonstrated interest and viability.

The project promotes well-being and active aging by fostering social connection among older adults. Funding a coffee machine will support the

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

	ongoing Shed Coffee Club, encouraging inclusion and community participation.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards the purchasing a coffee machine to establish a Coffee Club.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**The Uniting Church in Australia Property Trust (NSW) on behalf of UCA Gordon-Pymble Uniting Church**
ORGANISATION BACKGROUND:	Gordon-Pymble Uniting Church (GPUC) is a vibrant faith-based organisation committed to fostering a sense of belonging, spiritual growth, and social engagement within our local community. Our mission to welcome all people, support families and young people, and creatively live out our faith in the world. Our aims and objectives are centred on creating a caring environment that improves well-being. We are dedicated to connecting with people across all backgrounds and partnering with our broader community to promote compassion, inclusion, and meaningful support. In line with these values, we are establishing a community café initiative. This café will serve as a training and work experience hub for young people living with disabilities, equipping them with valuable skills in hospitality, teamwork, and customer service. We could then roll out on other days to feed those in need. The project reflects our commitment to make a positive and practical difference in people's lives. The grant we are applying for will assist in furnishing the café space with essential tables and chairs, creating an inclusive, welcoming environment where all feel valued and supported.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Community Centre Cafe Chairs and Tables** Establishing a community café initiative. This café will serve as a training and work experience hub for young people living with disabilities, equipping them with valuable skills in hospitality, teamwork, and customer service. The project reflects our commitment to make a positive and practical difference in people's lives. The grant we are applying for will assist in furnishing the café space with essential tables and chairs, creating an inclusive, welcoming environment where all feel valued and supported.
PREVIOUS GRANTS:	2020 - $5,000, 2020 - $3,000, 2021 - $2,800, 2022 - $1,894, 2023 - $3,700, 2024 - $1,750
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	The Uniting Church in Australia Property Trust (NSW) on behalf of UCA Gordon-Pymble Uniting Church is seeking funding to purchase chairs and tables to establish a community café that will serve as a training and work experience hub for young people living with disabilities. The café will provide valuable skills development in hospitality, teamwork, and

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

customer service, empowering participants with practical, transferable abilities.

A community survey of showed strong support for the café, highlighting its potential to create a lasting space for local interaction, volunteer involvement, and community-building activities beyond the initial project period.

Funding is recommended for tables and chairs to help create a community café that serves as a hub for training and connection. This initiative supports key grant priorities by empowering young people with disabilities through skill-building for employment and social inclusion.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of chairs and tables to establish a community cafe.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Sydney Upper North Shore Special Olympics**

ORGANISATION BACKGROUND:

Special Olympics Australia is the peak body developing and delivering inclusive sport and physical activity for people with intellectual disability. Our dedicated volunteer network provides year-round inclusive sports training and competition in Olympic sports for children and adults with intellectual disability in communities throughout Australia.

Our vision is an inclusive Australia where people with intellectual disability live active, healthy, and fulfilling lives.

Our mission is to provide inclusive participation and competition in a variety of sports for children and adults with intellectual disability.

Our values of inclusion, respect, integrity, sportsmanship, and trust underpin all that we do. Our vision is an inclusive Australia where people with intellectual disability live active, healthy and fulfilling lives. Our mission is to provide inclusive training and competition in a variety of sports for children and adults with intellectual disabilities, giving them opportunities to develop physical fitness, demonstrate courage, experience joy, improve wellbeing, and participate in a sharing of gifts, skills, and friendship with the community.

AMOUNT REQUESTED: $2000

PROJECT DESCRIPTION:

Special Olympics Upper North Shore

Special Olympics Upper North Shore (SOSUNS) is a certified Club registered under Special Olympics Australia and operates in the Upper North Shore to bring over 19 different inclusive sports to People with Intellectual Disability. We are an NFP volunteer led and run club and raise funds through fundraising activities and grants such as this. SOSUNS is the largest club in Australia and we deliver 8 or the 19 sports to our local community. These include: Basketball, Cricket, Soccer, Dance, Golf, Swimming, Tennis, Tenpin Bowling. We have been asked to offer Bocce to our existing and new athletes and, in addition to purchasing Bocce equipment, we would also like to use the $2,000 to refresh some of our other ageing equipment. As we are also now offering sports to folks in supported independent living (SILs) we are looking to purchase additional equipment which can be shared across multiple groups to enable us to have more athletes enjoy sports more cost effectively. Buy once and use many. Before covid our club supported over 300 athletes. We are in the process of reconnecting and growing our community and hope to exceed our pre-covid numbers before the end of this grant period.

PREVIOUS GRANTS: N/A

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Upper North Shore Special Olympics (SOSUNS) is seeking funding to buy new equipment, supporting Bocce's launch and expanding tennis programs to attract 40–60 new athletes. The additional equipment will boost participation, reduce isolation, and align with Ku-ring-gai's priorities for inclusion and access to recreation. In keeping with Council's commitment to the equitable allocation of limited grant funding, and noting that Upper North Shore Special Olympics (SOSUNS) has also submitted applications under the Ku-ring-gai Community Grants – Community Development stream and the Ku-ring-gai Events and Festivals 2025 Sponsorship Program, this particular application was not recommended for funding under the Equipment stream. While the value of SOSUNS's work is acknowledged and appreciated, funding was prioritised for projects that had not sought support through other Council grant programs.
AMOUNT RECOMMENDED:	NIL
SPECIFIC PURPOSE:	N/A

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Hornsby Ku-ring-gai Community Transport**
ORGANISATION BACKGROUND:	Hornsby Ku-ring-gai Community Transport is the local community transport provider for the Kur ring gai area. With a focus on service provision for the community, staffed by employees and volunteers from the community, we are the supported transport provider for older, vulnerable and frail community members. Community transport is a vital service with broad-reaching social benefits. It is a cornerstone of inclusive communities – enabling participation, preventing isolation, and promoting health, equity, and connection. Continued investment and support for community transport delivers tangible outcomes for individuals and the broader system. It is important that our community has access to a fleet of vehicles that are safe and accessible, but are also seen as a community resource, a valuable piece of social infrastructure that enables community members to remain connected to their social, civic and cultural life. Access to transport is a measure of quality of life and it is imperative that our fleet is as accessible and as safe as possible.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Enhancing Transport Safety and Accessibility through Small Equipment Upgrades** This application is for small equipment to enhance an existing service. Several existing vehicles within the transport fleet include wheelchair hoist conversions. These hoists are essential when loading a person who uses a wheelchair. The hoist is also used to support older people who are not comfortable navigating the stairs of a bus. These frailer people are able to be supported to enter the bus from the rear by using the hoist. We are seeking funding to purchase and install 5 X wheelchair hoist safety belt systems for use in our community transport vehicle fleet. These items are essential to ensure the safe and dignified transport of older people and people with disability who rely on accessing the vehicle via a hoist mechanism. Each belt will cost $520 for the purchase of the belt and installation costs. We seek funding for 5 belts with HKCT committing to provide $600.00 to the overall cost of the project.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	HKCT is seeking funding to purchase and install five wheelchair hoist safety belt systems on its community transport vehicles. The upgrades will

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

	enhance passenger safety, reduce manual handling risks, and improve access for wheelchair users and frail older adults. The project aligns with Ku-ring-gai Council's Community Grants key priority areas by promoting accessible, inclusive transport for older, frail, and vulnerable residents. It is recommended that funding be provided to strengthen HKCT's service and community impact.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards the purchase and installation of five wheelchair hoist safety belt systems.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Probus Club of Barra Brui Inc**
ORGANISATION BACKGROUND:	The Probus Club of Barra Brui was established in St Ives in 1989 and is a local Member of Probus South Pacific Limited, an Association for active members of the community and for those no longer working full time to join together for a new lease of life. Our current membership is 104 men and ladies, with a multitude of career and ethnic backgrounds. We became a mixed club in January 2020. Our Club focuses on the advancement of intellectual, cultural and general well-being of all members, through monthly meetings and activities for fellowship, interaction and engagement in varied activities, including fine music, jazz, golf, computer, fine dining, wine appreciation, arts and theatre, and walking. The Club has a diverse speaker's program at the monthly meetings, and a very active outings and trips program, including monthly outings around Sydney, and an annual trip in NSW, or interstate.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Replacement of Secretary laptop** Purchase of a replacement Secretary laptop and services for set-up and data transfer.
PREVIOUS GRANTS:	2019 - $2,090, 2020 - $1,399, 2023 - $1,016
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Probus Club of Barra Brui Inc is seeking funding to replace its current laptop that is old and no longer supports critical software updates, posing increasing risks to both data security and operational efficiency. The laptop is essential for managing member records, communications, meetings, and administration tasks. Replacing it ensures secure, reliable operations and protects sensitive information. This project supports a volunteer-led club that promotes social and intellectual engagement among Ku-ring-gai's older residents. Funding is recommended to purchase a new laptop and setup services to maintain efficient administration and sustain the club's valued programs.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards a new laptop and associated setup services to improve the capacity of the group to offer its services and activities.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Gordon East Public School P&C**
ORGANISATION BACKGROUND:	Although we are a small community, we are a very active community that supports Gordon East Public School. As a P&C we are proud that our work enables parents and the community to work towards delivering support to the school and our students. The P&C has always been an integral part of the school community and many of the active members have held roles or given up time throughout the whole time they have a child at the school. The P&C is represented by active fortnightly engagement in the form of meetings between the P&C President along with the different members of the P&C Executive and the school Principal. A series of opportunities and challenges are frequently discussed to ensure both the school and P&C work in close partnership with each other. The wider community is kept updated through the school's fortnightly newsletter, once a term P&C meeting, in addition updates through our WhatsApp groups. The P&C organises several events during the year. These are made up of Community events that aim to bring the community together as well as Fundraising events that aim to raise money for the P&C that is invested back into our School and students.
AMOUNT REQUESTED:	$450
PROJECT DESCRIPTION:	**Supporting k-6 Gardening Club** As the gardening club grows with more student interested, the club has requested a safe place to store their equipment and supplies ongoing. They have identified a small shed that they would like to purchase ahead pf other projects where there will be more focus given to gardening across the school.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Gordon East Public-School P&C is seeking funding to purchase a garden shed. The shed will provide a safe space for the student gardening club to store their equipment and supplies. This is a viable, low-cost initiative that addresses student engagement, inclusivity, and sustainability in a school setting. It aligns with Ku-ring-gai Council's Community Grants key priorities by supporting young people's wellbeing, healthy living, and community development.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Funding is recommended for this project as it is achievable, grounded in student/community interest, and will deliver long-term value.

AMOUNT RECOMMENDED: $450

SPECIFIC PURPOSE: A contribution to support the purchase of a garden shed for the student gardening club.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Chinese Early Childhood Educators Association**

ORGANISATION BACKGROUND:

Description:

The Chinese Early Childhood Educators Association (CECEA) is a professional organisation dedicated to supporting and empowering Chinese early childhood educators across Australia and worldwide. Our mission is to foster excellence in early childhood education by providing high-quality professional development, resources, and networking opportunities for educators, teachers, and carers.

Aims & Objectives:

Supporting Educators: Offering guidance, advice, and professional support to Chinese early childhood educators to enhance their teaching practice and career development.

Professional Conferences: Organising conferences, workshops, and seminars to facilitate knowledge exchange and share the latest research in early childhood education.

Educational Resources: Producing and distributing valuable educational materials, research findings, and best practices to support educators in their work.

Collaboration & Networking: Partnering with other early childhood education groups across Australia and globally to promote cross-cultural learning and professional growth.

Advocacy & Community Engagement: Advocating for the needs of Chinese early childhood educators and fostering stronger connections within the wider education community.

By bringing educators together and promoting continuous learning, CECEA strives to enhance the quality of early childhood education and ensure the best outcomes for young learners.

AMOUNT REQUESTED: $1559

PROJECT DESCRIPTION:

Training and Meeting Audio Visual Equipment

The Chinese Early Childhood Educators Association (CECEA) is a volunteer-run, not-for-profit organisation supporting early childhood educators and promoting multicultural education in the Ku-Ring-Gai area. To enhance our professional development workshops, training sessions, and community meetings, we seek funding to purchase a portable projector and screen bundle.

This equipment will enable us to:

Deliver high-quality visual presentations during educator training sessions.

Facilitate interactive workshops on early childhood teaching strategies.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

	Host community engagement events with clear, professional displays. Improve accessibility for members by allowing flexible venue use (libraries, community centres, etc.). As a self-funded organisation, we rely on grants and donations to support our work. This purchase will significantly upgrade our capacity to share knowledge and foster collaboration among educators, parents, and local stakeholders.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Volunteer-run Chinese Early Childhood Educators Association is seeking funding for a portable projector and screen to enhance workshops and community events. The new equipment will support early childhood educators and CALD families, especially the Chinese-speaking community, through improved access to multilingual resources and professional development. It is recommended that funding be provided, as the project is cost-effective and aligns closely with Ku-ring-gai Council's Community Grants priorities, especially in the areas of CALD engagement, early childhood development, and inclusive education. The equipment will significantly improve CECEA's capacity to deliver high-quality, accessible training and community programs.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards the purchase of a portable projector and screen.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Christ Church St Ives**
ORGANISATION BACKGROUND:	Christ Church St Ives is a local Anglican Church and we have been part of and serving the local St Ives Community for over 100 years. We have a membership of over 1000 regular members drawn from St Ives and the surrounding suburbs. We exist to provide a place for members to gather in community, to worship together and to serve one another and the surrounding community. Christ Church welcomes everyone, and in addition to regular church services on Sundays and Tuesdays we operate vibrant programs throughout the week for all ages including particular focus on children and youth, seniors, people new to our community and those with non-English speaking backgrounds. All these activities are run and managed by volunteers drawn from the church community.
AMOUNT REQUESTED:	$1400
PROJECT DESCRIPTION:	**x1 Osmo Pocket 3 (Videography equipment) + x1 Tripod for Osmo Pocket 3** Purchase of the Osmo Pocket 3 Vlog Combo (DJI Mic 2) and a tripod to accompany it, will allow us to capture content such as promotional material for Christ Church run events (e.g. our Youth programs, seminars, Bible exploration course etc.). The Osmo Pocket 3 is a user-friendly device that captures video and photo. It will be used by staff and volunteers on our media team to create content and promotional material.
PREVIOUS GRANTS:	2013 - $5,000, 2016 - $1,500, 2021 - $1,300, 2022 - $2,000, 2023 - $1,600, 2024 - $1,000
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Christ Church St Ives is seeking funding to purchase an Osmo Pocket 3 and tripod that will be used for creating promotional content for a range of community events including youth programs, seminars, and services. The project will benefit volunteers, members, and guests as the project will enhance the church's capacity to produce high-quality, inclusive content. Funding is recommended as the new equipment's will enhance the church's ability to develop programs that will have a wider reach to the diverse church community.
AMOUNT RECOMMENDED:	$1400
SPECIFIC PURPOSE:	A contribution towards the purchase of the tripod to support effective content creation and promotional work.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Sydney United Sports Club Incorporated**
ORGANISATION BACKGROUND:	Founded in 2016 by passionate Indian cricket enthusiasts, Sydney United Sports Club promotes community engagement and cultural pride through cricket in the Ku-Ring-Gai region. Starting with a single team in the Northern Suburbs Cricket Association (NSCA), we have grown to over 100 members and now field multiple teams across summer and winter competitions. Our club has a proven track record of success. In the 2023/24 NSCA season, our First Grade team were minor premiers. In the 2024 Sydney Morning Cricket Association (SMCA) season, we fielded four teams, with our First and Third Grade teams winning their divisions. Initially known as Killara United, we rebranded as Sydney United Sports Club to reflect our growth and broader vision. We are more than a cricket club, we're a community hub fostering inclusivity and identity. Our participation in multicultural tournaments and local leagues reflects our commitment to the Indian diaspora and broader community. Youth development is a core focus. We support junior boys and girls through structured winter competitions, providing mentorship, coaching, and a positive environment to grow. With the right equipment, we can continue nurturing talent and strengthening community ties through the game we love.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Equipment Support** We are seeking financial support to purchase much needed cricket coaching equipment for our club. We are looking to purchase: Cricket balls, stumps, training (spring) stumps, catching ramps, markers, fielding mits and catching bats.
PREVIOUS GRANTS:	2020 - $1,300, 2021 - $2,000, 2022 - $2,000, 2023 - $1,600
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Sydney United Sports Club Incorporated is seeking funding to purchase essential cricket coaching equipment, including balls, stumps, training aids, and fielding tools to support growing membership, particularly among juniors. The equipment will help improve the quality of training and overall experience for the club's members, many of whom are from the Indian and South Asian communities, including newly arrived migrants and international students. The club competes in the Northern Suburbs Cricket Association during the summer season and proudly acknowledges Ku-

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

ring-gai Council's previous support, with the Council's logo featured on their team uniforms. The application aligns with Ku-ring-gai Council's grant guidelines by promoting inclusive sport and recreation, particularly for CALD youth.

Funding is recommended to support the purchase of additional equipment that will enhance the club's capacity, promote player skill development, and ensure equitable access to high-quality resources for all participants.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of new cricket training equipment.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Ku-ring-gai Male Choir Inc**

ORGANISATION BACKGROUND:

The Ku-ring-gai Male Choir was formed in 1946 by servicemen returning from WWII who saw the choir as a way to build on and extend the camaraderie they had developed during their service.

The Choir currently has approximately 35 members with a Musical Director and an Accompanist.

The Choir performs around the northern suburbs of Sydney, particularly in the Ku-ring-gai LGA, mainly in retirement villages and nursing homes. Its audiences cover the full range of age groups. The Choir's repertoire is eclectic and includes classical, operatic, spiritual and popular pieces.

In terms of age, the Choir members exhibit a wide spread, tending towards the more senior levels with more than half the members being over 65 years of age. Members are drawn from a number of different suburbs of Sydney but principally from the northern suburbs.

Our plan is to expand the Choir by between five and ten additional members over the coming months. Further, we intend to raise the profile of the Choir by increasing the level of 'performance professionalism' exhibited and perceived by audiences, stakeholders and other community members.

AMOUNT REQUESTED: $759

PROJECT DESCRIPTION:

Replacement Conductor Platform

For both concerts and rehearsals, the Music Director stands on a small (1 m x 1m) Conductor's platform.

This platform is required to optimise the conducting process.

For many years, the choir has used an old, hand-constructed timber platform, which:

- is transported to the concert and practice sessions by a choir member, in his personal vehicle
- is heavy and cumbersome to transport
- with age, is becoming increasingly unstable and rickety, hence representing a personal safety hazard
- does little to advance the perceived professionalism of the choir

This project involves the purchase of a new, professionally designed and manufactured metal platform, which:

- will be easier and lighter to transport
- will offer significantly improved stability and robustness, hence reducing the risk of accidents and personal injury to the Music Director
- will help to lift the perceived professionalism of the choir

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

PREVIOUS GRANTS:	2016 - $1,800, 2018 - $2,000, 2020 - $1,300, 2021 - $3,000, 2021 - $3,600
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	The Ku-ring-gai Male Choir Inc. is seeking funding to purchase a new conductor's platform to replace its current model, which is old, heavy, unstable, and poses a safety risk during transport and use at performances. A new, professionally designed and manufactured metal platform will significantly improve safety, be easier to transport to rehearsals and performances, and enhance the overall professionalism of the choir. It will also support more effective rehearsal conditions, contributing to higher performance standards. This project aligns with Ku-ring-gai Council's Community Grants key priority area of supporting older people, as the choir and much of its audience are seniors. Funding is recommended for a new platform to enhance performance quality, safety, and cultural engagement, offering lasting community benefits.
AMOUNT RECOMMENDED:	$759
SPECIFIC PURPOSE:	A contribution towards the purchase of a new conductor's platform.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Ku-ring-gai Netball Association**
ORGANISATION BACKGROUND:	Ku-ring-gai Netball Association (KNA) manages netball competitions & activities in the Ku-ring-gai area as the umbrella organisation for 11 netball clubs. We have about 3000 registered members, winter and spring competitions and a number of rep teams. We also run the 'All Stars' netball program for people with disabilities.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Super Sopper** We require a Super Sopper Sandpiper to quickly mop up water from the courts after rain. Currently this is done is done slowly and clumsily by volunteers with wiping shuttles.
PREVIOUS GRANTS:	2020 - $550, 2023 - $3,700, 2023 - $1,600
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Ku-ring-gai Netball Association is seeking funding towards the purchase of a Super Sopper Sandpiper to remove water from netball courts after rain. It will enable volunteers to clear surface water quickly and effectively, reducing delays and significantly improving player safety and match continuity. It is recommended that funding be granted for the purchase of the Super Sopper Sandpiper equipment as the application supports the grant priority area of community safety and supporting young people, with 78% of netball players under 18. The equipment will enhance the club's ability to host netball games and provide lasting benefits as it will improve court safety and playability.
AMOUNT RECOMMENDED:	$1,550
SPECIFIC PURPOSE:	A contribution towards the purchase of a Super Sopper Sandpiper equipment to remove water from netball courts.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Lindfield Football Club**
ORGANISATION BACKGROUND:	At Lindfield football club, there is a place for you! Our aim is to enhance the sporting experience of every club member, with an objective of creating a life-long love of our great game of football. We have 150+ male and female teams for every ability and every age group. Our program starts from preschool through to masters, from beginner to advanced development squads. LFC is a family friendly football club, with a dedicated focus on female football, strong community roots and is run by a team of dedicated volunteers.
AMOUNT REQUESTED:	$1280
PROJECT DESCRIPTION:	**Replacement Heat Press for shirt numbers** With 2100 playing members, with many having a home (Blue) and a White (Away) shirt, we have to heat press a lot of numbers onto the back of playing shirts each season. We have a very diverse membership and cater our uniform for males and females of all ages (6 to 70+), and all shapes and sizes. This means that we stock lots of different sizes and cuts of shirts and each one in competition ages, has to have a unique number on the back per team. Our current heat press is consistently failing causing frustration and delays. It is also damaging some shirts which in turns costs the club financially.
PREVIOUS GRANTS:	2019 - $2,000, 2024 - $1,850
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Lindfield Football Club is seeking financial assistance to replace their failing heat press that is used for numbering shirts as it unreliable, often breaking down and damaging uniforms, which increases costs and delays uniform distribution. A new heat press will speed up shirt numbering, reduce volunteer frustration and shirt waste, improve safety, enhance the quality and durability of player shirts for over 2,100 club members. Funding is recommended for a new heat press machine, as the application aligns with the grant priority area of supporting children and families. The machine will also strengthen the club's capacity to deliver ongoing services and activities.
AMOUNT RECOMMENDED:	$1280
SPECIFIC PURPOSE:	A contribution towards the purchase of a heat press machine.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Chabad North Shore**
ORGANISATION BACKGROUND:	Chabad North Shore, established in 1989, is part of a global network of over 3,500 Chabad institutions. Inspired by the vision of the Lubavitcher Rebbe, it works to foster a world of peace, goodness, and G-dliness. The organisation strengthens Jewish life on the North Shore by promoting mitzvot, encouraging spiritual exploration, and highlighting the inner goodness in every person. Chabad North Shore is known for its warm, inclusive environment, welcoming Jews of all backgrounds and levels of observance, and offers emotional, spiritual, and practical support to the community. Its many programs include high-quality education, outreach, crisis support, and welfare services for men, women, and children of all ages.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**New Laptop for Adult and Youth Education Programs** We are applying for funding to purchase a new laptop to support our expanding adult and youth education programs. These include weekly classes, workshops, and mentoring sessions that engage a diverse cross-section of the Ku-ring-gai community. The laptop will be used for program planning, multimedia presentations, and to facilitate hybrid (in-person and online) learning, enhancing both accessibility and community participation. This equipment will significantly strengthen the quality and reach of our educational services, which are delivered in an inclusive and welcoming environment to people of all ages and backgrounds.
PREVIOUS GRANTS:	2018 - $4,000, 2020 - $3,500, 2020 - $1,430, 2023 - $1,600, 2023 - $3,900, 2024 - $2,500, 2024 - $800
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Chabad North Shore is seeking funding to purchase a laptop to enhance the delivery of its adult and youth education programs. The new device will enable more efficient lesson planning, digital content creation, and facilitate hybrid learning, supporting both in-person and online participation. The application aligns with Ku-ring-gai Council's Community Grants key priority areas by supporting diverse community groups through inclusive, lifelong learning. Funding is recommended for a laptop to enhance program delivery and ensure long-term, sustainable benefits.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Please note that Chabad North Shore has also applied for funding under the Arts and Culture stream of the Ku-ring-gai Community Grants Program.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of a laptop to enhance the delivery of adult and youth education programs.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**West Pymble Scout Group**
ORGANISATION BACKGROUND:	West Pymble Scout Group is a small community organisation providing scouting opportunities to local children, both male and female, aged between 8 to 18 years old. There are 37 Cubs, 40 Scouts and our Venturers Unit, catering for Youth Members aged 15 -18, has 22 members. Our Group has also has 15 leaders and 5 Committee support members. The mission of Scouting is to contribute to the education of young people, through a value system based on the Scout Promise and Law, to help build a better world where people are self-fulfilled as individuals and play a constructive role in society. We aim to support Cubs, Scouts and Venturers to achieve their full physical, intellectual, social, emotional and spiritual potentials as individuals, as responsible citizens and as members of their local, national and international communities. We run activities every week including indoor activities and outdoor activities such as bushwalking, orienteering and camping. We also contribute to community activities, such as the preparation and delivery of the Anzac Dawn Service at Bicentennial Park, Clean Up Australia Day and Council Citizenship Ceremonies.
AMOUNT REQUESTED:	$1734
PROJECT DESCRIPTION:	**Upgrade to Fundraising Equipment** Outdoor activities and education have long been a key part of the program for West Pymble Scouts and Cubs. We participate in annual events such as District Camp and State Rally and also State and National events such as Cuboree and Jamboree. Fundraising activities are essential to support our activities, and our Youth members participate in this through BBQ fundraisers and cake stalls. To assist our fund-raising activities and to promote Scouting we propose using the requested Grant funding to purchase: - 1x Portable Beefeater Clubman All Plate BBQ, $940 - 1 x Pop Up Gazebo, branded with the West Scout group logo. $794 Total funds requested $1734.
PREVIOUS GRANTS:	2016 - $2,000, 2017 - $1,958, 2019 - $1,300, 2021 - $1,650, 2022 - $1,355, 2023 - $1,355, 2024 - $1,430
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	West Pymble Scouts Group is seeking funding for a portable BBQ and branded pop-up gazebo to support fundraising efforts. Proceeds from

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

these activities will help purchase essential equipment for their year-round outdoor and educational programs.

As the Group grows, reliable equipment is increasingly important for supporting local programs and camps. Fundraising events like BBQs also give young members valuable experience in leadership and community service.

The application aligns with Ku-ring-gai Council's Community Grants key priority areas by supporting children, young people, and community development through inclusive, skill-building activities.

Funding is recommended, as the equipment will offer long-term benefits, support the group's growth, and strengthen their presence at community and fundraising events.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of a portable BBQ and branded Pop-up Gazebo for fund raising activities.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Pymble Turramurra Pre-School Inc**
ORGANISATION BACKGROUND:	Pymble Turramurra Preschool is a community not for profit pre-school providing early education to 4 year old and 5 year old children in the Pymble and Turramurra area. We aim to provide a safe, caring and stimulating learning environment. To respect and nurture each child's uniqueness and style of learning and to promote the "whole child".
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Early Childhood Education - Technology to safely document children with additional needs** The National Model Code for Taking Images or Videos of Children while Providing Early Childhood Education and Care as developed by the Australian Children's Education & Care Quality Authority addresses child safe practices for the use of electronic devices while providing early childhood education and care ('ECEC'). We ask for a grant to part fund a service-issued electronic device to allow our Learning Support Teacher to take images and videos in line with the National Model Code as well as complete the required reporting for children with additional needs in line with Individual Learning Plans ('ILPs'). This will positively impact the learning outcomes of the young residents in our educational service, particularly those with additional learning needs, in a safe manner in line with the relevant National Model Code.
PREVIOUS GRANTS:	2018 - $1,500, 2018 - $3,000, 2019 - $4,685, 2020 - $2,000, 2021 - $1,500, 2022 - $3,000
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Pymble Turramurra Pre-School Inc is seeking funding to purchase a tablet for capturing images and videos of children in compliance with the National Model Code. This device will also be used to complete essential documentation and reporting for children with additional needs, in line with their Individual Learning Plans (ILPs). Accurate documentation of children's learning is mandated by the Education and Care Services National Regulations, and digital photos and videos are now key tools in demonstrating children's engagement and development. Funding is recommended towards purchasing a service-issued tablet that will improve child safety, ensure compliance with regulations, and enhance service quality. The project aligns with Ku-ring-gai Council's Community Grants key priority areas by supporting children and promoting preventive safety strategies.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of a tablet to be used for capturing images and videos of children in compliance with the National Model Code.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Probus Club of Warrawee Inc.**
ORGANISATION BACKGROUND:	The main activities and benefits of membership of the Probus Club of Warrawee are: - A monthly general meeting (fourth Friday of every month except December) where guest speakers provide fascinating information of interest and benefit. All welcome. - Visits to places of special interest (second Tuesday of most months). - Walks. Explore and chat in areas that members may not normally visit (first Thursday of every month except January). Excellent opportunity for social interaction. - Cinema and dinner, the Wednesday evening following the monthly general meeting. - Fishing group meets at Harbour beaches on the second Friday of each month. - Music group meets first Monday of the month. - Lunches at places offering attractive combination of quality, ambiance and value (four times a year). Provides excellent opportunity for fellowship and friendship. - Wider friendships within the Warrawee Club, and through contact with other Probus clubs. - A Photography Group where subjects of group interest are discussed and problems solved (third Thursday of every month except December) - A monthly newsletter, distributed to all our members, sets out the forward program of all the activities of the Club for the benefit of members and their wives/partners.
AMOUNT REQUESTED:	$1915
PROJECT DESCRIPTION:	**Projector** Hisense Laser Cinema Projector.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	The Warrawee Probus Club is seeking funding to purchase a Hisense Laser Cinema Projector to significantly enhance picture quality during monthly meetings. This upgrade will particularly benefit presentations by guest speakers, resulting in a more engaging and enjoyable experience for members.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

The project aligns with Ku-ring-gai Council's Community Grants Program priorities by fostering social connection, inclusion, and lifelong learning among older residents.

It is recommended that funding be granted for the purchase of the projector, as it will deliver lasting community benefits and strengthen the club's capacity to host informative and engaging speaker events and activities.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of a Cinema projector.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Dance of Love Incorporated**
ORGANISATION BACKGROUND:	Providing dance classes for all communities group's needs, especially for women, promote Chinese cultural classic dance, healthy life style and dancing hobbies, making women more beautiful posture and health. We also actively participate community's celebration, festival and other activities and entertain all community groups.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Dancing classes** As more students learning dancing we have more dancing classes and teachers, we really need good sound equipment to accommodate teachers' need for more students.
PREVIOUS GRANTS:	2024 - $2,100
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Dance of Love Incorporated is seeking funding to purchase sound equipment to enhance their dance classes to support their growing number of students and teachers. The new sound equipment will improve the capacity of the group to offer dance activities and will have long term benefits to the community. The application meets the grants key priority areas of focusing on women and older adults (especially those over 50). It aligns well with Ku-ring-gai Council's Community Grants key priority areas by offering cultural and social engagement through Chinese dancing and ballet. It is recommended that funding be provided to support the purchase of new sound equipment to enhance the delivery of dance classes, which offer a healthy activity, build confidence, and promote social inclusion within the community. The amount allocated reflects the receipt provided with the application and the limited information available regarding the use of additional funds.
AMOUNT RECOMMENDED:	$549
SPECIFIC PURPOSE:	A contribution towards the purchase of sound equipment.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**Ku Ring Gai Little Athletics Inc**
ORGANISATION BACKGROUND:	KLAC was established in September 1977 and is affiliated with the Little Athletics Association of NSW inc. KLAC is operated on a not for profit basis with no paid employees. The centre is operated entirely by parents and family members on a voluntary basis. The centre draws on families from the six clubs that form the centre club structure of Gordon, Pymble, West Pymble, St Ives, Turramurra and Wahroonga. We have over 900 athletes from over 450 families and presently sit as the 2nd largest Centre in NSW. The underlying philosophy of little athletes is one of family, friendship, fun and fitness. Our centre focuses on ensuring our athletes and their families enjoy the participation and friendships at the centre whilst developing and improving the skills and performance of all our athletes, whilst supporting those who complete at higher levels. We ensure athletes and their families use the most up to date equipment and facilities we can provide which is achieved through membership fees, sponsorship and grants. In addition we provide facilities and equipment for over 22 local school athletic carnivals with a number of schools using our timing equipment.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Tracking my personal bests** Provide two new replacement results laptops used at Saturday morning competition to record athlete results.
PREVIOUS GRANTS:	2020 - $1300, 2020 - $3000, 2021 - $2000, 2021 - $1500
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Ku Ring Gai Little Athletics is seeking funding to purchase two new laptops dedicated to recording athlete results during Saturday competitions. This upgrade will significantly enhance the accuracy and efficiency of results recording, directly improving the experience and motivation of their athletes. The project aligns closely with the Ku-ring-gai Council's Community Grants key priority areas by supporting children and families and positively impacting a substantial community of approximately 950 athletes and 450 families. Funding for this project is recommended as it will strengthen the club's capacity to deliver quality sporting activities, with long-term benefits extending beyond the grant period, as the laptops will be actively used each season throughout ongoing competitions.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution towards the purchase of two laptops to record athlete results during Saturday competitions.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**The North Shore Synagogue**
ORGANISATION BACKGROUND:	Our objective is to act as a meeting place for people with an interest in Jewish culture and heritage. Our aim is to foster an environment of warmth, care and inspiration for our community to engage and grow spiritually, intellectually and culturally.
AMOUNT REQUESTED:	$2000
PROJECT DESCRIPTION:	**Community Garden** Establish a community garden and involve members of the congregation, the general community, schools and scout movements.
PREVIOUS GRANTS:	2024 - $920
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	The North Shore Synagogue is seeking funding towards the purchase of gardening equipment to establish a community garden. This project aligns closely with Ku-ring-gai Council's Community Grants key priority areas by actively engaging the broader community and fostering social inclusion. It brings together diverse groups across different ages and backgrounds, encouraging participation and connection. With strong community involvement and a commitment to sustainability, the garden will remain vibrant and impactful well beyond the initial funding period. Funding is recommended for the purchase of equipment to help with the establishment of a community garden. It will enhance the Synagogues capacity to deliver this valuable community activity where people can connect and be supported.
AMOUNT RECOMMENDED:	$1550
SPECIFIC PURPOSE:	A contribution towards to the purchase of equipment to establish a community garden. connection.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**2nd/3rd Lindfield Scout Group**
ORGANISATION BACKGROUND:	Scouting is a worldwide movement shaping the development of young people, helping them build skills for life. Scouts Australia NSW is the longest running youth organisation in Australia, shaping the development of young people, helping them build skills for life. More than 400 communities in NSW host Scout Groups. With over 17,000 youth and adult members from a variety of cultural and religious backgrounds, around half of our members live in rural and regional areas of NSW. We believe Scouting is more relevant than ever. Communities value resilience, outdoor adventures and getting kids off devices. Today's Scouts take part in a variety of outdoor activities, from traditional scouting skills such as camping and bush craft, through to more extreme challenges such as abseiling, overnight hiking, rafting, canoeing, canyoning, snow activities, rock climbing, sailing and even flying! Scouts can be involved in performing arts, leadership development, community service, environmental projects and service projects in developing countries. We encourage the physical, intellectual, emotional, social and spiritual development of young people so they may take a constructive place in society.
AMOUNT REQUESTED:	$1848
PROJECT DESCRIPTION:	**Tents for the 2nd/3rd Lindfield Scout Group** Our scout group needs new tents for the benefit of our youth members and volunteer leaders. This will ensure that we can continue to provide quality outdoor learning opportunities for our Joey Scouts (5 - 8 year olds), Cubs (8 - 12 year olds) and Scouts (12 - 15 year olds). These three groups go on regular camping throughout the year. The tents for purchase include two tents for leaders, as well as 1 - 2 three person tents for our youth group.
PREVIOUS GRANTS:	2021 - $1,500, 2023 - $1,600, 2024 - $1,350
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	The 2nd/3rd Lindfield Scout Group is seeking funding to purchase new tents to support their youth members and volunteer leaders. The tents are essential for the group to continue to deliver high-quality outdoor learning for scouts when they participate in regular camping activities throughout the year.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

This project supports Ku-ring-gai Council's Community Grants key priority areas through supporting children, families, and young people. The new tents will help meet the growing demand, ensuring safe and skill-building camping experiences for over 80 Scouts.

Funding is recommended for the purchase of new tents to sustain outdoor learning and strengthen community connections.

AMOUNT RECOMMENDED: $1550

SPECIFIC PURPOSE: A contribution for the purchase of new tents for camping activities.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME:	**St Lucy's School**
ORGANISATION BACKGROUND:	St Lucy's educates students with disabilities from all religious backgrounds. We have an enrolment of approximately 240 students with our main campus in Wahroonga and satellite classes in Narrabeen, Pymble and Strathfield. At St Lucy's we view each child individually in order to unlock their unique potential and to encourage them to become independent. We provide a holistic education, offering outstanding academic programs taught by special educators. Student participation in our programs is supported through the involvement of the Therapy team. It is part of our mission to raise awareness of issues pertaining to disability in the wider community.
AMOUNT REQUESTED:	$1567
PROJECT DESCRIPTION:	**Occupational Therapy Play Equipment for Students with Disabilities** St Lucy's School provides education for students with disabilities from K-12. It is essential that we replace our old occupational therapy play equipment which is worn and in need of replacement along with purchasing alternative pieces to allow all students to participate in the curriculum. This equipment will assist students with postural control, core strengthening, head/neck support along with increasing focus and attention in all areas of the curriculum. Our Occupational Therapist has selected 8 types of equipment to be purchased including: - HART Rollercoaster - HART Foam Jungle - HART Kidz Corner - HART Bean Bag Combo Kits - HART Cage Ball - Hart Ball Sets - Bosu Soft Play Set - Rainbow Parachute
PREVIOUS GRANTS:	2016 - $2,032, 2017 - $8,468, 2019 - $1,760, 2020 - $5,500, 2020 - $1,500, 2021 - $1,500, 2022 - $2,000, 2024 - $3,600
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	St Lucy's School is seeking funding to replace worn-out occupational therapy play equipment that supports the physical and sensory development of students.

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

The school receives government funding to assist with ongoing educational programs; the replacement of existing play equipment falls under educational support and is therefore covered by government provisions.

Ku-ring-gai Council grants are intended to support new, innovative initiatives that deliver broad community benefit, rather than the maintenance or replacement of existing equipment or resources. While the request from St Lucy's School for occupational therapy equipment may provide value to its students, it falls within the school's core operational responsibilities and does not demonstrate accessibility or benefit to the wider community. Therefore, the application does not align with the grant criteria, and funding is not recommended.

Please also note that St Lucy's School has also applied for funding under the Community Development stream of the Ku-ring-gai Community Grants Program.

AMOUNT RECOMMENDED: NIL

SPECIFIC PURPOSE: N/A

FY00432/15

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

Small Equipment

ORGANISATION NAME: **Streetwork Australia Limited**

ORGANISATION BACKGROUND:

Streetwork's purpose is to service vulnerable young people (YP) through the delivery of innovative and effective prevention/early intervention programs. It is through these programs that Streetwork is able to execute on its vision which is to ensure that vulnerable YP have the same opportunities as their peers - to grow, to achieve their dreams, and to develop as a person with high self-esteem. The organisation supports YP aged 11-18 and seeks to stabilise and/or improve a young person's risk across five key areas:

1. Mental health;

2. Suicide and self-harm;

3. Youth crime;

4. Early school leavers not engaged in employment; and

5. Youth homelessness.

Streetwork has more than 40 years experience working with at-risk YP and acts as a "community connector", linking YP to specific youth services providers such as Juvenile Justice, employment agencies, education and counselling services. Streetwork's service delivery aims to improve access to education, training and/or employment as well as assistance in addressing mental health concerns, alcohol or substance misuse and youth crime, which is essential to alleviate long-term disadvantage and promote general wellbeing. Streetwork employs 12 full time, part time and casual staff members and has more than 340 volunteers.

AMOUNT REQUESTED: $2000

PROJECT DESCRIPTION:

StreetSizzle - Outreach BBQ at PCYC Hornsby-Ku-ring-gai

StreetSizzle is a Mobile Outreach Hub (MOH), an early intervention strategy, whereby Youth Caseworkers/trained volunteers go to where YP gather – to meet on their "turf". The strategy is built around recurring BBQ's (via a customised BBQ trailer) in places such as local skate parks or PCYC. The main objective is to provide a safe and inclusive environment for at-risk and/or homeless YP to receive support and connect with programs/services they may otherwise be unable to access. The program is regularly supported by other youth services organisations such as headspace and KYDS.

StreetSizzle runs for up to two hours each week at the same location. Streetwork's team of Youth Caseworkers and volunteers gathers thirty minutes prior to start time to set up the BBQ, tables, flags/banners and prepare for food service. Once set up, the team begin offering YP a free sausage sizzle, engage them in conversation and invite them to participate in planned sports activities such as soccer, touch football, etc.

Small Equipment
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A1

	Streetwork plays music and offers a fun and peaceful atmosphere for YP to engage with staff and peers.
PREVIOUS GRANTS:	2016 - $6,600, 2017 - $3,300, 2019 - $7,500, 2020 - $9,800, 2021 - $3,500, 2021 - $1,000, 2022 - $2,000, 2022 - $2,000, 2023 - $3,900, 2023 - $3,700, 2024 - $3,650, 2024 - $2,600
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	StreetWorks is seeking funding for the Street Sizzle outreach program at PCYC Waitara. This is StreetWorks core business and a regular activity. The associated costs to host the BBQ including food is not equipment, but an ongoing operational cost of providing the outreach program. Funding is not recommended for this project as council has previously contributed towards the purchase of BBQ supplies and related equipment for this program. StreetWorks has also applied for funding under the Community Development and Arts and Cultural Streams of Ku-ring-ai Community Grants Programs.
AMOUNT RECOMMENDED:	NIL
SPECIFIC PURPOSE:	N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

CATEGORY 2: **Community Development**

	Name of Organisation	Amount Sought	Amount Recommended
1	Lifestart Disability Services Ltd	$4,508.00	$2,700.00
2	NorthLight Anglican Church	$4,800.00	NIL
3	Empowering Parents In Crisis Pty Ltd (EPIC)	$4,550.00	$3,500.00
4	AASHA Australia Foundation	$5,000.00	$2,500.00
5	Hornsby Ku-ring-gai Women's Shelter	$5,000.00	$3,000.00
6	Harman Foundation Limited	$5,000.00	NIL
7	The Shepherd Centre - For Deaf Children	$4,215.00	NIL
8	Early Education (EarlyEd) Inc	$4,930.00	$2,930.00
9	Sydney Upper North Shore Special Olympics	$5,000.00	$3,500.00
10	Hornsby Ku-ring-gai Community College	$5,000.00	$3,500.00
11	Pitch Club Pty Limited	$2,750.00	$2,000.00
12	St Lucy's School	$4,000.00	$3,136.00
13	Gordon FC	$4,800.00	$2,643.00
14	Dae Hahn Culture School	$2,500.00	$1,400.00
15	CASS Care Ltd	$5,000.00	$2,900.00
16	Ku-ring-gai Chamber of Commerce Incorporated	$3,000.00	$2,500.00
17	Streetwork Australia Limited	$5,000.00	$2,600.00
	Total	**$75,053.00**	**$38,809.00**

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**Lifestart Disability Services Ltd**
ORGANISATION BACKGROUND:	Established in 1996 at Turramurra Public School by parents advocating for children with disabilities, Lifestart has been a trusted presence in the disability sector for nearly 30 years. Some founding parents still serve on our Board, keeping lived experience at our core. A not-for-profit and registered charity, Lifestart has supported children and young people aged 0–24, along with their families and carers, for over 25 years. We played a key role in shaping the National Disability Insurance Scheme (NDIS) and have been a community partner delivering early childhood programs across Sydney for the past seven years. Guided by the social model of disability, our mission is to build inclusive communities for all children and young people. We work closely with early childhood centres, schools, sports clubs, and other organisations to promote inclusive participation both individually and broadly. Our vision is that every child and young person can participate meaningfully in their community.
AMOUNT REQUESTED:	$4508
PROJECT DESCRIPTION:	**Turramurra Inclusive Playgroup** A recent Lifestart survey revealed that over 80% of parents and carers want more opportunities to connect with others in similar situations. Many families experience emotional and physical isolation, with therapy appointments and caring responsibilities limiting their social and professional lives. Navigating complex medical systems and NDIS processes can be confusing and impersonal, and funding has shifted away from supporting social connection. Traditional groups like Mothers Groups can feel alienating when children's developmental milestones differ. To address this, Lifestart will deliver an inclusive playgroup for Ku-ring-gai families, creating a welcoming space to build friendships, share experiences, and access emotional and social support. The playgroup will also provide useful information in a relaxed, supportive environment. It will be led by a qualified allied health professional, either an occupational therapist, physiotherapist or speech pathologist, and run for 1.5 hours each week over an 8-week period. Potential venues include Turramurra Seniors Centre or Turramurra Masonic Centre. With long wait times for NDIS early childhood services, this program offers timely, meaningful support that meets the needs of families now.
PREVIOUS GRANTS:	N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Lifestart Disability Services Ltd is seeking funding towards establishing Turramurra Inclusive Playgroup for children with disabilities. The playgroup is aimed at supporting families of children with developmental delays or disabilities. The playgroup will address emotional isolation, peer support gaps, and access to early intervention resources, filling a clear service void caused by shifts in NDIS funding priorities. The project aligns with Ku-ring-gai Council's Community Grants key priority areas, including early childhood intervention, support groups, and parenting resources for children and families. It creates an inclusive, safe space for children with disability and provides practical, therapist-led learning opportunities to help families support their children's development. Please note that Lifestart Disability Services Ltd has also applied for funding under the Small Equipment stream of the Ku-ring-gai Community Grants Program.
AMOUNT RECOMMENDED:	$2700.00
SPECIFIC PURPOSE:	A contribution towards establishing Turramurra Inclusive Playgroup for children with disabilities.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**NorthLight Anglican Church**
ORGANISATION BACKGROUND:	A Church for the ministry of Christian religion and community services.
AMOUNT REQUESTED:	$4800
PROJECT DESCRIPTION:	**Installation of a new double, safety glass door to enhance child protection and supervision standards** The two rooms which NorthLight Anglican Church uses for children's programs throughout the week have a solid wall between them with no direct visibility or access between the two rooms. Access is through a solid single door on another wall. The project will install a double, safety, glass door to overcome supervision challenges and potential safety risks. This will enable all children's activities, held in both rooms, to have enhanced supervision and monitoring, thereby minimising any potential risks.
PREVIOUS GRANTS:	2024 - $1,440
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	NorthLight Anglican church is seeking funding to modify two rooms used for children's programs by removing part of a wall and installing glass doors. The glass doors are intended to enhance visibility between the rooms, thereby improving supervision and monitoring of children during activities. The modifications to the rooms and installation of glass doors are considered capital improvements and under the General Community Grant guidelines requests for capital assistance or maintenance of buildings - including items considered to be permanently affixed to the building structure or grounds are not eligible for grant funding.
AMOUNT RECOMMENDED:	NIL
SPECIFIC PURPOSE:	N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Empowering Parents In Crisis Pty Ltd (EPIC)**

ORGANISATION BACKGROUND:

Empowering Parents in Crisis (EPIC) is a non-profit organisation dedicated to supporting parents and carers of young people aged 12 to 25 facing mental health challenges or engaging in risky behaviours. EPIC offers free, confidential peer support led by parents with lived experience, providing services such as phone and in-person support, online meetings, group walks, community events, and resource referrals.

EPIC recognises parents as first responders in their children's lives and creates a safe, non-judgmental community to empower them with knowledge, skills, and confidence. Through strong partnerships with schools, police, hospitals, councils, and community organisations, EPIC provides warm referrals and a comprehensive support network. Operating throughout the Northern Sydney Region, including Ku-ring-gai, EPIC actively collaborates with local services to build an effective, holistic network of assistance for families. Programs are designed in response to feedback from parents, community members, and service providers, ensuring they meet the evolving needs of families.

EPIC's unique, peer-led approach fosters connection, resilience, and healing within the community, helping parents and carers navigate the challenges of supporting young people in crisis.

AMOUNT REQUESTED: $4550

PROJECT DESCRIPTION: **EPIC LEAD (Lived Experience Advocacy Development)**

Building on the success of its FY25 Community Connect initiative, funded by the Ku-ring-gai Council Community Grant, EPIC proposes to formalise and expand its outreach by developing and delivering a 45-minute online professional development session. This session aims to raise awareness of EPIC's support services among key stakeholders in the education, health, and justice sectors.

Delivered by parent peer specialists with lived experience of caring for young people in crisis, the session offers insights drawn from the collective experiences of over 400 EPIC members. It seeks to enhance professionals' understanding of the parent and carer role as first responders during youth mental health crises and to highlight the unique value of lived experience in supporting families. The session focuses on equipping professionals with the knowledge and perspective needed to foster stronger, collaborative relationships with families, thereby building a supportive network around the young person.

To complement the session, EPIC will develop additional resources, including a referral guide tailored for professionals and a summary of peer support research. This initiative aligns with EPIC's mission to empower

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	parents and carers by providing them with the knowledge, skills, and confidence needed to support their young person, their family, and themselves.
PREVIOUS GRANTS:	2022 - $3805, 2023 - $3,700, 2024 - $3,850
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	EPIC is seeking funding to build on the success of its FY25 Community Connect initiative through the development and delivery of a 45-minute online professional development session, accompanied by supporting resources. The session aims to raise awareness of EPIC's services among key stakeholders in the education, health, and justice sectors, improve cross-sector understanding of the carer's role in youth mental health crises, and strengthen collaboration between families and professionals. The application aligns with Ku-ring-gai Council's Community Grants key priority areas by enhancing community services and meeting growing youth mental health needs. EPIC's peer-led approach fosters family engagement and reduces stigma. Funding is recommended to develop online sessions and resources, benefiting parents, carers, and local professionals.
AMOUNT RECOMMENDED:	$3,500.00
SPECIFIC PURPOSE:	A contribution to the development of an online professional development session for key stakeholders in the education, health, and justice sectors.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **AASHA AUSTRALIA FOUNDATION**

ORGANISATION BACKGROUND:

AASHA Australia Foundation is a not-for-profit community organisation that supports culturally and Linguistically Diverse (CALD) communities, with a focus on seniors, women, and newly arrived migrants. Through inclusive programs and events, we aim to reduce social isolation, promote well-being, and strengthen cultural identity.

We provide culturally appropriate support, health education, and social activities that foster belonging and engagement, especially among older adults. AASHA (meaning "hope") is committed to building a strong, connected, empowered multicultural community.

Our objectives include celebrating cultural diversity through events like Diwali, promoting intergenerational interaction, supporting women's empowerment, and encouraging active participation in civic life. We work collaboratively with local councils, community organisations, and volunteers to deliver meaningful impact at the grassroots level.

Our initiatives aim to promote harmony, resilience, and cross-cultural understanding in the Ku-ring-gai and surrounding communities.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **Harmony Across Cultures – Ku-ring-gai Seniors Project**

Harmony Across Cultures Ku-ring-gai seniors project is an initiative by AASHA Australia Foundation that aims to promote the physical, emotional, and social well-being of Culturally and Linguistically Diverse (CALD) seniors in the Ku-ring-gai area. This program fosters connection, reduces isolation, and enhances cultural pride through inclusive community events, health workshops, and intergenerational activities.

We provide a safe, welcoming space where seniors can engage in light exercise, mental wellness sessions, cultural storytelling, and social gatherings. Our bilingual volunteers offer language support, digital literacy help, and companionship to ensure accessibility and comfort for all participants.

By celebrating traditions while embracing shared experiences, the program builds bridges across cultures and generations.

It empowers CALD seniors to stay active, feel valued, and remain connected to their community.

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

This grant will support food, entertainment, and materials for Diwali and other cultural wellness events under this initiative.

PREVIOUS GRANTS:	2023 - $3,700, 2024 - $2,500, 2024 - $2,500
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	The AASHA Australia Foundation is seeking funding to support its Harmony Across Cultures - Ku-ring-gai Seniors Project, which is designed to enhance the physical, emotional, and social well-being of seniors from Culturally and Linguistically Diverse (CALD) backgrounds in the Ku-ring-gai area. This initiative supports Ku-ring-gai Councils' Community Grants key priority areas priorities by reducing isolation and promoting learning among CALD seniors. Funding is recommended to improve the capacity of the AASHA to offer activities that provide a positive impact on seniors' health and well-being in the community. Please note that AASHA Australia Foundation also applied for funding under the Arts and Cultural stream of the Ku-ring-gai Community Grants Program.
AMOUNT RECOMMENDED:	$2,500.00
SPECIFIC PURPOSE:	A contribution towards the Harmony Across Cultures – Ku-ring-gai Seniors Project.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**Hornsby Ku-ring-gai Women's Shelter**
ORGANISATION BACKGROUND:	HKWS is a charity delivering crisis accommodation to women and children in Sydney's Upper North Shore. It is a place where women experiencing domestic violence and homelessness can access safe and secure accommodation without judgement and obligation. The shelter was established in 2015 to address the chronic shortage in crisis accommodation. Our home supports approximately 100 women and children per year.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Empowerment and confidence workshop** The Hornsby Ku-ring-gai Women's Shelter will host an "Empowerment and Confidence Workshop" as part of a series of "Wellbeing Events" designed to support and empower current clients, former clients, and the broader community. This event will focus on fostering confidence, resilience, and personal growth through a series of workshops and interactive sessions. Participants will engage in activities aimed at boosting self-esteem, setting personal goals, and building effective coping strategies. The event will also offer a safe and supportive space for women to connect, and access resources for improving physical and mental health and overall wellbeing. Through this initiative, the shelter aims to enhance the emotional and psychological wellbeing of its clients and the wider community, providing tools for personal empowerment and strengthening social connections.
PREVIOUS GRANTS:	2014 - $5,500, 2024 - $4,000
2024 ACQUITTAL FORM RECEIVED	
COMMENTS:	Hornsby Ku-ring-gai Women's Shelter is seeking assistance to deliver "Empowerment and Confidence Workshop" as part of a series of "Wellbeing Events" designed to support and empower current clients, former clients, and the broader community. The application aligns with Ku-ring-gai Council's Community Grants key priority areas by focusing on women's empowerment and community engagement. Delivered in partnership with local organisations, the workshop will help participants rebuild confidence, develop resilience, and access mental health and wellbeing resources.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Funding is recommended to improve the capacity of the Hornsby Ku-ring-gai Women's Shelter to deliver services that support victims' recovery from domestic violence.

AMOUNT RECOMMENDED: $3,000.00

SPECIFIC PURPOSE: A contribution towards the cost of hosting an "Empowerment and Confidence Workshop" to support women effected by Domestic Violence.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Harman Foundation Limited**

ORGANISATION BACKGROUND:

Mission:

Harman Foundation's mission is to provide holistic and culturally sensitive solutions to change lives and empower communities.

Vision:

To build a community where individuals and families facing challenging circumstances have sustainable access to services, support and opportunities.

Services:

- Provides free 24/7 telephone for any family related issues including for those that have experienced domestic violence 1800 116 675 or ring for an appointment.

- HER HOUSE – accommodation (short term to long term) Women and their children Refuge (Women, with or without children who are escaping domestic and family violence.)

- Domestic and family violence services

- Counselling, Case management support to Men and Women

- Education and Awareness Seminars/Forums/Workshops

- Women Empowerment Program (childcare provided)

- Kids4kids Empowerment Program

- Advocacy Services

- Food Drives & essentials

- Multifaith Chaplaincy Services to Prisons and Hospitals

- Crisis Appeals food and financial help

The organisation is specialised in South Asian Community for domestic and family violence space.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **Seniors Empowerment Project- Bonding with Grandparents and children**

The Seniors Empowerment Project – Bonding with Grandparents and Children aims to strengthen intergenerational connections within the Ku-ring-gai community. Through a series of workshops, storytelling sessions, and shared activities, the project will facilitate meaningful interactions between seniors and children. These engagements will promote mutual understanding, cultural exchange, and emotional well-being, fostering a cohesive and inclusive community environment.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

PREVIOUS GRANTS:	2024 - $2,000
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Harman Foundation seeks funding for its Seniors Empowerment Project, Bonding with Grandparents and Children, to strengthen intergenerational connections through workshops and shared activities. The project states it will promote cultural exchange, improve social inclusion, and mental well-being. Funding is not recommended as the application lacks key details, including confirmed quotes for budget items, letters of support from partner organisations, and specific dates and times for the proposed workshops.
AMOUNT RECOMMENDED:	NIL
SPECIFIC PURPOSE:	N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**The Shepherd Centre - For Deaf Children**
ORGANISATION BACKGROUND:	The Shepherd Centre empowers generations of children with hearing loss to listen, speak and have a voice. We support deaf children and their families by providing evidence-based care that helps children thrive from birth to young adulthood. We specialise in early intervention, giving babies, toddlers, and young children the best possible start in life. Using our wraparound model of care, we combine audiology, counselling, and speech therapy to help your child develop the crucial listening, speaking, and social skills they need to connect with the hearing world.
AMOUNT REQUESTED:	$4215
PROJECT DESCRIPTION:	**Confident Kids: Empowering inclusion and supporting deaf children to thrive in Ku-Ring-Gai** The Shepherd Centre supports deaf children to connect, communicate and thrive in a hearing world. Without specialist support, deaf children experience a range of barriers to participation at school and in the community. Confident Kids develops crucial social skills to prepare deaf children for school and to help them to succeed both inside and outside the classroom. Parents learn techniques to support their child's emotional resilience and give them the confidence to shine.
PREVIOUS GRANTS:	2018 - $3,000, 2020 - $2,262, 2021 - $4,000, 2022 - $4,000
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	The Shepherd Centre - For Deaf Children is seeking funding for its Confident Kids program, which supports deaf children in developing communication and social skills. Funding is not recommended as the application does not meet Ku-ring-gai Council's Community Grants Program guidelines, which prioritise new projects or components, not ongoing operational costs such as salaries. The Confident Kids program is an established service already offered across multiple locations, supported through existing funding (including NDIS), and forms part of The Shepherd Centre's core early intervention model. The application confirms the program is currently active, and the requested funding would subsidise routine delivery costs rather than support a new or expanded initiative.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

AMOUNT RECOMMENDED: NIL

SPECIFIC PURPOSE: N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Early Education (EarlyEd) Inc**

ORGANISATION BACKGROUND:

Early Education (EarlyEd) Inc.is family-centred early childhood intervention service for children (0-14 years) of all abilities. It is particularly engaged with supporting children with developmental delays and disabilities to access supports early in their life by connecting with families through community activities. It has operated for over 45 years across Northern, Western Sydney and now Nepean areas.

EarlyEd's Vision is that "Children of all abilities, thrive with their families in inclusive communities" and its Purpose is "Every child, with disabilities and additional needs, their family and community, receive the early comprehensive supports they need."

EarlyEd has been a Registered Provider since the roll out of NDIS providing evidence based and quality early childhood intervention services. It's team of early intervention staff includes educators, occupational therapists, physiotherapists social workers, speech pathologists and specialist behaviour support. practitioners collaboratively plan and implement services and support early childhood intervention through a child's family, childcare or school and community. Evidence based, responsive services are individualised to fit the needs of each child and their family.

AMOUNT REQUESTED: $4930

PROJECT DESCRIPTION: **Nature explorers: School holiday event for children with a disability.**

During October 2025 or April 2026 school holidays, EarlyEd will provide children with disability or developmental delay, aged 4 to 9 years, with the same opportunity as other children to fully participate in a fun, inclusive school holiday program. Held at the Ku-ring-gai Council Wildflower Garden, the whole family will be able to connect socially and take part in outdoor activities (rain, hail or shine.)

The program will be developed so that the children are prepared and supported to fully access and engage in the event. A program plan will be developed that makes use of evidence - based strategies that support access and inclusion such as social stories, assistive technology, and visual schedules. It will be delivered by EarlyEd's early childhood intervention therapists and educators to make sure the children are individually supported to fully and safely participate. The event will be codesigned with advice from families and make use of advice from rangers about the needs and risks of the environment. Resources developed, to support the event, will be made available to the public so

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	that they can be used independently by families when visiting the Garden and the event replicated by other organisations in the future.
PREVIOUS GRANTS:	2019 - $4,975
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Early Education (EarlyEd) Inc is seeking funding to deliver the Nature Explorers project, offering children with disabilities the opportunity to engage in a new and inclusive activity during the school holidays. The program will take place in a bushland setting at the Native Wildflower Garden, providing a unique outdoor experience. The project aligns with Ku-ring-gai Council's Community Grants key priority areas for children, families, and people with disabilities, providing inclusive family-friendly experiences that support social connection and participation. The project responds to parent-identified gaps in school holiday programs for children with disabilities. Funding is recommended as it will improve Early Education (EarlyEd) capacity to deliver the project and provide an opportunity for children with disability to be connected to the community.
AMOUNT RECOMMENDED:	$2,930.00
SPECIFIC PURPOSE:	A contribution towards school holiday Natures Explorers project for children with disability.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**Sydney Upper North Shore Special Olympics**
ORGANISATION BACKGROUND:	Special Olympics Australia is the peak body developing and delivering inclusive sport and physical activity for people with intellectual disability. Our dedicated volunteer network provides year-round inclusive sports training and competition in Olympic sports for children and adults with intellectual disability in communities throughout Australia. Our vision is an inclusive Australia where people with intellectual disability live active, healthy, and fulfilling lives. Our mission is to provide inclusive participation and competition in a variety of sports for children and adults with intellectual disability. Our values of inclusion, respect, integrity, sportsmanship, and trust underpin all that we do. Our vision is an inclusive Australia where people with intellectual disability live active, healthy and fulfilling lives. Our mission is to provide inclusive training and competition in a variety of sports for children and adults with intellectual disabilities, giving them opportunities to develop physical fitness, demonstrate courage, experience joy, improve wellbeing, and participate in a sharing of gifts, skills, and friendship with the community.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Being safe on Social Media Workshop tailored specifically for people with intellectual disability** We have met with a local Certified Education Partner regarding teaching people with intellectual disability how to engage with and use social media in a safe manner. We have discussed that we would start with a select team of our Club Leaders (working with our committee and adult carers) to learn how to set up, access and maintain a private social media community group. Many of the families, carers, guardians of PwID simply do not allow them access to social media cutting them off from making connections and connecting online. The purpose of this project is to develop hands on curriculum and a series of workshops (with both PwID and their Carers) to create, build and maintain an on-line social media group which not only gives our PwID participants marketable skills and experience but also engages and educates their carers (who are often not confident in social media themselves).
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

COMMENTS:	Sydney Upper North Shore Special Olympics is seeking funding to develop and deliver Being Safe on Social Media Workshop tailored specifically for people with intellectual disability. The project will assist people with intellectual disability and their families safely access private social media groups, promoting digital connection and reducing isolation. It aligns with Ku-ring-gai Council's Community Grants key priority areas of supporting people with disability, inclusion and community safety. Funding is recommended to support this innovative capacity-building initiative that will provide with long-term benefits for digital literacy and social resilience. Please note Sydney Upper North Shore Special Olympics has also applied for funding under Small Equipment stream and the Sponsorship Program of Ku-ring-gai Council Community Grants.
AMOUNT RECOMMENDED:	$3,500.00
SPECIFIC PURPOSE:	A contribution towards the developing and delivery of Being safe on Social Media Workshop.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Hornsby Ku-ring-gai Community College**

ORGANISATION BACKGROUND:

Hornsby Ku-ring-gai Community College Inc (HKCC) has supported adult learners since 1925, providing affordable, diverse education and training that promotes employment, wellbeing, personal growth, and community engagement.

We offer nationally accredited VET courses and a broad range of art, leisure, and lifestyle programs. These include painting, yoga, photography, and languages designed to support seniors, improve wellbeing, and foster social connection.

HKCC has a long-standing history of addressing disadvantage through education. We work with local agencies supporting people with disability, mental health challenges, long-term unemployment, domestic violence, and those from migrant and refugee backgrounds.

We believe in education as a path to empowerment and independence. Many of our students are referred through support services and go on to find employment or greater independence.

Our trainers are specialists in their fields, and our team is committed to helping each learner grow in confidence and skills. We are proud of our strong community ties and partnerships, and we are always evolving to meet local needs and expand our impact in Hornsby, Ku-ring-gai, and beyond.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **FutureReady: Digital Pathways for Youth**

Hornsby Ku-ring-gai Community College (HKCC) proposes a dynamic series of workshops designed to attract and engage youth in Ku-ring-gai, with a primary focus on neurodivergent students in Years 11 and 12, and secondary being all youth. The program will feature three practical and future-focused workshops: Social Media Marketing, AI for Business, and Digital Skills for Startups. These workshops aim to build confidence, foster entrepreneurial thinking, and develop employment-related digital skills that are critical for participation in the modern workforce.

This initiative supports young people, including those with disabilities, to gain practical tools for employment and education, while promoting self-advocacy, empowerment, and positive social engagement. The content is inclusive and strengths-based, with accessible formats designed to reduce isolation and help young participants feel valued and capable of actively contributing to their community.

Drawing on HKCC's successful delivery of similar workshops, and strong local partnerships, we will collaborate with local organisations, such as

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	Ku-ring-gai high schools and youth-focused organisations to promote and deliver these sessions. This ensures broad reach, community participation, and relevance to local youth needs.
PREVIOUS GRANTS:	2022 - $2,000, 2023 - $3,900, 2024 - $1,500
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Hornsby Ku-ring-gai Community College is seeking funding to support the delivery of Future Ready project, a series of practical workshops for neurodivergent young people and broader youth groups in the Ku-ring-gai area. The workshops will focus on in-demand skills such as Social Media Marketing, AI for Business, and Digital Skills for Startups, aligning with current workforce needs and providing participants with tangible, employable skills. The program supports Ku-ring-gai Council's Community Grants key priority areas of youth and people with disability by promoting social inclusion and reducing isolation. Funding is recommended for the Future Ready workshops, which build digital skills, boost confidence, and support employability for neurodivergent young people.
AMOUNT RECOMMENDED:	$3,500.00
SPECIFIC PURPOSE:	A contribution towards the delivery of Future Ready digital workshops for neurodivergent students living in Ku-ring-gai.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**Pitch Club Pty Limited**
ORGANISATION BACKGROUND:	The Pitch Club was established as a community to facilitate connections and collaboration among founders. The concept is to provide an open environment for all founders to come together. We encourage participation by founders at every stage of their business, as well as diverse founders from all ages and genders, including those from culturally and linguistically diverse backgrounds. Event type: pitch event for founders to pitch their business. We have events in different suburbs. So far, events have been held in: - Bondi (founding location) - Parramatta - Brookvale We are looking for a location on the upper North Shore, preferably in Ku-ring-gai. Website: https://www.pitchclub.au/ We follow the format of local inclusivity and invite visitors to the event: - local venue, convenient access/parking - held on slow hospitality nights to support local businesses - 7-8 founders (priority given to local founders and women) - local community partners to foster collaboration - panel to provide support & feedback (3 x experts/investors/mentors - at least one local representative) - spotlight a local charity (selected by local volunteers or community partners) - the audience comprises Ku-ring-gai residents and startup enthusiasts around Sydney. We aim to bring the startup community and innovation to suburbs.
AMOUNT REQUESTED:	$2750
PROJECT DESCRIPTION:	**Pitch Club Ku-ring-gai** Project proposed date of event: 13 August 2025 (post event wrap up by 20 August 2025) We will follow the format of 2 minute pitches, panel & audience feedback & support. The audience will choose the winners.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

We aim to provide prizes to the winners, sponsored by local businesses and experts. We will spotlight all prize sponsors. These prizes generally support founders through providing targeted assistance or access to branding resources.

Pitch Club to be held within Ku-ring-gai, low to no barriers to participation. We will work with local business communities, founders, experts & a charity to have a targeted startup innovation event in Ku-ring-gai. The project will be held on a quiet week night to encourage economic activity and bring visitors into Ku-ring-gai.

PREVIOUS GRANTS: N/A

2024 ACQUITTAL FORM RECEIVED N/A

COMMENTS:

Pitch Club Pty Limited is seeking funding to establish a new chapter in Ku-ring-gai, offering a collaborative, inclusive, and low-barrier space for local entrepreneurs and early-stage founders. The initiative will provide access to mentoring, peer support, and practical skill-building opportunities, empowering participants to navigate the early stages of business development with confidence.

With successful chapters already operating in Bondi, Parramatta, and Brookvale, this volunteer-led, community-driven model has a proven track record. The program is open to people of all ages, genders, and cultural backgrounds, including individuals from CALD communities, and is designed to foster innovation, inclusivity, and entrepreneurship at the grassroots level.

This initiative aligns strongly with Ku-ring-gai Council's Community Grants key priority areas by actively involving the community in its delivery, building local capacity, and supporting emerging economic participation pathways. It offers a scalable model that not only develops individual skills but also contributes to broader economic resilience and social cohesion within the Ku-ring-gai LGA.

Funding is recommended, as the project demonstrates clear objectives, a sustainable framework, and strong potential to contribute to long-term community and economic development.

AMOUNT RECOMMENDED: $2,000.00

SPECIFIC PURPOSE: A contribution towards the establishment of a Pitch Club to support local entrepreneurs and early-stage business founders.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**St Lucy's School**
ORGANISATION BACKGROUND:	St Lucy's educates students with disabilities from all religious backgrounds. We have an enrolment of approximately 240 students with our main campus in Wahroonga and satellite classes in Narrabeen, Pymble and Strathfield. At St Lucy's we view each child individually in order to unlock their unique potential and to encourage them to become independent. We provide a holistic education, offering outstanding academic programs taught by special educators. Student participation in our programs is supported through the involvement of the Therapy team. It is part of our mission to raise awareness of issues pertaining to disability in the wider community.
AMOUNT REQUESTED:	$4000
PROJECT DESCRIPTION:	**LAMP Words for Life** St Lucy's School provides K-12 education for students with disabilities. This project is aimed at providing the best model of communication for students with complex communication needs, particularly those students also living with Autism. The school is wanting to purchase 30 iPads along with licences for LAMP (Language Acquisition through Motor Planning) to run on these iPads to provide a communication device for 30 students. LAMP software provides a therapeutic approach using motor learning principles and a voice output communication aid to give non-verbal students with autism and other developmental disabilities a method to develop independent and spontaneous communication. Students will use LAMP to learn to use words and build sentences to communicate their wants, needs and ideas by pressing buttons on a speech generating device. The school is hoping that Ku-ring-gai Council will be able to contribute to this project. Funding is also being sought from other fundraising grants along with the school undertaking fundraising efforts towards this project.
PREVIOUS GRANTS:	2016 - $2,032, 2017 - $8,468, 2019 - $1,760, 2020 - $5,500, 2020 - $1,500, 2021 - $1,500, 2022 - $2,000, 2024 - $3,600
2024 ACQUITTAL FORM RECEIVED	Yes

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

COMMENTS:	St Lucy's School seeks funding to purchase 30 LAMP software licenses to support communication for non-verbal students with Autism and complex needs. Installed on iPads funded separately, LAMP helps students develop independent communication through speech-generating devices. The project aligns with Ku-ring-gai Council's Community Grants key priority areas by enhancing access to education, improves communication, and increases community participation for children with disabilities. Funding is recommended as it will improve St Lucy's Schools capacity to provide activities that enhance learning, empower students and boost their confidence and wellbeing. Please note St Lucy's School has also applied for funding under Small Equipment stream of Ku-ring-gai Council Community Grants.
AMOUNT RECOMMENDED:	$3,136.00
SPECIFIC PURPOSE:	A contribution towards the purchase of licenses for the LAMP (Language Acquisition through Motor Planning) software to support learning of students with complex communication difficulties.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Gordon FC**

ORGANISATION BACKGROUND:

Gordon Football Club is a community-focused football club based, established in 1957 as part of the Northern Suburbs Football Association. Our club offers football opportunities for all ages and skill levels, from Kindy players starting out to our Over 45's teams.

We are proud to be on track to reach the Northern Suburbs Football Association's female participation target of 40% this May during Female Football Week. With a dedicated Girls' Football Coordinator, we have grown both junior and senior female teams this year. While our girls' numbers have remained steady, we are committed to addressing this through initiatives that help children – especially girls – develop a love of football from an early age.

Our mission is to grow while maintaining our commitment to community and personalised player experiences. We aim to provide an enjoyable, supportive, and community-oriented football environment, backed by a team of committed and passionate volunteers. Our core values emphasise inclusivity, development, and community engagement, ensuring that every player has the opportunity to thrive both on and off the field.

We strive to ensure that players, parents, and supporters have the best football experience possible and in turn build active and committed members of the Ku-ring-gai community.

AMOUNT REQUESTED: $4800

PROJECT DESCRIPTION:

Kick & Connect: Mums, Grandmums & Bubs Football Sessions (working title)

We're launching a casual, low-pressure, mums-and-bubs (and grandmums too!) friendly football session at our home ground. It's designed for women, particularly mothers and grandmothers who may be new to the sport, returning to physical activity, or simply seeking a fun way to connect with others in the community. Participants can join in for a walk, a light kickaround, or just a chat on the sidelines while little ones play nearby.

It's not a formal training program, it's more about fresh air, friendly faces, and forming connections. The sessions will be run by volunteers and supported by club members, with a view to growing participation based on community interest. We'll start small with weekly sessions in Term 3 and aim to continue throughout the season if carers are engaged and interested to continue.

PREVIOUS GRANTS: 2023 - $1,600

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Gordon FC is seeking funding to run a new Mums-and-Bubs (and grand mums) friendly football session. The session is designed for women, particularly mothers and grandmothers who may be new to the sport, returning to physical activity, or simply seeking a fun way to connect with others in the community. The project is community focused by providing the opportunity for women to join an activity and make new connections. It aligns with the Ku-ring-gai Community Grants Program's key priority areas of children, families, older people and women. The initiative is inclusive, and addresses multiple intersecting community needs: social isolation, women's wellbeing, early childhood development, and grassroots sport engagement. It is recommended that funding be allocated to support this innovative mums and bubs project to connect and improve the wellbeing of women in the community.
AMOUNT RECOMMENDED:	$2,643.00
SPECIFIC PURPOSE:	A contribution towards the delivery of Mums and Bubs community football program.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Dae Hahn Culture School**

ORGANISATION BACKGROUND: Dae Hahn Culture School is an ethnic Korean seniors organization based in Ku-ring-gai Council.

Aims of the organisation are:

1) To enhance the qualify of life and induce active involvement of the members in the Australian community.

2) To preserve and promote Korean culture in the Australian multicultural society.

3) To create a supportive community where seniors can build friendships and reduce feelings of isolation.

4) To promote physical and mental well-being among seniors through accessible health resources and activities.

5) To provide information and assistance in accessing local services and benefits available to seniors.

6) To assist seniors who may face language barriers in navigating daily life within the broader community.

7) To foster relationships between Korean seniors and younger community members, enhancing mutual understanding and respect.

8) To represent the interests of Korean seniors in community planning and decision-making processes.

9) To provide enjoyable and stimulating activities that cater to a variety of interests.

10) To honor significant life events and achievements within the senior community.

11) To encourage seniors to contribute their time and skills to benefit the broader community.

AMOUNT REQUESTED: $2500

PROJECT DESCRIPTION: **Go game competition**

Dae Hahn Culture School is providing senior ethnic Koreans with

- regular gathering for the lectures on Australiana, Community information dissemination, Cultural activities such as singing, dancing, drawing and others.

- periodical excursions to places of historical importance, nature exploration, cultural venues, and for leisure

- organizing for group outings to restaurants, galleries, opera house, and art performances.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	- it is looking after seniors by networking members online and offline contacts - dissemination of public information to make them aware of the current affairs and safety and health - teaching English and encouraging the members to get involved in the mainstream activities by interacting with people of diverse background through using English - It facilitates better and fulfilling relationship with their children and younger generation by learning contemporary culture and information and getting engaged in common activities Dae Hahn Culture School is an ethnic Korean Hub in Sydney for Korean seniors for friendship, safety and heath, information sharing, leisure and enjoyment.
PREVIOUS GRANTS:	2021/2022 $3300, $4000, 2023 - $3900, 2024 - $2,500
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Dae Hahn Culture School is seeking funding to support the ongoing delivery of its board game activity featuring the traditional Go game. This strategic, nonverbal game is widely enjoyed within the community, particularly among individuals from Asian backgrounds. Its nonverbal nature makes it especially inclusive, allowing people from diverse linguistic and cultural backgrounds to engage and connect meaningfully. It is recommended that funding be provided to enhance the capacity of the Dae Hahn Culture School, enabling it to continue delivering this valued program that fosters regular social connection and supports long-term community wellbeing. Please note Dae Hahn Culture School has also applied for funding under Arts and Cultural stream of Ku-ring-gai Council's Community Grants Program.
AMOUNT RECOMMENDED:	$1400.00
SPECIFIC PURPOSE:	A contribution towards costs associated with facilitating Go Game activities.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**CASS Care Ltd**
ORGANISATION BACKGROUND:	CASS Care Ltd. is a community organisation established in 2002, being endorsed by the Australian Taxation Office (ATO) as a Public Benevolent Institution (PBI). As a constituent of CASS Group, we are commonly known and promoted in the community by our brand name "CASS". We provide a wide range of social and welfare services and activities to the multicultural communities, covering a wide geographical area including the Metropolitan Sydney and Wollongong, catering the needs from cradle to seniors, including residential aged care, home ageing, settlement and health, vocation and training, disability, childcare, etc. We are now serving over 8,000 families every week and we have a team of over 850 staff members and more than 450 active volunteers to provide services and activities. We aim to provide high quality services for people of all ages, we serve people in the general community, especially those of CALD backgrounds, including Chinese, Koreans, Indonesians, Vietnamese, etc.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Neighbours United in Ku-ring-gai** "Neighbours United in Ku-ring-gai" is a community development project of a series community united activities, hosting public dialogues internally to build social support connections to achieve the promotion mutual communication and respect among neighbourhoods, and amplify the value and achievement of volunteers in Ku-ring-gai area. It includes regular social support activities, such as Mahjong Club, Tai Chi and other general exercise, information sessions such as My Aged Care, reduce cost of living, etc. as well as educational workshops or trainings, such as AI training, community outings and multicultural sharing activities for the local community members especially those from culturally and linguistically diverse (CALD) community. This project aims to build up social cohesion and connect in the area, increase cultural awareness and strengthen local identity, improve the community engagement and wellbeing of local members, increase the usage of community services and facilities, encourage feedback and build up closely connect with Council, foster a safer neighbourhood community.
PREVIOUS GRANTS:	2020 - $3,500, 2021 - $4,000, 2021 - $3,000, 2022 - $4,000, 2022 - $4,000, 2023 - $3,700, 2023 - $3,900, 2024 - $3,000, 2024 - $3,000
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	CASS Care Ltd is seeking funding to support their Neighbours United in Ku-ring-gai initiative, a community development project designed to foster social inclusion, cultural awareness, and engagement amongst older

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

residents. Activities include health and wellbeing programs, educational workshops, social support services, and multicultural celebrations.

The project aligns with the Ku-ring-gai Council's Community Grants key priority areas by creating opportunities for culturally and linguistically diverse (CALD) residents to connect, promoting social inclusion, and supporting the wellbeing of older community members.

As the group is already well established, it is recommended that funding be provided to support the costs of workshop tutors, guest speakers, and venue hire. This will enhance CASS's capacity to continue delivering meaningful services and activities to CALD residents in the Ku-ring-gai area.

Please note, CASS has also submitted a separate funding application under the Arts and Cultural stream of the Ku-ring-gai Community Grants Program.

AMOUNT RECOMMENDED: $2,900.00

SPECIFIC PURPOSE: A contribution towards Neighbours United in Ku-ring-gai initiative to foster social inclusion amongst older residents of Ku-ring-gai.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME:	**Ku-ring-gai Chamber of Commerce Incorporated**
ORGANISATION BACKGROUND:	Ku ring gai Chamber of Commerce has been incorporated since 2009 and supports small business, networking and advocacy within the Ku-ring-gai district, including the suburbs of Wahroonga, Warrawee, Turramurra, St Ives, Pymble, Gordon, Killara, Lindfield and Roseville. We believe Business Networking Groups are vital for supporting small business and growing connections within our local area. They are a key point of connection for business owners with government at local, state and federal levels. Our membership includes the owners and employees of businesses, educational facilities and not for profit organisations. We maintain strong connections with local community organisations and groups including Ku-ring-gai Council and Better Business Partnership.
AMOUNT REQUESTED:	$3000
PROJECT DESCRIPTION:	**Ku-ring-gai Business Ideas Hub** The goal of the project is to create a highly interactive business community "Ideas Hub" installation allowing residents to contribute innovative ideas aimed at enhancing local shopping centres, business innovation, and public spaces within Ku-ring-gai. The Ku-ring-gai Business Ideas Hub will be a mobile installation rotating between six prominent community locations: St Ives, Gordon, Pymble, Wahroonga, Turramurra, and Lindfield. At each location, the Hub will operate over two days, Friday and Saturday, enabling extensive community participation during peak public engagement hours. The installation will provide residents with an interactive and accessible platform to share their insights and recommendations for local improvements. This inclusive approach ensures diverse community representation and encourages civic participation. The outcomes from this community input will be collated into a detailed report outlining specific recommendations and actionable insights for local business community development.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Ku-ring-gai Chamber of Commerce Incorporated is seeking funding to establish the “Ku-ring-gai Business Ideas Hub” a mobile, interactive installation rotating through six key town centres (St Ives, Gordon,

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	Pymble, Wahroonga, Turramurra, and Lindfield) across two-day sessions. Seeking community input into improving local shopping precincts, public spaces, and supporting business innovation. The feedback will be compiled into a report for Council and local stakeholders. The project aligns with Ku-ring-gai Council's Community Grants key priority areas by actively involving the community in its delivery and providing meaningful opportunities for civic engagement. It supports economic and social development by encouraging public input into local business initiatives, fostering innovation, and promoting a sense of community ownership in shaping public and commercial spaces. It is recommended that funding be provided for promotion and banners to support the Chamber of Commerce in engaging effectively with the community during their installations.
AMOUNT RECOMMENDED:	$2,500.00
SPECIFIC PURPOSE:	A contribution towards establishing Ku-ring-gai Chamber of Commerce mobile, interactive Business Hub installation.

FY00432/15

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

Community Development

ORGANISATION NAME: **Streetwork Australia Limited**

ORGANISATION BACKGROUND:

Streetwork's purpose is to service vulnerable young people (YP) through the delivery of innovative and effective prevention/early intervention programs. It is through these programs that Streetwork is able to execute on its vision which is to ensure that vulnerable YP have the same opportunities as their peers - to grow, to achieve their dreams, and to develop as a person with high self-esteem. The organisation supports YP aged 11-18 and seeks to stabilise and/or improve a young person's risk across five key areas:

1. Mental health;
2. Suicide and self-harm;
3. Youth crime;
4. Early school leavers not engaged in employment; and
5. Youth homelessness.

Streetwork has more than 40 years experience working with at-risk YP and acts as a "community connector", linking YP to specific youth services providers such as Juvenile Justice, employment agencies, education and counselling services. Streetwork's service delivery aims to improve access to education, training and/or employment as well as assistance in addressing mental health concerns, alcohol or substance misuse and youth crime, which is essential to alleviate long-term disadvantage and promote general wellbeing. Streetwork employs 12 full time, part time and casual staff members and has more than 340 volunteers.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **Change Your Course**

Changing Course (the "Program") is an early intervention, empowerment program that seeks to reduce engagement in crime and recidivism by pairing YP affected by crime, with a positive adult role model, a Youth Caseworker. The Program adopts a collaboration model and is young-person centred, place-based and focuses on providing an end-to-end solution. The Program combines a community network of specialist youth services, the Northern Sydney Youth Services Collaborative (+250 years combined operating experience), with Streetwork acting as lead agency. The Collaborative utilises a holistic model of service delivery that reflects the unique social and welfare needs of each young person. This approach acknowledges the complex needs of vulnerable YP and aims to reduce youth crime and incarcerations in Ku-ring-gai by building protective factors such as community connectedness and engagement in education and employment while targeting mental wellbeing, drug/alcohol misuse and family relationships. This is achieved through the following program strategies: (1) Developing healthy relationships – between young person,

Community Development
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A2

	Youth Caseworker, psychologist and life coach; (2) Collaboration – integrating families, schools and youth services to maximise impact and cost effectiveness; (3) Strength-based approach – enhancing resilience; (4) Capacity building – strengthening capacity and reducing vulnerability; (5) Sustainability – place-based service delivery.
PREVIOUS GRANTS:	2016 - $6,600, 2017 - $3,300, 2019 - $7,500, 2020 - $9,800, 2021 - $3,500, 2021 - $1,000, 2022 - $2,000, 2022 - $2,000, 2023 - $3,900, 2023 - $3,700, 2024 - $3,650, 2024 - $2,600
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Streetwork Australia Limited is seeking funding to support its early intervention initiative, "Changing Course Program", which aims to reduce youth involvement in crime and rates of recidivism by pairing young people affected by crime with a positive adult role model, a dedicated youth caseworker. The Program is young person-centered, place-based, and offers an end-to-end support model. The Program aligns strongly with Ku-ring-gai Council's Community Grants key priority area of Youth, with a focus on early intervention services in mental health, relationship counselling, drug and alcohol misuse, and employment pathways. Targeting socially isolated young people, fostering positive engagement through structured counselling and mentorship. Please note, Streetwork's has also applied for funding under Arts and Cultural and Small Equipment streams of Ku-ring-gai Council Community Grants.
AMOUNT RECOMMENDED:	$2,600.00
SPECIFIC PURPOSE:	A contribution towards the delivery of the youth early intervention Changing Course program.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

CATEGORY 3: **Arts & Cultural**

	Name of Organisation	Amount Sought	Amount Recommended
1	AASHA Australia Foundation	$5,000.00	$3,000.00
2	St Ives High School Parents and Citizens Association Incorporated	$5,000.00	$3,000.00
3	Rotary Wahroonga Community Events Limited	$5,000.00	NIL
4	The Cathedral Singers Incorporated	$3,875.00	$1,275.00
5	CASS Care Ltd	$5,000.00	$3,000.00
6	Edmund Rice Flexible Schools Ltd Trading as St Edmund's College Wahroonga	$5,000.00	$978.00
7	Chabad North Shore	$5,000.00	$3,000.00
8	Kuringai Youth Orchestra Incorporated	$1,400.00	$1,400.00
9	Marian St Theatre for Young People	$5,000.00	$1,500.00
10	Dae Hahn Culture School	$5,000.00	$2,500.00
11	Streetwork Australia Limited	$5,000.00	$3,000.00
12	Multicultural Integration Community Support Inc	$5,000.00	$3,000.00
	Total	**$55,275.00**	**$25,653.00**

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME: **AASHA Australia Foundation**

ORGANISATION BACKGROUND:

The AASHA Australia Foundation is a not-for-profit, community-based organisation dedicated to empowering and supporting South Asian communities across Australia, focusing on women, families, and youth. "AASHA" means "hope" in several South Asian languages, reflecting the Foundation's mission to inspire positive change and provide support where it's most needed.

Aims

To provide culturally sensitive support services to South Asian individuals and families.

To raise awareness and educate the community about domestic and family violence, mental health, and gender equality.

To foster inclusion, resilience, and empowerment within South Asian communities in Australia.

Objectives

Support Services – Offer confidential assistance, counselling, referral services, and crisis support tailored to the needs of South Asian backgrounds.

Community Education – Conduct workshops, seminars, and campaigns to increase understanding of family violence, women's rights, and mental health within South Asian cultural contexts.

Empowerment Programs – Provide skills training, mentoring, and leadership development for women and youth to enhance independence and community participation.

Advocacy – Collaborate with other organisations and government bodies to influence policies and promote culturally appropriate services.

Social Inclusion – Organise cultural events and social gatherings to reduce isolation and strengthen community bonds.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **Ku-ring-gai Diwali 2025**

The AASHA Australia Foundation proposes to deliver a vibrant and inclusive Diwali Festival in the Ku-ring-gai area, celebrating the South Asian Festival of Lights. This event will bring together culturally and linguistically diverse (CALD) communities to promote cultural understanding, community connection, and social harmony.

The celebration will feature traditional music and dance performances, interactive cultural workshops, family-friendly activities, and stalls with food, art, and crafts. The event will also include an information hub offering resources about local services, wellbeing, and safety, particularly for women, seniors, and youth from CALD backgrounds.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

	This project aligns with Ku-ring-gai Council's objectives of building a strong, inclusive, and connected community. Through this festival, AASHA aims to reduce social isolation, celebrate cultural diversity, and provide a platform for meaningful cross-cultural engagement in a welcoming and festive environment.
PREVIOUS GRANTS:	2023 - $3,700, 2024 - $2,500, 2024 - $2,500
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	AASHA Australia Foundation is seeking support to host Ku-ring-gai Diwali festival 2025. Celebrating the South Asian Festival of Lights. This event will bring together culturally and linguistically diverse (CALD) communities to promote cultural understanding, community connection, and social harmony. The celebration will feature traditional music and dance performances, interactive cultural workshops, family-friendly activities, and stalls with food, art, and crafts. The project aligns strongly with Ku-ring-gai Council's Community Grants key priority areas by promoting inclusion, cultural understanding, social connection, and community wellbeing. Funding is recommended to support this vibrant and inclusive event that fosters intercultural exchange and civic participation. Please note that AASHA Australia Foundation has also applied for funding under the Community Development stream of the Ku-ring-gai Community Grants program.
AMOUNT RECOMMENDED:	$3000
SPECIFIC PURPOSE:	A contribution towards the delivery of the Ku-ring-gai Diwali Festival 2025.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**St Ives High School Parents and Citizens Association Incorporated**
ORGANISATION BACKGROUND:	St Ives High P&C's objectives are: i) to promote the interests of the St Ives High School by bringing parents, citizens, students and teaching staff into close co-operation and ii) to assist in providing facilities and equipment for the School and in promoting the recreation and welfare of the students at the School.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Multicultural Food Market Evening** The St Ives High School Multicultural Food Market Evening will be a celebration of cultural diversity. We have families from all cultural backgrounds who will be cooking and sharing food from their heritage. In combination with celebrating multicultural foods, we will have entertainment and market stalls to add to the festive celebration.
PREVIOUS GRANTS:	2019 - $5,500, 2020 - $2,000, 2024 - $2,000
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	The St Ives High School Parents and Citizens Association Incorporated is seeking funding to support the hosting of a Multicultural Food Market Evening, designed to celebrate the cultural diversity of the school community. This event will bring together families who will cook and share traditional foods from their cultural heritage, complemented by live entertainment to create a festive and welcoming atmosphere. Funding is recommended for this inclusive, community-focused initiative that celebrates cultural diversity through food, music, and shared experiences. The event encourages participation across all age groups, fosters social connection, and aligns strongly with Ku-ring-gai Council's Community Grants priorities in arts, culture, and community engagement. St Ives High School P&C's proposal for a Multicultural Food Market Evening is well-planned, supports CALD communities and youth engagement, and offers strong community benefit within a local school setting.
AMOUNT RECOMMENDED:	$3000
SPECIFIC PURPOSE:	A contribution towards delivering St Ives High School Multicultural Food Market Evening.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Rotary Wahroonga Community Events Limited**
ORGANISATION BACKGROUND:	Rotary Wahroonga Community Events Limited is directly affiliated with the Rotary Club of Wahroonga and was set up to manage the Wahroonga Village Fair. The Rotary Club of Wahroonga fully inherited the Fair in 2024 from a commercial concern and is now entirely run by volunteers as a not-for-profit. Funds raised by the fair are re-invested into the event and distributed via the Rotary Club of Wahroonga to our beneficiaries including St. Lucy's and St. Edmunds special schools in Wahroonga.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Wahroonga Village Fair** Wahroonga Village Fair - arts, crafts and street food stalls. Music and dance performances.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Rotary Wahroonga Community Events Limited is seeking funding to support the annual Wahroonga Village Fair, a long-standing community tradition of over 25 years that celebrates cultural diversity. The event promotes inclusion and intercultural understanding through multicultural food, music, and performances, while also supporting local artists through creative stalls and exhibitions across Ku-ring-gai. While the project aligns with Ku-ring-gai Council's Community Grants priority areas of cultural inclusion and community connection, funding is not recommended at this time. The application does not clearly outline how the requested funds would be used or which specific components of the Fair would be supported. It is also noted that Rotary Wahroonga Community Events Limited has submitted a separate application for the same event under Council's Events and Festivals Sponsorships Program, which is the more appropriate stream for large-scale public events. To ensure the equitable allocation of Council resources, and to avoid duplication of funding for the same initiative, support under multiple streams is not recommended.
AMOUNT RECOMMENDED:	NIL
SPECIFIC PURPOSE:	N/A

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME: **The Cathedral Singers Incorporated**

ORGANISATION BACKGROUND:

The Cathedral Singers (TCS) is a mixed adult choir originally formed in 1998. TCS's ministry, unique in the Sydney region is to provide high quality cathedral style music in churches of all denominations, to enhance worship and maintain the church music tradition. TCS is a choir in residence at the Anglican church of St John the Evangelist at Gordon and sings

regularly in church services in a variety of Christian churches as well as nursing homes, weddings, funerals and community events. TCS travels to other parts of New South Wales for weekends once or twice a year.

Choristers enjoy the social, intellectual and psychological benefits of four and six part choral singing. Although TCS is an auditioned choir we welcome any potential members and actively seek new singers. Our current musical director is Jim Abraham, an experienced music teacher who has been Head of Music and the Arts at several high schools.

TCS regards mentorship of young musicians as an important part of their mission.

AMOUNT REQUESTED: $3875

PROJECT DESCRIPTION: **Supporting skills with new resources**

1. Choral Workshops and singing tuition:

In recent years we have undertaken a number of choral workshops. These have been led by different experienced music directors and vocal teachers who have worked with us on such things as pitch, rhythm, sight reading skills and musicianship. These have been extremely useful for improving singers' skills more generally. This project would fund three workshops and 6 hours of tuition.

2. Guest organists and accompanists:

Our music director has a dual role of conductor and organist. On occasion we invite a guest organist or instrumentalist to accompany us. This allows us to work with talented musicians and frees our music director to concentrate on conducting. This project would fund guest musician for two services/concerts.

3. New folders and sheet music

Our music folders are over 20 years old and falling apart. This project would allow us to purchase new folders. In addition, we have a library of sheet music but wish to purchase new pieces to keep our repertoire diverse and interesting. In addition, some well loved copies are now torn or deteriorated and require replacing. This project would allow us to purchase new items (20 copies of each).

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

PREVIOUS GRANTS:	2018 - $3,500, 2019 - $3,000, 2020 - $2,000, 2021 - $2,000
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	The Cathedral Singers Incorporated is seeking funding to support a choral development project that includes hosting vocal workshops and singing tuition, engaging guest organists and accompanists, and purchasing new music folders and sheet music. While the proposed workshops and guest musician sessions would add value to skill development and performance quality, no supporting quotes were provided for these activities. Quotes have been submitted for the purchase of new sheet music and folders. These items represent a practical, long-term investment in the choir's capacity, supporting ongoing musical development and improving performance standards. It is recommended that funding be approved for the sheet music and folders, as this offers clear, lasting benefits to the choir.
AMOUNT RECOMMENDED:	$1275
SPECIFIC PURPOSE:	A contribution towards the purchase of new sheet music and folders.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**CASS Care Ltd**
ORGANISATION BACKGROUND:	CASS Care Ltd. is a community organisation established in 2002, being endorsed by the Australian Taxation Office (ATO) as a Public Benevolent Institution (PBI). As a constituent of CASS Group, we are commonly known and promoted in the community by our brand name “CASS”. We provide a wide range of social and welfare services and activities to the multicultural communities, covering a wide geographical area including the Metropolitan Sydney and Wollongong, catering the needs from cradle to seniors, including residential aged care, home ageing, settlement and health, vocation and training, disability, child care, etc. We are now serving over 8,000 families every week and we have a team of over 850 staff members and more than 450 active volunteers to provide services and activities. We aim to provide high quality services for people of all ages, we serve people in the general community, especially those of CALD backgrounds, including Chinese, Koreans, Indonesians, Vietnamese, etc.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**United Ku-ring-gai by Arts and Cultural** “United Ku-ring-gai by Arts and Cultural” is a project of a mixture of different activities for residents to participate in, experience and love the arts, and maintain physical and mental health. This project aims to keep residents, especially from CALD backgrounds in Ku-ring-gai LGA, healthy and engaged. The project involves arts workshops and exhibitions. The workshops will include, but not be limited to, calligraphy, quilling paper, lacquer fan, etc. The works from those workshops, as well as cultural performances, will be displayed and arranged in the exhibitions in the local area, allowing residents to experience the beauty of arts and the harmony of multicultural.
PREVIOUS GRANTS:	2020 - $3,500, 2021 - $4,000, 2021 - $3,000, 2022 - $4,000, 2022 - $4,000, 2023 - $3,700, 2023 - $3,900, 2024 - $3,000, 2024 - $3,000
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	CASS Care Ltd is seeking funding to deliver a series of arts workshops, exhibitions, and cultural performances that engage Ku-ring-gai residents, particularly seniors from Culturally and Linguistically Diverse (CALD) backgrounds. The project aims to promote health, social inclusion, and intercultural understanding through creative and hands-on activities. Participants will create artworks such as calligraphy, quilling, and lacquer fans, which will be showcased in local exhibitions to celebrate multicultural harmony and artistic expression.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

The initiative aligns strongly with Ku-ring-gai Council's Community Grants key priority areas of supporting inclusive access to arts and cultural activities while strengthening community connections.

Funding is recommended to support the delivery of this project, which offers meaningful engagement for CALD seniors and contributes to a more cohesive and culturally rich community.

Please note CASS has also applied for funding under Ku-ring-gai Council Community Development Grants Stream.

AMOUNT RECOMMENDED: $3000

SPECIFIC PURPOSE: A contribution towards creative art workshops and cultural performances.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Edmund Rice Flexible Schools Ltd Trading as St Edmund's College Wahroonga**
ORGANISATION BACKGROUND:	St Edmund's College is a Year 5-12 co-educational special school for 120 young people with a wide range of disabilities. This includes students with mild to moderate intellectual disability, autism and other sensory impairments. Our vision is to enrich the hearts and minds of young people with special needs for active participation in their community.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Performance Ensemble, Mural and Ceramics Projects** MURAL INSTALLATION Location: The dark brick band on the wall in the heritage courtyard. Concept: A series of four individual mural panels, each creatively interpreting one of the EREA Touchstones. Designs will reflect student voice and school identity without directly replicating the existing symbols. Creative Collaboration // Workshop led by a practicing artist and co-created with students // The Process: The muralist will work in consultation with school leadership to finalise the design direction and will facilitate meaningful student participation throughout the creation phase. TOUCHSTONE CERAMICS PROJECT – Studio Reproduction Background: Plaster moulds from previously commissioned Touchstone sculptures have been preserved after the originals were lost in redevelopment. Creative Collaboration // Workshop led by a practicing artist and co-created with students // The Process: The ceramicist will work in consultation with school leadership to finalise the design direction and will facilitate meaningful student participation throughout the creation phase CUSTOM POLO SHIRTS - Shirts with custom-designed logo for the Eddie's Enrichment Ensemble 50 branded ensemble shirts (incl. student-designed logos & printing) for our Key Word Sign Choir, Drumming Group and Vocal Ensemble will help them appear professionally and inspire confidence and help them get recognised in the community.
PREVIOUS GRANTS:	N/A
2024 ACQUITTAL FORM RECEIVED	N/A

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

COMMENTS:	Edmund Rice Flexible Schools Ltd, trading as St Edmund's College Wahroonga, is seeking funding for three initiatives: a mural installation, a Touchstone ceramics project, and custom-designed polo shirts for the Eddie's Enrichment Ensemble. Under Ku-ring-gai Council's Community Grants guidelines, items considered to be permanently affixed to the building structure or grounds such as a permanent mural are considered capital works and are therefore not eligible for funding. However, the application for custom polo shirts for the Eddie's Enrichment Ensemble is eligible and aligned with the grant objectives. The shirts will enhance group identity, visibility, and cohesion for inclusive student performance groups such as the Key Word Sign Choir, Drumming Group, and Vocal Ensemble. These ensembles support self-expression, communication, and community engagement for students with intellectual disabilities. It is recommended that funding be provided for the purchase of branded polo shirts, which will promote inclusion, confidence, and pride while strengthening the visibility and impact of these student groups at public events.
AMOUNT RECOMMENDED:	$978
SPECIFIC PURPOSE:	A contribution towards the purchase of student branded polo shirts for the Eddie's Enrichment Ensemble performances.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Chabad North Shore**
ORGANISATION BACKGROUND:	Chabad North Shore, established in 1989, is part of a global network of over 3,500 Chabad institutions. Inspired by the vision of the Lubavitcher Rebbe, it works to foster a world of peace, goodness, and G-dliness. The organisation strengthens Jewish life on the North Shore by promoting mitzvot, encouraging spiritual exploration, and highlighting the inner goodness in every person. Chabad North Shore is known for its warm, inclusive environment—welcoming Jews of all backgrounds and levels of observance—and offers emotional, spiritual, and practical support to the community. Its many programs include high-quality education, outreach, crisis support, and welfare services for men, women, and children of all ages.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Chanukah on the Green - Jewish Festival 2025** Chanukah on the Green is an inclusive, family-friendly cultural festival hosted annually by Chabad North Shore, attracting over 3,000 attendees from diverse backgrounds. Held at a public green space in Ku-ring-gai, the event features live music, multicultural performances, children's activities, rides, food stalls, and the lighting of a traditional Jewish menorah. The project celebrates Jewish heritage while fostering intercultural understanding, inclusion, and connection across all age groups. It actively involves volunteers in planning and delivery, supports local artists and businesses, and creates long-term community goodwill. Funding will support live entertainment, staging, and infrastructure, helping ensure continued access for families, seniors, and the wider community.
PREVIOUS GRANTS:	2018 - $4,000, 2020 - $3,500, 2020 - $1,430, 2023 - $1,600, 2023 - $3,900, 2024 - $2,500, 2024 - $800
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Chabad North Shore is seeking funding to support its annual Chanukah on the Green - Jewish Festival, a vibrant, family-friendly cultural event that attracts over 3,000 attendees from a wide range of backgrounds. The festival will feature live music, multicultural performances, children's activities, rides, food stalls, and the lighting of a traditional Jewish menorah. It celebrates Jewish heritage while promoting intercultural understanding, inclusion, and community connection for all ages.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

This project strongly aligns with Ku-ring-gai Councils' Community Grants key priority areas of social inclusion, community engagement, and support for local creatives and businesses.

Funding is recommended to support Chanukah on the Green - Jewish Festival due to its clear cultural and community benefits.

Please note, Chabad North Shore has also applied for funding under the Small Equipment stream of the Council's Grants Program.

AMOUNT RECOMMENDED: $3000.00

SPECIFIC PURPOSE: A contribution towards the delivery of the 2025 Chanukah on the Green – Jewish Festival.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Kuringai Youth Orchestra Incorporated**
ORGANISATION BACKGROUND:	Kuringai Youth Orchestra (KYO) has now been in operation for 15 years. It gives young, talented local musicians the experience to rehearse, develop and perform at a highest possible skill level. The objectives of the orchestra are: - to inspire young musicians to develop their talents in pursuit of excellence - to provide young musicians with the opportunity to develop relationships outside of their school or university - to provide the Ku-ring-gai community with access to high quality classical music, including introducing younger members of the community to classical music and connecting with older members of the community in aged-care. KYO is also interested in supporting young, local composers and, with the support of Council at the pilot stage, has been able to support young composers by commissioning and premiering new pieces of music. KYO was a winner at the Sydney Eisteddfod in 2014, 2015 and 2016. The orchestra is no longer eligible to compete due to age restrictions, with the Eisteddfod focused on school orchestras. KYO is a not-for-profit, deductible gift recipient organisation operated by volunteer musicians and parents.
AMOUNT REQUESTED:	$1400
PROJECT DESCRIPTION:	**Expanding our reach into the community** Engagement of a PR specialist to publicise our Term 3 concert in September and purchase and hire of popular/contemporary music for our Term 4 concert in December 2025.
PREVIOUS GRANTS:	2024 - $1,800, 2023 - $900, 2023 - $510, 2022 - $1,040, 2021 - $1,700, 2020 - $1,355, 2019 - $1,650, 2018 - $2,850
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Ku-ring-gai Youth Orchestra Incorporated is seeking funding to support two key activities: Promotion of the Term 3 concert to boost audience numbers and the purchasing or hiring contemporary music for the Term 4 concert. These are practical, clearly defined initiatives with specific objectives and timelines and the project is strategically aligned with the Ku-ring-gai Council's Community Grants key priority areas through promoting youth development, cultural participation and greater community accessibility. It is recommended that funding be provided to improve the capacity of the Ku-ring-gai Youth Orchestra Incorporated to promote their concerts and

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

purchase additional music for the concerts that will support the Youth Orchestra in attracting a broader audience and creating lasting community impact.

AMOUNT RECOMMENDED: $1400

SPECIFIC PURPOSE: A contribution towards the cost of promotion of concerts and the purchase or hire of contemporary music.

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME: **Marian St Theatre for Young People**

ORGANISATION BACKGROUND: MSTYP is a non profit, our mission is to enrich the lives of young people through the transformative power of performing arts.

Objectives:

Education and Training: To offer comprehensive theatre education and training programs for young people, helping them develop their acting, directing, and production skills.

Community Engagement: To engage with the local community by providing accessible and inclusive theatre experiences that reflect diverse voices and stories.

Artistic Excellence: To produce high-quality drama classes and theatre productions that challenge and inspire both participants and audiences.

Personal Development: To support the personal growth of young people by building their confidence, teamwork, leadership and social skills through drama and theatre activities.

Cultural Enrichment: To contribute to the cultural life of the community by offering a platform for young people to express themselves creatively and share their stories.

These objectives guide MSTYP in nurturing the next generation of theatre artists and enthusiasts.

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **PR and Promotion of Performance and Workshop Programs**

Marian Street Theatre for Young People (MSTYP) is seeking support for a comprehensive PR and promotion campaign to enhance the visibility and reach of our performance and workshop programs. This project aims to increase community engagement and participation, ensuring that more young people can benefit from our high-quality theatre experiences.

Project Goals: The primary goals of this project are to:

- Increase awareness of MSTYP's programs within the local and regional community.
- Attract more participants to our workshops and audiences to our performances.
- Strengthen community connections and support for MSTYP.

Key Activities: To achieve these goals, we plan to undertake the following activities:

Media Outreach: Develop and distribute press releases, feature stories, and event announcements to local and regional media outlets.

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

	Social Media Campaigns: Create engaging content for social media platforms to promote upcoming performances and workshops, and to highlight the achievements of our participants. Community Partnerships: Collaborate with local schools, community centers, and other organizations to promote our programs and reach a wider audience. Promotional Materials: Design and distribute flyers, posters, and digital advertisements to raise awareness about our events and programs.
PREVIOUS GRANTS:	2020 - $3,850, 2020 - $1,430
2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Marian Street Theatre for Young People (MSTYP) is seeking funding to support a public relations and promotional campaign aimed at increasing visibility, community participation, and access to its theatre and workshop programs. The project includes media outreach, social media engagement, partnerships with schools and community centres, and the distribution of promotional materials. The proposal aligns with the priorities of Ku-ring-gai Council's Community Grants Program, particularly in the areas of youth engagement, arts and culture, accessibility, and community inclusion. MSTYP has a longstanding reputation for delivering creative experiences for young people, and this initiative represents a strategic effort to strengthen its community presence and grow participation. Funding is recommended in recognition of MSTYP's contribution to local arts and culture, and the campaign's potential to enhance community connection and inclusion through creative engagement.
AMOUNT RECOMMENDED:	$1,500
SPECIFIC PURPOSE:	N/A

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Dae Hahn Culture School**
ORGANISATION BACKGROUND:	Aims: 1) To enhance the quality of life for the ethnic Korean seniors 2) Social Engagement and Support: 3) Health and Wellness: 4) Access to Services and Resources: 5) Language and Communication Support 6) Intergenerational Connection 7) Advocacy and Representation 8) Recreational Activities 9) Celebration of Milestones 10) Volunteerism and Community Service Objectives: 1) Cultural Preservation and Promotion: To maintain and celebrate Korean cultural heritage, ensuring it is passed down to younger generations. - choir: Korean traditional and modern songs - Korean dance: - Korean drums: - musical instruments: - We sometimes give performances for schools, hospice, and council events. 2) Training to teach Korean language to the ethnic Korean children. 3) Go game. 4) Painting and calligraphy 5) Review of the Korean books, reciting poems. 6) Film making: the Journeys of Korean migrants in Australia 7) theatrical activities 8)Excursions to the art galleries, heritage sites, and opera theatres
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Hangul Day Celebration** Hangul Day (Korean Alphabet Day) Celebration

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

It is to celebrate the creation of Korean writing system by King Sejong in 1443.

The program for the celebration includes:

Speeches by the Mayor of Ku Ring Gai Council and the Consul general from the Korean Consulate, and the Director from Hangul Association in Korea

Performances: Dae Hahn Culture School Choir, Dance, Drums, Brass band, Ukulele group performances

Exhibition: Korean Calligraphy, Korean Traditional brush paintings, and Contemporary art,

Conference: on Korean Alphabets and the history of Korean writing system

Provision of Korean food on the day of Celebration (5th October 2025)

PREVIOUS GRANTS:	2021/2022 $3300, $4000, 2023 - $3900, 2024 - $2,500
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Dae Hahn Culture School is seeking funding to support the delivery of the Hangul Day Celebration, an event that will showcase Korean heritage through calligraphy, traditional and contemporary music and dance, visual arts, and Korean cuisine. The celebration aims to foster cross-cultural understanding and appreciation within the community. Funding is recommended for the Hangul Day Celebration, as it aligns with Ku-ring-gai Council's Community Grants key priority areas by promoting cultural diversity, intercultural understanding, and inclusive community participation. The event aims to engage a broad audience, including children, seniors, families, educators and offers a meaningful opportunity to strengthen cultural awareness and connection within the community. Please note that Dae Han Culture School has also applied for funding under the Community Development stream of the Ku-ring-gai Community Grants Program.
AMOUNT RECOMMENDED:	$2,500
SPECIFIC PURPOSE:	A contribution towards the Korean annual Hangul Day Celebration.

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME:	**Streetwork Australia Limited**
ORGANISATION BACKGROUND:	Streetwork's purpose is to service vulnerable young people (YP) through the delivery of innovative and effective prevention/early intervention programs. It is through these programs that Streetwork is able to execute on its vision which is to ensure that vulnerable YP have the same opportunities as their peers - to grow, to achieve their dreams, and to develop as a person with high self-esteem. The organisation supports YP aged 11-18 and seeks to stabilise and/or improve a young person's risk across five key areas: 1. Mental health; 2. Suicide and self-harm; 3. Youth crime; 4. Early school leavers not engaged in employment; and 5. Youth homelessness. Streetwork has more than 40 years experience working with at-risk YP and acts as a "community connector", linking YP to specific youth services providers such as Juvenile Justice, employment agencies, education and counselling services. Streetwork's service delivery aims to improve access to education, training and/or employment as well as assistance in addressing mental health concerns, alcohol or substance misuse and youth crime, which is essential to alleviate long-term disadvantage and promote general wellbeing. Streetwork employs 12 full time, part time and casual staff members and has more than 340 volunteers.
AMOUNT REQUESTED:	$5000
PROJECT DESCRIPTION:	**Urban Art** Urban Art helps at-risk YP to develop aerosol and contemporary art-style skills in a safe and legal environment. The program focuses on the design and development of a young person's skills across various styles including stencilling and decorative lettering.
PREVIOUS GRANTS:	2016 - $6,600, 2017 - $3,300, 2019 - $7,500, 2020 - $9,800, 2021 - $3,500, 2021 - $1,000, 2022 - $2,000, 2022 - $2,000, 2023 - $3,900, 2023 - $3,700, 2024 - $3,650, 2024 - $2,600
2024 ACQUITTAL FORM RECEIVED	Yes
COMMENTS:	Streetworks is seeking funding for their Urban Art program that provides at-risk youth with the opportunity to develop aerosol and contemporary art skills in a safe legal environment. Aiming to prevent risky behaviours and address issues such as youth crime, social isolation, and disengagement from education or employment. The program takes a holistic approach,

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

addressing mental health, substance abuse, homelessness, and other challenges, and links these efforts to positive social outcomes like reduced crime and improved education.

Grant funding is recommended as the project aligns well with the Ku-ring-gai Council's Community Grants key priority area of youth engagement and fostering the ongoing development of arts.

Please note, Streetworks has also applied for funding under Ku-ring-gai council's Community Grants Small Equipment and Community Development streams.

Grant funding is conditional that the project is delivered in the Ku-ring-gai local government area for young people living in Ku-ring-gai.

AMOUNT RECOMMENDED: $3000

SPECIFIC PURPOSE: A contribution towards the Urban Art program for at-risk youth to be delivered in the Ku-ring-gai area.

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

Arts & Cultural

ORGANISATION NAME: **Multicultural Integration Community Support Inc**

ORGANISATION BACKGROUND: Multicultural Integration Community Support (MICS) is a community based organisation that works towards multicultural understanding, mutual support, appreciation, communication and celebration of the various cultural groups in the Northern suburbs of Sydney, mostly those comprised within Ku-ring-gai and Hornsby Shire Councils. We are an umbrella organization willing to support and foster multiculturalism in Australia. MICS aims and objectives are:

- To raise awareness of the increasingly diverse ethic and cultural groups in the Upper North Shore

- To encourage mutual respect, understanding and collaboration amongst diverse cultural groups

- To promote appreciation of the richness of the North Shore's cultural diversity

AMOUNT REQUESTED: $5000

PROJECT DESCRIPTION: **Freedom & Sustainability: A Multicultural Canvas**

"Freedom & Sustainability: A Multicultural Canvas" is an innovative arts and photographic exhibition that brings together artists from diverse cultural backgrounds to explore the profound themes of freedom and sustainability. This unique project invites artists to create compelling works that reflect their personal and cultural interpretations of these universal concepts, while aligning with the United Nations' Sustainable Development Goals (SDGs).

Through a vibrant collection of paintings, photographs, and mixed media, the exhibition fosters a deeper understanding of the interconnectedness of freedom and sustainability. Each piece serves as a powerful narrative, showcasing global perspectives and the shared human experience. By highlighting multicultural voices from the Ku-ring-gai LGA, this exhibition celebrates artistic diversity and promotes dialogue around critical issues facing our world today.

The themes of freedom and sustainability are linked to several SDGs, including Goal 10 (Reduced Inequalities), Goal 11 (Sustainable Cities and Communities), and Goal 16 (Peace, Justice, and Strong Institutions). In a world that increasingly needs awareness of these concepts, art plays a crucial role. Art from various cultural perspectives transcends language and borders, fostering empathy, understanding, and collective action.

PREVIOUS GRANTS: 2021 - $3,850, 2022 - $3,500, 2023 - $3,900

FY00432/15

Arts & Cultural
Ku-ring-gai Community Grants Program 2025
Individual Assessments

Attachment A3

2024 ACQUITTAL FORM RECEIVED	N/A
COMMENTS:	Multicultural Integration Community Support Inc (MICS) is seeking funding to deliver "Freedom & Sustainability: A Multicultural Canvas", innovative arts and photography exhibition that will bring together artists from diverse cultural backgrounds to explore the universal themes of freedom and sustainability. The project invites both amateur and professional artists to produce original works that reflect their personal and cultural perspectives, while also aligning with the United Nations Sustainable Development Goals (SDGs). This initiative closely aligns with Ku-ring-gai Council's Community Grants key priority areas by combining culturally rich content with creative expression, promoting intercultural dialogue, and encouraging social reflection. Funding is recommended to improve the capacity of (MICS) to deliver this project that will enrich the cultural, social, and educational life of Ku-ring-gai.
AMOUNT RECOMMENDED:	$3000
SPECIFIC PURPOSE:	A contribution towards the delivery of a multicultural photography exhibition.

FY00432/15

KU-RING-GAI COUNCIL SPONSORSHIP PROGRAM 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To advise Council of applications received for the 2025 Ku-ring-gai Council Sponsorship Program, and to provide recommendations for Sponsorship funding.
BACKGROUND:	Each year Council calls for applications for Sponsorship proposals in line with Council's *Grants, Sponsorship, Donations and Environmental Rebates Policy 2024*. Following an Expression of Interest process applications totalling $198,650 were received from 19 organisations. Council's budget for the Sponsorship Program for 2025-2026 is $93,900.
COMMENTS:	All Sponsorship applications have been assessed according to *Council's Grants, Sponsorship Donations and Environmental Rebates Policy* and the *Ku-ring-gai Destination Management Plan*. Due to the significant increase in the value of sponsorship requests, plus requests from new organisations this year along with the limited amount of funding for sponsorship, it has been necessary to apply an overall reduction across all categories of sponsorship to ensure a more equitable distribution of funding.
RECOMMENDATION:	That Council approve recommendations for Sponsorship funding for Events, Arts and Cultural and General Sponsorship, as recommended in this report.

PURPOSE OF REPORT

To advise Council of applications received for the 2025 Ku-ring-gai Council Sponsorship Program, and to provide recommendations for Sponsorship funding.

BACKGROUND

Each year Council calls for applications for Sponsorship proposals in line with Council's *Grants, Sponsorship, Donations and Environmental Rebates Policy 2024.*

Sponsorship of major destination events supports the activation of Ku-ring-gai's major venues, engaging regional communities in sporting, arts and cultural and entertainment events.

Following an Expression of Interest process applications totalling $198,650 were received from 19 organisations. The Expression of Interest process was advertised on the Council website, Council's E News, and Facebook and an email was sent to all previous recipients and new enquiries advising that applications would be open from 1 May to 30 May 2025

Council's budget for the Sponsorship Program for 2025-2026 is $93,900.

COMMENTS

In applying for Sponsorship under Council's *Grants, Sponsorship, Donations and Environmental Rebates Policy 2024,* applicants must demonstrate that their event or project:

- significantly benefits the local economy by attracting visitors from outside Ku-ring-gai
- generates positive media and brand exposure for Ku-ring-gai Council from within and outside the area
- is held within the boundaries of the Ku-ring-gai Local Government Area
- meets the assessment criteria contained in Council's sponsorships guidelines including cultural tourism, economic development, social and community development, innovation and sustainability

To be eligible for sponsorship, applicants must be:

- financially solvent
- a sole trader or individual
- either a for-profit organisation or legally constituted not-for profit organisation, or auspiced by a not-for profit organisation
- a resident of Ku-ring-gai, if applying as an individual.

All Sponsorship applications have been assessed according to Council's *Grants, Sponsorship Donations and Environmental Rebates Policy* and the *Ku-ring-gai Destination Management Plan*.

Applications for the 2025-2026 round of Events and Arts and Cultural sponsorship have far exceeded previous year's requests, with a total of $198,650 being requested from 19 organisations. There have also been requests from new organisations this year which include The Pymble Open Day, Social Local Collective, The Sales Strategy and Shift Mastermind and Pymble Fun Run.

Due to the significant increase in the value of sponsorship requests, plus requests from new organisations, it has been necessary to apply an overall reduction across all categories of sponsorship to ensure a more equitable distribution of funding.

Assessment and Acquittal Process

Applications for sponsorship are assessed under the following categories:

- Events Sponsorship
- Arts and Cultural Sponsorship
- General Sponsorship

Sponsorship for these categories supports the principles of Council's Destination Management Plan and the activation of Ku-ring-gai's venues, engaging regional communities in sporting, arts and cultural and entertainment events.

Recommendations for funding are based under set criteria, which include:

- the number of people participating in the event/program and/or the extent of audience reach/ visitation
- whether the event/program is local or regional
- amount of funding the group has previously received, and funding secured including other sponsors
- uniqueness and viability of the event/program providing entertainment, cultural and/or recreation experiences
- social and community development increasing participation of people of all ages, ability and culturally diverse backgrounds
- economic development supporting local businesses
- the implementation of sustainable event practices and,
- exposure benefit to Council including recognition and promotion.

An acquittal process is also required to ensure the sponsorship funds were spent in accordance with the sponsorship proposal. All successful applicants are required to submit an acquittal report outlining how the sponsorship has been spent. This report will be due within four weeks after the completion of the event. Applicants who do not complete and return an acquittal report will be required to return the funding and may be ineligible for any future funding.

Sponsorship Activation, Branding and Community Engagement

Council's Events team co-ordinates activation of Council's events and festival sponsorship program including:

- Mayoral/Councillor engagement at events
- Council branding presence which includes banners and signage
- Marketing opportunities with Council's Communications team including *What's On* listings, *E News*, and social media coverage.

Sponsorship Categories

The following **Events Sponsorship proposals, over $5,000** in value, have been received **(Attachment 1):**

- Pymble Open Day ($20,000)
- Wahroonga Food and Wine Festival ($15,000)
- Wahroonga Village Fair ($15,000)
- Social Local Collective ($14,000)
- The Sales Strategy and Shift Mastermind ($11,150)
- Sparkling Wahroonga ($10,000)
- St Ives Multicultural Food & Wine Festival ($10,000)

- Pymble Fun Run ($10,000)
- Bobbin Head Cycle Classic ($10,000)
- Special Olympics Ku-ring-gai Chase Fun Run ($6,000)
- Challenge Works Bare Creek Trail Run ($5,500)

The following **Events Sponsorship proposals, under $5,000** in value, have been received **(Attachment 2)**:

- Ku-ring-gai Shield ($2,500)
- Ravenswood School for Girls Australian Women's Arts Prize ($2,500)
- Ku-ring-gai Art Society Exhibition ($2,000)
- St Ives Pre-School and Kindergarten ($2,000)
- 180 Cadence (Naak) - Sydney Backyard Ultra ($1,000)

The following **Arts and Cultural Sponsorship proposals over $5000** in value have been received **(Attachment 3)**:

- Marian Street Theatre for Young People ($30,000)
- Ku-ring-gai Philharmonic Orchestra ($25,000)

The following **General Sponsorship** proposal has been received **(Attachment 4)**:

- The Welcome Basket ($7,000)

All sponsorship applications have been assessed according to Council's *Grants, Sponsorship, Donations and Environmental Rebates Policy 2024* and associated selection and assessment criteria, and the following recommendations have been proposed:

Events Sponsorship over $5,000	Amount requested	Amount recommended
Pymble Open Day	$20,000	$400
Wahroonga Food and Wine Festival	$15,000	$6,000
Wahroonga Village Fair	$15,000	$6,000
Social Local Collective	$14,000	$400
The Sales Strategy and Shift Mastermind	$11,150	$0
Sparkling Wahroonga	$10,000	$2,000
St Ives Multicultural Food and Wine Festival	$10,000	$4,000
Pymble Fun Run	$10,000	$1,000
Bobbin Head Cycle Classic	$10,000	$7,000
Special Olympics Ku-ring-gai Chase Fun Run	$6,000	$4,000
Challenge Works Bare Creek Trail Run	$5,500	$4,000
Events Sponsorship under $5,000		
Ku-ring-gai Shield	$2,500	$1,500
Ravenswood School for Girls Australian Women's Art Prize	$2,500	$1,800
Ku-ring-gai Art Society Exhibition	$2,000	$2,000
St Ives Pre-School and Kindergarten	$2,000	$400

180 Cadence (Naak) – Sydney Backyard Ultra	$1,000	$400
Arts and Cultural Sponsorship		
Marian Street Theatre for Young People	$30,000	$25,000
Ku-ring-gai Philharmonic Orchestra	$25,000	$25,000
General Sponsorship		
Welcome basket	$7,000	$3,000
Total value of sponsorship requests received	**$198,650**	**$93,900**

Summary of Sponsorship Requests and Recommendations for funding Events Sponsorship requests

Events Sponsorship over $5,000

St Mary's Church Pymble – Pymble Open Day

Request for $20,000 – Recommendation for funding $400

St Mary's Pymble has requested sponsorship for Pymble Open day 6 September 2025 at the Church on Mona Vale Road Pymble. According to the organisers, the event is to celebrate the suburb's rich community spirit, highlighting its cultural, ethnic, and generational diversity and to provide a platform for local businesses, community groups, health and education services, to share their knowledge, experience and services with the local community. It will help inform residents about opportunities, while increasing visibility and support for local initiatives and strengthen social cohesion by connecting individuals from different cultural, ethnic, linguistic, and generational backgrounds.

The assessment panel considered that although the event promises to be well organised and well attended, it appears to be somewhat restricted in that it is a local diocese event, with limited regional destination benefit.

Wahroonga Food and Wine Festival

Request for $15,000 – Recommendation for funding $6,000

The Wahroonga Food and Wine Festival 2025 has requested sponsorship for the 11th annual fair on Sunday 26 October 2025, in Wahroonga Park. The organisers have proposed that the event will deliver a high quality, unique food and wine festival, providing significant promotion of key regional Australian wine regions that are able to present their unique local produce to the festival audience. Ku-ring-gai residents, businesses and regional visitors can be part of this free public event with over 8,000 visitors. The festival also offers an opportunity to showcase local schools, musical talent, and local performers who will entertain on the rotunda stage across the day.

The assessment panel has recommended funding of $6,000 primarily due to the high visitation rate that the festival attracts, along with the significant level of regional participation. The recommended amount is consistent with previous years funding.

Wahroonga Village Fair

Request for $15,000 – Recommendation for funding $6,000

Wahroonga Rotary has requested sponsorship for the Wahroonga Village Fair to be held on Sunday 7 December 2025. The organisers propose the fair will provide an opportunity for Ku-ring-gai families to enjoy community stalls, food and entertainment attracting over 12,000 visitors. Funds raised from the fair will support community and youth projects. The festival also offers an opportunity to showcase local schools and cultural groups.

The assessment panel has recommended funding of $6,000 primarily because the Wahroonga Village Fair is a localised event that supports local businesses attracting visitors across the region.

Local Social Collective Ku-ring-gai Long Lunch

Request for $14,000 – Recommendation for funding $400

The Local Social Collective has requested sponsorship for a community Long Lunch to be held 13 September at Wahroonga Park. The Collective's overarching goal is to help prevent social isolation and loneliness to reduce the negative health outcomes by offering a joyful, inclusive community event that brings people of all ages and backgrounds together over a shared meal in a beautiful outdoor setting. The Ku-ring-gai Long Lunch is a celebration of community, kindness, and connection—where everyone is welcome to share a beautiful meal, enjoy live music, and spark conversations that will strengthen the heart of our local area. This inclusive event will serve 300 guests seated at long tables, enjoying food from local caterers, performances from talented local musicians, shared laughter, and stories it's more than just a lunch—it's an invitation to connect. The event is a local community services event with limited regional destination benefit.

The assessment panel has recommended $400 due to the event being a localised niche community event with limited destination benefit.

Maree Kirkpatrick Consulting - The Sales, Strategy and Shift mastermind - Sales & Strategy: Empowering Women to Shift, Sell, and Succeed in 2026

Request for $11,150 – Recommendation for funding $0

Maree Kirkpatrick Consulting has requested sponsorship for a business event for women to be delivered in November at Ku-ring-gai Wildflower Garden. The proposal for the event is to provide a full-day experience that equips women in business with the tools and confidence they need to excel in sales, strategy, and mindset for the year ahead. Teaching ladies how to sell with connection and confidence, set up an aligned strategy for their business and goals and work through the mindset to empower them to get there. Participants attending the event will experience master sales with connection and confidence, build an aligned business strategy for growth, and will leave with a clear action plan.

The assessment panel considered this event as a commercial small business event which was delivered by a consultant. The panel did not consider the event to have any regional destination benefit.

Sparkling Wahroonga

Request for $10,000 – Recommendation for funding $2,000

The 2nd Sparkling Wahroonga event will be held on Sunday 1 March 2026 at Wahroonga Park. According to the organisers the event is a thematic food and beverage festival for the North Shore region delivered in partnership with the Mudgee Region, Mudgee Wine Association and Mudgee Fine Foods. The event will focus on supporting regional NSW producers bringing the country to the city and building strong partnerships with Ku-ring-gai partners and sponsors. The event will also celebrate local music talent performing throughout the day.

The assessment panel considered the event would attract high regional visitation, and funding is consistent with the inaugural event in 2024.

St Ives Multicultural Food & Wine Festival

Request for $10,000 – Recommendation for funding $4,000

St Ives Multicultural Food & Wine Festival 2025 will be held at St Ives Village Green on 21 September 2025. The organisers propose an all-day event for the whole family with an animal farm, pony rides, face painting and jumping castles for children. Also included are local musicians busking, karate demonstrations, food and wine stalls, local RFS and fire brigade trucks, and Knox piped band. The event has been running for the past 10 years and attracts over 5000 visitors with funds supporting the Ku-ring-gai Neighbourhood Centre, the Cromehurst Foundation and local Rotary programs for students.

The assessment panel has recommended $4,000 as St Ives Multicultural Food & Wine Festival is a localised event that supports regional producers and visitors across the region.

Pymble Public School Parents and Citizens Association Inc – Pymble Fun Run

Request for $10,000 – Recommendation for funding $1,000

Pymble Public School Parents and Citizens Association Inc has applied for funding for Pymble Fun Run Sunday 21 September 2025. The Pymble Fun Run offers a 2km and 5kms run around Pymble streets aims to bring the Ku-ring-gai community together for a vibrant, inclusive and healthy celebration of local life and encourages active lifestyles, strengthens community connections, and showcases the Pymble area as a welcoming and dynamic part of Ku-ring-gai. All funds raised support educational resources and programs at Pymble Public School, directly benefiting local children and families.

The assessment panel considered that through engaging over 1,000 participants and volunteers and collaborating with local businesses, the event would contribute to the social and economic vibrancy of the region while promoting Ku-ring-gai as a destination for high-quality community events.

Bobbin Head Cycle Classic

Request for $10,000 – Recommendation for funding $7,000

The Bobbin Head Cycle Classic has requested sponsorship for a regional cycling event that attracts over 2,000 riders from across NSW. The event, presented by Ku-ring-gai Rotary Clubs, will, for the first time, start and finish at the St Ives Showground, be held on Sunday 29 March 2026. It is supported by over 500 volunteers with over 2,000 spectators. In 2025, the event although it was cancelled due to wet weather, raised $60,000 for Lifeline (Harbour to Hawkesbury), KYDS, Eagles RAPS, Hornsby Ku-ring-gai Women's Shelter, Hornsby Connect, The Cromehurst Foundation, MoWaNa, Friends of Siobada, Mentoring Men Ltd and Bo Children's Hospital Trust. Sponsorship funds will be used for event operational and safety provisions including variable message signs, traffic control barriers and NSW Police events support.

The assessment panel recommended funding of $7,000 because the Bobbin Head Cycle Classic is a regional event attracting audiences from across NSW, with high participant rates and wide engagement.

Special Olympics Ku-ring-gai Chase Fun Run

Request for $6,000 – Recommendation for funding $4,000

The Special Olympics Ku-ring-gai Chase Fun Run has requested funding for a regional fun run and walk and will be held on 14 June 2026 at Claude Cameron Grove, Wahroonga. The fun run, which attracts over 700 participants, showcases community partners, schools, local businesses and disability providers. In 2024 the event raised $12k for the Special Olympics. Sponsorship funds will be used for event operational and safety provisions including variable message signs, waste management and portable events infrastructure including amenities.

The assessment panel recommended the amount of $4,000 due to the Special Olympics having strong community support and it being a localised event with local visitation and audience engagement.

Challenge Works The Bare Creek Trail Run

Request for $5,500 – Recommendation for funding $4,000

The Bare Creek Trail Run has requested sponsorship for a community fun run to be held on 2 November 2025, at Acron Oval, St Ives. The event is a combination of an active community gathering and a fundraising and has raised many thousands of dollars over recent years for the Indigenous Marathon Foundation, Run Beyond Project and MedEarth. The event provides an opportunity for competitive and non-competitive runners to participate in a family friendly, professionally run community event, that showcases the scenery and attraction of the local area attracting over 863 runners. It is proposed that Council support a new 'Community Champion' Award recognising a participant with outstanding community spirit and have naming rights on the 2km 'Ku-ring-gai Dash' This ensures that participants of a wide variety of abilities, age groups and levels of competitiveness can participate.

The assessment panel recommended an amount of $4,000 due to this being a niche regional event with limited attendance numbers.

Events Sponsorship under $5,000

The Ku-ring-gai Shield

Request for $2,500 – Recommendation for funding $1,500

The Ku-ring-gai Shield competition is a combined bowls competition between Killara, Lindfield, St Ives, Turramurra, Warrawee and West Pymble bowling clubs. The event comprises games of Singles, Pairs, Triples and Fours, involving 10 players from each club - a total of 60 players. The Ku-ring-gai Shield started in 1990 and has been running annually, except for 2020 and 2021 events, which were cancelled due to Covid-19. The date scheduled for the 2025 competition is Saturday 27 September at St Ives Bowling Club.

The assessment panel recommended $1,500 because the event is a localised niche interclub bowling competition.

Ravenswood School for Girls - Ravenswood Australian Women's Art Prize

Request for $2,500 – Recommendation for funding $1,800

The Ravenswood Australian Women's Art Prize is an annual national acquisitive art prize for women artists across Australia. It launched in 2017 by Ravenswood School for Girls to raise the profile of women artists in Australia and provide a platform for women artists to showcase their artworks. It is the mission of the Art Prize, to amplify the relevance and reality of careers in art for current women artists, including First Nations women and generations of women to come. The Opening Night and Announcement of winners will be held in June 2026 in Gordon on a Friday evening from 6.00pm to 8.30pm, followed by the Exhibition of Finalists which is free and open to the public for two weeks / three weekends. The art prize has not previously received funding and will support the regional promotion of the event.

The assessment panel recommended $1,800 because the event receives national media exposure and inclusive of remote indigenous communities.

Ku-ring-gai Art Society

Request for $2,000 – Recommendation for funding $2,000

The Ku-ring-gai Art Society has requested sponsorship for the 58th annual awards exhibition to be held from Monday 21 July to Sunday 4 August at the St Ives Shopping Village. The exhibition will showcase the work of members of the Ku-ring-gai Art Society and promote the visual arts within Ku-ring-gai. Artworks are hung on the ramp within the St Ives Village Gallery. Prizes are awarded at a ceremony on Friday 28 July.

The assessment panel recommended $2,000 because the event celebrates visual arts across the Ku-ring-gai region and engages the community through exhibition at St Ives Shopping Village.

St Ives Preschool and Kindergarten

Request for $2,000 – Recommendation for funding $400

St Ives Preschool and Kindergarten has requested sponsorship for their annual Family Fun Day to be held on 26 October 2025.The Family Fun Day is a celebration of the many cultures that are represented at the preschool and in the community and builds strong links and relationships between the community and the preschool and enjoyed by a diverse sector of the community. The event is enjoyed by many in the area and offers craft, food, raffles, face painting, pony rides, jumping castles and much more including performances by school bands, choirs and local dance group performances. The event is a localised community event. The assessment panel recommended $400 because the event is a local niche community event.

180 Cadence (Naak) - Sydney Backyard Ultra

Request for $1,000 – Recommendation for funding $400

Sydney Backyard Ultra running race St Ives Showground 20 to 23 September 2025 and Sydney Ultra Marathon on 26 July 2025. Endurance running events for all levels of fitness. Participants walk / run for any time period from 1 hour to 48 hours depending on their fitness level and goals. Participants from the local council area and throughout Sydney can walk, jog, run a 6.7km course for a period of 48 hours. The event attracts interstate and regional competitors and will support the regional promotion of the event.

The assessment panel recommended $400 because the event is a niche endurance running event that attracts competitors from across NSW and interstate.

Arts and Cultural Sponsorship requests

Marian Street Theatre for Young People (MSTYP)

Request for $30,000 – Recommendation for funding $25,000

Marian Street Theatre for Young People

Marian Street Theatre for Young People has requested funding for a series of events throughout the year comprising of the following:

- Holiday Workshops - for ages 6-18 including Play in a Day, various drama masterclasses, public speaking, mini-Shakespeare.
- Theatre Productions - Wizard of Oz - an abridged play script based on the classic to be performed by our primary school drama students.
- Access success - year-long performance project for young people with learning and accessibility needs.
- Youth Week Workshops – including public speaking, make a play or drama skills.

The amount of $25,000 is recommended because of MSTYP's community engagement through regional youth productions and workshops and support for young people in the arts.

Ku-ring-gai Philharmonic Orchestra (KPO)

Request for $25,000 – Recommendation for funding $25,000

Ku-ring-gai Philharmonic Orchestra

Ku-ring-gai Philharmonic Orchestra has requested sponsorship to support the following events planned for the 2025-2026 financial year, some with multiple performances. They are as follows:

- Symphony concert at 3pm on 31st August at The Concourse, Chatswood.
- Composer's workshops on 2, 9 and 16th September at Ku-ring-gai Town Hall.
- Symphony concert at 3pm on 16th November at Turramurra Uniting Church.
- Recording of selected Kids Proms commissioned pieces and composer's workshop pieces, 9th December at Ku-ring-gai Town Hall.
- 1st symphony concert of 2026 at 3pm on 15th March at The Concourse, Chatswood.
- Concerto competition semi-finals concert on 29th March 2026 at Abbotsleigh school.
- Tour by invitation to perform for Handa Opera at Millthorpe in Central West NSW on 2nd and 4th April 2026.
- Kids Proms 2 concerts at 2pm and 3.30pm on 24th May 2026, location tbc, with Kids Proms Champions events in Ku-ring-gai libraries during the two weeks beforehand.
- Community Concert at 3pm on 21st June 2026, Turramurra Uniting Church.
- Open Rehearsal for Concerto Competition Tuesday 23 June 2026 at 7.30pm Ku-ring-gai Town Hall and
- NSW Secondary Schools Concerto Competition Finals Concert at 3pm on 28th June 2026 at The Concourse, Chatswood.

The amount of $25,000 is recommended because of the KPO's strong audience reach and high participation rates, regional exposure, community engagement, and support for young people.

General Sponsorship Request

Welcome Basket

Request for $7,000 – Recommendation for funding $3,000

The Welcome Basket ensures new residents in Ku-ring-gai are welcomed into the community by a local representative with new residents receiving a basket containing information about Council services, local businesses and emergency services.

The assessment panel recommended $3,000 because the project positively promotes Council's services and programs with new residents.

INTEGRATED PLANNING AND REPORTING

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
C2.1 A harmonious community that respects, appreciates, celebrates and learns from each other and values our evolving cultural identity.	Opportunities are identified, provided and promoted for the community to share cultural experiences.	To stage events consistent with Council's Sponsorship policy.

GOVERNANCE MATTERS

Sponsorship proposals must comply with Council's Sponsorship and Donations Policy and all events are required to support Council's Destination Management Plan. Council is required to approve all sponsorship requests of $5,000 and over.

RISK MANAGEMENT

Prospective recipients address set criteria when applying for sponsorship and are required to provide an acquittal on how sponsorship funds were spent.

FINANCIAL CONSIDERATIONS

The total amount requested for Council sponsorship is $199,000. The Sponsorship budget within the Community Department budget for 2025-26 is $93,900. Following assessment of the sponsorship applications, recommendations for sponsorship funding total $93,900.

SOCIAL CONSIDERATIONS

Community events provide important social, recreational and cultural opportunities, and raise money for charities. Through the sponsorship of these events Council is being widely promoted through the community as well as providing shared experiences and volunteering options.

ENVIRONMENTAL CONSIDERATIONS

There are no significant environmental considerations associated with this report.

COMMUNITY CONSULTATION

Community consultation is not required for this report.

INTERNAL CONSULTATION

Internal consultation has been undertaken with other Managers within the Community and Finance departments.

SUMMARY

Each year Council calls for applications for Sponsorship proposals in line with Council's *Grants, Sponsorship, Donations and Environmental Rebates Policy 2024*.

Applications for sponsorship to the value of $198,650 have been received this year. Pymble Open Day, Wahroonga Food and Wine Festival, Wahroonga Village Fair, Social Local Collective, Maree Kirkpatrick Consulting, Sparkling Wahroonga, St Ives Multicultural Food and Wine Festival, Pymble Fun Run, Bobbin Head Cycle Classic, Challenge Works Bare Creek Trail Run, Special Olympics Ku-ring-gai Chase Fun Run, Sydney Backyard Ultra,

There were also five (5) requests for Events Sponsorship under $5,000 received from Ku-ring-gai Shield, Ravenswood School for Girls Australian Women's Art Prize, Ku-ring-gai Art Society, St Ives Pre-School and Kindergarten and 180 Cadence (Naak) - Sydney Backyard Ultra.

Arts and Cultural Sponsorship requests have been received from the Marian Street Theatre for Young People and the Ku-ring-gai Philharmonic Orchestra, and a General Sponsorship request has been received from The Welcome Basket.

Applications have been assessed under the following set criteria:

- the number of people participating in the event/program and/or the extent of audience reach,
- whether the event/program is local or regional,
- amount of funding the group has previously received,
- uniqueness and viability of the event/program, and
- exposure benefit to Council.

Following assessment, recommendations for sponsorship funding totalling $79,900 have been provided.

RECOMMENDATION:

That Council approve the following funding for the Events, Arts and Cultural and General Sponsorship applications:

Events Sponsorship over $5,000	Amount recommended
Pymble Open Day	$400
Wahroonga Food and Wine Festival	$6,000
Wahroonga Village Fair	$6,000
Social Local Collective	$400
The Sales Strategy and Shift Mastermind	$0
Sparkling Wahroonga	$2,000
St Ives Multicultural Food and Wine Festival	$4,000
Pymble Fun Run	$1,000
Bobbin Head Cycle Classic	$7,000
Special Olympics Ku-ring-gai Chase Fun Run	$4,000
Challenge Works Bare Creek Trail Run	$4,000
Events Sponsorship under $5,000	
Ku-ring-gai Shield	$1,500
Ravenswood Wood School for Girls Australian Women's Art Prize	$1,800
Ku-ring-gai Art Society Exhibition	$2,000
St Ives Pre-School and Kindergarten	$400
180 Cadence (Naak) – Sydney Backyard Ultra	$400
Arts and Cultural Sponsorship	
Marian Street Theatre for Young People	$25,000
Ku-ring-gai Philharmonic Orchestra	$25,000
General Sponsorship	
Welcome basket	$3,000
Total value of sponsorship requests received	**$93,900**

Melanie Morson
Manager Visitor Experience & Events

Janice Bevan
Director Community

Attachments:

A1⇩	Attachment 1 - Sponsorship over $5,000	2025/212792
A2⇩	Attachment 2 - Sponsorship under $5,000	2025/212794
A3⇩	Attachment 3 - Sponsorship Arts and Cultural	2025/212795
A4⇩	Attachment 4 - Sponsorship General	2025/212791

Sponsorship application

Submitted on	30 May 2025, 2:38PM
Receipt number	66
Related form version	20

Name of organisation	St Mary's Pymble
Contact person	Mariz Campagna
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Event: Pymble Open Day Date: 6 September 2025 Time: 11am to 4pm Location: 55 Mona Vale Road Pymble NSW 2073
Objective of the event / activity	Currently, the suburb of Pymble does not host a dedicated suburb-wide Open Day. The introduction of a Pymble Open Day would provide a unique and meaningful opportunity for the community to come together, engage, and connect in a vibrant and inclusive setting. The Pymble Open Day seeks to actively engage residents of all ages, backgrounds, and walks of life. By creating opportunities for interaction through activities, workshops, and performances. This will encourage community members to participate, share ideas, and build new relationships. Fostering a sense of shared purpose and encourages people to take an active role in shaping the future of their suburb. The vision for Pymble Open Day is to celebrate the suburb's rich community spirit, highlighting its cultural, ethnic, and generational diversity. By promoting inclusivity and fostering a welcoming environment, the event aims to recognise and value the contributions of all residents—embracing what makes Pymble a truly special place to live. Key Objectives of Pymble Open Day: Engage: Bring community members together to interact in a meaningful way. This will offer insight into local services, organisations, businesses, and initiatives that support residents. Many residents may be unaware of the diverse range of services, organisations, and initiatives available in their own backyard. Pymble Open Day provides a platform for local businesses, community groups, health and education services, to share their knowledge, experience and services with the local community. This helps inform residents about opportunities, while increasing visibility and support for local initiatives. Connect: Create opportunities for new relationships, collaborations, and community participation. One of the core goals of the Pymble Open Day is to strengthen social cohesion by connecting individuals from different cultural, ethnic, linguistic, and generational backgrounds. By creating spaces for intercultural dialogue, storytelling, and shared experiences, the event aims to build bridges between diverse groups, reduce social isolation, and cultivate a more unified, harmonious community. Celebrate: Showcase the cultural vibrancy and unique stories of

individuals and groups across the suburb. Pymble is home to a rich tapestry of cultures, traditions, and identities. Pymble Open Day celebrates this diversity through multicultural performances, food stalls, art displays, and interactive cultural experiences. This not only promotes understanding and appreciation among residents but also sends a strong message that inclusivity and respect are core values of the Pymble community.

This event would serve as a platform to
- Strengthen social ties and community networks
- Encourage civic participation and volunteerism
- Build awareness of local resources and support systems
- Inspire a deeper sense of belonging and shared identity

By launching a Pymble Open Day, the community takes a proactive step toward cultivating a more united, informed, and inclusive suburb—one where everyone feels seen, valued, and connected. This will create a welcoming and inclusive environment, Pymble Open Day nurtures a deeper sense of belonging among residents. It reminds people that they are part of a larger, caring community and that their presence matters. This strengthens community pride and encourages residents to contribute positively to the local environment and culture.

Pymble Open Day will also serve as a catalyst for civic engagement. By showcasing volunteer opportunities, local campaigns, and ways to get involved in neighbourhood initiatives, the Open Day empowers residents to take action and be part of ongoing community development. Increased civic participation can lead to a more resilient, proactive, and empowered community.

Celebrating Pymble Open Day is a chance to highlight services and resources that support mental health, physical wellbeing, family life, and social care. Information booths, wellness workshops, and support services can offer advice and guidance to those in need, while also helping to destigmatise conversations around health and wellbeing.

Description of the event / activity

Pymble Open Day is a public, free-entry community event designed to welcome individuals, families, and community groups from the Pymble area and surrounding suburbs. This inclusive event celebrates the spirit of community by encouraging connection, participation, and shared experiences across all ages and backgrounds. The goal of the event is to encourage exploration, engagement, and connection in a friendly, inclusive, and informal setting. This community gathering aims to strengthen social ties, celebrate diversity, and foster a lasting sense of belonging among residents.

Event Activities
The event will feature a wide range of age-appropriate activities to ensure that all members of the community are able to participate and enjoy the day. The activities are carefully curated to appeal to a diverse audience.

 Arts & Crafts Station – A space for painting, colouring, and drawing, where children can express their creativity
 Jumping Castle – Safe and exciting inflatable fun
 Face Painting – Transform into favourite animals or characters with skilled artists

Families
 Family Photo Zone – Take fun photos with themed props and costumes
 Team Building Games – Classic outdoor games such as:
Potato sack races
Egg-and-spoon races
Tug of war

Teenagers
 Science Experiment Lab – Fun, hands-on experiments to spark

	curiosity and learning □ Lego & Building Zone – Creative space to design, build, and problem-solve Hair bradding stall Youth □ Sports Challenges – Friendly competitions including soccer, obstacle courses, and relay races □ Singing Competition – Showcase your voice and talent in front of a supportive crowd □ Group Games & Activities – Interactive games like Pictionary and trivia challenges Hair bradding stall Adults □ Cooking Class – A live, guided session with a community cook or chef sharing recipes and techniques All Ages □ Live Entertainment – Music, dance, and cultural performances on stage □ Food Stalls – A variety of delicious foods and treats for all tastes □ Community Information Booths – Learn about local services, groups, and volunteer opportunities Pymble Open Day will offer something for everyone—whether you're looking to meet neighbours, get involved in your community, or simply enjoy a fun day out with your family. The event is about connection, celebration, and community spirit, making Pymble a more inclusive and supportive place for all.
Cost of holding the event / activity	Total Budget Required: $40,000.
Details of any funding already secured including other sponsors	St Mary of Egypt Coptic Orthodox Church (St Mary's Pymble) is the organiser of the Pymble Open Day, operates under the governance of the Coptic Orthodox Diocese of Sydney, which includes 37 parishes and 1 monastery. Each parish within the Diocese is a non-profit organisation, offering a range of services to the community. These parishes are sustained solely through congregational donations, volunteer support, and community-driven initiatives. As a newly established and relatively small congregation, St Mary's Pymble is still in the early stages of development and growth. Despite its size, the parish is deeply committed to engaging and supporting the broader Pymble community. The funding for the Pymble Open Day will be sourced from within the congregation, including: Community donations Fundraising activities Volunteer contributions While the spirit of Pymble Open Day is firmly rooted in community connection, inclusion, and volunteerism, delivering an event of this scale requires substantial resources and financial support. As a newly formed and developing congregation, St Mary's Pymble is limited in its financial capacity and is therefore seeking sponsorship and external funding to bring this meaningful event to life. ku-ring-gai Council Sponsorship will help - keeping the event free and open to all members of the community, regardless of financial background. - Provide quality activities and facilities, such as children's entertainment, interactive workshops, sports equipment, and staging for live performances. - Cover logistical costs, including venue hire, additional safety, promotional materials, and permits - Support local engagement, including sourcing materials and services

from local businesses and community members.

At this time, St Mary's Pymble has not applied for any other grants or secured any external sponsorships. The parish is actively seeking additional support to ensure the successful delivery of this important community event. By sponsoring the event, businesses and organisations have the opportunity to:
- Demonstrate their commitment to community wellbeing and inclusivity
- Receive public recognition through signage, promotional materials, and social media
- Strengthen their brand presence within the Pymble community
- Build long-term relationships with local residents and service providers

Without adequate sponsorship, many of the activities and services planned for the day may need to be scaled back or excluded. Your support can help ensure that Pymble Open Day is not only a success—but a lasting tradition that uplifts and unites the entire community. Sponsorship will assist with funding for covering the event Infrastructure such a Marquee and gazebo hire Tables, chairs and shade. Sound system, stage setup, and technical equipment Safety measures such a secure are for toddlers and younger children. Activities and Entertainment – Performers (music, dance, cultural acts) Activity materials and equipment (e.g. sports gear, craft supplies) Entertainment for children (e.g. face painters, jumping castle, science lab setup), Food and Hospitality – Provision of complimentary food items or vouchers Setup and management of food stalls. Waste disposal and cleaning services, Promotion and Marketing – Design and printing of flyers, posters, and banners Online and social media advertising Community outreach and school engagement. Volunteer Support and Coordination – Volunteer training and materials T-shirts and ID badges Refreshments and support for event-day helpers

Outline any previous events / activities you have organised

St Mary's Pymble is a newly established parish under the Coptic Orthodox Diocese of Sydney, and we are excited to be an active part of the Pymble community. Our mission is to offer not only spiritual guidance but also a welcoming space where people from all walks of life can connect, support one another, and build lasting relationships.

As a small but growing congregation, we are committed to participating in and contributing to the broader community through regular gatherings, inclusive events, and meaningful activities. Our aim is to create spaces where individuals and families feel known, valued, loved, and accepted.

Weekly Gatherings
Wednesdays – Sermons, Bible Study, and Mentorship
A midweek spiritual and social gathering focused on deepening faith, fostering mentorship, and offering emotional and spiritual support to all attendees.

Sundays – Liturgy and Fellowship
Following our Sunday Liturgy, we host a communal lunch and coffee time—an opportunity to connect with others, build authentic relationships, and provide a space of encouragement, acceptance, and shared life journeys.

Recent Community Events (April–May 2025)
14–18 April 2025: Shroud of Turin Holy Week Experience
We hosted an immersive, educational showcase featuring an official replica of the Shroud of Turin, believed by many to be the burial cloth of Jesus Christ. Visitors walked through a thoughtfully prepared exhibit inside our church hall—an experience that brought together members of different backgrounds in faith, reflection, and historical exploration.

20 April 2025: Easter Sunday Community Banquet
A shared meal open to all, where guests brought a dish and connected through food and fellowship. This potluck-style event provided a warm and welcoming environment for individuals and families to meet, share stories, and enjoy each other's company in a safe, inclusive setting.

	27 April 2025: Children's Easter Celebration Families came together for a joyful day of children's activities, including Easter-themed arts and crafts and a community Easter Egg Hunt. The event was designed to foster connection among children and parents while celebrating the season in a fun, interactive way. 11 May 2025: Mother's Day Celebration We honoured the role of mothers and caregivers with a special community gathering featuring a BBQ lunch, professional family photography, and children's activities. The event was a heartfelt celebration of motherhood and the strong bonds that shape our families and community. These recent activities reflect our vision to become a vibrant and compassionate hub for the Pymble community. As we grow, we look forward to holding more inclusive, engaging, and culturally diverse events like the upcoming Pymble Open Day, which we hope will become a signature annual event celebrating community spirit, diversity, and unity. St Mary's Pymble vision is to be able to have the capacity to support and serve the broader community in meaningful and practical ways. Our long-term vision is not only to be a place of worship and brining an ancient faith into a modern world but also to function as a community hub—a safe, welcoming space where people can gather, share, learn, and thrive together. We believe that with the right support and resources, St Mary's Pymble can become a pillar of support and inclusion for all community members —regardless of age, background, or belief. Every step in our growth strengthens our ability to uplift those around us and bring lasting positive change to other's lives. We are working hard to expand our community outreach through: - Youth mentoring and after-school programs - Senior support initiatives such as social lunches and wellness sessions - Cultural celebration days that honour the diversity of our local community - Workshops and information sessions on health, wellbeing, mothers and fathers groups and more
Amount of cash sponsorship requested	We are seeking cash sponsorship in the amount of $20,000 for Event Infrastructure, Activities and Entertainment, Food and Hospitality. Promotion and Marketing and Volunteer Support and Coordination
Benefits to the Ku-ring-gai community	
Outline how Ku-ring-gai Council will be recognised and promoted	By sponsoring Pymble Open Day, Ku-ring-gai Council have a unique opportunity to demonstrate their commitment to community development, social responsibility, and local engagement. Sponsorship is more than a financial contribution—it is a partnership that connects your brand with a meaningful, well-attended, and inclusive community event. As a valued sponsor of Pymble Open Day, Ku-ring-gai Council will receive prominent recognition and ongoing visibility before, during, and after the event. In appreciation of the Council's support, we are committed to highlighting its contribution across all our marketing, promotional, and public engagement efforts. Pre-Event Promotion Ku-ring-gai Council logo will be featured on all digital and printed promotional materials, including: - Event flyers and posters - Social media graphics - Digital invitations and newsletters - All social media posts promoting the event will include platforms such as Facebook, Instagram, and community forums. Event Day Recognition - Public acknowledgment and shout-outs will be made throughout the

day by event hosts thanking Ku-ring-gai Council for its support.
- Council representatives (Councillors and staff) are warmly invited to attend the event and will be welcomed on stage if desired.

A dedicated community engagement space can be provided for Ku-ring-gai Council staff to interact with residents, share information, and promote local programs or initiatives. This partnership not only supports a meaningful and inclusive community initiative but also reinforces Ku-ring-gai Council's commitment to strengthening social connections, celebrating diversity, and fostering a vibrant local culture

Cultural tourism 40%

St Mary's Pymble offers a unique contribution to the cultural tourism landscape of the Ku-ring-gai district. Situated on a 2,690 square metre site, the property includes a heritage-listed sandstone church dating back to circa 1879, as well as a paved car park and surrounding grassed areas. The rich history of the site, combined with engaging community programming, positions Pymble Open Day as a compelling cultural experience for both local residents and regional visitors.

1. Heritage Value and Historical Appeal
The church's architectural and historical significance provides a meaningful opportunity to highlight Pymble's past and the broader heritage of the Ku-ring-gai area. Visitors with an interest in local history and heritage tourism will be drawn to explore the site and learn more about the area's origins and transformation over time. On Open Day, visitors will have the opportunity to explore the church grounds, learn about its origins, and gain insight into Pymble's historical role in the development of northern Sydney.

Historical storytelling, interpretive signage, and potentially guided mini-tours of the church will be included, giving visitors context and a deeper appreciation for the architectural and spiritual legacy of the site

2. Broader Reach Through Promotion
Advertising and promotion of Pymble Open Day will extend beyond the immediate suburb, reaching:
- Regional newsletters
- Social media advertising
- Online community forums and event calendars
Advertising will spread through the Pymble suburb but also surrounding suburbs and districts, driving cultural tourism from outside Ku-ring-gai

3. Wide Appeal Through Diverse Programming
The event will offer a broad mix of activities for all age groups, such as:
- Children's entertainment (face painting, Easter egg hunts, crafts)
- Family-friendly competitions and games
- Food trucks and multicultural cuisine
- Live music and performances
- Raffles, giveaways, and themed zones
These offerings create a festival-like atmosphere that encourages both local and out-of-area families to attend, spend time, and explore. This mix ensures that families and social groups are encouraged to travel together, with something to engage every age group. For many, it becomes a full-day outing, increasing the likelihood of exploring the surrounding area, local parks, and businesses.

4. Word-of-Mouth and Regional Participation
Local attendees are likely to invite extended family and friends from other areas, organically expanding the event's reach. Similarly, vendors and entertainers participating in the event bring their own customer bases and followers, drawing visitors who might not otherwise be aware of Pymble or St Mary's Church.

5. A Recurring Annual Cultural Event
There are plans for Pymble Open Day to become an annual event, building a reputation and loyal following over time. Like many successful regional festivals, repeat attendees are likely to bring new guests, which

supports the development of long-term cultural tourism in the area.

6. Social Media and Digital Visibility
Attendees will be encouraged to share their experience online using official hashtags and tagging locations. These shared posts and stories serve as organic promotion, reaching broader networks and increasing regional interest in both the event and the Ku-ring-gai district.

By promoting the heritage building, offering inclusive and culturally rich activities, and actively marketing to regional audiences, Pymble Open Day serves as a catalyst for cultural tourism, helping to place Pymble and Ku-ring-gai on the map as vibrant, community-oriented destinations.

Economic development 20%

Pymble Open Day is not only a cultural and social initiative but also a driver of local economic development. By intentionally involving small and local businesses in the delivery of the event, Pymble Open Day will stimulate commercial activity and create new economic opportunities in the Ku-ring-gai area.

1. Supporting Local Businesses and Vendors
Local businesses will be invited to participate as food providers, entertainers, activity facilitators, and stallholders.
materials, event supplies, and services such as sound, stage, signage, and printing will be sourced locally wherever possible. This boosts income for small enterprises and helps keep money circulating within the community.

2. Increasing Foot Traffic and Customer Exposure
Higher attendance brings more people to Ku-ring-gai district many of whom may visit local shops, cafés, markets, and service providers before, during, or after the event. First-time visitors may become repeat customers or explore nearby attractions, driving ongoing economic benefits.

3. Digital Marketing and Brand Reach
Participating businesses and the Ku-ring-gai Council will be tagged and mentioned in event promotions across social media platforms. Posts will feature photos, behind-the-scenes content, and live coverage, offering increased visibility and reach for local brands through online shares and engagement.

4. Encouraging Business Networking and Collaboration
The event provides a space for business owners to network with each other, fostering potential partnerships, referrals, and collaborative efforts. Entrepreneurs, community groups, and service providers can connect directly with residents, introducing their services and offerings in a relaxed, welcoming environment.

By creating an event that is both a community celebration and a commercial opportunity, Pymble Open Day supports the local economy while strengthening ties between business, council, and community.

Social and community development 20%

Pymble Open Day is designed to do more than entertain — it's a strategic initiative to strengthen social fabric, deepen local connections, and empower individuals and groups. Through inclusive activities, collaboration, and meaningful engagement, the event fosters a resilient and cohesive community that is better equipped to thrive through both opportunities and challenges.

Pymble Open Day is designed not just as a one-off event, but as a testing ground for new ideas that can be developed into independent initiatives. By hosting a diverse range of interactive and engaging activities—such as live music, food fairs, art workshops, and youth labs. At its heart, Pymble Open Day is about joy, connection, and celebration brining a vibrant, inclusive community gathering which will lift spirits, boosts emotional resilience, reinforces pride and community identity.

A resilient community is one where people know and support each other. Pymble Open Day brings together individuals from all walks of life in a relaxed, positive environment. Through games, workshops, and shared activities people will come together in a positive, lively and fun manner. The neighbour-to-neighbour connection will build a greater sense of belonging, especially for those who are new to the area, culturally diverse, or socially isolated. These relationships are critical in times of stress or crisis, creating a foundation of mutual trust and care.

Empowering the community by building Sustainable Volunteer and Community Networks through the planning and execution of the event, local volunteers, youth, community groups, and businesses are actively involved will build skilled and experienced local volunteer base, reduces reliance on external contractors, encourages ongoing collaboration and leadership development. Over time, these networks can be reactivated to support future events or initiatives, creating a self-sustaining community infrastructure and strengthening local capacity.The event actively involves community members in planning, volunteering, and showcasing talents. This level of participation fosters:
Ownership – people feel that their contributions matter and are valued.
Confidence – especially for youth, migrants, and underrepresented groups. A habit of civic engagement, making residents more likely to participate in future local initiatives, consultations, and problem-solving efforts. Resilient communities are built on active, empowered citizens who feel responsible for and invested in their neighbourhood.

Pymble Open Day welcomes and celebrates people of all ages, abilities, and cultural backgrounds. Inclusive programming and culturally diverse contributions help to
- Build respect and understanding between different cultural and social groups
- Foster inclusion, where all community members see themselves represented and valued
- Strengthen social cohesion through shared experiences and learning
- Communities that are inclusive and equitable are more united, adaptable, and socially resilient.

Joyful events like Pymble Open Day play a key role in promoting mental and emotional resilience. The event provides:
- A positive, uplifting environment that counters stress, loneliness, and disconnection
- Opportunities for creative expression, movement, and fun, which support wellbeing
- Social support and encouragement through informal conversations and shared experiences

Emotionally healthy communities are more likely to respond collectively and calmly during difficult times, from natural disasters to economic stress.

Pymble Open Day will include presentations from local service providers and council support. This ensures that:
- Residents discover services they may not have known existed
- People in need can access help in a non-threatening, approachable environment
- There is greater awareness of how and where to seek assistance

This improves community preparedness, access, and resourcefulness, which are key pillars of resilience.

Innovation 10%

At the moment Pymble suburb does not host a Pymble Open Day. This will be a new and innovative community event designed to be fun, inclusive, and uplifting. It aims to lift community spirits, reinforce local pride, and support emotional wellbeing, which are essential for building a mentally and emotionally healthy community.

This event is not just a one-time celebration—it is a strategic catalyst for

	the development of new, sustainable annual events that will continue to enrich community life. By offering a variety of interactive activities such as markets, live music, workshops, and food fairs, Pymble Open Day serves as a testing ground for creative programming. Activities that resonate strongly with the community can be expanded into standalone events in the future—such as cultural festivals, youth innovation fairs, and environmental markets. Over time, Pymble Open Day will also contribute to building local capacity and resilience. By engaging volunteers, local businesses, and community organisations, the event creates an experienced and connected team that can be mobilised for future events and initiatives. This reduces reliance on external contractors and builds a self-sustaining local events network. Importantly, Pymble Open Day is a celebration for the residents, by the residents. It invites the community to contribute ideas, talent, and culture—encouraging participation, ownership, and pride. When people see themselves represented in the event, they feel more connected and empowered to be part of shaping their community's future.
Sustainability 10%	Pymble Open Day is committed to implementing environmentally responsible and sustainable practices throughout the planning and delivery of the event. These efforts aim not only to minimise environmental impact, but also to educate and inspire the community to adopt sustainable habits in everyday life. 1. Leading by Example: A Practical Approach to Sustainability By embedding sustainability into the event, Pymble Open Day demonstrates that eco-conscious practices are both practical and achievable—setting an example for local residents, businesses, and community groups. The goal is to promote shared responsibility for environmental care while fostering a sense of pride in maintaining the natural beauty and cleanliness of the Pymble area. 2. Waste Reduction and Responsible Disposal Clearly labelled waste separation bins (recycling, compost, and landfill) will be placed throughout the event site to encourage proper disposal and minimise contamination. Volunteers and signage will help educate attendees on correct waste disposal. Where possible, vendors will be encouraged to use compostable or recyclable packaging. 3. Plastic-Free and Minimal Waste Promotion The event will actively avoid handing out single-use plastic items or non-recyclable promotional materials. Instead, any giveaways will be useful, reusable, or biodegradable, such as: Reusable tote bags Bamboo utensils Digital materials (e.g., QR codes for information, maps, and programs) will be used in place of printed leaflets to reduce paper waste. 4. Noise and Environmental Consideration The event will be held during daylight hours only, ensuring no disruption to local residents from night-time noise. Organisers will also ensure the surrounding natural environment, grassed areas, and public spaces are respected and preserved. 5. Post-Event Clean-Up and Environmental Care A full post-event clean-up will be conducted by organisers and volunteers to ensure the venue is restored to its original condition. Any remaining waste will be sorted responsibly, and data on recycling/composting rates may be collected to assess impact and improve future sustainability practices.

	Through simple but effective strategies, Pymble Open Day will model sustainability in action, helping to create a cleaner, more environmentally aware community. These initiatives will not only protect the local environment but also encourage residents and businesses to consider the long-term benefits of eco-conscious practices.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	2 May 2025, 8:51PM
Receipt number	54
Related form version	20

Name of organisation	Wahroonga Food and Wine Festival 2025
Contact person	Margot Natoli
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Wahroonga Food and Wine Festival Sunday 26 October 2025 11am - 5pm Wahroonga Park, Wahroonga Wahroonga, Sydney - Mark your calendars! The much-loved Wahroonga Food and Wine Festival is back for its 11th annual edition, promising a sensational culinary experience amidst the picturesque setting of Wahroonga Park. This year, the festival will take place on Sunday 26 October 2025, from 11 am to 5 pm, and it's free for all to attend. What's in Store: This year, we've carefully selected an impressive array of wineries from across NSW and Australia. Get ready to meet the passionate winemakers and indulge in tasting and purchasing their premium and award-winning wines. With over 130 wines from 30 wineries to sample, your taste buds are in for a treat. And that's not all – complementing the wines, you'll find a diverse selection of gourmet food stalls offering delectable cuisines from around the world and local produce to savour. https://www.wahroongafoodandwinefestival.com.au/
Objective of the event / activity	The primary objective of the Wahroonga Food and Wine Festival is to celebrate premium Australian food and wine, while promoting cultural tourism, supporting local businesses, and strengthening community connections across all ages and backgrounds. Now entering its 11th year, this annual festival aims to further establish Ku-ring-gai as a vibrant destination for boutique culinary and cultural major events.
Description of the event / activity	The Wahroonga Food and Wine Festival is an annual, family-friendly event held in Wahroonga Park. Featuring over 30 boutique wineries from across NSW and Australia, a full range of local small batch distillers and brewers, local and regional gourmet food producers, artisanal market stalls, live music featuring an array of highly talented local school bands, the event attracts more than 6,000 visitors each year over the course of the day. Entry is free and open to all ages. https://www.wahroongafoodandwinefestival.com.au/
Cost of holding the event / activity	$120,000

Details of any funding already secured including other sponsors	Ray White Upper North Shore $6,000 Mercedes Benz Hornsby $6,000
Outline any previous events / activities you have organised	Margot Natoli Project Management pty ltd has over 25 years of events industry experience. We specialise in large-scale major outdoor events and promotional activations, high-profile food and wine festivals, and destination events nationally. We are seasoned at project conception to completion, from corporate stakeholders and agencies, local government, to creatives and artists. Our curated teams of highly skilled professionals create unique and memorable experiences, from boutique to large-scale, and work closely with the client to bring their project vision to life. www.eventproject.com.au
Amount of cash sponsorship requested	$15,000
Benefits to the Ku-ring-gai community	The festival directly benefits the Ku-ring-gai community by: • Boosting local tourism and increasing visitor spend in Wahroonga and surrounds. • Supporting local producers, wineries, and artisans with marketplace opportunities. • Providing a free, inclusive cultural experience for residents and visitors. • Strengthening community identity through shared celebration and pride in local assets. • Encouraging attendees to use sustainable transport options, walk, cycle, all minimizing environmental impacts.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council will receive prominent recognition across all promotional platforms: • Logo placement and acknowledgment on all digital and print marketing (posters, flyers, website, social media, press releases). • On-site branding opportunities (banners, signage at main stage). • Inclusion in all media coverage and partner acknowledgments. • A Council marquee or stall presence if desired, to engage directly with attendees. • Significant media coverage delivering positive stories in both local and high-profile Sydney media, consolidating the message that Ku-Ring-Gai LGA has a reputation as having beautiful historic parklands and green community spaces for all to enjoy.
Cultural tourism 40%	The Wahroonga Food and Wine Festival is now a highly appreciated signature festival in the upper North Shore that attracts both residents as well as first-time and repeat visitors from outside Ku-ring-gai. By curating a distinctly Sydney local and NSW Regional yet diverse program—ranging from boutique wine tastings to multicultural food and music—we offer a compelling cultural experience that goes beyond a traditional fair. Our goal is to position Ku-ring-gai as a desirable weekend destination in Sydney's North Shore events calendar. The Wahroonga Food and Wine Festival is more than a day out—it is a celebration of Ku-ring-gai's vibrancy, resilience, and future potential. With the support of Ku-ring-gai Council, we can continue to grow this flagship event and amplify its social, economic, and cultural contributions to the region.
Economic development 20%	The event generates measurable economic benefits: • Local businesses do experience increased trading with some attendees dining or shopping in the local area before or after the festival.

	• We prioritise stallholder opportunities for Ku-ring-gai-based LGA businesses. • Event suppliers, entertainers, and contractors are hired locally whenever possible. • We support local businesses as our event partners, providing them with the full range of sponsorship benefits, showcasing them on event day and amplifying their brand messages through our extensive marketing assets. For example: Ray White Upper North Shore, Mercedes Benz Hornsby, and North Shore Mums as our Media Partner. • Offering an event platform for local charities and not for profits to present themselves to significant audiences. For example: Wahroonga Rotary and Newcastle Dog Rescue and North Shore Dog Rescue are provided with free stalls and are featured in our marketing campaign. • Festival delivery by a professional and experienced event management company, providing a safe, compliant, unique major event with a significant budget, and a great measure of risk with the support of a nominal financial investment by Council.
Social and community development 20%	This festival is deeply community-oriented: • It is free to attend and accessible to all ages and abilities. • We partner with local schools, music groups, and volunteer organisations for entertainment and logistics. • Multicultural programming ensures participation across cultural backgrounds. • A dedicated family seating areas promote intergenerational engagement.
Innovation 10%	We creatively program new exhibitors, new entertainment and programming elements, year on year.
Sustainability 10%	Our festival adopts best-practice sustainability principles as detailed in our company Environmental Sustainability Policy: For Example: • A reusable festival wine glass program. • Vendor requirements to eliminate single-use plastics. • Engagement of a professional reputable waste management company maximising recycling and diversion from landfill. • Promote sustainable transportation options. • Utilising electronic media, to minimise printing and paper.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	18 May 2025, 3:48PM
Receipt number	57
Related form version	20

Name of organisation	Rotary Wahroonga Community Events Limited
Contact person	Simon Clegg
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Wahroonga Village Fair December 7th 2025
Objective of the event / activity	A - To provide an enjoyable social community event for residents and visitors from outside the Ku-ring-Gai area in the lead up to Christmas B- To raise funds for the Rotary Club of Wahroonga, to be used to underwrite the costs of it's community, youth, vocaltion and international projects C- To provide a trading opportunity for local and visiting businesses
Description of the event / activity	Street Market of arts, crafts, streetfood and entertainment providing a festive community event to support local businesses and raise funds for Rotary Club of Wahroonga. All funds raised will be donated back into the community through Rotary charitable works.
Cost of holding the event / activity	$38,000
Details of any funding already secured including other sponsors	NIL funding secured to date
Outline any previous events / activities you have organised	Wahroonga Village Fair has been bea long standing tradition in the community leading up to Christmas. For the past two years the event has been run by the Rotary Club of Wahroongs as a not-for-profit community fundraiser.
Amount of cash sponsorship requested	$15,000
Benefits to the Ku-ring-gai community	This is a community-focused event that can be enjoyed by all residents of Ku-ring-gai and beyond at no personal cost. It attracts many visitors and family groups from outside Ku-ring-Gai, thus bringing revenue into the district and showcasing its many attractions Local businesses benefit by increased trade at the fair and on an on- going basis. Following discussions with local businesses, they are very appreciative of the opportinity to participate again in this commmunity Sponsorship application charitable event having reported significant revenue benefits.

Outline how Ku-ring-gai Council will be recognised and promoted	All material advertising the fair, including social media, will identify the Council as a major sponsor A stall or table will be made available to Council from which it can present material promoting its activities in the community. This will provide a venue for councillors to meet their constituents. The Mayor will be invited to open the Fair as was the case in prior year
Cultural tourism 40%	Many visitors from surrounding areas and from further afield come to the Fair. It is therefore a great opportunity for local non-profit community organisations to showcase their activities. This was backed up by the responses to a visitor survey conducted at last year's fair. The entertainment will feature local school students as well as a diverse range of cultural dance and song groups and musical performances, including the Knox College Pipes and Drums Troup which has become a high-profile attraction. Wahroonga Village will be able to show itself as a high-quality place for shopping, dining and meeting friends.
Economic development 20%	Based on previous events we expect around 12,000 visitors to the 2025 Fair with 60% from the locaol LGA and 40% from elsewhere. Most of the local bussinesses located in Wahroonga Villge report a significant uptick in sales on the day of the Fair. Apart from business activity on the day, the awareness of what Wahroonga offers by shop owners and other businesses will encourage futire visits.
Social and community development 20%	The Fair is a safe and enjoyable event for older residents, new residents from diverse backgrounds, young people and, being accessible for people with disabilities will be great for that special too. By giving local residents the opportunity to see what activities are available, many will hear about them for the first time and be encouraged to join these groups or vsiit these places. Food outlets provide a diverse offering of ethnic cuisine catering for all tastes and interests. The entertainment this year will be provided by a local school bands.
Innovation 10%	Each year we encourage and welcome new and innovative ideas from stallholders and in the areas of entertainment that will improve the Fair experience. This year we've upgraded our Stall Management System providing a much better experience for stallholders andreducing our manual overhead even further. This year we plan to pursue a new initiative to recycle bottles and cans through the Return and Earn Scheme.
Sustainability 10%	Our risk management assessment ensures we minimise waste on the site by providing for waste collection both during and at the end of the Fair. We also plan to recycle bottles and cans discarded by visitors through the Return and Earn Scheme.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai.

	Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	31 May 2025, 2:03PM
Receipt number	67
Related form version	20

Name of organisation	Social Local Collective
Contact person	Myf Webster/ Brooke Grimsted (Myf is away from 9/6- 12/7/25)
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	The Kuring-gai Long Lunch September 13th September (This date is flexible) 12-4pm Wahroonga Park (We are open to run this at an alternative venue if there is another venue in Kuring-gai that the council would like to promote.)
Objective of the event / activity	To create a joyful, inclusive community event that brings people of all ages and backgrounds together over a shared meal in a beautiful outdoor setting. The event will celebrate connection, local produce, and fun while raising awareness of The Local social Collective. Our mid term goal is to start a space designed to reduce food waste, provide 'pay what you can' meals, and offer training and opportunities for young people locally. It's about kindness, community, and good food—with music, laughter, and connection at the heart of it all. The Social Local Collective's overarching goal is to help prevent social isolation and loneliness to reduce the negative health outcomes that have now been proven to be a result of these things. Some of the outcomes include a potential 39% increase in dementia, a 29% increase in early death and a 32% increase in stroke. They say that one in 4 of us are experiencing loneliness at any one time, and for 1 in 3 of us this has a really negative impact on our lives.! We want to do something about this!
Description of the event / activity	Gather with neighbours and make new friends from outside Kuring-gai for a joyful outdoor long lunch under the open sky at Wahroonga Park. The Ku-ring-gai Long Table Lunch is a celebration of community, kindness, and connection—where everyone is welcome to share a beautiful meal, enjoy live music, and spark conversations with conversation starters that will strengthen the heart of our local area. This inclusive event will serve 300 guests seated at long tables, featuring pre-ordered catered food if desired or a byo picnic for those who would rather this option, plus further tickets available for those who would like to picnic. With performances from talented local musicians, shared laughter, and stories over delicious food, it's more than just a lunch—it's an invitation to connect. There will be a table tennis table plus activities for kids, with the hope that the band will get people singing and dancing together.
Cost of holding the event / activity	$18000
Details of any funding already secured including other sponsors	We have secured $1000 from Bendigo Bank and are currently looking for other sponsors.
Outline any previous events / activities you have organised	I have a background in hospitality management and have organised many events both in Australia and overseas. Together Brooke and I have organised events recently for the Sydney North Health Network in conjunction with a not for profit organisation called Kintsugi Heroes. One event last year was a multicultural dinner event for 100 people which was held at Storey Park in Hornsby. Here is a link to a video from that event: https://www.google.com/url?sa=t&source=web&rct=j&opi=89978449&url=https://www.youtube.com/watch%3Fv%3Dhom_u2HxMmg&ved=2ahUKEwiY8_(or just google YouTube Kintsugi Heroes Multicultural dinner) Next week we are putting on a community soup pitch, providing soup and dessert for 50 people while listening to community members pitching ideas to win $500 to put their idea into action. I have also co-ordinated free community dinners for up to 70 people twice/week on a weekly basis for several years through my previous employer - Fusion Australia, while Brooke has co-rdinated programs and events for up to 300 Hornsby Village hub members, an initiative of the Sydney North Health Network.
Amount of cash sponsorship requested	$14000
Benefits to the Ku-ring-gai community	The Long Table offers a range of positive outcomes for the Ku-ring-gai community: Enhanced Social Connection: It provides a safe, welcoming space for people of all ages, backgrounds, and abilities to gather, share a meal, and build relationships—addressing loneliness and social isolation. Waste Reduction: All catering is pre-ordered so there is no waste. Volunteering & Community Involvement: Locals have the opportunity to contribute their time and talents, creating a strong sense of purpose and belonging. Support for Local Business: Caterers, and services are sourced locally wherever possible, injecting funds into the community economy. Cultural Inclusion: Catering and conversation starters reflect the diverse cultural makeup of the region, promoting understanding and celebration of difference. Mental Health & Wellbeing: A regular, inclusive community gathering has proven benefits for emotional and mental wellbeing.
Outline how Ku-ring-gai Council will be recognised and promoted	We deeply value the support of Ku-ring-gai Council and will ensure their contribution is recognised in the following ways: Logo Placement on all printed and digital materials, including event banners, flyers, and the official Long Table website. Acknowledgement in Media: The Council will be named in all press releases, social media posts, and media interviews as a key supporter of the initiative. Event Signage: Prominent signage at the Long Table venue and during community dining events will acknowledge Ku-ring-gai Council's contribution. Public Thank You: Formal recognition during the launch and at all major events, including speeches and acknowledgements by organisers and community members. Collaborative Storytelling: Inclusion in stories and case studies shared with local and regional networks to highlight the council's role in supporting innovative, inclusive initiatives.
Cultural tourism 40%	The Ku-ring-gai Long Lunch event is designed as a vibrant, inclusive community experience that showcases the region's unique character, bushland, hospitality, and culture. With its welcoming atmosphere, communal dining format, and entertainment, the event aims to attract both new and repeat visitors from across Sydney and beyond. Key features that support cultural tourism include: Unique Experience: The Kuring-gai Long Lunch offers a rare outdoor shared meal experience in a beautiful parkland setting, celebrating local food, music, and conversation. Local Collaboration: The event involves local caterers, musicians, businesses, and volunteers, giving visitors an

	authentic taste of Ku-ring-gai culture and hospitality. Inclusive & Family-Friendly: The model ensures accessibility, where people can byo picnic or purchase prior through local caterers, while live music, open-air dining, and creative activities make it appealing to families, foodies, and socially minded visitors. Marketing Reach: Supported by a dedicated promotional campaign and partnerships with regional organisations and media, the event will attract attention from those seeking meaningful and feel-good events in greater Sydney. Repeat Appeal: The Kuring-gai Long Lunch is designed as a flagship event, with potential to be held seasonally—encouraging repeat visitation and long-term engagement with Ku-ring-gai's community life.
Economic development 20%	The Ku-ring-gai Long Lunch is designed to support the local economy in multiple measurable ways: Local Business Engagement: We will prioritise hiring local musicians & caterers. Equipment hire (tables, chairs, marquees, sound) will be sourced from Ku-ring-gai or neighbouring suppliers, stimulating economic activity within the area. Foot Traffic & Tourism Spend: The event will bring visitors from outside the LGA to Wahroonga, with flow-on economic benefits for nearby cafes, restaurants, and shops—especially if they offer promotions or tie-in activities. Ongoing Legacy: This one-day event is part of a broader initiative to build momentum for 'The Long Table' social enterprise, which will deliver recurring economic and social benefits locally through employment, food waste reduction, and community engagement. Together, these elements provide a clear and measurable economic benefit to Ku-ring-gai and align with the criteria of strengthening the local economy.
Social and community development 20%	The event is designed to foster a welcoming, inclusive, and socially connected community through a shared outdoor meal experience. It directly supports social and community development by: Bringing People Together: The event creates a relaxed, open setting where people from all walks of life—regardless of age, ability, or background—can sit side by side, share stories, and enjoy a meal together, encouraging understanding and mutual respect. Supporting Diversity and Inclusion: Volunteers, musicians, and caterers will reflect the cultural and generational diversity of Ku-ring-gai. Special outreach will be made to CALD communities, seniors, youth groups, and people with disabilities to participate fully in both the planning and experience of the event. Reducing Isolation and Building Belonging: By focusing on community connection through food, the Long Lunch encourages participation from those who might be socially isolated, offering a warm, welcoming space for new relationships to flourish. Skills Development & Volunteerism: The event provides opportunities to engage volunteers of all ages in meaningful, purposeful roles. Creating a Lasting Impact: This event serves as a catalyst for The Long Table social enterprise in Hornsby, which will continue to build community strength and inclusion through regular shared meals, training, and food rescue initiatives.
Innovation 10%	The Ku-ring-gai Long Lunch is a fresh and innovative addition to the region's cultural calendar. It's designed not as a one-off celebration, but as a pilot for a recurring, community-led social enterprise—The Long Table—which aims to continue delivering regular community meals and inclusive events throughout the year. By launching this inaugural event in Wahroonga Park, we are: Introducing a new signature experience for Ku-ring-gai that's unlike traditional markets or festivals—focussed instead on connection, inclusion, and shared meals. Laying the groundwork for a sustainable, scalable initiative that will become a fixture in the local calendar. Engaging local volunteers, youth, businesses, and artists to co-create the event, ensuring ongoing community ownership and momentum. This model builds social capital and offers a blueprint for expanding community dining events across Ku-ring-gai in future years.
Sustainability 10%	The Long Table is built on a foundation of sustainability—environmental, social, and economic. The Social Local Collective is part of the Better Business Partnership. Here's how we will embed sustainable practices throughout the initiative: Environmental Sustainability Reusable Serveware: Use environmentally friendly food packaging and cutlery Composting & Recycling: Implement composting for food scraps and recycling for packaging and containers. Inclusive Model: The bio model ensures all community members can use their own reusable picnic plates, cutlery etc. Economic Sustainability Social Enterprise Structure: Profits from the Kuring-gai Long Lunch and other initiatives feed back into Long Table operations, reducing dependence on ongoing external funding. Volunteer Network: Engage local volunteers to reduce overhead costs and strengthen community ownership.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	31 May 2025, 3:50PM
Receipt number	68
Related form version	20

Name of organisation	Maree Kirkpatrick Consulting
Contact person	Maree Kirkpatrick
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	November 2025 The Sales, Strategy and Shift mastermind - Sales & Strategy: Empowering Women to Shift, Sell, and Succeed in 2026 Time: A whole day event as we teach the ladies how to sell with connection and confidence, set up an aligned strategy for their business and goals and work through the mindset to empower them to get there.
Objective of the event / activity	The objective of "The Sales, Strategy and Shift Mastermind Day: Sales & Strategy: Empowering Women to Shift, Sell, and Succeed in 2026" is to provide a transformative, full-day experience that equips women in business with the tools and confidence they need to excel in sales, strategy, and mindset for 2026.
Description of the event / activity	Throughout the day, participants will: - Master Sales with Connection and Confidence: Learn how to sell in a way that is authentic, relationship-driven, and aligned with their core values, enabling them to approach sales with ease and confidence. - Build an Aligned Business Strategy for Growth: Create a personalised sales strategy tailored to their unique business goals, focusing on sustainable growth and achieving long-term success. - Transform Their Mindset for Empowered Success: Work through key mindset shifts to overcome self-limiting beliefs, embrace confidence, and unlock the mental resilience needed to take action and achieve their goals. - Leave with a Clear Action Plan for 2026: Walk away with a comprehensive and actionable plan for sales, business growth, and personal empowerment that they can begin implementing immediately. - This event is designed to nurture not only their business skills but also their mindset and well-being, ensuring that each woman leaves feeling empowered, aligned, and ready to step into their 2026 success.
Cost of holding the event / activity	$11150
Details of any funding already secured including other sponsors	No other sponsors secured.
Outline any previous events / activities you have organised	We have run this planning day online, however what I have noticed in the community is a lack of high quality professional events for women

	who are juggling family and business.
Amount of cash sponsorship requested	$11150
Benefits to the Ku-ring-gai community	1. Empowering Women in Business in the local Ku-ring-gai community and beyond: -Increased Economic Participation: By empowering women with sales skills, strategic planning tools, and a growth mindset, this event will directly contribute to the local economy by helping women-led businesses become more successful, sustainable, and competitive. - Building Confidence and Resilience: The event will equip women with the skills and confidence to navigate the challenges of entrepreneurship, leading to increased business longevity and growth, which will positively impact the community's economic health. 2. Fostering a Thriving Local Business Ecosystem: - Strengthening the Local Business Network: By bringing together women in business, the event will create networking opportunities that foster collaboration, partnerships, and knowledge-sharing. This, in turn, will strengthen the local business ecosystem and support a culture of mutual growth and success. - Encouraging Local Business Sustainability: The event's focus on long-term growth, strategy alignment, and sustainable practices will help women entrepreneurs build businesses that contribute to the longevity and stability of the local economy. 3. Promoting Mental and Emotional Well-being: - Improving Work-Life Balance: The event's focus on mindset and well-being will help participants avoid burnout and stress, ensuring they can sustain their business growth while maintaining personal health. This will contribute to a healthier, more balanced Ku-ring-gai community where entrepreneurs thrive both professionally and personally. - Reducing Isolation: For many local women entrepreneurs in Ku-ring-gai, especially those working solo or in small businesses, this event offers a supportive community. It reduces the sense of isolation and provides an opportunity for meaningful connections, fostering a sense of belonging and collective support. 4. Encouraging Positive Social Impact: - Role Models for Future Generations: Empowered, successful women in business act as role models for young women and girls in the community, inspiring them to pursue their own entrepreneurial ventures or leadership roles. This contributes to long-term societal change, empowering the next generation of business leaders. - Creating a Ripple Effect of Success: As the women who attend the event grow their businesses and gain more financial independence, they can contribute more to the local economy, hire locally, and support other local businesses, creating a ripple effect that benefits the wider community. 5. Enhancing Local Cultural and Economic Diversity: - Support for Diverse Entrepreneurs: This event will cater to women from various cultural and socio-economic backgrounds, promoting inclusivity and diversity in the local business landscape. It will provide these women with the tools to overcome barriers to success and contribute to a more diverse and dynamic local economy. - Positive Community Image: Supporting women in business aligns with the council's goals of promoting equality, diversity, and empowerment. The event helps build a positive image of the council as a champion for local entrepreneurs, particularly women, contributing to a more inclusive and progressive community. 6. Promoting Community Collaboration: Collaboration with Local Partners: The event will also provide opportunities for collaboration with local businesses, service providers, and wellness professionals, strengthening ties between entrepreneurs and the broader local community.

	- Engaging Local Talent: By engaging suppliers, businesses, and vendors, the event helps circulate funds within the community and provides local businesses with exposure and networking opportunities.
Outline how Ku-ring-gai Council will be recognised and promoted	Logo Placement on All Event Materials: The Council's logo will be prominently displayed on all event-related materials, including: Event invitations and promotional flyers Event signage Event agenda and printed materials (workbooks, handouts) Email marketing campaigns We will incorporate the Council's name/logo into the event's official branding and tagline where appropriate, such as: "Presented by Maree Kirkpatrick Consulting in partnership with Ku-ring-gai Council." Digital Promotion: Social Media Acknowledgment: Ku-ring-gai Council will be tagged and mentioned in all pre-event, live event, and post-event social media posts across platforms (Instagram, Facebook, LinkedIn). This includes: Event teasers and countdown posts Highlighting Ku-ring-gai Council's support during the event (e.g., via live streaming or event recaps) Tagging Ku-ring-gai Council in all event-related posts and stories Featured on Event Landing Page: Ku-ring-gai Council's logo and a mention of their support will be displayed on the event landing page, alongside the event details and registration information. Email Campaigns: The Council's support will be highlighted in email marketing, sent to attendees, stakeholders, and other relevant networks. A dedicated section of the email will thank the Council and mention their role in making the event possible. Event Day Recognition: Welcome Speech and Acknowledgment: A representative from Ku-ring-gai Council or if they are unavaiilable Maree Kirkpatrick Consuling will formally acknowledge and thank Ku-ring-gai Council during the opening remarks. This could include a special mention of their commitment to supporting local women in business and community growth. On-Screen Recognition Ku-ring-gai Council's logo will be displayed on the main screen during keynote speeches, panel discussions, or throughout any presentations. Post-Event Recognition: Post-Event Social Media Shoutouts: After the event, Ku-ring-gai Council will be recognised in follow-up posts, thanking them for their contribution to the success of the event. This will include tagging Ku-ring-gai Council and sharing the event's impact, such as the number of attendees, key takeaways, and community benefits. Post-Event Report/Recap: The event's success, outcomes, and key moments will be shared in a post-event report. This report will be sent to Ku-ring-gai Council, and they will be recognised in the conclusion, highlighting their role in the event's achievements. Photographs & Videos: Ku-ring-gai Council's branding will be visible in event photographs and videos, which will be shared on our website, social media, and in marketing materials moving forward. Ongoing Partnership Visibility: Event Website and Landing Page: Ku-ring-gai Council's logo will remain on the event landing page even after the event, providing ongoing visibility.
Cultural tourism 40%	Attracting New and Repeat Visitors: - This event will serve as a unique opportunity for women in business, particularly those in business and entrepreneurship, to come together in

	a transformative environment. By offering a blend of business strategy, sales skills, and wellness-focused content, it attracts both local and interstate attendees who are looking for a holistic approach to professional growth. - We will leverage online marketing and collaborations with other business networks to reach new visitors from outside Ku-ring-gai, bringing them to the area for a fresh, enriching experience. Providing Unique Entertainment, Cultural, and Recreational Experiences: - The event's format blends professional development (sales training, strategy planning) with well-being practices (mindset and personal empowerment), which is not commonly seen in traditional business events. - By offering a full-day, immersive event, participants will engage in unique activities, including interactive workshops, group coaching, and a well-being focus designed to support long-term career and personal success. This mix of professional and personal growth offerings provides an experience that is both enriching and cultural in nature, reflecting the diverse needs of modern businesswomen.
Economic development 20%	- The event will attract new visitors from outside the local area, who will contribute to the local economy through spending on accommodation, dining, transportation, and other local services. The anticipated number of attendees will directly support the local hospitality sector, including cafes, restaurants, and local transport services. Supporting Local Business: - We will prioritise the use of local vendors for catering, event materials, and other services. For example, we will source catering from local businesses, purchase event materials from nearby suppliers such as Lindfield Printing, and use local talent for event staffing and support. This supports the economic growth of the Ku-ring-gai area by creating direct business opportunities and increasing local spending. - By empowering local women entrepreneurs through this event, we provide them with the tools to grow and sustain their businesses, creating longer-term economic value for the community.
Social and community development 20%	Building a Strong and Resilient Community: - This event will help foster a sense of belonging and resilience among women entrepreneurs, especially those who may otherwise feel isolated in their business endeavors. The event will create a supportive network where participants can connect with one another, share experiences, and learn from each other. Increasing Participation Across Diverse Backgrounds: - We will intentionally reach out to women from various cultural backgrounds and those with different levels of ability, ensuring that the event is inclusive and accessible. This may include offering scholarships or discounted tickets to ensure greater diversity in the audience. - We'll provide a platform where women of all backgrounds can learn to overcome the challenges they face in business, boosting both their personal and professional growth.
Innovation 10%	New and Sustainable Event Development: - This event introduces an innovative blend of sales training, business strategy, and wellness, catering to the growing demand for events that support both professional and personal growth. The focus on mindset and holistic well-being sets it apart from typical business workshops, providing a fresh take on how to approach business development and success. Enhancing Ku-ring-gai's Event Program: - By offering a unique and refreshing concept that combines business skills and personal empowerment, the event contributes to the diversification and innovation of Ku-ring-gai's annual events and festivals. It attracts a specific and underserved demographic (women business

	owners and entrepreneurs) and enhances the Ku-ring-gai's reputation as a hub for entrepreneurial growth and support.
Sustainability 10%	Implementing Sustainable Practices: - Eco-Friendly Event Materials: We will prioritise the use of digital materials over printed materials to reduce paper waste. Any printed materials will be sourced from sustainable paper suppliers, and all event signage will be reusable or made from eco-friendly materials. - Sustainable Catering: We will ensure that the catering services use locally sourced, sustainable food options and minimize single-use plastics by opting for eco-friendly packaging. - Carbon Footprint Reduction: To minimise the event's carbon footprint, we will encourage attendees to use public transport, carpool, or opt for eco-friendly transport methods. Additionally, we will offer virtual attendance options to reduce travel-related emissions, ensuring accessibility for people from outside the area while reducing environmental impact.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	2 May 2025, 9:38PM
Receipt number	55
Related form version	20

Name of organisation	Sparkling WAHROONGA 2026
Contact person	Margot Natoli
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Sparkling WAHROONGA Sunday 1 March 2026 11am - 5pm Wahroonga Park, Wahroonga Upper North Shore, Sydney – Prepare for a sparkling day of indulgence! The festival producer behind the much-loved Wahroonga Food & Wine Festival is thrilled to announce the return of this brand-new event: Sparkling WAHROONGA :: Food + Wine Festival, debuting in Wahroonga Park on Sunday, 1 March 2026. This unique free community festival is a celebration of fine NSW cellar door wines, local small-batch distillers, craft brews, gourmet international cuisine, artisan produce, and live music in a vibrant community setting. Featuring 30 renowned NSW wineries, 10 small batch distilleries, 2 craft breweries, and a gourmet range of food providers, the event promises a feast for the senses. With a lineup of talented live community music bands and an artisan producer showcase, Sparkling WAHROONGA is designed to be an unforgettable day for all ages.
Objective of the event / activity	The primary objective of Sparkling WAHROONGA is to celebrate the best of NSW and Australian food and sparkling wines, while fostering cultural tourism, supporting local enterprise, and strengthening community bonds across all generations and backgrounds, following in the footsteps of our big sister event, Wahroonga Food and Wine Festival. Launched in March 2025, Sparkling WAHROONGA is a brand-new event created with minimal funding and limited grant support, yet delivered with the producer's strong vision and commitment. Our goal is to develop this into a flagship annual festival that enhances Ku-ring-gai's reputation as a vibrant cultural and culinary destination on Sydney's Upper North Shore.
Description of the event / activity	Sparkling WAHROONGA is a free, all-ages, family-friendly event hosted in the picturesque Wahroonga Park. The event showcases: • Over 30 boutique wineries from NSW and across Australia • Local small-batch distillers and craft brewers • Gourmet local and regional food producers • Artisan market stalls • Live music featuring talented community-based band performers The inaugural 2025 festival attracted more than 2,000 attendees

	throughout the day, creating a lively, inclusive atmosphere celebrating fine food, local culture, and community connection.
Cost of holding the event / activity	$90,000
Details of any funding already secured including other sponsors	Covill Group Real Estate $10,000 (yet to be 100% confirmed)
Outline any previous events / activities you have organised	Margot Natoli Project Management pty ltd has over 25 years of events industry experience. We specialise in large-scale major outdoor events and promotional activations, high-profile food and wine festivals, and destination events across the country. We are seasoned at project conceptionto completion, from corporatestakeholders and agencies, localgovernment, to creatives and artists. Our curated teams of highly skilled professionals create unique and memorable experiences, from boutique to large-scale, and work closely with the client to bring their project vision to life. www.eventproject.com.au
Amount of cash sponsorship requested	$10,000
Benefits to the Ku-ring-gai community	Sparkling WAHROONGA delivers meaningful benefits to the Ku-ring-gai community, including: • Tourism & Economic Boost: Attracts visitors to Wahroonga and surrounding areas, increasing foot traffic and consumer spend. • Support for Local Business: Provides marketplace and promotional opportunities for local producers, winemakers, and artisans. • Cultural Accessibility: Offers a free, inclusive event accessible to all ages and demographics. • Community Connection: Builds community pride through shared celebration in a beloved public space. • Sustainability Focus: Encourages walking, cycling, and other eco-conscious travel methods to minimise environmental impact. Sparkling WAHROONGA is more than just a festival—it's a platform for cultural expression, community pride, and economic opportunity. With the valued support of Ku-ring-gai Council, we are confident this new event will flourish into one of the region's premier annual celebrations, reinforcing the unique character and vitality of the Ku-ring-gai LGA.
Outline how Ku-ring-gai Council will be recognised and promoted	Should Ku-ring-gai Council support the event, we will provide: • Prominent Logo Placement: On all digital and print media, including posters, flyers, website, social channels, and press releases. • On-Site Branding: Banners and signage at key locations including the main stage. • Media Inclusion: Council name and logo featured in media releases and publicity campaigns. • On-Ground Engagement: Opportunity for a dedicated Council marquee or information stall at the event. • Positive PR: Association with high-profile media coverage reinforcing Ku-ring-gai's image as a green, vibrant, and culturally rich community.
Cultural tourism 40%	Sparkling WAHROONGA is designed to complement and expand upon the success of the Wahroonga Food and Wine Festival by creating a unique, culturally vibrant event. With a focus on NSW wine and cuisine, live entertainment, and community participation, we offer a destination-worthy experience that draws both local residents and new visitors to the area. Our goal is to position Ku-ring-gai firmly on the Sydney cultural tourism map as a must-visit event location.
Economic development 20%	The festival delivers measurable economic outcomes: • Increased patronage to local cafés, shops, and restaurants. • Priority given to Ku-ring-gai-based vendors, stallholders, and

	entertainers. • Local businesses supported through marketing partnerships (e.g. Covill Group Real Estate, North Shore Mums). • Free promotional opportunities for local charities and NFPs (e.g. Wahroonga Rotary, Newcastle Dog Rescue and North Shore Dog Rescue). • Managed by an experienced event production company, delivering a safe, high-quality event with minimal Council investment.
Social and community development 20%	Sparkling WAHROONGA is rooted in community values: • Free and inclusive for people of all ages and abilities. • Local music and volunteer groups featured as part of programming and event delivery. • Dedicated family seating zones encourage multigenerational participation and social cohesion.
Innovation 10%	The event features fresh programming annually, introducing new wineries, entertainers, and family-oriented activities. We are committed to continuously evolving the experience and responding to community feedback.
Sustainability 10%	Sustainability is embedded in our operations, guided by a dedicated Environmental Sustainability Policy. Initiatives include: • Reusable wine glass program to reduce waste • Single-use plastic bans for vendors • Comprehensive waste management with a focus on recycling • Promotion of walking, cycling, and public transport options • Digital-first marketing to reduce print materials
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	21 May 2025, 1:51PM
Receipt number	59
Related form version	20

Name of organisation	Rotary Club of St Ives
Contact person	Harold Morgan
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	St Ives Multicultural Food & Wine Festival 2025 being held on St Ives Village Green 10.00am - 4.00pm on 21 September 2025
Objective of the event / activity	The primary objective is to bring the community together in celebration of local food, wine, culture, and entertainment, with the purpose of raising vital funds for local charitable causes. The event aims to foster community pride, support local businesses and producers, and promote Ku-ring-gai as a vibrant and welcoming destination for families and visitors alike.
Description of the event / activity	Held annually on the St Ives Village Green, the Multicultural St Ives Food and Wine Festival is a family-friendly community event that features over 85 curated stalls showcasing gourmet food, boutique wines, and lifestyle products. Representatives from local ethic diverse groups to promote their cultural identity. The festival includes live music from local groups, entertainment for children (such as pony rides, a petting zoo, and face painting), a variety of local performers and vendors, displays from local RFS and SES. The event attracts some 5,000 attendees from across Ku-ring-gai and beyond, offering a fun, inclusive day out that also raises funds for local charities such as the Ku-ring-gai Neighbourhood Centre, The Cromehurst Foundation, and local Rotary youth programs for students from local schools
Cost of holding the event / activity	The total estimated cost of delivering the event is $40,000. This includes: infrastructure and equipment hire, insurance and compliance, marketing and promotion, security, waste management and sustainability measures
Details of any funding already secured including other sponsors	The event is run by St Ives Rotary volunteers, keeping costs down to ensure maximum profits are available for local charities. The St Ives Rotary Club is in the process of securing contributions from local business sponsorships (including real estate and hospitality partners) Some local businesses such as printing offer sponsorship in kind
Outline any previous events / activities you have organised	St Ives Rotary Club has promoted and run 10 similar Food & Wine Festivals all of which have been well received by the public except for 3 years when they were cancelled due to weather or Covid. The Club is also one of the rotary Clubs organizing and running the Bobbin Head Cycle Ride

Amount of cash sponsorship requested	We are seeking $10,000 from Ku-ring-gai Council to support essential infrastructure, promotion, and compliance measures that ensure the event runs safely, inclusively, and sustainably. Council support will directly fund: Improved accessy and amenities, enhanced promotion to attract greater cultural tourism, support for zero-waste goals, including recycling stations and compostables
Benefits to the Ku-ring-gai community	Economic: The festival drives foot traffic and revenue for local vendors, small businesses, and artisans. Social: It strengthens community ties and provides a safe, fun, and inclusive environment for families and residents. Charitable: ALL proceeds support local charities and community services, amplifying the positive social impact. Cultural: The festival celebrates the multicultural diversity of Ku-ring-gai through food, music, and performances.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council will be noted as a major sponsor with prominent placement of Council logos on all event collateral: banners, flyers, digital media, and website. Dedicated space for a Council stalls at the event. Regular social media posts (Facebook, Instagram). Inclusion in all press releases and media interviews as a major supporter. Invitation for Council representatives to participate
Cultural tourism 40%	The festival draws visitors from across Sydney and beyond, promoting Ku-ring-gai as a vibrant cultural hub. Featuring diverse food offerings, wine tastings, and multicultural performances, it showcases the region's inclusive identity and encourages return tourism. We have invited representatives of several cultural groups to attend the festival to promote their own culture to others
Economic development 20%	The event generates income for more than 85 small businesses and vendors, boosts visibility for local producers, and attracts thousands of attendees who also spend in surrounding retail areas. Provides fundraising for local charities. Provides contacts for the sponsors as they all have a representative stall to promote their products or services
Social and community development 20%	Now in its tenth year, the festival is becoming a must do on people's calendars, it fosters intergenerational and cross-cultural engagement, offers accessible activities for all ages, and creates a sense of belonging. Proceeds are invested back into local community projects and charitable programs, further strengthening the social fabric.
Innovation 10%	St Ives Food and Wine Festival is a loved fixture in the community's event calendar. The festival continues to evolve, embracing new ideas and technologies to remain a fresh, relevant, and forward-thinking event that enhances Ku-ring-gai's annual festival program. We are introducing several innovations to elevate the attendee experience and promote environmental and social responsibility. These include Smart Waste Zones with better signage and recycling education, a Sustainable Vendor Program encouraging biodegradable and plastic-free products. We are also investing in post-event analytics, including feedback and vendor surveys to guide future improvements
Sustainability 10%	We promote sustainability through eco-conscious vendor guidelines encouraging biodegradable and plastic-free products, recycling stations, and educational signage. All stalls and rides are hired therefore reused over many years. We have invited Council Sustainability group to Participate
	Provides opportunities for the community to attend new and innovative events /activities.

Celebrates Ku-ring-gai's rich cultural diversity.

Provides opportunities for emerging artists or performers.

Contributes to economic development within Ku-ring-gai.

Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area.

Is to be held at a safe and accessible location.

Complies with all relevant legislative requirements and Council policies including any current Public Health Order.

Subscribe to Ku-ring-gai enews and stay up to date with news and events

Already a subscriber

Sponsorship application

Submitted on	19 May 2025, 2:27PM
Receipt number	58
Related form version	20

Name of organisation	Pymble Public School Parents and Citizens Association Inc
Contact person	Amy Olson
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Event: Fun Run Date and Time: Sunday, 21 September 2025, with two races scheduled as follows: - 5km run starting at 7:30am -2km run/walk starting at 8:30am Location: The event village and start/finish line will be located at Pymble Public School, Crown Road, Pymble NSW 2073. The course travels from the school into surrounding local streets, with approved traffic management and road closures in place to ensure participant safety.
Objective of the event / activity	The Pymble Fun Run aims to bring the Ku-ring-gai community together for a vibrant, inclusive and healthy celebration of local life. The event encourages active lifestyles, strengthens community connections, and showcases the Pymble area as a welcoming and dynamic part of Ku-ring-gai. All funds raised support educational resources and programs at Pymble Public School, directly benefiting local children and families. By engaging over 1,000 participants and volunteers and collaborating with local businesses, the event contributes to the social and economic vibrancy of the region while promoting Ku-ring-gai as a destination for high-quality community events.
Description of the event / activity	The Pymble Fun Run is a community-based running and walking event scheduled for Sunday, 21 September 2025, with a 5km run starting at 7:30am and a 2km run/walk at 8:30am. The Run Village is on the Pymble Public School campus, with a professionally managed course through surrounding local streets. The run village features a BBQ, coffee carts, stalls, music, and kids' activities, creating a festive and inclusive atmosphere for families, schools, and community members of all ages and abilities. The event is volunteer-driven, engages local businesses through sponsorship and activation opportunities, and prioritises sustainability by using existing school infrastructure, waste management support, and minimal environmental impact.

	The Pymble Fun Run is designed to be more than just a race—it's a celebration of community spirit that enhances Ku-ring-gai's reputation as a destination for engaging, accessible and well-organised events.
Cost of holding the event / activity	$34,000
Details of any funding already secured including other sponsors	The Pymble Fun Run will raise funds through participant registration fees and merchandise sales. At this stage, no external sponsors have been confirmed, however, sponsorship opportunities are currently being promoted to local businesses and community organisations. We are actively seeking support to help cover event costs and increase community reach and impact.
Outline any previous events / activities you have organised	Pymble Turramurra Preschool Annual Fete, Pymble Public School End of Year Picnic, Pymble Public School 2024 Lantern Festival, Pymlbe Public Election Day Fundraiser and various other events at Pymble Public School and Pymble Turramurra Preschool over the past 2 years.
Amount of cash sponsorship requested	$10,000
Benefits to the Ku-ring-gai community	The Pymble Fun Run delivers significant social, economic, and health benefits to the Ku-ring-gai community. It provides an accessible and inclusive event that encourages physical activity, volunteerism, and neighbourhood connection. Local families, schools, and community groups participate not just as runners, but as volunteers, organisers, and supporters—creating a strong sense of local pride and collaboration. The event promotes the Ku-ring-gai lifestyle as active, family-oriented, and community-minded, while reinvesting proceeds into public education to support long-term community development.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council will be recognised as a key event sponsor across all promotional and event-day materials. This includes prominent logo placement on the event website, digital newsletters, social media campaigns, signage at the start/finish line, and on participant bibs and merchandise (where appropriate). The Council will also be acknowledged during MC announcements throughout the event and in post-event communications. Council representatives will be invited to attend and be publicly recognised on race day, with the opportunity to engage with the community and local media.
Cultural tourism 40%	The Pymble Fun Run is a signature community event that draws over 1,000 participants and spectators from across Sydney and beyond, many of whom are first-time visitors to the Ku-ring-gai area. The event offers a unique recreational experience by combining scenic road races with a vibrant event village featuring food stalls, live announcements, and family-friendly activities. By showcasing the charm, safety, and beauty of Pymble's leafy streets and school grounds, the event encourages repeat visitation and positions Ku-ring-gai as a destination for inclusive, family-oriented, and high-quality community events.
Economic development 20%	The event provides measurable economic benefits to the local area by attracting a large number of attendees who support local cafes, retailers, and service providers. The Fun Run actively engages local businesses through sponsorship opportunities, promotional partnerships, and vendor stalls, including coffee carts and local food offerings. Wherever possible, event suppliers and service providers—such as traffic control, first aid, and equipment hire—are sourced locally, ensuring that funds raised are reinvested in the Ku-ring-gai economy.
Social and community development 20%	The Pymble Fun Run builds social cohesion by bringing together people of all ages, backgrounds, and abilities in a shared celebration of

	community spirit. The event fosters inclusivity through its accessible 2km walk/run, welcoming both competitive runners and casual participants, including young children, seniors, and people with disabilities. Run entirely by volunteers and supported by local families and businesses, the event strengthens civic pride and connection. Proceeds directly benefit Pymble Public School, reinforcing the role of local schools as community hubs.
Innovation 10%	The Pymble Fun Run introduces a fresh and sustainable community event to Ku-ring-gai's annual calendar. Launched as a grassroots initiative by local volunteers, the event leverages a modular set-up and professional timing systems to deliver a high-quality experience with minimal overhead. It creates new ways for community members and businesses to participate, from bib design and merchandise to village activations and digital promotion. This blend of professionalism and community heart makes it a model for future events in the area.
Sustainability 10%	Sustainability is a core consideration in the planning and delivery of the Pymble Fun Run. The event avoids the use of generators and portaloos by using existing school infrastructure and utilities. Waste is minimised through council-provided bins and volunteer waste sorting, and participants are encouraged to bring reusable water bottles, with water stations available on-site. The event prioritises walking or public transport for access, and printed materials are kept to a minimum in favour of digital communications, supporting environmental responsibility across all aspects of planning.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Yes

Sponsorship application

Submitted on	1 May 2025, 3:21PM
Receipt number	53
Related form version	20

Name of organisation	Bobbin Head Cycle Classic 2026
Contact person	Ian Douglas Stuart
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Bobbin Head Cycle Classic, 29 March 2026. Event starts and finishes at Karuah Oval, Eastern Road, Turramurra. Event runs 0530 to 1500 hrs.
Objective of the event / activity	The primary objective is to raise funds to support the mental health work of Lifeline Harbour to Hawkesbury Sydney plus 10 other smaller charities.
Description of the event / activity	Up to 2000 cyclists take part in a very well organised, healthy, outdoor community bike ride through the upper north shore. They choose a distance to suit their abilities from 27, 58, 80 and 104 km. 450 volunteers on the day ensure the safety of the riders as well as Police, SES, St John Ambulance, doctors and nurses from the Sydney Adventist Hospital. eBikes are welcome, adding to the appeal of the event.
Cost of holding the event / activity	Expens around $115,000. Volunteers from the five Rotary Clubs which own the event contribute thousands of unpaid hrs, an hours.
Details of any funding already secured including other sponsors	Magpies Waitara $11,000 North Shore Private Hospital, $6,250 Soomom (a bike clothing retailer), $3250
Outline any previous events / activities you have organised	The Bobbo has been run successfully for 14 years. (2025 cancelled due to adverse weather). The five local Rotary Clubs which own the event run a range of other community and fundraising events including for example the Lindfield Fun Run, the Joey Joy Flight (250 disabled children and their carers fly courtesy of Qantas for an hour above Sydney), Wahroonga Village Fair, St Ives Food and Wine Festival.
Amount of cash sponsorship requested	$10,000
Benefits to the Ku-ring-gai community	The Bobbo is open to any cyclist over 12 years. An outdoor event with many health benefits on the day and in preparing to ride. Riders experience the beauty of the upper north shore, bush land, waterside views and wildlife. They do this within a very safe environment which encourages many to return as visitors.

Outline how Ku-ring-gai Council will be recognised and promoted	The Council's branding and description will be included on the Bobbo website and within a social media post. A stall is provided at Karuah Oval from which to promote Council services. In 2024 this was handled by your Sustainability team who ran a very popular Bike and Blend facility. The Mayor and Councillors are invited to visit the site and to take part in a live community radio broadcast. Eight complimentary rider registrations are provided which can be used at the discretion of the Council.
Cultural tourism 40%	Many riders will experience Kuring gai for the first time thus exposing them to the area and opportunity to revisit. Others are regular riders who enjoy the cameraderie and the safety features of the Bobbo, adding to their positive event experience. The Bobbo is widely promoted well outside the Kuring gai area making good use of electronic mail, social media, digital signage. roadside banners and word of mouth.
Economic development 20%	The main economic beneficiaries of the Bobbo are the businesses and others along the route which goes via Turramurra, Asquith, Hornsby, Bobbin Head, Terrey Hills, Akuna Bay, West Head and back to Turramurra. Some riders come to Sydney the night before the event and stay at local accommodation providers eg hotels, Airbnbs etc.
Social and community development 20%	The Bobbo is open to riders of all backgrounds over the age of 12. Some ride in teams, some as individuals. Some come as part of a cycling club such as a Bicycle User Group. The advent of e-bikes now makes it possible for people who might not otherwise have ridden to "give it a go".
Innovation 10%	The Bobbo enhances Kuring gai's events and programs by offering a very well planned and delivered event with minimal impact on Council resources. The Bobbo is not duplicated elsewhere and promotes the importance of cycling as a means to good health. Entertainment at Karuah Oval includes emerging performers.
Sustainability 10%	The Bobbo has a green policy. Suppliers eg food and beverage vendors are encouraged to use recyclable materials. Designated litter bins are provided for recycling at Karuah Oval. Water is provided from bulk containers, not via plastic bottles. Riders are encouraged to arrive by public transport. Most rider communication is electronic.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	26 June 2025, 3:43PM
Receipt number	71
Related form version	22

Name of organisation	Special Olympics Upper North Shore Club
Contact person	Tara Hannon
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Special Olympics Ku-ring-gai Chase Fun Run or Walk 14 June, 2026 from 8am to 12noon at Claude Cameron Grove, Wahroonga
Objective of the event / activity	The Special Olympics Kuringgai Chase Fun Run or Walk is the major fundraising event for Special Olympics Sydney Upper North Shore Club. It is critical to sustaining the program. The Special Olympics Sydney Upper North Shore Club provides weekly sports skills training and regular competition for children and adults with an intellectual disability. The program is centred in the Ku-ring-gai council area and runs at over 40 venues across 11 sports involving over 200 registered athletes. A community based, family orientated, fun run that: - Increases awareness and membership of the local Special Olympics program - Builds and enhances partnerships in the local Ku-ring-gai community - Provides an opportunity for Special Olympics athletes to actively demonstrate their love of sport, community and leadership - Has become a well-recognised, well-run and well-respected Ku-ring-gai community event A highlight of the event is the Special Olympics athletes running or walking with their Knox Grammar “Buddies”.
Description of the event / activity	From 300 participants in its first year in 2013 the event continues to grow in awareness and participation with overwhelmingly positive feedback from the local community as the quotes above express. In 2025 it be the 12th running of the event so a great opportunity to expand the awareness and impact of the event in the local community. The Fun Run last year had over 700 participants and we are hoping for even more this year with our Schools Program. Starting and finishing at Claude Cameron Grove in Wahroonga the fun run incorporates the 10km Kuringgai Chase and the 5 km “Barry Easy Walk” honouring the late Barry Easy OAM co-founder of the event with Greg Simmons. A community carnival is held in conjunction with the event to showcase our community partners including local schools, businesses and disability service providers. Activities and entertainment include the amazing Knox Grammar pipe band, Special Olympics activities circuit, sausage sizzle, sponsor and community partner stalls

	with our MC Mr Mildren
Cost of holding the event / activity	Costs range from $20,000 - $30,000 (depending on number of athletes and participants registered) - estimated $25,000 for 2026 Run
Details of any funding already secured including other sponsors	Special Olympics Ku-ring-gai Chase Fun Run or Walk is a fund raising event to support the clubs ability to bring sports to people with intellectual disability and/or autism and to feel supported, included and part of a larger community. We have relied on these events plus sponsorships to cover costs as we are a not for profit and nearly all our members are volunteers. Taking in revenue raised minus costs associated with running the event usually generates 4-5% in "profit" for the club. The more sponsorship the more "profit" which goes to the running of the club (sports equipment and facilities, uniforms, and we need to pay some coaches as the volunteer pool is being sucked up by NDIS and their paid programs). We have received support and funding from Rotary Turramurra, Shoe Guru, and applied for a number of Smarty Grants including one from our Federal Member ($1,000). We have also applied for a grant from Harcourt's Foundation ($6,000) but as yet have not received approval from them.
Outline any previous events / activities you have organised	Like many organisations SOSUNS is recovering from COVID and is rebuilding our club and growing our activities. As mentioned, this is the 12th year running this event and it has proven to be the largest fund raiser to support the club. SOSUNS also runs an annual golf day which is smaller and involves a corporate organiser. In addition to fundraising events we have already held 2 club picnics which are open to the community (held at the Rotunda) and an annual Christmas Party for our athletes and their families.
Amount of cash sponsorship requested	$6,000
Benefits to the Ku-ring-gai community	A sustainable vibrant annual event that will: - Enhance and build partnerships in the local community - Increase community awareness and membership of Special Olympics - Promote healthy activity for all members of the community - Improve health and life quality for people with an intellectual disability through sport.
Outline how Ku-ring-gai Council will be recognised and promoted	All flyers and promotional assets will show the Council logo. The council will be recognised on the website sponsors page https://tkcfunrun.org.au/wp/sponsors/. Council staff have increasingly supported the event through participation and a pre-event fundraiser. The following promotions will be completed all referencing the council logo. - Social Media through posts to Facebook, Twitter and Instagram - A4 Posters on Transdev buses across all routes - eMails to 4,000 contacts - 2 x Large vinyl posters in prominent positions in Wahroonga - Letter drops to 1,000 houses around the course - Timing certificates for all participants - Pull-up Banners at Poolwerx Turramurra and St Ives stores - Recognition at the Launch Event and on Event Day with opportunities provided for the Mayor, DeputyMayor and Councillors to speak and participate
Cultural tourism 40%	Our data, collected since 2013, shows that the event has attracted participants from over 120 Sydney metropolitan suburbs and NSW regional locations. The Knox buddies include boarders who are all bused to the event to participate which provides the broad exposure. Our dancers come from across Sydney and many of our Knox Pipeband

	attract folks from all over.
Economic development 20%	As the major fundraiser for the Special Olympics Sydney Upper North Shore Club funds raised go directly towards the 40 venues where sports are run. The event also provides local businesses like with opportunities to both promote their business but also demonstration their commitments to the local communities through their social connections. This year we promoted the event to local schools to create a school team with 50% of revenue being returned to their schools. We also promote to corporates and potential employers of people with disability not only to participate and contribute but to also show what people with disability can do when given the opportunity so that they think more about hiring people with disability. Additionally, with many participants coming from outside the council this brings a small but definite economic benefit
Social and community development 20%	This aspect is the essence of the event. The event represents the Special Olympics movement which celebrates the development of a strong and resilient community and increase the participation of people of all ages, ability and culturally diverse backgrounds As we say in promoting the event we are helping to make the world a better, healthier and more joyful place-one athlete, one volunteer, one family member at a time. The Special Olympics Upper North Shore Club is part of a global movement of people creating a new world of inclusion and community, where every single person is accepted and welcomed, regardless of ability or disability. "The Special Olympics play an enormous role in bringing athletes together and giving them the opportunity to learn team spirit, to interact, negotiate, to have transactions. I think sport is one of the few areas or platforms that they can do it as intellectually disabled people." Special Olympics Sydney Upper North Shore parent. Enabling people with disability (and their carers) who are often socially isolated to connect with a broader community has benefits for the disability community as well as the broader community. The day is a real "feel good" day for all who attend.
Innovation 10%	The 12th running of the event provides a fantastic opportunity for innovation after much streamlining of event operations. The committee is keen to engage Council in a range of ideas to maximise exposure and community impact in 2026. A first for the 2025 event was the Special Olympics Schools challenge with 50% of funds raised by school teams being returned to their schools we hope to continue that in 2026 with increased uptake, community collaboration and greater connections. We continue to have engagement from an increasing # of athletes and a greater number of runners across Sydney.The event organising committee is continuously looking at ways to extend the reach, grow awareness while reducing costs and optimising all resources involved in delivering the event. From waste management to how volunteers are supported, all aspects have been reviewed. The committee believes this will provide the impetus for the largest event yet in 2025 and moving towards 2026 where Special Olympics will be celebrating its 50th anniversary in Australia
Sustainability 10%	The event organising committee is continuously looking at ways to extend the reach, grow awareness while reducing costs and optimising all resources involved in delivering the event. From waste management to how volunteers are supported, all aspects have been reviewed. The committee believes this will provide the impetus for the largest event yet in 2025 and moving towards 2026 where Special Olympics will be

	celebrating its 50th anniversary in Australia
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	26 May 2025, 2:05PM
Receipt number	62
Related form version	20

Name of organisation	ChallengeWorks
Contact person	Simon Hamilton
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Bare Creek Trail Run Sunday 2 November 2025 6:00am – 11:30am Acron Oval and Garigal National Park, St Ives
Objective of the event / activity	To provide a professionally delivered, inclusive community trail run that encourages participation from all ages and abilities. The event promotes health, active lifestyles, family connection, and appreciation of Ku-ring-gai's natural bushland.
Description of the event / activity	The event is staged from Acron Oval and includes four course options through Garigal National Park: 2km, 6km, 12km, and 20km. These distances cater to children, beginners, recreational runners, and competitive trail runners alike. The event has a welcoming, community-focused atmosphere and provides a high-quality experience for both locals and visiting participants.
Cost of holding the event / activity	$58,000
Details of any funding already secured including other sponsors	No confirmed funding yet for 2025. In 2024, Ku-ring-gai Council provided $4,000 in sponsorship.
Outline any previous events / activities you have organised	ChallengeWorks has delivered the Bare Creek Trail Run since 2019 and owns the event outright since 2022. We also deliver high-end charity events such as: - The Smith Family Challenge - https://www.thesmithfamilychallenge.com.au/ - Coastrek Sydney - https://www.coastrek.com.au/ - The Miracle Moon Walk - https://www.miraclemoonwalk.com.au/
Amount of cash sponsorship requested	$5,500 to be used exclusively for marketing and promotional activity.
Benefits to the Ku-ring-gai community	- A safe, family-friendly community event that showcases Ku-ring-gai's bushland and promotes healthy living - 17 local young people employed as event assistants and marshals in 2024 - $3,687 raised for local charities in 2024

	- Local economic activity generated before and after the event (timing encourages café trade) - School and community groups invited to participate via free entry and marquee packages - Opportunity for the Mayor or Council rep to engage with the community at the event
Outline how Ku-ring-gai Council will be recognised and promoted	- NEW Community Champion Award: Recognising a participant with outstanding community spirit. Presented by a Council representative, promoted across all channels, and supported by public nominations to boost engagement. (Subject to approval by Council) - Naming rights on the 2km "Ku-ring-gai Dash" - Council logo on all event collateral including: website, digital ads, race bibs, posters, signage - Inclusion in at least six EDMs (historically ~38–79% open rates) - Four social media posts dedicated to showcasing Council support - Flags and banners at the event village and Ku-ring-gai Dash start/finish area - Inclusion in the event program and promotional emails - Council representative invited to start the race and present awards
Cultural tourism 40%	82% of participants in 2024 travelled from outside Ku-ring-gai, including from Canberra, Blue Mountains, and South Coast. Many return year-on-year (47% repeat rate). The event introduces visitors to Garigal National Park and encourages repeat tourism for recreational use. This is enabled by extensive promotional activities to audiences outside of the Ku-ring-gai area.
Economic development 20%	Event-day timing works to drive local spending—particularly at nearby cafés and stores. In 2024, food supplies were also sourced locally in St Ives. By limiting onsite vendors, we intentionally direct traffic to the local economy. Local residents are employed as paid staff, and volunteer groups receive financial contributions.
Social and community development 20%	In 2024, participation included 45% female, 21% over 50, and 20% under 18. The event is widely accessible and encourages first-time runners, families, and older adults to get involved. Community groups are offered free entry and space to engage with the public.
Innovation 10%	We plan to introduce a new Community Champion Award sponsored by Ku-ring-gai Council. See the earlier section for details. For 2025, we are also exploring new school-based initiatives to grow youth involvement. While no major changes were introduced in 2024, the 2023 edition saw a major redesign of the 2km kids' course, leading to a 300% participation boost.
Sustainability 10%	We implement strong sustainability practices: - No single-use plastics - Bring-your-own cup water stations - Reusable signage and infrastructure - Promotion of public transport and carpooling - Phytophthora containment practices on site
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside

	the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

THE ST IVES CLUB

100 Killeaton St
St Ives 2075
22 May 2025

2025 KU-RING-GAI BOWLING CLUB SHIELD
APPLICATION FOR SPONSORSHIP

The Ku-Ring-Gai Shield competition for Bowling Clubs started in 1990 and has been running annually ever since as far as we are aware. The Shield, which is still in action, was presented by the current Mayor in 1990, Richard Lennon.

As winners of the 1990 competition, St Ives then became the hosts for the following year.

Currently, there are six bowling clubs still taking part in the event, viz, Killara, Lindfield, St Ives, Turramurra, Warrawee, and West Pymble. The other clubs initially involved have unfortunately closed. The date proposed for the 2025 competition is Saturday 27th September.

As it is a very social and competitive event all the clubs are extremely interested and keen to continue playing and/or hosting the event which comprises games of Singles, Pairs, Triples and Fours, involving ten (10) players from each club, a total of 60 players.

The hosting club provides a sausage sizzle or similar snack before the competition starts and a light meal on completion. In addition, the ten members of the winning club are each presented with a personal commemorative prize.

The hosting club does not charge the participants the normal green fees.

St Ives last hosted the Ku-ring-gai Shield in 2024 and were the winners on the day. Thus, we are the hosts for 2025.

To cover the cost of hosting the 2025 event, I respectively submit on behalf of the St Ives Bowling Club our application for Council sponsorship of $2,500.

Would appreciate if the Mayor would be available, as per tradition, to present the trophies on that day – which would be about 3:30 pm.

We would also extend a warm welcome to all Councillors to attend and the barrack for their constituents. Also we are always happy to show off our wonderful Club to our elected representatives.

Yours sincerely

Geoff Rose
President
St Ives Bowling Club
[redacted]

Sponsorship application

Submitted on	24 May 2025, 2:54PM
Receipt number	61
Related form version	20

Name of organisation	Ravenswood School for Girls - Ravenswood Australian Women's Art Prize
Contact person	Kim Williams
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	The Ravenswood Australian Women's Art Prize is an annual national acquisitive art prize for women artists across Australia. The Opening Night and Announcement of winners will be held in May/June 2026 (TBC) in Gordon on a Friday evening from 6.00pm to 8.30pm, followed by the Exhibition of Finalists which is free and open to the public for two weeks / three weekends.
Objective of the event / activity	The Ravenswood Australian Women's Art Prize is an annual national prize launched in 2017 by Ravenswood School for Girls to raise the profile of women artists in Australia and provide a platform for women artists to showcase their artworks. It is the mission of the Art Prize, to amplify the relevance and reality of careers in art for current women artists, including First Nations women and generations of women to come. In just nine years, the Art Prize has provided an art hub for the local Ku-ring-gai community and visitors from across Sydney and Australia - for artists and art lovers. With free entry to the exhibition, members of the Ku-ring-gai community can view artworks by acclaimed artists from across Australia - in their local area. The Exhibition of the Finalists is a drawcard for tourists to visit the Ku-ring-gai area and support local businesses before and after viewing the Exhibition of Finalists. The Art Prize showcases a commitment to supporting artists and promoting their talents on a national stage. With three Prize categories of Professional, Emerging and Indigenous Emerging, the Exhibition of Finalists provides an extensive range of world-class artworks to be viewed, enjoyed and purchased.
Description of the event / activity	The Ravenswood Australian Women's Art Prize is an annual acquisitive prize that was launched in 2017 to advance art and opportunity for emerging and established women artists in Australia. It is the highest value professional artist prize for women in Australia. There are three prize categories – the Professional Artist Prize of $35,000, the Emerging Artist Prize of $7,500 and the Indigenous Emerging Artist Prize of $7,500. In 2025 six Highly Commended Awards of $1,00 each were added to the prizes.There is also a People's Choice Award of $2,000 plus an art pack valued at $500. Entries will open for the 2025 Ravenswood Australian Women's Art Prize in November 2025. Finalists will be announced in March 2026 and the Opening Night and Announcement of Winners will be held in May/June 2026, followed by the Exhibition of Finalists which is free to the public. There is a virtual

	exhibition and a live stream available of Opening Night announcements to extend the accessibility and reach of the event for local members of the community and those abroad. Artworks are also available to purchase through an online platform.
Cost of holding the event / activity	$165,000
Details of any funding already secured including other sponsors	Total $21,000 The Reed Family Foundation $7,500 The Scarborough and Guardian Foundation $7,500 Lindfield and Districts community Bank $6,000
Outline any previous events / activities you have organised	The Ravenswood Australian Women's Art Prize has been conducted for nine years, first starting in 2017.
Amount of cash sponsorship requested	$2,500 Bronze Partner
Benefits to the Ku-ring-gai community	The Art Prize provides a artistic hub in Gordon with an exhibition of world class artists and emerging artists from across Australia on show in their local community to enjoy, without the need to travel long distances to galleries in Sydney, intra-state and interstate providing an enriching cultural experience for all visitors. The Art Prize provides local artists in the Ku-ring-gai community to enter a national prize providing them with local accessibility and national exposure of their art practice. Local shops and business benefit economically from increased visitation to the area, with many shopping in the local Ku-ring-gai community when they visit the Art Prize exhibition.
Outline how Ku-ring-gai Council will be recognised and promoted	If Ku-ring-gai Council comes on board as a Bronze Partner, it will receive an array of benefits. $2,500 Silver Partner • Acknowledgement and logo in media pack and media releases • Acknowledgement in program • Name/logo on Art Prize printed and digital collateral • Name/Logo on Art Prize event invitations and vinyl banners • Promotion and name in the school magazine Semper (distribution 6000+) • Name/Logo on Art Prize website for the period of the partnership (linked to the partner organization) • Name and logo on all Prize E-Newsletters to 20,000+ database of the art sector and Ravenswood community • Name/Logo social media thanks Partner Prize posts (social following 19,000+ followers across the Ravenswood Australian Women's Art Prize and Ravenswood School for Girls social platforms) • Partner supplied pull-up banner at Opening Night and during the Exhibition of Finalists • Partner Acknowledgement in Opening Night Address • Opportunity for Product Display on Opening Night • 2 Complimentary tickets to attend Opening Night the Opening Night
Cultural tourism 40%	Close to 400 guests attended the Opening Night and around 1800 visited the Exhibition, with guests travelling from suburbs across Sydney and the greater Sydney area and from across Australia, including the Northern Territory, Victoria, Queensland, and regional areas across New South Wales. As a national prize the Art Prize attracts interest from artists and art lovers from across Sydney, regional and remote areas of New South Wales, every state and territory in Australia, as well as internationally, who enjoy artworks by significant, well recognised and highly acclaimed Australian Women artists.
Economic development 20%	A number of local businesses are involved as cash or contra partners and they receive large exposure providing a range of positive business outcomes that contribute to their financial objectives. For example, the

	Art Prize has current local partners include Kelvin Hall Floral Designs (Pymble), North Shore Living Magazine, The Marshall Group (Gordon, Wahroonga and Lindfield). People attending the Opening Night and the Exhibition in Gordon patronise local eateries, coffee shops and local retail businesses.
Social and community development 20%	The Art Prize is open to women artists across Australia, with three prize categories: Professional, Emerging and Indigenous Emerging. With no theme and open to all media, the Art Prize provides an opportunity for artists of all skill levels to enter, and if selected as a finalist be showcased in the Exhibition of Finalists. A range of local community organisations that represent people of all ages, abilities and from culturally diverse backgrounds attend. In previous Art Prizes members of the public have included Probus, RSLs, art centres such as Ku-ring-gai Art Centre, art societies, galleries, schools, clubs, libraries, retirement villages, cafes and businesses are invited to attend the free Exhibition of Finalists. Every year over 1,800 community members and members of the public throughout the community attend the event.
Innovation 10%	The Art Prize has been conducted for the past nine years - an ongoing, sustainable event that is embedded in the local community and arts calendar. An innovative virtual interactive gallery tour of the Exhibition of Finalists and live stream of the Announcement of Winners provides state-of-the-art access, extending accessibility for all to experience the thrill of the Opening Night and the enjoyment of viewing the exhibition. This results in high levels of engagement and increased participation.
Sustainability 10%	The Art Prize has been conducted for the past nine years - an ongoing, sustainable event that is embedded in the local community and arts calendar. The Art Prize continues to grow year on year (entries received are double the Archibald Prize). Sustainability practices include the use of QR codes to facilitate the purchase of artworks which reduces the need for paper; an online entry platform for artists; an online judging platform for the selection of finalists; a digital ticketing platform ensuring no paper tickets for the event are required; reusable pull-up promotional banners; recyclable cutlery and bamboo plates and washable reusable glasses are used at Opening Night. Based in the Ku-ring-gai area, the Art Prize showcases Ku-ring-gai Council to artists and art lovers across Sydney, NSW, Australia and internationally as a Council which showcases events that actively support and practice sustainability.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	3 May 2025, 5:28PM
Receipt number	56
Related form version	20

Name of organisation	Ku-ring-fai Art Society
Contact person	Caroline Oesterheld
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	58th Annual Awards Exhibition from Monday 21 July to Sunday 4 August 2025 at the St Ives Shopping Village. Awards night is Monday 28 July at 6pm.
Objective of the event / activity	To showcase the outstanding work of members of the Ku-ring-gai Art Society and to promote the visual arts within Ku-ring-gai. To provide a stimulating arts environment which everyone can enjoy in an easily accessible and public space.
Description of the event / activity	Exhibition of Artwork by members of the Ku-ring-gai Art Society which are judged and prizes awarded. Artworks are hung at the St Ives Village Gallery which is on the ramp from The Living Room Cafe to the Australian Post Office. Prizes will be awarded at a ceremony on Monday evening 28 July. Artworks may be viewed 7 days a week during the opening hours of the shopping centre and members will be available for sales from 8.45am to 5.15pm.
Cost of holding the event / activity	Cost of Prizes $13,000
Details of any funding already secured including other sponsors	Cash $2,000 Over $3,000 in vouchers from Sponsors
Outline any previous events / activities you have organised	This is the Society's 57th Annual Awards Exhibition and in addition, exhibitions are held in March and October every year at the St Ives Village Gallery.
Amount of cash sponsorship requested	$2,000 in prize money which will be allocated to the Spirit of Ku-ring-gai 1at, 2nd, 3rd and the Silver Jubilee Award of $500 selected by the Mayor.
Benefits to the Ku-ring-gai community	The Exhibition will provide a stimulating arts environment in Ku-ring-gai which everyone can enjoy in an easily accessible and public space.
Outline how Ku-ring-gai Council will be recognised and promoted	The Council will be recognised and promoted in all promotional material for the Exhibition including invitations, Catalogue, the Society's monthly Newsletter and any signage throughout the shopping centre. The

	Society's website ourkas.com.au lists all our Sponsors with links to their websites.
Cultural tourism 40%	Many visitors to our Awards Exhibition are repeat customers who we invite by email and many come from outside Ku-ring-gai. Friends and family of the artists also come from all over Sydney and many from the Central Coast.
Economic development 20%	Visitors to the Exhibition regularly spend money in the local shops including the local cafes. The Society also locally sources catering supplies.
Social and community development 20%	Many of the Society's members paint and exhibit well into their 80s and 90s and support is given to enable them to participate. We also have a culturally diverse membership which is evident by the range of artistic styles. We have members with backgrounds from India, Europe, China, Korea and South Africa as well as those with Australian backgrounds.
Innovation 10%	The Society has been involved with the Council's Heritage Festival and aims to participate with the Council's Festival of Arts and Culture whenever it is held. The Society also participated in the Council's Everything for Seniors event in March at the Turramurra Uniting Church.
Sustainability 10%	The Society aims to digitally promote the Exhibition as much as possible and partners with the Shopping Centre in holding a sustainable event. All catering and utensils will comply with NSW Government sustainability guidelines.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	1 May 2025, 2:27PM
Receipt number	52
Related form version	20

Name of organisation	St Ives Preschool Kindergarten
Contact person	Julie Harris
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Family Fun Fair 2025- Community Celebration Sunday October 26th 10am until 2pm Garrick Rd Reserve and onsite at the Preschool 29 Garrick Rd St Ives
Objective of the event / activity	To bring families together in a safe space to celebrate the diversity of the St Ives community and to recognise the significant contribution that volunteers have made for over 64 years to establish and manage this not for profit community preschool. We use the beautiful preschool grounds and the adjacent Reserve on Garrick Rd to hold the event and acknowledge the importance of community spaces and how fortunate we are to have these spaces to celebrate community. The event serves as an open day where we invite past families, present families and future families to attend and experience what a community early education facility looks like in 2025 and how everyone contributes to the ongoing high quality service. It also gives us the opportunity to formally acknowledge the significant contribution that Ku-ring-gai council has made over the past 64 years since the preschool began in 1961. We use the event to thank Council in our formal proceedings and invite the Mayor and Councillors to attend and make an address.
Description of the event / activity	The Fun Fair runs for 4 hours and includes a mix of activities for preschool and school aged children and their families. The event is open to the general public and is advertised locally within Ku Ring Gai. The event attracts over 500 visitors each year and parking and traffic is managed by a hired contractor. Activities include pony rides, Kindy farm, 2 jumping castles and slides, children's craft, second hand books and toy stall, international food stall, BBQ, cake stall, café, children's games and activities and a market stall. We invite local school bands and choirs to perform as well as local dance schools and other community groups, such as Northern Suburbs softball. Local businesses are encouraged to support the event in the form of Sponsorship or donations of prizes in return for some community advertising. We are very fortunate to have had some of these local businesses support us for over 10 years!
Cost of holding the event / activity	Over $12 000
Details of any funding already secured including other sponsors	No other sponsorship has been confirmed yet but our Social committee are in the process of approaching local businesses. In 2024 we were

	able to attract $6000 of sponsorship, however, we already know that 2 of these businesses (not local) are no longer connected to the preschool and unable to sponsor in 2025.
Outline any previous events / activities you have organised	The preschool has been holding this event annually since 2011 (not 2020 due to covid) and the same team of very experienced preschool staff have been coordinating the event and supporting each year's new parent committee to run the day. The annual event has always been a huge success although each year as it grows, it requires more coordination and organisation. Many other preschools and schools no longer hold similar events due to the lack of volunteers to run it. We are very fortunate to each year have a very healthy number of volunteers on each of our committees and as a preschool have chosen to continue with the Family Fun Fair and explore how we can encourage and support our preschool demographic to be involved.
Amount of cash sponsorship requested	$2000
Benefits to the Ku-ring-gai community	Celebrating our diverse community. Celebrating the value of volunteering and supporting community organisations where the focus is on families and not profits. Age appropriate activities and entertainment that is safe, well organised and suits the changing needs of the community. A platform for the children in local, school bands, choirs and dance groups to perform and to be promoted in the wider community. An opportunity to promote other community not for profit groups by encouraging their attendance to present to families in the community. Support and advertising for and from local businesses and promotion of the variety of businesses in the Ku Ring Gai area.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council logo on promotional material on display and in letter box drop eg flyers and posters. Recognition and logo on preschool newsletter and on our website Acknowledgement on the day during our VIP official welcome. Banners/ logo on display at the event.
Cultural tourism 40%	The ongoing success of the event and the reputation of the Preschool continually attracts visitors from within and from outside the Ku-ring-gai area. Advertising on large banners in high traffic areas and word of mouth from our existing and past families brings new visitors each year. The growing size and scale of the event each year also allows us to provide experiences for a greater range of ages and activities that reflect the diversity of our community . Repeat visitors include past families who continue to volunteer, attend and support the event well after their child has left preschool and many return from other areas of Sydney to reconnect with families and staff. School band, dance and choir performances are given the opportunity to showcase their talents as it has been slow since covid for other events and opportunities to be restored. This promotes them in the wider community.
Economic development 20%	The event serves as a fundraising opportunity for the preschool which operates as a registered charity and a not for profit business as well as providing an excellent early education facility. This money is spent each year on improving the facilities available at the preschool for current families as well as for families in the future. It ensures that the preschool can fund and support all families including those who have a disability or extra support needs and is not restricted in its excellent practice, by current funding levels. Each year the Fun Fair involves over 70 local businesses donating their time, money or prizes to ensure that the day is a huge success, in return for families being made aware and supporting these businesses. It also ensures that the businesses support is recognised and appreciated by a large number of local families.

Social and community development 20%	Community is who we are at St Ives preschool and we have strived hard since the Preschool began to involve community at every level. The event is a celebration of community and is planned for and executed purely by volunteers from the St Ives and wider community. It encourages participants from local high schools to complete their community service hours or when working towards their Duke of Ed. to be involved and to demonstrate their commitment to a community cause. The preschool community is a diverse cultural mix and the event embraces this diversity by including International Food which is provided by and served by volunteers from our community and each year reflects the changing cultures that make up our community. These activities are reflected on each year to ensure that they are engaging for the changing community. Although predominately a child focussed event the activities provided cater for a wide range of ages and abilities and allow families and older citizens to enjoy great entertainment and refreshments within a safe space for the children. Prizes and donations from local businesses are not just child focussed and can include passes or vouchers from local businesses that older family members can enjoy.
Innovation 10%	Although the Family Fun fair is an annual event we constantly reflect on the previous years event and implement new practices to make sure that we are meeting the changing needs of this community. Many other community fun fairs and fetes are no longer held due to the challenges that occur and the level of time and energy it takes to organise the event. The preschool has committed to tackling the challenges, embracing changes when needed, constantly reviewing our risk assessments and traffic management plans to ensure that a successful community event can still be held each year that involves and celebrates children, families and the community.
Sustainability 10%	The very strong focus that the preschool has on educating the families and children on sustainable practices and ensuring this is embedded in all of our practices, including the Family Fun Fair is a massive part of our service. At the Fun Fair, we use eco friendly food packaging, reusable decorations such as fabric bunting and flags, borrow equipment such as BBQ's from other community organisations, do not use helium balloons, holding a second hand children's books and toys sale encouraging families to donate and selling them for a minimal cost, baking and selling home made products and home grown fruit and juices. We also ensure that any left over products or toys/ clothes/ books are donated to a large charity to ensure that they do not end up in land fill. Our Community produce stall also encourages families to bring in their food scraps from home and these go into our compost bins, worm farms or fed to the chickens. Worm waste, compost and seedlings that are produced at the preschool are then also sold at the fair. Extra bins including recycling bins for bottles, cans and paper are booked form council and rubbish is sorted on the day.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	22 May 2025, 3:38PM
Receipt number	60
Related form version	20

Name of organisation	180 Cadence
Contact person	Alex Treglown
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Sydney's Backyard Ultra: Saturday 20 September 2025, from 7:00am at St Ives Showground. Expected to end on Tuesday the 23rd Sydney Ultra Marathon: Saturday 26 July 2025 from 7:00am at St Ives Showground
Objective of the event / activity	Sydney's Backyard Ultra: To host the worlds largest and best backyard ultra (last person standing endurance event) that brings together the local and national running community while promoting physical activity and resilience Sydney Ultra Marathon: To promote outdoor fitness, community participation and the beauty of the Australian bush through a professionally organised trail running event in Sydney
Description of the event / activity	Sydney's Backyard Ultra: Sydney's Backyard Ultra is an endurance race where participants complete a 6.71km loop every hour until only one runner remains. The event attracts hundreds of participants and spectators and is the largest of its kind in the world Sydney Ultra Marathon: The Sydney Ultra Marathon is a trail running event offering 30km, 50km and 80km distances through some of Sydney's best bushland trails.
Cost of holding the event / activity	Sydney's Backyard Ultra: ~$50,000 | Sydney Ultra Marathons: $60,000
Details of any funding already secured including other sponsors	Currently we have no sponsors for either event.
Outline any previous events / activities you have organised	We have organised four backyard ultras at St Ives Showground and the Sydney Ultra Marathons once
Amount of cash sponsorship requested	$1000

Benefits to the Ku-ring-gai community	Both events bring hundreds of people to St Ives Showground across race weekend and throughout the year for training. This supports local businesses, promotes active lifestyles, and encourages more people to explore and appreciate the local trails found inside of the KRG LGA
Outline how Ku-ring-gai Council will be recognised and promoted	We will add the Ku-ring-gai Council logo to both event websites and include it in our post event recap. Our event MC will also thank Council during the event briefing in front of all participants and spectators
Cultural tourism 40%	Both events attract runners and supporters from across Sydney, interstate and globally. They offer a unique experience by combining endurance sport with the natural beauty of the Ku-ring-gai bushland, encouraging visitors to explore the area and return for future training or recreation
Economic development 20%	The events attract participants, spectators and support crews who spend money at local cafes, shops and accommodation providers. We also hire local suppliers and vendors wherever possible to support the local economy
Social and community development 20%	The events bring people together in a positive and supportive environment. They encourage participation across a range of ages and backgrounds, and foster a sense of community through shared achievement and outdoor activity
Innovation 10%	Sydney's Backyard Ultra is a unique and exciting format where runners complete a 6.71km loop every hour until only one remains. It's a relatively new style of racing that hasn't been widely done in Australia, and Sydney's has quickly grown to become the largest Backyard Ultra in the world Sydney Ultra Marathon includes an 80km course that is one of the only ultra distance trail events in Sydney. It offers runners a rare opportunity to take on a challenging route through local bushland and national parks, helping position Ku-ring-gai as a destination for serious trail running
Sustainability 10%	We have a strict zero cup policy across all events, which means no single use cups are provided at aid stations. All participants are required to carry their own reusable cup or flask
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	31 May 2025, 4:48PM
Receipt number	69
Related form version	20

Name of organisation	Marian St Theatre for Young People (MSTYP)
Contact person	Giselle Beale
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	The MSTYP Drama & Theatre Program 2025/26 incorporates a number of events throughout the year comprising of; Holiday Workshops - for ages 6-18 including Play in a day, various drama masterclasses, public speaking, mini shakespeare Theater Productions - Wizard of Oz - an abridged play script based on the classic to be performed by our primary school drama students Access success - year-long performance project for young people with learning and accessibility needs Youth Week Workshops - public speaking
Objective of the event / activity	to partner with council in delivery of operational plans - C4.2 in providing opportunities for children & youth to engage and educated in the performing arts and performing on stage -C1.2 in the development of young people, addressing their needs and interests -C1.1.4 programs for access, disability and inclusion To cultivate the creative potential of young people by providing a supportive, inclusive, and creative environment where they can explore the performing arts, develop their skills, grow in confidence, and express their unique voices. We believe in the power of performance to empower youth, build a foundation for the next generation of storytellers with an artistic passion and encourage personal growth. Provide a critical space for young people who are drawn to the performing arts, particularly neurodivergent and LGBTIQ+ young people. For many, it is their only place to belong, have their unique needs met, and thrive. training ground to nurture future artists, engaging with the community through our local productions
Description of the event / activity	Holiday Workshops - for ages 6-18 including Play in a day, various drama masterclasses, public speaking, mini shakespeare Theatre Productions – With the recent and upcoming Wicked movies Wizard of Oz - an abridged play script based on the classic to be performed by our primary school drama students. The production will cater for all levels of ability and including those who prefer non-speaking roles. Emerge Production – Youth production including students in High School. Theme to be confirmed.

	Access success - year-long performance project for young people in the Kur-ring-gai LGA who live with intellectual disability. This program helps to develop their communication and collaboration skills, build the confidence to engage with their local Ku-ring-gai community. The project will end with a self-devised performance in June 2025. Provide workshop during Youth Week with the content determined in conjunction with council. For example public speaking, make a play or drama skills. Our classes have a balance between theory and practical exercises, allowing exploration of various acting techniques and styles.
Cost of holding the event / activity	Workshops $48k Theatre Productions $50k
Details of any funding already secured including other sponsors	St Ives Shopping Village Sponsorship $5,000 not confirmed but received previous years Marian St Theatre for Young People Income from Workshops - $30,000 income from ticket sales $5,000 NSW Govt Grant $20,000 not confirmed
Outline any previous events / activities you have organised	Last year we delivered Shack, Fairy Tale News and ACCESS SUCCESS
Amount of cash sponsorship requested	30,000
Benefits to the Ku-ring-gai community	Providing opportunities for children & youth to engage and educated in the performing arts and performing on stage. with an intent for to be more confident, expressive, creative and collaborative. Safe place for all in particular those drawn to performing arts to have their unique needs met and thrive. Due to the cost of living crisis enrolments have decreased substantially meaning kids are missing out . Our classes include many students with ASD and ADHD who find it difficult to fit in and express themselves. Our workshops have drawn students from various other LGAs. For the broader community it provides a pleasurable experience of the arts which draws attendees for all over Sydney.
Outline how Ku-ring-gai Council will be recognised and promoted	The Ku-ring-gai Council will be recognised throughout the entirety of2025/26, the events described in this Theatre Program. Council will be recognised on all our public communications. This will be achieved through the presence of the council logo and/or social media handles on all communications and marketing material throughout 2025/26 including MSTYP Mailchimp newsletters to 10,000 subscribers, posters throughout retail and community centers in the LGA, social media posts including North Shore Mums and Ellaslist, advertisements in local media, and roadside banners.
Cultural tourism 40%	Our workshops have drawn students from various other LGAs including Willoughby, Ryde, Sydney, Paramatta. For the broader community it provides a pleasurable experience of the arts which draws attendees for all over Sydney. The new event with primiary school students will bring grandparents & other family members from other LGA's to watch the performance. Our programs are dedicated to inspiring the next generation of artists and arts lovers.
Economic development 20%	The majority of these visits will befamilies with young people who will include a meal out, a stop at a local

	shop, or a visit to another Ku-ring-gai community space (park, library) apart of their outing. Further, MSTYP primarily uses local businesses to deliver activity, for example by using local printing and catering companies such as Fine Impressions in Pymble, and Sushi Village in Gordon. MSTYP also hires local venues including Ku-ring-gai Council venues and Living Hope Church Killara, employs teaching artists, which returns money back into the local economy.
Social and community development 20%	offers all young people in the Ku-ring-gai LGA an opportunity to participate in the creative and performing arts, in an area where most opportunities for young people are centered around sporting activities particularly neurodivergent and LGBTIQ+, non-English speaking backgrounds . We believe that all young people deserve to feel safe and have their stories represented through the arts. Our services help to provide education and practice where they can learn how to express themselves and work with others and learn life skills. It is an investment in children and young people's career paths, education and mental health. Our workshops and drama classes provide training ad mentoring for students looking to peruse a career in performing arts by industry professional directors, actors and production staff.
Innovation 10%	Workshops - each term the workshops will be different Productions - innovative production, young people involved in set and costume making ACCESS SUCCESS is a new performance project for MSTYP, which young people living with disability together to work towards a self-devised performance in June 2025. This performance project will support these young people in their communication and collaboration skills, enabling them to become confident members of the Ku-ring-gai community. The performance season in June 2025 will provide a unique experience for Sydneysiders and the community of Ku-ring-gai to experience contemporary self-devised work that reflects the concerns of people living with disability.
Sustainability 10%	MSTYP's Theatre Program promotes sustainability through the use of industry recognised practices:LED theatre lighting will be used rather than traditional theatre lighting. Set and costume pieces will be include reused from storage and charity stores or recycling depot. Marketing will be undertaken through digital channels, with print collateral kept to a minimum. Ticketing will be via a digital platform. Audience members will be encouraged to access the performance venues via public transport. Cast and crew will be encouraged to access the rehearsal venues via public transport.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.

Subscribe to Ku-ring-gai enews and stay up to date with news and events

Already a subscriber

Sponsorship application

Submitted on	29 May 2025, 10:05PM
Receipt number	65
Related form version	20

Name of organisation	Ku-ring-gai Philharmonic Orchestra
Contact person	Wendy Vardouniotis
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	The KPO has 11 major events planned for the 2025-2026 financial year, some with multiple performances. They are as follows: • Symphony concert at 3pm on 31st August at The Concourse, Chatswood • Composer's workshops on 2, 9 and 16th September at Ku-ring-gai Town Hall • Symphony concert at 3pm on 16th November at Turramurra Uniting Church • Recording of selected Kids Proms commissioned pieces and composer's workshop pieces, 9th December at Ku-ring-gai Town Hall • 1st symphony concert of 2026 at 3pm on 15th March at The Concourse, Chatswood • Concerto competition semi-finals concert on 29th March 2026 at Abbotsleigh school • Tour by invitation to perform for Handa Opera at Millthorpe in Central West NSW on 2nd and 4th April 2026 • Kids Proms 2 concerts at 2pm and 3.30pm on 24th May 2026, location tbc, with Kids Proms Champions events in Ku-ring-gai libraries during the two weeks beforehand • Community Concert at 3pm on 21st June 2026, Turramurra Uniting Church • Open Rehearsal for Concerto Competition Tuesday 23 June 2026 at 7.30pm Ku-ring-gai Town Hall • NSW Secondary Schools Concerto Competition Finals Concert at 3pm on 28th June 2026 at The Concourse, Chatswood These concerts present a mix of large orchestral works, smaller chamber concerts and recitals. They will also take place at different venues within the Ku-ring-gai Council area or close by; the Community Concerts, Concerto Competition Semi-finals and Kids Proms Champion events are free to all. Following the success of the KPO Opera Gala tour to Millthorpe on 19th April 2025, KPO is again invited to perform in the Millthorpe Opera Festival on 2nd and 4th April 2026. This is a great achievement for KPO and a stunning advertisement for the Ku-ring-gai area. It helps central NSW to promote classical music and offer a concert they wouldn't normally have access to. We are linking with soloists from Opera Australia and contracted by Handa Opera which enhances the reputation of the orchestra.
Objective of the event / activity	The aims of holding these concerts are: • to provide the local community of Ku-ring-gai with good quality orchestral music that is affordable, diverse and accessible to different

	age groups • to nurture talented young musicians and provide diverse performance opportunities • to provide opportunities for young children and families to experience orchestral music • to provide opportunities for older audiences to attend afternoon concerts locally in their community • to profile the Ku-ring-gai Council area as a vibrant cultural destination • to attract musically interested people to Ku-ring-gai • to present high quality cultural experiences in Ku-ring-gai
Description of the event / activity	The KPO program is planned to provide local audiences with accessible orchestral and chamber music concerts. The variety of concerts available are aimed to attract as broad an audience base as possible. We provide opportunities for musicians to perform a wide range of repertoire including the largest symphonic works such as Thus Spake Zarathustra by Strauss and symphonies by Shostakovich and Beethoven. The children's concerts are aimed at engaging the next generation of audience participation. The lack of an appropriate-sized performance space within the Ku-ring-gai area for the orchestra continues to be problematic. Whilst we have some performances planned at the Turramurra Uniting Church during 2025, it can be difficult to book dates in advance with local churches that match our scheduling. KPO scheduling is primarily based on school term dates (including holidays) and availability of venues. Secondary considerations are the availability of players and conductors for each series of concerts. For several years it has not been desirable to book performance spaces at private school auditoriums as it has been our experience that the performance date can be cancelled with little notice if the school should unexpectedly need the space for their own activities. The exception to this is the orchestra's relationship with Abbotsleigh school auditorium that KPO does book for some dress rehearsals and the semi-finals of the concerto competition. Unfortunately, it does not have a large enough seating capacity for our larger orchestral concerts which is the reason the orchestra holds 3 performances at The Concourse in Chatswood. The Concourse at Chatswood is a very suitable location for larger orchestral concerts requiring 55 players or more. This venue suits the orchestra very well as it offers much better acoustics, accessibility and seating comfort to patrons. We often feature a soloist and/or a piece by an Australian composer. It is close to the metro station, bus interchange and has ample parking. KPO aims to offer community concerts at locations within the local council area and these feature a particular section of the orchestra such as brass, strings, percussion and woodwind. They are an hour in length, are free to attend and are followed by afternoon tea. Each year, one of the community concerts features finalists from the NSW Secondary Schools Concerto Competition. Being able to offer participation in a community concert to these gifted players assists them by offering them further performance opportunities. The Kids Proms concerts are planned with families in mind with the specific purpose of introducing younger audiences to orchestral music. The sounds of each section of the orchestra are demonstrated and there is a narrator that presents a story with orchestral excerpts accompanying it. Whilst the concerts are aimed at children aged 3 to 10, it is a lovely afternoon for families to attend together and often grandparents end up coming along too. We aim to get children interested in the wonders of orchestral music from an early age. (See photos & videos of recent Kids Proms concerts.)
Cost of holding the event / activity	The KPO has planned multiple events for the 2025 – 2026 financial year. Our Costs are estimated as: Concert Venue Hire Costs - $47,600 Performance costs (incl music hire, performers fees & prizes) - $53,450 Other Overheads (incl Marketing, PR, Artwork, Insurance) - $42,350 Total projected expenditure is - $143,400 We are forecasting an income of $55,300 from tickets sales and $60,100 from player memberships, donations/prize sponsorships and other income leaving a shortfall of

	$28,000. KPO requests Council support of $25,000 which will decrease the forecast deficit to $3,000. KPO is working to maintain positive relationships with significant donors to assist with the covering of orchestra expenses and prize sponsorships. We continue to work with our arts publicist to increase ticket sales.
Details of any funding already secured including other sponsors	KPO has a number of supporters, including private donors and long-term supporters. Due to a projected shortfall in funding the running costs for the Concerto Competition, KPO has now secured three business sponsors contributing $1,000 each towards prize monies which are the Sydney String Centre, The Violin Centre and North Shore Strings. As a result of an active fundraising campaign which included donation requests at concerts and private philanthropy KPO was able to secure additional support from two private donors for the 2024 & 2025 Competitions, and is confident that $10,000 is secured for the 2026 Competition. This will go towards covering the increasing costs of the competition. Other long-term private supporters continue to contribute towards the concerto competition prizes.
Outline any previous events / activities you have organised	KPO has organised approximately 10 concert events every year for the last 15-20 years. We regularly provide small groups to play for council events such as art exhibition openings and Australia Day ceremonies. Please see previous sponsorship applications for particular details.
Amount of cash sponsorship requested	We would like to thank the Ku-ring-gai Council for its invaluable support over many years. The funding provides KPO with stability and allows us to plan future concerts more effectively and budget accordingly. This year we are requesting $25,000 as provided in 2024 and request that Council give consideration to approving this amount for three consecutive financial years. This would allow the orchestra to plan with confidence in a very insecure arts environment. KPO is adapting to the new trend in patron behaviour where patrons make last minute decisions to attend concerts. This trend was most noticeable immediately post-covid and still continues. KPO continues to work with Geoff Sirmai, an arts PR specialist and build KPO's social media presence. With Geoff's assistance we have been able to reach a wide number of people online via articles submitted by our publicist. The orchestra has a developing relationship with which allows KPO to advertise upcoming concerts and take part in interviews on air. Costs for artist fees and charges at the Concourse continue to increase.
Benefits to the Ku-ring-gai community	KPO was established to provide opportunities for talented music educators and amateur musicians to play and perform serious orchestral works under professional guidance. This continues 53 years later and KPO is highly regarded for its performance standard and innovative programming. The KPO draws on a pool of over 100 players from Ku-ring-gai and across the Sydney Metropolitan area. The orchestra is well known within the Ku-ring-gai council area and beyond, particularly for the NSW Secondary School Concerto Competition which attracts young talent from across the state. The recent invitation by Handa Opera at Millthorpe to perform in 2025 and the invitation to return in 2026 further expands on the reputation of KPO and takes the name of Ku-ring-gai to wider audiences who are attracted to this prestigious event. This Festival was advertised worldwide in programs overseas alongside the New York Philharmonic Orchestra. Wherever possible, the KPO prefers to perform within the local Ku-ring-gai Council area. Over half of our concerts each year are performed locally with the remainder being performed within the Willoughby Council area, given the lack of suitable performance venues in Ku-ring-gai for an orchestra of KPO's size (50 – 80 players). Ku-ring-gai Council encouraged KPO to perform at The Concourse and KPO takes pride in presenting concerts at this high-quality venue with excellent facilities and acoustics. KPO actively seeks to collaborate with other cultural organisations. Recently this has included taking part in the Support the Arts/Save

	Marian Street Theatre campaign at Killara Uniting Church in February. KPO has also invited young musicians from the local youth orchestra Sunshine Philharmonic to join with KPO musicians for the 2025 Kids Proms concerts. This provides invaluable opportunities for these young musicians to experience a new genre of performance and presentation, aiming to provide educational activities, engage with and expand young audiences. KPO ensembles have performed for Ku-ring-gai Art Centre openings and for Council events, and will continue to offer these services. A KPO representative is a member of the Ku-ring-gai Arts and Cultural Advisory Committee. In the 2025/2026 program KPO has planned a large-scale symphony concert at The Concourse in Chatswood that will see 90 musicians on stage to perform a work that is rarely performed in its entirety. The opening 3 minutes of Thus Spake Zarathustra by Strauss has been used most famously in 2001 A Space Odyssey film, however, the rest of the composition is rarely heard due to the number of performers required. These two planned events draw on musicians from the Ku-ring-gai area and metropolitan Sydney and help increase the visibility of both the orchestra and the area of Ku-ring-gai. KPO's Artistic Director, Dr Paul Terracini, has an international reputation and is esteemed both as a conductor and composer. With his guidance and commitment to orchestral music making we have been able to maintain a high level of playing standard and brought acclaim to Ku-ring-gai Council.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council is acknowledged on KPO's website, on all KPO flyers, e-flyers and posters, in all KPO concert programs and in all KPO electronic direct mail. Wherever possible, KPO feature a Ku-ring-gai Council banner, particularly for the Concerto Competition Finals Concert which is live-streamed. Photos of the finalists and adjudicators feature the Council banner. The Concerto Competition concert program features a 'Message from the Mayor' with a photo and Council is acknowledged verbally by the presenter/MC. The Mayor is involved in the presentation of awards at the Concerto Competition Finals Concert. The Mayor and other councillors are invited to KPO concerts and where appropriate, KPO provide the opportunity for councillors to speak or present awards. Wherever possible, KPO's Artistic Director, Paul Terracini, or other KPO spokespersons will mention Ku-ring-gai Council in radio interviews.
Cultural tourism 40%	The KPO program presents high quality cultural experiences to Ku-ring-gai audiences and visitors from outside Ku-ring-gai. It also presents the name of Ku-ring-gai in association with high quality cultural events when concerts are held outside Ku-ring-gai such as the Handa Opera at Millthorpe event. The Concerto Competition attracts a large number of talented young musicians and in 2025, we reached our maximum of 100 entrants 4 weeks prior to the cut-off time, evidence that entry in the competition is highly sought after. This year the finals adjudicators include Dr Deborah de Graaff and Timothy Kantor, both of whom have international careers. Finalists and semi-finalists are featured in Community Concerts that attract very large and appreciative audiences in local churches. The KPO Composer Workshop series attract entrants from across the country and is a much sought-after opportunity amongst the composer community. The KPO Kids Proms is a wonderfully engaging and fun series of concerts for young people and families, with acclaimed presenter Emily WHO, who began presenting concerts of KPO but now also works for Sydney Symphony Orchestra and high-profile charities, and has a significant social media following. The KPO has a proud track record of providing orchestral music to the Ku-ring-gai area and is now in its 53rd year of operation. We have a partnership with Fine Music 2MBS which will assist the promotion of KPO as a significant Ku-ring-gai cultural presenter to a wide range of audiences.
Economic development 20%	KPO is proud to support Lindfield Print. This business prints all of our

	flyers, posters, programmes and certificates. Whilst we have reduced the number of printed flyers gradually over the years, we are still committed to supporting Greg and the team at Lindfield Print for the foreseeable future. In late 2024 we experimented with using a QR code to access an online programme and provided a smaller version of the programme in printed format. This was not successful and a subsequent questionnaire to patrons indicated that they prefer a printed programme. As such, KPO is continuing to provide a full printed programme but may explore a hybrid option in the coming year. The Concerto Competition entrants are all products of teachers, many of whom are local Ku-ring-gai residents like Barbara Robinson and Barbara Cran who founded the competition. Entrants also support local accompanists and music suppliers like Turramurra Music and The Violin Centre. Local schools are very proud of the finalists who perform in the Concerto Competition which in recent years has included Ravenswood, Abbotsleigh, Pymble Ladies College and Knox Grammar School. Local churches are pleased to host KPO in presenting concerts and rehearsals, including Turramurra Uniting Church, Gordon Baptist Church and St Martin's, Killara. Rehearsals are almost totally held in Ku-ring-gai at Ku-ring-gai Town Hall, Abbotsleigh school and St Martin's Church, Killara. KPO musicians regularly purchase food and refreshments from local providers en route to rehearsals and performances.
Social and community development 20%	The yearly KPO programme offers a wide diversity of concerts for people of all ages to attend. For the very young we have the Kids Proms concerts each year and this encourages children to actively participate in the story which is woven into selected orchestral music excerpts. It is an event that everyone can enjoy as children are brought by parents and grandparents to this concert. KPO also plans two community concerts per year. These concerts are free to attend and feature orchestral players performing in smaller groups and finalists of the NSW Secondary Schools Concerto Competition. The locations of Turramurra Uniting Church and Gordon Baptist Church keep the venues within the local area and offer excellent quality music to members of the community who are older and might not be able to travel larger distances to see the orchestra perform. Larger scale orchestral works are performed at Turramurra Uniting Church (for those planned in November 2025) or The Concourse concert hall. The KPO keeps the cost of ticketing at these events accessible to all by offering student, concession and family tickets. These venues also have wheel-chair accessibility. Finalists in the Concerto Competition in recent years increasingly reflect the Asian demographic, which is a significant component of the Ku-ring-gai community and increasingly KPO's players. The programming committee is sensitive to demographic trends and how KPO can align appropriately.
Innovation 10%	As an orchestra with 60 plus players, significant infrastructure is required to enable involvement in annual events and festivals. KPO has supported the local community by having representatives play Christmas carols at Lindfield, the International Women's Day event, opening night exhibition at the art gallery and to support the We Love ♥□ the Arts Marion Street Action arts event in February. We are also offering the community a chance to experience rehearsals behind the scenes as part of the Council's Arts & Culture Festival. This 'open' rehearsal will be free to attend and will occur on 24th June 2025. KPO is also part of the Arts & Culture Festival with its performance of the Finals Concert for the NSW Secondary Schools Concerto Competition at The Concourse on 29th June 2025. KPO's program always aims to be innovative including new, challenging works and partnerships as evidenced by our involvement in the Handa Opera at Millthorpe music festival in April 2025.
Sustainability 10%	The KPO continues to gradually reduce paper flyers and pamphlets as the demographic of our audience changes. Whilst we still need to print

	flyers advertising our upcoming concerts, the numbers printed has reduced by 60% in the last year. Some more elderly audience members are very competent using computers but not all, so we cannot make the change to 100% electronic marketing at this time. KPO's method of ticketing is also digital. KPO has increased its digital communication and marketing via emails to our patron database, social web pages and the KPO website and all of this advertising is electronic. KPO no longer does print/post communication and all communication is via eDMs.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Provides opportunities for emerging artists or performers. Contributes to economic development within Ku-ring-gai. Will increase visitation to the area by attracting attendees from outside the Ku-ring-gai area. Is to be held at a safe and accessible location. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

Sponsorship application

Submitted on	27 May 2025, 2:46PM
Receipt number	63
Related form version	20

Name of organisation	Welcome Basket Pty Ltd
Contact person	Rachel Wilson
Phone number	[redacted]
Email address	[redacted]
Event / activity date, time and location	Welcome Basket delivers new homeowners and residents gift baskets throughout the year. In 2024 we delivered over 480 baskets to new Ku-ring-gai residents.
Objective of the event / activity	To welcome new residents into the community. New residents to the area receive council information in a friendly and informative way. The opportunity to support local businesses by encouraging new residents to 'shop local'. Local businesses are supported by the opportunity to advertise in a unique personal way. Our welcome baskets help to create a community despite the large area the council covers by welcoming new residents personally.
Description of the event / activity	Delivery of 500 welcome baskets to new residents throughout a 12 month period. Liaising with local businesses, council and new residents to the area. It also involves storage of collateral and making baskets.
Cost of holding the event / activity	$100,000
Details of any funding already secured including other sponsors	$60,000
Outline any previous events / activities you have organised	I have been delivering welcome baskets to the area since 2009.
Amount of cash sponsorship requested	$7000
Benefits to the Ku-ring-gai community	Residents are introduced to local businesses making them feel welcome. They are also given the opportunity to speak to a local and ask questions about the area and council related activities.
Outline how Ku-ring-gai Council will be recognised and promoted	Ku-ring-gai Council logo appears on every basket as it is on all the cards that go with the baskets. They also can register for a basket via the council website. They often think the basket is from council directly.
Cultural tourism 40%	Our baskets are delivered to all new residents either renting or new

	homebuyers. I meet many new residents of lots of different cultures.
Economic development 20%	Local businesses continue to advertise in our welcome baskets and I have had a majority of the same sponsors since 2009. It also encourages new residents to try and support local businesses rather than going back to where they have come from.
Social and community development 20%	I have information from neighborhood watch, SES and the rural fire service in our welcome baskets.
Innovation 10%	I would like to do our morning teas again for new residents this year. We did not do many since covid.
Sustainability 10%	We only use recyclable plastic to wrap the baskets and ribbon that can be used again.
	Provides opportunities for the community to attend new and innovative events /activities. Celebrates Ku-ring-gai's rich cultural diversity. Contributes to economic development within Ku-ring-gai. Complies with all relevant legislative requirements and Council policies including any current Public Health Order.
Subscribe to Ku-ring-gai enews and stay up to date with news and events	Already a subscriber

KU-RING-GAI PICKLEBALL ACTION PLAN

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To provide Council with a draft Pickleball Action Plan identifying opportunities to establish pickleball courts in Ku-ring-gai.
BACKGROUND:	Council resolved, following a Notice of Motion from the Mayor, Cr Christine Kay and Cr Matt Devlin, to develop a Pickleball Action Plan to identify and assess opportunities for both daytime and nighttime pickleball play across Ku-ring-gai.
COMMENTS:	Council staff have identified a range of opportunities for pickleball in Ku-ring-gai following an investigation of existing Council-managed tennis courts, netball courts, community halls and other sports facilities. This includes utilising existing outdoor and indoor facilities, as well as exploring the development of dedicated pickleball courts.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That Council support the draft Pickleball Action Plan and endorse the proposed staged development and provision of pickleball courts across Ku-ring-gai, and that Council endorse the proposed fees for the hire of pickleball courts in Ku-ring-gai.

PURPOSE OF REPORT

To provide Council with a draft Pickleball Action Plan identifying opportunities to establish pickleball courts in Ku-ring-gai.

BACKGROUND

At the OMC on15 April 2025 following a Notice of Motion from the Mayor, Cr Christine Kay and Cr Matt Devlin, it was resolved:

A. *That Council conduct a review across the local government area of its public spaces and recreational facilities to identify opportunities to accommodate both daytime and nighttime Pickleball*

B. *That subject to agreement with the Department of Education, Pickleball line markings be included at the St Ives High Sports Centre and where other appropriate shared user agreements are in place, and*

C. *That a report be brought back to Council in July 2025 with an action plan to provide Pickleball play spaces in Ku-ring-gai.*

Following this resolution, Council staff continued a review of potential sites suitable for pickleball and met with representatives from Suns Pickleball Club, a not-for-profit community organisation affiliated with Pickleball Australia and Pickleball NSW, and other pickleball players in the community.

In line with Part B of the Council resolution, Pickleball line markings will be incorporated in Stage 2 of the St Ives High School Sports Centre and additional pickleball line markings are in place at St Ives Primary school.

Discussions and planning between Council staff across Strategy and Environment, Operations and Community departments has provided opportunities to explore options that support the growth of pickleball in Ku-ring-gai while aligning with Council's priorities around equitable access, asset management, and community use.

Key considerations emerging from these discussions include:

Facility Suitability and Shared Use: Pickleball players are currently using shared tennis courts and are open to flexible, shared-use arrangements with other sporting groups. However, there are infrastructure constraints such as the absence of permanent line markings, inadequate lighting for evening use, and existing booking conflicts.

Fee Structure and Financial Viability: Developing a sustainable pricing model for pickleball will require careful consideration of court hire viability in relation to current membership and session fees. Any future Council fee structure should strike a balance between user affordability, cost recovery, and alignment with pricing across comparable recreational facilities.

Infrastructure and Operational Needs: Pickleball players have identified key requirements including permanent line markings, improved lighting, and modest equipment storage at outdoor venues. Council community halls were considered as potential indoor venues, however their suitability for active recreation is restrained due to internal design, size constraints, interior finishes, and their use as general-purpose community spaces.

Alignment with Council Processes: Existing pickleball clubs in Ku-ring-gai have expressed a commitment to working within Council's seasonal and permanent booking systems and have demonstrated an understanding of shared-use priorities and asset access conditions.

Council staff will continue engaging with these clubs and other pickleball players to assess suitable locations, refine pricing models, and explore infrastructure requirements in alignment with broader asset planning and facility use terms.

This collaborative approach supports Council's strategic objectives of promoting inclusive participation, optimising utilisation of existing infrastructure, and responding proactively to emerging community recreation trends.

COMMENTS

Assessment Process

Following an investigation of existing Council-managed tennis courts, netball courts, community halls and other sports facilities, Council staff have identified a range of opportunities for pickleball in Ku-ring-gai. This included an assessment of suitability of existing outdoor and indoor facilities, as well as exploring the development of dedicated pickleball courts.

The assessment also included a review of fees charged by comparable providers both within and outside Ku-ring-gai, as well as preliminary cost estimates for line marking, surface preparation, equipment and minor modifications required to adapt existing facilities for pickleball use. This information will help guide future planning and investment decisions.

Pickleball participation is rapidly increasing across all age groups in Ku-ring-gai and Northern Sydney, highlighting the need for more accessible facilities. Engagement with existing pickleball clubs in Ku-ring-gai and other pickleball players has provided valuable insight into desired facility features that support skill development, sustainable operational and financial approaches. These insights have been instrumental in guiding the strategic planning process.

Pricing Analysis

A pricing analysis was conducted, benchmarking court hire costs across a range of outdoor and indoor venues, including Council-managed, government, and private facilities. This review considered venues with dedicated pickleball line markings, permanent or portable nets, and adaptable indoor spaces. The findings indicate that Council-operated outdoor and indoor facilities remain among the most affordable options. In contrast, dedicated private facilities, offering purpose-built courts with full servicing, command significantly higher prices due to the quality of the facilities and their commercial nature. Ku-ring-gai Council's current fee structure compares favourably with other councils and stays below private market rates. This supports broader objectives of equitable access, community participation, and sustainable use of public assets.

Preliminary cost estimates have been calculated for both converting existing tennis and netball courts and developing dedicated pickleball facilities. The proposed phased implementation prioritises quick activation, with the capacity to scale based on demand, enabling ongoing optimisation and equitable access for the community.

Other Factors

In addition to pricing, key factors such as access to lit venues, lighting quality, and surface conditions have been assessed to support year-round play. An audit of existing pickleball-compatible venues, including dedicated courts and shared-use sites has been completed. This evaluation considered usage patterns, unmet demand, impacts on users and nearby residents, and opportunities to improve access and operational efficiency.

Site assessments identified priority locations for expansion based on surface condition, lighting quality, available space, infrastructure adaptability, parking, and noise impacts. Facility capacity analysis ensures that introducing pickleball balances existing uses, particularly tennis and netball, while maintaining overall standards of facility service and user experience.

Proposed fee structures aim to balance affordability, cost recovery, and equity while covering Council's expenses for converting and maintaining facilities. These structures are designed to be straightforward and reflective of comparable venues, with plans for review and adjustment after an initial trial period once facilities are operational.

Ensuring equitable access and geographic distribution remains a key strategic priority. The immediate focus is on the rapid delivery of facilities to meet growing demand, while medium-term plans aim to address access barriers and expand community reach to maximise participation.

Indoor Venues

Unfortunately, assessment of indoor community halls as part of the process found that there were no suitable indoor locations.

A summary of the assessed locations can be found in the tables below:

Table 1: Adapted Outdoor Multi-Use Facilities (Short-Term Activation)

Table 1: Adapted Outdoor Multi-Use Facilities (Short-Term Activation)

Venue Name	Site Type	Surface Type	Lighting	Est. No. of Pickleball Courts	Dual Use Feasible	Key Considerations
Lofberg Oval Netball Courts	Outdoor	Asphalt	Yes	12	Yes	· low-cost conversion · dual line marking, lighting · on-site parking · coordinated scheduling · low acoustic sensitivity location · court availability · consultation with Netball association
Canoon Road Recreation Area Netball Courts – 9 - 12	Outdoor	Asphalt	No	12	Yes	· low-cost conversion · dual line marking, · on-site parking · coordinated scheduling · court availability all day weekdays · consultation with Netball association required
St Ives Village Green Tennis Courts	Outdoor	Acrylic	Yes	16	Yes	· low-cost conversion · multiple line marking · lighting · on-site parking · coordinated scheduling · low acoustic sensitivity location · limited court availability at night
Warrimoo Tennis Courts	Outdoor	Acrylic	Yes	12	Yes	· low-cost conversion · dual line marking, lighting · on-site parking · coordinated scheduling · low acoustic sensitivity location · limited court availability at night

Table 2: Dedicated Pickleball Facilities (Medium-Term Provision)

Table 2: Dedicated Pickleball Facilities (Medium-Term Provision)

Proposed Site	Site Type	Surface Type	Lighting	Est. No. of Pickleball Courts	Dual Use Feasible	Key Considerations
Regimental Park Tennis Courts	Outdoor	Acrylic	No	15	Purpose built	· low-cost conversion · existing underutilised tennis courts · coordinated scheduling · low acoustic sensitivity location · subject to flooding during wet weather · Currently subject to lease renewal discussions with Sydney Water.

Table 3: Summary of Potential Court Delivery

Table 3: Summary of Potential Court Delivery

Facility Type	No. of Sites	Estimated Courts Delivered
Adapted multi-use outdoor	4	52
Dedicated pickleball	1	15
Total Potential Courts	**8**	**67**

The assessment of potential pickleball facilities across Ku-ring-gai has identified 5 suitable sites, comprising a mix of adapted multi-use outdoor venues, as well as options for dedicated courts. In the short term, activating adapted facilities presents a faster, lower-cost approach, with the potential to deliver 52 outdoor courts. These short-term activations do not need to be developed simultaneously and can be delivered progressively.

Multiple sites have been selected to address:

- Availability constraints due to existing permanent hirers
- Competing pressures from seasonal sports
- The need for geographic spread across the LGA
- The importance of having multiple courts at a single location to support pickleball viability and reduce impacts on other users
- Limited access to lit courts, which restricts evening use

Medium-term investment in dedicated pickleball facilities is expected to provide an additional 15 courts, supporting sustained growth in participation.

Site selection has been guided by key considerations including lighting, availability, surface condition, accessibility, and proximity to residential areas, ensuring a positive user experience and maximising community benefit.

INTEGRATED PLANNING AND REPORTING

Infrastructure and assets support community needs.

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
A2: Provide, upgrade and maintain open space, recreation and sporting facilities to meet the needs of current and future user groups and a growing population	A2.2: Partnerships with community groups and organisations assist to optimise the availability and use of open space, recreation and sporting facilities	A2.2.1: Engage with community partners to improve sporting, leisure and recreational facilities through partnerships, grant funding and other external funding opportunities.

GOVERNANCE MATTERS

No specific governance issues have been identified at this stage; however, implementation will be guided by facility-specific operational requirements, including hours of use, conditions of hire, and applicable Plans of Management. A strong governance approach will support informed decision-making, safeguard public assets, and enable the sustainable and strategic growth of pickleball across the LGA.

RISK IMPLICATION STATEMENT

Delivery of pickleball facilities presents low to moderate risk if managed appropriately. Key risks relate to community amenity (e.g. noise, parking), compliance with operational requirements, and ongoing maintenance. These can be mitigated through careful site selection, adherence to plans of management, clear booking procedures, and ongoing stakeholder engagement.

FINANCIAL CONSIDERATIONS

The proposed pickleball facility developments will be managed within existing budget allocations where possible. Expenditure is expected to be progressive over time, allowing for staged delivery rather than all works occurring simultaneously. Cost related to court conversions, line marking and ongoing maintenance have been estimated to inform planning. Future investments will align with Council's financial strategy to ensure affordability and sustainable operation. Fee structures will help recover operational costs while supporting community access.

The initial courts will be dual or multi-marked for tennis, netball, and pickleball. As a result, it will not be possible to hire an induvial pickleball court without limiting availability for other users in most situations. Therefore, it is recommended to set a fee per tennis or netball court.

The proposed fee aligns with the Department of Education's current community group outdoor court hire rate of $45.00 per hour, which will generally correspond to the hire of four (4) pickleball courts (four (4) pickleball courts are the size of one (1) tennis court).

An additional lighting fee of $8.00 per hour will apply for nighttime use, consistent with existing fees and charges.

Facility Type	User Type	Hire-Fee (Per Hour)	Notes
Outdoor Courts	All Users	$45.00	Aligns with Dept of Education rate typically covers 4 pickleball Courts
	All Users (night use)	+$8.00	Additional lighting fee

To ensure appropriate fee use and transparency, a monitoring process will need to be implemented as part of court bookings. Pickleball courts incur higher fees than standard tennis, netball, or basketball bookings. Booking users will need to select the appropriate category to reflect the actual use of the court. This will ensure correct application of fees and fair usage across all users.

These fees will be reviewed and adjusted in the new financial year based on actual usage patterns and availability. This approach is intended to simplify the booking process and ensure transparent, accessible fee information for all users. The fees will be clearly visible to anyone booking Council courts through the Council's Bookable system.

SOCIAL CONSIDERATIONS

The provision of pickleball facilities supports social inclusion, healthy lifestyles, and intergenerational participation. It offers opportunities for active recreation, community connection, and the promotion of equitable access to sport across all age groups and abilities.

ENVIRONMENTAL CONSIDERATIONS

Environmental impacts have been minimised using existing facilities where possible. Site selection has considered noise, lighting, and surrounding land uses to ensure compatibility with local environments and minimise disruption to nearby residents.

COMMUNITY CONSULTATION

Initial consultation has been undertaken with SUNS Pickleball and individual pickleball players and with the Netball Association. It is anticipated that further discussions may occur with netball and some local users, however further consultation with the wider community is not considered necessary, as facilities are existing, operational, and managed within current plans, operating hours, and conditions of hire.

INTERNAL CONSULTATION

This report has been developed in consultation and with input from staff in Strategy and Environment, Operations and Corporate departments.

SUMMARY

This report outlines a strategic approach to expanding pickleball facilities in Ku-ring-gai, balancing immediate community demand with long-term infrastructure planning. Through a combination of adapting existing multi-use courts and developing dedicated facilities, Council can provide flexible, scalable options that respond to participation growth.

Governance, financial planning, and compliance considerations have been integrated to ensure sustainable delivery aligned with Council's broader objectives.

The phased implementation supports progressive investment and optimises resource use while enhancing equitable access and community benefit. Council's ongoing role in monitoring, evaluation, and engagement will be key to the success of this initiative.

RECOMMENDATION:

That Council:

A. Endorse the draft Pickleball Action Plan as the guiding framework for staged pickleball facility development in Ku-ring-gai.
B. That Council endorse the proposed hire fees for Pickleball use, to ensure consistency, equity, and transparency in pickleball facility access and usage, as outlined in the report.

Danny Houseas
Manager Community Development

Matthew Drago
Manager Infrastructure Services

Craig Johnson
Strategic Recreation Planner

Janice Bevan
Director Community

Attachments: A1⇩ Updated DRAFT Pickleball Facility Activation Action Plan 2025/248443

Pickleball Facility Activation Action Plan

Venue	Facility Type	Est. No. of Courts	Readiness	Next Steps
Lofberg Oval Netball Courts	Outdoor multi-use	12	High	• Assess dual-use programming • finalise stakeholder engagement with Netball association • confirm line marking layout and schedule works • ensure coordinated access • integrate into booking system.
Canoon Rd Netball Courts (9-12)	Outdoor multi-use	12	High	• assess dual-use programming • finalise stakeholder engagement with Netball association • confirm line marking layout and schedule works • ensure coordinated access • integrate into booking system.
St Ives Village Green Courts	Outdoor multi-use	16	High	• consult local users • assess dual-use programming • confirm line marking layout and schedule works • ensure coordinated access • integrate into booking system.
Warrimoo Tennis Courts	Outdoor multi-use	12	High	• consult local users • assess dual-use programming • confirm line marking layout and schedule works • ensure coordinated access • integrate into booking system.
Regimental Park Tennis Courts	Dedicated conversion	15	Medium	• Progress lease discussions with Sydney Water • develop concept plan for dedicated use • assess drainage/flooding mitigation. • Progress potential lease with Club

DRAFT NIGHT-TIME ECONOMY ACTION PLAN

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To provide Council with a draft Night-time Economy Action Plan for Ku-ring-gai, developed to establish a framework for building a vibrant and inclusive evening economy across the local government area.
BACKGROUND:	Following a Mayoral Minute at the Ordinary Meeting of Council on 20 May 2025, Council resolved, that Council: *A. Develop a Night-Time Economy Action Plan to be presented to the Ordinary Council Meeting in August.* *B. Ensure the Action Plan is developed in consultation with the Ku-ring-gai Chamber of Commerce, adjoining Councils, local businesses, and an internal Council working group.* *C. Reach out to the NSW Office of the 24-Hour Economy Commissioner to align with state policy and explore potential grant opportunities and partnerships.* Community consultation was undertaken which informed the development of the draft Night-time Economy Action plan.
COMMENTS:	The draft Night-time Economy Action Plan has been developed in the context of the NSW Government's Vibrancy Reforms and 24-Hour Economy Strategy. It represents the first stage in the process of supporting and developing a successful night-time economy in Ku-ring-gai. The draft Plan outlines strategic directions and specific actions to enhance community vibrancy, support local businesses, and create meaningful evening experiences for residents and visitors. while maintaining the area's unique character and amenity.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That: A. Council endorses the draft Night-time Economy Action Plan and approve the actions therein. B. Council provides funding of $50k to commence actions outlined in the plan.

PURPOSE OF REPORT

To provide Council with a draft Night-time Economy Action Plan for Ku-ring-gai, developed to establish a framework for building a vibrant and inclusive evening economy across the local government area.

BACKGROUND

Following a Mayoral Minute at the Ordinary Meeting of Council on 20 May 2025, Council resolved the following:

That Council:

A. Develop a Night-Time Economy Action Plan to be presented to the Ordinary Council Meeting in August.

B. Ensure the Action Plan is developed in consultation with the Ku-ring-gai Chamber of Commerce, adjoining Councils, local businesses, and an internal Council working group.

C. Reach out to the NSW Office of the 24-Hour Economy Commissioner to align with state policy and explore potential grant opportunities and partnerships.

Community consultation was undertaken which informed the development of the draft Night-time Economy Action plan.

COMMENTS

The draft Night-time Economy Action Plan envisions "thriving village hubs that come alive after sunset—welcoming, accessible gathering places where varied communities connect through outdoor dining, evening markets, live performances, and cultural festivities."

This framework kickstarts the development of Ku-ring-gai's evening economy by creating opportunities for collaboration between council, residents, and local businesses. Its purpose is to highlight existing activities, strengthen current programs, and foster new opportunities.

The draft plan offers guidance while encouraging continued community collaboration and participation. As Ku-ring-gai experiences significant transformation through new developments and evolving demographics, the plan will undergo regular updates to maintain its relevance and accurately capture community priorities.

Current challenges identified through consultation:

- Limited dedicated entertainment venues and late-night dining options
- Transport limitations with restricted late-evening bus services
- Infrastructure gaps including disconnected village centres
- Regulatory barriers and complex approval processes
- Safety concerns affecting community confidence in evening activities

Strategic framework: The draft Action Plan is organised around six (6) key strategic directions with short (0-12 months), medium (1-3 years), and long-term (3-10 years) actions:

1. Promoting and enhancing existing activity – including establishing a Ku-ring-gai Night-time brand, communicating this brand, and piloting evening event programs
2. Legislation and compliance – assessing regulatory barriers and improving development application processes
3. Community engagement – establishing working groups and building business networks
4. Safety and amenity – seek opportunities for enhancing lighting and infrastructure for after-hours activities
5. Business support and education – providing marketing support and connecting businesses with resources
6. Collaboration opportunities – strengthening partnerships across sectors

Challenges

The following areas were identified thought internal and external consultation and were considered in the drafting of the plan.

- Community resistance to increased evening activity:
  Mitigated through extensive consultation and focus on family-friendly, early evening activities that align with community demographics
- Safety and antisocial behaviour concerns:
  Addressed through enhanced lighting, infrastructure improvements, and ongoing liaison with NSW Police
- Limited business viability:
  Managed through business support programs, collaborative marketing, and staged implementation to test market appetite
- Regulatory compliance issues:
  Reduced through internal working group assessment of barriers and alignment with NSW Government vibrancy reforms
- Resource constraints:
  Addressed through phased implementation and exploration of grant opportunities and partnerships

INTEGRATED PLANNING AND REPORTING

Focus area E2: Partnering for business growth

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
E2.1: Key stakeholders partner with Council to strengthen and develop Ku-ring-gai's local economic base.	E2.1.1: Ku-ring-gai's business community, government agencies and regional partners are working in an effective and integrated way to strengthen Ku-ring-gai's local economy.	E2.1.1.2: Continue to engage and collaborate with the local business community on local centre upgrades, economic development priorities, actions and relevant issues. E2.1.1.4: Collaborate with other local councils, NSW State Government and other stakeholders to identify and implement initiatives to support local businesses

GOVERNANCE MATTERS

The Action Plan aligns with Council's strategic objectives for economic development, community wellbeing, and place-making. Implementation will require coordination across multiple Council departments and ongoing partnership with external stakeholders including the Ku-ring-gai Chamber of Commerce, local businesses, and community groups.

RISK IMPLICATION STATEMENT

Stakeholder engagement must be adequately delivered, as poor consultation may result in diminished community and business support, impacting implementation success. Community opposition/concerns represent another key challenge, where residents may resist evening economy initiatives due to concerns about noise, safety, or impacts on local amenities. Partnership dependence creates challenges, as reliance on external stakeholders introduces the potential for delays that remain beyond Council control.

FINANCIAL CONSIDERATIONS

Short term actions associated with the draft Action Plan can in part be delivered within existing budgets. However, it is recommended that an implementation fund of $50k be allocated to support execution of these actions.

Further budget will be required to address medium and long-term actions. This will be considered through the usual budgetary processes associated with the Delivery Program and Operational Plan.

SOCIAL CONSIDERATIONS

The Action Plan addresses the social needs of Ku-ring-gai's diverse community:

- Family-focused activities: Recognising that 46% of residents are parents with children
- Cultural and arts programming: Catering to the affluent, diverse, and well-educated population
- Accessibility and inclusion: Ensuring activities welcome residents with diverse abilities, ages, and cultural backgrounds
- Community connection: Creating opportunities to address social isolation and build stronger neighbourhood relationships
- Intergenerational engagement: Programming that brings together different age groups and life stages

ENVIRONMENTAL CONSIDERATIONS

No significant environmental impacts are associated with this report.

COMMUNITY CONSULTATION

Extensive community consultation has informed the development of this Action Plan through a range of engagement channels:

Online engagement platform (hosted on Engagement Hub) Two (2) dedicated project pages were established on Council's engagement hub. The engagement platform provided both surveys and idea walls, along with submission tools to capture comprehensive feedback from residents and local businesses:

- **Community page:** Generated significant community interest with 258 survey responses, 15 written comments, and 21 ideas contributed to the ideas wall.
- **Business page:** Received 4 survey responses, 3 written comments, and 4 ideas on the ideas wall.

Stakeholder Workshop: A stakeholder workshop was conducted with 40 attendees, including:

- NSW 24-Hour Economy Commissioner and staff
- Representatives from Hornsby and Willoughby City Councils
- Ku-ring-gai Chamber of Commerce representatives
- Service NSW representatives
- Hornsby After Dark program representatives
- Local business owners and operators
- Council staff from various departments

Opportunities to get involved were promoted via Council's Facebook and LinkedIn accounts. Council's E-news functions were extensively used - Ku-ring-gai E-news (38k subscribers), Your say E-news (1.5k subscribers), Business E-news (1.8k subscribers), and special Business E-news to relevant business (approx. 4.5K).

Ku-ring-gai Chamber of Commerce and the Better Business Partnership also supported promotion of the project.

Key findings

The following outlines the opportunities and challenges and concerns expressed through the community engagement process:

Opportunities

- **Increased provision for entertainment**: Consider improvements of existing cultural facilities, create live music venues, redevelop bowling clubs
- **Seek to create dining hubs**: Wine bars, small bars, food trucks, hawker centres (open-air or partially covered food complexes) with later hours
- **Precincts**: Pedestrianise key streets (Railway Ave Wahroonga, Rohini St Turramurra), develop Lane Cove-style dining areas
- **Events**: Night markets, outdoor cinema, family festivals, community gatherings

Challenges

- **Infrastructure**: High commercial rents, restrictive trading hours, poor lighting, limited parking
- **Demographics**: diverse housing types, venues for all age groups
- **Challenging regulatory situation** – difficult and costly regulations approvals and compliance make it harder for businesses to commence and maintain operation
- **Scale**: Venues too spread out, lack critical mass for vibrant precincts

Concerns

- **Costs**: property costs, taxes/fees, expensive licensing processes
- **Regulation**: Council rules forcing early closures, complex approval processes
- **Balance**: Noise vs. residential peace, maintaining family-friendly character
- **Safety**: Poor street lighting, limited evening transport, need for adequate policing

Feedback reveals a community who would like a vibrant night-time option but conscious of financial constraints and the need for thoughtful, community-centred development that enhances rather than disrupts local life.

INTERNAL CONSULTATION

The Action Plan has been developed through internal consultation with an internal staff working group and senior management

SUMMARY

The draft Night-Time Economy Action Plan provides a framework for developing Ku-ring-gai's evening economy in a manner that reflects community needs and maintains the area's character. The draft plan aligns with NSW Government policy reforms and proposes actions across six (6) strategic directions.

Success will depend on a partnership between Council, local businesses, and the community. The staged implementation approach allows for testing and adaptation to ensure the outcome best serves the community across all age groups and life stages.

RECOMMENDATION:

That:

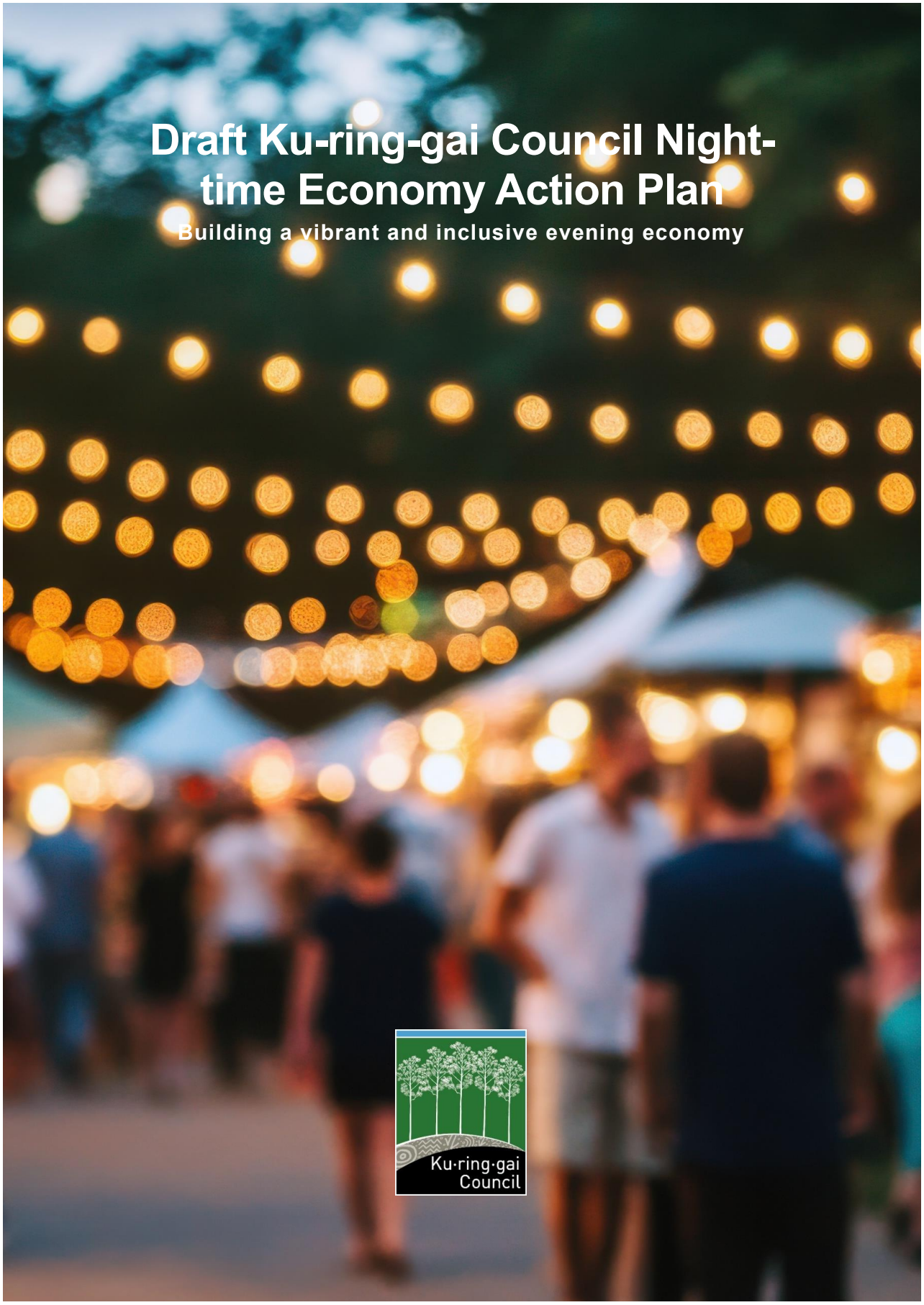
A. Council endorses the draft Night-time Economy Action Plan and approve the actions therein.

B. Council provides funding of $50k to commence actions outlined in the draft Night-time Economy Action Plan.

William Adames
Community & Business Engagement Co-ordinator

Janice Bevan
Director Community

Attachments: A1⇩ Draft Night-time Economy Action Plan 2025/250319


Draft Ku-ring-gai Council Night-time Economy Action Plan
Building a vibrant and inclusive evening economy
Ku·ring·gai Council

1. Introduction

The night-time economy is an important part of modern urban life. The night-time economy includes all commercial activities that take place after traditional business hours. It includes restaurants, bars, theatres, markets, festivals, live music venues, retail, and creative spaces operating between 6:00pm and 6:00am. Ku-ring-gai's focus is primarily on early evening through to midnight activities.

For Ku-ring-gai Council, developing a thriving night-time economy is important to creating a complete and liveable community that serves residents across all age groups and life stages.

With projected population growth, there is a real need to provide more dining, entertainment and social venues to serve the growing community over the next decade.

2. About this Action Plan

This action plan marks the beginning of plans to develop Ku-ring-gai's night-time economy. The aim is to establish a framework involving government, community members, and local businesses that will raise awareness of current activities and build upon existing activities while creating new opportunities as our communities evolve.

The draft action plan begins dialogue and discussion and creates a direction. As community engagement continues, this plan will be revised or replaced as it is written during a period of substantial change in Ku-ring-gai. New development and shifting demographics will require adaptation, ensuring the action plan remains relevant and reflects the wants and needs of our community.

3. How the plan has been developed.

This plan was developed through community consultation and stakeholder engagement conducted in July 2025. The development process also drew upon feedback gathered during the creation of Council's long-term planning documents, along with insights from community satisfaction surveys and other engagement activities and research projects.

Feedback received from residents, business and business groups has developed an initial vision for the local night-time economy: **vibrant village centres that are alive after dark—safe, inclusive spaces where diverse communities gather for alfresco dining, twilight markets, live entertainment and cultural celebrations.**

This vision represents an aspiration to enhance our local areas to spaces where families, seniors, and young people naturally connect over shared meals, performances, and experiences.

Community feedback envisions an area known regionally for a unique blend of heritage attraction and contemporary vibrancy—a place where loneliness becomes a

choice, not a circumstance, and where residents instinctively choose local venues as their first option for evening entertainment and connection. This will create a safe, inclusive, and vibrant selection of evening experiences where community connections thrive, diversity is celebrated, and new opportunities to gather, explore, and belong increase.

This action plan outlines Council's approach to realising this vision. It recognises that a vibrant evening and night-time offering encompasses dining, cultural activities, community events, retail, and services that support the social and economic wellbeing of our community, from boutique venues and late-night cafes to family-friendly festivals and intimate cultural events.

This action plan is an early roadmap for Council to work collaboratively in building a night-time economy that delivers options for different demographics, life stages and budgets, while acknowledging Ku-ring-gai's unique character and community.

4. The plan in context of the NSW State Government Vibrancy Reforms and 24-hour Economy Strategy

The NSW Government has implemented significant policy changes to revitalise the state's night-time economy through its comprehensive Vibrancy Reforms and 24-Hour Economy Strategy. These regulatory and legislative amendments are aimed at bringing back vibrancy to enable diverse, sustainable and safe night-time economies across NSW.

Key elements of the Vibrancy Reforms:

- **Expanded liquor authorisation** - Since 1 July 2024, restaurants and small bars can apply for authorisation that allows them to sell a limited amount of liquor for takeaway and home delivery, removing previous regulatory barriers and providing greater flexibility for hospitality businesses.
- **Streamlined sound management -** Liquor & Gaming NSW has been designated as the lead regulator for noise and disturbance complaints associated with licensed venues, creating a unified regulatory approach that reduces the burden on local councils while maintaining appropriate oversight.
- **Regulatory simplification -** The reforms represent a milestone shift in how night-time activities are regulated and supported, removing red tape and providing greater operational flexibility for venues.

The NSW 24-Hour Economy Strategy focuses on:

- **Data-driven policy development -** Strong emphasis on data collection to inform evidence-based policy decisions and future reforms.
- **Support for night-time workers -** Recognising and addressing the needs of those working in the night-time economy.
- **Future reform commitments -** The second tranche of vibrancy reforms proposes to remove additional red tape and provide greater support for special events, hospitality venues, and live music venues.

What this means for Ku-ring-gai Council

These state-level reforms create new opportunities for Council to develop local night-time economy initiatives within a more supportive regulatory framework. The reforms enable Council to focus on place-making, community activation, and supporting local businesses. This alignment between state policy and local action provides the stronger basis for effective night-time economy development in Ku-ring-gai.

5. Ku-ring-gai night-time economy data summary

Demographics & population
The area has 124,076 residents (2021 Census, now approx. 128,000) living in 45,892 dwellings with an average household size of 2.84. Most residents are aged 40+ years, with 46% being parents with children, creating a family-focused demographic. The area is becoming increasingly diverse, with 43% being born overseas and 33% using a language other than English at home.

Economic strength
Ku-ring-gai's economic base is strong with a Gross Regional Product of $8.73 billion (1.1% of NSW's GSP). Income levels significantly exceed Greater Sydney averages, with 47.5% high-income households compared to 30.1% regionally, and only 11.9% low-income households versus 17.9% across Greater Sydney.

Employment growth
The workforce expanded by 1,482 jobs between 2019-2024 (4%). This employment vitality indicates growing demand for convenient evening services and entertainment options**.**

Current infrastructure gaps
Night-time economy activity centres, Turramurra, Pymble, Gordon and Lindfield, but offerings are limited with most businesses closing by early evening. The area, in comparison with similar regions lacks:

- dedicated entertainment venues
- late-night dining options
- cultural facilities operating beyond standard hours.

Transport limitations
While railway stations provide connections to Sydney's night-time offerings, bus services have limited late-evening frequency. This restricts both residents' access to external activities and visitors' ability to reach local venues.

Potential for the future
Data indicates strong potential for family-friendly evening activities, cultural offerings, and quality dining experiences that cater to the area’s affluent and diverse profile with potential spending power.

6. Meeting community needs

Further improvements to Ku-ring-gai's night-time economy should respond to the specific needs and preferences of our diverse community. Understanding these needs requires us to recognise the area's demographic characteristics and lifestyles that shape preferences for evening and night-time activity.

Family-focused evening activities
With a large proportion of residents being parents with children, there is high potential demand for family-friendly evening activities that accommodate different age groups. This could include early evening dining with children's menus and appropriate atmospheres, family cinema sessions, cultural performances, and seasonal outdoor events that allow families to gather safely in the evening hours.

Community centres and parks could host regular family-oriented evening programs such as outdoor movie nights, cultural festivals, markets, and seasonal celebrations. These activities build community connection while supporting local businesses through increased foot traffic and spending.

Cultural and arts programming
The diverse, well-educated population suggests potential demand for cultural and arts-based evening activities. This includes live music venues, art exhibitions with evening openings, community productions, literary events and educational workshops that run outside standard business hours.

Dining and social spaces
The high-income demographic indicates capacity for quality dining experiences that extend beyond fast food and casual dining. Community feedback indicates demand for restaurants that offer extended evening hours, wine bars that create social gathering spaces, cafes that transform into evening venues, and specialty food offerings that reflect the area's multicultural population.

Health and wellness activities
The local demographic profile suggests demand for evening health and wellness activities that accommodate working schedules. This includes evening fitness classes, walking groups that utilise safe, well-lit routes, wellness workshops and health-focused social activities that promote community wellbeing.

Council and local businesses can collaborate to offer evening programs that promote active lifestyles while creating opportunities for social connection.

Accessibility and inclusion
Meeting community needs require ensuring that night-time economy development is accessible to residents with diverse abilities, ages and circumstances. This includes provision for mobility access, appropriate lighting and safety measures, affordable options that don't exclude lower-income resident, and programs that welcome different cultural backgrounds and languages.

7. Challenges and opportunities for Ku-ring-gai

Key challenges

Based on community feedback workshops and stakeholder consultation, Ku-ring-gai faces several interconnected challenges in developing its night-time economy.

Community engagement and demographic barriers
The community consultation process revealed an opportunity for deeper engagement across different demographics, with particular challenges in reaching and including young people who are currently missing from the area's demographic profile.

Infrastructure and connectivity limitations
Community feedback identified challenges with disconnected village centres that lack cohesive development. Arterial roads create barriers between communities, while perceived limited parking and transport options, particularly shuttle services between venues, restrict evening accessibility.

Safety concerns about antisocial behaviour affect community confidence in evening activities, while poor lighting in some parks and substandard public amenities like toilets limit the viability of extended evening activities.

Regulatory and business development barriers
There is a perception that Council processes present barriers through complex red tape. Some businesses indicated that they face regulations and process that they feel discourage night-time economy investment. Consultation participants noted that challenging Council rules and sometimes reactive rather than proactive approaches to development applications, with unclear feedback when proposals are rejected.

Venue and infrastructure deficits
Feedback indicates that the area suffers from a lack of relevant development and empty shops that create dead zones in commercial areas. There's insufficient incentive for mixed-use business development and landlords lack motivation to fill vacant premises with evening-focused businesses.

Group size limitations and venue restrictions limit the types of events and activities that can be hosted while key projects that could anchor night-time activity have been delayed.

Key opportunities

Feedback indicated enthusiasm for community-led initiatives, with suggestions for establishing volunteer committees with passionate champions and dedicated community leaders to drive night-time economy development. The proposal for a community and business-led working group shows potential for collaborative approaches.

Local chambers of commerce and business networks provide existing structures that could be leveraged for coordinated marketing, events, and advocacy.

Using existing assets and infrastructure
Feedback indicated that Ku-ring-gai has underutilised assets including Council facilities, public spaces, parks, and sporting venues that could support evening programs and events.

Event-based activation and programming
There was strong interest expressed in Council delivering diverse events that provide a basis and prove viability for more regular programming, from Christmas parades and night markets to cultural evenings and outdoor summer events. Consultation participants suggested specific initiatives like music events and cultural programming in different parts of the LGA.

Regional positioning and tourism potential
The vision to become regionally known for unique heritage charm and a vibrant night-time economy positions Ku-ring-gai to capture visitor markets beyond local residents. Consultation participants suggested publicising events across Greater Sydney and celebrating the area's unique natural environment and heritage character. Attracting those from beyond the Ku-ring-gai borders will significantly increase the viability and sustainability of local high-quality night-time businesses.

Business innovation and support
Feedback included suggestions for business toolkits, startup incentives and pop-up shop programs to support entrepreneurship in night-time economy sectors. The proposal for dual businesses that operate differently during day and evening hours shows understanding of financial viability challenges.

8. Actions

The actions outlined provide a framework for developing and enhancing evening economic activity across Ku-ring-gai. The plan recognises that a vibrant night-time economy contributes to community wellbeing, economic growth and social cohesion while maintaining the area's unique character and amenity.

Actions are organised around six key strategic directions that address the fundamental components of successful night-time economy development. Each direction includes short, medium, and long-term activities designed to build momentum progressively while ensuring sustainable outcomes.

Approach: The plan adopts a collaborative, community-led approach that balances economic opportunity with resident amenity. Actions are designed to enhance existing businesses and community assets while creating new opportunities for social and cultural engagement during evening hours.

Implementation philosophy: Success depends on coordinated action across multiple areas simultaneously. Business support should align with community engagement, safety improvements will complement promotional activities, and regulatory reform must enable rather than constrain innovation**.**

Expected outcomes: This plan aims to further Ku-ring-gai's night-time economy development, creating opportunities that serve local residents while attracting regional visitors, supporting local businesses and building stronger community connections.

Night-Time Economy Action Plan

i) Promoting and enhancing existing activity

Short term (0-12 months)

- Establish Ku-ring-gai night-time brand to change the perception of limited activity after dark in Ku-ring-gai by creating a night-time brand with social media assets. Local business and community groups can sign up and promote local activities in one place. Once established the brand, associated materials and opportunities for involvement will be widely promoted.
- Pilot an evening event program over several weekends to test the viability of council running events in a commercial centre
- Explore opportunities for events in other areas (e.g. Gordon, Lindfield and Turramurra)
- Explore opportunities to profile existing businesses with success stories
- Ensure engagement of local businesses with any town centre upgrades with a view of evening and night-time activity

Medium term (1-3 years)

- Establish a centre specific night-time brand, building on the Ku-ring-gai night-time brand and focused on local centres in Ku-ring-gai
- Explore development of pop-up shop incentives for empty spaces

Long term (3-10 years)

- When undertaking town/local centre upgrades integrate night-time economy features (such as security and lighting)
- Explore opportunities for evening events at Ku-ring-gai Show Ground

ii) Legislation and compliance

Short term (0-12 months)

- Establish an internal working group to assess opportunities to amend fees and regulatory barriers for business operating or planning to operate in the evening or at night (including outdoor dining)
- Explore opportunities to improve night-time economy related development applications

Medium term (1-3 years)

- Ensure public domain plans duly cater for night-time activities in the Transit Oriented Development areas and other centres
- Investigate opportunities to amend the LEP/DCP to support night-time activity
- Explore opportunities for dual business operation

Long term (3-10 years)

- Work with developers to ensure new developments cater for evening activity
- State government advocacy for red tape reduction

iii) Community engagement

Short term (0-12 months)

- Establish a Night-time economy Task Force consisting of key staff, Ku-ring-gai Chamber of Commerce and businesses to explore night-time economy activities. This group will seek input and advice from bodies such as Office of the 24 Hour Commissioner, Night Time Industries Association, Music NSW, Committee for Sydney, Create NSW.
- Assess current grant programs available to see if any can be applied in Ku-ring-gai

- Run community events to test community appetite (see promoting and enhancing section above)
- Explore opportunities for community feedback and programming via the Council Advisory Committees (e.g. Youth, Multicultural, Women's, and Art and Culture)

Medium term (1-3 years)

- In collaboration with Ku-ring-gai Chamber of Commerce, build business networks for collaborative programming
- Explore school partnerships for youth engagement
- Enhanced stakeholder engagement including landlords

Long term (3-10 years)

- Attract young adults and families through targeted programming
- Partnerships with community organisations and schools

iv) Safety and amenity

Short term (0-12 months)

- Explore opportunities for enhanced lighting including fairy lights on St Johns Avenue
- Liaise with Police and community organisation regarding safety and related community perceptions
- Infrastructure audit to identify opportunities for improve night-time activity and amenity

Medium term (1-3 years)

- Explore enhanced infrastructure for after-hours gatherings including enhanced lighting

Long term (3-10 years)

- Investigate innovative transport and safety solutions
- Research partnerships on suburban night-time economy safety

v) Business support and education

Short Term (0-12 months)

- Continue Council's business engagement program targeting participation of night-time businesses

- Explore marketing and promotional support (see promoting and enhancing existing activity above)
- Through the Ku-ring-gai Chamber and working group explore barriers facing businesses

Medium term (1-3 years)

- Liaise with other NSW State bodies and business groups to provide support and guidance for start-up businesses
- Explore opportunities to connect business with mentoring, funding guidance and regulatory support
- Cross-promotional business networks

Long term (3-10 years)

- Share sustainable business operation models
- Explore local and regional innovation programs for common challenges
- Consider opportunities for business mentorship networks
- Night economy business leadership programs

vi) Collaboration opportunities

Short term (0-12 months)

- Council department coordination thought the council internal working group
- Continue Chamber of Commerce partnership
- Community group event collaboration
- Explore school partnership initiatives

Medium term (1-3 years)

- Identify regional council partnerships (NSROC)
- Improve industry body relationships (e.g. Service NSW, Offices of the Small Business Commissioner and 24-Hour Commissioner and relevant industry bodies)
- Partner for cultural organisation programming
- Developer and property owner engagement

Long term (3-10 years)

- Explore university research partnerships and state government agency alliances

Conclusion

The development of Ku-ring-gai's night-time economy represents an opportunity to enhance community vibrancy, support local businesses and create meaningful evening experiences for residents and visitors alike. This action plan provides a framework for collaborative growth, bringing together the essential voices of government, community, and business sectors.

Success will depend on sustained partnership and ongoing dialogue between all stakeholders. As Ku-ring-gai continues to evolve through new development and demographic shifts, our approach to the night-time economy must remain flexible and responsive. The initiatives outlined in this plan are designed to build upon existing strengths while fostering innovation and creativity in evening offerings.

Regular reviews and community feedback will ensure this action plan remains relevant and effective. By working with our community, we can create a successful night-time economy that reflects the character of Ku-ring-gai while meeting the diverse needs of our community. This is the beginning of a journey which we hope will result in a vibrant night-time economy for all to enjoy.

Item GB.8 **FY00623/8**
1 August 2025

INVESTMENT REPORT AS AT 31 JULY 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To present Council's investment portfolio performance for July 2025.
BACKGROUND:	Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council's Investment Policy.
COMMENTS:	The net return on investments for the financial year to the end of July 2025 was $758,000, against the budget of $687,000 giving a year-to-date favourable variance of $71,000.
RECOMMENDATION:	That the summary of investments performance for July 2025 be received and noted; and that the Certificate of the Responsible Accounting Officer be noted and the report adopted.

PURPOSE OF REPORT

To present Council's investment portfolio performance for July 2025.

BACKGROUND

Council's investments are reported monthly to Council in accordance with the Local Government Act 1993, the Local Government (General) Regulation 2005 and Council's Investment Policy.

COMMENTS

Investment Portfolio Performance Snapshot

The table below provides the investments portfolio performance against targets identified in Council's Investment Policy as well as other key performance indicators based on industry benchmarks.

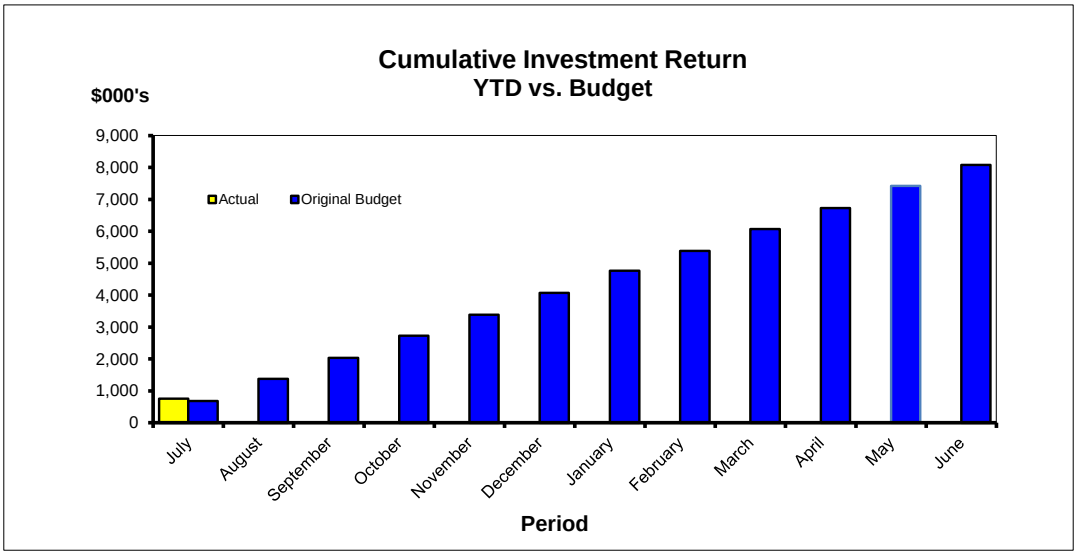
Performance Indicator & Policy Targets	Indicator	Details
Portfolio Performance vs. Benchmark	✔	Council's investment performance aligned with the Industry benchmark
Monthly Investment Income vs. Budget	✔	Council's income from investments exceeded monthly budget
Investment Policy Compliance:		
Legislative Requirements	✔	Fully compliant
Portfolio Credit Rating Limit	✔	Fully compliant
Institutional Exposure Limits	✔	Fully compliant
Term to Maturity Limits	✔	Fully compliant

Cumulative Investment Returns against Budget

The net return on investments for the financial year to the end of July 2025 is $758,000, compared to the budget of $687,000, resulting in a favourable year-to-date variance of $71,000.

$000's	Jul-25 Year To Date
Investment Return	758
Budget	687
Variance	**71**

A comparison of the cumulative investment returns against year-to-date budget is shown in the chart below.



Cash Flow and Investment Movements

Council's total cash and investment portfolio as at 31 July 2025 was $186,924,000 compared to $196,091,000 at the end of June 2025. A net cash outflow of $9,167,000 was primarily due to a milestone payment to the NSW Department of Education for the St Ives High School Sports Centre project.

During the month, four investments have matured, three new investments were made.

Investment Name	Investment Rating (S&P)	New/Re-Investments $' 000	Investments Matured/Sold $' 000	Interest Rate %
Rabobank Australia 1 Year Term Deposit	A+	0	6,000	5.38
Bank of Queensland 3 Year Term Deposit	BBB+	0	4,000	4.40
National Australia Bank 1 Year Term Deposit	AA-	0	5,000	5.37
UBS 5 Year FRN	A+	0	1,300	90 DAY BBSW + 0.87
Rabobank 5 Year Term Deposit	A+	6,000	0	4.70
AMP BANK 5 Month Term Deposit	BBB+	4,000	0	4.30
Heartland Bank 6 Month Term Deposit	BBB+	6,000	0	4.35
TOTAL		**16,000**	**16,300**	

Investment Performance against Industry Benchmark

Overall, the investment performance in July was above the industry benchmark.

The benchmark is specific to the type of investment and the details are provided below. AusBond Bank Bill Index is used for all Council's investments.

Table 1 - Investments Performance against Industry Benchmarks

Investment Type	Annualised JUL 2025 YTD Return %	Annualised Industry Benchmark %	Variance %
At Call/Cash/Term Deposits/FRNs (Benchmark is AusBond Bank Bill Index)	4.63	3.60	1.03

Table 2 below provides a summary of all investments by type and performance during the month.

Table 2 - Investments Portfolio Summary during July 2025

Investment Name	Investment Rating	Invested at 31-Jul-2025 $000's	Month Return (%)	Annualised YTD Return (%)	Total Invested (%)	Market Value at 31-Jul-2025 $000's	Maturity
At Call/Cash Account**							
Westpac At-Call	AA-	900	0.00	0.00	0.48	900	At Call
Westpac Bank Deposit Max-I Investment	AA-	8,918	0.24	2.98	4.77	8,918	At Call
Westpac Bank Deposit Transport NSW Grant (LCH)	AA+	63	0.06	0.78	0.03	63	At Call
Sub Total		**9,881**				**9,881**	
Term Deposits							
Bank of Queensland 3 Year Term Deposit	BBB+	4,000	0.37	4.50	2.14	4,000	Aug-25
National Australia Bank 1 Year Term Deposit	AA-	6,000	0.41	5.00	3.21	6,000	Aug-25
Rabobank Australia 6 Month Term	A+	4,000	0.35	4.33	2.14	4,000	Nov-25
AMP Bank 6 Month Term Deposit	BBB+	6,000	0.36	4.45	3.21	6,000	Nov-25
AMP BANK 5 Month Term Deposit	BBB+	4,000	0.35	4.30	2.14	4,000	Dec-25
Heartland Bank 6 Month Term Deposit	BBB	6,000	0.36	4.35	3.21	6,000	Jan-26
Bank of Queensland 3 Year Term Deposit	BBB+	5,000	0.40	4.95	2.67	5,000	Feb-26
ING Bank 1 Year Term Deposit	A+	4,000	0.38	4.66	2.14	4,000	Mar-26
ING Bank 3 Year Term Deposit	A	5,000	0.43	5.30	2.67	5,000	Jun-26
Judo Bank 1 Year Term Deposit	BBB	6,000	0.35	4.30	3.21	6,000	Jul-26
P&N Bank 3 Year Term Deposit	BBB	5,000	0.45	5.50	2.67	5,000	Jul-26
Westpac 5 Year Term Deposit	AA-	4,000	0.21	2.50	2.14	4,000	Feb-27
Rabobank Australia 3 Year Term Deposit	A+	5,000	0.42	5.12	2.67	5,000	May-27
Macquarie Bank 5 Year Term Deposit	A	1,000	0.37	4.55	0.53	1,000	Sep-27
Macquarie Bank 5 Year Term Deposit	A	1,000	0.37	4.55	0.53	1,000	Sep-27
ING Bank 5 Year Term Deposit	A	5,000	0.42	5.13	2.67	5,000	Feb-28
ING Bank 5 Year Term Deposit	A	5,000	0.42	5.20	2.67	5,000	Jun-28
Rabobank Australia 5 Year Term Deposit	A+	5,000	0.42	5.20	2.67	5,000	Feb-29
Rabobank Australia 5 Year Term Deposit	A+	6,000	0.42	5.15	3.21	6,000	Feb-29
ING Bank 5 Year Term Deposit	A+	5,000	0.42	5.13	2.67	5,000	Feb-29
Rabobank Australia 5 Year Term Deposit	A+	3,000	0.44	5.35	1.60	3,000	Apr-29
Rabobank Australia 5 Year Term Deposit	A+	6,000	0.40	4.85	3.21	6,000	Aug-29
Rabobank Australia 5 Year Term Deposit	A+	6,000	0.42	5.10	3.21	6,000	Feb-30
Rabobank Australia 5 Year Term Deposit	A+	4,000	0.41	5.02	2.14	4,000	Mar-30
Rabobank Australia 5 Year Term Deposit	A+	4,000	0.38	4.70	2.14	4,000	Apr-30
Rabobank Australia 5 Year Term Deposit	A+	5,000	0.37	4.55	2.67	5,000	Jun-30
Rabobank Australia 5 Year Term Deposit	A+	6,000	0.38	4.70	3.21	6,000	Jul-30
Sub Total		**126,000**				**126,000**	

Investment Name	Investment Rating	Invested at 31-Jul-2025 $000's	Month Return (%)	Annualised YTD Return (%)	Total Invested (%)	Market Value at 30-Jun-2025 $000's***	Maturity
Fixed & Floating Rate Notes (FRNs)							
Commonwealth Bank 3 Year Fixed Senior Note	AA-	3,500	0.35	4.32	1.87	3,555	Aug-25
Suncorp Bank 3 Year Fixed Senior Note	A+	2,000	0.37	4.50	1.07	2,032	Aug-25
Mystate Bank 3 Year Senior FRN	BBB+	1,500	0.43	5.25	0.80	1,500	Oct-25
Suncorp-Metway Ltd 3 Year Fixed Covered Bond	AAA	2,200	0.41	4.96	1.18	2,227	Oct-25
Bendigo Bank 5 Year FRN	BBB+	1,700	0.35	4.29	0.91	1,707	Dec-25
Suncorp-Metway Limited 5 Year FRN	AA-	4,500	0.39	4.72	2.41	7,425	Jan-27
Commonwealth Bank 5 Year Fixed Senior Note	AA-	3,495	0.37	4.55	1.87	3,603	Aug-27
AMP Bank 3 Year FRN	BBB+	3,400	0.42	5.09	1.82	3,419	Aug-27
ANZ Bank 5 Year Senior FRN	AA-	800	0.39	4.74	0.43	800	Mar-28
Bank of Queensland 5 Year Floating Covered Bond	AAA	1,750	0.42	5.10	0.94	1,769	May-28
Mutual Bank 3 Year Floating Bond	BBB+	3,000	0.32	3.86	1.60	3,000	May-28
Bendigo Bank 5 Year Floating Covered Bond	AAA	2,800	0.40	4.95	1.50	2,831	Jun-28
Suncorp Metway 5 Year Floating Covered Bond	AAA	3,000	0.41	4.98	1.60	3,031	Jul-28
Commonwealth Bank of Australia 5 Year Senior FRN	AA-	5,000	0.40	4.84	2.67	5,069	Aug-28
ANZ 5 Year FRN Senior	AA-	4,200	0.39	4.74	2.25	4,232	Sep-28
Rabobank Australia 5 Year Fixed MTNs	A+	4,000	0.42	5.15	2.14	4,196	Feb-29
Suncorp Metway 5 Year Fixed MTNs	AA-	1,598	0.40	4.89	0.85	1,654	Mar-29
Rabobank Australia 5 Year Senior MTN	A+	2,600	0.40	4.85	1.39	2,633	Jul-29
Sub Total		**51,043**				**54,683**	
Total Portfolio		**186,924**		***4.6**	**100.00**	**190,564**	
Matured/Traded Investments - Weighted YTD Average Return (%)				**5.06**			
Weighted Average Overall Return Year To date (%)				**4.63**			

** Weighted average returns.*

*** Funds in at-call/short term accounts are working funds kept for the purpose of meeting short term cash outflow requirements. At-call investments portfolio is being monitored on a regular basis to ensure funds are reinvested at higher rates when opportunities arise, whilst also keeping and adequate balance for short-term cash outflows.*

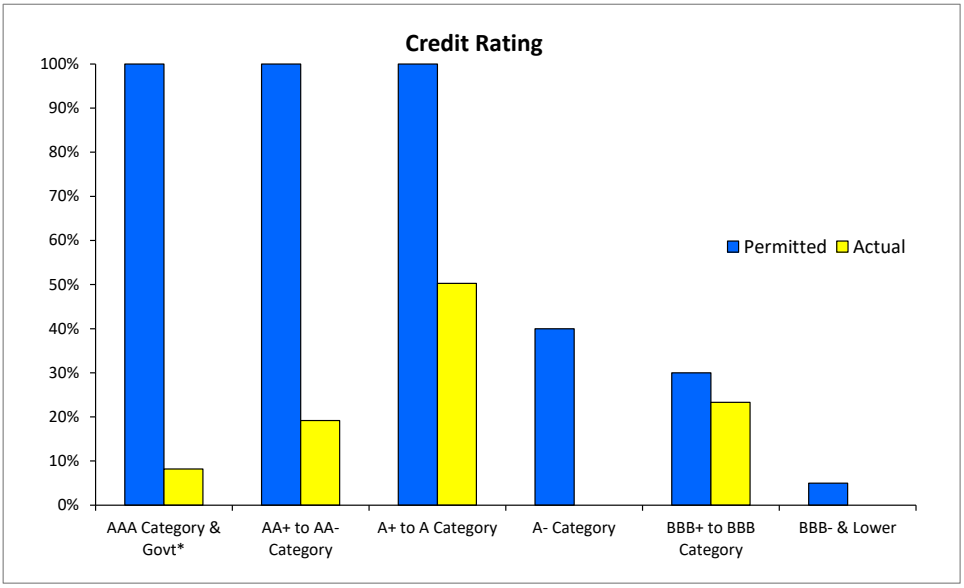
**** Market Values as at 31 July 2025 were not available at the time of writing the report.*

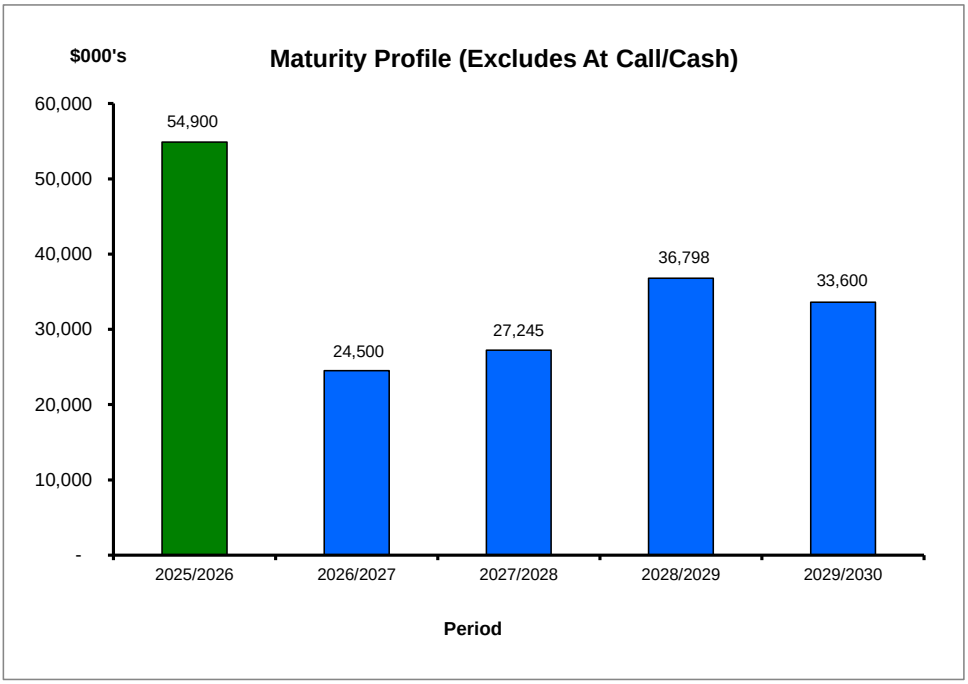
Investment by Credit rating and Maturity Profile

The allocation of Council's investments by credit rating and the maturity profile are shown below:

Rating Group	Permitted	Actual	Permitted Less Actual
AAA Category & Govt*	100%	8%	92%
AA+ to AA- Category	100%	19%	81%
A+ to A Category	100%	50%	50%
A- Category	40%	0%	40%
BBB+ to BBB Category	30%	23%	7%
BBB- & Lower	5%	0%	5%

** Government guaranteed ADI deposits (first $250,000 investment that Council holds with any bank, credit union, and building society)*





INTEGRATED PLANNING AND REPORTING

Leadership & Governance

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
L2.1 Council rigorously manages its financial resources and assets to maximise delivery of services	Council maintains and improves its long-term financial position and performance	Continue to analyse opportunities to expand the revenue base of Council

GOVERNANCE MATTERS

Council's investments are made in accordance with the Local Government Act (1993), the Local Government (General) Regulation 2005 and Council's Investment Policy.

Section 212 of the Local Government (General) Regulation 2005 states:

(1) The responsible accounting officer of a council:

(a) must provide the council with a written report (setting out details of all money that the council has invested under section 625 of the Act) to be presented:

(i) if only one ordinary meeting of the council is held in a month, at that meeting, or

(ii) if more than one such meeting is held in a month, at whichever of those meetings the council by resolution determines, and

(b) must include in the report a certificate as to whether or not the investment has been made in accordance with the Act, the regulations and the council's investment policies.

(2) The report must be made up to the last day of the month immediately preceding the meeting.

RISK MANAGEMENT

Council manages the risk associated with investments by diversifying the types of investment, credit quality, counterparty exposure and term to maturity profile.

Council invests its funds in accordance with The Ministerial Investment Order.

All investments are made with consideration of advice from Council's appointed investment advisor, CPG Research & Advisory.

FINANCIAL CONSIDERATIONS

The adopted budget for interest on investments for the financial year 2025/2026 is $8,083,000. Of this amount approximately $4,332,700 is restricted for the benefit of future expenditure relating to development contributions, $1,682,500 transferred to the internally restricted Infrastructure & Facility Reserve, and the remainder of $2,067,800 is available for operations.

SOCIAL CONSIDERATIONS

Not applicable.

ENVIRONMENTAL CONSIDERATIONS

Not applicable.

COMMUNITY CONSULTATION

None undertaken or required.

INTERNAL CONSULTATION

None undertaken or required.

Certification - Responsible Accounting Officer

I hereby certify that the investments listed in the attached report have been made in accordance with Section 625 of the Local Government Act 1993, clause 212 of the Local Government General Regulation 2005 and Council's Investment Policy.

SUMMARY

As at 31 July 2025:

- Council's total cash and investment portfolio as was $186,924,000 a decrease of $9,167,000 was primarily due to a milestone payment to the NSW Department of Education for the St Ives High School Sports Centre project.

- The net return on investments for the financial year to the end of July 2025 is $758,000, compared to the budget of $687,000, resulting in a favourable year-to-date variance of $71,000.

RECOMMENDATION:

That:

A. The summary of investments and performance for July 2025 be received and noted.

B. The Certificate of the Responsible Accounting Officer be noted and the report adopted.

Tony Ly
Financial Accounting Officer

Mette Kofoed
Acting Manager Finance

Angela Apostol
Director Corporate

Item GB.9 **FY00623/8**
23 July 2025

ANALYSIS OF LAND AND ENVIRONMENT COURT COSTS - 4TH QUARTER 2024 TO 2025

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To report legal costs in relation to development appeal matters in the Land and Environment Court for the year ended 30 June 2025.
BACKGROUND:	A person may commence proceedings in the Land and Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused. An appeal may also be commenced in relation to conditions of development consent and the issue of Building Information Certificates and orders.
COMMENTS:	For the year ended 30 June 2025, Council's legal and associated payments in relation to the Land and Environment Court were $977,535. This compares with the budget amount for the period of $1,338,800.
RECOMMENDATION:	That the analysis of Land and Environment Court costs for the year ended 30 June 2025 be received and noted.

PURPOSE OF REPORT

To report legal costs in relation to development appeal matters in the Land and Environment Court for the year ended 30 June 2025.

BACKGROUND

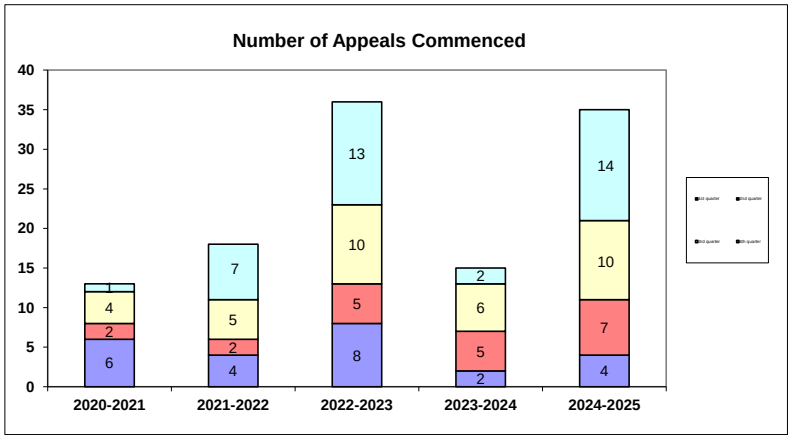
A person may commence proceedings in the Land and Environment Court in relation to a development application which has either been refused by Council or is deemed to have been refused (a development application is deemed to have been refused if it has not been determined within a period of 40 days or such longer period that may be calculated in accordance with the Act). An appeal may also be commenced in relation to conditions of development consent and the issue of building certificates and orders. Council is a respondent to such proceedings.

COMMENTS

APPEALS LODGED

In the quarter to ended 30 June 2025 there were 14 new appeals lodged with the Land and Environment Court. The number of appeals received in prior years is as follows:

Financial year	Number of appeals received (whole year)
2020/2021	13
2021/2022	18
2022/2023	36
2023/2024	15
2024/2025 (as at 30 JUN 2025)	35



The appeals commenced during the quarter to 30 June 2025 concerned the following subject matters:

- Construction of childcare facility
- Construction of seniors living facility
- Construction of multi-unit residential flat buildings
- Replacement of boundary fencing and tree removal
- Carport
- Single dwelling
- Multi dwelling

Council was also in receipt of one appeal against a Development Control Order and one appeal against refusal to issue Building Information Certificate.

COSTS

For the year ended 30 June 2025, Council made payments totalling $977,535 on appeals and associated expenses in relation to Land & Environment Court matters. This compares with the annual budget of $1,338,800.

In addition to expenditure on appeals, a further amount of $27,060 was spent in obtaining expert advice regarding development assessment matters.

Land & Environment Court Costs
2020/2021 - 2024/2025

Financial Year	*Total Costs*	*1st quarter September*	*2nd quarter December*	*3rd quarter March*	*4th quarter June*
2020/2021* **(13 appeals lodged)**	**$1,512,459**	$356,735	$501,925	$278,510	$375,289
2021/2022 * **(18 appeals lodged)**	**$1,114,447**	$402,328	$258,053	$226,500	$227,566
2022/2023 **(36 appeals lodged)**	**$1,261,734**	$324,397	$300,017	$474,367	$162,953
2023/2024 **(15 appeals lodged)**	**$1,183,240**	$381,788	$366,869	$204,835	$229,748
2024/2025 **(35 appeals lodged)**	**$977,535**	$246,574	$211,682	$251,795	$267,484

* Costs reported to Council in previous reports

The costs incurred in the period to 30 June 2025 represent 73.02% of the annual budget of $1,338,800.

The commencement of appeals does not lie within the control of Council, however there a number of factors that appear to influence the volume of appeals:

- Amendments to the *Environmental Planning and Assessment Act* made in 2013 and then reintroduced in 2022 reduced the timeframe for lodgement of an appeal from twelve months to six months. This had the effect of applicants for more substantial and complex development proposals lodging appeals for no other reason than as a mechanism to preserve early appeal rights.

- In addition, the prospect of changing economic market conditions in recent periods appears to have led to urgency on the part of developers, with a particularly high number and proportion of appeals commenced at an early stage on the basis of deemed refusal. As a result, Court listings are currently heavily booked and long delays for several months for the holding of both mediation conferences and hearings are occurring.

- Due to the abovementioned delays, the Court has increasingly required parties to participate in without-prejudice meetings in the meantime. These meetings have tended to result in additional iterations of amended plans being provided by applicants during the appeal process and therefore, additional costs.

- The additional pressure on development application processing times arising from the most recent Statement of Expectations issued to all NSW councils by the current Minister for Planning in July 2024.

Notwithstanding these factors, Council's overall success rate in appeals has been high.

In relation to costs recovered, the amount of $106,035 had been recovered at 30 June 2025 compared to an annual budget for costs recovered of $121,300.

OUTCOMES

At an early stage of each appeal, Council as respondent, is required to file with the Court a Statement of Facts and Contentions outlining the grounds which Council asserts as warranting refusal of a development, or alternatively, that may be addressed by way of conditions of consent.

In cases where issues raised by Council are capable of resolution by the provision by the applicant of additional information or amendment of the proposal, it is the Court's expectation that this should occur. The Court's current practice of listing appeals for a preliminary mediation conference before a Commissioner of the Court pursuant to section 34 of the *Land & Environment Court Act*, strongly encourages this.

In this context, any of three outcomes can be regarded as favourable, namely:

1. If the appeal is in relation to a deemed refusal of an application which, upon assessment, is appropriate for approval: that the development is determined by Council, allowing the appeal to be discontinued by the applicant and avoiding as much as is practicable the incurring of unnecessary legal costs;

2. If the issues raised by Council are capable of resolution by the applicant providing further information, or amending the proposal: that this occurs, so that development consent should be granted, either by Council or the Court;

3. If the issues raised by Council are either not capable of resolution or the applicant declines to take the steps that are necessary to resolve them: that the appeal is either discontinued by the applicant, or dismissed (refused) by the Court.

Seven matters were concluded during the quarter. A favourable outcome was achieved in all matters, each of which were resolved by agreement in relation to an amended proposal.

As at 30 June 2025, there was a total of 23 matters ongoing before the Court.

INTEGRATED PLANNING AND REPORTING

Leadership & Governance

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
L2.1 Council rigorously manages its financial resources and assets to maximise delivery of services.	Achieve financial sustainability targets identified in the Long Term Financial Plan.	Undertake quarterly reporting to Council on the financial performance of the organisation.

GOVERNANCE MATTERS

Under Section 428 of the Local Government Apct 1993, Council is required to report legal costs, and the outcome of each case in its Annual Report.

RISK MANAGEMENT

Quarterly reporting of legal costs to Council together with information about the number, character and outcomes of proceedings enable ongoing oversight of this area of Council's activity.

FINANCIAL CONSIDERATIONS

Land & Environment Court legal costs form part of Council's recurrent operating budget.

SOCIAL CONSIDERATIONS

None undertaken or required.

ENVIRONMENTAL CONSIDERATIONS

None undertaken or required.

COMMUNITY CONSULTATION

None undertaken or required.

INTERNAL CONSULTATION

This report has been developed with input from Council's Corporate Lawyer, Director Corporate and Director Development & Regulation.

SUMMARY

For the year ended 30 June 2025, Council made payments totalling $977,535 on Land & Environment Court appeals. This compares with the annual budget of $1,338,800.

RECOMMENDATION:

That the analysis of Land and Environment Court costs for the period ended 31 March 2025 be received and noted.

Tony Ly
Financial Accounting Officer

Jamie Taylor
Corporate Lawyer

Michael Miocic
Director Development & Regulation

Attachments: A1⇩ Individual Case Summary June 2025 - Land and Environment Court Costs 2025/250383

ATTACHMENT NO: 1 - INDIVIDUAL CASE SUMMARY JUNE 2025 - LAND AND ENVIRONMENT COURT COSTS

ITEM NO: GB.9

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
1	June 6, 2023	23/181035	Sumeet Rupani & Honey Rupani	113 Junction Road and 160 Eastern Road Wahroonga	DA0162/23	500782	Appeal against the deemed refusal seeking consent for the construction of a childcare centre with basement parking and associated works.	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 17 September 2024	51,539	58,795
2	June 27, 2023	23/205549	Xuenan Wang	3 Graham Avenue Pymble	DA0114/23	500785	Appeal against the deemed refusal for the construction of a two storey home, pool and tennis court.	Maddocks	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 19 December 2023	28,158	7,388
3	July 21, 2023	23/232448	Stanford Jones Pty Ltd	20 Memorial Avenue St Ives	DA0185/23	500787	Appeal against the deemed refusal for the demolition of existing structures and the construction of five independent living units.	Hones Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 14 August 2024	50,334	16,995
4	November 14, 2023	23/361097	D-Studio Architects Pty Ltd	2 Killara Avenue Killara	DA0377/23	500790	Appeal against deemed refusal for the demolition of existing structures and construction of a three storey multi-dwelling housing and associated works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Discontinued on 1 October 2024	40,395	31,391
5	November 28, 2023	23/430325	Bellevue Projects Pty Ltd	35 Water Street Wahroonga	DA0236/23	500791	Appeal against deemed refusal for the Torrens title subdivision of the existing lot into three lots and construction of a new dwelling and pool and outbuilding and associated works	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 11 September 2024	34,785	21,307

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
6	December 7, 2023	23/443328	Stuart Gelder	33B and 35 Clissold Road Wahroonga	DA0370/23	500792	Appeal against deemed refusal for demolition of existing structures and construction of independent units, basement parking and associated works	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 13 September 2024	18,710	22,749
7	December 8, 2023	23/445350	Turramurra Avenue Development Pty Ltd	16-21 Gilroy Road and 14-18 Turramurra Avenue Turramurra	MOD0060/23	500793	Appeal against deemed refusal which seeks consent to modify the consent granted in Turramurra Avenue Development Pty Ltd v Ku-ring-gai Council	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 11 October 2024	1,674	5,077
8	February 23, 2024	24/70931	CPDM Pty Ltd	5-9 Nulla Nulla Street Turramurra	DA0248/23	500795	Appeal against deemed refusal which seeks consent for the demolition of existing dwellings and structures and construction of a 13 multi-storey townhouse	Shaw Reynolds Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 7 August 2024	28,481	15,377
9	March 1, 2024	24/79949	Eternity Era Capital Pty Ltd	12 Burns Road Wahroonga	DA0383/23	500796	Appeal against deemed refusal which seeks consent for Torrens title subdivision, alternations to existing dwelling and construction of dual occcupancy	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 9 October 2024	9,800	49,990
10	March 6, 2024	24/86350	Carisakai Pty Ltd	18 Clermiston Avenue Killara	eDA0131/23	500797	Appeal against deemed refusal which seeks consent for alterations to a two storey addition to existing dwelling and ancillary works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 20 December 2024	11,262	39,643

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
11	March 15, 2024	24/100039	Random Primer Pty Ltd	186 Pacific Highway Roseville	DA0466/22	500798	Appeal against refusal of consent which seeks demolition of existing structures and construction of multi-unit residential flat and associated works	HWL Ebsworth	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 30 April 2025	19,587	93,779
12	March 18, 2024	24/102982	Haven Place Pty Ltd ATF Haven Place Unit Trust	6-8 Newhaven Place St Ives	eDA0195/23	500799	Appeal against deemed refusal which seeks consent for demolition of existing structures and construction of residential multi-unit flat building and basement carpark	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 28 November 2024	10,095	26,351
13	June 24, 2024	24/232723	Random Primer Pty Ltd	26 Pacific Highway	DA0532/22	500800	Appeal against refusal which seeks consent for the demolition of existing structures and construction of multi-unit residential flat building and associated works	HWL Ebsworth	N/A	N/A	N/A	Not concluded	0	107,527
14	June 28, 2024	24/238749	Kate McCutcheon & Richard Horton	33 Marian Street Killara	DA0385/23	500801	Appeal against refusal which seeks consent for alterations and additions to dwelling including new swimming pool, outbuildingm gazebo, landscaping and associated works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	75,682
15	July 17, 2024	24/263222	Xuenan Wang	3 Graham Avenue Pymble	DA0114/23	500802	Appeal to modify consent granted by the Court	Maddocks	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 28 November 2024	0	12,773

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
16	August 16, 2024	24/302328	Lauren Sukari	27 Kintore St Wahroonga	eDA0193/24	500803	Appeal against deemed refusal which seeks consent for the demolition of existing structures and construction of a two storey dwelling with basement car park, pool cabana and tennis court	Shaw Reynolds Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 18 March 2025	0	51,470
17	September 6, 2024	24/330913	Natthawat Kityanyong	20 Coronga Crescent Killara	eDA0192/23	500804	Appeal against deemed refusal which seeks consent for the demolition of existing structures and construction of a new dwelling including pool and outbuilding	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 15 January 2025	0	29,416
18	August 29, 2024	24/320410	Wen Jing Zhao & Mark Zhang	70 Warrangi Street Turramurra	eDA0114/24	500805	Appeal against refusal which seeks consent for the construction of a tennis court and associated fencing, stormwater and landscaping works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 2 April 2025	0	29,950
19	October 1, 2024	24/362709	Lorraine Fashion Pty Ltd	6 West Street Pymble	eDA0191/23	500,806	Appeal against refusal which seeks consent for the demolition of existing structures and construction of a new multi-storey indoor recreation facility with lower-level cafes and basement parking	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 27 May 2025	0	31,879

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
20	October 3, 2024	24/366056	Mengmeng Chen	5 Norfolk Street Killara	eDA0096/24	500807	Appeal against refusal which seeks consent for the construction of a two storey single house, pool and associated landscaping works	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 15 April 2025	0	10,816
21	October 10, 2024	24/375019	McIntyre Development Ptd Ltd	26-30 McIntyre Street Gordon	eMOD0078/24	500808	Appeal to modify consent granted by the Court	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 18 June 2025	0	8,365
22	October 23, 2024	24/393199	Saemin Kim & Soon Young Kim	122 Fiddens Wharf Road Killara	eDA0209/24	500809	Appeal against refusal which seeks consent for alterations and additions to an existing dwelling, construction of a pool and associated works	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 8 April 2025	0	19,811
23	October 29, 2024	24/400982	Beaconsfield Pde Pty Ltd	4-4A Beaconsfield Parade Lindfield	eDA0376/24	500810	Appeal against deemed refusal for the demolition of existing structures, tree removal, construction of apartments, basement carpark and associated works	Sparke Helmore	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 16 July 2025	0	26,787
24	December 11, 2024	24/460776	Azhar Shabbir	195-197 The Comenarra Parkway Wahroonga	eDA0166/23	500811	Appeal against refusal for the construction of a dwelling house, basement carpark, pool, tennis court and associated landscape works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 27 June 2025	0	26,587

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
25	December 18, 2024	24/470680	Adrian Moschella	11 Glen Road Roseville	eDA0265/24	500812	Appeal against refusal for the construction of a new dwelling, pool, garage, integrated landscaping and associated works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	48,971
26	February 4, 2025	25/45178	Yuan Hai Pty Lty	75 Douglas Street St Ives	eDA0316/24	500813	Appeal against actual refusal for demolition of existing structures, Torrens title subdivision and construction of a new dwelling and associated landscaping	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Resolved by agreement in relation to amended proposal on 9 July 2025	0	1,498
27	February 14, 2025	25/57775	Qing Yang Li & Ors	397 Bobbin Head Road North Turramurra	eDA0484/24	500814	Appeal against deemed refusal for demolition of pool and rear room, alterations and additions to existing dwelling, construction of a new pool and basketball court and driveway	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Not concluded	0	1,674
28	February 13, 2025	25/57724	Lei Gao & Hao Ning	12 Ku-ring-gai Ave Turramurra	eDA0328/23	500815	Application to modify consent concerning alterations to existing dwelling including garage, demolition of pool and construction of new pool and cabana	Shaw Reynolds Lawyers	N/A	N/A	N/A	Discontinued on 12 March 2025	0	5,840
29	February 28, 2025	25/80395	MSV Ultima Pty Ltd	91-93 Carrington Road Wahroonga	eDA0586/24	500816	Appeal against deemed refusal for demolition of 2 dwellings and other structures and the construction of 10 villas and associated driveways, parking and works	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Not concluded	0	1,241

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
30	March 20, 2025	25/107490	BWSLD Killara Pty Ltd	8A, 14, 16 Buckingham Road Killara	eDA0020/25	500817	Appeal against deemed refusal of demolition of existing buildings, amalgamation of lots and construction of three multi-storey residential flats totalling 34 units with basement parking	HWL Ebsworth	N/A	N/A	N/A	Discontinued on 3 July 2025	0	19,749
31	March 14, 2025	25/100654	Stuart & Amanda Barnard	34 Marlborough Place St Ives	eDA0189/24	500818	Appeal against refusal of demolition of existing structures and construction of a new dwelling, pool and associated landscaping	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	12,619
32	March 19, 2025	25/106769	MSV Pinnacle Pty Ltd	3-5 Lofberg Road West Pymble	eDA0587/24	500819	Appeal against deemed refusal of demolition of existing structures and construction of 14 villas and 8 units with basement parking	Wilshire Webb Staunton Beattie	N/A	N/A	N/A	Not concluded	0	1,565
33	March 11, 2025	25/95646	Qiang Lin & LQ Building Services Pty Ltd	15 Larchmont Avenue East Killara	eDA0008/24	500820	Appeal against refusal for the construction of a new dwelling with basement parking, pool with cabana and relocation of tennis court	Sparke Helmore	N/A	N/A	N/A	Not concluded	0	4,738
34	March 11, 2025	25/95647	Qiang Lin & LQ Building Services Pty Ltd	17 Larchmont Avenue East Killara	eDA0009/24	500821	Appeal against refusal for the construction of a new dwelling with basement parking, pool with cabana and tennis court	Sparke Helmore	N/A	N/A	N/A	Not concluded	0	4,508

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
35	April 4, 2025	25/129611	Antranik Panoyan & Anne Panoyan	12 Barana Parade Roseville Chase	eDA0485/24	500822	Appeal against refusal for change of use of existing buildings to a detached dual occupancy including alterations and additions	Maddocks	N/A	N/A	N/A	Not concluded	0	9,388
36	May 23, 2025	25/170522	Elissa Bogardus	8 Yalunga Place St Ives	eDA0496/24	500823	Appeal against the replacement of boundary fencing and tree removal	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	12,698
37	May 1, 2025	25/167136	Mohini Patel	16 Burns Rd Wahroonga and 81 Coonanbarra Rd Wahroonga	eDA0478/24	500824	Appeal against KLPP refusal for conversion of a dwelling house to a childcare facility and construction of a new childcare building with basement parking and associated works	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	6,153
38	April 17, 2025	25/50464	GP Holding One Pty Ltd	69 Ayres Rd St Ives	eDA0030/25	500825	Appeal against deemed refusal for the demolition of existing structures, construction of a new dwelling including basement, lift, pool and associated works	HWL Ebsworth	N/A	N/A	N/A	Not concluded	0	9,590

Individual Case Summary June 2025 - Land and Environment Court Costs.XLSX

No	Date Lodged	Appeal #	Appellant	Property Address	DA No	Job No	Decision Appealed Against	Solicitor	Hearing Date	Decision Date	Commissioner	Result	Costs reported in previous periods $	Year To Date Costs as at 30 June 2025 $
39	May 14, 2025	25/184916	Wey Group Pty Ltd	28-30 Wellington Avenue East Lindfield	eDA0023/25	500826	Appeal against the deemed refusal for the construction of a dwelling house with swimming pool and tennis court	Maddocks	N/A	N/A	N/A	Not concluded	0	11,186
40	June 10, 2025	25/215807	BWSLD Killara II Pty Ltd	23-25 Lorne Avenue Killara	eDA0592/24	500827	Appeal against the deemed refusal for the demolition of existing structures, amalgamation of two lots and construction of a nine storey building of 55 units and associated works.	Sparke Helmore	N/A	N/A	N/A	Not concluded	0	1,443
41	May 22, 2025	25/195994	HMR Developments Pty Ltd	2-4 Shinfield Ave St Ives	eDA0028/25	500831	Appeal against the deemed refusal for the demolition of existing structures and construction of a new residential flat building	Shaw Reynolds Lawyers	N/A	N/A	N/A	Not concluded	0	4,594
42	June 10, 2025	25/221240	Ram Chhabra	218 Bobbin Head Rd North Turramurra	eDA0592/24	500832	Appeal against the refusal for use of an existing carport	Hones Lawyers	N/A	N/A	N/A	Not concluded	0	172
	Total Legal Costs													**977,535**

Item GB.10 **FY00701/1**
1 August 2025

CARRIED FORWARD PROJECTS EXPENDITURE - 2024/25

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To seek endorsement from Council to carry forward the attached list of 2024/25 projects into the current financial year.
BACKGROUND:	The attached list of projects was originally included in the 2024/25 budget by formal resolution of Council on 18 June 2024. Budgets voted for some works have not been fully spent and accordingly are requested to be carried forward into the current financial period. Some projects were committed to be completed but work concluded after year end.
COMMENTS:	The total requested carried forward works is $28.4m. The proposed expenditure is funded from internal and external reserves.
RECOMMENDATION:	That Council approve the attached list of carried forward expenditure from 2024/25 to the current financial year.

PURPOSE OF REPORT

To seek endorsement from Council to carry forward the attached list of 2024/25 projects into the current financial year.

BACKGROUND

The attached list of projects was originally included in the 2024/25 budget by formal resolution on 18 June 2024. Budgets voted for some works have not been fully spent and accordingly are requested to be carried forward into the current financial period.

Some projects were committed to be completed but work concluded after year end. Consequently, this money needs to be carried forward to fund works completed and any work in progress at year end due to be completed in the current financial year. Some projects are yet to commence.

COMMENTS

The total value of works requested to be carried forward is $28.4 million funded through a combination of internal and external cash reserves as well as approved grants to be claimed upon project completion. Of the total amount, $22.7 million were fully funded as part of the last financial year budget, therefore the funding requirements for the proposed incomplete projects are considered adequate and no additional funds are required. The remaining $5.7 million mainly relate to transport and traffic related projects funded through capital grants to be received upon completion.

Capital & Operational Projects Summary

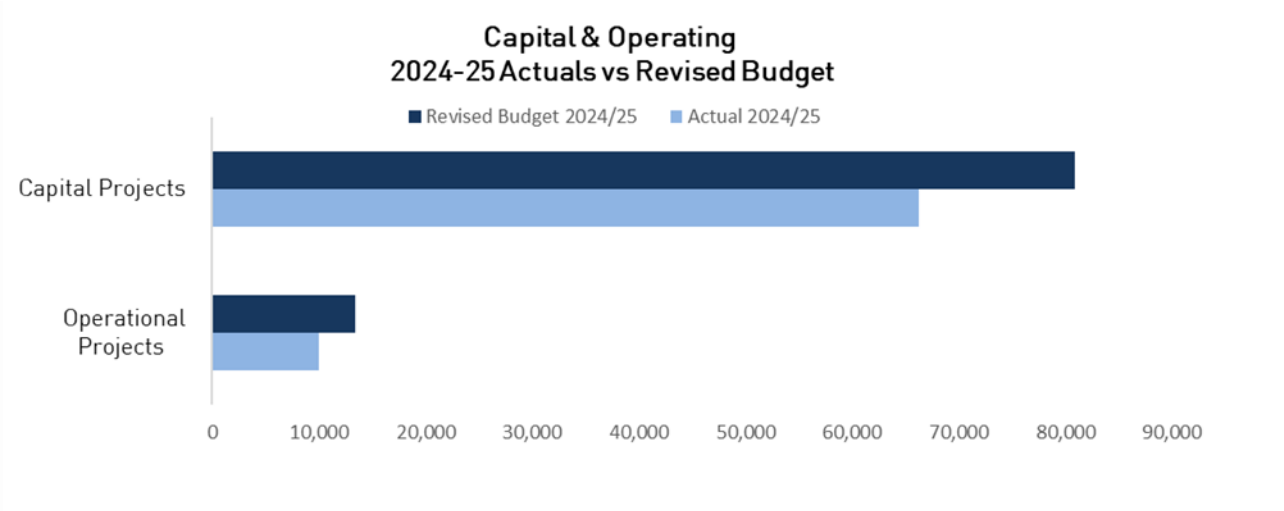
Actual expenditure for capital and operational projects for the period ending 30 June 2025 is $76.2 million against the annual revised budget of $94.3 million, resulting in a variance of $18.1 million.

While this reflects the remaining unspent budget, the total proposed carry forward is $28.4 million. The higher carried forward expenditure includes funding for incomplete projects, as well as some expenditure brought forward and incurred in June 2025.

The table and chart below show the annual actual projects expenditure against annual revised budget for the year ended 30 June 2025.

Project Category $000	Actual 2024/25	Revised Budget 2024/25	Variance at 30 June 2025	Additional Expenditure (timing variation) 2024/25*	Proposed Carried Forward Expenditure*
Operational Projects	9,997	13,410	- 3,413	- 318	3,443
Capital Projects	66,211	80,889	- 14,678	- 11,110	24,999
Total Projects	**76,208**	**94,299**	**- 18,091**	**- 11,428**	**28,442**

***Note:** The variance between the remaining budget and the proposed carried forward amount is largely due to $11 million in expenditure brought forward into June 2025, primarily for an early milestone payment on the St Ives Indoor Sports project ($8.3 million) and the early completion of a land acquisition.



Proposed carried forward expenditure and funding sources

Budgets voted for some works had not been fully spent as at 30 June 2025 and accordingly are requested to be carried forward into the current financial year.

A detailed summary of all proposed carried forward projects can be found in Attachment A1, noting projects yet to commence.

The total requested carried forward works of $28.4 million are funded from the following sources:

Proposed carried forward expenditure Funding Sources	$000
Infrastructure & Facilities Reserve	7,714
Other Internal Reserve	3,781
Unexpended Grants/ New Grants*	7,667
Environmental Levy	487
Other External Reserves (DWM)	1,568
Developer Contributions	7,225
Total	**28,442**

*Includes approved grants received on completion

It is now proposed to seek approval to carry over budgets to fund the incomplete works at 30 June 2025.

INTEGRATED PLANNING AND REPORTING

Leadership & Governance

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task

L2.1 Council rigorously manages its financial resources and assets to maximise delivery of services.	L2.1.2 Council's financial services provide accurate, timely, open and honest advice to the community.	Manages financial performance to achieve targets as defined in the Long Term Financial Plan.

GOVERNANCE MATTERS

The Local Government (General) Regulation 2005 Clause 211 requires a Council to hold a meeting each year for the purpose of approving expenditure and voting money. At the end of each year the votes of expenditure lapse, except as provided in Clause 211 of the Local Government (General) Regulation 2005, whereby:

(3) All such approvals and votes lapse at the end of a council's financial year. However, this subclause does not apply to approvals and votes relating to:
(a) work carried out or started, or contracted to be carried out, for the council, or
(b) any service provided, or contracted to be provided, for the council, or
(c) goods or materials provided, or contracted to be provided, for the council, or
(d) facilities provided or started, or contracted to be provided, for the council,
before the end of the year concerned, or to the payment of remuneration to members of the council's staff.

All carried forward works, whether commenced or not, are presented to Council for approval.

RISK MANAGEMENT

Council is financially sound which positions it well to deal with unforeseen events as they arise. Income and expenditure is managed through the quarterly budget review process. Although income cannot be directly controlled, it can be monitored and action taken to mitigate potential financial or budgetary risk. Incomplete works proposed to be carried forward from last financial year are fully funded and therefore there is no risk or burden on the current year's budget.

FINANCIAL CONSIDERATIONS

The total amount proposed to be carried forward for incomplete works is $28.4 million. The budget allocation for the proposed projects is funded from a combination of internal and external reserves. No additional funds are required.

SOCIAL CONSIDERATIONS

Not applicable.

ENVIRONMENTAL CONSIDERATIONS

Not applicable.

COMMUNITY CONSULTATION

Not applicable

INTERNAL CONSULTATION

All departments, including the executive team, have been consulted in the process of identifying and approving the attached carried forward expenditure.

RECOMMENDATION:

A. That Council approve the attached list of carried forward expenditure from 2024/25 to the current financial year.

Mette Kofoed
Acting Manager Finance

Maya Sreedhar
Strategic Management Accountant - Contractor

Angela Apostol
Director Corporate

Attachments: A1⇩ A1 - Proposed Carried Forward Expenditure 2024-2025 2025/244786

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25

Table 1 - Summary of Carried Forward Expenditure by Department

Department	Expenditure $
Community	1,154,600
Corporate**	864,000
Operations***	19,705,900
Strategy & Environment	5,260,400
Development & Regulation	27,400
Major Projects	1,429,500
Total	**28,441,800**

Table 2 - Carried Forward Expenditure by Department by Funding Sources

	Internal Reserves		External Reserves				
Department	Infrastructure & Facilities Reserve	Revenue Fund Carried Forward Works Reserve	Grants & Cont^{n}	Environ^{t} Levy	Other Reserves	S7.11 Cont^{n}	Total
	$	$	$	$	$	$	$
Community	270,300	512,200	354,600	-	-	17,500	1,154,600
Corporate	-	594,000	270,000	-	-	-	864,000
Operations	6,864,500	951,100	6,444,500	120,400	1,558,900	3,766,500	19,705,900
Strategy & Environment	578,800	1,538,900	570,300	367,000	193,500	2,011,900	5,260,400
Development & Regulation	-	-	27,400	-	-	-	27,400
Major Projects	-	-	-	-	-	1,429,500	1,429,500
Total	**7,713,600**	**3,596,200**	**7,666,800**	**487,400**	**1,752,400**	**7,225,400**	**28,441,800**

KU-RING-GAI COUNCIL

TOTAL CARRIED FORWARD REQUEST FROM 2024/25

Community

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
100881	State Library Grant Technology - OPEX	COMMDEV	Unexpended Grant	1,300
100882	State Library Grant Building - CAPEX	COMMDEV	Unexpended Grant	7,800
108061	Community Builders Transition Project	COMMDEV	Unexpended Grant	11,600
113166	Person Centred Emergency Planning	COMMDEV	Unexpended Grant	7,900
114066	Joint Sector Support & Development Projects NS	COMMDEV	Unexpended Grant	22,200
107231	Tulkiyan Building – Operational Contributions	COMMHALL	General Fund Carried Forward	127,100
111023	Community Hired Facillities	COMMHALL	Infrastructure & Facilities	13,000
113026	Upgrade to seniors facilities incl equipment & furnis FY23	COMMHALL	S7.11 - CP2010 - Local Recreational , Cultural & Social Facilities Carried Forward	17,500
101890	Implementation of Access and Disability Inclusion Plan	COMMPJTS	General Fund Carried Forward	49,000
112138	Tourism Strategy Part 2	COMMPJTS	General Fund Carried Forward	51,400
114073	Family and Domestic Violence Grants	COMMPJTS	General Fund Carried Forward	100,000
114075	Community Relief Fund	COMMPJTS	General Fund Carried Forward	40,000
114076	Multicultural Festival And Multicultural Inclusion Plan	COMMPJTS	General Fund Carried Forward	8,600
115099	Tulkiyan Change of Use Access Improvements	COMMPJTS	Infrastructure & Facilities	257,300
113155	Gordon Library Refurbishment (GLR)	LIBRESOU	General Fund Carried Forward	136,100
114074	Gordon Library Refurbishment (GLR) - stage 2	LIBRESOU	Unexpended Grants	303,800
Total Community Projects				**1,154,600**

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25
Corporate, Corporate Accounts and Civic

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
105167	WHS Management Projects	HUMAN RE	Unexpended Contributions	270,000
111013	IT Digital Transformation	INFOTECH	General Fund Carried Forward	347,900
112023	IT Equipment Replacement FY25	INFOTECH	General Fund Carried Forward	14,900
112024	IT Systems Projects	INFOTECH	General Fund Carried Forward	36,600
109113	Service Improvement Program (Service Reviews)	OTHEROPE	General Fund Carried Forward	102,000
114032	Governance and Delegations Management System	OTHEROPE	General Fund Carried Forward	57,900
114063	TOD SEPP	OTHEROPE	General Fund Carried Forward	34,700
Total Corporate, Corporate Accounts and Civic Projects				**864,000**

Development & Regulation

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
109180	Weed Action Program	OPERPJTS	Unexpended Grant	27,400
Total Development & Regulation Projects				**27,400**

Major Projects

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
108239	Lindfield Community Hub - Project Management	TOWN	S7.11 - CP2004-09 - LGA Wide Embellishment Works S7.11 - CP2010 - Local Parks & Sporting Facilities South S7.11 - CP2010 - Local Recreational , Cultural & Social Facilities S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	911,300
108243	Turramurra Community Hub - Project Management	TOWN	S7.11 - CP2010 - Local Recreational , Cultural & Social Facilities S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	334,200
110237	Gordon Civic Hub - Commercial Management	TOWN	S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	184,000
Total Major Projects				**1,429,500**

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25
Strategy

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
100716	Contributions Management, Data & Supporting Studies	ADMIN94	S7.11 - CP2010 - Administrative & Management	90,000
108267	Biodiversity Offset	BIODIVER	General Fund Carried Forward Dometic Waste	9,800
111222	Greening St Johns Avenue precinct - Operating	BIODIVER	Unexpended Grant	23,200
115129	Ku-ring-gai Flying Fox Reserve Bank Stabilisation	BIODIVER	Unexpended Grant	119,900
109030	828 Pacific Highway - Leasing CAPEX	BUILDCAP	General Fund Carried Forward	428,800
114067	28 Cliff Ave, Wahroonga (Scout Hall) - Capital works upgrade	BUILDCAP	Unexpended Grant	35,100
115142	Managing Waste Generation from Synthetic Turf	CATCHANA	Unexpended Grant	264,900
106220	WSUD projects from catchment studies	CATCHMNT	Environmental Levy	149,000
106264	Catchment management - Operational	CATCHMNT	General Fund Carried Forward	34,000
114078	Bushfore Education Expo and Street Parties	COMMUNIC	Unexpended Grants	48,000
112033	Public EV Chargers	ENVLEVY	General Fund Carried Forward	32,500
114062	Guide to fire and regeneration in Blue Gum High Forest	FIREMGT	Unexpended Grants	15,000
114068	Affordable Housing Policy	GENPLAN	Infrastructure & Facilities	31,000
111041	Gordon Golf Course Masterplan	GORDGOLF	Golf Levy	130,600
107187	Ku-ring-gai Heritage Fund	HERITAGE	General Fund Carried Forward	111,600
111000	Ku-ring-gai Heritage Planning	HERITAGE	General Fund Carried Forward Unexpended Grants	186,100
112086	St Ives Showground Conservation Management Plan	HERITAGE	Infrastructure & Facilities	8,200
105256	Lindfield Library Site	LANDSALE	General Fund Carried Forward	203,100
111005	Land Acquisition and Embellishment of New Parks - South	OPENSACQ	S7.11 - CP2010 - Local Parks & Sporting Facilities South	218,700
114070	Landscape masterplan for former Gordon Bowling Club	OPERPJTS	General Fund Carried Forward	37,600
113154	4 Pennant Ave - Recreational Use Feasibility Study	OPSPCREC	S7.11 - CP2010 - Local Parks & Sporting Facilities South	47,900
108269	Planning Proposals and Pre-PP Meetings	OTHEROPE	General Fund Carried Forward	99,000
109186	Ku-ring-gai Retail Centres/Commercial Centres Strategy	OTHEROPE	General Fund Carried Forward	29,200
110222	Local Strategic Planning Statement Implementation	OTHEROPE	General Fund Carried Forward	265,400
113012	St Ives Showground Masterplan	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities - North Infrastructure & Facilities	200,000
115065	Pleasant Avenue Reserve - Playground Removal and Nature Play	PLAYGRND	Infrastructure & Facilities	18,400
115106	McMahon Park - Playground Removal and Nature Play	PLAYGRND	Infrastructure & Facilities	18,400
111223	Green Grid Strategy	RECRFIRE	General Fund Carried Forward	40,000
111014	New St Between Gilroy Rd & Turramurra Ave	ROADSOTH	S7.11 - CP2010 - New Roads & Road Modifications Carried Forward	49,200
111068	Gross Pollutant Traps Avon Rd, Livingstone Ave, Orinico St	ROADSOTH	S7.11 - CP2010 - New Roads & Road Modifications Carried Forward	112,500
108010	Warrimoo Sportsground Upgrade	SPFIELDS	S7.11 - CP2010 - Local Parks & Sporting Facilities - North	33,200
110110	Barra Brui St Ives Hockey Facility	SPFIELDS	S7.11 - CP2010 - Local Parks & Sporting Facilities - North	930,200
108037	Alternative energy and energy efficiency projects - CAPEX	SUSTAINA	Environmental Levy	107,000

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25
Strategy

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
111220	Turramurra Streetscape Improvements - Design	TOWNSTR	S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	51,200
112013	Roseville Streetscape Improvements - Design	TOWNSTR	S7.11 - CP2010 - Local Parks & Sporting Facilities - South S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	31,600
112014	Pymble Streetscape Improvements - Design	TOWNSTR	S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	28,400
112015	St Ives Streetscape Improvements - Design	TOWNSTR	S7.11 - CP2010 - Local Parks & Sporting Facilities - North S7.11 - CP2010 - New Roads & Road Modifications S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	28,800
113016	New Bus Route Works Rohini St via New St to Turra Ave &Hwy	TOWNSTR	S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	64,100
113000	Lindfield Local Centre - New Traffic Infrastructure	TRAFFAC	Infrastructure & Facilities S7.11 - CP2010 - New Roads & Roads Modifications CP2010 - Asset Sales	683,000
112116	Sustainable transport initiatives, including cycling	TRANSPOR	Environmental Levy	53,000
113151	Kissing Point Road Turramurra - shared user path	TRANSPOR	Unexpended Grant	9,700
113152	Bobbin Head Rd, North Turramurra - 2-way separated cycleway	TRANSPOR	Unexpended Grant	39,000
111224	Urban Forest Strategy	TRPLANT	General Fund Carried Forward	7,900
103168	Better Business Partnership program	WASTEREC	General Fund Carried Forward	78,200
103219	Bio filter systems and tree pits	WATERSEN	Environmental Levy	58,000
Total Strategy Projects				**5,260,400**

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25
Operations

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
105127	Linking Landscapes/Biobanking - Works	BIODIVER	Unexpended Grant	107,000
113011	Retaining Wall Rehabilitation - Station St	BRIDGES	Infrastructure & Facilities	1,753,400
115095	Bridges - Renewal Program FY25	BRIDGES	Infrastructure & Facilities	557,800
115140	Bridges - Condition Assessment	BRIDGES	Infrastructure & Facilities	74,700
109135	Marian Street Theatre Building Renewal	BUILDCAP	Infrastructure & Facilities	12,500
111077	Council Chambers Upgrade, Fit-Out	BUILDING	Infrastructure & Facilities	1,119,300
115101	Gordon Library - Repairs to building cracks	BUILDING	Infrastructure & Facilities	119,000
115125	KFAC Mechanical Services Upgrades	BUILDING	Unexpended Grant	82,400
109019	St Ives Cultural and Environmental Education Centre	COMMPART	S7.12 Environmental Levy	286,300
112096	Net Zero Fleet Initiatives - CAPEX	ENVLEVY	General Fund Carried Forward Environmental Levy	219,900
107190	St Ives Showground Main Car Park Upgrade	FENCING	S7.11 - 1993 Plan - Car Parking S7.11 - 2010 Plan - Local Parks & Sporting Facilities	361,200
112149	Fencing & Car Parks At Parks & Sportgrounds FY25	FENCING	Infrastructure & Facilities	26,600
112154	Local Gov't Recovery Grant - February 22 Storms & Floods	OTHER	Infrastructure & Facilities Unexpended Grants	224,300
100784	Memorial Seats Donations	PARKS	Unexpended Contributions	17,000
105152	St Ives Village Green Masterplan Implementation Works	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities North	50,000
109010	Hassall Park Implementation of Master Plan	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities South Infrastructure & Facilities	388,500
111001	Bedes Forest Upgrade	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities North	420,800
111007	Robert Pymble Park Precinct (PRJ-100288)	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities North S7.11 - CP2010 - New Roads & Road Modifications	240,000
114007	Roseville Memorial Park Upgrade	PARKS	S7.11 - CP2010 - Local Parks & Sporting Facilities - South	50,000
112140	Sequoia Close Park Playground Upgrade	PLAYGRND	S7.12 Infrastructure & Facilities	45,100
113043	Mitchell Crescent Reserve Playground Upgrade	PLAYGRND	S7.12 Infrastructure & Facilities	78,600
113103	Ku-ring-gai Wildflower Garden Upgrade	PLAYGRND	S7.12 Unexpended Grant	503,500
114010	Mimosa Reserve/ Rofe Park Play Space upgrade	PLAYGRND	S7.12 Infrastructure & Facilities	11,600
114011	Comenarra Playing Field Play Space Upgrade	PLAYGRND	S7.12 Infrastructure & Facilities	329,600
115013	Queen Elizabeth Reserve Playground Upgrade	PLAYGRND	S7.12 Infrastructure & Facilities	107,000
115121	Blackburn Reserve Playground Upgrade	PLAYGRND	Unexpended Grant	70,200
115123	Wahroonga Park Playground Upgrade	PLAYGRND	Unexpended Grant	212,000
115128	Roseville Park Play Space Upgrade	PLAYGRND	S7.12	47,300
111063	Public Toilets Refurbishment	PUBLICTO	Infrastructure & Facilities	125,200
114028	Bannockburn Oval Clubhouse & Amenities Renewal	PUBLICTO	Infrastructure & Facilities Unexpended Grant	225,600
115083	Charles Bean Synthetic Sportsfield replacement	SPFIELDS	Infrastructure & Facilities	100,000
113077	Sports Courts Development Program FY25	SPORTSCT	Infrastructure & Facilities	13,700
111065	Streetlighting standardisation, following streetlight audit	STREETFU	Infrastructure & Facilities	53,900
110076	Lindfield Avenue and Tryon Road Precinct (PRJ-100259)	TOWNSTR	Unexpended Contributions	276,700
111006	St Johns Avenue - Construction	TOWNSTR	S7.11 - CP2010 - Townscape, Transport & Pedestrian Facilities	178,200
113055	East Turramurra - Neighbourhood Centre Upgrade	TOWNSTR	S7.12	62,000
113115	Gordon Nth Streetscape Improvement	TOWNSTR	S7.11 - CP2010 - New Roads & Roads Modifications S7.11 - CP2010 Townscape, Transport & Pedestrian	528,600
115002	Streetscape Works - Werona Avenue, Gordon - construction	TOWNSTR	S7.11 - CP2010 Townscape, Transport & Pedestrian Facilities	483,500
113004	Telegraph Road, Pymble	TRAFFAC	Unexpended Grant	411,700
113006	Werona Avenue & Stanhope Road, Killara	TRAFFAC	Unexpended Grant	388,600

KU-RING-GAI COUNCIL
TOTAL CARRIED FORWARD REQUEST FROM 2024/25
Operations

Project	Project Description	Program	Source of Funding	Proposed Carried Forward Amount
113018	Wombat Crossing -HUnter Avenue, St Ives	TRAFFAC	Unexpended Grant	144,500
113022	Wombat Crossing -Water Street	TRAFFAC	Unexpended Grant	104,400
113023	Wombat Crossing -Cleveland Street, Wahr	TRAFFAC	Unexpended Grant	104,900
113024	Wombat Crossing -Culworth Avenue, Kill	TRAFFAC	Unexpended Grant	105,500
114006	Burns Rd/Cleveland St/Grosvenor St, Wahroonga	TRAFFAC	Infrastructure & Facilities	124,600
114044	Fox Valley Road - Wombat Crossing	TRAFFAC	Unexpended Grant	54,100
115023	Speed Cushions Installation	TRAFFAC	Infrastructure & Facilities	27,900
115114	Footpath Torokina Ave and Wombat crossing Yarrabung	TRAFFAC	Unexpended Grant	454,000
115115	HPAA - Eastern Road, Turramurra - Worcester Chilton	TRAFFAC	Unexpended Grant	1,552,700
115130	Eastern Road, Turramurra - Wombat crossing	TRAFFAC	Unexpended Grant	459,400
115131	Nambucca Street, Turramurra - Pedestrian Refuge Island	TRAFFAC	Unexpended Grant	254,900
115132	Mudies Road, St Ives - Wombat crossing	TRAFFAC	Unexpended Grant	222,400
115133	Margaret Street, Roseville - Wombat crossing	TRAFFAC	Unexpended Grant	436,300
115134	Roberty Street, Gordon - Pedestrian crossing	TRAFFAC	Unexpended Grant	274,400
115135	Bobbin Head Road, North Turramurra - Wombat crossing	TRAFFAC	Unexpended Grant	455,500
100714	Tree Planting - Various Locations	TRPLANT	General Fund Carried Forward	10,100
115102	Recycling Bins in Public Spaces	WASTEREC	General Fund Carried Forward	37,800
100705	Operational Fleet	FLEETREP	General Fund Carried Forward	613,700
100706	Passenger Fleet	FLEETREP	General Fund Carried Forward	45,800
115098	Footpaths - Renewal Program - FY25	FTPATHS	Infrastructure & Facilities	284,300
113135	Drainage - The Rifleway - Open Channel Installation	DRAINAGE	Infrastructure & Facilities	93,500
113136	Drainage - Wellesley Road - Open Channel Restoration	DRAINAGE	Infrastructure & Facilities	304,800
114048	Drainage System Culvert Construction - Vale Street	DRAINAGE	Infrastructure & Facilities	6,700
115096	Stormwater Drainage - Minor Works FY25	DRAINAGE	Infrastructure & Facilities	40,900
115097	Stormwater Drainage - Flooding Impact Reduction FY25	DRAINAGE	Infrastructure & Facilities	602,000
115109	Stormwater Drainage - Renewal and Relining FY25	DRAINAGE	Infrastructure & Facilities	122,600
115110	Stormwater Drainage - CCTV Inspection FY25	DRAINAGE	Infrastructure & Facilities	38,200
115117	KFAC Indoor 25m Pool Refurbishment	POOL	Infrastructure & Facilities	506,600
115094	Roads Rehabilitation Program - Ku-ring-gai LGA FY25	ROADS	Infrastructure & Facilities, Infrastructure Levy	1,860,100
Total Operations Projects				**19,705,900**

2025 LGNSW ANNUAL CONFERENCE: CALL FOR MOTIONS

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To advise Council that registrations are now open for the Local Government NSW (LGNSW) Annual Conference, the criteria and deadline for the submission of motions, and for Council to determine its voting delegates at the Conference.
BACKGROUND:	The annual conference will be hosted by Penrith City Council and held from Sunday 23 to Tuesday 25 November 2025 at Panthers Penrith and Western Sydney Convention Centre. The annual conference is the key policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector.
COMMENTS:	Members are encouraged to submit motions by 30 September 2025, and the final date for submissions is 26 October. The number of voting delegates for each council is dependent upon population. Ku-ring-gai Council is entitled to 7 delegates for voting on motions and 6 for election of board members. The deadline for voting delegates is 7 November.
RECOMMENDATION:	That: A. Councillors interested in attending and/or being a voting delegate to notify the General Manager by 29 August 2025. B. Councillors to provide any proposed motions for submission to the General Manager by 5 September. C. A report providing details of any proposed motions be referred to Council at its meeting on 23 September for approval prior to submission to LGNSW.

PURPOSE OF REPORT

To advise Council that registrations are now open for the Local Government NSW (LGNSW) Annual Conference, the criteria and deadline for the submission of motions, and for Council to determine its voting delegates at the Conference.

BACKGROUND

The Annual Conference will be hosted by Penrith City Council and held from Sunday 23 to Tuesday 25 November 2025 at Panthers Penrith and Western Sydney Convention Centre.

The Annual Conference is the key policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector. The AR Bluett Awards will also be presented at the conference.

COMMENTS

Event registration and voting delegates

The conference program is available here: https://lgnswconference.org.au/program//

Early bird registration for the Annual Conference closes on 30 September 2025, and registrations close on 7 November. Registration fees and details are available here: https://lgnswconference.org.au/register/.

The number of voting delegates for each council is dependent upon population. Ku-ring-gai Council is entitled to 7 delegates for voting on motions and 6 for election of board members. Members must advise LGNSW of the names of their nominated voting delegates (for voting on motions and in any board election) by 7 November 2025.

Councillors interested in attending and/or being a voting member should notify the General Manager by 29 August 2025.

Call for motions

Each year, councils (as LGNSW members) submit a range of motions to the annual conference. These motions relate to strategic local government issues that affect members state-wide and introduce new or emerging policy issues. They are debated and resolved by conference delegates, with successful resolutions establishing LGNSW's policy positions and guiding LGNSW's advocacy priorities for the year ahead.

Members are encouraged to submit their motions by Tuesday 30 September 2025. Under the LGNSW rules, the latest date motions can be accepted for inclusion in the business paper is Sunday 26 October 2025.

With about 100 motions able to be debated at the conference, members are encouraged to submit only the most important motions for consideration. Before submitting motions, members are encouraged to review the LGNSW Policy Platform to ensure the proposed motion wording does not reflect existing policy positions. See here: https://www.lgnsw.org.au/Public/Policy/Policy_Platform.aspx.

More information on how to draft and submit motions is available in the 2025 Annual Conference Motion Submission Guide (see Attachment A1).

The member submitting the motion must provide accompanying evidence of support for the motion (i.e. extract from the minutes of the council meeting at which the member council resolved to submit the motion for consideration).

Councillors are asked to provide any proposed motions for submission to the General Manager by Friday 5 September (the same deadline for Notices of Motion for the September meeting of Council). A report providing details of any proposed motions will be referred to Council at its meeting on 23 September for approval prior to submission to LGNSW.

INTEGRATED PLANNING AND REPORTING

Community Strategic Plan Outcome	Delivery Program Term Achievement	Operational Plan Task
L1: Provide strong and ethical civic leadership to ensure good governance and build and maintain trust and confidence within the community	L1.1: The Community Strategic Plan drives delivery of community priorities through effective strategic planning, prioritisation, advocacy, partnerships and reporting to the community on performance.	L1.1.3: Proactively influence and respond to Commonwealth and NSW policy development and reforms affecting Ku-ring-gai, including the NSW Government's proposed housing policies.

GOVERNANCE MATTERS

Under the Councillor Expenses and Facilities Policy, Council will meet the reasonable costs of Councillors attending conferences relevant to the role of a Councillor or the Mayor.

RISK IMPLICATION STATEMENT

There are no material risks that arise from the recommendations contained in this report. Minor issues may occur, but these can be managed within Council's current policies, procedures, resources and budget.

FINANCIAL CONSIDERATIONS

The early bird registration cost for LGNSW members is $1,250 per person and standard registration (after 1 October 2025) is $1,550 per person. Partners and guests, workshop sessions, accommodation, conference dinner and travel costs are not included in the above cost.

SOCIAL CONSIDERATIONS

None

ENVIRONMENTAL CONSIDERATIONS

None

COMMUNITY CONSULTATION

Not required

INTERNAL CONSULTATION

Office of the Mayor and General Manager.

SUMMARY

The annual conference will be hosted by Penrith City Council and held from Sunday 23 to Tuesday 25 November 2025 at Panthers Penrith and Western Sydney Convention Centre. The annual conference is the key policy-making body of LGNSW and an opportunity for councillors to come together to share ideas and debate issues that shape the way LGNSW is governed and advocates on behalf of the local government sector.

Members are encouraged to submit motions by 30 September 2025, and the final date for submissions is 26 October. The number of voting delegates for each council is dependent upon population. Ku-ring-gai Council is entitled to 7 delegates for voting on motions and 6 for election of board members. The deadline for voting delegates is 7 November.

RECOMMENDATION:

That:

A. Councillors interested in attending and/or being a voting delegate to notify the General Manager by 29 August 2025.

B. Councillors to provide any proposed motions for submission to the General Manager by 5 September.

C. A report providing details of any proposed motions be referred to Council at its meeting on 23 September for approval prior to submission to LGNSW.

Christopher M Jones
Manager Governance & Corporate Strategy

Attachments: A1⇩ LGNSW 2025 Annual Conference Motion Submission Guide 2025/241555

LOCAL GOVERNMENT NSW

LGNSW 2025 Annual Conference Motion Submission Guide

ONE VOICE FOR COUNCILS

LGNSW.ORG.AU

TABLE OF CONTENTS

1. Introduction 3
2. Deadlines 3
3. Criteria for motion submission 2025 3
4. How to write a motion 4
5. Demonstrating evidence of council support for motion 5
6. How to submit a motion 5
7. How LGNSW manages incoming motions 5
8. Late motions 6
9. What happens to motions at the LGNSW Annual Conference 6
10. Post-conference: Updates to the LGNSW Policy Platform 6
11. Post-conference: Determining LGNSW Advocacy Priorities 7
12. Further information 7
13. Frequently Asked Questions 7
ATTACHMENT A - STEP BY STEP GUIDE TO LODGING MOTIONS IN THE ONLINE PORTAL 9

MOTION SUBMISSION GUIDE

1. Introduction

Each year, Local Government NSW (LGNSW) members submit a range of motions to the LGNSW Annual Conference. These motions relate to strategic local government issues which affect members state-wide and introduce new or emerging policy issues. They are debated and resolved by Conference delegates, with successful resolutions establishing LGNSW's policy positions and guiding LGNSW's advocacy priorities for the year ahead.

All LGNSW member councils are invited to submit motions to the Annual Conference, with the following guide outlining the motion development and submission process.

2. Deadlines

- Motion submission will open on **Tuesday 1 July 2025**
- Members are encouraged to submit motions online as early as possible before **Tuesday 30 September 2025**, to allow assessment of the motions and distribution of the Business Paper before the Conference.
- Under the LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 26 October 2025** (28 days prior to Conference).

3. Criteria for motion submission 2025

Members are encouraged to be mindful that each Annual Conference can only reasonably consider and debate around 100 motions in the available time. With the number of LGNSW members including councils and related entities (such as ROCs and JOs), LGNSW requests that members only submit motions that relate to their highest priorities.

The LGNSW Board has resolved that motions will be included in the Business Paper for the Conference only where they fit in with the following criteria.

Criteria for motions

To be included in the Business Paper, motions must:

1. **Be consistent with the objects of the LGNSW Rules (Rule 4)**
2. **Demonstrate that the issue concerns or is likely to concern a substantial number of local governments in NSW**
3. **Seek to establish or change a policy position of LGNSW and/or improve governance of the association** (noting that the LGNSW Board is responsible for any decisions around resourcing and campaigns or operational activities, and any necessary resource allocations will be subject to the LGNSW budgetary process)
4. **Be strategic**
5. **Be concise, clearly worded and unambiguous**
6. **Not be focussed on just a small specific part of NSW**
7. **Not encourage violation of prevailing laws**
8. **Not seek to advantage one or several members at the expense of other members.**

Motions of a similar objective:

9. **May be consolidated by LGNSW as a single item.**

Motions reflecting existing LGNSW policy:

10. **Remain part of LGNSW's Policy Platform but will not be included for debate as they have already been considered by Conference.**

Before submitting motions for this year's Annual Conference, members are encouraged to the LGNSW Policy Platform to ensure the proposed motion wording does not reflect existing policy positions.

4. How to write a motion

Motions adopted at Conferences establish LGNSW policy positions and inform LGNSW's advocacy actions on behalf of the local government sector. LGNSW includes the exact wording of motions when writing to ministers, departments and agencies post-conference, so it is important that the wording of motions clearly outlines your council's policy intent or objective.

The format of motions, as much as possible, should call on a specific body (e.g. LGNSW, state government, federal government, a specific department or minister) and have a specific outcome that the motion is aiming to achieve. The wording should be unambiguous.

Examples of clearly-worded Annual Conference motions:

Local government representation on National Cabinet
That Local Government NSW lobbies the Australian Government for permanent local government representation on the National Cabinet.

Natural disaster funding, day labour
That LGNSW requests the Australian and NSW governments reinstate the claimable expense for the use of council staff during their normal working hours to attend to natural disaster relief and recovery funded works and reverse the present policy that effectively requires the mandatory use of contractors for recovery works.

Remuneration for assessment of State Significant Development
That Local Government NSW calls on the Department of Planning to remunerate councils for the time staff provide to review State Significant Development applications.

Short term rental accommodation
That Local Government NSW calls on the NSW Government to complete its review of the options in regard to short-term rental accommodation and provide a range of

'model' options for councils to consider ensuring flexible and improved opportunities to improve the management and regulation of this land use in their local areas.

Skills shortages
That Local Government NSW:

1. calls on the NSW and Federal Governments to provide incentives to address critical sector skills shortages effecting private and public investment, primarily in the fields of planning, engineering and building certification with these incentives to be in the form of scholarships, co-funding cadetships and reduced university course costs.
2. encourages all NSW to provide cadetship programs to build sector capacity in areas of critical sector skill shortages.

For more examples see Business Papers from past Conferences on the LGNSW website.

5. Demonstrating evidence of council support for motion

The member submitting the motion must provide accompanying evidence of support for the motion. Such evidence takes the form of an attachment note or extract from the minutes of the council meeting, at which the member council resolved to submit the motion for consideration by the Conference. In the absence of a council meeting, the evidence should be a letter signed by both the Mayor and General Manager.

6. How to submit a motion

LGNSW members are invited to submit motions through an online portal from **Tuesday 1 July 2025**.

Attachment A provides detailed instructions on how to submit motions via the online portal.

7. How LGNSW manages incoming motions

The LGNSW Board delegates the function of managing incoming motions for the Conference to a motions committee. The Chief Executive will refer motions to the committee and the committee will assess whether each motion meets or does not meet the Board-endorsed criteria. This assessment forms the final decision on which motions are included in the Conference Business Paper.

Prior to the committee making a final decision, LGNSW may contact the council that submitted the motion to seek clarity on its intent or wording.

Incoming motions which seek to change any long-held Fundamental Principles (Part A of the Policy Platform), will be highlighted in the Business Paper for members' information at time of voting.

Motions which are consistent with existing LGNSW positions or current LGNSW actions, or that are operational and can be actioned without a Conference resolution, may still be printed in the Business Paper but will not be debated at the Conference.

8. Late motions

Late items are only to be included in the Business paper addendum if, in addition to the above criteria, the late items relate to highly urgent matters that have arisen after the deadline for the motion submission has passed.

In considering whether a late item relates to a highly urgent matter, the Board Motions Committee is to have regard to:

(a) whether the late item has arisen after the deadline for motions has passed, and

(b) whether the urgency of the matter justifies it being presented to voting delegates with short notice and limited opportunity to review and consider before they are required to vote on the motion.

9. What happens to motions at the LGNSW Annual Conference

Standing orders are outlined at the front of the Business Paper and adopted at the commencement of each Conference. They outline the manner in which the Conference deals with motions. The standing orders adopted at past conferences can be found in the business papers from previous conferences on the LGNSW website.

During debate on motions at Conference, the standing orders generally permit voting delegates to speak in support of or against each motion. Following a vote on a motion, the motion is either carried and becomes a resolution of the Conference, or it is defeated.

10. Post-conference: Updates to the LGNSW Policy Platform

LGNSW's Policy Platform consolidates the voices of councils across NSW, reflecting the collective positions of local government on issues of importance to the sector. Importantly, the Policy Platform guides LGNSW in its advocacy on behalf of the local government sector.

The Policy Platform consists of two parts: LGNSW's Fundamental Principles, and the more targeted Position Statements.

- **Fundamental Principles** are the enduring and overarching principles that direct LGNSW's response to broad matters of importance to the local government sector. These Fundamental Principles are endorsed (or amended) by LGNSW members at Annual Conferences.

- **Position Statements** contain LGNSW's more detailed positions on specific issues and guide LGNSW's work on, and response to, policy issues of the day. Position Statements are subordinate to LGNSW's Fundamental Principles but are more agile and are targeted at specific policy issues as they arise.

Changing Fundamental Principles
Where a motion conflicts or may conflict with a Fundamental Principle, this will be clearly highlighted for delegates in the Conference Business Paper. If the motion is adopted as a resolution at Conference, then the relevant Fundamental Principle will be changed.

It is expected that changes to the Fundamental Principles will be uncommon, given their broad focus and general acceptance among the local government sector.

Changing Position Statements
Following each Conference, LGNSW will review resolutions of that Conference to determine whether the intent of each resolution is adequately covered by existing Position Statements. Where the Position Statements do not adequately include the intent of a resolution, LGNSW will update an existing Position Statement or draft a new Position Statement for inclusion in the LGNSW Policy Platform.

LGNSW members will be informed of updates to the LGNSW Policy Platform.

11. Post-conference: Determining LGNSW Advocacy Priorities

Following the LGNSW Annual Conference, LGNSW will review the resolutions and identify key areas of focus to guide LGNSW's advocacy. These areas of focus are also informed by member feedback, the LGNSW strategic plan, position statements, emerging issues, and Board input.

LGNSW's Advocacy Priorities for the following year are then submitted for endorsement by the LGNSW Board.

As LGNSW undertakes advocacy actions on each of the Conference resolutions throughout the year, these actions and their outcomes will be reported to members.

12. Further information

For further information on the motion submission process, please contact LGNSW at policy@lgnsw.org.au.

13. Frequently Asked Questions

How do I know if my proposed motion is consistent with existing LGNSW policy positions?

The subject matter expert within your council may be best placed to identify this (for example, if the motion relates to a planning matter, this question could be answered by the Planning Manager). Subject matter experts are encouraged to review LGNSW's Policy Platform to gain an understanding of LGNSW's position on a particular matter to help identify whether your proposed motion is consistent.

What is the deadline for submitting motions?

Members are encouraged to submit motions as soon as possible to allow assessment of the motions and distribution of the Business Paper before the Conference. However, in

line with the LGNSW Rules, the latest date motions can be accepted for inclusion in the Conference Business Paper is **12 midnight AEST on Sunday 26 October 2025** (28 days prior to Conference).

LGNSW can receive more than 300 motions for an Annual Conference. Submitting motions as early as possible helps LGNSW to manage the large volume of motions received within a short period of time and allows LGNSW to seek clarification on any motions if required.

However, the LGNSW Rules allow councils to submit motions with less than 28 days' notice and the LGNSW Board may, in some circumstances, allow these to be considered at Conference as a **late item** (but not included in the Business Paper).

I'm unsure which motion category or sub-category I should select in the online portal

If you are unsure, just select the category you think best fits. LGNSW can re-categorise the motion if necessary.

Who should be the council contact for motions?

We recommend the council contact is someone who is available during the months that motions are open, and able to respond promptly to communications between your council and LGNSW. Some councils have identified the General Manager and others have identified a Governance Manager – it is a decision for each council.

How can I amend my council's motion that I've already submitted?

Once a motion has been submitted it cannot be edited without contacting LGNSW so please review the content carefully before submission. If you need to edit a submitted motion, please contact LGNSW at policy@lgnsw.org.au. You may need to provide evidence of support for the change (see section 5).

ATTACHMENT A - STEP BY STEP GUIDE TO LODGING MOTIONS IN THE ONLINE PORTAL

This section provides step-by-step instructions to assist council staff in lodging a motion via our online portal Survey Monkey Apply.

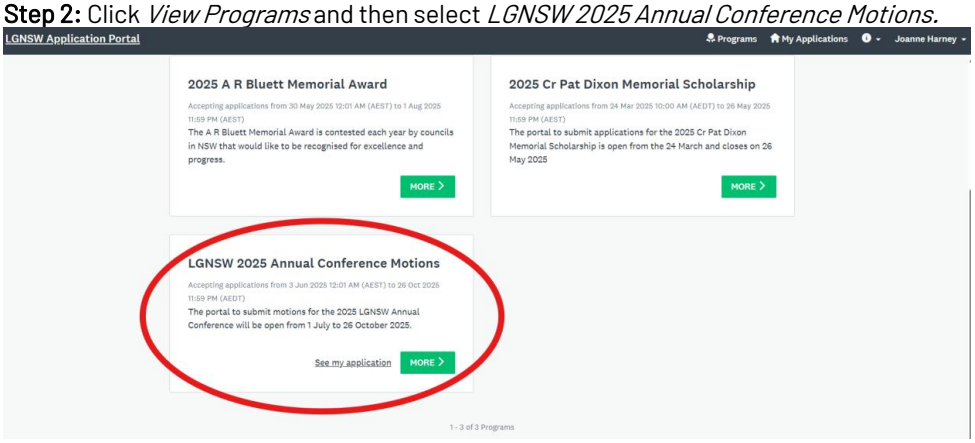
- Member councils are invited to submit motions for the LGNSW Annual Conference via Survey Monkey Apply **from Tuesday 1 July 2025**.
- Under LGNSW Rules, the latest date motions can be accepted for inclusion in the Business Paper is **12 midnight (AEDT) on Sunday 26 October 2025** (28 days prior to Conference).
- Once a motion has been submitted it cannot be edited without contacting LGNSW, so please review the content carefully before submission.

For further assistance contact LGNSW at policy@lgnsw.org.au

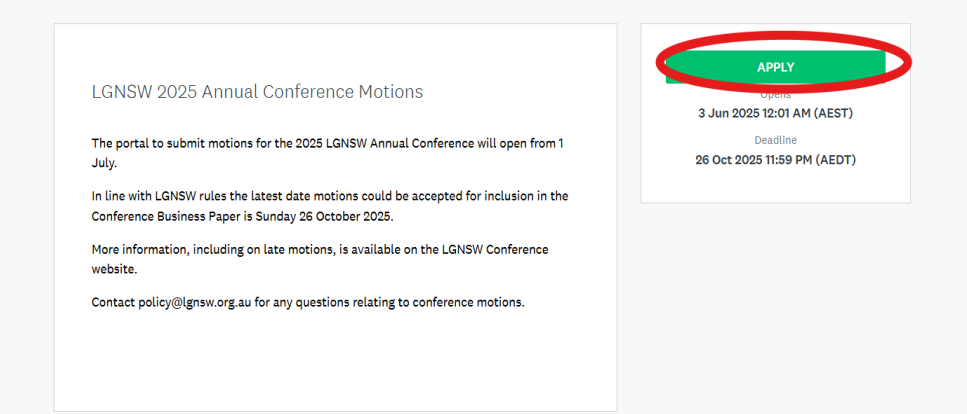
Step 1: Log into LGNSW's online portal using the same password you use to access the LGNSW member website. If you don't know your password, click "forgot password" to reset your password.

Note: you will need to register if you are logging in for the first time.

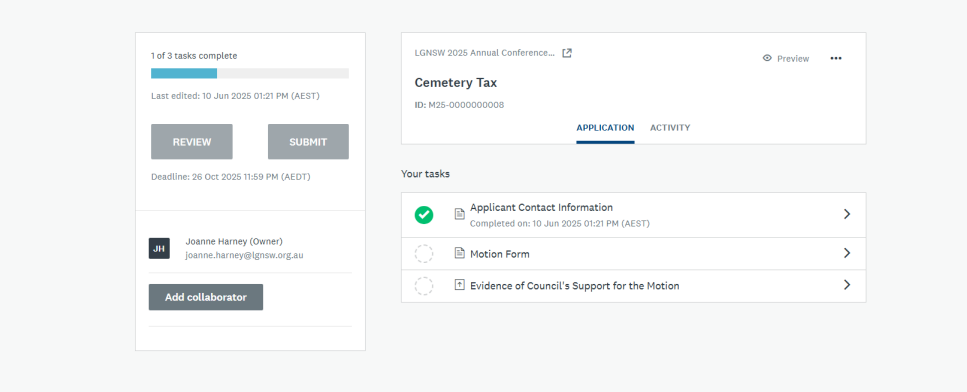
Step 2: Click *View Programs* and then select *LGNSW 2025 Annual Conference Motions.*



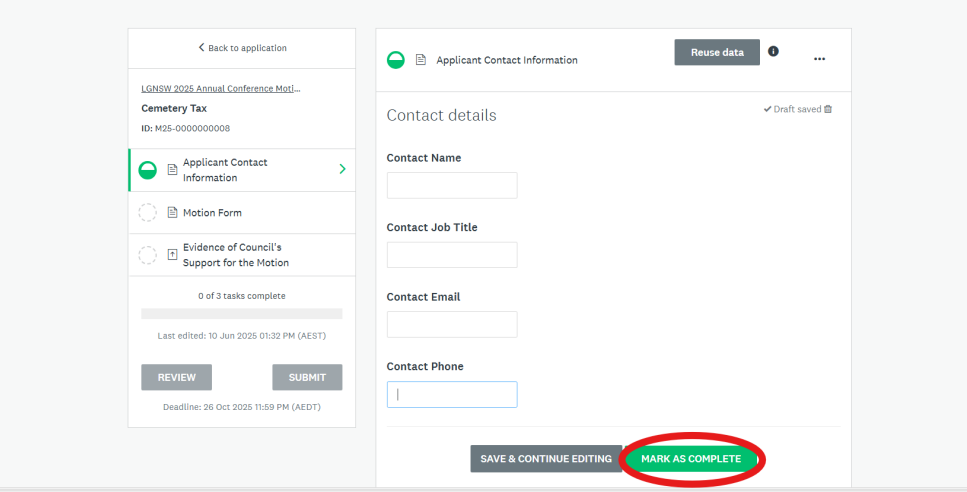
Step 3: Click APPLY.



Step 4: Add your motion title (a few words). You will then be taken to the landing page which will show three tasks to complete:



Step 5: Click on 'Applicant Contact Information' to add the contact information. This should be the relevant officer within your council who can respond to any questions from LGNSW about the motion promptly. Click MARK AS COMPLETE once finished.

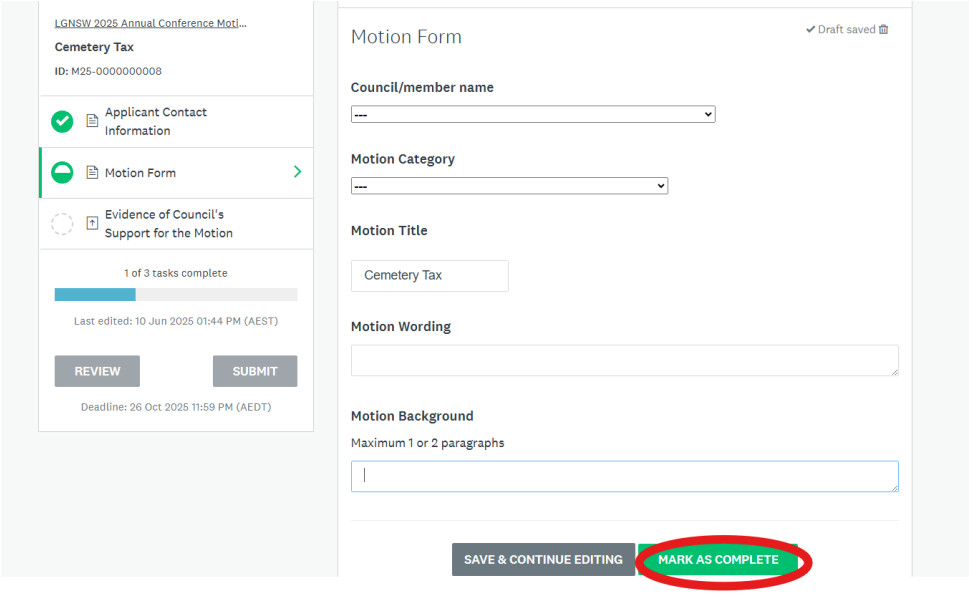


Step 6: Click 'Motion Form' to add the motion details.

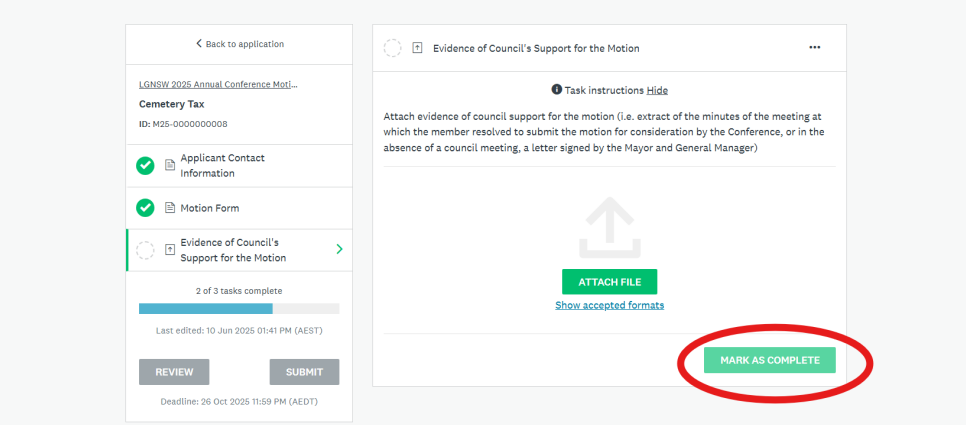
Motion category and sub-category assists with categorising motions and grouping related motions in the Conference Business Paper.

Motion wording should include a sentence or two which includes the call to action.

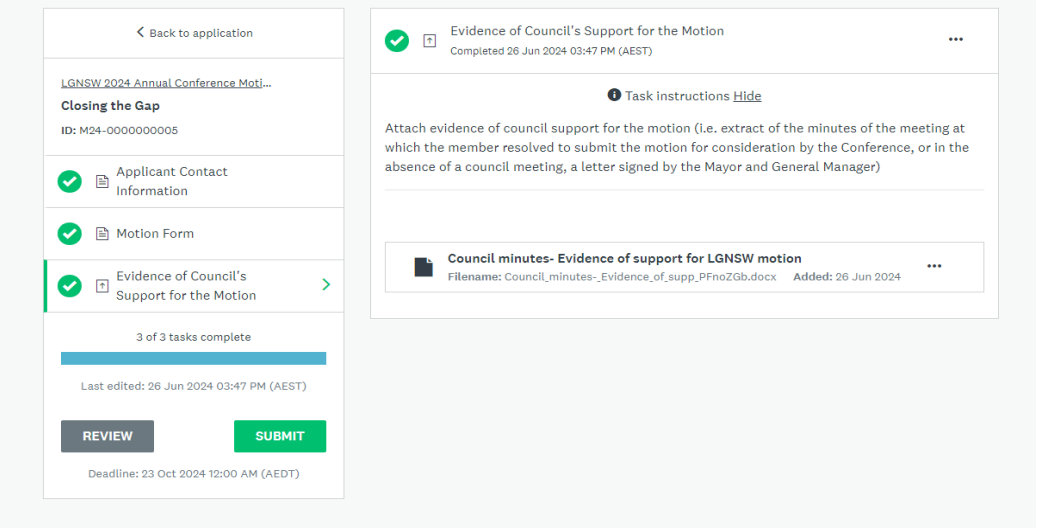
Background note should provide a paragraph or two to explain the context and importance of the issue to the local government sector.
Click MARK AS COMPLETE once finished.



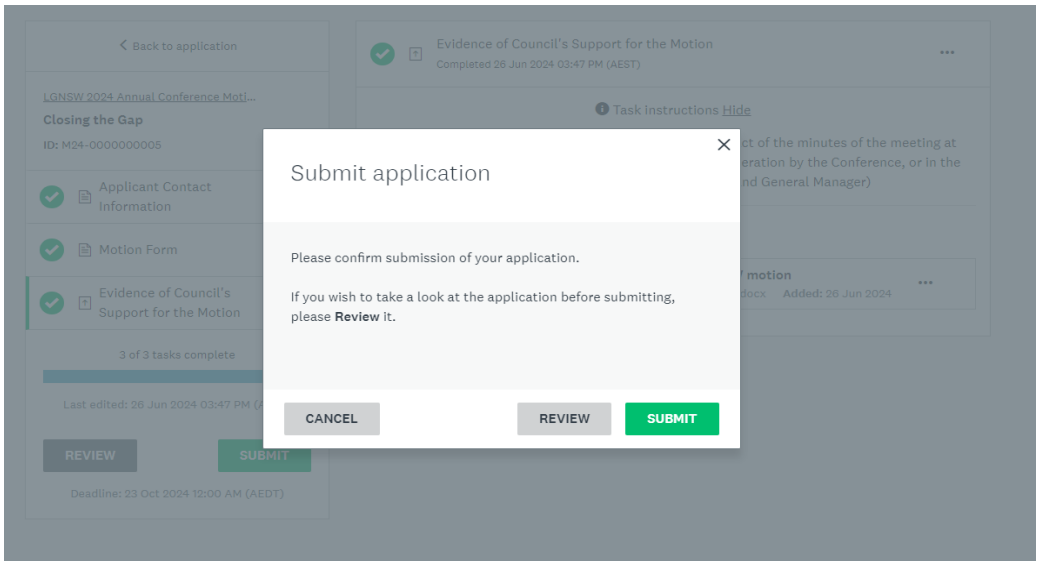
Step 7: Click 'Evidence of Council's Support for the Motion' and attach the relevant file. This will usually be an extract of council meeting minutes. Click MARK AS COMPLETE once finished.



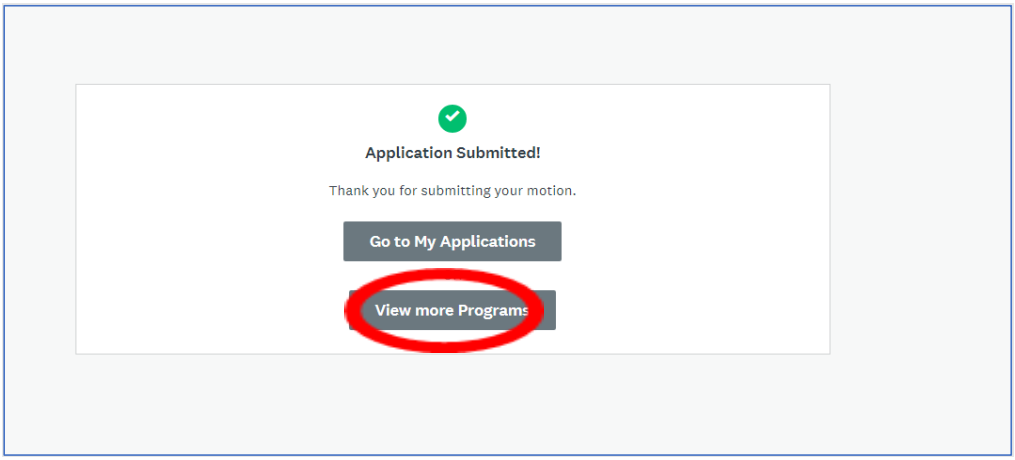
Step 8: Once you have completed all tasks (a green tick is displayed next to each task), click SUBMIT.



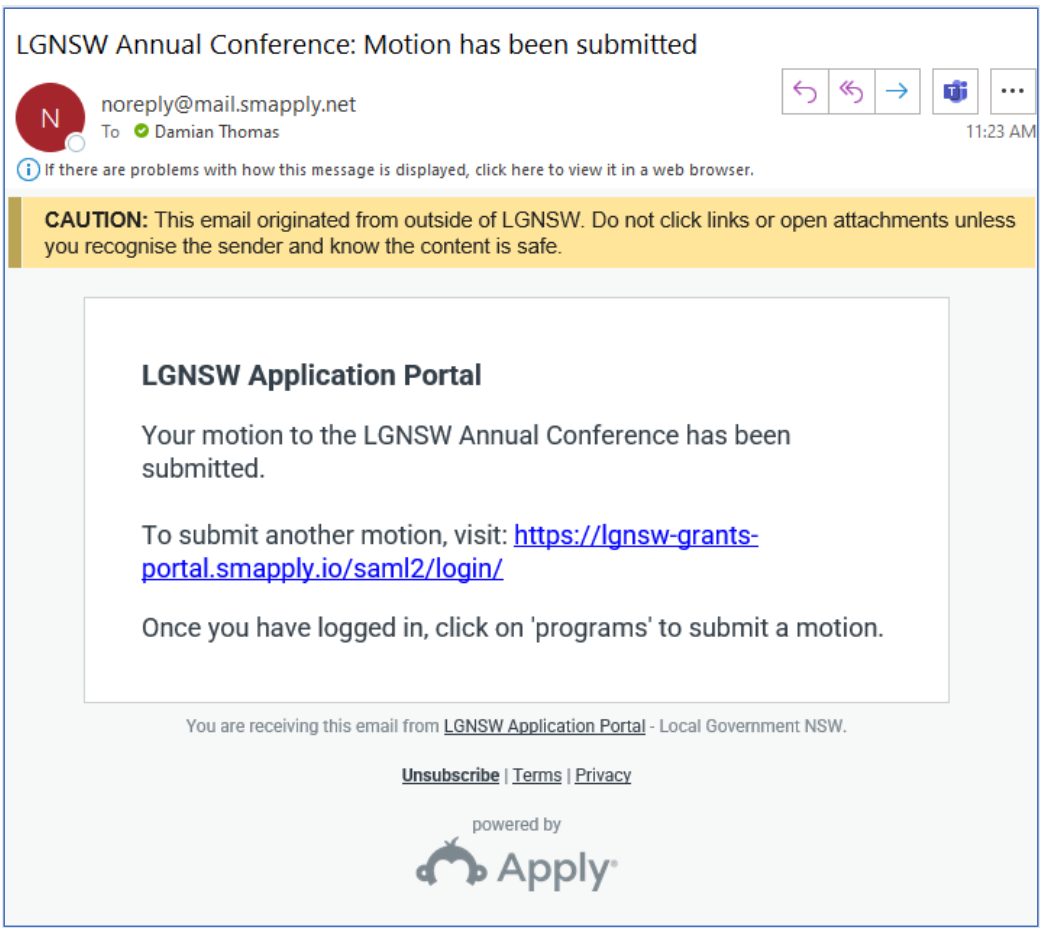
Step 9: You will be asked to confirm submission of the motion. There is an option to review the motion before submitting. When you are ready, click SUBMIT.



Step 10: If you are submitting multiple motions, click 'View more Programs'. This will take you back to the landing page to submit more motions.



Step 11: An automated confirmation email will be sent to the email address listed in the 'Applicant Contact Information' section.



DELIVERY PROGRAM AND OPERATIONAL PLAN: JUNE 2025 BIANNUAL REPORT

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To report to Council on progress of the Delivery Program 2022-2026 and Operational Plan 2024-25 for the period January to June 2025.
BACKGROUND:	A progress report on the Delivery Program and Operational Plan must be presented to Council at least every six months under the Local Government Act. This biannual report marks completion of the previous Delivery Program.
COMMENTS:	This draft report and attachment provide progress results for one-year tasks and four-year term achievements as well as yearly results for performance indicators contained in the DPOP 2024-25. This is the final report for the Delivery Program 2022-2026 under the previous Community Strategic Plan.
RECOMMENDATION:	That the June biannual report on the Delivery Program 2022-2026 and Operational Plan 2024-25 be received and noted.

PURPOSE OF REPORT

To report to Council on progress of the Delivery Program 2022-2026 and Operational Plan 2024-25 for the period January to June 2025.

BACKGROUND

This is the final report for the Delivery Program 2022-2026 under the previous Community Strategic Plan.

Details of progress against term achievements and tasks for the six-month period from January to June 2025 and performance indicators for the twelve-month period 2024 – 2025 are included in the report at **Attachment A1.**

This report also includes overall percentage achievement statistics, exception reporting for items behind schedule and data against performance indicators presented under the six (6) themes in the Delivery Program and Operational Plan.

All departments have provided comments and status updates for the attached report.

Results for five (5) financial performance indicators under 'Theme 6 – Leadership' are not available until completion of the end of year financial review and external audit as part of the preparation of the 2024-2025 Financial Statements, due to be completed in August 2025. The draft Statements will be presented to Council in October/November and included in Council's Annual Report 2024-2025, to be published in November.

Summary of performance

The following table provides a summary of results at the end of the period:

Item	Green traffic light /tick	Amber traffic light	Red traffic light
Tasks	93%	4%	3%
Term Achievements	94%	3%	3%
Performance Indicators (1 year)	83% achieved	-	17% not achieved

Note 1: Results for five (5) financial performance indicators are not available until completion of the end of year financial review and external audit. Those indicators have not been included in % performance calculations.

Note 2: Results for one (1) other performance indicator is not included due to required changes to some LSPS actions, as a result of Council's adopted alternative TOD scenarios.

Explanation of traffic lights/ticks

Green traffic light /tick – completed (tick) or progressed to schedule

Amber traffic light - Behind schedule (delayed performance progress with remedial action required.)

Red traffic light - Significantly behind schedule (performance issues resulting in major delays. Actions to address issues included.)

COMMENTS

The June biannual report (Attachment A1) presents the organisation's progress against term achievements, tasks and performance indicators in the Delivery Program and Operational Plan.

Reasons for delays and remedial actions are provided for term achievements and tasks behind schedule. Explanatory comments are provided for performance indicators not achieved.

Performance – four-year term achievements

94% of the 64 term achievements were reported as completed or substantially completed at the end of June 2025. Remedial actions are included in the commentary for the four (4) term achievements not progressed to schedule.

Performance – one-year tasks

93% of the 208 one-year Operational Plan tasks were reported as completed or substantially completed at end of June 2025, with eight (8) tasks behind schedule and seven (7) tasks significantly behind schedule. Despite the delayed tasks, the overall result is satisfactory and exceeds Council's target of 89%.

Exception report

The Exception Report in Attachment A1 highlights term achievements and operational plan tasks that are behind schedule, significantly behind schedule or placed on hold by Council resolution. Commentary includes the reasons for delays and proposed remedial actions. As the final report for the Delivery Program 2022-2026 and 2024-25 Operational Plan, the following Term Achievements and tasks were not progressed to schedule or completed:

- Term Achievement for innovative and effective community engagement that increases opportunities for participation by all members of the community (C1.1.1), due to delay in preparing draft Ku-ring-gai Council Reconciliation Action Plan (C1.1.1.6).
- Task to engage lead contractor and commence works at the Cultural and Environmental Education Centre (N1.1.2.4).
- Term Achievement for implementation of plans to revitalise local centres (P4.1.1) due to diversion of staff to work on the TOD alternative scenarios.
- Term Achievement and task for renewal of Marian Street Theatre (P7.1.2 and P7.1.2.1).
- Task to develop and implement Treecare program (P1.1.1.9), due to tree stock limitations, required funding to purchase trees and resources to plant them.
- Task to investigate Local Character Controls within the Ku-ring-gai Development Control Plan (P2.1.1.3), due to diversion of staff to work on the TOD alternative scenarios.
- Task to implement the Ku-ring-gai Public Domain Plan (P4.1.1.1) due to resourcing issues and project delays.
- Task to dispose of the Lindfield Library site (P4.1.1.4).
- Task to engage with residents and stakeholders to assist with the delivery of the streetscape projects (P4.1.1.5) due to diversion of staff to work on the TOD alternative scenarios.
- Task to prepare detailed design plans for priority streetscapes in Pymble, Roseville, St Ives and Turramurra (P4.1.1.6) due to diversion of staff to work on the TOD alternative scenarios.

- Task to progress delivery of Lindfield Avenue and Tryon Road streetscape upgrade (P4.1.1.9) due to issues related to the storm water design and need to engage a hydraulic engineer to update the DRAINS model.
- Task to design and commence construction works at Robert Pymble Park (P6.1.1.13) due to reallocation of resources to emergency works and grant funded projects.
- Task to prepare a masterplan for the former Gordon Bowling Club site (P6.1.1.14)
- Delivery of road and carparks capital works programs (P8.1.2.3) primarily due to adverse weather conditions.
- Delivery of drainage capital works programs (P8.1.2.4) primarily due to design complexities and site-specific constraints.
- Term Achievement for strategies and plans that support business growth (E1.1.2) due to delays in the preparation of a revised Employment Lands Strategy (E1.1.2.2).

Remedial actions are included in the commentary for tasks not completed to schedule for 2024/25, indicating they will be substantially progressed or completed in 2025/26. These tasks have been carried over and included in Council's adopted 2025-2026 Operational Plan.

Performance – one year performance indicators

83% of performance indicators were achieved for the 2024/25 year which is a satisfactory result.

Summary of challenges and key achievements

Challenges and key achievements for the six-month period from January to June 2025 are summarised below.

Challenges

Council continued to respond to the significant challenges imposed by the NSW government's housing policy changes with staff resources across departments focused on the following:

- Extensive community consultation around Council's alternative TOD housing proposals
- Extensive mapping, LEP and DCP work relating to Council's alternative proposals for submission to the NSW government within tight deadlines
- Managing effective responses to associated NSW Housing policy changes on dual occupancy and low/mid rise housing.

Other challenges which caused delays to the delivery of services and projects during the reporting period included:

- Adverse weather conditions impacting construction schedules.
- Maintaining the maintenance schedule for recreation and sporting facilities given the high volume of rainfall.
- Diversion of available resources to higher priority emergency works and grant funded projects.
- Project complexities requiring more design detail and refinement to the plans for the new Cultural and Environmental Education Centre at St Ives Showground
- Difficulties implementing the volunteer-based Treecare program due to limited tree stock and resources.
- Uncertainty around population projections following the NSW Government housing policy and alternative Transport Oriented Development housing scenarios

- The Norman Griffiths Oval Upgrade project has experienced delivery delays, including the termination of the head contractor. Council's project team is working on delivering on Council's resolution dated 15 April 2025 with a planned way to see completion of the project.
- Cancellation of the new Multicultural Festival, planned in collaboration with the Multicultural Advisory Committee, for 23 March, due to wet weather.
- While Council is in a satisfactory financial position, it still faces challenges and risks which have been highlighted in the current Long Term Financial Plan. Council has insufficient funding to sustainably manage and improve its existing infrastructure and meet community expectations.

Key Achievements

The development of Council's alternate Transport Oriented Development (TOD) plans has been a major planning undertaking involving collaboration from across the organisation. To have the plans finalised and submitted to the NSW Government within the agreed timeframes has been a significant organisational achievement.

Other key achievements during the reporting period included:

Theme 1 - COMMUNITY, PEOPLE AND CULTURE

- The newly established Community Engagement Champions group is helping to improve community participation in Council projects, engagement culture and collaboration across departments through regular meetings, specialist training and new guidance materials.
- Council allocated over $193,000 in grants to local community groups including targeted support for women and children experiencing domestic and family violence.
- The Volunteer Hub continues to assist volunteer organisations like Lifeline, KYDS and Rotary Clubs to promote one-off volunteer opportunities for large scale community events in Ku-ring-gai. The Hub also helps residents contribute to their local community through short-term volunteer opportunities.
- The annual Volunteer Expo welcomed 23 volunteer organisations and 150 visitors, including a number of high school students exploring volunteer opportunities. Additionally, volunteer barista roles were offered to six local high school students, allowing them to contribute to the community while demonstrating their professional skills.
- Accessible social outings, workshops and the popular "Love the Life" and Seniors Festival program helped reduce isolation among older adults.
- The growing demand for seniors' health programs was met by introducing three new exercise classes, all of which reached full capacity within one month.
- Targeted youth programs were introduced including structured Friday sessions, resume writing workshops, milkshake-making activities, and mental health initiatives like puppy meditation.
- Over 150 new children were welcomed into Vacation Care, demonstrating strong community trust in Council's children's programs.
- Thomas Carlyle Children's Centre is working alongside The George Institute and University NSW to research and assess empathy skills in preschool-aged children. This collaboration aims to identify children who may benefit from targeted skill-building in emotional development, supporting their social and cognitive growth.

- Council appointed 15 members to its newly formed Multicultural Advisory Committee, hosted a successful Refugee Week celebration with 90 attendees, and engaged 80 Mandarin-speaking residents through civic sessions to support local participation.
- An expanded cultural events program was planned and delivered including the Lunar New Year Festival (5,745 visitors), the new Multicultural Festival (cancelled), Ku-ring-gai Heritage Festival (1,176 visitors), and the Ku-ring-gai Gai-Mariagal Festival. This was the largest indigenous festival program curated across the Northern Sydney region.
- Council adopted that Affordable Housing Policy to help facilitate the provision of affordable housing in future housing developments.
- A new layout, furniture and fittings were delivered at Lindfield Library providing a more welcoming environment for library users.
- New Art Centre programming has resulted in an increased uptake of programs and includes Chinese Calligraphy and evening classes to attract a wider range of students.
- A new booklet for dog owners on legislative requirements for menacing or dangerous dogs was launched to improve legal clarity and understanding.
- 90% of community-raised public health issues were resolved.
- The Hornsby Ku-ring-gai Bushfire Risk Management Plan 2022-26 was successfully implemented and the Bushfire Management Policy was adopted.

Theme 2 - NATURAL ENVIRONMENT

- There was strong growth in online engagement with the Ku-ring-gai community on environmental information and education.
- Council`s Loving Living Ku-ring-gai events program and volunteer programs delivered a range of community engagement and volunteer events including a Crop Swap, School Solar Car Race, corflute recycling campaign Bushfire Ready webinar, a Teen Clothing Swap, Kids Clothing, Toy and Book Swap and a School Nest Box workshop.
- Council continued to run street meets through the Climate Wise Community program. In partnership with Sydney North Health Network, 8 street meetings were held with over 400 people attending. A further 12 street meets are planned before the end of the calendar year. The community continue to make use of Council 's Climate Wise Communities program to increase preparedness.
- Council has collaborated with several neighbouring and wider state councils to share resources and advice on building successful Net Zero community strategies.
- The environmental education program at the Ku-ring-gai Wildflower Garden has seen strong growth, more than doubling the numbers of participants due to a direct marketing campaign targeting preschool and early education providers.
- Council introduced of a new site management plan format for priority bushland reserves to improve monitoring and reporting, with 34 reviews completed.
- Council is collaborating with academic institutions and the NSW Environmental Protection Authority on monitoring and research projects to enhance waterways and riparian management. This includes a $330,000 grant from the EPA for a microplastic waste project. The joint project by Council, Sydney Coastal Councils Group and the Australian Microplastic Assessment Project (AUSMAP) aims to reduce microplastic contamination from synthetic turfs.
- The Resilient Sydney Strategy was launched, through a regional collaboration of 33 local governments of Greater Sydney, to make Sydney more resilient now and in the future.
- Council's new resident waste app – Your Waste was implemented.

- Six public EV charge ports were installed at the Ku-ring-gai Fitness and Aquatic Centre, Turramurra Library and the North Turramurra Recreation Area

Theme 3 - PLACES, SPACES AND INFRASTRUCTURE

- The Urban Forest Policy was adopted.
- A policy to govern the issuance of Tree Replacement Orders ensuring transparency and consistency in decision-making was successfully developed and implemented.
- The Ku-ring-gai Urban Forest - Canopy Loss on Private Land Analysis Report to inform updates to Ku-ring-gai`s Urban Forest Action and Implementation Plan was completed.
- The first Treecare volunteer group completed a 6-week trial in Gordon Recreation Area to assist in the protection, enhancement and monitoring of selected indigenous canopy trees.
- The scope for Development Control Plan (DCP) amendments for environmental sensitivity and sustainability towards net zero was adopted for incorporation into updated DCP controls including TOD developments.
- Average development application assessment times reduced to 109 days (below the Minister`s Statement of Expectations requirement of 115 days).
- A new 5-year Memorandum of Understanding was signed to provide a framework for partner councils to work together to support the operations of the Aboriginal Heritage Office.
- The playspace works at Lorraine Taylor Reserve, St Ives were completed.
- The new Environment Advisory Committee was established.
- The Ku-ring-gai Green Grid Strategy was adopted.
- The Infrastructure Capability Study providing a strategic roadmap and concept design for the staged rollout of fleet charging infrastructure sufficient to electrify 100% of Council's fleet was completed.
- Council was successful in receiving $248,000 grant funding towards works at the Ku-ring-gai Fitness and Aquatic Centre from the Department of Climate Change, Energy, the Environment and Water.
- Commercial drone hire at St Ives Showground has increased.

Theme 4 - ACCESS, TRAFFIC AND TRANSPORT

- Council presented key transport priorities to the state agencies at the NSROC Transport Leadership Group, including the upgrade of the Turramurra Bus Interchange.
- Council assisted in the National Ride to School Day in March 2025 with 1,400 students from 10 schools participating.
- Transport for NSW`s commitment to fund the shortfall for the upgrade of the intersection of Werona Avenue and Stanhope Road Killara was secured and ensures that this important safety upgrade can be delivered for the local community.
- Council completed the road surface upgrade on The Comenarra Parkway and secured additional funds from Transport for NSW to cover the funding shortfall.
- Council completed a wombat crossing in Turramurra Avenue at Nulla Nulla Street which was fully funded by Transport for NSW.
- Council completed an audit of 821 bus stops within the LGA.

- Successful nominations made under the 2024/25 Australian Government Black Spot Program included the intersection of Killeaton Street and Memorial Avenue, St Ives to provide pedestrian protection and install missing pedestrian crossing at the traffic signals and The Comenarra Parkway, Turramurra to install a skid resistant pavement on the curve between Parkinson Avenue and Gipps Close, Turramurra.

Theme 5 - LOCAL ECONOMY

- A new Memorandum of Understanding with Ku-ring-gai Chamber of Commerce was signed outlining arrangements of mutual support between the two organisations. This includes quarterly meetings with the Chamber to discuss regulations and red tape.
- A mayoral minute outlining steps to develop a Night Time Economy Action Plan was approved by Council.
- A monthly Virtual Lunch and Learn Program was launched where local businesses hear from business specialists on subjects including sales strategy and tactics, branding, unlocking profits and communication techniques.
- Council partnered with the Federal Cyberwardens program to assist local businesses to navigate the steps needed to protect the business against cyber-attack and a half day training workshop on promoting through social media and other platforms.
- Ku-ring-gai continues to attract events held by partners and community organisations including the annual Lindfield Fun Run, Ku-ring-gai Chase Fun Run, The Jabulani Challenge, The Sydney Backyard Ultra, Whale Rock Trail Run, the Easter Carnival, a community movie night, St Ives Show and a new event Sparkling Sydney.

Theme 6 – LEADERSHIP

- A comprehensive community engagement program for the development and successful adoption of a new Community Strategic Plan, Resourcing Strategy, and Delivery Program and Operational Plan was delivered.
- Council actively engaged with state and federal governments on local and broader local government issues, including housing and development policies following extensive community consultation.
- A new Community Engagement Strategy which outlines Council's commitment and approach to engagement on plans, polices, programs, projects and development applications was developed.
- Council prepared a community engagement matrix to guide staff and Councillors in determining appropriate engagement methods for various types of Council projects.
- Five properties were acquired to facilitate open space in the Gordon town centre and a public domain in Turramurra.
- Innovative communication tools were introduced including videos/reels for social media to promote events, services and completed infrastructure projects, electronic signage in libraries, and new tools on the website (e.g. a tool where residents can look up their soil type and learn the best plants to grow in their home).
- Council has been awarded funding for 21 positions under the NSW Government’s Fresh Start for Local Government Apprentices, Trainees, and Cadets program.
- The Payable rates payment app for residents was implemented.
- Service reviews of development assessment processes, communications and community engagement, compliance and maintenance of sports fields were completed.

INTEGRATED PLANNING AND REPORTING

Outcome 5 – Leadership (new Community Strategic Plan 2025)

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
L1: Provide strong and ethical civic leadership to ensure good governance and build and maintain trust and confidence within the community.	L1.1: The Community Strategic Plan drives delivery of community priorities through effective strategic planning, prioritisation, advocacy, partnerships and reporting to the community on performance.	L1.1.1: Implement a new integrated planning and reporting framework to support the implementation of Council's strategies and plans, and prioritisation of projects and initiatives based on strategic alignment, community needs and availability of resources.

GOVERNANCE MATTERS

The NSW Office of Local Government's Integrated Planning and Reporting guidelines and section 404 of the Local Government Act 1993 require a progress report to be presented to the Council on the principal activities in the Delivery Program and Operational Plan at least every six (6) months.

RISK MANAGEMENT

The preparation, reporting and consideration by Council on the progress of the Delivery Plan is undertaken every six (6) months.

FINANCIAL CONSIDERATIONS

There are no direct financial considerations associated with the adoption of the recommendations contained within this report. Final Audited Financial Statements for 2024-2025 will be included as part of Council's Annual Report 2024-2025 to be published at the end of November 2025.

SUMMARY

This report provides progress results for one-year tasks and four-year term achievements as well as yearly results for performance indicators contained in the Delivery Program 2022-2026 and Operational Plan 2024-2025. At the end of the financial year 94% of term achievements were reported as completed or substantially completed, 93% of Operational Plan tasks were completed or substantially completed and 83% of performance indicators were achieved for the 2024/25 year.

Results for five (5) financial performance indicators in the Delivery Program will be available following completion of the end of year financial review and external audit, which will be reported to Council in October/November as part of the draft Financial Statements for 2024-2025.

RECOMMENDATION:

That the draft June biannual report on the Delivery Program 2022-2026 and Operational Plan 2024-2025 be received and noted.

Kim Thomas
Corporate Planner

Cindy Venables
Corporate Planner

Helen Lowndes
Integrated Planning Coordinator

Christopher M Jones
Manager Governance & Corporate Strategy

Angela Apostol
Director Corporate

Attachments:

A1⇩	DRAFT Delivery Program 2022-2026 and Operational Plan 2024-2025 - Bi-annual Report - June 2025	2025/250929

REVISED DELIVERY PROGRAM 2022 – 2026 AND OPERATIONAL PLAN 2024 – 2025

JUNE 2025
BIANNUAL REPORT

1 JANUARY – 30 JUNE 2025



Table of Contents

About this report		3
Performance summary		4
	Snapshot	4
	By theme	5
Exception report		7
Full reporting by theme		15
	Community, People and Culture	16
	Natural Environment	36
	Places, Spaces and Infrastructure	50
	Access, Traffic and Transport	78
	Local Economy	88
	Leadership	96
Have your say		121

About this report

Ku-ring-gai Council's Revised Delivery Program 2022-2026 and Operational Plan 2024-2025 were adopted in June 2024. The combined document includes:

- Four-year Term Achievements, outlining what Council intends to do during its term of office to progress the Community Strategic Plan 'Ku-ring-gai 2032'.
- One-year Operational Plan Tasks that detail the projects, programs and services that will be undertaken during 2024-2025.
- Performance Indicators that are reported annually as part of the June biannual reporting.

This report is presented under the following six themes:

	**Community, people and culture**		**Natural environment**
	**Places. spaces and infrastructure**		**Access, traffic and transport**
	**Local economy**		**Leadership**

Progress comments are provided against reportable items using the traffic light framework below:

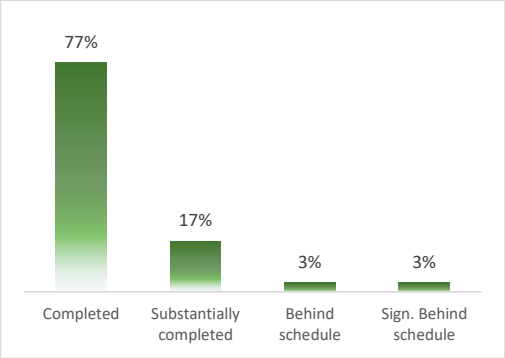
	Status	Description
	**Completed**	Term achievement/task has been completed.
	**Substantially completed**	Term achievement/task is substantially completed.
	**Behind schedule**	Term achievement/task is behind schedule with delayed performance progress and remedial action required.
	**Significantly behind schedule**	Term achievement/task is significantly behind schedule with performance issues resulting in major delays.
	**On hold**	Council resolved to not proceed or placed the term achievement/ task on hold and cannot progress as a direct result.

Performance summary snapshot

Revised Delivery Program 2022 - 2026

94%

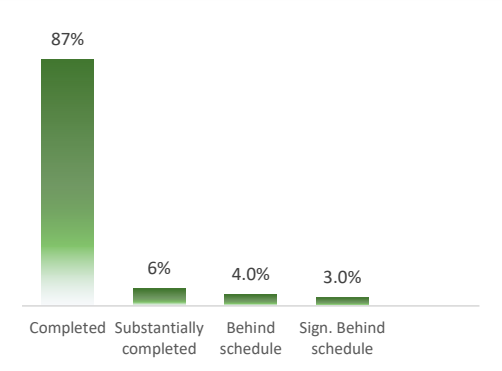
TERM ACHIEVEMENTS COMPLETED OR SUBSTANTIALLY COMPLETED



Operational Plan 2024 - 2025

93%

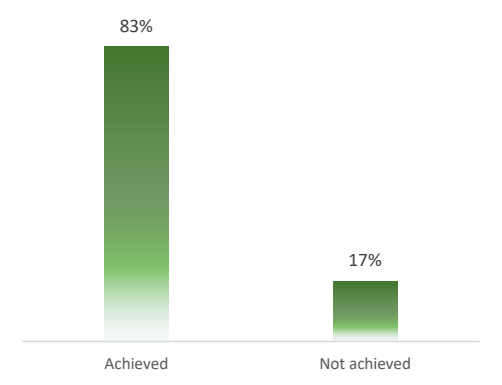
TASKS COMPLETED OR SUBSTANTIALLY COMPLETED



Performance Indicators 2024 - 2025

83%

INDICATORS ACHIEVED



Performance summary by theme

All departments have provided status updates on the progress of Delivery Program term achievements and operational plan tasks. Commentary is provided for those not progressing as scheduled including the reasons for delays and proposed remedial actions. Tasks and term achievements indicated as 'on hold' are not included in overall performance calculations. Results are satisfactory for the majority of term achievements and tasks across all themes. Commentary on achievements and challenges during the reporting period is provided within each theme. The June biannual report includes annual reporting on adopted performance indicators.

This report is available at www.krg.nsw.gov.au/performancereporting

Delivery Program term achievement performance by theme

Theme		Term Achievements				
	Completed	Substantially completed	Behind schedule	Significantly behind schedule	On hold	Total no.
Community, People and Culture	7	2	1	0	0	10
Natural Environment	8	2	0	0	0	10
Places, Spaces and Infrastructure	9	5	1	1	0	16
Access, Traffic and Transport	7	0	0	0	0	7
Local Economy	5	0	0	1	0	6
Leadership	13	2	0	0	0	15
Total no.	**49**	**11**	**2**	**2**	**0**	**64**
Performance: 49+11/64=94%						

Operational Plan task performance by theme

Theme	Tasks					
	Completed	Substantially completed	Behind schedule	Significantly behind schedule	On hold	Total no.
Community, People and Culture	33	2	0	1	0	36
Natural Environment	27	1	1	0	0	29
Places, Spaces and Infrastructure	48	8	7	5	0	68
Access, Traffic and Transport	13	0	0	0	0	13
Local Economy	11	0	0	1	0	12
Leadership	48	2	0	0	0	50
Total no.	**180**	**13**	**8**	**7**	**0**	**208**
Performance: 180+13/208=93%						

Delivery Program performance indicator achievements by theme

Theme	Achieved	Not achieved	On hold	Results not available	Total
Community, People and Culture	13	3	0	1*	17
Natural Environment	8	2	0	0	10
Places, Spaces and Infrastructure	17	1	0	1**	19
Access, Traffic and Transport	6	3	0	0	9
Local Economy	5	1	0	0	6
Leadership	14	3	0	5***	22
Total no.	**63**	**13**	**0**	**7^**	**83**
Performance: 63/76 = 83%					

* No time relevant data available for hospitalisations due to falls (Centre for Epidemiology and Evidence, NSW Ministry of Health).

** No reliable data available due to the NSW government's housing policy changes and recent alternative housing scenarios adopted by Council.

*** Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council.

^These indicators are excluded from overall performance calculations

Exception report

The Exception Report highlights term achievements and operational plan tasks that are behind schedule, significantly behind schedule or placed on hold by Council resolution (amber, red or white traffic lights). Commentary includes the reasons for delays and proposed remedial actions.

THEME 1: COMMUNITY, PEOPLE AND CULTURE

Term Achievement Exceptions

Code	Description	Progress	Comments
C1.1.1	Innovative and effective community engagement that increases opportunities for participation by all members of the community. ***Signoff Authority:*** *Director Community*		This Term Achievement was behind schedule for Delivery Program 2022-2026. Council has engaged with the community on key matters including the NSW Government Housing Policy. Support continued to be provided to advisory committees and the Community Engagement Champions group met regularly. The Draft Community Engagement Strategy (incorporating the Community Participation Plan) was approved for public exhibition late in the period. Regular progress on Council's community engagement activities is reported to the General Manager and Directors Group on a monthly basis. **Reason** While significant community engagement projects were advanced or completed during the reporting period overall progress of the Term Achievement was impacted by delayed preparation of the draft Ku-ring-gai Reconciliation Action Plan. **Remedial Action** The Ku-ring-gai Council Reconciliation Action Plan will be progressed with an action included in Council's Operational Plan 2025-2026.

Operational Plan Task Exceptions

Code	Description	Progress	Comments
C1.1.1.6	Prepare a draft Ku-ring-gai Council Reconciliation Action Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 0%	Preparation of the Reconciliation Action Plan was delayed due to competing project priorities with urgent deadlines. This included work relating to the Transport Oriented Development and Low to Mid rise planning changes - dual occupancy. **Reason** Urban Planning staff were required to respond to NSW state government housing changes and associated extensive Development Control Plan work. **Remedial Action** A consultant brief will be prepared to engage a First Nations consultant. An Action has been included in Council's Operational Plan 2025-2026 to complete the project.

THEME 2: NATURAL ENVIRONMENT

Operational Plan Task Exceptions

Code	Description	Progress	Comments
N1.1.2.4	Engage lead contractor for design and construction tender and commence works at the Cultural and Environmental Education Centre. ***Signoff Authority:*** *Director Operations*	75%	Work was undertaken on re-engaging with the external design team to finalise the design to tender readiness inclusive of required Living Building Challenge (LBC) components. Council staff have undertaken appropriate training and been awarded certification to ensure required skills exist for the successful delivery of this complex project. **Reason** This is a complex project which has required more detail and refinement of the design. **Remedial Action** The Operations Department is actively engaging with industry experts to progress the design whilst undertaking targeted recruitment to be adequately resourced for the completion of the project. An Action to progress this project is included in Council's Operational Plan 2025-2026.

THEME 3: PLACES, SPACES AND INFRASTRUCTURE

Term Achievement Exceptions

Code	Description	Progress	Comments
P4.1.1	Plans to revitalise local centres are progressively implemented and achieve quality design and sustainability outcomes in collaboration with key agencies, landholders and the community. ***Signoff Authority:*** *Director Strategy & Environment*		This term achievement was behind schedule for Delivery Program 2022-2026. Council undertook a series of streetscape upgrades, park upgrades and continued to implement the Open Space Acquisition Strategy and Public Domain Plans during the reporting period. The Transport Oriented Development (TOD) alternative scenario plans were adopted by Council for the increased revitalisation of Gordon and Lindfield as primary centres along with Roseville local centre and Killara. Updated Development Control Plan controls and reviewed Public Domain Plans will follow. **Reason** Staff resources and planning were diverted to higher priority work on the Transport Oriented Development (TOD) alternatives. scenario. **Remedial Action** Plans for the increased revitalisation of Gordon and Lindfield as primary centres along with Roseville and Killara centres. Updated DCP controls and reviewed Public Domain Plans will follow as next steps in the process.

Code	Description	Progress	Comments
P7.1.2	The renewal of Marian Street Theatre is substantially completed. ***Signoff Authority:*** *Director Strategy & Environment*		This term achievement was significantly behind schedule for Delivery Program 2022-2026. During the reporting period, Council commissioned legal advice in relation to the Development Assessment. **Reason** This project remains unfunded, however, Council staff are implementing the legal advice received. **Remedial Action** Council is awaiting advice on opportunities for limited works to preserve the existing development consent for the theatre.

Operational Plan Task Exceptions

Code	Description	Progress	Comments
P1.1.1.9	Develop and implement a volunteer based Treecare program to assist in the protection, enhancement and monitoring of selected indigenous canopy trees in key locations. ***Signoff Authority:*** *Manager Environment & Sustainability*	 80%	The first Treecare group completed a 6 week trial in Gordon Recreation Area with 6 students recording statistics of major canopy trees in the park and undertaken work to help reduce compaction and increase biodiversity in the Park. The next Treecare group will commence in term 3. Normurra Avenue and Kedumba Crescent, Turramurra was chosen to plant 20 street trees in July 2025. Residents will join Treecare program as Tree Nurturers, maintaining street trees with support from Council. **Reason** Street tree planting is dependent on availability of tree stock, funding to purchase trees and resources to plant them. Opportunities for Council to grow trees at the Community Nursery would assist the supply of trees to more residents on the waiting list. **Remedial Action** An Action to progress assessment of growing street trees at the Community Nursery is included in Council's Operational Plan 2025-2026.
P2.1.1.3	Investigate the inclusion of Local Character Controls within the Ku-ring-gai Development Control Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 80%	Good progress has been made on the development of local character controls for the Development Control Plan with draft controls scheduled to be reported to Council in mid 2025 for exhibition. **Reason** Progress on the task has been delayed due to allocation of urban planning staff resources to the priority development of the TOD Alternative. **Remedial Action** The draft Development Control Plan controls are being finalised and scheduled to be reported to Council in July 2025 for exhibition. An Action to progress this is included in Council's Operational Plan 2025-2026.

Code	Description	Progress	Comments
P4.1.1.1	Oversee and monitor the implementation of the Ku-ring-gai Public Domain Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 70%	The implementation of the Ku-ring-gai Public Domain Plan could not be progressed as planned. Projects delayed include: * Lindfield Avenue, Lindfield - streetscape improvements * Bedes Forest, St Ives - park expansion * Gordon North - streetscape improvements * Heritage Square and Werona Avenue, Gordon – park and streetscape improvements. **Reason** Detail design and tender documentation has been delayed by resourcing issues and other project delays. **Remedial Action** It is anticipated that resourcing issues will be resolved in the first quarter of 2025/26. Actions to progress delayed projects are included in Council's Operational Plan 2025-2026.
P4.1.1.4	Continue to facilitate disposal of the Lindfield Library site. ***Signoff Authority:*** *Director Strategy & Environment*	 50%	A Section 4.55 (1A) application was lodged for the Lindfield Village Living (LVL) project on 8 November 2024. This planning pathway was deemed the most appropriate means of closing out the deferred commencement conditions imposed on the original DA (DA 0570/18) by Sydney Trains, given all previous attempts to confer with Sydney Trains directly over the past four years, have failed. Sydney Trains are the main external referral agency. Since the application lodgement, three (3) Request for Information (RFI) have been received from Sydney Trains (namely on 13-01-25 via the NSW Planning Portal, 12-03-25 & 30-04-25 via email from TfNSW to Council's Development Assessment team). A Preliminary Assessment Letter from Council's own Development Assessment team was received on 26 March 2025. The specified statutory timeframes within which to respond to each of these RFIs was adhered to and for each time, a comprehensive package of information prepared by Council's external consultant team was submitted to Council and Sydney Trains via the NSW Planning Portal, as instructed. It should be noted however that Sydney Trains have not complied with the statutory timeframes within which to reply to the submissions lodged. **Reason** Every request for information received for this Section 4.55 application, including three (3) from Sydney Trains and one (1) from Council's Development Assessment Team, have been expediently responded to. However, Sydney Trains have not complied with the statutory timeframes within which to respond. The Act is also not clear about the timeframes within which Sydney Trains has to respond to subsequent RFI responses, beyond the first one issued by them on 13 January 2025, inferring that the response time is now open ended and as such the very real risk is that the original development application approval for this site will in fact lapse in August this year. **Remedial Action** All reasonable courses of action have been taken to date. Sydney Trains is yet to respond to Council's latest submission of information uploaded to the NSW Planning Portal on 12 May 2025 in response to their third RFI. Email correspondence had indicated that a response would be provided to Council in the week of 16 June 2025. However, a response had not been received by 30 June, corresponding to the end of this reporting period.

Code	Description	Progress	Comments
P4.1.1.5	Actively engage with residents, key agencies, landholders, businesses and other stakeholders to assist with the delivery of the streetscape projects. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 75%	Progress was behind schedule for this task during the reporting period. **Reason** Preparation of the Alternative TOD Scenario has diverted staff resources within the Urban Design Team. **Remedial Action** An Action to progress this work is included in Council's Operational Plan 2025-2026.
P4.1.1.6	Prepare detail design plans for priority streetscapes in Pymble, Roseville, St Ives and Turramurra. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 50%	No further progress on this task was made during the reporting period. **Reason** Preparation of the Alternative TOD Scenario has diverted staff resources within the Urban Design Team. **Remedial Action** An Action to progress this work is included in Council's Operational Plan 2025-2026.
P4.1.1.9	Progress delivery of Lindfield Avenue and Tryon Road streetscape upgrade. ***Signoff Authority:*** *Acting Manager Project Services*	 75%	Additional design and analysis of the drainage model and design was required. **Reason** The drainage model required review and refining. **Remedial Action** The revised drainage model is being used to finalise the design. An Action to progress this project is included in Council's Operational Plan 2025-2026.
P6.1.1.13	Finalise design and commence Stage 2 construction upgrade works to park and surrounding streets at Robert Pymble Park. ***Signoff Authority:*** *Acting Manager Project Services*	 55%	A Request for Quotation (RFQ) is being developed for a traffic consultant to prepare the Traffic Management Plan for approval by Transport for NSW (TfNSW). A separate package is to be developed for the lead consultant for remaining project works. The construction budget has been phased to coming financial years. **Reason** There were higher competing priorities which required resource allocation. **Remedial Action** The construction budget has been phased to coming financial years. An Action to progress this project is included in Council's Operational Plan 2025-2026.

Code	Description	Progress	Comments
P6.1.1.14	Prepare a masterplan for the former Gordon Bowling Club site (4 Pennant Avenue Gordon) for public open space uses. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 75%	The project has commenced with work undertaken to date including: * establishing a working group comprising staff from Strategy and Environment department * preparation of draft document that will seek Expression of Interests from sporting organisations with an interest in utilising part of the area * discussions with sporting groups * meetings with Operations staff * scoping of study for assessment of the condition of clubhouse * scoping of community engagement * site visit with staff from Operations and Strategy and Environment departments. **Reason** Stage 1 community consultation will be delayed until October 2025 due to Communications staff availability. **Remedial Action** Background work will be progressed in the interim period. An Action to progress this is included in Council's Operational Plan 2025-2026.
P7.1.2.1	Progress of the Marian Street Theatre renewal project is subject to Council resolutions. ***Signoff Authority:*** *Director Strategy & Environment*	 40%	In line with resolutions of Council (July 2024: Min 153, and October 2024: Min 207), staff have investigated options to preserve the development consent for the theatre, however construction works continue to be unfunded. **Reason** Council is investigating an appropriate package of works that if implemented could preserve the existing development consent. **Remedial Action** Council commissioned legal advice which is currently being implemented. An Action to progress this is included in Council's Operational Plan 2025-2026.
P8.1.2.3	Deliver Road and Carparks Capital Works Programs on time and within budget. ***Signoff Authority:*** *Acting Manager Project Services*	 80%	The majority of the capital works budget has been expended, and most projects have been delivered in line with planned timelines and budget allocations. Design delays occurred due to site constraints and unforeseen technical complexities. **Reason** The delay in completing various projects is primarily due to adverse weather conditions impacting construction schedules and the need for further investigation to resolve complex technical challenges. **Remedial Action** The impacted projects have been rescheduled for early delivery in the 2025/26 financial year. An action to progress this is included in Council's Operational Plan 2025-2026.

Code	Description	Progress	Comments
P8.1.2.4	Deliver Drainage Capital Works Programs on time and within budget. ***Signoff Authority:*** *Acting Manager Project Services*	 75%	Vale Street and Wellesley Road experienced delays due to site constraints, environmental sensitivity considerations, and design-related issues that required resolution prior to the commencement of construction works. The remainder of the drainage program has progressed as scheduled. **Reason** The primary cause of the delay relates to unresolved design complexities and site-specific constraints, including service conflicts. These issues necessitated additional investigations and redesigns, which impacted the planned delivery timeline. **Remedial Action** An action to progress this is included in Council's Operational Plan 2025-2026.

THEME 5: LOCAL ECONOMY

Term Achievement Exceptions

Code	Description	Progress	Comments
E1.1.2	Strategies and plans are in place that support business growth. ***Signoff Authority:*** *Director Strategy & Environment*		This Term Achievement was significantly behind schedule for Delivery Program 2022-2026. A reviewed feasibility for the Gordon hub was prepared and a briefing held for Councillors. The updated Employment Lands Strategy could not be progressed due to the need to consider implications of the NSW Government imposed Transport Oriented Development (TOD) program and Council's alternative housing proposals. **Reason** The updated Employment Lands Strategy could not be progressed due to the need to consider implications of the NSW Government imposed Transport Oriented Development (TOD) program, Council's alternative housing proposals and new dwelling data to be provided by the DPHI. **Remedial Action** Council adopted and submitted an alternative TOD housing proposal to the DPHI. Subject to approval of the TOD alternative by the DPHI, confirmation of changes to the Ku-ring-gai LEP and availability of new dwelling data Council will be able to engage consultants to prepare an updated Employment Lands Strategy.

Operational Plan Task Exceptions

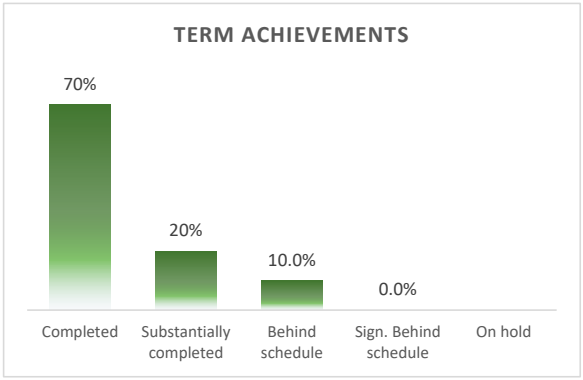
Code	Description	Progress	Comments
E1.1.2.2	Prepare a new Employment Lands Strategy in accordance with Department of Planning, Housing and Infrastructure (DPHI) guidelines. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	0%	No progress has been made this reporting period due to the implications of the NSW Government imposed Transport Oriented Development (TOD) program. **Reason** Council is awaiting revised population projections once the TOD alternative is finalised. **Remedial Action** The project will be revisited once the TOD alternative is finalised by the NSW Government. An action to progress this is included in Council's Operational Plan 2025-2026.

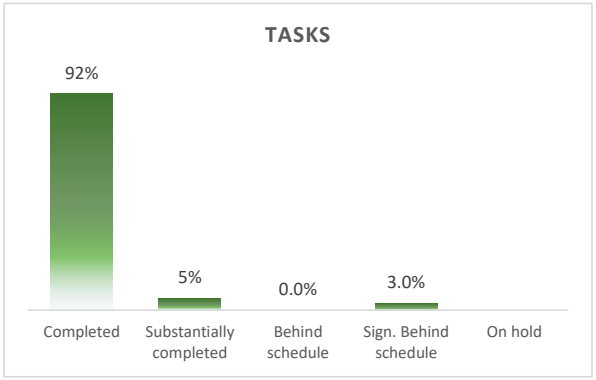
Full reporting by Theme

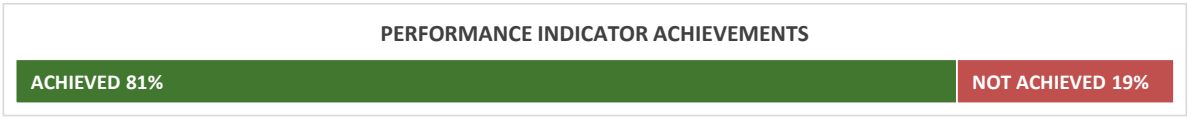
THEME 1
COMMUNITY, PEOPLE AND CULTURE

A healthy, safe, and diverse community that respects our history, and celebrates our differences in a vibrant culture of learning.

Performance summary







Key achievements

- The newly established Community Engagement Champions group is helping to improve community participation in Council projects, engagement culture and collaboration across departments through regular meetings, specialist training and new guidance materials.
- Council allocated over $193,000 in grants to local community groups including targeted support for women and children experiencing domestic and family violence.
- The Volunteer Hub continues to assist volunteer organisations like Lifeline, KYDS and Rotary Clubs to promote one-off volunteer opportunities for large scale community events in Ku-ring-gai. The Hub also helps residents contribute to their local community through short-term volunteer opportunities.
- The annual Volunteer Expo welcomed 23 volunteer organisations and 150 visitors, including a number of high school students exploring volunteer opportunities. Additionally, volunteer barista roles were offered to six local high school students, allowing them to contribute to the community while demonstrating their professional skills.
- Accessible social outings, workshops, and the popular “Love the Life” and Seniors Festival program helped reduce isolation among older adults.
- The growing demand for seniors’ health programs was met by introducing three new exercise classes, all of which reached full capacity within one month.
- Targeted youth programs were introduced including structured Friday sessions, resume writing workshops, milkshake-making activities, and mental health initiatives like puppy meditation.
- Over 150 new children were welcomed into Vacation Care, demonstrating strong community trust in Council’s children’s programs.
- In an exciting initiative, Thomas Carlyle Children’s Centre is working alongside The George Institute and University NSW to research and assess empathy skills in preschool-aged children. This collaboration aims to identify children who may benefit from targeted skill-building in emotional development, supporting their social and cognitive growth.
- Council appointed 15 members to its newly formed Multicultural Advisory Committee, hosted a successful Refugee Week celebration with 90 attendees, and engaged 80 Mandarin-speaking residents through civic sessions to support local participation.
- An expanded cultural events program was planned and delivered including the Lunar New Year Festival (5,745 visitors), the new Multicultural Festival (cancelled), Ku-ring-gai Heritage Festival (1,176 visitors), and the Ku-ring-gai Gai-Mariagal Festival. This was the largest indigenous festival program curated across the Northern Sydney region.

- Council adopted that Affordable Housing Policy to help facilitate the provision of affordable housing in future housing developments.
- The Middle Harbour Northern Catchments Flood Study was endorsed by the Flood Risk Management Committee.
- A new layout, furniture and fittings were delivered at Lindfield Library providing a more welcoming environment for library users.
- New Art Centre programming has resulted in an increased uptake of programs and includes Chinese Calligraphy and evening classes to attract a wider range of students.
- A new booklet for dog owners on legislative requirements for menacing or dangerous dogs was launched to improve legal clarity and understanding.
- 90% of community raised public health issues were resolved.
- The Hornsby Ku-ring-gai Bushfire Risk Management Plan 2022-26 was successfully implemented including 22km of fire trails receiving surface, drainage and vegetation maintenance works, 27ha of Bushfire Asset Protection (APZ) maintenance, 54ha of bushland interface was treated through hazard reduction burning and 66ha of bushland interface received planning and field preparation works for future hazard reduction burning activities.
- The Bushfire Management Policy was adopted.

Challenges

- The new Multicultural Festival, planned in collaboration with the Multicultural Advisory Committee, for 23 March 2025, was cancelled due to wet weather.

- Staff have been responding to NSW state government housing reforms and extensive DCP work relating to the housing reforms which has diverted resources from other programs.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
C1.1.1	**Number of submissions and responses received through community engagement activities delivered by Council.** Baseline: 2,900 submissions and responses were received in 2022/23 (from Council's surveys, social media, website and other written submissions). Source: Council.	Monitor	15,222 submissions and responses		Significant community engagement projects included the Transport Oriented Development (TOD) alternative scenarios, dual occupancy planning regulations, the new Community Strategic Plan, and Delivery Program and Operational Plan. Other projects covered a range of areas including tree planting, playground upgrades, drainage and traffic calming arrangements.
	Number of followers of Council's social media accounts. Baseline: There are 60,000 followers of Council's social media accounts (Facebook, Twitter, Instagram, Nextdoor and LinkedIn). Source: Council.	Increasing	67,100 followers		
C1.1.2	**Number of enrolments for Council's art centre courses.** Baseline: There are 2,000 enrolments for art centre courses each financial year. Source: Council.	Maintain	2,313 enrolments		
	Number of visits to Council libraries. Baseline: There are 410,000 visits to the libraries each financial year**.** Source: Council.	Increasing	452,980 visits		
	Number of environmental volunteers in Council programs. Baseline: There are over 700 environmental volunteers in Council programs (Bushcare, Streetcare, Parkcare, Trailcare, Native Bee Program, Propagating Shed, Streamwatch, EPP monitoring) during the financial year. Source: Council.	Maintain	705 volunteers		
C2.1.1	**Number of additional new dwellings approved in Ku-ring-gai.** Includes for example, multi-unit, secondary dwellings, seniors housing and other.	Monitor	295 dwellings		Multi-unit – 281 (to May 25) Other - 14 Results for this performance indicator do not include detached dwellings due to further refinements required to data collection sources and time frames.
C3.1.1	**Utilisation rate for Council's children's services.** Baseline: 87% utilisation of children's services (Thomas Carlyle Children's Centre, Family Day Care and Vacation Care programs) each financial year. Source: Council.	Increasing	78%		Lower occupancy at Thomas Carlisle Children's Centre has reduced the overall rate. This is due to a larger than usual number of children leaving for school for commencement in January 25.

Code	Description	Target	Achieved Amount	Performance	Commentary
	Number of participants in programs delivered by Council's youth services. Baseline: 5,000 participants in youth service programs each financial year. Source: Council.	Maintain	8,500 participants		The increase in participants from the baseline highlights the impact of more inclusive, youth-led programing and larger-scale community activities at the St Ives and Gordon Youth Hubs, which have created welcoming spaces and strengthened connections with local young people.
	Number of participants in programs delivered by Council's aged and disability services. Baseline: 2,800 participants in aged and disability programs each financial year. Source: Council.	Increasing	5,510 participants		The increase in participants from the baseline reflects the growth of Council's aged and disability programs, driven by changing demographics, community feedback and a focus on inclusion, connection, and meaningful engagement.
	Number of residents in Ku-ring-gai hospitalised due to falls. Baseline: 725 people per 100,000 of the population are hospitalised due to falls (spatially adjusted) per year**.** Source: Centre for Epidemiology and Evidence, NSW Ministry of Health.	Decreasing	No data available	-	No time relevant results available from external source.
C3.1.2	**Number of registrations in active recreation programs supported by Council.** Baseline: 700 registrations in active recreation programs supported by Council each financial year. Source: Council.	Increasing	571 registrations		The number of registrations reflects shifting community priorities and a strategic focus to address service gaps in areas of greatest need, rather than maximising participant numbers. While demand remains strong, some programs were targeted to smaller priority cohorts, and several were cancelled due to inclement weather, which affected overall registration figures.
C4.1.1	**Number of accessibility and inclusion improvements delivered through Council's Access, Disability and Inclusion Plan and other strategic documents.** Baseline: In 2022/23, 5 accessibility and inclusion improvements were delivered through Council's Access, Disability and Inclusion Plan and other strategic documents. Source: Council.	Monitor	7 improvements		
C4.1.2	**Number of Council's community education programs and events that support Ku-ring-gai's diversity.** Baseline: In 2022/23, Council delivered 49 community education programs and events that supported cultural inclusion. Source: Council.	Increasing	81 programs and events		The notable increase above the baseline is due to Council's strong commitment to expanded programs and events supporting diversity including the new Multicultural Festival in collaboration with the newly established Multicultural Advisory Committee.

Code	Description	Target	Achieved Amount	Performance	Commentary
C5.1.1	**Number of participants in Council's events and programs.** Baseline: 60,000 participants attended Council's events and programs (includes community, environmental, cultural and civic events and programs) each financial year. Source: Council's records.	Increasing	111,476 participants		
C6.1.1	**Percentage registration of companion animals within Ku-ring-gai.** Baseline: 95% of companion animals in Ku-ring-gai are registered. Source: Council.	Maintain	88.77%		Council experienced a decline in lifetime pet registrations compared to 2023/24, primarily due to internal resourcing challenges along with the ongoing review of the Companion Animals Act and recent veterinary advice recommending dogs remain entire until 12 months of age. This has led many pet owners to postpone registration for fee relief.
C6.1.2	**Percentage completion of Council's fire trail improvement program.** Baseline: 100% of the fire trail improvement program is completed. Source: Council.	Maintain	100%		46km of fire trails were maintained to the required standard for emergency service response. Additionally, 22km of fire trails received additional surface, drainage and vegetation maintenance works to improve asset condition.
	Percentage completion of Council's hazard reduction program. Baseline: 45% of the hazard reduction program is completed. Source: Council.	Increasing	60%		The total HR program for 24/25 including the previous year's carry forwards was 253ha of which 150ha was treated.

Key:  Achieved  Not achieved

Focus area: C1: Engagement and connectedness

Long-Term Objective: C1.1: An empowered community where opportunities are provided for all voices to be heard and participation and engagement are encouraged.

Term Achievement

Code	Description	Progress
C1.1.1	Innovative and effective community engagement that increases opportunities for participation by all members of the community. ***Signoff Authority:*** *Director Community*	

Comments

This Term Achievement was behind schedule for Delivery Program 2022-2026.
Council has engaged with the community on key matters including the NSW Government Housing Policy. Support continued to be provided to advisory committees and the Community Engagement Champions group met regularly. The Draft Community Engagement Strategy (incorporating the Community Participation Plan) was approved for public exhibition late in the period. Regular progress on Council's community engagement activities is reported to the General Manager and Directors Group on a monthly basis.

Reason

While significant community engagement projects were advanced or completed during the reporting period overall progress of the Term Achievement was impacted by delayed preparation of the draft Ku-ring-gai Reconciliation Action Plan.

Remedial Action

The Ku-ring-gai Council Reconciliation Action Plan will be progressed with an action included in Council's Operational Plan 2025-2026.

Operational Plan Tasks

Code	Description	Progress	Comments
C1.1.1.1	Liaise with staff to ensure the Community Engagement Policy and Community Engagement Strategy is understood and provide support as needed. ***Signoff Authority:*** *Manager Corporate Communications*	 100%	Staff are regularly provided with support on engagement activities in line with Council's Engagement Policy. A draft Community Engagement Strategy incorporating the Community Participation Plan has been approved by Council and will be placed on public exhibition in July 2025. The established Community Engagement Champions group are also supporting the continued efforts to improve engagement across Council.
C1.1.1.2	Establish a new group of engagement champions and deliver community engagement training where appropriate. ***Signoff Authority:*** *Manager Corporate Communications*	 100%	The newly established Community Engagement Champions group helped to improve engagement culture and inspire collaboration across departments. This in turn will assist in improving community participation in Council projects. One part of this is to update (and develop new) engagement templates and guidance for staff. Champions received full day specialist training in early 2025. The group meets on a quarterly basis and continued to focus on initiatives to 'close the engagement loop' and 'CALD' engagement.
C1.1.1.3	Continue to enhance engagement with people with disabilities, culturally and linguistically diverse groups, LGBTQI+ and young people. ***Signoff Authority:*** *Manager Corporate Communications*	 100%	A youth survey and youth forum provided a strong platform for youth and LGBTQI engagement during the reporting period. CALD engagement continued to be a focus for the engagement champions group. Youth engagement results also informed preparation of Ku-ring-gai's new Community Strategic Plan and supporting documents.

C1.1.1.4	Monitor and report on the outcomes of community engagement and consultation. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Staff are advised and supported on planning and delivery of community engagement projects to ensure effective approaches are applied. Significant projects during this period included the TOD Alternative Preferred Scenario, Dual Occupancy planning regulations, the new Community Strategic Plan and associated documents. Other projects covered a range of topics and included tree planting, playground upgrades, drainage and traffic calming arrangements.
C1.1.1.5	Support and implement Council adopted actions arising from the Multicultural Advisory Committee, Arts and Culture Advisory Committee and Status of Women's Advisory Committee. ***Signoff Authority:*** *Director Community*	☑ 100%	The Youth Advisory Committee, Multicultural Advisory Committee, Arts and Culture Advisory Committee, and the Status of Women's Advisory Committee, have met as scheduled, with minutes promptly submitted to Council. Council has acted on the committees' recommendations, demonstrating its commitment to advancing key initiatives. These actions reflect the Council's ongoing support for the priorities identified by the advisory committees, ensuring continued progress and alignment with strategic goals.
C1.1.1.6	Prepare a draft Ku-ring-gai Council Reconciliation Action Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	● 0%	Preparation of the Reconciliation Action Plan was delayed due to competing project priorities with urgent deadlines. This included work relating to the Transport Oriented Development and Low to Mid rise planning changes - dual occupancy. **Reason** Urban Planning staff were required to respond to NSW state government housing changes and associated extensive Development Control Plan work. **Remedial Action** A consultant brief will be prepared to engage a First Nations consultant. An Action has been included in Council's Operational Plan 2025-2026 to complete the project.

Term Achievement

Code	Description	Progress
C1.1.2	Increase opportunities for community connectedness, inclusiveness and a sense of belonging. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Over the past six months, Council has continued to strengthen community connectedness and inclusiveness through a range of programs, grants, training, and targeted initiatives for identified groups. Continued investment in these areas is empowering residents and fostering broad participation, engagement, and a stronger sense of belonging across the community. These efforts have been complemented by a growing volunteer base, enhanced support for local organisations, and a sustained focus on priority groups such as women, young people, and culturally diverse communities.		
Key Achievements		
Over the past six months, Council allocated over $200,000 in grants to support local community groups, with a strong focus on initiatives addressing domestic and family violence, while also enhancing community participation through large-scale volunteer events and expos. Key achievements included increased youth engagement, improved environmental programs such as the Native Bee initiative and Grow Native Grow Local campaign, and sector collaboration leading to new publications and improved program efficiencies.		

Operational Plan Tasks

Code	Description	Progress	Comments
C1.1.2.1	Resource and support local initiatives and volunteer organisations through the Ku-ring-gai Community Grants Program. ***Signoff Authority:*** *Director Community*	☑ 100%	The Ku-ring-gai Community Grants Program has been fully delivered, with a report presented to Council and all funds allocated. The acquittal process for successful recipients has also been completed. In addition, the Ku-ring-gai Council Emergency Relief Support Grant Program has been finalised, with funds allocated in accordance with the grant guidelines and a report presented to Council. This program placed particular emphasis on supporting women experiencing domestic and family violence. In total, Council allocated over $193,000 in grants to local community groups in response to identified community needs, including targeted support for women and children experiencing domestic and family violence.
Key Achievements			
Council allocated over $193,000 in grants to local community groups in response to identified community needs, including targeted support for women and children experiencing domestic and family violence.			
C1.1.2.2	Coordinate the Ku-ring-gai Volunteer Coordination Service to enhance the capacity of local organisations to deliver services to older and frail aged residents. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	Local volunteer-involving organisations were supported through dissemination of updated policy information and by extensive promotion of their volunteer opportunities. From January to early June, 96 volunteers were referred to local organisations for suitable volunteer roles based on their interests, skills, availability and age. The Volunteer Hub continues to have new volunteer-involving organisations come on board. The new Volunteer Hub members' information was added into the third edition of the booklet, "Navigating Volunteering in the Upper North Shore" in the April edition.
Key Achievements			
The Volunteer Hub proved very useful in helping community organisations such as Lifeline, KYDS, Rotary Clubs to promote their one-off volunteer opportunity for large scale community events in Ku-ring-gai. It also helps residents contribute to their local community via these short-term volunteer opportunities.			
C1.1.2.3	Resource and support volunteers by providing information, training and participation opportunities and recognising their contribution to the community through the Ku-ring-gai Volunteer Hub. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	Between January and June 2025, Council delivered a range of initiatives to promote volunteering and support local volunteer-involving organisations. Volunteer Hub information packs were distributed to high school students at the Ku-ring-gai Youth Forum, encouraging youth engagement in community volunteering. The annual Seniors Expo, held in Turramurra, provided an opportunity for seniors and prospective volunteers to connect with local organisations and explore meaningful ways to contribute. During the autumn school holidays, Council's Volunteer Expo held in partnership with the Youth Services Team, took place at Gordon Library. The event featured 23 volunteer-involving organisations from across Ku-ring-gai, highlighting diverse volunteer pathways for community members. To build sector capability, a webinar on volunteer safety was delivered to 42 volunteer coordinators, focusing on improving volunteer safety practices and risk management. As part of National Volunteer Week in late May, Council hosted two movie sessions to recognise and thank 263 volunteers and their guests from 35 organisations for their valuable contributions to the community.
Key Achievements			

The Volunteer Expo welcomed around 150 visitors, including many high school students exploring volunteer opportunities. Additionally, it offered volunteer barista roles to six local high school students, allowing them to contribute to the community while demonstrating their professional skills. The Seniors Expo showcased and engaged 39 local community organisations and groups, attracting approximately 100 visitors to their stalls.			
C1.1.2.4	Deliver environmental volunteering programs. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	During the reporting period over 700 environmental volunteers were involved in more than 60 Bush/Street/Park/Treecare groups, 5 Streamwatch groups, the Community Nursery, Native Bee program, Fauna Monitoring program, 2 Trailcare sites. Their work equated to volunteering over 5,000 hours between January to June.
Key Achievements			
Key achievements during the reporting period included: • A Streetcare audit which provided an accurate representation of active sites and volunteers • Grow Native Grow Local collaboration benefiting all residents with information now presented on KRG webpage • Publication of a sustainable pest species management paper • Collaboration with Sydney University on Dark Skies program • Publication of a Threatened (Flora) Species booklet for Volunteers • Improvements to the Native Bee program – including no plastic or foam used in a new hive design and more efficient deliveries to residents.			

Focus area: C2: Housing choice

Long-Term Objective: C2.1: Housing choice and adaptability support the needs of a changing population.

Term Achievement

Code	Description	Progress
C2.1.1	Council's planning approach to the provision of housing across Ku-ring-gai is responsive and addresses the supply, choice and affordability needs of the community and the changing population. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. The Affordable Housing policy was adopted by Council in April 2025 and will set the foundation for the Affordable Housing Contributions Plan.		
Key Achievements		
The Affordable Housing policy was adopted by Council in April 2025.		

Operational Plan Tasks

Code	Description	Progress	Comments
C2.1.1.1	Monitor and process proponent led and Council's planning proposals for additional housing. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	The review and assessment of proponent led planning proposals for additional housing has progressed A Gateway was issued for Rohini Village, Turramurra planning proposal on 18 March 2025. The planning proposal was placed on public exhibition from 13 May to 10 June 2025 The Turramurra Plaza planning proposal had a Gateway issued on 9 May 2025. Exhibition material is currently being prepared.

C2.1.1.2	Prepare Housing Affordability Policy and Strategy consistent with the Local Strategic Planning Statement (LSPS). ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	The Draft Ku-ring-gai Affordable Housing Policy was placed on public exhibition from Monday 3 February to Monday 3 March 2025. The policy was adopted by Council at the OMC on 15 April 2025. Work has progressed on the development of the Affordable housing Contributions Scheme.
Key Achievements			
Council has an adopted Affordable Housing Policy that will help facilitate the provision of affordable housing in future housing developments.			

Focus area: C3: Health and wellbeing

Long-Term Objective: C3.1: An equitable, inclusive and resilient community that cares and provides for its residents and embraces healthier lifestyles.

Term Achievement

Code	Description	Progress
C3.1.1	Council's policies, programs and advocacy address the social, information and health needs of all age groups, reduce disadvantage and address gaps in service provision. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Between January and June 2025, Ku-ring-gai Council delivered a broad range of inclusive, intergenerational programs that strengthened community wellbeing, learning, and social connection, with strong participation across Children's, Youth and Aged Services. Key highlights included high-demand school holiday programs, expanded youth support initiatives, a well-attended Seniors Festival, and successful partnerships delivering cultural celebrations, workshops, and volunteer pathways. Library engagement remained strong, with over 448,000 loans in six months and continued investment in infrastructure upgrades to improve community access and experience.		
Key Achievements		
Between January and June 2025, Ku-ring-gai Council delivered over 150 new Vacation Care placements, introduced structured youth programs in response to high demand, and trained 16 professionals to reintroduce respectful relationships education in local schools. Council supported over 500 participants through 14 Seniors Festival activities, launched three new seniors' fitness classes that reached full capacity within a month, and connected more than 100 older residents to services through "Everything for Seniors Day." Additional achievements included co-hosting a Youth Forum with 91 students, publishing a home exercise booklet for seniors, and enhancing Lindfield Library with new seating, shelving, and a revitalised children's space.		

Operational Plan Tasks

Code	Description	Progress	Comments
C3.1.1.1	Develop and implement effective plans, services and programs to proactively address the changing needs of the community including recommendations and programs identified in Council's Community Needs Analysis and Children's Services Needs Study. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	Between January and June 2025, Ku-ring-gai Council's Children, Age and Youth Services delivered a diverse range of inclusive, engaging programs that supported wellbeing, learning, and community connection across all age groups. Vacation Care ran vibrant school holiday programs during the Summer and Easter periods, welcoming over 150 new children into the service. Families also participated in joyful community celebrations for Easter and Mother's Day. Youth Services responded to increasing attendance at the St Ives Youth Hub by introducing structured Friday afternoon programs, skill-building workshops, and cultural celebration events. Resume writing sessions were developed in response to young people seeking job-seeking support, while milkshake-making and pickleball workshops offered fun, social learning experiences.

			Age Services continued to reduce social isolation and promote wellbeing through the "Love the Life" program, which included health and lifestyle workshops, social outings, and fitness sessions. The 2025 Seniors Festival featured 14 activities with around 500 participants. Weekly fitness classes remained highly popular, and three new strength and balance sessions were introduced in April. "Everything for Seniors Day" attracted over 100 older people and highlighted local programs and volunteering opportunities.
Key Achievements			
• Welcomed over 150 new children into Vacation Care, demonstrating strong community trust in Council's children's programs. • Introduced targeted youth programs to manage high attendance, including structured Friday sessions, resume writing workshops and mental health initiatives. • Met growing demand for seniors' health programs by introducing three new exercise classes, all of which reached full capacity within one month. • Connected over 100 older adults with local services and volunteer pathways through "Everything for Seniors Day."			
C3.1.1.2	Partner with key stakeholders to deliver community programs in response to identified community needs. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	Aged Services worked with Carers NSW, Seniors' Rights Service, Sydney Chess Club, Turramurra Computer Pals for Seniors and Community Transport to provide outings, seminars and workshops for older people during Seniors' Festival in March. Youth Services hosted a Youth Forum to promote youth leadership, advocacy, and consultation, while gathering valuable insights into the priorities and experiences of young people, informing Council's Youth Action Plan and ensuring future service delivery aligns with the voices of young residents. Children's Services continued our strong partnership with KU Inclusion Support Services to ensure that children with additional needs are fully supported.
Key Achievements			
The Seniors' Festival in March provided older people with fun and interesting activities to help them engage with their local community. The Youth Forum involved 91 students aged 12–18 from six local high schools, along with 12 local service providers.			
C3.1.1.3	Deliver accessible and inclusive library services to the community, including information and lending services, consistent with social justice principles. ***Signoff Authority:*** *Manager Library Services*	☑ 100%	There were 215,901 visitations during the period with 452,980 for the 2024/25 financial year, exceeding the yearly target by approximately 10%. There were 448,878 loans during the period with 881,883 loans for the year. This demonstrates strong collection use by the community. The Gordon Library Refurbishment Stage 1 was completed and Stage 2 commenced to improve utilisation of floor space with additional upgrades planned to be delivered in 2025/26. Lindfield Library has also received some floor space enhancements, creating more space for seating and aesthetic improvements.
Key Achievements			
The main area of Lindfield Library has a new layout with increased seating, including new bench seating near the windows and reorganised shelving to allow a relaxed seating while browsing collections. This has had positive feedback from customers and increased use of the compact space. Children`s section of the library has new brightly coloured carpet and revised seating to provide a welcoming space for the families.			

Term Achievement

Code	Description	Progress
C3.1.2	Recreational and leisure opportunities are increased to promote wellbeing. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Between January and June 2025, Council delivered a strong suite of health and fitness programs for all ages, with seniors' classes such as balance and fitness, chair yoga, and back care consistently fully booked and expanded to meet demand. The Active Ku-ring-gai program continued to attract broad participation, offering 18 classes including Tai Chi, Pilates, and golf clinics, engaging over 200 residents. Major infrastructure upgrades were also progressed, with tennis court improvements completed at Warrimoo and Loyal Henry Ovals, design finalised for Turramurra Cricket Nets, and the refurbishment of the 25m pool at KFAC well underway.		
Key Achievements		
Between January and June 2025, Council expanded its seniors' health offerings in response to high demand, introducing additional chair yoga and balance classes, all of which remained fully booked. The Active Ku-ring-gai program continued to thrive, delivering 18 affordable and accessible classes, including Tai Chi, Pilates, and tennis to over 200 participants across multiple age groups. Significant facility upgrades also progressed, with the refurbishment of the 25m pool at Ku-ring-gai Fitness and Aquatic Centre (KFAC) well underway.		

Operational Plan Tasks

Code	Description	Progress	Comments
C3.1.2.1	Deliver healthy and active lifestyle programs and activities in collaboration with agencies and partners. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	Seniors' weekly 'balance and fitness' classes, back care class and chair yoga class remain fully booked in Terms 1 and 2, with current class members continuing from the previous term. Active Ku-ring-gai continues to successfully offer a diverse range of exercises and activities at affordable prices, available across flexible time slots and multiple locations.
Key Achievements			
Seniors' weekly 'balance and fitness' classes, back care class and chair yoga class remain fully booked in Terms 1 and 2, with current class members continuing from the previous term. Active Ku-ring-gai continues to successfully provide exercises and activities at accessible prices and a variety of times.			
C3.1.2.2	Ensure facilities are of a standard to support programs and events that improve the wellbeing of the community. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	The Sports Court Development program was completed with upgrades finalised at Warrimoo Oval and Loyal Henry Oval tennis courts. Design finalised ready to tender for the upgrade at Turramurra Cricket Nets. Refurbishment of the 25metre pool at KFAC progressed with expected completion in October 2025.
Key Achievements			
Works progressing well at the KFAC 25metre pool refurbishment.			

Focus area: C4: Diversity and inclusiveness

Long-Term Objective: C4.1: Harmonious communities that understand, value and accept each other, and embrace our evolving cultural identities.

Term Achievement

Code	Description	Progress
C4.1.1	Barriers to social inclusion and participation, and access to social services and community facilities are reduced. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. During the reporting period Council progressed key initiatives to enhance community inclusion and accessibility, including ensuring polling place accessibility through coordinated planning and infrastructure adjustments. Design input was provided to improve accessibility across multiple community infrastructure projects, and a new dementia-friendly evaluation tool was developed in partnership with the Ku-ring-gai Dementia Alliance. Council also advanced cultural inclusion through the formation of the Multicultural Advisory Committee, delivery of targeted community events such as Refugee Week and Mandarin-language civics sessions, and finalisation of the Multicultural Inclusion Plan.		
Key Achievements		
Council appointed 15 members to its newly formed Multicultural Advisory Committee, hosted a successful Refugee Week celebration with 90 attendees, and engaged 80 Mandarin-speaking residents through civics sessions to support local participation.		

Operational Plan Tasks

Code	Description	Progress	Comments
C4.1.1.1	Implement Council's Access, Disability and Inclusion Plan. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	***Polling Place Accessibility*** Collaborative work across multiple Council departments ensured that Council polling places were fully accessible for all community members. This included proactive contingency planning for potential lift outages, revised parking arrangements, temporary changes to signage, and the creation of modified access routes to maintain compliance with accessibility standards. ***Consultation on Community Infrastructure*** Input was provided on several key projects to enhance accessibility and inclusion in public infrastructure. This included design consultation on the North Turramurra grandstand, Mimosa Avenue play space, Ibbitson Park, and Bannockburn Oval. ***Dementia Friendly Communities*** A program and evaluation tool was developed with the Ku-ring-gai Dementia Alliance to assess the 'dementia friendliness' of eating establishments in Ku-ring-gai. This program aims to provide information to family and carers of people with dementia about the accessibility of venues and provide guidance and encouragement to business owners looking to improve accessibility to their venue.
C4.1.1.2	Implement programs in response to identified community needs that promote social inclusion. ***Signoff Authority:*** *Manager Community Development*	☑ 100%	***Multicultural Advisory Committee*** An Expression of Interest process was undertaken to establish the Multicultural Advisory Committee, resulting in the appointment of 15 community members. These members bring diverse lived experiences and cultural perspectives, enhancing Council's capacity to plan and advocate for an inclusive and culturally responsive community.

			Refugee Week In partnership with the Hornsby Ku-ring-gai Multicultural Network, Council hosted a successful Refugee Week celebration at Gordon Baptist Church. The event welcomed approximately 90 attendees, including representatives from local support organisations, and provided a powerful platform for storytelling, connection, and raising awareness of the refugee experience. ***Welcome to Ku-ring-gai Council*** To support civic participation and foster a sense of belonging, Council delivered two civics introduction sessions in Mandarin. Around 80 Mandarin-speaking residents attended, gaining valuable insights into Council services, local governance, and ways to get involved in community life. ***Multicultural Inclusion Plan*** Council is currently in the final stages of developing its Multicultural Inclusion Plan, a strategic framework to guide and strengthen efforts towards cultural diversity, equity, and inclusion across all areas of Council planning and service delivery.

Term Achievement

Code	Description	Progress
C4.1.2	Expanded programs and events support our diversity. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. During the reporting period more than 27,800 people attended events in Ku-ring-gai. Events included the Australia Day Citizenship Ceremony and Local Citizen of the Year Awards with 530 participants, Australia Day Pool Party with 800 participants, and Lunar New Year Festival with 5745 participants. Approximately 16,300 people also visited events delivered by third party event producers.		
Key Achievements		
• Delivered Lunar New Year Festival 10-24 February with 5745 visitors • Planning and development of new Multicultural Festival with the Multicultural Advisory Committee for 23 March. Unfortunately this event was unable to be delivered due to wet weather • Commencement of delivery of 2025 Gai-Mariagal Festival 26 May-11 July • 2025 NAIDOC Week Grant.		

Operational Plan Tasks

Code	Description	Progress	Comments
C4.1.2.1	Deliver cultural and community programs and events that celebrate our diversity. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	Key events during the reporting period included: * Australia Day Citizenship Ceremony and Local Citizen of the Year Awards with 530 participants * Australia Day Pool Party with 800 participants *Lunar New Year Festival with 5745 participants. *Approximately 16,300 people also visited events delivered by third party event producers, *4 Australian Citizenship Ceremonies held with 262 Ku-ring-gai residents acquiring Australian Citizenship. *The inaugural Ku-ring-gai Multicultural Festival, planned for Sunday 23 March at St Ives Showground, was cancelled due to bad weather.

			*The 5th year of the Ku-ring-gai Heritage Festival was delivered to the community from18 April to 19 May 2025 with over 1100 visitors attending *The Gai mariagal festival commenced on Sorry Day 26 May and was acknowledge with an Indigenous sand painting by Indigenous Artist Walangari Karntawarra and local schools.
Key Achievements			
Development and planning of new Multicultural Festival with the Multicultural Advisory Committee			
C4.1.2.2	Develop and deliver information collections, including local studies and electronic resources, that reflect cultural diversity and pride in local community. ***Signoff Authority:*** *Manager Library Services*	☑ 100%	Collections have been developed to include access to contemporary items in branch and as well as for those who wish to use the library items digitally. The use of these collections increased above the 2023/24 result and continuous development throughout 2024/25 has ensured it is responsive to changing community trends. The Library Resource Project was completed with approximately 17,371 items purchased and added to the collection. The library's eResources performed strongly during this period, registering a 24% increase on the same period January - June in the previous year. The Library App provided the community with unprecedented access to the library collections 24/7 with approximately 1,631 new devices downloading the app. 137 items in Chinese were added to the collection to accommodate the 20% of Ku-ring-gai residents who speak Chinese. Multicultural box service provision (in conjunction with State Library of NSW) continued to expand support to the diverse cultural needs of the Ku-ring-gai community.
Key Achievements			
The library`s eResources performed strongly during this period, registering a 24% increase on the same period January - June in the previous year. This result has also translated to the full year, with the overall eResource loans reaching 282,159, a 24% annual increase on the previous year. These eResources include a wide range of material suitable for all ages.			

Focus area: C5: Creativity

Long-Term Objective: C5.1: Our creativity and rich cultural diversity is promoted and celebrated.

Term Achievement

Code	Description	Progress
C5.1.1	Creativity and cultures are expressed through expanded programs and events. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council events were effectively marketed and promoted using Council's social media channels including Facebook, Instagram and Linkedin.		
Key Achievements		
Ku-ring-gai`s expanded events program attracted over 111,500 visitors. Eleven third-party special events were also delivered.		

Operational Plan Tasks

Code	Description	Progress	Comments
C5.1.1.1	Promote a range of events using Council channels including social media. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	The types of events promoted range from Council's regular programs and workshops run by different teams including youth, children services, library, sustainability and the Art Centre. Council's series of festivals run throughout the year were also promoted including the Gai-Mariagal, Art and Cultural and Eco Festival on social media.
Key Achievements			
Our social media posts continue to have good engagement and click through rates,			
C5.1.1.2	Promote opportunities for Indigenous and cultural groups to stage events consistent with Council's destination events program, including opportunities to partner with destination assets and other local government areas. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	The Events team delivered the Australian Citizenship Ceremony and Local Citizen of the Year Awards on Australia Day with the Metropolitan Local Aboriginal Land Council Welcome to Country and Wurinri Music and Dance performance. Chinese Australian Services Society (CASS) partnered with Council to deliver the Ku-ring-gai Lunar New Year Festival with cultural entertainment and activations throughout the festival. The inaugural Ku-ring-gai Multicultural Festival had 15 different cultural groups planned to perform and deliver workshops at the event which was not able to proceed due to bad weather on the event morning.
C5.1.1.3	Encourage and support participation in lifelong learning and community connection within broad cultural, creative and information programs. ***Signoff Authority:*** *Manager Library Services*	☑ 100%	Significant increase in library and art centre participation across age, language and interest groups with the addition of new programs including Family Storytime on weekends and Tech Savvy Seniors (additional program funded by SLNSW this financial year) in Mandarin and English.
Key Achievements			
Significant increase in Bookable income at Ku-ring-gai Art Centre Addition of new Chinese Calligraphy and evening classes at Art Centre to attract a wider range of students. Average attendance of 36.92 attendees for adult events and 19.71 for Children and Young Adults.			

Focus area: C6: Safety and emergency management

Long-Term Objective: C6.1: A community that feels safe and is equipped to respond to risks to life and property from emergency events.

Term Achievement

Code	Description	Progress
C6.1.1	Programs are implemented to manage risks and impacts on public safety. ***Signoff Authority:*** *Director Development & Regulation*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. The compliance and regulatory functions in the reporting period were delivered in accordance with expectations despite some resourcing challenges. Key activities included preparation for the move back to issue of tickets on vehicles found to be parking not in accordance with the law, ceasing the use of the NSW government's service. A specialised educational booklet was produced for owners of dangerous dogs, to guide them in caring for their dog and also making them aware of the special conditions that now must be implemented for the life of the dog. Death Cap mushrooms were detected in the local area with Council's environmental health officers working with the Ministry of Health to implement controls. The number of properties on Council's Annual Fire Safety register continued to grow at around 6% per year with over 1,350 premises to manage. Similarly the number of customer requests lodged in respect of concerns with local developments continued to grow. Council has realised a 40% growth of these matters in recent years.		
Key Achievements		
Three audits/review were undertaken within the group including Swimming Pool Barrier inspections, regulatory controls and compliance or otherwise with ISO37301.20221, and the third being a review of the service delivery. All three reviews were welcomed and proved satisfactory. Some minor adjustments to operational elements were made.		

Operational Plan Tasks

Code	Description	Progress	Comments
C6.1.1.1	Facilitate, resource and promote collaborative approaches to community safety that prevent anti-social behaviour and support local crime prevention initiatives. ***Signoff Authority:*** *Director Community*	 100%	A number of reports have been made to police regarding safety concerns and incidents of anti-social behaviour. These reports support Council's ongoing commitment to facilitating, resourcing, and promoting collaborative approaches to community safety, in line with Crime Prevention Through Environmental Design (CPTED) principles. As part of this commitment, crime prevention audits have been completed, stakeholder meetings have been held involving local police and community organisations, and schools to address safety concerns and identify proactive solutions. Council also maintains regular attendance at Police Community Safety Meetings and actively participates in a range of initiatives focused on preventing violence against women and children. These place-based approaches aim to enhance safety, reduce anti-social behaviour, and support long-term crime prevention outcomes within the community.
C6.1.1.2	Crime Prevention Through Environmental Design (CPTED) principles are incorporated into the design and construction of Council's Capital Works. ***Signoff Authority:*** *Acting Manager Project Services*	 100%	The principles of CPTED have been routinely incorporated into all of Council's Capital Works, open space, civil and building design projects. Concept designs are underway for Eastern Road shops, Bannockburn Oval amenities, Heritage Park, Ibbitson Park and play spaces at Mimosa Oval, Wahroonga Park and Blackburn Reserve. Detailed designs are progressing for upgrades at Bedes Forest Park, Wildflower Gardens Nature Playspace, Gordon North Town Centre, Lindfield Town Centre and Sequoia Close Playspace. Procurement underway for Comenara Oval Playspace, St Ives Showground Carpark and Hassall Park Stage 2 works.

C6.1.1.3	Implement the Companion Animals Management Plan 2020-2025, having due regard for any new controls imposed via amended relevant legislation. ***Signoff Authority:*** *Manager Compliance & Regulation*	100%	During the reporting period of January to June 2025, Council received a total of 340 companion animal requests. Details will be provided in Council's 2024-25 Annual Report. Council officers prepared an easy to read booklet on legislative requirements for dog owners whose dogs are declared/being declared menacing or dangerous.
Key Achievements			
Preparation of an easy-to-read booklet to support the understanding of requirements for owners of declared dogs. The booklet outlines requirements of the dog owner after the dog has been declared, the declaration process, equipment needed and inspections and penalties for non-compliance.			
C6.1.1.4	Ensure all buildings and multioccupancy residential buildings are compliant with Council's Annual Fire Safety Program. ***Signoff Authority:*** *Manager Compliance & Regulation*	100%	Councils Essential Services (ES) Fire safety register includes 1,329 licensed premises. During the reporting period thirty (30) on-site inspections/upgrades were undertaken. Education of building owners and managing agents continued in relation to the importance of maintaining the essential Fire Safety Measures installed within their building/s and owner's responsibility/obligation to submit the Annual Fire Safety Statement (AFSS) and Fire Safety Schedule to Council by the due date.
Key Achievements			
* Enhanced on-site engagement with increased on-site inspections with building owners, managing agents, and their consultants, providing practical guidance on achieving compliance with fire safety regulations. This proactive approach has helped stakeholders better understand and implement necessary safety measures. * Raising awareness of new fire safety maintenance requirements by playing a key role in informing and educating building owners, managing agents, and consultants about the upcoming fire safety maintenance requirements. This has significantly improved preparedness across the sector ahead of the February 2026 implementation date.			
C6.1.1.5	Undertake mandatory inspections of swimming pools as prescribed under legislation. ***Signoff Authority:*** *Manager Compliance & Regulation*	100%	There are approximately 18,346 swimming pools currently registered within the Ku-ring-gai local government area. During the reporting period, an additional 148 swimming pools were added to the register. 112 initial inspections and 139 re-inspections of swimming pools were conducted during the period. All mandatory inspections for pools located at tourist and visitor accommodation, as well as multi-occupancy properties, were completed in accordance with the legislated three-year inspection cycle. 161 Swimming Pool Directions were issued to address non-compliance and ensure safety standards are met.
C6.1.1.6	Implement the Food Safety Protection Program in accordance with the NSW Food Authority Agreement. ***Signoff Authority:*** *Manager Compliance & Regulation*	95%	Council's regulated premises register currently includes 425 registered food businesses, 48 outdoor dining areas and 27 public schools canteens. Educational materials covering food safety and hygiene practices, along with updates on legislative changes, are distributed quarterly to shop owners and operators as part of Council's ongoing compliance and education program. Community-raised concerns related to food or public health were addressed in line with Food Authority and NSW Government guidelines.

C6.1.1.7	Maintain Council's register and responsibilities for managing regulated premises. ***Signoff Authority:*** *Manager Compliance & Regulation*	☑ 100%	Council's register of regulated premises is routinely updated and maintained as new information is received or becomes available. The register forms part of Council's responsibilities in managing a wide variety of regulated premises across the local government area. Council continued the important distribution of educational materials related to food safety, hygiene practices, and legislative updates. These resources assist shop owners and operators to help ensure businesses stay informed and in compliance with current regulatory requirements.

Term Achievement

Code	Description	Progress
C6.1.2	Emergency Management Plans are developed and implemented, in partnership with emergency service agencies and key stakeholders. ***Signoff Authority:*** *Director Operations*	

Comments

This Term Achievement was substantially completed for Delivery Program 2022-2026.

Council is the chair of the Hornsby Ku-ring-gai Local Emergency Management Committee and an active member of the Hornsby Ku-ring-gai Bush Fire Management Committee. These committees are tasked with the preparation, review and implementation of emergency management plans for the area as well as training and undertaking exercises to ensure readiness for major emergencies.

The Hornsby Ku-ring-gai Local Emergency Management Committee has met four times during the report period and is currently working on an update of the LEMC Charter and the EMPLAN.

The Hornsby Ku-ring-gai Bush Fire Risk Management Plan is regularly reviewed by the committee and actions achieved against the plan are recorded.

Operational Plan Tasks

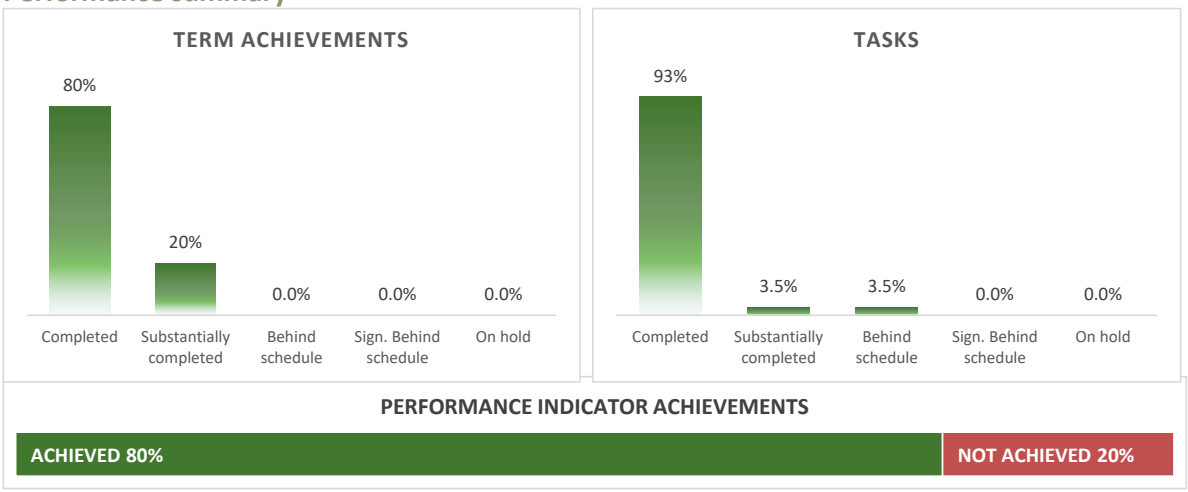
Code	Description	Progress	Comments
C6.1.2.1	Implement and report on the Emergency Management Plan (EMPLAN) in consultation with the Hornsby Ku-ring-gai Local Emergency Management Committee. ***Signoff Authority:*** *Director Operations*	☑ 100%	The Hornsby Ku-ring-gai Local Emergency Management Committee met four times during the report period. The committee continues to meet requirements in relation to review of documentation in line with new templates released by the state government. A review of the LEMC constitution is well underway and a working group has been set up to begin the review of the EMPLAN.
C6.1.2.2	Communicate emergency management plans to residents and the community to improve their preparedness for emergency events. ***Signoff Authority:*** *Director Operations*	☑ 100%	Council continues to engage with the community through its Climatewise Community program and street meetings for bush fire and emergency readiness. Council has also partnered with the RFS, FRNSW, SES, NPWS and Sydney North Health Network to deliver the Get Ready Ku-ring-gai Bushfire Expo which was very successful.

C6.1.2.3	Implement the Hornsby Ku-ring-gai Bush Fire Risk Management Plan, in consultation with the Hornsby Ku-ring-gai Bush Fire Management Committee. ***Signoff Authority:*** *Manager Infrastructure Services*	☑ 100%	Council successfully implemented the Hornsby Ku-ring-gai Bushfire Risk Management Plan 2022-26 and fulfilled its commitments through its participation in the Hornsby Ku-ring-gai Bushfire Risk Management Committee and associated subcommittees.
Key Achievements			
22km of fire trails received surface, drainage and vegetation maintenance works 27ha of Bushfire Asset Protection (APZ) were maintained 54ha of bushland interface was treated through hazard reduction burning 66ha of bushland interface has received planning and field preparation works for future hazard reduction burning activities			
C6.1.2.4	Complete flood risk management studies in consultation with the Flood Risk Management Committee and investigate priority management actions. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Flood Studies are progressing where possible with the Middle Harbour Northern Catchments Flood Study endorsed by the Flood Risk Management Committee at the June 2025 meeting. The Lane Cove Northern Catchments is still delayed due to the Norman Griffiths Oval design finalisation, however the Lane Cove Southern Catchments Flood Study is progressing. In addition, an application was submitted to the NSW Floodplain management program to fund the final flood study for the LGA.
Key Achievements			
Following extensive review in response to public exhibition, the Middle Harbour Northern Catchments Flood Study was endorsed by the Flood Risk Management Committee at the June 2025 meeting.			
C6.1.2.5	Integrate Ku-ring-gai's Bushfire Prone Land Map into Council systems. ***Signoff Authority:*** *Manager Environment & Sustainability*	● 91%	A BPL map revision was completed and is now being used in the development application assessment process, with more accurate assessments made of real bushfire risk.

THEME 2
NATURAL ENVIRONMENT

Working together as a community to protect and enhance our natural environment and resources.

Performance summary



Key achievements

- There was strong growth in online engagement with the Ku-ring-gai community on environmental information and education.
- Council`s Loving Living Ku-ring-gai events program and volunteer programs delivered a range of community engagement and volunteer events including a Crop Swap, School Solar Car Race, corflute recycling campaign Bushfire Ready webinar, a Teen Clothing Swap, Kids Clothing, Toy and Book Swap and a School Nest Box workshop.
- Council continues to run street meets through the Climate Wise Community program. In partnership with Sydney North Health Network, 8 street meetings were held with over 400 people attending. A further 12 street meets are planned before the end of the calendar year. The community continue to make use of Council's Climate Wise Communities program to increase preparedness.
- Council has collaborated with several neighbouring and wider state councils to share resources and advice on building successful Net Zero community strategies.
- The environmental education program at the Ku-ring-gai Wildflower Garden has seen strong growth, more than doubling the numbers of participants, due to a direct marketing campaign targeting preschool and early education providers.
- Council introduced of a new site management plan format for priority bushland reserves to improve monitoring and reporting, with 34 reviews completed.
- Council is collaborating with a number of academic institutions and the Environmental Protection Authority on monitoring and research projects to enhance waterways and riparian management. This includes a $330,000 grant from the NSW Environment and Protection Authority for a microplastic waste project. The joint project by Council, Sydney Coastal Councils Group and the Australian Microplastic Assessment Project (AUSMAP) aims to reduce microplastic contamination from synthetic turfs.
- The Resilient Sydney Strategy was launched, through a regional collaboration of 33 local governments of Greater Sydney, to make Sydney more resilient now and in the future.
- Council's new resident waste app – Your Waste was implemented.
- Six public EV charge ports were installed at the Ku-ring-gai Fitness and Aquatic Centre, Turramurra Library and the North Turramurra Recreation Area.

Challenges

- Project complexities resulted in more detailed and refined designs to the plans for the new Cultural and Environmental Education Centre.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
N1.1.1	**Number of residents involved in Council's community environmental programs and events.** Baseline: 5,500 residents are involved in Council's community environmental programs each financial year. Source: Council.	Increasing	7,257 residents		
N1.1.2	**Community actions at a household or individual level, carried out to benefit the environment through participation in Council's environmental programs.** Baseline: 2,430 actions occurred to benefit the environment each financial year. Source: Council.	Increasing	3,252 actions		
N2.1.1	**Number of hectares of bushland/habitat regenerated.** Baseline: Bush regeneration works are conducted on 250 hectares of bushland each financial year. Source: Council.	Maintain	288 hectares		
N2.1.2	**Percentage of applications containing biodiverse significant land assessed by Council's Ecological Assessment Officer.** Baseline: 100% of applications containing biodiverse significant land are assessed by Council's Ecological Assessment Officer each financial year. Source: Council.	Monitor	100%		
N3.1.1	**Overall health grade of waterway sites sampled in Ku-ring-gai per year.** Baseline: In Spring 2021, sites sampled in Ku-ring-gai had an average health grade of "B" (based on physical and chemical condition, bacterial contamination and the presence of water bugs). Source: Council's Water Quality Report Card.	Maintain	B		
N3.1.2	**Percentage of harvested/reused water of total irrigation demand utilised at harvested/reuse sites.** Baseline: 89% of harvested/reused water was utilised at harvested/reuse sites each financial year. Source: Council.	Monitor	81%		During wet years like 2024/25, irrigation demand is lower.
N4.1.1	**Number of residents involved in climate change adaptation activities per year through participation in Council's Climate Wise Communities.** Baseline: There are 570 participants in climate change adaptation activities each financial year. Source: Council.	Increasing	694 participants		

Code	Description	Target	Achieved Amount	Performance	Commentary
N4.1.2	**Greenhouse gas emissions (tonnes CO2-e) from Council operations.** Baseline: 9,930 tonnes of CO2-e greenhouse gas emissions are from Council operations (electricity, gas, fleet, street lighting) each financial year. Source: Council.	Decreasing	1,730 tonnes		Total emissions increased 12% relative to 2023/24 but remain 82% lower than the baseline year and better than Council's target of reducing emissions by 50% by 2030. Factors contributing to the increase were: - a 7% total emissions increase from natural gas emissions rising by 33% - a 4.5% total emission increase from stationary and transport fuel emissions rising by 6.6%
N5.1.1	**Kilograms of waste generated per resident in Ku-ring-gai.** Baseline: 194kg of waste is generated per resident each financial year. Source: Council.	Decreasing	177.6 kg		A lower recovery rate was achieved compared with 2023/24 as the EPA cancelled the regional waste processing trial. This processing was sorting the general waste to recycle the organic fragment which was used for mine site rehabilitation. This reduced Council's recycling tonnages.
N5.1.2	**The number of smart energy and water rebates provided by Council to the community.** Baseline: 180 smart energy and water rebates are provided by Council each financial year. Source: Council.	Maintain	173 rebates		172 Energy Smart and 1 Water Smart rebate was provided during the period. Dispersed rebates are slightly below the baseline. Council is launching a new rebate system and new rebate offerings which will make claiming rebates easier for the community.

Key: Achieved Not achieved

Focus area: N1: Appreciating Ku-ring-gai's unique natural environment

Long-Term Objective: N1.1: A community empowered with knowledge, learning and information that drives participation in activities that benefit the environment.

Term Achievement

Code	Description	Progress
N1.1.1	The community has an enhanced appreciation of the value of the natural environment, local environmental issues and impacts. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council's engagement with the Ku-ring-gai community has continued to grow strongly online. During this period, the Loving Living Ku-ring-gai Facebook had reached 110,850 people. The Net Zero Champions private Facebook, Net Zero Collective group and the Waste Less Compost More group pages have over 300 followers combined. Council continues to educate and enhance appreciation of Ku-ring-gai's environment through Envirotube, social media, the website, our events and workshops. Increasingly using interpretive signage is a key engagement tool.		
Key Achievements		
Improving Council`s reach through interpretive signage and building our following across numerous channels.		

Operational Plan Tasks

Code	Description	Progress	Comments
N1.1.1.1	Utilise a variety of communication mechanisms and channels for different target groups to deliver environmental information. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council's engagement with the Ku-ring-gai community has continued to grow strongly online. During this period, the Loving Living Ku-ring-gai Facebook page has 6,000 followers and in the last six months posts on this page reached 110,850 people. The Net Zero Champions private Facebook pages have 178 followers in the Net Zero Collective group and the Waste Less Compost More group has 134 followers. Our Environment pages on Councils website recorded 58,226 views with the most popular pages being trees, local environment planning and preparing for severe weather/flooding. Our Net Zero Ku-ring-gai website has received 8,373 views, with the most popular pages being Get Energy Smart, kids clothing swap and public chargers. Our Ku-ring-gai Envirotube channels and recorded sustainability webinars have reached 4,357 subscribers and views have reached 909,017.
Key Achievements			
The monthly sustainability e-news has 5,478 subscribers, the quarterly Smart Schools enews has 328 subscribers, Volunteer for Nature enews has 896 subscribers, Composting Network mailing list has 285 subscribers and the Net Zero Ku-ring-gai enews has 849 subscribers.			

Term Achievement

Code	Description	Progress
N1.1.2	Increased community activity that benefits the natural environment. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. Council continues to build a broad range of programs to drive participation in activities that benefit the environment. This includes Environment and Sustainability programming, programs provided through the Wildflower Garden and online. Additionally, Council has progressed the tender documentation for the Cultural Education and Environment Centre which will become a hub for the community.		
Key Achievements		
Council's events and social media continue to be well received and well attended.		

Operational Plan Tasks

Code	Description	Progress	Comments
N1.1.2.1	Deliver environmental resources and programs for residents. ***Signoff Authority:*** *Manager Environment & Sustainability*	 100%	Council's Loving Living Ku-ring-gai events program delivered a range of community engagement and volunteer events including a Crop Swap, Schools solar car race, Bushfire Ready webinar and a School Nest Box workshop. Environmental staff also collaborated with the Ku-ring-gai Wildflower Garden to host sustainable living events including soap-making, cheese making and natural skincare workshops. A total of 1,888 attended these events. Two Greenstyle home sustainability advice visits were carried out at Ku-ring-gai homes. In terms of rebates, 74 energy smart rebates were processed, and Compost Revolution online saw the sale and delivery of 34 compost bins and worm farms to residents.
Key Achievements			
Council`s Loving Living Ku-ring-gai events program delivered a range of community engagement and volunteer events including a Crop Swap, Schools solar car race, Bushfire Ready webinar and a School Nest Box workshop.			
N1.1.2.2	Deliver environmental resources and programs for businesses. ***Signoff Authority:*** *Manager Environment & Sustainability*	 100%	The Better Business Partnership (BBP) team is now onboarded noting the Undergraduate role was approved in May and recruitment process underway. Networking events continued with monthly coffee and bi-monthly business after hours see increasing attendance and repeat registrations. There were 101 registrations and 84 registration respectively during the period. Staff are currently preparing for the Hospitality Expo in 7 July with 9 Event Partners - EPA, End Food Waste Australia, Huskee, Devolver, ORG, Enrich 360, Too Good to Go, Crunch and Responsible Cafes. A KPI dashboard is currently being built in Hubspot. The Environmental Protection Authority (EPA) Business Food Waste Grant program is progressing well and on track for engagement of 100 businesses in Year 1. BBP team trained and actively using EPA BinTrim app to track and measure waste of BBP members.
Key Achievements			
Staff negotiated a strategic partnership with Crunch Hospo App at no cost to the Better Business Partnership Program (BBP). The app is designed to provide tools and strategies to hospitality employees in the delivery of the business. BBP members get three months free access to the app.			

N1.1.2.3	Deliver environmental education resources, programs and events through a lifelong learning pathway. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	Programs continue to be successful with strong numbers for school holidays, wild birthdays and increased participation in incursions and variety of weekend workshops including sustainable living, eco arts, family walks and experiences and general environmental themed days. Attendance (as of 15/6/2025) Nature Play - 927 Excursions/ Incursion - 1,721 Nature School - 46 Junior Rangers - 115 School Holidays - 818 Wild Birthdays - 1487 Seniors - 97 Special events - 636 Total attendance - 5,847
Key Achievements			
The direct marketing campaign for preschool/ early education providers has seen a significant increase in participants from the same period last year (grew from 485 to 1,221).			
N1.1.2.4	Engage lead contractor for design and construction tender and commence works at the Cultural and Environmental Education Centre. ***Signoff Authority:*** *Director Operations*	75%	Work was undertaken on re-engaging with the external design team to finalise the design to tender readiness inclusive of required Living Building Challenge (LBC) components. Council staff have undertaken appropriate training and been awarded certification to ensure required skills exist for the successful delivery of this complex project. **Reason** This is a complex project which has required more detail and refinement of the design. **Remedial Action** The Operations Department is actively engaging with industry experts to progress the design whilst undertaking targeted recruitment to be adequately resourced for the completion of the project. An Action to progress this project is included in Council's Operational Plan 2025-2026.
Challenges			
Council staff re-engaged with the external design team and upskilling of staff has been completed to deliver the project. This has been necessary to supplement Council's project team.			

Focus area: N2: Natural areas

Long-Term Objective: N2.1: Our bushland, tree canopy and biodiversity are managed and improved to enhance the health and function of ecosystems.

Term Achievement

Code	Description	Progress
N2.1.1	The condition of bushland and the conservation of native flora and fauna have improved. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continues to integrate its key bushland management strategies, including Plans of Management, Biodiversity and Fauna Management Plans, and related policies. Fauna monitoring provides valuable data to help guide future bushland management and ensure Council's actions are aligned with long-term environmental goals.		

Operational Plan Tasks

Code	Description	Progress	Comments
N2.1.1.1	Implement the Natural Areas Plan of Management. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Actions identified in the Plan of Management (PoM) continue to be implemented.
N2.1.1.2	Implement the Biodiversity Policy and priority actions including the biodiversity monitoring program. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Priority actions continue to be implemented. Citizen science programs have commenced and fauna monitoring results continue to inform actions, guide impact assessment and engage residents.
N2.1.1.3	Implement the Fauna Management Policy and priority actions including the fauna monitoring program. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council is continuing to implement key actions within the Fauna Management Policy, including management of key databases (biobase and habitat assets), research partnerships and delivery of the fauna monitoring program. Council's fauna monitoring program continues to track the distribution and abundance of key species benefiting from conservation management and planning decisions, while effectively engaging the community. Council's Natural Areas team completed the annual autumn microbat monitoring program in May, which tracked microbat activity across 70 sites throughout the local government area (LGA).
Key Achievements			
During this reporting period, the threatened Eastern Pygmy-possum was recorded at 4 of 11 reserves monitored by staff and volunteers in the north and east of the Ku-ring-gai LGA, including evidence of breeding within one reserve in May. A new focus for the autumn microbat monitoring was implemented this year - a roost habitat survey for communally roosting threatened microbat species. 35 new sites were surveyed, 25 of which targeted bridges and culverts thought to be potential roosting habitat for 3 threatened microbat species. 5 culverts were visually confirmed as current roosts - 4 of which were previously unknown. The pending results from the acoustic monitoring devices may reveal more.		
N2.1.1.4	Review service level agreements for bushland maintenance activities and develop maintenance delivery schedules. ***Signoff Authority:*** *Manager Infrastructure Services*	☑ 100%	Bushland services successfully reviewed the service level agreements (site management plans) and implemented bushland regeneration maintenance activities across 34 priority bushland reserves.

N2.1.1.5	Review site management plans for priority bushland reserves and report on monitoring program. ***Signoff Authority:*** *Manager Infrastructure Services*	☑ 100%	Bushland services successfully reviewed the site management plans for 34 priority bushland reserves.
Key Achievements			
An updated site management plant format is being introduced which has improved the monitoring and reporting.			
N2.1.1.6	Ensure Biodiversity Offsetting requirements are considered in Environmental Impact Assessments for activities on Council owned or care, control and managed land. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Biodiversity Offsetting requirements continue to be considered for activities on Council owned or care, control and managed land. These include offset planting where the removal of vegetation cannot be avoided and nest box offsets where habitat stags cannot be retained for safety reasons.

Term Achievement

Code	Description	Progress
N2.1.2	Ecological protection is integrated into land use planning and projects. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. Council continues to review and refine its environmental assessment guidelines, including the integration of the new NSW Division 5.1 Addendum for Synthetic Sports Fields, effective from 25 August 2025. These updates will be reflected in Ku-ring-gai's Environmental Assessment Guidelines. Where applicable, development applications are reviewed by Council's Ecologist to ensure ecological values are protected in line with federal, state and local requirements, including the Ku-ring-gai Local Environmental Plan and Development Control Plan.		

Operational Plan Tasks

Code	Description	Progress	Comments
N2.1.2.1	Continually review and implement guidelines, processes and templates for environmental assessments. ***Signoff Authority:*** *Manager Environment & Sustainability*	 95%	Continual review and implementation of guidelines, processes and templates for environmental assessments is ongoing, this includes the review of the NSW Government Guidelines for Division 5.1 assessments – Addendum for synthetic sports fields. These guidelines will come into effect from Monday, 25 August 2025 and will be incorporated into Ku-ring-gai's environmental assessment guidelines.
N2.1.2.2	Development applications are assessed in accordance with relevant legislation to protect and enhance ecologically sensitive areas within Ku-ring-gai. ***Signoff Authority:*** *Manager Development Assessment Services*	☑ 100%	Where relevant, development applications are reviewed and assessed by Council's Ecologist to ensure areas of ecological sensitivity are protected and enhanced in accordance with federal, state and local legislation and policies, including the Ku-ring-gai Local Environmental Plan (LEP) and associated Development Control Plan (DCP).

Focus area: N3: Natural waterways

Long-Term Objective: N3.1: Our natural waterways and riparian areas are enjoyed, enhanced and protected.

Term Achievement

Code	Description	Progress
N3.1.1	The condition and quality of natural waterways and riparian areas have improved. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continues to monitor water ways and collaborate with operational teams to address issues when they arise. Council has two contracts for works and cleaning of gross pollutant traps (GPT) and water sensitive urban design (WSUD) devices. These are both continually monitored for efficiency. Consideration will need to be given to appropriate funding levels of GPT and WSUD maintenance to allow for optimal functioning of installed devices going forward.		
Key Achievements		
Council is collaborating with a number of academic institutions and the Environmental Protection Authority (EPA) on monitoring and research projects to enhance our waterways and riparian management.		

Operational Plan Tasks

Code	Description	Progress	Comments
N3.1.1.1	Participate in research programs and partnerships to advance water management. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council continues to lead in research partnerships in water management. Examples include: * commencement of UNSW project investigating the degradation and microplastic formation in artificial turf. This is a collaborative study with Council. * Awarded $330,000 grant funding for the microplastic project. * Ongoing monitoring of Ku-ring-gai Tiny Forest with Earthwatch Australia. * Ongoing Stormwater 2030 Lifecycle Project for Stormwater Quality Improvement Devices. * proposed Water Stewardship project with SWAN Systems
Key Achievements			
Council was awarded $330,000 from the NSW Environment and Protection Authority (EPA) for a microplastic waste project. The joint project by Council, Sydney Coastal Councils Group and the Australian Microplastic Assessment Project (AUSMAP) aims to reduce microplastic contamination from synthetic turfs. Collaboration with our research organisations and projects with UNSW, AUSMAP, EPA and NSW Department of Planning, Housing and Infrastructure.			

N3.1.1.2	Implement priority actions from the Water Sensitive City Strategy. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Potable water targets under review for a decreasing trend of use by Council and residents. Installed a gross pollutant trap at Cowan Creek, Pentecost Avenue, Pymble with staff assisting to deliver the design and carry out inspections. Councillors visited the North Turramurra sewer mining facility in February 2025. Ongoing monitoring of the Ku-ring-gai Tiny Forest at West Pymble Village Green Ongoing monitoring of the Stratavault tree pits at St Johns Avenue, Gordon, for tree growth and soil moisture Ongoing Barra Brui Oval stormwater harvesting improvement works to decrease potable water use for irrigation.
N3.1.1.3	Investigate opportunities for swimming in natural places in Ku-ring-gai in line with Sydney Water's Urban Plunge initiative. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Investigations into the identification of natural swim spots are ongoing. This will also be discussed through the Environment Committee.
N3.1.1.4	Maintain cleaning of water sensitive urban design (WSUD) devices in accordance with asset management plan service levels. ***Signoff Authority:*** *Waste Contract Coordinator*	☑ 100%	Water sensitive urban design (WSUD) devices have been cleaned in accordance with asset management plans and budgets.

Term Achievement

Code	Description	Progress
N3.1.2	Water harvesting and reuse has increased at Council owned facilities and projects. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. All water harvesting and reuse sites are being maintained in accordance with Water Reuse Management Plans. Sportsfields are predominately using recycled water for watering. New building facilities are implementing water recycling where design allows.		

Operational Plan Tasks

Code	Description	Progress	Comments
N3.1.2.1	Manage water harvesting and reuse sites according to Water Reuse Management Plans, maintenance programs and the Asset Management Strategy. ***Signoff Authority:*** *Manager Infrastructure Services*	☑ 100%	All sites are fully operational in accordance with Water Reuse Management Plans. Weather conditions has meant water has not been used as frequently as normal. Heavy rainfall has negated the need for use of watering.

Focus area: N4: Climate change

Long-Term Objective: N4.1: A community transitioning to net zero emissions and responding to the impacts of climate change and extreme weather events.

Term Achievement

Code	Description	Progress
N4.1.1	Our community is effectively informed and engaged on climate change impacts and responses. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continues to run street meets through the Climate Wise Community program. These meetings have been very well attended and the community continue to make use of Councils Climate Wise Communities program to increase preparedness. Council continues to track emissions through Resilient Sydney's dashboard for end of year reporting.		
Key Achievements		
Launch of the new Resilient Sydney Strategy.		

Operational Plan Tasks

Code	Description	Progress	Comments
N4.1.1.1	Deliver the Climate Wise Communities program to build community resilience to the impacts of climate change and extreme weather events. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council has organised and implemented 8 street meetings as part of the Sydney North Health Network project. Over 400 people have attended these meetings. A further 12 street meets are proposed before the end of the calendar year.
Key Achievements			
Street Meets have been very well attended across the LGA.			
N4.1.1.2	Collate relevant data on CO2 emissions and sustainability and use this to inform Council's ongoing net zero program. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	The Resilient Sydney platform continues to keep track of emissions across the local government area and is accessible by all teams within Council. The specific emissions data will be made available to Council for end of year reporting.

Term Achievement

Code	Description	Progress
N4.1.2	Council's vulnerability to climate change is reduced. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council staff are planning a second bushfire Expo with all the Emergency Management Agencies attending. Climate Wise Communities 2.0 is progressing within the Open Cities Framework. Council continues to assess flood risk through the Flood Risk Management Committee and in line with State Guidelines. The Middle Harbour Flood Study will be presented to the Council in early 2025/26.		

Operational Plan Tasks

Code	Description	Progress	Comments
N4.1.2.1	Implement priority actions in the Climate Change Adaptation Strategy. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council staff are planning to do a second bushfire Expo with all the Emergency Management Agencies attending. Climate Wise Communities 2.0 is progressing well and should be finished by September 2025.

Focus area: N5: Sustainable resource management

Long-Term Objective: N5.1: A community progressively reducing its consumption of resources and leading in resource recovery and the circular economy.

Term Achievement

Code	Description	Progress
N5.1.1	The community is effectively engaged in improved waste reduction, reuse and recycling. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council effectively delivered waste management programs, reuse and recycling to the community during the 2024/25 calendar year.		
Key Achievements		
Waste per head and recycling per head is decreasing each year in the Ku-ring-gai local government area.		

Operational Plan Tasks

Code	Description	Progress	Comments
N5.1.1.1	Deliver effective and efficient waste management services. ***Signoff Authority:*** *Director Operations*	☑ 100%	All waste and recycling services were delivered for the 2024/2025 year consistent with Council's contracts and service specifications.
N5.1.1.2	Deliver community waste education programs. ***Signoff Authority:*** *Waste Contract Coordinator*	☑ 100%	Council's new waste app 'Your Waste' was launched in April 2025. Since the launch 986 residents have downloaded the app. Council has again participated in the international Composting Awareness Week program with a resident composting workshop at Kimbriki on the 7 May 2025. Recycling tips continues to appear monthly in e-news editions. A public place recycling trial has commenced with 27 bins in 18 parks. The participation and contamination rates will be evaluated to determine the feasibility and future of the service. Council continues to collect textiles from 28 unit blocks, 14 schools and Operations work uniforms.
Key Achievements			
Establishment of Councils new waste app – Your Waste.			
N5.1.1.3	Deliver additional waste reduction programs as processes and markets develop. ***Signoff Authority:*** *Waste Contract Coordinator*	☑ 100%	Additional waste reduction programs were not required during 2024/2025.

N5.1.1.4	Participate in the Northern Sydney Regional Organisation of Councils (NSROC) Regional Waste Disposal Contract. ***Signoff Authority:*** *Waste Contract Coordinator*	☑ 100%	Staff have participated in all meetings and online discussions held during 2024/2025 regarding the Northern Sydney Regional Organisation of Councils (NSROC) Regional Waste Disposal Contract.
N5.1.1.5	Implement Agreed Regional Waste Plan Actions. ***Signoff Authority:*** *Director Operations*	☑ 100%	Council has continued to participate in all NSROC Regional Waste Plans and the Regional Waste Alliance in 2024/2025 to improve waste reduction and increase recycling and reuse.

Term Achievement

Code	Description	Progress
N5.1.2	The community is effectively engaged in energy and water conservation and efficiency programs. ***Signoff Authority:*** *Director Strategy & Environment*	☑

Comments

This Term Achievement was completed for Delivery Program 2022-2026.

Rebates are a big part of Councils Environmental Levy Program. The range and process for rebates has been revised and will be launched in July 2025.

Council's Net Zero Program continues to grow with 290 registered Net Zero Champion volunteers and a core group of 109 who support community outreach. There are also 121 members of the volunteer-led Ku-ring-gai Composting Network.

During this period Council installed 6 electric vehicle charging ports which have shown high utilisation levels.

Key Achievements

Worked with volunteers to run a number of events during the period including a Solar Car Racing School workshop, corflute recycling campaign, a Teen Clothing Swap and our Kids Clothing, Toy and Book Swap.

Collaborated with a number of neighbouring and wider state Councils to share resources and advice on building successful Net Zero community strategies.

Operational Plan Tasks

Code	Description	Progress	Comments
N5.1.2.1	Implement programs to assist the community to reduce energy and water use. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Our suite of programs continued to attract high engagement levels including energy smart rebates, smart units and water smart tanks. The Energy Smart rebate program has continued to receive a high level of applications with 53 rebates processed from January to June and total rebates dispersed over this period of $25,000. Solar PV/batteries were the most common with 29 rebates given followed by insulation with 9 rebates given. The Water Smart program gave an additional rebate for a rainwater tank and associated connection of $419.

Key Achievements

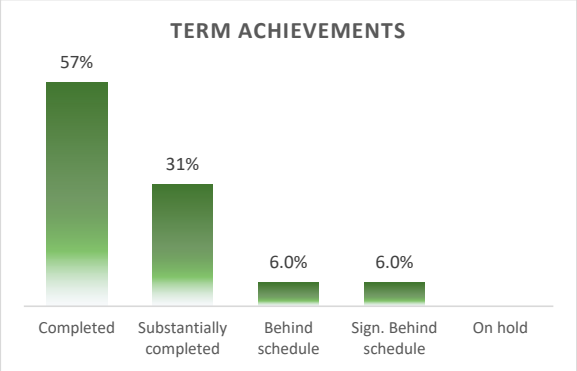
The Energy Smart rebate program had 53 rebates processed during the period and total rebate disbursement of $25,000

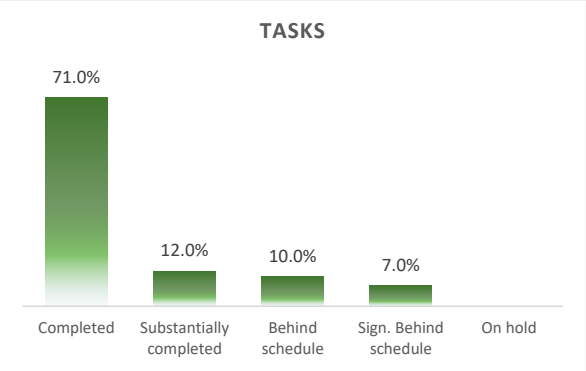
N5.1.2.2	Support the community in reaching net zero emissions by 2040 or earlier. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council has 290 registered Net Zero Champion volunteers and a core group of 109 who support community outreach by attending bi-monthly meetings with Council, coordinating/hosting events and sharing advice with fellow residents. There are 121 members of our volunteer-led Ku-ring-gai Composting Network. Staff worked with these volunteers to run a number of events during the period including a Solar Car Racing School workshop, corflute recycling campaign, a Teen Clothing Swap and our Kids Clothing, Toy and Book Swap. Staff have also been collaborating with a number of neighbouring and wider state Councils to share resources and advice on building successful Net Zero community strategies.
N5.1.2.3	Identify opportunities to support the uptake of low and zero emission vehicles within the community. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Six public EV charge ports were installed at the Ku-ring-gai Fitness and Aquatic Centre (60kW DC total), Turramurra Library (60kW DC total), and the North Turramurra Recreation Area (2 x 25kW AC). These Council charge ports were integrated with a management system and a payment system along with the five (5) Council charge ports (5 x 7kW AC) at the Lindfield Village Green carpark. In FY2025, Ku-ring-gai residents used these EV chargers to charge their batteries with over 1.1 million kms of driving range. Internal design reviews and license negotiations have been completed or progressing for sixteen charge ports at Turramurra and Roseville carparks under the NSW Kerbside Charging grant program with strong support from community consultation undertaken by Council. Council continued to implement multiple education and awareness initiatives highlighting the benefits of EV ownership. This included display vehicles at the Sustainable Futures Day event, posts on social media, and e-news articles. Logistical support for parking was also provided to NRMA and NSW Government for the EV drive day hosted at the HART Drive Centre. The Smart Apartment rebate program continued to offer rebates for EV charger installations in apartment buildings. Dedicated web resources with information on electric vehicles and EV charging have been added to Council's Net Zero site, and maps indicating installed and planned EV charging have been added to Council's main website.
Key Achievements			
Installation of six public EV charge ports completed at the Ku-ring-gai Fitness and Aquatic Centre, Turramurra Library and the North Turramurra Recreation Area.			

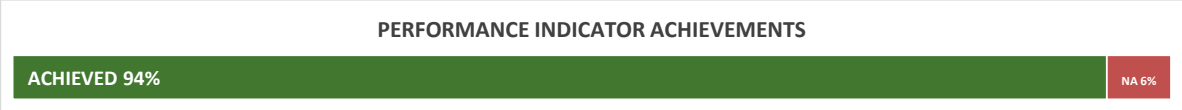
THEME 3
PLACES, SPACES AND INFRASTRUCTURE

A range of well planned, clean and safe neighbourhoods and public spaces designed with a strong sense of identity and place.

Performance summary







Key achievements

- The development of Councils Alternate Transport Oriented Development (TOD) Plans has been a major planning undertaking involving collaboration from across the organisation. To have the plans finalised and submitted to the NSW Government within the agreed timeframes has been a significant achievement.
- The Urban Forest Policy was adopted.
- A structured policy to govern the issuance of Tree Replacement Orders ensuring transparency and consistency in decision-making was successfully developed and implemented.
- The `Ku-ring-gai Urban Forest - Canopy Loss on Private Land Analysis Report` to help inform updates to Ku-ring-gai`s Urban Forest Action and Implementation Plan was completed.
- The first Treecare volunteer group completed a 6-week trial in Gordon Recreation Area to assist in the protection, enhancement and monitoring of selected indigenous canopy trees.
- The scope for Development Control Plan (DCP) amendments for environmental sensitivity and sustainability towards net zero was adopted for incorporation into updated DCP controls including TOD developments.
- Average development application assessment times have reduced to 109 days below the Minister`s Statement of Expectations requirement of 115 days.
- A new 5-year Memorandum of Understanding was signed to provide a framework for partner councils to work together to support the operations of the Aboriginal Heritage Office.
- The playspace works at Lorraine Taylor Reserve, St Ives was completed.
- The new Environment Advisory Committee was established.
- The Ku-ring-gai Green Grid Strategy was adopted.
- The Infrastructure Capability Study providing a strategic roadmap and concept design for the staged rollout of fleet charging infrastructure sufficient to electrify 100% of Council's fleet was completed.
- Council was successful in receiving $248,000 grant funding towards works at the Ku-ring-gai Fitness and Aquatic Centre from the Department of Climate Change, Energy, the Environment and Water.
- Commercial drone hire at St Ives Showground has increased providing a mixed use to previously single use facilities.

Challenges

- Difficulties implementing the volunteer based Treecare program due to limited tree stock and resources.

- Managing effective responses to NSW Housing Reforms and allocating staff and resources within an accelerated timeframe.
- Maintaining the maintenance schedule for every recreation and sporting facility given the high volume of rainfall.
- Diversion of available resources to higher priority emergency works and grant funded projects.
- Adverse weather conditions impacts on construction schedules.
- The Norman Griffiths Oval Upgrade project has experienced delivery delays, including the termination of the head contractor. Council's project team is working on delivering on Council's resolution dated 15 April 2025 with a planned way to see completion of the project.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
P1.1.1	**Percentage of tree management requests actioned within agreed service delivery standards.** Baseline: 80% of tree management requests are actioned within agreed service delivery standards each financial year. Source: Council.	Increasing	85%		The reporting methodology is currently being reviewed to support efficient and accurate reporting through a new system under development.
	Number of trees planted by Council across Ku-ring-gai to support the establishment of green corridors. Baseline: 400 trees are planted across Ku-ring-gai each financial year. Source: Council.	Increasing	894 trees		The number of trees included in this total for National Tree Planting Day and re-plantings only includes species of trees that reach 3m or more.
P1.1.2	**Percentage of Council's neighbourhood centre revitalisation program in progress or completed.** Baseline: 100% of Council's neighbourhood centre revitalisation program for this financial year is in progress or completed. Source: Council.	Maintain	100%		
P2.1.1	**Number of actions completed as required by the Ku-ring-gai Local Strategic Planning Statement.** Baseline and target to be reviewed as further details of the proposed NSW government housing policies are available.	-	-	No result available	Due to the NSW government's housing policy changes and alternative housing scenarios adopted by Council a number of actions in the Local Strategic Planning Statement are no longer relevant and will require review. This has impacted on the ability to measure this indicator accurately.
P3.1.1	**Percentage of Land and Environment Court matters that result in improved environmental outcomes.** Baseline: 95% of matters result in improved environmental outcomes each financial year. Source: Council, Land & Environment Court.	Maintain	100%		

Code	Description	Target	Achieved Amount	Performance	Commentary
P3.1.2	**Median processing time for development application determination times.** Baseline: Annual target for net median processing times for all applications is less than 90 days. Source: Council.	Decreasing	93 days		Council continues to work towards achieving a reduction in the median processing time. Steps have been taken since the previous reporting period and as a result, the median assessment time has significantly reduced from 133 days to 93 days, a reduction of 40 days or 30% in a year. Note: The median processing time result for 2024/25 is based on development application approvals only and does not include modifications and reviews or applications that were cancelled, rejected or withdrawn.
P4.1.1	**Percentage completion of the development of Council's streetscape and park concept plans for identified precincts in local centres.** Baseline: 100% of Council's streetscape and park concept plans for identified precincts are completed. Source Council.	Monitor	45%		There are 18 identified projects with 8 still requiring concept plans.
P5.1.1	**Number of actions commenced or completed in the Ku-ring-gai Heritage Strategy.** Baseline: 5 actions are commenced or completed in the strategy. Source: Council.	Monitor	6 actions and 7 priorities commenced or completed		
P6.1.1	**Percentage completion of the open space capital works program.** Baseline: 80% of the open space capital works program is completed within set timeframes. Source: Council.	Increasing	80%		The Norman Griffiths Oval upgrade project has been delayed.
P6.1.2	**Number of community groups and organisations participating in Council's annual Sporting Forum.** Baseline:19 community groups and organisations participate in Council's annual Sporting Forum. Source: Council.	Maintain	22 groups registered		16 groups attended and 6 groups that registered did not attend.
P6.1.3	**Percentage completion of progress payments to the Department of Education based on the agreed project plan for the indoor sports centre at St Ives High School.** Baseline: 70% of progress payments are completed. Source: Council.	Monitor	90%		75% of works completed

Code	Description	Target	Achieved Amount	Performance	Commentary
P7.1.1	**Potable water consumption (kL) from Council operations.** Baseline: Potable water consumption from Council operations is 149,290kL each financial year. Source: Council.	Decreasing	111,820 kL		This is the most up to date figure at time the of report preparation. Usage for June 2025 has been estimated.
	Electricity consumption (MWh) of Council's fixed assets. Baseline: 4,700 MWh of electricity is consumed by Council's fixed assets each financial year. Source: Council.	Decreasing	4,677 MWh		Total MWh electricity consumed was stable with a 0.6% increase compared to 2023/24. This increase is attributed to consumption from newly installed public EV chargers, which made up 1% of consumption. Note: The reported amount for 2023/24 was 4,582 MWh which was later corrected to 4,649 MWh.
	Water reuse/recycling (kL) used by Council operations. Baseline: Council reused/recycled 134,562kL of water from Council operations (leachate re-use, sewer mining and stormwater harvesting systems) each financial year. Source: Water Conservation Group.	Monitor	91,981 kL		During wet years like 2024/25, irrigation demand is lower.
P7.1.2	**Percentage progress towards the renewal of Marian Street Theatre.** Source: Council. Target: Monitor.	Monitor	15%		In line with resolutions of Council (July: Min 153, and October: Min 207), Council investigated options to preserve the development consent for the theatre, however construction works continue to be unfunded.
P7.1.3	**Utilisation rate of community halls and meeting rooms.** Baseline: There is 40% utilisation of community halls and meeting rooms during core hours (9am to 8pm) Monday to Sunday each financial year. Source: Council.	Increasing	42%		
P8.1.1	**Review the adopted Asset Management Plans and associated infrastructure improvement plans.** Baseline: A review is conducted each financial year. Source: Council.	Maintain	Annual review completed		Asset Management Plans have been reviewed and works prioritised and programed accordingly.
P8.1.2	**Percentage completion of capital works programs for roads, footpaths and drains.** Baseline: 95% of capital works programs for roads, footpaths and drains are completed within timeframes and budgets. Source: Council.	Maintain	95%		

Code	Description	Target	Achieved Amount	Performance	Commentary
P8.1.3	**Kilometres of additional footpath network constructed in Ku-ring-gai.** Baseline: There is 3.0km of additional footpath network constructed each financial year. Source: Council.	Maintain	3.4kms		

Key:  Achieved  Not achieved

Focus area: P1: Preserving Ku-ring-gai's character

Long-Term Objective: P1.1: Ku-ring-gai's unique visual character and identity is maintained.

Term Achievement

Code	Description	Progress
P1.1.1	Strategies, plans and processes are in place to protect and enhance Ku-ring-gai's unique visual and landscape character. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. Strategies, plans and processes have been reviewed to enhance Ku-ring-gai's unique visual and landscape character - including policy development of the Urban Forest Strategy, urban forest replenishment, development application assessments, tree care and administration of Council's tree preservation policies and processes		
Key Achievements		
The Urban Forest Policy was adopted at the April 2025 Ordinary Meeting of Council.		

Operational Plan Tasks

Code	Description	Progress	Comments
P1.1.1.1	Continue to review the effectiveness of existing strategies, plans and processes across all programs. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	Work has continued on the development of local character controls to be incorporated into the Development Control Plan (DCP). The development of dual occupancy controls has progressed with Council adopting a minimum lot size standard to be incorporated into Ku-ring-gai Local Environmental Plan (KLEP) at the March Ordinary Meeting of Council. Work is continuing on the development of DCP controls for dual occupancy development.
P1.1.1.2	Development applications are assessed against relevant legislation to protect and enhance the unique visual and landscape character of Ku-ring-gai. ***Signoff Authority:*** *Manager Development Assessment Services*	100%	Development applications continue to be assessed against all relevant legislation to protect and enhance the unique visual and landscape character of Ku-ring-gai. This has been achieved through Council's strategies, plans and assessment processes including consideration of key provisions being the Ku-ring-gai Local Environmental Plan and associated Development Control Plan and other relevant legislation and policies.
P1.1.1.3	Continue implementation of tree replacement orders and investigation of illegal tree works. ***Signoff Authority:*** *Manager Compliance & Regulation*	100%	A policy framework is in place to guide the issue of Tree Replacement Orders (TROs), clearly outlining the circumstances under which such orders are applied. Compliance with issued TROs is tracked through a dedicated spreadsheet, which is regularly updated as new information becomes available. Five additional TROs were issued, bringing the total number to eighteen. Of these, eight sites have been replanted, and four orders have been fully completed. Two matters are currently under appeal in court.
Key Achievements			
Successfully developed and implemented a structured policy to govern the issue of Tree Replacement Orders (TROs), ensuring transparency and consistency in decision-making.			
P1.1.1.4	Administer and implement Council's tree preservation policies and procedures including community education initiatives. ***Signoff Authority:*** *Acting Manager Project Services*	98%	4,857 tree applications/Council tree requests were received up to the end of this reporting period. A total of 2,919 were closed. Alleged unauthorised work on trees is investigated.

P1.1.1.5	Implement the urban forest replenishment program for Ku-ring-gai including identification of funding opportunities. ***Signoff Authority:*** *Acting Manager Project Services*	100%	The planting project has been completed on time and on budget with approximately 200 trees planted.
P1.1.1.6	Deliver programs to reduce litter and graffiti and provide street cleaning operations to improve drainage and the appearance of Ku-ring-gai. ***Signoff Authority:*** *Waste Contract Coordinator*	100%	All street sweeping and litter and graffiti programs have been completed as per the contract specification or planned program.
P1.1.1.7	Implement priority monitoring from the Urban Forest Strategy. ***Signoff Authority:*** *Manager Environment & Sustainability*	100%	Options for expansion of the urban forest database, beyond the priority area mapping, is ongoing. The 'Ku-ring-gai Urban Forest - Canopy Loss on Private Land Analysis Report' was finalised in March 2025. This report has been internally reviewed and compared to the Urban Forest Action and Implementation Plan to help inform potential updates.
Key Achievements			
Completion of the `Ku-ring-gai Urban Forest - Canopy Loss on Private Land Analysis Report` that will help inform updates to Ku-ring-gai`s Urban Forest Action and Implementation Plan.			
P1.1.1.8	Oversee and monitor the implementation of the Urban Forest Strategy. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	95%	Two working group meetings were held with progress made on the street tree planting pilot project in North Turramurra. An update of the Urban Forest Implementation and Action Plan was completed following the finalisation of the Ku-ring-gai Tree Loss Audit report.
Key Achievements			
Collaboration internally and externally to provide consolidated feedback on the Environmental Impact Statement (EIE) for Illegal Vegetation Clearing to the Department of Planning, Housing and Infrastructure.			
P1.1.1.9	Develop and implement a volunteer based Treecare program to assist in the protection, enhancement and monitoring of selected indigenous canopy trees in key locations. ***Signoff Authority:*** *Manager Environment & Sustainability*	80%	The first Treecare group completed a 6 week trial in Gordon Recreation Area with 6 students recording statistics of major canopy trees in the park and undertaken work to help reduce compaction and increase biodiversity in the Park. The next Treecare group will commence in term 3. Normurra Avenue and Kedumba Crescent, Turramurra was chosen to plant 20 street trees in July 2025. Residents will join Treecare program as Tree Nurturers, maintaining street trees with support from Council. **Reason** Street tree planting is dependent on availability of tree stock, funding to purchase trees and resources to plant them. Opportunities for Council to grow trees at the Community Nursery would assist the supply of trees to more residents on the waiting list. **Remedial Action** An Action to progress assessment of growing street trees at the Community Nursery is included in Council's Operational Plan 2025-2026.
Challenges			
The after school Treecare program, designed for students (particularly Duke of Edinburgh Award participants), experienced delays due to availability of students and tree/ stock limitations.			

Term Achievement

Code	Description	Progress
P1.1.2	Place making programs are implemented for selected neighbourhood centres. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. A further round of community consultation was undertaken following feedback received regarding the High Pedestrian Activity Area (HPAA) works proposed for Eastern Road Neighbourhood Centre Shops. The detailed design is now progressing.		

Operational Plan Tasks

Code	Description	Progress	Comments
P1.1.2.1	Develop concept plans for neighbourhood centres to achieve place-making objectives informed by community engagement. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	A revised concept plan was prepared for Eastern Road Neighbourhood Centre Shops incorporating community feedback and principles of a proposed 40km/hr High Pedestrian Activity Area (HPAA) funded by Transport for NSW (TfNSW). Extensive consultation was undertaken and further refinements made based on comments received from the community and TfNSW.
P1.1.2.2	Undertake a coordinated program of neighbourhood centres revitalisation. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Work progressed in accordance with Council's program for 2024-25.

Focus area: P2: Managing urban change

Long-Term Objective: P2.1: A robust planning framework is in place to deliver quality design outcomes and maintain the identity and character of Ku-ring-gai.

Term Achievement

Code	Description	Progress
P2.1.1	Land use strategies, plans and processes are in place to protect existing character and effectively manage the impact of new development. ***Signoff Authority:*** *Director Strategy & Environment*	●
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. The implementation of the Local Strategic Planning Statement (LSPS) has continued but limited progress on the local character controls has been made due to staff from Urban Planning focussing on the development of the alternative Transport Oriented Development (TOD) plans which were delivered to Council in May 2025. The Local Character Development Control Plan (DCP) controls have been prepared for Council's consideration in July 2025.		
Key Achievements		
The Local Character Development Control Plan controls have been prepared for Council`s consideration in July 2025.		

Operational Plan Tasks

Code	Description	Progress	Comments
P2.1.1.1	Commence review of the implementation of the Local Strategic Planning Statement (LSPS). ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Implementation actions that have progressed during the reporting period include development and adoption of the Affordable Housing Policy and Green Grid Strategy. Work has also progressed on the development of a new Section 7.11 Contributions Plan.

P2.1.1.2	Continue to review the effectiveness of existing strategies, local environmental plans, development control plans and processes across all programs. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	Significant progress continues to be made on the development of Council's preferred Alternate Transport Oriented Development (TOD) scenario during the reporting period. At the Extraordinary Meeting of Council held 31 March, Council resolved to exhibit the Preferred TOD Alternative Implementation Strategy and draft Local Environmental Plans. These plans were placed on public exhibition from 2 April to 22 April 2025. Council adopted its final preferred Alternate TOD scenario on 5 June 2025 which has been submitted to Department of Planning, Housing and Infrastructure.
Key Achievements			
The development of Councils Alternate TOD Plans has been a major planning undertaking involving collaboration from across the organisation. To have the plans finalised and submitted to the NSW Government within the agreed timeframes has been a significant organisational achievement.			
P2.1.1.3	Investigate the inclusion of Local Character Controls within the Ku-ring-gai Development Control Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	80%	Good progress has been made on the development of local character controls for the Development Control Plan with draft controls scheduled to be reported to Council in mid 2025 for exhibition. **Reason** Progress on the task has been delayed due to allocation of urban planning staff resources to the priority development of the TOD Alternative. **Remedial Action** The draft Development Control Plan controls are being finalised and scheduled to be reported to Council in July 2025 for exhibition. An Action to progress this is included in Council's Operational Plan 2025-2026.

Focus area: P3: Quality urban design and development

Long-Term Objective: P3.1: The built environment delivers attractive, interactive, healthy and sustainable living and working environments.

Term Achievement

Code	Description	Progress
P3.1.1	A high standard of design quality sympathetic to local character and building environmental performance is achieved in new and existing development. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. Monitoring continued of Council's green building and sustainability controls in the Ku-ring-gai Development Control Plan including the preparation to investigate additional sections regarding gas usage.		
Key Achievements		
A scope for Development Control Plan (DCP) amendments for environmental sensitivity and sustainability towards net zero was adopted in June 2025 for incorporation to updated DCP controls including Transport Oriented Development (TOD) developments.		

Operational Plan Tasks

Code	Description	Progress	Comments
P3.1.1.1	Review and monitor Council's design quality and building sustainability standards. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	91%	The position on the removal of gas use in residential development has been reported to Council with resolution to prepare Development Control Plan (DCP) controls promoting electrification. These will be included with the TOD DCP controls to be prepared.

Term Achievement

Code	Description	Progress
P3.1.2	Community confidence has continued in our assessment, regulatory and environmental processes. ***Signoff Authority:*** *Director Development & Regulation*	☑

Comments
This Term Achievement was completed for Delivery Program 2022-2026. Community confidence has continued in our assessment, regulatory and environmental process. All development and related applications are considered against relevant planning provisions including public consultation. Processes continue to be reviewed and improved, and the Regulation Team continue to monitor and manage all activities they are responsible for including but not limited to managing parking controls, dog related complaints, unauthorised works, building works outside approved hours and the like.
Key Achievements
Average development application assessment times have reduced down to 109 days below the Minister`s Statement of Expectations requirement of 115 days.

Operational Plan Tasks

Code	Description	Progress	Comments
P3.1.2.1	Development is assessed against all relevant state and local planning controls and their objectives to ensure consistent quality urban design outcomes for the natural and built environment. ***Signoff Authority:*** *Manager Development Assessment Services*	☑ 100%	All development and related applications continue to be assessed against all relevant provisions as required under s4.15 of the Environmental Planning and Assessment Act, 1979 to ensure consistent quality urban design outcomes for both the natural and built environment.
Key Achievements			
The average development application assessment time-frames, as detailed in the Department of Planning & Infrastructure`s League Table shows a reduction in Council's assessment times down to 109 (calendar) days.			
P3.1.2.2	Review and improve development assessment processes to increase efficiency, improve decision times and deliver outcomes consistent with Council's policies. ***Signoff Authority:*** *Director Development & Regulation*	☑ 100%	Assessment processes continue to be reviewed and improved to reduce application processing times, which includes such things as refined assessment report templates, critical review of applications in terms of adequacy of information and returning those applications, which are deficient in information at lodgement.
Key Achievements			
As recorded in the Department Planning`s Councils League Table, Ku-ring-gai Council`s average development application assessment times down to109 (calendar) days from the inception of the League Table in July 2024 from 146 days.			

P3.1.2.3	Facilitate community participation through Council's Community Participation Plan and the Ku-ring-gai Local Planning Panel (KLPP) consistent with the Code of Meeting Practice. ***Signoff Authority:*** *Manager Development Assessment Services*	☑ 100%	Applications are notified in accordance with Council's Community Participation Plan and statutory requirements of the EP&A Act and associated Regulation. Community participation in KLPP meetings includes public meetings where required, which are held in accordance with the functions of the Panel through the Code of Meeting Practice.
P3.1.2.4	Provide regulatory compliance services consistent with state and local controls which include education of the community and their involvement in local policy reviews. ***Signoff Authority:*** *Manager Compliance & Regulation*	☑ 100%	The Regulation team provided compliance services consistently and in accordance with state and local laws, policies and procedures during the reporting period. Council's parking rangers were active around school precincts with a focus on educating the community and enforcing state road rules. Overall Council received 814 parking complaints during the period with 649 complaints received for on-street matters. 5,177 penalty notices were issued for both off-street and on-street offences across Ku-ring-gai. Council also monitored building sites, local centres and local roads for alleged breach of conditions, laws and signage. There were 18 road related offences issued, 3 penalty notices for polluting waterways and 23 penalty notices issued for various breach of consents associated with building sites. Council received 452 complaints regarding illegal dumping with 314 related to dumping on nature strips. Council officers continued to provide environmental impact information to households who placed their household waste out before allocated pick up dates, encouraging additional waste to be added by others. Council's Waste Investigations Officer was also very proactive in monitoring and enforcing abandoned shopping trolley requirements within the LGA.

Focus area: P4: Revitalising our centres

Long-Term Objective: P4.1: Our centres offer a broad range of shops and services and contain lively and shaded urban village spaces and places where people can live, work, shop, meet and spend leisure time.

Term Achievement

Code	Description	Progress
P4.1.1	Plans to revitalise local centres are progressively implemented and achieve quality design and sustainability outcomes in collaboration with key agencies, landholders and the community. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This term achievement was behind schedule for Delivery Program 2022-2026. Council undertook a series of streetscape upgrades, park upgrades and continued to implement the Open Space Acquisition Strategy and Public Domain Plans during the reporting period. The Transport Oriented Development (TOD) alternative scenario plans were adopted by Council for the increased revitalisation of Gordon and Lindfield as primary centres along with Roseville local centre and Killara. Updated Development Control Plan controls and reviewed Public Domain Plans will follow. **Reason** Staff resources and planning were diverted to higher priority work on the Transport Oriented Development (TOD) alternatives. scenario. **Remedial Action** Plans for the increased revitalisation of Gordon and Lindfield as primary centres along with Roseville and Killara centres. Updated DCP controls and reviewed Public Domain Plans will follow as next steps in the process.		
Challenges		
Managing effective responses to NSW Housing Policy changes and allocating staff and resources within an accelerated timeframe.		

Operational Plan Tasks

Code	Description	Progress	Comments
P4.1.1.1	Oversee and monitor the implementation of the Ku-ring-gai Public Domain Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 70%	The implementation of the Ku-ring-gai Public Domain Plan could not be progressed as planned. Projects delayed include: * Lindfield Avenue, Lindfield - streetscape improvements * Bedes Forest, St Ives - park expansion * Gordon North - streetscape improvements * Heritage Square and Werona Avenue, Gordon – park and streetscape improvements. **Reason** Detail design and tender documentation has been delayed by resourcing issues and other project delays. **Remedial Action** It is anticipated that resourcing issues will be resolved in the first quarter of 2025/26. Actions to progress delayed projects are included in Council's Operational Plan 2025-2026.
Challenges			
Preparation of the Transport Oriented Development Alternative Scenario has diverted staff resources during the reporting period.			

P4.1.1.2	Oversee and monitor the implementation of Council's Open Space Acquisitions Program. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	The acquisition of land for open space is progressing well noting the below: * acquisition of land in Pymble for a new local park is now complete * acquisition of properties in Gordon is progressing * acquisition of properties in Roseville is progressing Council has adopted a Preferred Transport Oriented Development (TOD) Alternative Scenario which includes new RE1-Public Recreation zones in Roseville, Lindfield and Gordon.
P4.1.1.3	Integrate all transport modes for the primary local centres through the traffic and transport studies in collaboration with Transport for NSW. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	Transport Impact Assessments (TIA) are underway for the Gordon, Roseville and Killara Transport Oriented Development (TOD) precincts. Transport for NSW, Sydney Trains and CDC Buses have already attended transport stakeholder workshops for the Roseville and Killara (TOD) precincts. Feedback was received from these agencies that the TODs present an opportunity to integrate all modes (walking, cycling, buses, trains, cars and shared mobility options), and these will be considered as part of recommendations for a transport response to the NSW Government's TOD SEPP and Council's alternative scenario.
P4.1.1.4	Continue to facilitate disposal of the Lindfield Library site. ***Signoff Authority:*** *Director Strategy & Environment*	50%	A Section 4.55 (1A) application was lodged for the Lindfield Village Living (LVL) project on 8 November 2024. This planning pathway was deemed the most appropriate means of closing out the deferred commencement conditions imposed on the original DA (DA 0570/18) by Sydney Trains, given all previous attempts to confer with Sydney Trains directly over the past four years, have failed. Sydney Trains are the main external referral agency. Since the application lodgement, three (3) Request for Information (RFI) have been received from Sydney Trains (namely on 13-01-25 via the NSW Planning Portal, 12-03-25 & 30-04-25 via email from TfNSW to Council's Development Assessment team). A Preliminary Assessment Letter from Council's own Development Assessment team was received on 26 March 2025. The specified statutory timeframes within which to respond to each of these RFIs was adhered to and for each time, a comprehensive package of information prepared by Council's external consultant team was submitted to Council and Sydney Trains via the NSW Planning Portal, as instructed. It should be noted however that Sydney Trains have not complied with the statutory timeframes within which to reply to the submissions lodged. **Reason** Every request for information received for this Section 4.55 application, including three (3) from Sydney Trains and one (1) from Council's Development Assessment Team, have been expediently responded to. However, Sydney Trains have not complied with the statutory timeframes within which to respond. The Act is also not clear about the timeframes within which Sydney Trains has to respond to subsequent RFI responses, beyond the first one issued by them on 13 January 2025, inferring that the response time is now open ended and as such the very real risk is that the original development application approval for this site will in fact lapse in August this year. **Remedial Action**

			All reasonable courses of action have been taken to date. Sydney Trains is yet to respond to Council's latest submission of information uploaded to the NSW Planning Portal on 12 May 2025 in response to their third RFI. Email correspondence had indicated that a response would be provided to Council in the week of 16 June 2025. However, a response had not been received by 30 June, corresponding to the end of this reporting period.
Challenges			
The number of information requests received and the short timeframe within which to respond. Despite the challenges all deadlines have been met. However timely responses have not been received from Sydney Trains with implications for the lapsing of the DA approval.			
P4.1.1.5	Actively engage with residents, key agencies, landholders, businesses and other stakeholders to assist with the delivery of the streetscape projects. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	75%	Progress was behind schedule for this task during the reporting period. **Reason** Preparation of the Alternative TOD Scenario has diverted staff resources within the Urban Design Team. **Remedial Action** An Action to progress this work is included in Council's Operational Plan 2025-2026.
P4.1.1.6	Prepare detail design plans for priority streetscapes in Pymble, Roseville, St Ives and Turramurra. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	50%	No further progress on this task was made during the reporting period. **Reason** Preparation of the Alternative TOD Scenario has diverted staff resources within the Urban Design Team. **Remedial Action** An Action to progress this work is included in Council's Operational Plan 2025-2026.
Challenges			
Preparation of TOD Alternative Scenario has diverted staff resources across the organisation.			
P4.1.1.7	Progress delivery of Bedes Forest upgrade. ***Signoff Authority:*** *Acting Manager Project Services*	95%	The final tender package for construction is ready to be issued.
P4.1.1.8	Commence stage 3 construction of streetscape improvement works incorporating Heritage Park and Werona Avenue, Gordon. ***Signoff Authority:*** *Acting Manager Project Services*	91%	The design documentation package will be finalised in the first quarter of next financial year followed by tendering.
P4.1.1.9	Progress delivery of Lindfield Avenue and Tryon Road streetscape upgrade. ***Signoff Authority:*** *Acting Manager Project Services*	75%	Additional design and analysis of the drainage model and design was required. **Reason** The drainage model required review and refining. **Remedial Action** The revised drainage model is being used to finalise the design. An Action to progress this project is included in Council's Operational Plan 2025-2026.
Challenges			
The project has been delayed in this time period due to the need to engage an external hydraulic consultant to update Councils DRAINS model.			

P4.1.1.10	Progress delivery of works for Fitzsimons Lane/ Merriwa Street (east)/Pacific Highway (north), Gordon. ***Signoff Authority:*** *Acting Manager Project Services*	91%	The construction tender package is currently being finalised.

Focus area: P5: Heritage that is protected and responsibly managed

Long-Term Objective: P5.1: Ku-ring-gai's heritage is protected, promoted and responsibly managed.

Term Achievement

Code	Description	Progress
P5.1.1	Strategies, plans and processes are in place to effectively protect and preserve Ku-ring-gai's heritage assets. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. The Aboriginal Heritage Office Memorandum of Understanding (MoU) was signed by 5 partner councils for another 5 year program. Council successfully opened and promoted the Annual Heritage Home grants program with 14 applications received, and a series of Indigenous workshops were held.		

Operational Plan Tasks

Code	Description	Progress	Comments
P5.1.1.1	Implement, monitor and review Ku-ring-gai's heritage planning controls and Heritage Strategy. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	A Draft Modern Heritage Study Report has been submitted by consultants. The 2025/26 Heritage Home Grants applications opened from March to May 2025 with 14 applications received. These were reported to the Heritage Reference Committee on 5 June 2025 for consideration. Further progress has been made on improving the online heritage inventories on the State Heritage Inventory for Ku-ring-gai's existing heritage items and conservation areas.
P5.1.1.2	Protect and effectively manage Ku-ring-gai's Aboriginal heritage assets in conjunction with the Aboriginal Heritage Office. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	The Aboriginal Heritage Office Memorandum of Understanding has been signed by 5 Partner Councils for another 5 year program. Council Staff continue to engage with site awareness training and conduct due diligence across relevant projects.
Key Achievements			
A new 5-year Memorandum of Understanding was signed which provides a framework for partner councils to work together to support the operations of the Aboriginal Heritage Office.			

P5.1.1.3	Promote local heritage in consultation with key stakeholders. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	The 2024/25 Heritage Home Grants program is being rolled out for 11 approved grants, and 14 new applications for the 2025/26 program assessed. Council is progressing the 'her-story' project to improve online information for its heritage items and conservation areas on the Heritage NSW State Heritage Inventory. Heritage submissions have been reviewed and heritage guidance provided for the listing considerations for the TOD alternative housing increases. Heritage Reference Committee meetings were held to provide updates and receive guidance on key heritage issues and proposals. A modern heritage study is also progressing. Council has successfully applied for a $25,000 heritage grant from the state government towards a future heritage study in 2025-27.
Key Achievements			
Council has successfully applied for a $25,000 heritage grant from the state government towards a future heritage study in 2025-27.			
P5.1.1.4	Heritage is protected and conserved through the assessment of development against all relevant heritage provisions contained within State legislation, Local Environmental Plans and Development Control Plans. ***Signoff Authority:*** *Manager Development Assessment Services*	☑ 100%	Heritage continues to be protected and conserved through the assessment process by ensuring applications that potentially impact heritage significance are assessed against all relevant state, regional and local plans and policies including the Ku-ring-gai Local Environmental Plan and associated Development Control Plan. This is to ensure the aims and objectives of the controls which seek to protect and preserve heritage within the local government area LGA are met.
P5.1.1.5	Cultural and heritage assets in open space areas are protected, preserved, restored and maintained. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	All current documentation packages for works in open space have been reviewed by Council Heritage Officers. Any works likely to impact on cultural/heritage assets are undertaken in line with requirements as stipulated during the design refinement and outlined during the Part Five Assessment Process.
P5.1.1.6	Deliver Indigenous programs and events at Ku-ring-gai Wildflower Garden and St Ives Showground. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	Council delivered six indigenous workshops including a Kids identity and belonging art workshop, Kids bush tucker workshop and Aunty Times. Council also hosted Aboriginal Heritage Office walks as part of Heritage and Gai-mariagal Festivals.

Focus area: P6: Enhancing recreation, sporting and leisure facilities

Long-Term Objective: P6.1: Recreation, sporting and leisure facilities are available to meet the community's diverse and changing needs.

Term Achievement

Code	Description	Progress
P6.1.1	A program is implemented to improve existing recreation, sporting and leisure facilities and deliver new multi-use sporting facilities and opportunities. ***Signoff Authority:*** *Director Strategy & Environment*	

Comments
This Term Achievement was substantially completed for Delivery Program 2022-2026. Improvements to a range of recreation, sporting and leisure facilities were undertaken during the reporting period, including nature play projects. The implementation of the Open Space and Recreation Strategy is ongoing and engagement with sporting groups on grants and projects continued.
Key Achievements
Delivery of Council`s open space and capital works program continued including Hassall Park St Ives, Canoon Road South Turramurra and the development of the Open Space and Recreation Strategy, to plan for future growth and changing recreation needs for Ku-ring-gai. Significant progress on the delivery of the new St Ives indoor Basketball facility.

Operational Plan Tasks

Code	Description	Progress	Comments
P6.1.1.1	Deliver Council's adopted Open Space Capital Works Program. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	A number of open space projects were released to tender in the last quarter of this financial year including: * Comenarra Oval, Turramurra - playspace upgrade * Stage 2 Hassall Park, St Ives - masterplan implementation works.
Key Achievements			
The playspace upgrade works at Lorraine Taylor Reserve, St Ives were completed.			
P6.1.1.2	Complete the design of identified parks incorporating accessibility and inclusive passive recreation facilities. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	The principles of accessibility and inclusion are integral to the design of all passive recreation facilities and are incorporated wherever feasible. Concept designs are underway for Heritage Park, Ibbitson Park and play spaces at Mimosa Oval, Queen Elizabeth Reserve and Roseville Park. Detailed designs are progressing for upgrades at Bicentennial Park Boardwalk, Bedes Forest Park, Wildflower Garden Nature Playspace, Sequoia Close Playspace, Wahroonga Park and Blackburn Reserve.
P6.1.1.3	Construct parks which incorporate accessible and inclusive passive recreation facilities. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Wherever possible the principles of accessibility and inclusion are incorporated into the design of passive recreation facilities for implementation during construction. Concept designs underway for Heritage Park, Ibbitson Park and play spaces at Mimosa Oval, Queen Elizabeth Reserve and Roseville Park. Detailed design is progressing for upgrades to Bicentennial Park Boardwalk, Bedes Forest Park, Wildflower Garden Nature Playspace, Sequoia Close Playspace, Wahroonga Park and Blackburn Reserve. Procurement is underway for Comenarra Oval Playspace, St Ives Showground Carpark and Hassall Park stage 2 works. Construction works commenced at the Caley's Pavilion boardwalk at St Ives Wildflower Garden.

P6.1.1.4	Implement improvements to carparking at St Ives Showgrounds. ***Signoff Authority:*** *Acting Manager Project Services*	95%	Documentation of the carpark design was completed. The tender review is complete and award of tender is pending.
P6.1.1.5	Implement an amenities improvement program to recreational and sporting fields that are compliant with the relevant code and consider grant opportunities to fully fund an amenity building in Irish Town Grove. ***Signoff Authority:*** *Acting Manager Project Services*	100%	Construction works to the amenities at Auluba Oval Clubhouse are underway. Design works are progressing for the clubhouse at Bannockburn Oval.
P6.1.1.6	Progressively review Plans of Management for Community land in consultation with Crown Lands. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	Mapping continued to be updated and reserve naming reviewed to comply with Council requirements and the Geographical Names Board. Site specific Plans of Management continued to be presented to senior management and the General Manager for approval to exhibit.
P6.1.1.7	Maintain existing recreation and sporting facilities in accordance with the Asset Management Strategy and maintenance plans. ***Signoff Authority:*** *Manager Infrastructure Services*	91%	All existing recreation and sporting facilities were maintained in accordance with Asset Management Strategies. Every recreation and sporting facility is on an existing maintenance schedule. The volume of rainfall during the period presented challenges for regular maintenance schedules.
Key Achievements			
Continued improvements to recreation facilities with the team implementing garden upgrades at a number of locations.			
P6.1.1.8	Implement priority actions from the Recreation in Natural Areas Strategy. ***Signoff Authority:*** *Manager Environment & Sustainability*	100%	Priority actions continue to be implemented. The new Environment Advisory Committee has been established.
P6.1.1.9	Progress preparation of Green Grid Strategy consistent with Council's Local Strategic Planning Statement (LSPS). ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	A working group meeting was held in April 2025 following the public exhibition of the draft Green Grid Strategy. The draft Ku-ring-gai Green Grid Strategy was adopted at the June Ordinary Meeting of Council.
Key Achievements			
Adoption of Ku-ring-gai Green Grid Strategy on 17 June 2025.			
P6.1.1.10	Actively engage with sporting organisations and clubs, user groups and residents during the preparation of plans, policies and strategies for sport and recreation. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	Council staff are engaging with the Netball Association on the amenities upgrade, and working on developing the amenities project, at Canoon Road South Turramurra. Council staff are also engaging with the St Ives Bowling Club on future improvement and sports provisions.
P6.1.1.11	Progress preparation of recreation and open space strategies, plans and policies identified as priorities in the Recreation Needs Study. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	100%	The development of the Open Space and Recreation Strategy, to include components relating to sports, companion animals and synthetic turf in open space, continued during the reporting period. This included a Facilities Demand Analysis to drive the future works, with discussions held with Operations staff on the Recreation Facilities Planning Framework.

P6.1.1.12	Implement the Ku-ring-gai Play Space Strategy and monitor and review the program as required. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 100%	The Ku-ring-gai Play Space Strategy Working group, which is made up of members across Council departments, held two meetings this year to date. A site visit with staff from Hornsby Council was held at Fagan Park Children's Forest, following a guest speaker presentation from the Landscape Architect who designed the space, Fiona Robbe.
Key Achievements			
Completion of playspace works at Lorraine Taylor Reserve, St Ives.			
P6.1.1.13	Finalise design and commence Stage 2 construction upgrade works to park and surrounding streets at Robert Pymble Park. ***Signoff Authority:*** *Acting Manager Project Services*	 55%	A Request for Quotation (RFQ) is being developed for a traffic consultant to prepare the Traffic Management Plan for approval by Transport for NSW (TfNSW). A separate package is to be developed for the lead consultant for remaining project works. The construction budget has been phased to coming financial years. **Reason** There were higher competing priorities which required resource allocation. **Remedial Action** The construction budget has been phased to coming financial years. An Action to progress this project is included in Council's Operational Plan 2025-2026.
Challenges			
Availability of staff resources, the need to prioritise emergency works and the ongoing delays on other higher priority grant funded projects, due to ongoing issues with poor performance of appointed consultants and contractors.			
P6.1.1.14	Prepare a masterplan for the former Gordon Bowling Club site (4 Pennant Avenue Gordon) for public open space uses. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 75%	The project has commenced with work undertaken to date including: * establishing a working group comprising staff from Strategy and Environment department * preparation of draft document that will seek Expression of Interests from sporting organisations with an interest in utilising part of the area * discussions with sporting groups * meetings with Operations staff * scoping of study for assessment of the condition of clubhouse * scoping of community engagement * site visit with staff from Operations and Strategy and Environment departments. **Reason** Stage 1 community consultation will be delayed until October 2025 due to Communications staff availability. **Remedial Action** Background work will be progressed in the interim period. An Action to progress this is included in Council's Operational Plan 2025-2026.
Challenges			
Preparation of the Alternative TOD Scenario has diverted staff resources across the organisation.			

Term Achievement

Code	Description	Progress
P6.1.2	Partnerships are established with community groups and organisations to optimise the availability and use of sporting, recreation and leisure facilities. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continued to engage with sporting groups in relation to grants, project planning and the strategic planning of sites to ensure the best outcome for clubs and community. Staff engaged with netball and archery groups on amenities improvements, and cricket at Lindfield for small infrastructure improvements. Planning for the 2025 Sports Forum is underway.		

Operational Plan Tasks

Code	Description	Progress	Comments
P6.1.2.1	Engage with community partners to improve sporting, leisure and recreational facilities through partnerships, grant funding and other external funding opportunities. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	During the period, Council staff engaged with the following groups: * AFL NSW/ACT on the provision of future AFL sites for training and games. * Northern Suburbs Football Association (NSFA) on the North Turramurra Recreation Area grandstand to progress project. * School Infrastructure NSW (SINSW) on the school infrastructure project for community use - Hockey & Share our Spaces. Council staff are continuing to work with clubs and sporting groups on improvements to facilities.
P6.1.2.2	Facilitate a regular sporting forum and ongoing communication with sporting users. ***Signoff Authority:*** *Manager Infrastructure Services*	☑ 100%	Council's Annual Sports Forum was held in July 2024. Preparations for the next Sports Forum are complete with invites and agenda to be distributed for the event on 30 July 2025.

Term Achievement

Code	Description	Progress
P6.1.3	Monitor and oversight delivery of the multi-use sports facility at St Ives High School to ensure it delivers agreed community outcomes. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Although weather conditions have impacted the project completion time, works continued to progress during the reporting period.		

Operational Plan Tasks

Code	Description	Progress	Comments
P6.1.3.1	Monitor and oversight the construction of the indoor sports facility at St Ives High School by School Infrastructure NSW. ***Signoff Authority:*** *Director Strategy & Environment*	☑ 100%	Weather has impacted the completion timeframe with the contractor working to deliver the project as quickly as possible. Works are progressing with 90% of structural steel completed, roofing continued and the internal fitout is ongoing where site conditions allow.

Focus area: P7: Enhancing Council's community buildings and facilities

Long-Term Objective: P7.1: Multipurpose community buildings and facilities are available to meet the community's diverse and changing needs.

Term Achievement

Code	Description	Progress
P7.1.1	The condition, functionality and environmental performance of existing assets is improved and new assets achieve agreed standards. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. The Gordon Library lift replacement will be procured via an open tender for the works. Heating, ventilation and air conditioning upgrade works at the Ku-ring-gai Fitness and Aquatic Centre is in the detailed design phase with construction works planned for 2025/26. Additional operational fleet electric vehicle (EV) charging points have been commissioned and are now operational.		

Operational Plan Tasks

Code	Description	Progress	Comments
P7.1.1.1	Implement a prioritised program of improvements to community meeting rooms, halls, buildings and facilities. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Tender documents for the replacement of the lift are being finalised for release.
P7.1.1.2	Integrate sustainability and climate resilience measures, incorporating minimum performance standards, into the building upgrade and renewal program. ***Signoff Authority:*** *Manager Environment & Sustainability*	☑ 100%	Council installed a new electric vehicle (EV) charge port at the Wildflower Garden and began trialling a calendar system for booking of the fleet chargers at 828 Pacific Highway, Gordon. The Charge Management System was migrated from JuiceUp to Exploren due to functional requirements. Council now maintains 17 fleet charging ports, 19 battery electric vehicles (BEVs) and 15 plug-in hybrid electric vehicles (PHEVs). Work has also been initiated to understand off-site charging options for home or public charging. Council completed an Infrastructure Capability Study providing a strategic roadmap and concept designs for the staged rollout of fleet charging infrastructure sufficient to electrify 100% of Council's fleet. The concept designs will be used to tender for a stage 1 major upgrade of fleet charging infrastructure in 2025/26. This will be necessary to support the growing number of EVs in Council's passenger fleet. The design of an energy efficient lighting and controls upgrade was completed for the Depot, with the equipment supply delivered this year. Installation is expected to be completed in quarter 3 2025. The design of an energy efficient lighting and control upgrade was completed for the aquatic centre with tendering and installation to be undertaken 2025/26. Design and master planning has progressed for HVAC upgrades and electrification of gas boilers at the Ku-ring-gai Fitness and Aquatic Centre (KFAC). These works will continue in 2025/26 as well as additional designs to address new and altered building structures that are required for the HVAC and electrification upgrades. A brief and Request for Quotation for the additional works has been developed and will be issued July 2025. In March 2025, Council was advised it was successfully awarded $248,000 grant funding to support these

			upgrade works under the Department of Climate Change, Energy, the Environment and Water's Community Energy Upgrade Fund program. A preventative and reactive maintenance regime has been implemented for Council's rooftop solar assets. This work has significantly improved the uptime of Council's rooftop solar systems, with an estimated improvement in total system performance of 30-50%. Preliminary work has been initiated to identify the feasibility of installing battery storage at Council sites. This work aims to identify the cost benefit of battery storage and use-cases where it can support Council's energy management and Net Zero strategy. One staff member has undertaken professional development to attain or retain Green Star Associate/Green Star Accredited Professional Accreditation this financial year via the Sustainable Assets Professional Development program.

Key Achievements

Council completed and Infrastructure Capability Study which provides a strategic roadmap and concept designs for the staged rollout of fleet charging infrastructure sufficient to electrify 100% of Council's fleet.

Council was successful in receiving $248,000 grant funding towards works at the Ku-ring-gai Fitness and Aquatic Centre (KFAC) from the Department of Climate Change, Energy, the Environment and Water.

Term Achievement

Code	Description	Progress
P7.1.2	The renewal of Marian Street Theatre is substantially completed. ***Signoff Authority:*** *Director Strategy & Environment*	

Comments

This term achievement was significantly behind schedule for Delivery Program 2022-2026.

During the reporting period, Council commissioned legal advice in relation to the Development Assessment.

Reason

This project remains unfunded, however, Council staff are implementing the legal advice received.

Remedial Action

Council is awaiting advice on opportunities for limited works to preserve the existing development consent for the theatre.

Operational Plan Tasks

Code	Description	Progress	Comments
P7.1.2.1	Progress of the Marian Street Theatre renewal project is subject to Council resolutions. ***Signoff Authority:*** *Director Strategy & Environment*	 40%	In line with resolutions of Council (July 2024: Min 153, and October 2024: Min 207), staff have investigated options to preserve the development consent for the theatre, however construction works continue to be unfunded. **Reason** Council is investigating an appropriate package of works that if implemented could preserve the existing development consent. **Remedial Action** Council commissioned legal advice which is currently being implemented. An Action to progress this is included in Council's Operational Plan 2025-2026.

Term Achievement

Code	Description	Progress
P7.1.3	Usage of existing community buildings and facilities is optimised. ***Signoff Authority:*** *Director Strategy & Environment*	☑

Comments

This Term Achievement was completed for Delivery Program 2022-2026.

During the reporting period, Council advanced new licences with four community/not for profit organisations and progressed a number of other property related matters. Property staff responded to the Property Management audit recommendations in relation to site inspections and liaising with staff relevant regarding leased assets forming part of Council's asset management plan and systems upgrades.

The promotion of the Ku-ring-gai Wildflower Garden and St Ives Showground continued with events and venue hire and staff improving processes and information for users, and social media development.

Council continued to deliver golf services and programs and worked hard to ensure recreation services are fit for community needs.

Operational Plan Tasks

Code	Description	Progress	Comments
P7.1.3.1	Maximise the use and efficiency of the existing community property portfolio to facilitate greater public access, including multi-use, in line with Council's Management of Community and Recreation Land and Facilities Policy. ***Signoff Authority:*** *Manager Property*	☑ 100%	Council progressed new licences with four community/not for profit organisations within the St Ives/Ku-ring-gai Community Groups Building at 177 Rosedale Road, St Ives during the reporting period. The licences will accord with Council's current policy including the application of the relevant subsidy on rental. A number of other matters have progressed with not-for-profit sporting organisations regarding new licences and renewals for the use of Council's sporting amenities buildings and requests for owner's consent for building works which have been subject to grant funding applications. Council has also responded to the Property Management Audit recommendations, notably with regard to property inspections, liaising with Operations staff regarding the consideration of leased assets forming part of Council's asset management plan and systems upgrades.
P7.1.3.2	Continue to develop and promote the Ku-ring-gai Wildflower Garden and St Ives Showground as multi-purpose venues to host community and commercial usage. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	Diverse usage has continued across the two venues including weddings at Caleys Pavilion, increased hire from commercial drone operators at St Ives Showground and increasing hire of picnic areas across both venues with the summer/spring weather. Major events were held at St Ives Showground including Sydney's Backyard Ultra, St Ives Easter Carnival and St Ives Show. The venues staff have been working to improve processes and information for potential hirers including building St Ives Showground social media. Venues and Event teams have been working on improved special events processes linked to Council's booking system. Visitation (as of 15/6/25): St Ives Showground Vehicles - 93,904 Wildflower Garden Vehicles - 17,039 Wildflower Garden Trails - 43,171 Wildflower Garden Visitor Centre - 21,268.

Key Achievements

Commercial drone hire at St Ives Showground has increased in the period with 3-5 days per week providing a mixed use to previously single use facilities (Princess Anne Arena and Western Arena).

P7.1.3.3	Continue to develop and deliver professional services including programs, services and ongoing marketing to club members and public players at Council's golf courses to industry standards. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Gordon Golf club has continued to see increased patronage, with players reporting a high level of satisfaction with the course, services and programs on offer.
P7.1.3.4	Council's recreation services meet customer needs. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	The Request for Tender (RFT) for Stage 2 Hassall Park masterplan implementation works (cricket nets upgrade) has recently closed to be reported to Council. Stage 3 - amenities upgrade is ready to be released following the securing of required funding. Documentation packages are also nearing finalisation for the Wildflower Garden District Park Nature Playspace upgrade and the provision of a new urban park at Bedes Forest, St Ives. Further, all works funded by the Sports Court Development Program have now been procured and works progressing.

Focus area: P8: Improving the standard of our infrastructure

Long-Term Objective: P8.1: An improved standard of infrastructure that meets the community's service level standards and Council's obligations as the custodian of our community assets.

Term Achievement

Code	Description	Progress
P8.1.1	Our public infrastructure and assets are planned, managed and funded to meet the community expectations, defined levels of service and address intergenerational equity. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Progress has been made on the review of all relevant contributions plan and impacts of state planning proposals considered. Council's Asset Management team have been progressing as planned on detailed re-evaluations of Council's road, kerb and gutter, carparks, bridges and footpath infrastructure. The results will impact future revisions to relevant Asset Management Plans.		

Operational Plan Tasks

Code	Description	Progress	Comments
P8.1.1.1	Continue to progress the review of the s7.11 Contributions Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Initial team identified in April 2025. A gap analysis of supporting documentation was completed. Studies to fill gaps instigated or scheduled. Stormwater approaches and on site dentition discussed (as this is the largest potential gap that could derail the timing schedule). Preliminary contact with IPART instigated to introduce Ku-ring-gai, general background to review, and be added to their list. List and dates of supporting studies to be submitted to IPART. New Guidelines for Contributions Plans issued in late May amends Essential Works List to include strata space as "land" for community facilities but no details on fit-out limits. Team can now be expanded to consider community facilities as a gap analysis was reviewed to include community facilities. A briefing of Contributions Plan review team on growth (numbers and key locations) to be scheduled for early July to identify supporting infrastructure in each category and the associated nexus arguments and works programmes and formally commence regular meeting schedule for review.

Key Achievements			
The review process has formally commenced and work proceeds in parallel with an Affordable Housing Contributions Scheme.			
P8.1.1.2	Oversee the implementation of the s7.12 Contributions Plan. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Management is ongoing. This period, the s7.12 Contributions Plan (CP) had to be defended in the Land and Environment Court (by Development and Regulation staff and supported by Strategy and Environment staff) when it was alleged that the s7.11 CP applied at a capped rate when the s7.12 CP applied at a higher total amount ($) due to the cost of the proposal. The development was not on a vacant site but the site of a previous dwelling meaning that s7.12 not s7.11 applied. This had potentially significant implications for the retention of credits for calculating nett additional demand if credits could be easily extinguished by the act of demolition.
Key Achievements			
Appellants in the above case withdrew the argument rather than proceed to a hearing, saving time and money and confirming the plans.			
P8.1.1.3	Asset Management Plans are reviewed to align with the Resourcing Strategy. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Asset Management Plans have been reviewed to ensure they are aligned with Council's Resourcing Strategy.

Term Achievement

Code	Description	Progress
P8.1.2	Programs for infrastructure and asset maintenance management are delivered in accordance with adopted Asset Management Strategy and Plans. ***Signoff Authority:*** *Director Operations*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. The majority of infrastructure and asset improvement programs were delivered in line with the up to date Asset Management Strategy and Plans.		

Operational Plan Tasks

Code	Description	Progress	Comments
P8.1.2.1	Implement Asset Management Plans to document maintenance, renewal and upgrade requirements in line with Service Level Agreements. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Asset Management Plans (AMPs) have been implemented, and infrastructure projects are being delivered in accordance with the defined Service Level Agreements. Maintenance and renewal activities are aligned with the adopted Asset Management Strategy and are progressed as scheduled for the 2024/25 financial year.

P8.1.2.2	Prepare draft capital works and renewal programs for Council's footpaths, roads, drains, bridges and carparks for inclusion in the Delivery Program. ***Signoff Authority:*** *Acting Manager Project Services*	100%	The draft Capital Works Programs for next three years have been created. The Capital Works Program for 2025/26 was adopted within Delivery Program and Operational Plan.
P8.1.2.3	Deliver Road and Carparks Capital Works Programs on time and within budget. ***Signoff Authority:*** *Acting Manager Project Services*	80%	The majority of the capital works budget has been expended, and most projects have been delivered in line with planned timelines and budget allocations. Design delays occurred due to site constraints and unforeseen technical complexities. **Reason** The delay in completing various projects is primarily due to adverse weather conditions impacting construction schedules and the need for further investigation to resolve complex technical challenges. **Remedial Action** The impacted projects have been rescheduled for early delivery in the 2025/26 financial year. An action to progress this is included in Council's Operational Plan 2025-2026.
Challenges			
The wet weather has impacted the delivery of work.			
P8.1.2.4	Deliver Drainage Capital Works Programs on time and within budget. ***Signoff Authority:*** *Acting Manager Project Services*	75%	Vale Street and Wellesley Road experienced delays due to site constraints, environmental sensitivity considerations, and design-related issues that required resolution prior to the commencement of construction works. The remainder of the drainage program has progressed as scheduled. **Reason** The primary cause of the delay relates to unresolved design complexities and site-specific constraints, including service conflicts. These issues necessitated additional investigations and redesigns, which impacted the planned delivery timeline. **Remedial Action** An action to progress this is included in Council's Operational Plan 2025-2026.
P8.1.2.5	Implement stormwater relining program to increase the useful life of pipes and reduce future maintenance costs. ***Signoff Authority:*** *Acting Manager Project Services*	100%	A drainage work renewal program was prepared by AM Consultant. Council's drainage team has started the asset renewal program, with two renewal projects completed and one in progress.

Term Achievement

Code	Description	Progress
P8.1.3	The footpath network is expanded to provide improved connectivity, safety and accessibility. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. This financial year's footpath program has been successfully completed.		

Operational Plan Tasks

Code	Description	Progress	Comments
P8.1.3.1	Deliver Council's annual Capital Works Program for new footpaths within the allocated Financial Year. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	The New Footpath Program for 2024/25 was completed.



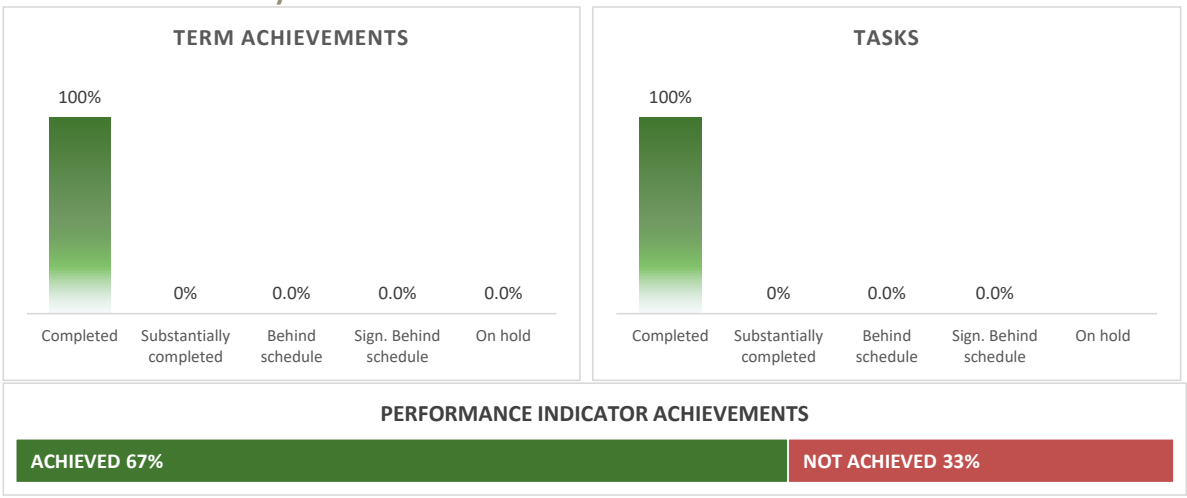
THEME 4

Page 78

ACCESS, TRAFFIC AND TRANSPORT

Access and connection to from and within Ku-ring-gai provides safe, reliable and affordable public and private travel, transport and infrastructure.

Performance summary



Key achievements

- Council presented key transport priorities to the state agencies at the NSROC Transport Leadership Group, with the upgrade of the Turramurra Bus Interchange one of the key public transport priorities articulated.
- Council assisted in the National Ride to School Day in March 2025 with 1,400 students from 10 schools participating.
- Transport for NSW`s commitment to fund the shortfall for the upgrade of the intersection of Werona Avenue and Stanhope Road Killara was secured and ensures that this important safety upgrade can be delivered for the local community.
- Council completed the road surface upgrade on The Comenarra Parkway and secured additional funds from Transport for NSW to cover the funding shortfall.
- Council completed a Wombat crossing in Turramurra Avenue at Nulla Nulla Street which was fully funded by Transport for NSW.
- Council completed an audit of 821 bus stops within the LGA.
- Successful nominations made under the 2024/25 Australian Government Black Spot Program included the intersection of Killeaton Street and Memorial Avenue, St Ives to provide pedestrian protection and install missing pedestrian crossing at the traffic signals and The Comenarra Parkway, Turramurra to install a skid resistant pavement on the curve between Parkinson Avenue and Gipps Close, Turramurra.

Challenges

- Continued work on development of Transport Impact Assessments (TIA) for TOD areas that will inform and guide future transport infrastructure planning. This will include additional/new transport infrastructure to be considered as part of an updated development contributions plan and works program.
- Council continued to advocate for integrated public transport facilities and service improvements.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
T1.1.1	**Number of new and upgraded pedestrian facilities (bus stops, crossings, islands) constructed in Ku-ring-gai.** Baseline: 10 new and upgraded pedestrian facilities are constructed each financial year. Source: Council.	Maintain	13 pedestrian facilities		
	Kilometres of additional cycleway network established in Ku-ring-gai. Baseline: 0.06km of additional cycleway network is established each financial year. Source: Council.	Monitor	0 kms		No new cycleways were added to the network, as a number of projects are still in the planning and design phase, including: - Cherry Street to Rohini Street, Turramurra - Bobbin Head Road, North Turramurra - Kissing Point Road, Turramurra - Cycleway on northern side of Killeaton Street between Warrimoo Avenue and Carbeen Avenue (as part of road rehabilitation works). If designs for these projects are finalised and approved by Council in 2025, then funding applications to Australian Government/Transport for NSW will be submitted, for delivery in 2026/27.
	Number of new and upgraded bicycle facilities installed in Ku-ring-gai. Baseline: 2 new and upgraded bicycle facilities are installed each financial year. Source: Council.	Monitor	2 bicycle facilities		2 new bike racks were installed as part of Stage 1 of Hassall Park Masterplan.
T1.1.2	**Number of actions completed or in progress that contribute to effective movement to, from and within Ku-ring-gai (K.22) in the Ku-ring-gai Local Strategic Planning Statement.** Baseline: 1 action is completed or in progress each financial year. Source: Council.	Monitor	1 action		The Ku-ring-gai Green Grid Strategy was adopted at the in June by Council. This is an action in the LSPS and also a recommendation within the North District Plan and Future Transport Strategy.
T1.1.3	**Number of improvements to railway stations and bus interchanges in Ku-ring-gai undertaken by Transport for NSW completed or in progress.** Baseline: 1 improvement to railway station and bus interchanges are completed or in progress each financial year. Source: Council.	Monitor	0 improvements		While no progress was made during the period, Council continues to advocate for improvements. At the NSROC Transport Leadership Group meeting in February, Council representatives presented their key transport priorities to the state agencies in attendance (including Transport for NSW), and the Turramurra Bus Interchange Upgrade was articulated as a priority for Ku-ring-gai.

Code	Description	Target	Achieved Amount	Performance	Commentary
T1.1.4	**Number of education and awareness programs focused on alternatives to private car use facilitated by Council.** Baseline:1 education and awareness program is facilitated each financial year. Source: Council.	Maintain	1 program		
T2.1.1	**Number of progressed or completed 10 Year Traffic and Transport Plan projects or Black Spot funded projects.** Baseline: 1 project was progressed or completed each financial year. Source: Council.	Increasing	3 projects		Projects in progress are: - Werona Avenue and Stanhope Road, Killara - Hill Street, Roseville - Werona Avenue and Powell Street, Killara
T3.1.1	**Number of improvements to regional traffic and transport facilities that benefit Ku-ring-gai.** Baseline: 1 improvement to regional traffic and transport facilities benefits Ku-ring-gai each financial year. Source: Council.	Monitor	0 improvements		While no improvements were completed during the period, planning and design continued for improvements at the following locations: - Intersection of Pacific Hwy and Strickland Ave - Intersection of Pacific Hwy and Balfour St/Havilah Rd Through the NSROC forum, Council advocated to TfNSW for 11 regional transport priorities.
T3.1.2	**Number of grant applications for blackspot or improvement works submitted by Council.** Baseline: 2 grant applications are submitted by Council each financial year. Source: Council.	Monitor	2 applications		

Key: Achieved Not achieved

Focus area: T1: Integrated and accessible transport

Long-Term Objective: T1.1: A range of integrated and sustainable transport choices enable effective movement to, from and around Ku-ring-gai.

Term Achievement

Code	Description	Progress
T1.1.1	Connections are provided to public transport that are accessible to all age groups and match the travel needs of the community. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Design work has progressed on three active transport projects, and opportunities lie ahead for planning and design of future active transport projects, subject to successful grant funding applications.		

Operational Plan Tasks

Code	Description	Progress	Comments
T1.1.1.1	Implement the improvement plan for bikeways, pedestrian facilities and footpath networks having regard for the access, health and recreational needs of the community. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Active transport projects co-funded by Transport for NSW (TfNSW) progressed as part of the Get NSW Active program. This included: * Cherry Street to Rohini Street, Turramurra – upgrade to a shared user path. Investigations progressed with the design expected to be completed by September 2025. * Bobbin Head Road, North Turramurra – 2-way separated cycleway. Final concept plan completed with community engagement proposed in the second half of 2025. * Kissing Point Road, Turramurra - shared user path on eastern side, between Pacific Highway and Catalpa Crescent. Final concept design package received with community engagement proposed in the second half of 2025. Other achievements: * Council endorsed recommended committee members for its Smart Transport Advisory Committee with its first meeting scheduled for 2 July 2025. * Advice from TfNSW that it is upgrading the intersection of Killeaton Street and Memorial Avenue, St Ives including shared bicycle/pedestrian lanterns across the northern approach.
T1.1.1.2	Progressively upgrade bus stops in accordance with the Disability Discrimination Act requirements to allocated budget. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Bus stops have been progressively upgraded in conjunction with new and renewal footpath works. All upgrades are being delivered in accordance with Disability Discrimination Act (DDA) requirements to ensure improved accessibility across the network. An audit of 821 bus stops within the local government area was completed. Recommended actions will be included in future works and programs.

Term Achievement

Code	Description	Progress
T1.1.2	A network of safe and convenient links to local centres, major land uses and recreation opportunities is progressively implemented. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. The Ku-ring-gai Integrated Transport Strategy continued to be implemented during the reporting period. Through planning and design of key transport infrastructure, Council is laying the foundations for safe connections and links in and around local centres.		

Operational Plan Tasks

Code	Description	Progress	Comments
T1.1.2.1	Review and implement appropriate recommendations from the Ku-ring-gai Integrated Transport Strategy to align with the Local Strategic Planning Statement (LSPS), North District Plan, and Future Transport Strategy. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Progress during the reporting period included: *Action B3 - Implement measures to increase the level of student travel to school by non-car modes.* Council accepted an offer of $470,000 from TfNSW for a new raised pedestrian crossing and new footpaths near St Ives Primary/High School, to encourage walking to school. Construction is expected to be completed by June 2026. *Action E3 - Implement road network improvements from the Ku-ring-gai Contributions Plan 2010.* * Intersection of Pacific Highway and Strickland Avenue. Feedback from TfNSW on 50% detailed design was received in June 2025. Delayed utility investigations are now expected to commence second half of 2025. * Intersection of Pacific Highway and Balfour Street/Havilah Road. Design work commenced in early 2025. * Intersection of Lindfield Avenue and Tryon Road – new traffic signals. Design plans are well advanced, however further site investigations are required. * Funding submissions made to the 2025/26 Australian Government Black Spot Program, although no formal notification yet of successful projects. *Action F3 - Provide dedicated parking spaces for car share vehicles.* Draft licence agreement for a future Expression of Interest/ Request for Proposal for fixed-space car share operators is under internal review.

Term Achievement

Code	Description	Progress
T1.1.3	Advocate to relevant government agencies and private companies for integrated public transport facilities and service improvements that meet community needs. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Through regional forums and collaboration with state agencies such as Transport for NSW and the Department of Planning, Housing and Infrastructure, Council continues to advocate for integrated public transport facilities and service improvements.		

Operational Plan Tasks

Code	Description	Progress	Comments
T1.1.3.1	Liaise with Transport for NSW to improve access (via all modes) to rail stations in Ku-ring-gai. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Feedback was received from TfNSW, Sydney Trains and CDC Buses that improvements would be considered to the stations in the TOD precincts, and these will be considered as part of recommendations for a transport response to the NSW Government's TOD SEPP and Council's alternative scenario. This was part of a Transport Impact Assessment (TIA) for the Roseville and Killara Transport Oriented Development (TOD) precincts.
T1.1.3.2	Advocate to Transport for NSW and bus operators to target improvements to bus services connecting nearby centres with Ku-ring-gai including Mona Vale-Macquarie Park route, and Chatswood-Dee Why/ Northern Beaches route. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	As part of TOD transport stakeholder workshops the future rapid bus line between Chatswood and Dee Why was acknowledged as an attractive connectivity opportunity to Frenchs Forest and the Northern Beaches for the Roseville TOD precinct. Council's key transport priorities were presented to state agencies (including TfNSW), at a February NSROC transport leadership group meeting. This included: * Mona Vale-Macquarie Park and Chatswood-Dee Why rapid bus lines * Turramurra bus Interchange upgrade *All-day frequent bus network in residential (infill) areas.
T1.1.3.3	Collaborate with Transport for NSW to co-ordinate and implement connections and upgrades to bus interchanges. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	State agencies advised that attractive transport environments and placemaking around the rail/bus interface are required in the TOD precincts, and this will be incorporated into the development of a transport response, as part of TOD transport stakeholder workshops. Council's key transport priorities were presented to state agencies in attendance (including TfNSW). This included the upgrade of the Turramurra Bus Interchange.

Term Achievement

Code	Description	Progress
T1.1.4	The community is informed and educated about transport options and encouraged to use active and alternative forms of transport. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council assisted in the National Ride to School Day in March 2025 with students from 10 schools participating.		

Operational Plan Tasks

Code	Description	Progress	Comments
T1.1.4.1	Deliver education and awareness programs focused on alternatives to private car use, including walking and cycling. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Approximately 1,400 students from 10 schools in Ku-ring-gai took part in National Ride2School Day in March, with Council supplying each participating school with free fruit (organised by Council's Road Safety Officer), to encourage students to ride to school.

Focus area: T2: Road network

Long-Term Objective: T2.1: Local roads and parking operate safely and efficiently.

Term Achievement

Code	Description	Progress
T2.1.1	Safety and efficiency of the local road and parking network have improved and traffic congestion is reduced. ***Signoff Authority:*** *Director Operations*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council officers continued to actively pursue grant funding opportunities from State and Federal programs for local road and parking improvements. Successful funding applications were made to the following programs - Black Spot program, Safer speed in High Pedestrian Activity Areas, Get NSW Active Program and the Federal Road Safety Program.		

Operational Plan Tasks

Code	Description	Progress	Comments
T2.1.1.1	Facilitate the implementation of paid parking in major project car parks. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	An external contractor was engaged to replace existing parking meters in the Lindfield Village Green with a ticketless/number plate recognition solution. Preparation for installation is underway, with an indicative “go live” date in early 2025/26. Advice on wider implementation of the paid parking strategy is on hold pending confirmation of Council’s alternative TOD housing scenarios by the State government.
T2.1.1.2	Continue to implement the 10-year Traffic and Transport Program. ***Signoff Authority:*** *Manager Traffic & Transport*	☑ 100%	Progress on projects identified in the 10-year Traffic and Transport Program includes: * Werona Avenue and Stanhope Road, Killara (upgrade intersection to provide pedestrian crossings and associated facilities) - detailed design and documentation for the intersection continued during the period. TfNSW has agreed to fund additional cost requirements. * Hill Street Roseville - investigations as part of the Roseville TOD Transport Impact Assessment are underway, with potential treatments identified in Hill Street to improve safety and amenity. * Werona Avenue (provide pedestrian facilities across two missing legs at traffic signals at Powell Street) - investigations as part of the Killara TOD Transport Impact Assessment are underway, with potential treatments identified for this intersection to improve safety and amenity.
Key Achievements			
Securing Transport for NSW`s commitment to fund the shortfall for the upgrade of the intersection of Werona Avenue and Stanhope Road Killara, which ensures that this important safety upgrade can be delivered for the local community.			

Focus area: T3: Regional transport network

Long-Term Objective: T3.1: An accessible public transport and regional road network.

Term Achievement

Code	Description	Progress
T3.1.1	A strategic access, traffic and transport plan is being implemented for the Northern Sydney region. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continued to advocate for transport infrastructure in the local government area through Northern Sydney Regional Organisation of Councils (NSROC) forums and collaboration with state agencies such as Transport for NSW and Department of Planning, Housing and Infrastructure.		

Operational Plan Tasks

Code	Description	Progress	Comments
T3.1.1.1	Monitor and report traffic impacts on the arterial and regional road network in Ku-ring-gai after commencement of operation of NorthConnex. ***Signoff Authority:*** *Manager Traffic & Transport*	☑ 100%	Data from Transport for NSW (TfNSW) vehicle counting station on Pacific Highway, Warrawee indicates that average daily southbound traffic volumes on Pacific Highway (up to end of May 2025) were still approximately 10% lower than they were in February 2020 (pre-COVID movement restrictions) and before the opening of the NorthConnex tunnel in October 2020. Other sections of Pacific Highway further south (Gordon and Artarmon) showed southbound average daily traffic volumes to be 5% and 18% lower (respectively) compared to February 2020. In terms of heavy vehicle composition, the counting station at Warrawee showed that in May 2025, heavy vehicle volumes were 2% lower than in February 2020, and 8% lower than prior to the opening of the NorthConnex tunnel. There was no update from TfNSW on the planned briefing to Councillors in relation to NorthConnex and truck volumes on Pacific Highway.
T3.1.1.2	Collaborate with regional partners to advocate for improved traffic and transport in the Northern Sydney region aligned with the Local Strategic Planning Statement (LSPS), North District Plan, and Future Transport Strategy. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Council's key transport priorities were presented to state agencies at NSROC Transport Leadership Group meetings held in February and May 2025. They included: *Public Transport:* * Mona Vale-Macquarie Park and Chatswood-Dee Why rapid bus lines * Turramurra Bus interchange upgrade * All-day Frequent Bus Network in residential (infill) areas. *Active Transport:* * Gordon-Chatswood and Chatswood-Dee Why strategic cycleway corridors * Links to Macquarie Park from Turramurra and Gordon *Browns Waterhole Track/Lane Cove River crossing upgrade. *Roads:* * Turramurra - Pacific Highway and Pymble - Pacific Highway bridge widening over T1 North Shore Line * Roseville-Gordon: Pacific Highway and Boundary Street various improvements.

T3.1.1.3	Plan for works in response to development in local centres. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Works in the Ku-ring-gai Contributions Plan 2010 (in response to developments in local centres) have been included in the Long Term Financial Plan, along with indicative timings. These works are typically development or Council project driven and will ultimately depend on the timing of development occurring in the local centres. *Lindfield Local Centre transport works progress:* * Intersection of Pacific Highway and Strickland Avenue – design progressed. * Intersection of Pacific Highway and Balfour Street/Havilah Road – design work progressed. * Intersection of Lindfield Avenue and Tryon Road – design of new traffic signals well advanced. *Roseville Local Centre transport works progress:* The development of a multi-modal transport network model progressed as part of Transport Impact Assessments (TIA) for the TOD precinct, to inform and guide future transport infrastructure planning. The TIA will also assess additional/new transport infrastructure to be considered as part of an updated development contributions plan and works program. *Killara TOD precinct transport* Development of a multi-modal transport network model progressed as part of a Transport Impact Assessments (TIA) for the Killara TOD precinct, to inform and guide future transport infrastructure planning. In the Ku-ring-gai Contributions Plan 2010, there is no transport infrastructure identified, as Killara was not identified as a centre for redevelopment. The TIA will assess additional/new transport infrastructure that will be considered as part of an updated development contributions plan and works program associated with the Killara TOD precinct. *Gordon Local Centre transport works* Building upon transport analysis undertaken for Gordon Town Centre in 2022/23, consultants used this work as a basis to prepare the Gordon TOD Precinct TIA. Staff have been in discussions with TfNSW regarding proposed road upgrades in the Ku-ring-gai Contributions Plan 2010 from the 2022/23 analysis. These include: * modification of the intersection of Pacific Highway and Park Avenue/Dumaresq Street * modification to the intersection of Pacific Highway and St Johns Avenue * changes to traffic circulation in St Johns Avenue, Wade Lane and Park Avenue * new local street connecting St Johns Avenue and Moree Street * new traffic signals at the intersection of Pacific Highway and Ravenswood Avenue The TIA will help to progress and refine those proposals as well as advance planning for active transport and improvements identified in the Gordon Public Domain Plan.

Term Achievement

Code	Description	Progress
T3.1.2	Council engages with the State Government to upgrade regional roads and reduce congestion in the local road network. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council successfully applied to the Australian Government Black Spot Program for funding to improve pedestrian protection and crossings at the intersection of Killeaton Street and Memorial Avenue, St Ives and improve vehicle safety on the Comenarra Parkway, Turramurra.		

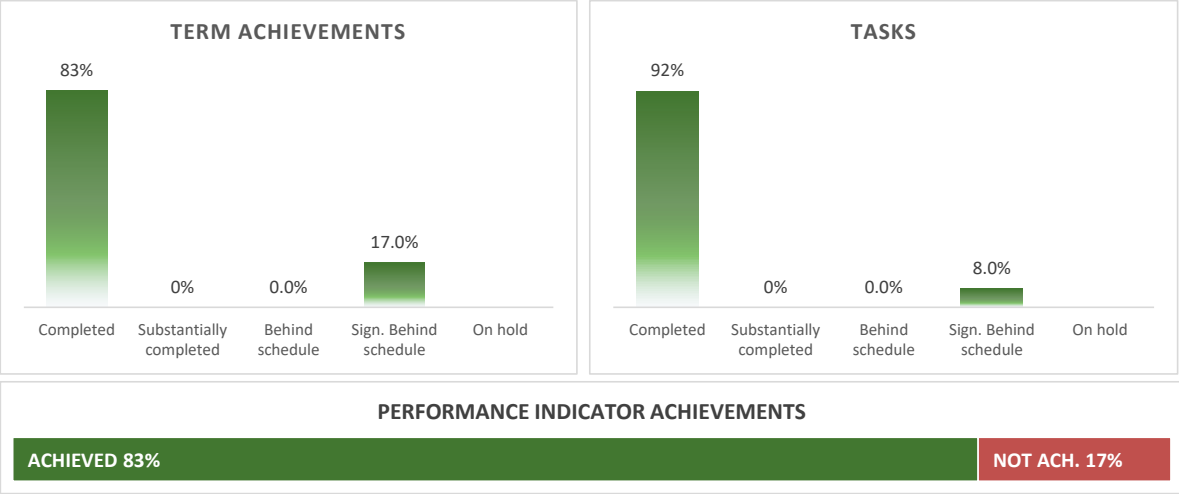
Operational Plan Tasks

Code	Description	Progress	Comments
T3.1.2.1	Pursue funding opportunities with Transport for NSW for improvement works on regional roads and at blackspot locations. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	☑ 100%	Council successfully applied to the Australian Government Black Spot Program for funding for the following improvement works: * Intersection of Killeaton Street and Memorial Avenue, St Ives - provide pedestrian protection and install missing pedestrian crossing at the traffic signals. * The Comenarra Parkway, Turramurra - install skid resistant pavement at curve between Parkinson Avenue and Gipps Close, Turramurra. Grant funding applications were also made for: * Lady Game Drive West Pymble, on curve near Ryde Road - concrete median. * Clanville Road Roseville, at Trafalgar Avenue - new roundabout.

THEME 5
LOCAL ECONOMY

Creating economic employment opportunities through vital, attractive centres, business innovation and technology.

Performance summary



Key achievements

- A new Memorandum of Understanding with Ku-ring-gai Chamber of Commerce was signed outlining arrangements of mutual support between the two organisations. This includes quarterly meetings with the Chamber to discuss regulations and red tape.
- A mayoral minute outlining steps to develop a Night Time Economy Action Plan was approved by Council.
- A monthly Virtual Lunch and Learn Program was launched where local businesses hear from business specialists on subjects including sales strategy and tactics, branding, unlocking profits and communication techniques.
- Council partnered with the Federal Cyberwardens program to assist local businesses to navigate the steps needed to protect the business against cyber-attack and a half day training workshop on promoting through social media and other platforms.
- Ku-ring-gai continues to attract events held by partners and community organisations including the annual Lindfield Fun Run, Ku-ring-gai Chase Fun Run, The Jabulani Challenge, The Sydney Backyard Ultra, Whale Rock Trail Run, the Easter Carnival, a community movie night, St Ives Show and a new event Sparkling Sydney.

Challenges

- Uncertainty around population projections following State Government housing policy and Transport Oriented Development housing scenarios.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
E1.1.1	**Number of business engagement activities delivered and/or facilitated by Council.** Baseline: Council delivers and/or facilitates 10 activities (includes sessions, forums, workshops and initiatives) each financial year. Source: Council.	Maintain	19 activities		
E1.1.2	**Number of Council's plans and strategies completed or progressed that support business growth in Ku-ring-gai.** Source: Council.	Monitor	4 plans and strategies		
E1.1.3	**Percentage progress towards securing a development partner for Lindfield Village Hub.** Source: Council.	Monitor	85%		
E1.1.4	**Percentage progress towards planning for Turramurra. Community Hub.** Source: Council.	Monitor	100%		
E2.1.1	**Number of participants involved in business engagement activities facilitated by Council.** Baseline: 500 participants are involved in business engagement activities (includes sessions, forums, workshops and other initiatives) facilitated by Council each financial year. Source: Council.	Increasing	465 participants		Small Business Month (included in Council's business engagement activities) typically features events accommodating up to 200 participants. However, due to lower registration numbers and venue constraints, the October 2025 event was cancelled, resulting in reduced overall participation.
E3.1.1	**Number of participants in programs and events at the Ku-ring-gai Wildflower Garden and St Ives Showground.** Baseline: 85,000 participants attended programs and events at the Ku-ring-gai Wildflower Garden and at St Ives Showground each financial year. Source: Council.	Increasing	118,578 participants		The number of visitors over the year significantly exceeded the baseline target of 85,000. Due to this increase changes to the measurement of this indicator have been made in the new suite of plans in 2025/26. New systems have enabled improved counting of visitors at both St Ives Showground and the Wildflower Garden. The final result does not include 214,379 vehicle visitation at St Ives Showground, 39,232 vehicle visitation at the Wildflower Gardens main gate or visitation of 47,177 at the Visitor's Centre. This figure does include trail visitation on 3 of the main trails.

Key:  Achieved  Not achieved

Focus area: E1: Facilitating business growth

Long-Term Objective: E1.1: Ku-ring-gai is an attractive location for business.

Term Achievement

Code	Description	Progress
E1.1.1	Ku-ring-gai's economic strengths and opportunities are promoted. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continued to provide assistance, and used a variety of communication methods to support the business community during the reporting period.		

Operational Plan Tasks

Code	Description	Progress	Comments
E1.1.1.1	Provide education and support for local businesses to navigate Council regulations/red tape. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Council provides guidance on navigating local and government regulations through its monthly Business Connections E-newsletter. Additionally, an e-newsletter specifically targets newly registered Ku-ring-gai businesses (listed on the Australian Business Register), highlights available support services including the Service NSW Business Bureau, which specialises in helping businesses navigate regulatory requirements. During the reporting period, Council entered into a new relationship with the Ku-ring-gai Chamber of Commerce by signing a Memorandum of Understanding outlining arrangements of mutual support between the two organisations. This includes quarterly meetings with the Chamber where regulations/red tape are discussed. A mayoral minute outlining steps to develop a Night Time Economy Action Plan was also endorsed by Council. Reviewing regulation and compliance mechanisms will form a significant part of the action plan's development.

Term Achievement

Code	Description	Progress
E1.1.2	Strategies and plans are in place that support business growth. ***Signoff Authority:*** *Director Strategy & Environment*	
Comments		
This Term Achievement was significantly behind schedule for Delivery Program 2022-2026. A reviewed feasibility for the Gordon hub was prepared and a briefing held for Councillors. The updated Employment Lands Strategy could not be progressed due to the need to consider implications of the NSW Government imposed Transport Oriented Development (TOD) program and Council's alternative housing proposals. **Reason** The updated Employment Lands Strategy could not be progressed due to the need to consider implications of the NSW Government imposed Transport Oriented Development (TOD) program, Council's alternative housing proposals and new dwelling data to be provided by the DPHI. **Remedial Action** Council adopted and submitted an alternative TOD housing proposal to the DPHI. Subject to approval of the TOD alternative by the DPHI, confirmation of changes to the Ku-ring-gai LEP and availability of new dwelling data Council will be able to engage consultants to prepare an updated Employment Lands Strategy.		
Challenges		
Changes to land use policies affecting Ku-ring-gai's local centres as well as the focus of staff resources on responding to higher priority NSW Housing Policy changes.		

Operational Plan Tasks

Code	Description	Progress	Comments
E1.1.2.1	Review the feasibility of the Gordon Hub. ***Signoff Authority:*** *General Manager*	 100%	A reviewed feasibility of the Gordon Hub was presented to Councillors at a briefing in November 2024.
E1.1.2.2	Prepare a new Employment Lands Strategy in accordance with Department of Planning, Housing and Infrastructure (DPHI) guidelines. ***Signoff Authority:*** *Manager Urban & Heritage Planning*	 0%	No progress has been made this reporting period due to the implications of the NSW Government imposed Transport Oriented Development (TOD) program. **Reason** Council is awaiting revised population projections once the TOD alternative is finalised. **Remedial Action** The project will be revisited once the TOD alternative is finalised by the NSW Government. An action to progress this is included in Council's Operational Plan 2025-2026.

Term Achievement

Code	Description	Progress
E1.1.3	Secure a development partner for Lindfield Village Hub. ***Signoff Authority:*** *General Manager*	
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Further negotiations with potential development partners are awaiting the Department of Planning, Housing and Infrastructure's confirmation of Council's alternative planning controls for the TODs.		

Operational Plan Tasks

Code	Description	Progress	Comments
E1.1.3.1	Conclude exclusive negotiations with previous preferred proponents, recommence negotiations with other providers and review the feasibility of the Lindfield Hub. ***Signoff Authority:*** *General Manager*	☑ 100%	Previous negotiations were concluded. A reviewed feasibility of the Lindfield Hub was presented to Councillors at a briefing in November 2024. Further negotiations are awaiting adoption of Council's alternative planning controls for the TODs.

Term Achievement

Code	Description	Progress
E1.1.4	Examine options for the development of the Turramurra Community Hub. ***Signoff Authority:*** *General Manager*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Feasibility of the Turramurra Hub was presented to Councillors at a briefing in November 2024.		

Operational Plan Tasks

Code	Description	Progress	Comments
E1.1.4.1	Progress project development in line with the October 2022 Council resolution and review the feasibility of the Turramurra Hub. ***Signoff Authority:*** *General Manager*	☑ 100%	Discussions with adjoining landowner have progressed during the period. A reviewed feasibility of the Turramurra Hub was presented to Councillors at a briefing in November 2024.

Focus area: E2: Partnering for business growth

Long-Term Objective: E2.1: Key stakeholders partner with Council to strengthen and develop Ku-ring-gai's local economic base.

Term Achievement

Code	Description	Progress
E2.1.1	Ku-ring-gai's business community, government agencies and regional partners are working in an effective and integrated way to strengthen Ku-ring-gai's local economy. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continued to deliver its successful business engagement program. Collaboration with local councils and government agencies is ongoing to promote and support business initiatives.		

Operational Plan Tasks

Code	Description	Progress	Comments
E2.1.1.1	Continue Council's comprehensive business engagement events program offering a range of in person and online events. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	In this period the Virtual Lunch and Learn program was introduced. These monthly sessions, held on the last Friday of the month, online for one hour, bring local businesses together to hear from business specialists. Subjects covered since January include sales strategy and tactics, branding, unlocking profits and communication techniques. Each session has had over 40 people register with approximately 30 people attending online. An online workshop was delivered in partnership with the Federal Cyberwardens program to approximately 25 local businesses. The event was helpful to local businesses in navigating the important steps needed to protect businesses against cyber-attack. It also allowed participants to accrue CPD and CPE points (Continuing Professional Development/Continuing Professional Education) where applicable. A half day video training workshop was also held with 23 local businesses attending. They were provided with guidance on simple techniques to produce videos for use on social media and other promotion platforms for both business to consumer and business to business communications.
E2.1.1.2	Continue to engage and collaborate with the local business community on local centre upgrades, economic development priorities, actions and relevant issues. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	During this period, Council staff engaged with businesses on matters including long term strategies in the Community Strategic Plan and importantly the Transport Oriented Development (TOD) Alternative Preferred Scenario which will have significant implications for local centres in the southern part of the local government area. Council entered into a new relationship with the Ku-ring-gai Chamber of Commerce by signing an MOU outlining arrangements of mutual support between the two organisations. This includes quarterly meetings with the Chamber where infrastructure projects and economic development priorities and actions are discussed.
E2.1.1.3	Work with Service NSW Business Bureau to promote and improve access to local Business Concierge Services. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	The services of the NSW Business Bureau are regularly promoted via the monthly Business Connections E-news. Staff regularly meet with Bureau staff to stay abreast of support programs and projects available to local businesses.
E2.1.1.4	Collaborate with other local councils, NSW State Government and other stakeholders to identify and implement initiatives to support local businesses. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Council staff are in regular contact with other local council economic development staff. Council is also active in collaboration with other organisations to promote support programs aimed at small business. This includes the Office of the 24-Hour Economy Commissioner, the federal Digital Solutions Program, Business Breakthrough Experience (BBX) and the federal Cyberwardens program. During the period, nominations for the annual Hornsby Ku-ring-gai Local Business Awards were called. The 2025 awards will take place in July with 89 finalists from the Ku-ring-gai area, all vying for recognition across 28 award categories. This initiative is sponsored by Council and in 2024, Ku-ring-gai businesses won 10 awards including Business of the Year.

Focus area: E3: Destination opportunities

Long-Term Objective: E3.1: Ku-ring-gai has a range of attractions and events that draw local and regional visitors.

Term Achievement

Code	Description	Progress
E3.1.1	Destination business has been strengthened and expanded. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council continued to expand and strengthen its destination program of events and business during the period and is a network member of the Destination NSW Visitor Economy Local Government Working Group Greater Sydney East.		
Key Achievements		
Destination events in Ku-ring-gai attracted 111,531 visitors during 2024/25.		

Operational Plan Tasks

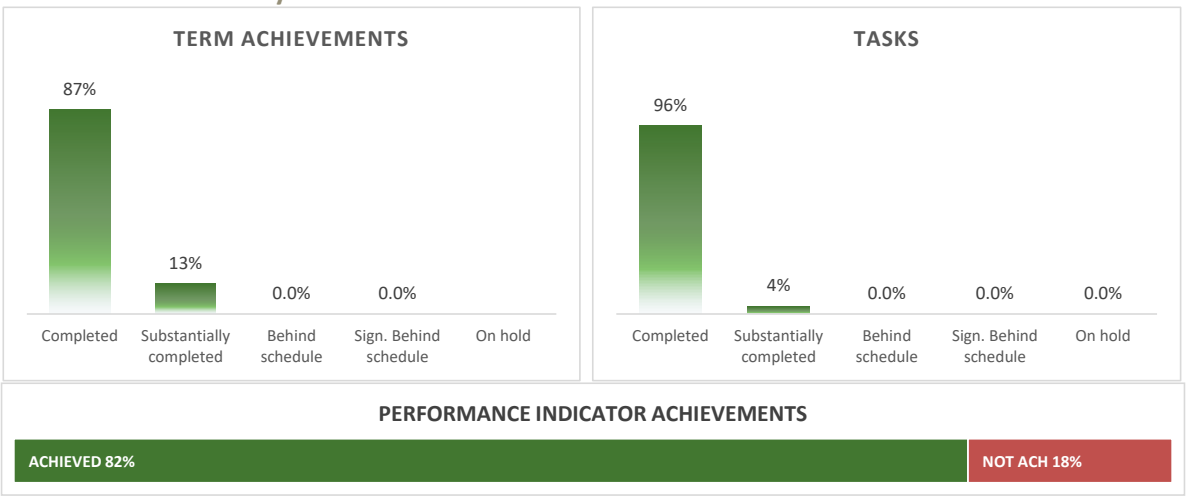
Code	Description	Progress	Comments
E3.1.1.1	Implement an annual program of destination festivals and events, including key destination partners in events programs. ***Signoff Authority:*** *Manager Visitor Experience & Events*	☑ 100%	In the reporting period Council had 27,282 visitors to events held in Ku-ring-gai. Events held by partners and community organisations included the annual Lindfield Fun Run, Ku-ring-gai Chase Fun Run, The Jabulani Challenge, The Sydney Backyard Ultra and Whale Rock Trail Run. Other events that were held in Ku-ring-gai were the Easter Carnival and St Ives Show and a new event delivery Sparkling Sydney saw over 3,500 people attend to sample sparkling wines across NSW wine regions. ANZAC day saw over 3,000 residents attend services with 6 across Ku-ring-gai delivered by The Roseville Club, NSW Scouts Northern Suburb Region and St Ives Lions. These were supported by Council. Cavill Real Estate also held their community movie night with 190 residents enjoying a screening of Despicable Me 4. The annual Bobbin Head Cycle Classic was cancelled due to poor weather conditions.
E3.1.1.2	Promote destination-related facilities and events using Council channels including social media. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Council uses social media to promote events, workshops and facilities at the St Ives Wildflower Garden and St Ives Showground. Council regularly creates Instagram reels and photo galleries promoting various parks, playgrounds and bushwalks in the area.
Key Achievements			
Council regularly achieves high engagement on Instagram posts. When a post is particularly popular, staff boost content to reach a new and wider audience.			

E3.1.1.3	Activate key destination events, support Destination NSW strategies and co-ordinate the Ku-ring-gai destination management activation. ***Signoff Authority:*** *Director Community*	☑ 100%	Council continued engagement with Destination NSW Local Government Network and the NSW Local Government Network. Destination events in Ku-ring-gai attracted 111,531 visitors during 2024/25. There were 24 third party special events held during 2024/25 with 70,596 visitors.
Key Achievements			
Council developed a new Multicultural Festival in partnership with Council's Multicultural Advisory Committee and community agencies. Council curated and delivered the largest indigenous festival in the Northern Sydney Regional Organisation of Councils (NSROC) region with the Gai-mariagal Festival.			

THEME 6
LEADERSHIP

Ku-ring-gai is well led, managed and supported by ethical organisations which deliver projects and services to the community by listening, advocating and responding to their needs.

Performance summary



Key achievements

- A comprehensive community engagement program for the development and successful adoption of a new Community Strategic Plan, Resourcing Strategy, and Delivery Program and Operational Plan was delivered.
- Council actively engaged with state and federal governments on local and broader local government issues, including housing and development policies following extensive community consultation.
- A new Community Engagement Strategy which outlines Council's commitment and approach to engagement on plans, polices, programs, projects and development applications was developed.
- Council prepared a community engagement matrix to guide staff and Councillors in determining appropriate engagement methods for various types of Council projects.
- Five properties were acquired to facilitate open space in the Gordon town centre and a public domain in Turramurra.
- Innovative communication tools were introduced including videos/reels for social media to promote events, services and completed infrastructure projects, electronic signage in libraries, and new tools on the website eg a tool where residents can look up their soil type and learn the best plants to grow in their home.
- Council has been awarded funding for 21 positions under the NSW Government's '*A Fresh Start for Local Government Apprentices, Trainees, and Cadets*' program.
- The Payable rates payment app for residents was implemented.
- Service reviews of development assessment processes, communications and community engagement, compliance and maintenance of sports fields were completed.

Challenges

- While Council is in a satisfactory financial position, it still faces challenges and risks which have been highlighted in the current Long Term Financial Plan. Council has insufficient funding to sustainably manage and improve its existing infrastructure and meet community expectations.

Performance indicators

Code	Description	Target	Achieved Amount	Performance	Commentary
L1.1.1	**Percentage of Operational Plan tasks completed.** Baseline: 89% of Operational Plan tasks are completed each financial year. Source: Council records.	Improving	93%		
L1.1.2	**Number of active partnerships/collaborations Council has with external stakeholders.** Baseline: Council has 45 active partnerships and collaborations with external stakeholders. Source: Council records.	Maintain	45		
L2.1.1	**Debt Service Cover Ratio (Council's availability of operating cash to service debt).** Baseline: Council's Debt Service Cover Ratio is > 2.00x. Source: Council's Financial Statements.	Maintain	Data not available		Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council in October.
	Unrestricted Current Ratio (ability to meet short-term obligations as they fall due). Baseline: Council's unrestricted current ratio is > 1.5x. Source: Council's Financial Statements.	Maintain	Data not available		Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council in October.
L2.1.2	**Percentage of Council's commercial property portfolio leased in accordance with the Commercial Leasing Policy.** Baseline: 100% of Council's commercial property portfolio is leased in accordance with the Commercial Leasing Policy. Source: Council.	Maintain	100%		
	Percentage of Council's non-commercial buildings with formal lease and licence agreements consistent with Council policies. Baseline: 95% of non-commercial (not-for-profit community and sporting groups) building agreements are formalised and consistent with Council policies. Source: Council.	Monitor	95%		
L2.1.3	**Own Source Operating Revenue Ratio (degree of reliance on external funding ie grants).** Baseline: Council's Own Source Operating Revenue Ratio benchmark is >60%. Source: Council's Financial Statements.	Maintain	Data not available		Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council in October.
	Rates Outstanding Percentage (impact of uncollected rates on Council's liquidity). Baseline: Council's Rates Outstanding Percentage is < 5%. Source: Council's Financial	Maintain	Data not available		Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council in October.

Code	Description	Target	Achieved Amount	Performance	Commentary
L2.1.4	**Building and Infrastructure Renewals Ratio.** Baseline: Council reports a Building and Infrastructure Renewals Ratio greater or equal to 100%. Source: Council's Financial Statements.	Maintain	Data not available		Results for five (5) financial performance indicators will not be available until Council's 2024-25 Financial Statements have been completed and adopted by Council in October.
L3.1.1	**Number of people subscribed to Council newsletters.** Baseline: There are 55,000 people subscribed to Council newsletters. Source: Council.	Increasing	77,700 people		
L3.1.2	**Number of positive messages published through external media channels about Ku-ring-gai Council.** Baseline: 100 positive messages are published about Council (includes print, social media and newsletters) each financial year. Source: Insentia and Council records.	Monitor	200 + messages		
L4.1.1	**Percentage of Risk Management Reports presented to quarterly Audit, Risk and Improvement Committee meetings consistent with Council's Enterprise Risk Management Framework.** Baseline: 100% of reports are presented to the Audit, Risk and Improvement Committee. Source: Council records.	Maintain	100%		
	Lost Time Injury Frequency Rate. Baseline: Lost time injury frequency rate of 12 each financial year (National industry average). Source: Council payroll data and Safe Work Australia.	Maintain or decreasing.	17.4		The higher result for 2024/25 is driven by a change in calculation methodology as part of ongoing data refinement. The updated methodology has resulted in a reduced total hours worked figure following reclassification based on updated payroll inputs. Additionally, there are two more premium-impact claims compared to 2023/24, including an increase in psychological claims (3 in total), 2 of which resulted in significant time lost. Note: The 24/25 national average has been updated to 14.1.
L4.1.2	**Percentage of requests for information applications completed within statutory timeframes**. Baseline: 100% of requests for information applications are completed within statutory timeframes each financial year. Source: Council.	Maintain	100%		

Code	Description	Target	Achieved Amount	Performance	Commentary
	Percentage of policies reviewed by their due date. Baseline: 70% of policies are reviewed by their due date each financial year. Source: Council.	Increasing	52.4%		This shortfall is primarily due to the ongoing nature of the policy review process, which continues to systematically review and update all relevant documents. Senior management has resolved to prioritise the review of all external policies, with a commitment to ensuring they are updated within the next six months. This renewed focus is expected to significantly improve compliance with our performance targets going forward. A total of 61 policies were reviewed during the period.
L4.1.3	**Number of initiatives held as part of Council's corporate sustainability program.** Baseline: 5 corporate sustainability initiatives are held each financial year. Source: Council.	Maintain	4 initiatives		Fewer events have been held but higher numbers of staff have been engaged.
L4.1.4	**Percentage turnover rate for permanent employees.** Baseline: The turnover rate for permanent employees is 11% each financial year. Source: Council.	Decreasing	8.1%		
	Percentage of staff participating in learning and development activities. Baseline: 50% of staff complete accredited training courses or attend approved learning and development sessions each financial year. Source: Council.	Increasing	80.4%		
L4.1.5	**Percentage of customer service enquiries responded to within agreed service delivery standards.** Baseline: 85% of customer service enquiries are responded to within agreed service delivery standards. Source: Council.	Maintain	92%		
	Percentage of customer service enquiries actioned within agreed service delivery standards. Baseline: 85% of customer service enquiries are actioned within agreed service	Maintain	85%		
L5.1.1	**Percentage completion of Council's continuous improvement framework.** Baseline: 100% of Council's continuous improvement framework is developed. Source: Council.	Monitor	100%		A service improvement policy and guidelines have been drafted.

Code	Description	Target	Achieved Amount	Performance	Commentary
L5.1.2	**Percentage completion of Council's service review program within set timeframes.** Baseline: 100% of Council's service review program is completed within set timeframes each financial year. Source: Council.	Monitor	90%		Three of four planned service reviews have been completed, with the fourth to be completed in July. Details of all four will be included in the 2024/25 Annual Report.

Key:  Achieved  Not achieved

Focus area: L1: Leadership

Long-Term Objective: L1.1: A shared long-term vision underpins strategic collaboration and partnerships and builds leadership capacity.

Term Achievement

Code	Description	Progress
L1.1.1	The priorities of our community, as reflected in the Community Strategic Plan, inform Council's policy development, decision-making and program delivery. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council undertook a comprehensive strategic planning process from late 2024 to June 2025, involving extensive community and internal consultation, to develop a new Community Strategic Plan (CSP), Resourcing Strategy, Delivery Program and Operational Plan. After public exhibition, these plans were formally adopted, demonstrating a successful, consultative approach to shaping future priorities.		

Operational Plan Tasks

Code	Description	Progress	Comments
L1.1.1.1	Engage with the community to develop a new Community Strategic Plan, and supporting plans detailing how Council will deliver the community's long term objectives (including the Resourcing Strategy, Delivery Program and Operational Plan). ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	☑ 100%	Extensive community consultation was undertaken in late 2024 to inform preparation of a new Community Strategic Plan (CSP), Resourcing Strategy, Delivery Program and Operational Plan (DPOP). In early 2025 workshops and briefing sessions were held with councillors and senior management to review the previous CSP, challenges and opportunities over the next 10 years, the results of community engagement, budget parameters for 2025-2026 and Council's priorities during its term. Council endorsed a new draft CSP, Resourcing Strategy and DPOP in April. The plans were exhibited for community input for 28 days, between 23 April and 20 May 2025. Phase 2 engagement and consultation included exhibition of the documents on Council's website, at Council's Customer Service Centre and libraries; notifications to e-news subscribers, community groups, sporting groups, organisations and agencies; social media posts, advice to Council committees and translated information. Residents and businesses who registered and/or participated in the Phase 1 community engagement process were also invited to provide input into the draft CSP. 22 submissions were received in response to the exhibited plans. Following consideration of all submissions Council adopted the CSP and DPOP, including the 2025-26 rates structure, in June. Council also adopted the Resourcing Strategy subject to changes to the proposed rates rise scenarios in the LTFP.
Key Achievements			
Led comprehensive engagement in the development and successful adoption of a new Community Strategic Plan (CSP), Resourcing Strategy, and Delivery Program and Operational Plan (DPOP).			

L1.1.1.2	Establish robust measures of performance and provide regular reporting to the community on progress of the Community Strategic Plan and delivery of Council's Delivery Program and Operational Plan. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	☑ 100%	The six-month progress review of the Revised Delivery Program 2022-2026 and Operational Plan 2024-2025, for the period June to December 2024, was reported to and noted by Council in March 2025, and published on Council's website. Results indicated a satisfactory 92% of Council's term achievements had been progressed to schedule and 94% of 2024-25 tasks had been completed or progressed to schedule. New and revised performance measures were prepared as part of the development of the new CSP, Resourcing Strategy, Delivery Program and Operational Plan in conjunction with senior management and staff. The measures were publicly exhibited and adopted by Council in June.

Term Achievement

Code	Description	Progress
L1.1.2	Council leads the community by advocating, influencing, collaborating and partnering to the benefit of the local area. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Council actively engaged with state and federal governments on local and broader local government issues, including housing and development policies following extensive community consultation. Council also undertook significant community engagement in the development of a new Community Strategic Plan and developed a new Community Engagement Strategy for community feedback.		

Operational Plan Tasks

Code	Description	Progress	Comments
L1.1.2.1	Proactively influence and respond to Commonwealth and NSW policy development and reforms affecting Ku-ring-gai, including the NSW Government's proposed housing policies, in line with the objectives in the Community Strategic Plan. ***Signoff Authority:*** *Director Corporate*	☑ 100%	Council continued to lobby the NSW and Federal governments on matters of importance to the local area and local government generally. Council engaged with the community on alternative scenarios to the NSW Government's Transport Oriented Development (TOD) policy and the Low and Mid-Rise Housing policy. Council provided a submission on the OLG's proposed changes to council meeting practices in February 2025. Council staff provided comments on the review of the Roads Act 1993, the Public Spaces (Unattended Property) Act 2021 and the NSW Government's proposed measures to prevent illegal tree and vegetation clearing.
Key Achievements			
Ku-ring-gai Council has actively worked to shape a response to NSW housing policy, particularly regarding the Transport Oriented Development (TOD) program. In late 2024, Council exhibited five options for new housing within 400m of Roseville, Lindfield, Killara, and Gordon stations, including the NSW Government`s TOD policy. In March 2025, Council unanimously voted to publicly exhibit a preferred housing scenario. In May 2025 Council`s legal challenge against the TOD SEPP appeared before the Land and Environment Court and the matter was adjourned for further directions in August 2025. In June 2025 Council adopted an alternate plan to the TOD and submitted it to the Department of Planning, Housing and Infrastructure (DPHI).			
L1.1.2.2	Engage with government agencies, community groups and organisations in the development and implementation of plans and policies. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	☑ 100%	Key community engagement activities undertaken during the reporting period included the following: * completion of Phase 2 community engagement for the new draft CSP and supporting plans. This included public exhibition of the draft plans between April and May 2025. * completion of community engagement and consultation on Council's proposed alternative housing scenarios for Roseville, Lindfield, Killara and

			Gordon Stations followed by community consultation on Council's adopted preferred housing scenario. * community consultation on minimum lot sizes for dual occupancy housing. * endorsement of a new combined Community Engagement Strategy and Community Participation Plan to enable public exhibition. The strategy and plan outline Council's commitment and approach to engagement on plans, polices, programs, projects and development applications. * preparation of a community engagement matrix that will guide staff and Councillors in determining appropriate engagement methods for various types of Council projects.

Focus area: L2: Financial capacity and sustainability

Long-Term Objective: L2.1: Council rigorously manages its financial resources, to sustainably deliver assets and facilities to maximise delivery of services.

Term Achievement

Code	Description	Progress
L2.1.1	Council takes action towards financial sustainability. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. The Long Term Financial Plan (LTFP) was finalised as part of the Resourcing Strategy and Delivery Program 2025-2029 and Operational Plan 2025-2026 which were adopted by Council in June 2025. While Council is in a satisfactory financial position, it still faces potential challenges and risks which have been highlighted in the current LTFP. Council has insufficient funding in the LTFP to sustainably manage and improve its existing infrastructure and meet community expectations. To partly address this issue, alternative options have been proposed for a special rate variation in future years to provide additional revenue for the core infrastructure. The special rate variation is proposed to commence 2026/27.		

Operational Plan Tasks

Code	Description	Progress	Comments
L2.1.1.1	Review the Long Term Financial Plan in consultation with Councillors each year. ***Signoff Authority:*** *Director Corporate*	☑ 100%	Council's review of the Long Term Financial Plan (LTFP) for the period 2025-26 to 2034-35 has been completed. The Resourcing Strategy has been adopted in June 2025 as part of the IP&R suite of documents. The Long Term Financial Plan included alternative scenarios for increasing rates above the rate peg. Community consultation on a special rates variation (SRV) is scheduled to commence July 2025.
L2.1.1.2	Review Council rates with a view to seeking special rates variations. ***Signoff Authority:*** *Strategic Management Accountant*	☑ 100%	The design of a brochure is under review for final inclusion with the rates notice in July 2025.
L2.1.1.3	Ensure Council meets planned budget performance objectives. ***Signoff Authority:*** *Director Corporate*	☑ 100%	The overall budget performance is regularly monitored with a detailed review and reporting to Council on a quarterly basis. The June quarterly budget review commenced at the end of June 2025. It is expected that Council will finish the year with a satisfactory operating result and within allocated budgets. Council's final end of year results are subject to external audit in the first half of August. A detailed report to Council on the Annual Financial Statements and performance against budget is scheduled for September 2025.

Term Achievement

Code	Description	Progress
L2.1.2	Manage Council's property assets to achieve Ku-ring-gai's long term objectives and priority projects contained within Ku-ring-gai's Community Strategic Plan and Delivery Program. ***Signoff Authority:*** *Director Strategy & Environment*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. During the period, Council completed the acquisition of 63, 65 and 67 Dumaresq Street Gordon which will help facilitate crucial open space on the western side of the Gordon local centre. Council also successfully completed the acquisition of 23 St Johns Avenue Gordon and 10 William Street Turramurra, which will assist in facilitating a public domain in the Turramurra precinct, in line with Council's long term plans. The divestment of a residual portion of Council land at Part 12 Bent Street Lindfield was completed. Additionally, Council entered into an agreement with an EV provider regarding the installation, operation and maintenance of two electronic vehicle charging stations on Council land. Discussions are underway regarding other potential locations. The bus shelter advertising, maintenance and cleaning contract was released to the public in June 2025 for 47 lightweight shelters (27 with advertising) and potential for additional shelters within business zones.		

Operational Plan Tasks

Code	Description	Progress	Comments
L2.1.2.1	Progress Council approved property acquisitions and divestments. ***Signoff Authority:*** *Manager Property*	☑ 100%	During the period, Council completed the acquisition of 63, 65 and 67 Dumaresq Street, Gordon which will help facilitate crucial open space on the western side of the Gordon town centre. Council also successfully completed the acquisition of 23 St Johns Avenue, Gordon in February 2025. Council also successfully completed the acquisition of 10 William Street, Turramurra which will assist in facilitating a public domain in the Turramurra precinct, in line with Council's long term plans. During the period, Council also completed the divestment of a residual portion of Council land at Part 12 Bent Street, Lindfield.
Key Achievements			
During the period, Council acquired five properties for public purposes and divested a residual portion of Council road.			
L2.1.2.2	Optimise financial returns from Council's existing property portfolio, given the prevailing market conditions. ***Signoff Authority:*** *Manager Property*	☑ 100%	Council reached commercial terms for the lease of five suites within 828 Pacific Highway, Gordon, including two lease renewals, two relocations within the building and a new tenant moving into the building. Negotiations have also progressed with a new prospective tenant. Council has entered into an agreement with an EV provider regarding the installation, operation and maintenance of two electronic vehicle charging stations on Council land. Discussions are underway regarding other potential locations. Th bus shelter advertising, maintenance and cleaning contract was released to the public in June 2025 for 47 lightweight shelters (27 with advertising) and potential for additional shelters within business zones. There are also a number of other revenue opportunities under investigation such as discussions regarding the future use of HART site, additional TOMRA facilities and with telecommunications providers.

Term Achievement

Code	Description	Progress
L2.1.3	Council's income and expenditure meets the requirements of the adopted Delivery Program and Operational Plan and the Resourcing Strategy. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Annual income and expenditure budgets are monitored on a monthly basis and reported to Council as part of quarterly budget reviews. The current Long Term Financial Plan (LTFP) allocates funding to current services, priority projects and infrastructure assets to meet identified assets and financial performance benchmarks. As part of the 2025/26 annual budget process and LTFP review, which commenced in November 2024, priority projects and new budget requirements have been reviewed and funds allocated as required. Both expenditure and income have been reviewed in line with the projected assumptions and forecasts to ensure adequate funding is allocated to current services and future project initiatives. Council's fees and charges have been reviewed and adopted as part of the 2025/26 budgeting process. The end of 2024/25 financial year performance is being analysed and prepared for with the upcoming external audit in August, with a final report to Council in October.		

Operational Plan Tasks

Code	Description	Progress	Comments
L2.1.3.1	Monitor expenditure to ensure it is in accordance with adopted plans. ***Signoff Authority:*** *Director Corporate*	☑ 100%	Annual income and expenditure budgets are monitored on a monthly basis and reported to Council as part of Quarterly Budget reviews. The June quarterly budget review, including detailed analysis of expenditure will commence at the end of June 2025. It is expected that actual expenditure at the end of financial year will be within allocated budgets and Council will finish the year with a satisfactory operating result. A detailed report to Council on the Financial Statements and performance against budget is scheduled for September 2025.
L2.1.3.2	Review fees to identify sustainable increases to Council's income. ***Signoff Authority:*** *Strategic Management Accountant*	☑ 100%	Fees and Charges for 2025/26 were exhibited and adopted in June 2025.

Term Achievement

Code	Description	Progress
L2.1.4	Council maintains its commitment to infrastructure asset management priorities. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. All rolling programs of asset improvement programs have been completed, including roads, drainage, sports court development and parks programs. Future asset management requirements will be considered and addressed as part of the annual budget and Long Term Financial Plan (LTFP).		

Operational Plan Tasks

Code	Description	Progress	Comments
L2.1.4.1	Identify available funding sources in the Long Term Financial Plan and champion prioritisation for infrastructure renewal. ***Signoff Authority:*** *Director Corporate*	☑ 100%	The Long Term Financial Plan (LTFP) was finalised as part of the Resourcing Strategy and Delivery Program 2025-2029 and Operational Plan 2025-2026 which were adopted by Council in June 2025. While Council is in a satisfactory financial position, it still faces potential challenges and risks which have been highlighted in the current LTFP. Council has insufficient funding in the LTFP to sustainably manage and improve its existing infrastructure and meet community expectations. To partly address this issue alternative scenarios have been recommended for a special rate variation in future years to provide additional revenue for the core infrastructure. The special rate variation is proposed to commence in 2026/27.
L2.1.4.2	Review the Asset Management Strategy as part of Council's adopted Resourcing Strategy. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	The Asset Management Strategy (AMS) has been reviewed and formally adopted. The updated strategy aligns with the adopted Resourcing Strategy and reflects current asset priorities, funding constraints, and long-term sustainability objectives.
L2.1.4.3	Achieve asset management targets identified in the Resourcing Strategy. ***Signoff Authority:*** *Acting Manager Project Services*	☑ 100%	Progress remains on track toward achieving the asset management targets identified in the Resourcing Strategy. Key foundational work has been completed, including the review and formal adoption of the updated Asset Management Strategy.

Focus area: L3: Communication

Long-Term Objective: L3.1: An informed and engaged community with enhanced collaboration, participation and decision-making.

Term Achievement

Code	Description	Progress
L3.1.1	Residents and ratepayers are more informed, involved and valued through expanded and innovative communications. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. During the reporting period Council continued to communicate key strategic issues with the community through the website, bus shelters, newsletters, digital air bridge, translated brochures and social media.		

Operational Plan Tasks

Code	Description	Progress	Comments
L3.1.1.1	Use a wide range of channels to promote Council services to agreed corporate standards. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Council uses a wide range of channels to promote Councils services. Communications staff choose the appropriate channel depending on the event/program/service type, audience, size and budget. Channels Council uses include: * Enews and Ku-ring-gai Update (July rates notice) * print (posters, flyers, brochures) and print advertisements * Council website, media releases and social media * bus shelters/airbridge/ outdoor banners and digital screens at Council libraries * culturally and linguistically diverse (CALD) contact list.
Key Achievements			
New electronic screens have been introduced at Council libraries. These have been well received and appear to be effective at reaching our library users.			
L3.1.1.2	Apply innovative ways to promoting services, programs, policies and achievements across all media and monitor outcomes. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Staff have recently focused on creating videos/reels for social media to promote events, services and completed infrastructure projects. Some examples include a "scooter cam" video to promote a new playground; a video following our clean-up crew at St Ives Village Green and a new shopping trolley video with the Mayor encouraging residents to put their trolleys away.
L3.1.1.3	Monitor Council's website and report on usage. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	For the period 1 January - 24 June 2025, Council's website had a total of 1,605,969 page views with top ten page views as follows: * Home: 149,282 * Closures and wet weather page: 63,978 * Search: 52,371 * Ku-ring-gai Library: 43,760 * Events what's on calendar: 35,300 * Waste and recycling: 34,416 * DA tracking: 28,658 * Current vacancies: 24,325 * Cleanup: 24,003 * Minutes and agendas: 18,430
Key Achievements			
A number of improvements/new sections to the website included: * restructure of the waste and recycling section, a new waste collection calendar functionality and digitalised waste forms * updated the Council's online mapping tool to include creating a "Property search" * launched a new online tool where residents can look up their soil type and learn best plants to grow in their home.			

Term Achievement

Code	Description	Progress
L3.1.2	Contribute to enhancing and protecting Council's reputation and public image. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026.		

Progress has been steady with this term achievement. During the period, the NSW Government's planning policy changes have remained a major focus, with significant media coverage of Ku-ring-gai local government area.

Operational Plan Tasks

Code	Description	Progress	Comments
L3.1.2.1	Proactively manage the Council's reputation through the media and other channels. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	The KPI of an average of 2-3 media releases each week has been maintained during this period. Daily media monitoring has also been distributed to key staff and Councillors. During this period the main media issues were Norman Griffiths Oval; the proposed special rate variation; the Transport Oriented Development (TOD) program planning controls and the Council's alternative options. Extensive media coverage for the TOD issue was managed internally, with the Mayor participating in radio interviews and communications staff responding to multiple questions and requests for comment.
Key Achievements			
Management of the TOD planning issue and extensive coverage of the Council`s alternative options and final preferred option.			

Focus area: L4: Good governance and management

Long-Term Objective: L4.1: The organisation provides ethical and transparent decision-making, efficient management, and quality customer service.

Term Achievement

Code	Description	Progress
L4.1.1	Integrated risk management, compliance and internal control systems are in place to identify, assess, monitor and manage risks throughout the organisation. ***Signoff Authority:*** *General Manager*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. Integrated risk management, compliance and internal control systems are in place to identify, assess, monitor and manage risks throughout the organisation. Enterprise Risk Management: * The Enterprise Risk Management (ERM) Framework, including the ERM Policy, Strategy, Risk Appetite Statement (RAS), and Risk Register, continues to be embedded across the organisation. * A Risk Maturity Review is currently underway to strengthen Council's ERM practices. * Sub-Business Continuity Plans (Sub-BCPs) for critical functions were finalised and will be formally integrated into Council's Business Continuity Framework. Internal Audit: * Council continues to collaborate with the Head of Internal Audit to align audit activities with Council's risk profile, compliance obligations, and strategic priorities including preparation of the FY2024–25 Attestation Statement, integration of enterprise risk management insights into audit scoping and execution. Insurance Portfolio: * Council's public liability claims performance has remained stable which continues the downward trend observed over the past four quarters and reflects a further decrease from the already low settlement ratio of 0.006 in Q1 2024 * The general insurance renewal process for FY 2025/26 was completed. * Council qualified for return-to-work incentives on four claims and further incentives are anticipated. Work, Health & Safety: * Council continued to implement its WHS Initiatives Plan in the first half of 2025, focusing on proactive risk management, employee wellbeing, and strengthening WHS systems. * An internal audit of the WHSMS was conducted with the report and recommendations currently being finalised.		

Operational Plan Tasks

Code	Description	Progress	Comments
L4.1.1.1	Manage and coordinate a compliant and effective Enterprise Risk Management system. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	The Enterprise Risk Management (ERM) Framework, including the ERM Policy, Strategy, Risk Appetite Statement (RAS), and Risk Register, continues to be embedded across the organisation. Council's risk indicators remain unchanged from the previous quarter, reflecting stability in the overall risk environment. To strengthen Council's ERM practices, the Risk Maturity Review has progressed, with the draft report currently undergoing validation and finalisation. Outcomes from the assessment will be presented at the next available Audit, Risk and Improvement Committee (ARIC) meeting. In the first half of 2025 organisation-wide biannual risk review is currently underway. Results will be reported upon completion of the review process. Sub-Business Continuity Plans (Sub-BCPs) for Library Services, Information Management, People & Culture, and Corporate Communications were finalised and endorsed through the GMD reporting process on 22 May 2025. These plans will be formally integrated into Council's Business Continuity Framework to ensure the continuity of critical functions with Recovery Time Objectives (RTOs) of under two days. Ongoing annual reviews and light tabletop testing have been recommended to maintain operational readiness. Future Directions: ARIC will continue to be updated on the progress of the ERM Maturity Review, biannual risk reviews, and Business Continuity Planning initiatives in due course.
L4.1.1.2	Act as a central point of contact to the Internal Audit Shared Service (hosted by NSROC) to support and facilitate Councils Internal audit function. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	As the central liaison for the Internal Audit Shared Service (hosted by NSROC), the Risk Advisory team continues to support and facilitate Council's internal audit function. This includes ongoing collaboration with the Head of Internal Audit to align audit activities with Council's risk profile, compliance obligations, and strategic priorities. Key activities during the reporting period included: * assisting in the review of input for the draft 2024/25 Attestation Statement, in line with the Office of Local Government's Risk Management and Internal Audit Guidelines. * supporting the internal audit of Council's Work Health and Safety Management System (WHSMS) against ISO 45001 compliance requirements, including validation of audit outcomes and collation of management comments for finalisation of the internal audit report. * continued integration of enterprise risk management insights into audit scoping and execution to ensure risk-based coverage and alignment with emerging risk areas. These activities contribute to the ongoing alignment and strengthening of Council's governance, risk, and compliance functions, ensuring internal audit remains an effective tool for assurance and continuous improvement.
L4.1.1.3	Coordinate, support and facilitate the effective management of Council's Insurance portfolio. ***Signoff Authority:***	☑ 100%	The Risk Advisory team continues to coordinate and support the effective management of Council's insurance portfolio to ensure integrated risk, compliance, and internal control systems remain in place across the organisation. Public Liability Claims:

	Manager People & Culture		Council's public liability claims performance has remained stable, with no claims settled in quarter 1 2025. This continues the downward trend observed over the past four quarters and reflects a further decrease from the already low settlement ratio of 0.006 in quarter 1 2024. The sustained low settlement ratios across recent quarters indicate that most claims (many assessed in consultation with JLT) were either defensible or resolved without financial impact. Tree-related incidents (fallen branches, root intrusions) and potholes remain the predominant causes, although actual settlement of these claims continues to be rare. Council participated in the Statewide Mutual Tree Management Workshop (4 March 2025), gaining valuable insights into legal liability, urban forestry risks, and asset management. Key messages reinforced the importance of timely response, evidence-based policy implementation, and proactive tree management. Insurance Portfolio Renewal: Council commenced the general insurance renewal process for 2025/26 and was subsequently finalised according to the schedule. Workers Compensation and Injury Management: In quarter 1 2025, Council recorded 8 injury claims (1 psychological and 7 physical). Medical-only claims: Five staff members returned to pre-injury roles with no lost time. Time-loss claims: Three claims impacted premiums. One psychological injury claim is nearing closure, while two staff members are working full hours on suitable duties. Return-to-Work Success and Incentives: Council qualified for return-to-work incentives on four claims this period, and further incentives are anticipated. A $10,000 incentive was received for a closed psychological injury claim from 2022/23.
L4.1.1.4	Manage and coordinate a compliant and effective Workplace, Health and Safety (WHS) Management System. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	Council continued to implement its WHS Initiatives Plan in the first half of 2025, focusing on proactive risk management, employee wellbeing, and strengthening WHS systems. Key activities this period included psychosocial risk training, flu vaccination clinics, completion of the 2024 WHS Performance Report, and the internal audit of the WHS Management System against ISO 45001 standards. * Incidents: 29 WHS incidents recorded (up from 27 in quarter 4 2024); no notifiable incidents. * Lost Time Injury Frequency Rate (LTIFR): 13.8 (slightly above industry benchmark of 13.2). * Employee Assistance Program (EAP) usage: 2.50% (Up from 1.14%) * Audit: ISO 45001 internal audit conducted by Centium with the final report pending. * Training: New Health and Safety Committee (HSC) representatives trained. * Health Program: Flu vaccinations delivered; skin spot screening scheduled. * Wellbeing Topics: E-newsletters covered stress, mindset, self-esteem, emotions, and habit change.

Term Achievement

Code	Description	Progress
L4.1.2	Council's Governance framework is developed to ensure probity and transparency. ***Signoff Authority:*** *Director Corporate*	
Comments		
This Term Achievement was substantially completed for Delivery Program 2022-2026. Council demonstrated its commitment to ethical and transparent decision-making through formal council meetings and accessible public forums, including live streaming and publication of business papers and minutes of meetings. Council continued to respond to formal and informal information requests under the GIPA Act. Council continued to transition to electronic business papers to improve efficiency and information security. Council also continued to deliver effective records management (including digital archiving and secure disposal), and improved procurement processes with new training and a website update. These demonstrate Council's commitment to quality customer service by ensuring public access to information and streamlined operations.		

Operational Plan Tasks

Code	Description	Progress	Comments
L4.1.2.1	Ensure that Council and Committee meetings are managed effectively and in accordance with relevant legislation, codes and guidelines. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	 100%	Council and Committee meetings were held in compliance with Council's Code of Meeting Practice. Eight Council meetings (three Extraordinary) and seven public forums (2 Extraordinary) were held during this reporting period. Ordinary Meetings of Council were live streamed during the meeting with copies of all recordings available on Council's website after each meeting. Agendas and Minutes were published within agreed timeframes. Council continued to improve the accessibility and transparency of its Public Forums by publishing the video of the forums to the website and allowing for speakers to address Council via Zoom. Council has mostly transitioned to electronic business papers that provide councillors and management with improved access to the information they need for Council meetings and reduce printing and distribution costs.
L4.1.2.2	Support the 2024 local government elections and deliver an induction, professional development and support program for councillors. ***Signoff Authority:*** *Director Corporate*	 100%	Completed previous reporting period.
L4.1.2.3	Improve staff awareness and compliance with information access and privacy legislation, codes and guidelines. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	 100%	Council responded to formal and informal requests for information under the GIPA Act and privacy complaints. During this reporting period, Council received 698 requests for property information and other informal information access requests, and 18 formal GIPA applications (2 withdrawn) for access to information. There were 2 requests for GIPA internal reviews and no privacy complaints were received. Information and advice on matters relating to information access and GIPA was provided to staff / teams as required, including a webinar during Privacy Awareness Week.

L4.1.2.4	Review policies, delegations and authorisations to support good decision-making and compliance with changing legislation and guidelines. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	100%	Council continued to review and update its policies in line with changes to legislation and Council's policy review cycle. There are currently 62 active external policies. 26 of these policies are due or overdue for review (as at end-June 2025) and these are being progressed by policy owners. The following policies were reviewed / adopted by Council during this period: Urban Forest Policy, Bushfire Management Policy, and the Affordable Housing Policy. A review of Council's delegations is progressing.
L4.1.2.5	Maintain effective records management and data governance systems and improve staff awareness and practices across the organisation. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	100%	Completed processing of 2025 calendar year and End of Month Content Manager (CM) containers. Mailed out Transit Oriented Development (TOD) Housing, Dual Occupancy, and Affordable Housing Policy communications and processed all related submissions into CM. Held Information Awareness Week in March 2025 to raise awareness of the importance of records management, and arranged for CM training to be delivered to key staff in July. Completed CM testing and script system upgrade to Version 24.4 with no issues reported. Developed bulk registration manual (2025/045437) and provided training to affected Council staff.
L4.1.2.6	Continue to preserve, protect and digitise Council's physical legacy records and archives. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	100%	The Archives team securely manages and disposes of Council records according to regulations. This period saw secure transfer of 181 archive boxes to the Government Records Repository (GRR) during January-June 2025, comprising 108 boxes of 2017 Development Applications, 34 boxes of 2018 Development Applications, 38 boxes of 2017 PCDC Applications, and 1 box of Legacy System Subject files. 207 archive boxes of scanned Development Application and legacy files were identified for destruction under State Records Disposal Authority GA45. 289 hard copy property files were also destroyed after being scanned into Content Manager (CM). Operational metrics for January-June 2025 include 6 Day boxes and 206 archive boxes created, 1,623 requests fulfilled through the Scan on Demand program and 128,086 outgoing mail envelopes processed via Australia Post.
L4.1.2.7	Coordinate, support and facilitate effective probity around procurement and provide support for the Contract Management Framework. ***Signoff Authority:*** *Manager Procurement & Contracts*	100%	Procurement continues to provide effective probity around procurement. Staff have rolled out Procurement and Contract Management E-Learning training during this period and focused on compliance improvements.
L4.1.2.8	Improve opportunities for local businesses to work with Council through education and review of procurement information on Council's website. ***Signoff Authority:*** *Manager Procurement & Contracts*	95%	A website update has been finalised and provided to Communications staff for implementing on the Ku-ring-gai Council website. It includes a Contacts Register update which is a statutory requirement for reporting Council contracts, in-line with a format utilised by other major Councils to report their contracts. Additionally, information on how to do business with Council. The site update will be completed shortly pending the availability of Communications staff to facilitate the site change. An updated Procurement Policy will be added to the site upon approval by the General Manager and Directors Group, and subsequent adoption by Council later in the year.

Term Achievement

Code	Description	Progress
L4.1.3	Sustainability is integrated into Council's business framework. ***Signoff Authority:*** *Director Strategy & Environment*	

Comments

This Term Achievement was substantially completed for Delivery Program 2022-2026.

Relevant Policies have been reviewed including the Bushfire Management Policy and Dumping and Encroachment Policy. Other procedures have been updated to ensure alignment with legislative changes and to consider new evidence and best practices from across the industry.

Key Achievements

Council relaunched its Corporate Sustainability Action Plan and continues to meet regularly to improve practices across the organisation.

Operational Plan Tasks

Code	Description	Progress	Comments
L4.1.3.1	Implement the Corporate Sustainability Action Plan and corporate sustainability program. ***Signoff Authority:*** *Manager Environment & Sustainability*	100%	The Corporate Sustainability Action Plan (CSAP) continued to improve how Council delivers strategies to reduce energy, waste and water use within Council facilities. Staff held the regular CSAP working group meetings where representatives across Council contributed actions for their teams. The Greenstyle@home program is an extension of our successful resident home assessment program and has been well received by staff. Staff now have access to information on how to create a low-cost, efficient home. There is a 3 monthly lucky draw for completing an online quiz and staff can book a face to face or teams chat with one of our experts. 46 staff have completed the quiz during this period and are on their way to a sustainable home.
Key Achievements			
The Greenstyle@home program is an extension of our successful resident home assessment program and has been well received by Council staff.			
L4.1.3.2	Utilise the sustainability data management and reporting system to inform investment, emission mitigation and management priorities. ***Signoff Authority:*** *Manager Environment & Sustainability*	100%	Council completed the 12-month energy and emissions snapshot which was presented for review in the first quarter of calendar year 2025. Monthly energy and water snapshots have been compiled and reviewed for the Ku-ring-gai Fitness and Aquatic Centre. Work has begun to compile 12-month performance indicators for Council's Annual Report.
L4.1.3.3	Review and implement policies, strategies and plans to advance sustainability and environmental management. ***Signoff Authority:*** *Manager Environment & Sustainability*	98%	Reviews of the following policies have been undertaken during 2024/25: * Drone (Remotely Piloted Aircraft) Use Policy * Contaminated Land Policy * Bushland Illegal Dumping and Encroachment Policy * Bushfire Management Policy * Urban Forest Policy. The Environmental Assessment Procedure and Flood Prone Land policy are currently under review, due to be finalised later in 2025. In addition, environment and sustainability feedback is provided on other Council policies where relevant.

Term Achievement

Code	Description	Progress
L4.1.4	The organisation is appropriately skilled and resourced. ***Signoff Authority:*** *General Manager*	☑

Comments

This Term Achievement was completed for Delivery Program 2022-2026.

Learning & Development:

In the first half of 2025, a total of 219 training attendances were recorded across a wide range of learning and development programs. Strong attendance at these events continues to build organisational capability and support compliance.

Payroll Services:

Council continues to deliver an effective and efficient payroll service. The team successfully completed end of financial year preparations that was based on ATO legislation and implemented several configuration improvements in the payroll system to streamline processing and reporting functions.

Recruitment, Employee, and Industrial Relations:

People & Culture has sustained strong delivery across workforce management. Recruitment processes have been further streamlined, improving efficiency and stakeholder satisfaction. The Early Careers Program advanced with 21 positions approved for government funding and the next round of EOIs is open for the upcoming intake. Employee Relations remain effectively managed locally.

Workforce Policies, Strategies, and Initiatives:

The People & Culture team has continued to deliver key initiatives that support a positive, inclusive, and high-performing workplace culture. Highlights include implementation of the Early Careers Program Policy and procedures, implementation of the Employee Opinion Survey Action Plan, successful delivery of events promoting EEO and gender equality, a review of existing reward & recognition initiatives to ensure staff benefits remain market competitive and focused on retention.

Workforce Management Plan:

As part of the annual IP&R cycle, a review of the Workforce Management Strategy was completed Q1 2025 which included consultation with key stakeholders including Directors, BU Managers, and subject matter experts.

Continuous Improvement of P&C services:

Work on the Technology One Employee Self Service (ESS) Platform continues with the form's configuration now 95% finalised.

Core Business Systems:

Throughout the reporting period Business Systems have continued to maintain, update and support Council's core business systems in both a proactive and reactive manner. System enhancements continue to be made by the way of development of reports, system automation and general system improvements across several core systems.

ICT and Digital Strategy action plan and initiatives:

The CiA upgrade for HRP has been delayed due to resource issues beyond our control. Work is continuing with consultants to finalise the electronic forms and workflow. The Property & Rating CiA upgrade commenced in January 2025.

Property and Geographic Information Services:

All Geographical Information System (GIS) and Tech One Property & Rating (PnR) databases were updated this reporting period resulting in 9 new plans at NSW Land Registry Services and the creation of 13 new properties and 69 new residential units.

A total of 2,201 Planning Certificates were issued in this period resulting in an income of $239,126.00 for this part of the financial year.

Information Technology Infrastructure and Systems:

Routine checks during the period included monthly physical inspections of all remote sites and windows security patches were installed on servers and PC's. Several projects have been completed or scheduled during the period.

Operational Plan Tasks

Code	Description	Progress	Comments
L4.1.4.1	Effectively deliver learning and development strategies and programs in line with identified priorities and the objectives of Council's adopted Workforce Management Strategy. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	In the first half of 2025, a total of 219 training attendances were recorded across a wide range of learning and development programs. The participation breakdown is outlined below: 1. Corporate Induction: 32 new employees completed the corporate induction program, which included The 7 Habits of Highly Effective People as part of their onboarding experience. 2.Leadership Development:

			* 42 staff from the leadership cohort undertook training in Due Diligence and Psychosocial Risk Management. * 49 staff completed Family and Domestic Violence Response training, including 6 participants from the General Manager and Directors group and 43 from the broader leadership group. * 6 staff represented Council in the 2025 Local Government Professionals Management Challenge. 3. WHS Compliance Training: 33 employees participated in a range of WHS programs, including Operate and Maintain a Four-Wheel Drive Vehicle, First Aid, Chemwatch, WHS Committee Training, and Fire Extinguisher and Bomb Threat Response. 4. External Learning and Conferences: 57 staff attended externally delivered training and industry conferences aligned with their professional development goals. These initiatives continue to build organisational capability and support compliance, in line with Council's adopted Workforce Management Strategy.
L4.1.4.2	Deliver an effective and efficient payroll service. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	Council continues to deliver an effective and efficient payroll service. An overview of key achievements in the first half of 2025 is below: * Training & Development: team members attended training on award interpretation and payroll taxation updates. * Compliance: successfully completed end of financial year preparations based on the ATO legislations. * Timely Pay Runs: 100% of scheduled weekly pay runs were processed on time, with no major disruptions. * System enhancements: implemented several configuration improvements in the payroll system (TechnologyOne) to stream less the processing and reporting functions, example, implemented auto super platform.
Key Achievements			
Award Interpretation Accuracy: Improved interpretation of Local Government State Award and enterprise agreements through regular team training and external consultation. 100% Timely Pay Runs: All scheduled payrolls were processed accurately and on time, ensuring staff were paid without delay and high accuracy. Process Improvements: Streamlined manual processes, transition the manual super processing to auto-super compliance and reporting which save half of the processing time for super. Positive Stakeholder Engagement: Maintained strong working relationships with HR, Finance, and external vendors, ensuring responsive and collaborative service delivery.			
L4.1.4.3	Effectively deliver services across all workforce management areas including recruitment, employee relations and industrial relations. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	People & Culture has sustained strong delivery across workforce management. Recruitment processes have been further streamlined, improving efficiency and stakeholder satisfaction. The Early Careers Program advanced with 21 positions approved for government funding; interviews are underway, and the next round of Expression of Interests is open for the upcoming intake. Employee Relations remain effectively managed locally, with no escalations to the Industrial Relations Commission this period. Industrial Relations continue to be stable, reflecting positive workplace engagement.
Key Achievements			
Recruitment - further streamlined processes which have improved efficiency and satisfaction among hiring managers and candidates.			

Early Careers Program - Council was awarded funding for 21 positions under the NSW Government's 'A Fresh Start for Local Government Apprentices, Trainees, and Cadets' program with approximately $789,000 funding for 2025/26. Employee Relations - continued effective local resolution of issues with no escalations to the Industrial Relations Commission.			
L4.1.4.4	Design and deliver workforce policies and strategies to support the organisation's culture in line with the objectives of Council's adopted Workforce Management Strategy. ***Signoff Authority:*** *Manager People & Culture*	☑ 100%	The People & Culture team has continued to deliver key initiatives that support a positive, inclusive, and high-performing workplace culture. Highlights this period include: * Early Careers Program: Policy and procedures implemented; 21 positions approved for government funding, with interviews underway and Expression of Interests open for the next intake. * Employee Opinion Survey: Action Plan implementation in progress, addressing key feedback areas. * Staff Engagement & Inclusion: Successful delivery of events promoting EEO and gender equality, including Harmony Day and the International Day for the Elimination of Violence Against Women. * CiA Transition Project: People & Culture forms completed, workflows tested, and form design and structure finalised. This is ready to move into the next implementation phase. * Recognition & Reward Program Review: A review of existing initiatives is underway to ensure staff benefits remain market competitive and focused on retention. The process will begin with a workshop involving the Corporate and Civic department.
Key Achievements			
All policies and strategies scheduled for completion in FY24/25 have been successfully achieved. Looking ahead, additional organisation-wide objectives are planned for delivery in the coming year to ensure continued alignment with and progress against Council's Workforce Management Strategy.			
L4.1.4.5	Review the Workforce Management Strategy as part of Council's adopted Resourcing Strategy. ***Signoff Authority:*** *General Manager*	☑ 100%	As part of the annual Integrated Planning and Reporting (IP&R) cycle, a review of the Workforce Management Strategy was completed during quarter 1 2025 which included consultation with key stakeholders including Directors, BU Managers, and subject matter experts. As part of the review, the NSW Housing Strategy was identified as both an additional external influence and a key challenge for Council. Additionally, the 'Future Workforce' action plan was updated to include strategies associated with the Service Review Program, and align with the 2024 Employee Opinion Survey Organisational Action Plan.
L4.1.4.6	Continuously improve People & Culture services, business processes and systems. ***Signoff Authority:*** *General Manager*	☑ 100%	Work on the Technology One Employee Self Service (ESS) Platform continues with the forms configuration now 95% finalised. This project has been further delayed due to staff turnover within the project team resulting in the loss of two key members. It is anticipated that it will be progressed to go live in the coming months.
L4.1.4.7	Maintain, update and support Council's core business systems, coordinate reviews and facilitate enhancements to address identified requirements. ***Signoff Authority:*** *Manager Information Management*	☑ 100%	Throughout the reporting period Business Systems have continued to maintain, update and support Council's core business systems in both a proactive and reactive manner; with over 800 IM Helpdesk Requests/Tasks received - resulting in 769 actions/improvements being completed. System enhancements continue to be made by the way of development of reports, system automation and general system improvements across several core systems. The inactive users audit was completed January 2025.

L4.1.4.8	Coordinate and facilitate the implementation of the ICT and Digital Strategy action plan and initiatives and ensure appropriate funding is identified. ***Signoff Authority:*** *Director Corporate*	☑ 100%	The CiA upgrade for HRP has been delayed due to resource issues beyond our control. Work is continuing with consultants to finalise the electronic forms and workflow. Once these have been completed the pilot deployment with Corporate & Civic departments will commence. This has slipped out further to around July/ August at this stage. The Property & Rating CiA upgrade commenced in January 2025. Stage 1a is currently in progress to implement the new version of Request Management and DxP. Request Management is currently being configured with the revised list of request types and categories. On the DxP side the structure and templates for knowledgebase articles is being developed while staff also learn to use the system. This implementation is taking longer than originally proposed by TechnologyOne due to the complexity of our existing configuration. The current timeframe for go-live is September this year.
Key Achievements			
The Your Waste app was implemented and released to the public. The Payable rates payment management system was implemented.			
L4.1.4.9	Develop, maintain and deliver quality property and geographic information services including advice and training. ***Signoff Authority:*** *Manager Information Management*	☑ 100%	All Geographical Information System (GIS) and TechnologyOne Property & Rating (PnR) databases were updated this reporting period resulting in 9 new plans at NSW Land Registry Services and the creation of 13 new properties and 69 new residential units. A total of 2,201 Planning Certificates were issued in this period resulting in an income of $239,126.00 for this part of the financial year.
Key Achievements			
* Release of Council`s New Public web maps. * Produced online and offline Transport Oriented Development maps (in 2D and 3D formats) plus related statistics. * Flood study for properties in the `Middle Harbour North` area.			
L4.1.4.10	Maintain, update and support Council's Information Technology infrastructure and systems. ***Signoff Authority:*** *Manager Information Management*	☑ 100%	Routine checks during the period included monthly physical inspections of all remote sites and windows security patches were installed on servers and PC's. Projects completed or scheduled this period include, Windows 11 Roll-out has progressed with nearly 100 PC's now deployed. The building access system was upgraded to the latest version. The Contact Centre phone system was replaced with CentrePal which runs natively in Teams and improves sound and call quality.
Key Achievements			
Council's contact centre system was replaced for Information Management Help Desk and Customer Services.			

Term Achievement

Code	Description	Progress
L4.1.5	Leading practice customer service is delivered to the community. ***Signoff Authority:*** *Director Community*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. We continue to seek ways to improve customer service across the organisation. Reporting to the General Manager and Directors Group continued on a quarterly basis.		

Operational Plan Tasks

Code	Description	Progress	Comments
L4.1.5.1	Improve the delivery of customer service through regular training, benchmarking and feedback. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Weekly requests are reported to the General Manager and Directors group. Leading practice reporting standards were implemented and recording active with a focus on improving individual performances to better showcase improvement to overall service satisfaction.
Key Achievements			
The Call Centre was upgraded to a more versatile Teams environment. Over 36,000 requests were created during the financial year with 8,200 live chats received and close to 73,000 calls taken by Customer service staff.			
L4.1.5.2	Continue to benchmark and improve customer service across the organisation. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Customer feedback data gathered from finalised development applications continued with feedback provided to management for appraisal and contact where needed. An upgrade to council systems introducing a better service for residents and council officers will be looking to go-live during 2025/26. A one stop option where residents can follow and track their requests with updates being provided by the relevant department. Feedback options on services will be expanded to include after call surveys, live chat feedback and survey forms at the resolution of a request.
L4.1.5.3	Report annually to the Audit, Risk and Improvement Committee (ARIC) on complaints as defined by Council's adopted Complaints Policy. ***Signoff Authority:*** *Manager Corporate Communications*	☑ 100%	Complaints are reported quarterly to the General Manager and Directors group. There were 39 verified complaints during the reporting period with a total of 50 for the 2024/25 year. Statistics are reported to the Audit, Risk and Improvement Committee (ARIC) annually.

Focus area: L5: Continuous improvement

Long-Term Objective: L5.1: Council services and programs are provided on the basis of equity, community priorities, and best value for money within available resources.

Term Achievement

Code	Description	Progress
L5.1.1	Promote best practice and continuous improvement across Council's operations. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. All staff continued to be encouraged to identify opportunities for innovation and service improvements within their service areas for regular reporting to senior management.		

Operational Plan Tasks

Code	Description	Progress	Comments
L5.1.1.1	Continue to review and improve the efficiency and effectiveness of service delivery. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	☑ 100%	All staff are encouraged to identify opportunities for innovation and service improvements within their service areas for regular reporting to senior management. A service improvement review policy has been drafted and will be updated based on improvements identified from the first round of service improvement reviews. Reviews of development assessment (DA) processes, communications and community engagement, compliance and maintenance of sportsfields were completed during the reporting period and a review of community development programs was progressed.

Term Achievement

Code	Description	Progress
L5.1.2	Council services are progressively reviewed to determine service level expectations and agreed service levels within available resources. ***Signoff Authority:*** *Director Corporate*	☑
Comments		
This Term Achievement was completed for Delivery Program 2022-2026. A service improvement review policy has been drafted and will be updated based on improvements identified from the first round of service improvement reviews. Reviews of development assessment (DA) processes, communications and community engagement, compliance and maintenance of sportsfields were completed during the reporting period and a review of community development programs was progressed.		

Operational Plan Tasks

Code	Description	Progress	Comments
L5.1.2.1	Deliver Council's Service Improvement Review (SIP) program and conduct reviews including engagement with the community on expected levels of service and measures of performance. ***Signoff Authority:*** *Manager Governance & Corporate Strategy*	☑ 100%	The Service Improvement Program (SIP) is designed to support the continuous evaluation, enhancement and cost-effectiveness of Council's service delivery. During the reporting period targeted reviews of development assessment (DA) processes, communications and community engagement, compliance and maintenance of sportsfields were completed and a review of community development programs was progressed. Council also endorsed the review of environment and sustainability programs, stormwater management, tree management and libraries (through Local Government Professionals "Service Reviews in a Box" program) during 2025/26. Beyond these formal reviews, all service units continued to identify opportunities for innovation and

			improvement to service delivery and customer service. These proactive efforts complement the formal SIP and are part of Council's culture of service excellence.
L5.1.2.2	Finalise the communications and community engagement service improvement review and implement adopted recommendations. ***Signoff Authority:*** *Director Community*	☑ 100%	The Communications and Community Engagement Review was finalised with a briefing of Councillors at to take place in early July 2025.
L5.1.2.3	Finalise the management and maintenance of sports fields service improvement review and implement adopted recommendations. ***Signoff Authority:*** *Director Operations*	☑ 100%	The Sportsfields Service review was completed and all recommendations accepted and included in future plans for implementation.

Have your say

Ku-ring-gai Council's commitment to effective community consultation and engagement recognises the important connection between elected representatives, staff and the community and the benefits derived by using these to make better decisions.

How to get involved

1. Visit Council's website www.krg.nsw.gov.au to:
    - Access the *Have My Say* community engagement portal to contribute your opinion on a range of issues, new initiatives, public exhibitions, policies and plans so Council can make the right decisions for the community.
    - Stay up to date with how Council is progressing the Community Strategic Plan: Ku-ring-gai 2032, Revised Delivery Program 2022-2026 and Operational Plan 2024-2025 by reading performance reports at www.krg.nsw.gov.au/performance reports
    - Stay up to date with Council meetings and minutes at www.krg.nsw.gov.au/council meetings
    - Subscribe to newsletters, updates and announcements at www.krg.nsw.gov.au/news and media
      Contact your local Councillor at www.krg.nsw.gov.au/elected council
2. Attend a Council meeting or contribute via a Public Forum www.krg.nsw.gov.au/meetings and forums
3. Stay connected through social media – Facebook, Twitter, Instagram, YouTube and LinkedIn.
4. Visit us at 818 Pacific Highway, Gordon
   Email krg@krg.nsw.gov.au
   Phone 02 9424 0000
   Live web chat via www.krg.nsw.gov.au

KU-RING-GAI COUNCIL
818 Pacific Highway,
Gordon NSW 2072
PHONE 02 9424 0000
FAX 02 9424 0001
EMAIL krg@krg.nsw.gov.au
www.krg.nsw.gov.au

RFT57-2024 MAIN CARPARK UPGRADE ST IVES SHOWGROUND

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	The purpose of this report is for Council to consider the tenders received for RFT57-2024 Main Carpark Upgrade St Ives Showground and to appoint the preferred tenderer for construction.
BACKGROUND:	At the Ordinary Meeting of Council on 22 July 2025 Council considered this matter and resolved to defer consideration to have a site inspection. The site inspection is scheduled for Tuesday 5 August 2025. The Main Car Park Upgrade project at the St Ives Showground will provide formalised parking facilities which are sympathetic to the locations landscape and environment. A total of 72 carparking spaces including 4 accessible spaces will be provided. The site is currently unformed, and formalisation will contribute to parking availability for events and St Ives Showground as a whole. Council has approved the funding for the Main Carpark Upgrade St Ives Showground. An appointment of a contractor is required to undertake the construction. Tender documents were released through Tenderlink on 17 December 2024 and closed on the 11 February 2025.
COMMENTS:	Council received thirteen (13) tender submissions. The tenders were assessed using agreed criteria which identified the best value for money to Council.
RECOMMENDATION:	In accordance with Section 55 of the Local Government Act and Tender Regulation 2021, it is recommended Council accept the Tender submitted by Tenderer 'A'.

PURPOSE OF REPORT

The purpose of this report is for Council to consider the tenders received for RFT57-2024 Main Carpark Upgrade St Ives Showground and to appoint the preferred tenderer for construction.

BACKGROUND

At the Ordinary Meeting of Council on 22 July 2025 Council considered this matter and resolved to defer consideration and have a site inspection. The site inspection is scheduled for Tuesday 5 August 2025.

The Main Car Park Upgrade project at the St Ives Showground will provide parking facilities which are sympathetic to the locations landscape and environment. A total of 72 carparking spaces including 4 accessible spaces will be provided. The site is currently unformed and formalisation will contribute to parking availability for events and St Ives Showground as a whole. Attachment 1 shows the layout of the proposed carpark.

Council has approved the funding for the Main Carpark Upgrade St Ives Showground. An appointment of a contractor is required to undertake the construction.

Tender documents were released through Tenderlink on 17 December 2024 and closed on the 11 February 2025.

COMMENTS

Thirteen (13) tenders were received and recorded in accordance with Council's tendering policy. A Tender Evaluation Committee was formed to assess the thirteen (13) tenders received.

The tenderers were requested to provide confirmation about maintaining their tendered prices. All but three (3) tenderers have maintained their price. The preferred tenderer has maintained their tendered price. The tenders were re-evaluated on the new prices.

At the conclusion of the tender evaluation, Tenderer A was identified as providing the best value for money to Council.

INTEGRATED PLANNING AND REPORTING

Outcome 3: Infrastructure and assets meet community needs

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
A3: Provide, upgrade and maintain community buildings and facilities to meet the needs of current and future user groups and a growing population.	A3.1: The condition, environmental performance and functionality of existing assets is improved, including multipurpose opportunities, and new assets achieve agreed standards.	A3.1.1: Develop and implement a prioritised program of improvements to community meeting rooms, halls, buildings and facilities.

GOVERNANCE MATTERS

Tender documents were prepared and released through Tenderlink on 17 December 2024 and closed on the 11 February 2025. At the close of tender, thirteen (13) tenders were received. All submissions were recorded in accordance with Council's tendering policy. A Tender Evaluation Committee was formed to assess the thirteen (13) tenders received. The evaluation considered:

- Conformity of submission.
- Lump sum fee.
- Capacity, capability with suitably qualified staff.
- Experience.
- Availability – Start Date, methodology and estimated duration of work.
- Work Health and Safety (WHS) and Risk Management.
- Environmental.
- Performance and Financial Assessment.

Confidential Attachments to this report are:

- List of tenders received (Attachment 2)
- Tender Evaluation Report and recommendation (Attachment 3)

These attachments are considered to be confidential in accordance with Section 10A (2)(d)(iii) of The Local Government Act as they are considered to contain commercial in confidence information.

RISK MANAGEMENT

Three (3) key areas of risk were identified in relation to the proposed work:

- That the construction be carried out by a contractor with the ability to provide a full range of services with suitably qualified staff.

- Work Health and Safety (WHS), Risk Management and Environmental.

- That Council should not be exposed to financial risk - as part of the evaluation process, tenderers were assessed on providing all information and costs requested within the tender document. An independent Performance and Financial Assessment was carried out on the preferred tenderer to ensure that they were trading responsibly and had the financial capacity to undertake the work as detailed within the tender documents. The assessment returned a "sound" rating.

FINANCIAL CONSIDERATIONS

Funding for the project available from the 1993 Plan Car Parking Council Levy, 2010 Plan – Local Parks and Sporting Facilities North Levy and from the Infrastructure and Facilities Reserve.

SOCIAL CONSIDERATIONS

On completion, the proposed work will provide a facility which is in line with Council's Community Strategic Plan, Our Ku-ring-gai 2038 and the Plan's long term directions including recreation, sporting and leisure facilities are available to meet the community's diverse and changing needs.

ENVIRONMENTAL CONSIDERATIONS

An Environmental Review of Environmental Factors Assessment (REF) has been undertaken. The Declaration and Sign Off from the unsigned REF states the following:

"It is concluded that by adopting mitigation measures identified in this assessment to avoid, minimise or manage environmental impacts, the proposed Activity:

1. *is not likely to have a significant impact on the environment, therefore an Environmental Impact Statement is not required;*
2. *will not be carried out in a declared area of outstanding biodiversity value;*
3. *is not likely to significantly impact threatened species, populations, ecological communities or critical habitat defined under the Biodiversity Conservation Act 2016 or Fisheries Management Act 1994, therefore a Species Impact Statement is not required;*
4. *is not likely to affect any Commonwealth land, or significantly affect any matters of National Environmental Significance.*

Subject to implementation of the mitigation measures identified in this assessment the proposed activity is recommended for approval."

Furthermore, none of the Impacts are rated "Moderate or greater".

The approved final REF will be included as part of the contract to be signed by the successful tenderer.

COMMUNITY CONSULTATION

Council has undertaken consultation with user groups via meetings and correspondence showing concept drawings through to final design drawings.

INTERNAL CONSULTATION

All relevant departments were consulted.

SUMMARY

Tender RFT57-2024 Main Carpark Upgrade St Ives Showground was released through Tenderlink on 17 December 2024 and closed on the 11 February 2025. Thirteen (13) tenders were received. All tenders were recorded in accordance with Council's tendering policy. A Tender Evaluation Committee assessed the submissions.

Following the evaluation and an independent performance and financial assessment, it is recommended that Tenderer A be appointed on the basis of providing the best value for money to Council.

RECOMMENDATION:

That:

A. Council accepts the tender submission from Tenderer A to carry out the RFT57-2024 Main Carpark Upgrade St Ives Showground.

B. The Mayor and General Manager be delegated authority to execute all tender documents on Council's behalf in relation to the contract.

C. The Seal of Council be affixed to all necessary documents.

D. All tenderers be advised of Council's decision in accordance with Clause 178 of the Local Government Tendering Regulation 2021.

Craig Roberts
Acting Head of Projects

William Birt
Acting Manager Project Services

Attachments:	A1⇩	RFT57-2024 Main Car Park Upgrade - St Ives Showground - Site Plan	2025/214065
	A2	RFT57-2024 Main Carpark Upgrade - St Ives Showground - List of Submitters	*Confidential*
	A3	RFT57-2024 Main Carpark Upgrade - St Ives Showground- Tender Evaluation Report August OMC.PDF - signed	*Confidential*



LEGEND

- Lot Boundary
- Extent of Works
- Existing contour major (1m interval) minor (0.1m interval)
- Proposed contour major (1m interval) minor (0.1m interval)
- Retain Existing Headwall
- Pavement type Concrete Footpath Refer CIVIL dwg
- Pavement type Asphalt Refer CIVIL dwg
- Pavement type t[pavement01] FRP Walkway
- Tactile type t[tact01] Tactiles
- Parking space linework
- Accessible parking space linework
- T03 Existing Tree Retained
- Proposed tree Corymbia gummifera 100L
- Proposed tree Angophora costata 100L
- Proposed tree Eucalyptus haemastoma 100L
- Proposed tree Eucalyptus sieberi 100L
- Proposed tree Eucalyptus capitellata 100L
- Retain and protect Existing heritage slab
- Furniture type t[furn05] Relocated timber log
- Furniture type t[furn06] Sandstone log
- Furniture Type t[furn08] Boulders
- t[SS01] Entry wall

- Services High Voltage Refer CIVIL dwgs
- Services Cold Water Line Cold Water Line Remove
- Services Existing Sewer Line Refer CIVIL dwgs
- Services Telstra Line Refer CIVIL dwgs
- Retain Existing Power Pole
- Retain Existing Pole
- Retain and Protect Existing EEC Endangered Ecological Community

MCGREGOR COXALL

© Copyright McGregor Coxall
AUS ACN 082 334 290
UK 10199853
PRC ID NO. 06000002201607080008
Sydney Melbourne Shenzhen Bristol
www.mcgregorcoxall.com

Client
Ku-ring-gai Council

Project Team
McGregor Coxall
Stellen
TreelQ

Project Name
St Ives Carpark

Project No.
0964SYD

Address
450 Mona Vale Road, St Ives
2075 NSW

Issue Log

Rev	Revision Description	By / Checked	Date
F	90% Tender	AT/ST	15/11/2023
G	100% Tender	AT/SB	19/02/2024
H	100% Tender	XS/ST	18/07/2024

Scale
1: 500 @ A1

0 10 20 30 40 50 m

All dimensions are in millimetres unless otherwise noted.
Do not scale from this drawing.

North

Phase
Tender

Sheet Title
Site Plan

Sheet No.
LD-TD-0D

Rev
H

RFT8-2025 – PLAYSPACE UPGRADE - COMENARRA PLAYING FIELD

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To consider the tenders received for RFT8-2025 Playspace Upgrade Comenarra Playing Field and to appoint the preferred tenderer.
BACKGROUND:	Council has allocated funding for the upgrade of the existing playspace at Comenarra Playing Field. An appointment of a contractor is required to undertake the construction. Tender documents were released through Tenderlink on 13 May 2025 and closed on the 10 June 2025.
COMMENTS:	Council received ten (10) tender submissions. The tenders were assessed using agreed criteria which identified the best value for money to Council.
RECOMMENDATION:	In accordance with Section 55 of the Local Government Act and Tender Regulation 2021, it is recommended Council accept the Tender submitted by Tenderer A.

PURPOSE OF REPORT

To consider the tenders received for RFT8-2025 Playspace Upgrade Comenarra Playing Field and to appoint the preferred tenderer.

BACKGROUND

Council has allocated funding for the upgrade of the existing playspace at Comenarra Playing Field. An appointment of a contractor is required to undertake the construction.

The upgrade will create an attractive, engaging and inclusive community place. The features will include the following:

- A playground catering for a range of age groups and abilities.
- A range of passive, imaginative and active play activities.
- Replacement of fencing to the perimeter of the play area.
- Installation of park furniture, bins, bubbler, picnic and seating options.
- Improved accessibility for users of all age groups and abilities.
- Increased planted areas and nature play elements.
- Fitness equipment.

Attachment 1 to this report shows the upgrade.

Tender documents were released through Tenderlink on 13 May 2025 and closed on the 10 June 2025, in accordance with the tender requirements of the Local Government Act and Regulation 2021.

COMMENTS

Ten (10) tenders were received and recorded in accordance with Council's tendering policy.
A Tender Evaluation Committee was formed to assess the ten (10) tenders received.

At the conclusion of the tender evaluation, Tenderer A was identified as providing the best value for money to Council.

INTEGRATED PLANNING AND REPORTING

Outcome 3: Infrastructure and assets meet community needs

Strategy - Community Strategic Plan	Term Achievement	Operational Plan Actions
A2: Provide, upgrade and maintain open space, recreation and sporting facilities to meet the needs of current and future user groups and a growing population.	A2.1: A program is implemented to provide, improve and maintain open space, recreation and sporting facilities including multi-use facilities. .	A2.1.1: Deliver Council's adopted Open Space Capital Works Program on time and within budget.

GOVERNANCE MATTERS

Tender documents were prepared and released through Tenderlink on 13 May 2025 and closed on the 10 June 2025. At the close of tender, ten (10) tenders were received. All submissions were recorded in accordance with Council's tendering policy. A Tender Evaluation Committee was formed to assess the ten (10) tenders received. The evaluation considered:

- Conformity of submission.
- Lump sum fee.
- Capacity, capability with suitably qualified staff.
- Experience.
- Availability – Start Date, methodology and estimated duration of work.
- Work Health and Safety (WHS) and Risk Management.
- Environmental.
- Performance and Financial Assessment.

Confidential attachments to this report are:

- List of tenders received (Attachment 2)
- Tender Evaluation Report and recommendation (Attachment 3)

The attachments are considered to be confidential in accordance with Section 10A (2)(d)(iii) of The Local Government Act as they are considered to contain commercial in confidence information.

RISK MANAGEMENT

Three (3) key areas of risk were identified in relation to the proposed work:

- That the construction be carried out by a contractor with the ability to provide a full range of services with suitably qualified staff.

- Work Health and Safety (WHS), Risk Management and Environmental.

- That Council should not be exposed to financial risk - as part of the evaluation process, tenderers were assessed on providing all information and costs requested within the tender document. An independent Performance and Financial Assessment was carried out on the preferred tenderer to ensure that they were trading responsibly and had the financial capacity to undertake the work as detailed within the tender documents.

FINANCIAL CONSIDERATIONS

The construction of the Playspace Upgrade Comenarra Playing Field is funded by S7.12 Levies and from the Infrastructure and Facilities Reserve.

SOCIAL CONSIDERATIONS

On completion, the proposed work will provide a facility which is in line with Council's Community Strategic Plan, Our Ku-ring-gai 2038 and the Plan's long term directions including recreation, sporting and leisure facilities are available to meet the community's diverse and changing needs.

ENVIRONMENTAL CONSIDERATIONS

An Environmental Exempt Development Assessment (EDA) has been undertaken and there were no significant impacts identified.

COMMUNITY CONSULTATION

Council has undertaken a community survey through an online platform and a mail out to residents within a 500m radius of the reserve. Following that, Council sought further community comment on the concept plan prior to finalising the design of the play space. Council will undertake a before and after quality of play space survey with the community.

INTERNAL CONSULTATION

Consultation was undertaken with relevant departments.

SUMMARY

Tender RFT8-2025 Playspace Upgrade Comenarra Playing Field was released through Tenderlink on 13 May 2025 and closed on the 10 June 2025. Ten (10) tenders were received. All tenders were recorded in accordance with Council's tendering policy. A Tender Evaluation Committee assessed the submissions.

An independent performance and financial assessment was undertaken of the recommended Tenderer A, and it is recommended that Tenderer A be appointed on the basis of providing the best value for money to Council.

RECOMMENDATION:

That:

A. Council accepts the tender submission from Tenderer A to carry out the Playspace Upgrade Comenarra Playing Field.

B. The Mayor and General Manager be delegated authority to execute all tender documents on Council's behalf in relation to the contract.

C. The Seal of Council be affixed to all necessary documents.

D. All tenderers be advised of Council's decision in accordance with Clause 178 of the Local Government Tendering Regulation 2021.

Craig Roberts
Acting Head of Projects

William Birt
Acting Manager Project Services

Attachments: A1⇩ RFT8-2025 Playspace Upgrade Comenarra Play Field - Concept Plan 2025/250549

A2	RFT8-2025 Playspace Upgrade Comenarra Play Field - List of Submitters	*Confidential*
A3	RFT8-2025 Playspace Upgrade Comenarra Playing Field - Tender Evaluation Report.PDF - signed	*Confidential*

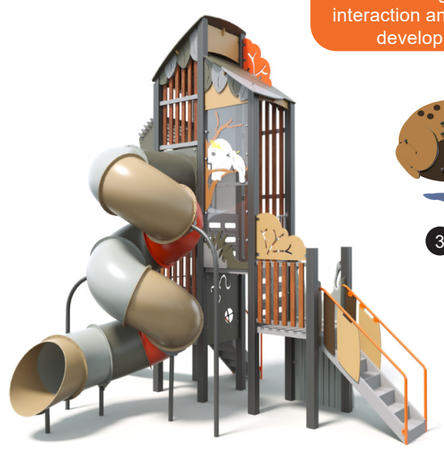
Comenarra Playing Fields
Playspace Upgrade Concept Plan

NTS

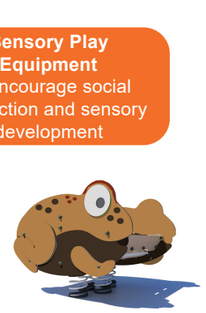


1 Skytower
2 Swing
3 Frog springer
4 Double Perch Springer
5 Climbing Poles
6 Spica spinner
7 Talk tubes
8 New seating
9 Fitness equipment
10 New pedestrian gate
11 New fencing
12 New planting
13 New picnic bench
14 New vehicle gate
15 Rubber Softfall
16 Mulch Softfall
17 New concrete paving (existing concrete slab extended)
18 Bike racks
19 New bins
20 Animal carvings to boulders
21 Bubbler

Sensory Play Equipment
to encourage social interaction and sensory development



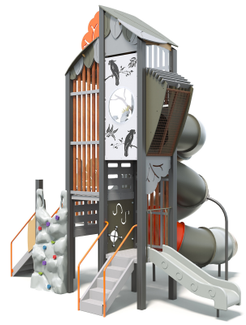
1 Skytower - View 1
** Final colour scheme TBC*



3 *Red crowned Toadlet* Springer



7 Talk tubes



1 Skytower - View 2



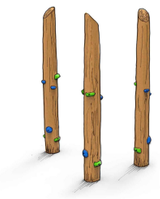
Chest Press



Leg Press

9 Fitness equipment

Climbing Play Equipment
to develop motor skills



5 Climbing Poles



4 Double Perch Springer

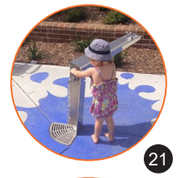


6 Spica Spinner



2 Swing :
1 toddler seat +
1 standard seat

Dynamic Play Equipment
to promote co-ordination and social play



21



4



6



5



20



9



2

** Please note the final plan and extents of works may undergo some changes as the project continues to progress through the detailed design and construction process.*

KU-RING-GAI AFFORDABLE HOUSING CONTRIBUTION SCHEME AND AMENDED AFFORDABLE HOUSING POLICY

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	For Council to consider the draft Ku-ring-gai Affordable Housing Contribution Scheme prepared by Atlas Economics and GLN and the amended Ku-ring-gai Affordable Housing Policy for public exhibition.
BACKGROUND:	On 15 April 2025 Council adopted the Ku-ring-gai Affordable Housing Policy. The Policy identifies the preparation of an Affordable Housing Contribution Scheme when Council completes strategic planning and rezoning of a precinct as a mechanism to support the delivery of affordable housing within Ku-ring-gai. Council's adopted TOD Alternative incorporates the provision of an Affordable Housing LEP clause and a Contributions rates map.
COMMENTS:	Affordable Housing Contribution Schemes are Council-led documents which set out how, where and at what rate development contributions can be collected by the Council for affordable housing. The scheme is linked to a clause and maps within the Council LEP. Atlas Economics and GLN Planning have prepared a Draft Ku-ring-gai Affordable Housing Contributions Scheme.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That Council endorse for the purpose of public exhibition the: A. Draft Ku-ring-gai Affordable Housing Contributions Scheme; and B. Amended Ku-ring-gai Affordable Housing Policy.

PURPOSE OF REPORT

For Council to consider the draft Ku-ring-gai Affordable Housing Contribution Scheme prepared by Atlas Economics and GLN and the amended Ku-ring-gai Affordable Housing Policy for public exhibition.

BACKGROUND

Ku-ring-gai Affordable Housing Policy

At OMC 17 December 2024 in considering a report on the Draft Ku-ring-gai Affordable Housing Policy, Council resolved (in part):

A. To advance Ku-ring-gai's affordable housing objectives Council pursue the implementation of:
1. An Affordable Housing Policy;
2. An Affordable Housing Contributions Scheme.

At OMC 15 April 2025 Council adopted the Ku-ring-gai Affordable Housing Policy. The purpose of the Policy is to:

- Set out Ku-ring-gai's objectives for affordable housing;
- outline the mechanisms for delivering affordable housing;
- articulate Council's requirements for affordable housing; and
- articulate how Council will manage any affordable housing it owns.

The Policy identifies two mechanisms that Council will use to support the delivery of affordable housing:

- Proponent led planning proposals; and
- Affordable Housing Contribution Scheme.

Section 11 of the Policy sets out the requirements for affordable housing in Council-led strategic planning, specifically that:

> *11.1 Affordable housing contribution scheme*
> *Ku-ring-gai will develop an affordable housing contribution scheme (AHCS) when it completes strategic planning and rezoning of a precinct.*

Council-led Strategic Planning – Councils Adopted TOD Alternative

The NSW Government's Transport Orientated Development (TOD) planning policy was introduced in May 2024. The TOD policy requires the provision of 2% affordable housing, in perpetuity, for development within the TOD boundaries.

At the Extraordinary Council Meeting of 5 June 2025 Council resolved to adopt the Council TOD Alternative, which will rezone areas around the four railway station precincts of Gordon, Killara, Roseville and Lindfield to deliver new housing.

The *Transport Oriented Development Guide to Strategic Planning* (DPHI, 2024) outlines that as part of strategic planning for an alternative to the TOD SEPP it is expected that in the first instance the 2% affordable housing rate will apply, and if Councils chose to take a different rate or approach then an affordable housing contribution scheme will need to be prepared.

As part of the adopted Council TOD Alternative, it is Council's intention to remove the 2% provision for Affordable Housing under the Housing SEPP and impose an Affordable Housing Contribution Scheme through an Affordable Housing LEP clause and maps outlining variable affordable housing contribution rates of 2%, 3%, 5% and 10% in perpetuity across the TOD areas. The variable rates are derived from the feasibility analysis by Atlas Economics which identifies that the capacity for development to contribute affordable housing differs across sites within the TOD precincts.

The affordable housing contribution will be calculated on the gross floor area (GFA) of the residential component of a development – i.e. it will exclude the GFA of non-residential uses.

COMMENTS

Draft Ku-ring-gai Affordable Housing Contribution Scheme

Affordable Housing Contribution Schemes are Council-led documents which set out how, where and what rate development contributions can be collected by the Council for affordable housing. They give developers certainty about how affordable housing contributions will be determined, and the contribution rate that will be applied in a condition of consent. The scheme is linked to a clause and maps within the Council LEP.

Atlas Economics and GLN Planning have prepared a Draft Ku-ring-gai Affordable Housing Contributions Scheme (Attachment A1.) The scheme has been prepared in accordance with the *Guideline for Developing an Affordable Housing Contribution Scheme* (Department of Planning, 2019) and will support the Affordable Housing LEP clause and mapped contribution rates as per Council's Adopted TOD Alternative.

The scheme will apply to the TOD Areas (as per Council's Preferred TOD Alternative) of Gordon, Killara, Lindfield and Roseville. The scheme applies to land that enables development for residential accommodation.

The scheme will allow Council as part of the approval of a Development Application to place a condition of consent which requires a contribution for the provision of affordable housing. This is similar to how Council levies s7.11 and s7.12 development contributions.

The contributions can only be used for the provision of affordable housing in perpetuity. The contributions received by Council can be in the form of:

- Completed dwellings (in-kind);
- Land;
- Monetary.

Key components of the Affordable Housing Contribution Scheme:

- Contribution Rates – identified contribution rates ranging from 2% - 10% (dependent on financial viability) and equivalent dollar $ rate ($/sqm residential GFA). The equivalent contribution rates ($) will be adjusted annually by Council and adjusted to movement in the median price of strata dwellings in the Ku-ring-gai local government area.

  The scheme provides worked examples for each form of contribution.

- Exemptions and Exclusions – the scheme will not apply to refurbishment or repair of buildings that result in additional residential floorspace less than 200sqm, development of non-residential floorspace or development of affordable housing, social housing, boarding houses, group homes or hostels.

  It should be noted that the exemption of development for the purposes of affordable housing does not apply where the proposed development is for a fixed term only i.e. it is not provided in perpetuity. An example of this is the time-limited (15year) affordable housing that is permitted under the infill affordable housing provisions of the *State Environmental Planning Policy (Housing) 2021.*

- Contribution Preference – unless otherwise agreed, contributions are to be made as a monetary contribution for the purpose of affordable housing.

  This ensures that any in-kind dwellings or land that are accepted are suitable for use as affordable housing. For example, where dwellings are designed for sale in a luxury build with high end appliances and finishes may not be suitable for constant rental use with tenants. Additionally, where there are scattered units in multiple strata complexes this results in poor operational efficiency, high strata fees and operating costs.

- Use and Management of Contributions – In-kind (dwellings or land) contributions are to be transferred to Council's nominated CHP for use as affordable rental housing in perpetuity and managed in accordance with Council's Affordable Housing Policy. Monetary contributions are to be pooled and managed by Council. When sufficient funding is available Council will consult with the nominated CHP for transfer of funds so that they may be combined with the CHPs own resources or other government funding for delivery of affordable housing within Ku-ring-gai local government area in perpetuity.

  Where Council transfers ownership of in-kind (dwellings or land) contributions to the nominated CHP, a covenant can be registered on the title which requires Council consent for any dealing in the land, and to ensure the property is used for affordable housing in perpetuity.

Amendments to Ku-ring-gai Affordable Housing Policy

At OMC 15 April 2025 Council adopted the Ku-ring-gai Affordable Housing Policy, as part of the resolution Council also resolved:

C. That the Affordable Housing Policy be reviewed and brought back to Council within 2 years.

Which highlights that the policy would need to be frequently reviewed and updated to respond to change in circumstances.

One such change has been the preparation of the Draft Affordable Housing Contribution Scheme. There are a number of significant differences in policy position between the adopted Affordable Housing Policy and the Draft Affordable Housing Contributions Scheme which will need to be resolved to ensure consistency. The table below outlines the key differences in policy position.

<table>
<tr><th>Policy Position</th><th>Draft Affordable Housing Contributions Scheme</th><th>Affordable Housing Policy</th><th>Recommendation</th></tr>
<tr><td rowspan="2">Contribution Preference</td><td>Monetary</td><td>In-kind (dwellings)</td><td>Amend Affordable Housing Policy to identify monetary contribution as preference</td></tr>
<tr><td colspan="3">Comment: The Affordable Housing Policy currently notes the preference is for Council to receive in-kind (the dedication of dwellings or land). This is due to the point in time that the policy was adopted, as monetary contributions could not be levied as Council did not have an Affordable Housing Contributions Scheme in place. It is recommended that the policy position be updated to align with the Draft Affordable Housing Contribution Scheme, which outlines that a monetary contribution is preferred. Community Housing Providers generally prefer the dedication of land and monetary contributions over the dedication of dwellings, the key reason is that managing a few dwellings in different areas/buildings scattered across the LGA is much more complex and resource intensive.</td></tr>
<tr><th>Policy Position</th><th>Draft Affordable Housing Contributions Scheme</th><th>Affordable Housing Policy</th><th>Recommendation</th></tr>
<tr><td rowspan="2">Ownership</td><td>Council to transfer ownership of in-kind contributions (dwellings and land) to CHP</td><td>Council to retain ownership of in-kind contributions, and engage CHP for management only</td><td>Amend Affordable Housing Policy to identify Council will transfer ownership of in-kind contributions to nominated CHP</td></tr>
<tr><td colspan="3">Comment: The Affordable Housing Policy current notes that Council will retain ownership of in-kind (dwelling and land) contributions. It is recommended that the policy position be updated to align with the Draft Affordable Housing Contribution Scheme, which outlines that Council will transfer ownership of in-kind contributions (dwellings or land) to its nominated CHP.</td></tr>
</table>

	The benefits of transferring contributions (dwellings, land and money) to CHPs is that they are able to use these assets to leverage and grow more affordable housing stock. Not-for-profit CHPs have charitable status and benefit from tax concessions. This means that where CHPs can combine Council contributions with other funding sources (e.g. government funding), tax incentives and if they own the assets, are able to deliver 21-27% more affordable housing dwellings through leverage.

Policy Position	Draft Affordable Housing Contributions Scheme	Affordable Housing Policy	Recommendation
Use of Funds	-Monetary contributions pooled and managed by Council. When sufficient funding is available Council will consult with nominated CHP on transfer of funds so they can be combined with CHP own resources and other funding sources -Affordable Housing Contributions transferred to CHP must be retained/used for purpose of Affordable Housing in perpetuity in Ku-ring-gai local government area	-Monetary contributions to be used for sole purpose of providing and managing affordable housing in perpetuity which includes acquiring land, acquiring dwellings in the local government area, building purpose built affordable housing, co-funding development by CHPs -Council will seek to partner with CHPs on development including financing development, partnering on development sites and co-owning developments	Amend Affordable Housing Policy to make it clear that monetary contributions will be pooled by Council and transferred to nominated CHP, who can then use the funds to acquire land, acquire dwellings or built purpose built affordable housing co-funded by Council contributions, other government funding and CHPs own resources.

	Comment: Both the Affordable Housing Policy and Draft Affordable Housing Scheme outline that monetary contributions must be used for the purpose of providing affordable housing in perpetuity within the Ku-ring-gai local government area. There is a slight difference with regards to the use of funds in that the Policy contemplates that Council could act as a developer and use funds to build purpose built affordable housing, and as a landlord to purchase additional dwellings to be used as affordable housing. It is recommended that the Affordable Housing Policy be amended to make clear that monetary contributions will be pooled by Council and transferred to the nominated CHP, who can then use the funds to acquire land, acquire dwellings or built purpose built affordable housing co-funded by Council contributions, other government funding and CHPs own resources.

Ku-ring-gai Affordable Housing Policy has been amended so that it aligns with the Draft Affordable Housing Contributions Scheme in terms of contribution preference, ownership and use of funds (Attachment A2).

It is recommended that the amended Ku-ring-gai Affordable Housing Policy be placed on public exhibition concurrently with the Draft Ku-ring-gai Affordable Housing Contributions Plan.

INTEGRATED PLANNING AND REPORTING

Theme 1: Community, People and Culture

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
C2.1 Housing choice and adaptability support the needs of a changing population	C2.1.1 Council's planning approach to the provision of housing across Ku-ring-gai is responsive and addresses the supply, choice and affordability needs of the community and changing population	C2.1.1.2 Prepare Housing Affordability Policy and Strategy consistent with the Local Strategic Planning Statement (LSPS).

GOVERNANCE MATTERS

Section 7.32 of the *Environmental Planning and Assessment Act 1979* permits the levying of contributions for affordable housing, if a SEPP identifies a need for affordable housing in the local government area. The *State Environmental Planning Policy (Housing) 2021* identifies that all local government areas within NSW are areas where there is a need for affordable housing. These contributions are in addition to any local infrastructure contributions required under a s7.11 or s7.12 contributions plan.

The *State Environmental Planning Policy (Housing) 2021*, (Housing SEPP) defines households eligible for affordable housing in the following ways under Section 13(1)(a)(i):

- Very low income household – a household with a gross income lower than 50 per cent of the median household income for Greater Sydney or the Rest of NSW;
- Low income household – a household with a gross income between 50 per cent and 80 per cent of the median household income for Greater Sydney or the Rest of NSW; and
- Moderate income household – a household with a gross income between 80 per cent and 120 per cent of the median household income for Greater Sydney or the Rest of NSW.

Additionally, as laid out in Section 13(1)(a)(ii) of the *Environmental Planning & Assessment Act 1979*, for households to be in affordable housing, they should not spend more than 30% of the gross household income on rent.

Community Housing Providers (CHPs) are mostly not-for-profit organisations that manage and/or own social and affordable rental housing or people with very low to moderate incomes. CHPs are monitored under the *Community Housing Provider (Adoption of National Law) Act 2012 NSW.* The Draft Affordable Housing Contribution Scheme acknowledges the importance of the not-for-profit community housing sector and the part they play in the delivery and management of purpose-designed and built affordable housing. The draft scheme notes that Council intends to appoint at least one CHP as a partner in the delivery and management of affordable housing in the Ku-ring-gai local government area, with preference given to not-for-profit Tier 1 and Tier 2 CHPs (development capability and expertise on how to design and develop affordable housing) who have appropriate experience in the local government area.

RISK IMPLICATION STATEMENT

There are no material risks that arise from the recommendations contained in this report. Minor issues may occur, but these can be managed within Council's current policies, procedures, resources and budget.

FINANCIAL CONSIDERATIONS

For any affordable housing contribution scheme to be implemented, there is a requirement for it to not unduly impact on development viability. The Draft Ku-ring-gai Affordable Housing Contribution Scheme is supported by a viability assessment which provides evidence that the proposed affordable housing rates are viable. This assessment included the current applicable local infrastructure contributions. The scheme only applies to areas that are being rezoned for significant development uplift and increased development potential, this ensures that the contribution for affordable housing is drawn from the increase in land value generated by the rezoning.

The establishment of an affordable housing contribution scheme will mean that Council is able to accept both in-kind contributions and monetary contributions.

Council will need to allocate resources to ensure the ongoing governance and management of affordable housing contributions received through the scheme.

SOCIAL CONSIDERATIONS

Affordable housing will help ensure that Ku-ring-gai's community remains diverse, allowing people from various income levels and backgrounds to live near their jobs, social networks and neighbourhood connections.

Affordable housing supports the local economy by assisting local businesses and essential services to attract and retain employees. By enabling employees to live closer to their place of employment, affordable housing would help to retain Ku-ring-gai's vital workers, strengthen the local economy and reduce the risk of labour shortages in essential industries. In the case of care workers, such as aged care workers and childcare workers, high staff turnover directly impacts the quality and continuity of care.

ENVIRONMENTAL CONSIDERATIONS

There are no direct environment implications of the adoption of an Affordable Housing Contributions Scheme.

Any affordable housing delivered either as part of a development applicant by a private entity or by council in association with a Community Housing Provider (in the future) will be subject to the standard assessment process.

COMMUNITY CONSULTATION

It is recommended that the Draft Ku-ring-gai Affordable Housing Contributions Scheme and amended Affordable Housing Policy be placed on public exhibition for a period of 28 days.

INTERNAL CONSULTATION

Internal consultation with relevant Council departments, such as Property, Finance and Community have been undertaken during the preparation of the Draft Scheme, and this report.

The matter was considered by GMD on 31 July 2025.

A Councillor briefing on Draft Affordable Housing Contribution Scheme was held on 5 August 2025.

SUMMARY

Affordable Housing Contribution Schemes are Council-led documents which set out how, where and what rate development contributions can be collected by the Council for affordable housing. They give developers certainty about how affordable housing contributions will be determined, and the contribution rate that will be applied in a condition of consent. The scheme is linked to a clause and maps within the Council LEP.

Atlas Economics and GLN Planning have prepared a Draft Ku-ring-gai Affordable Housing Contributions Scheme (Attachment A1.) to support Council's Adopted TOD Alternative Affordable Housing LEP clause and affordable housing contribution rate maps.

The scheme applies to the TOD Areas (as per Council's Preferred TOD Alternative) of Gordon, Killara, Lindfield and Roseville. The scheme applies to land that enables development for residential accommodation.

In order to ensure consistency between the Ku-ring-gai Affordable Housing Policy and the Draft Ku-ring-gai Affordable Housing Contributions Scheme, it is recommended the Ku-ring-gai Affordable Housing Policy be amended (Attachment A2) and placed on public exhibition concurrently with the Draft Affordable Housing Contribution Scheme.

RECOMMENDATION:

A. That Council endorse the Draft Ku-ring-gai Affordable Housing Scheme (Attachment A1) for public exhibition.

B. The amendments to the policy positions relating to contribution preference, ownership and use of funds in the Affordable Housing Policy be noted, and that Council endorse the amended Ku-ring-gai Affordable Housing Policy (Attachment A2) for public exhibition.

C. That the Draft Ku-ring-gai Affordable Housing Scheme and the amended Affordable Housing Policy be placed on public exhibition for a period of 28 days. Following the exhibition, a report on the submissions received be reported to Council for consideration.

Alexandra Plumb
Urban Planner

Kate Paterson
Infrastructure Coordinator

Craige Wyse
Team Leader Urban Planning

Antony Fabbro
Manager Urban & Heritage Planning

Andrew Watson
Director Strategy & Environment

Attachments:	A1⇩	Ku-ring-gai Affordable Housing Contribution Scheme - Final Draft - July 2025	2025/241173
	A2⇩	Draft Amended Affordable Housing Policy Version 2 - Mark Up	2025/244062

Atlas Economics

Ku-ring-gai

Affordable Housing Contribution Scheme

KU-RING-GAI COUNCIL

JULY 2025



Document Control

Liability limited by a scheme approved under Professional Standards Legislation

All care and diligence has been exercised in the preparation of this report. Forecasts or projections developed as part of the analysis are based on adopted assumptions and can be affected by unforeseen variables. Consequently, Atlas Urban Economics Pty Ltd does not warrant that a particular outcome will result and accepts no responsibility for any loss or damage that may be suffered as a result of reliance on this information.



Table of Contents

1 Strategic Context and Background 5
1.1 Scheme Purpose and Objectives 6
1.2 Affordable Housing Principles 6
1.3 Application of the Scheme 6
1.4 Legislative Basis for Affordable Housing Contributions 7
1.5 Definitions 7
2 Affordable Housing Contributions 9
2.1 Contribution Rates 10
2.2 Exemptions and Exclusions 14
2.3 Satisfying a Contribution Requirement 14
3 Administration and Implementation 19
3.1 Making a Contribution 20
3.2 Use and Management of Contributions 21
3.3 Indexation of Contribution Rates 22
3.4 Monitoring of the Scheme 22
3.5 Planning Proposals 22
References 23

Schedules

SCHEDULE 1 Ku-ring-gai Needs Assessment 25
SCHEDULE 2 Viability Assessment (TOD Area) 33

Tables

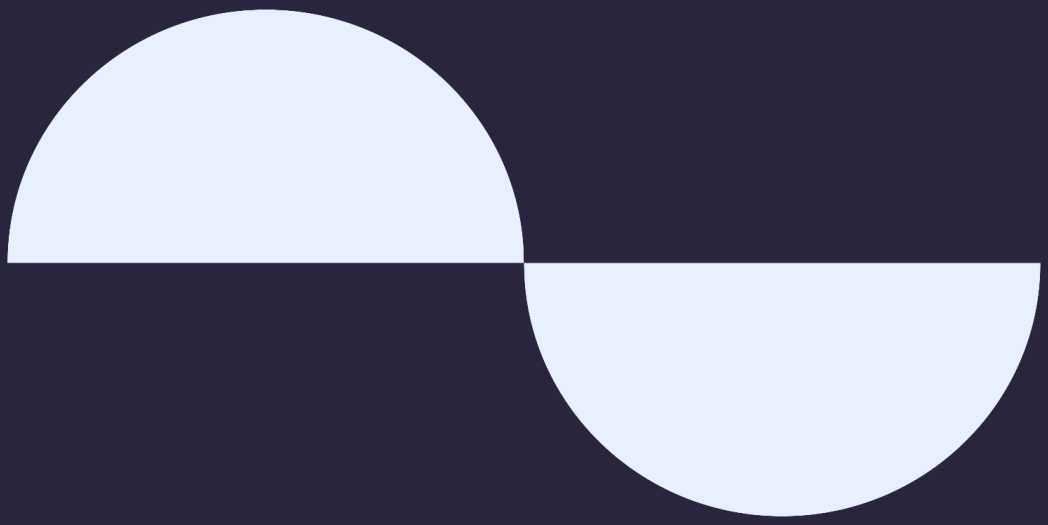
TABLE 1-1: Definitions 7
TABLE 2-1: Contribution Rate (%) by TOD Area 13
TABLE 2-2: Equivalent Contribution Rate ($) by TOD Area 15
TABLE S1-1: Average Social Housing Wait Times, Northern Suburbs Allocation Zone (2024) 28
TABLE S1-2: Capacity to Pay for Housing, Ku-ring-gai LGA (2021) 29
TABLE S1-3: Rental Stress, Ku-ring-gai LGA (2021) 30
TABLE S1-4: Boarding Houses in the LGA (2025) 30
TABLE S1-5: Existing and Pipeline Supply of Subsidised Housing, Ku-ring-gai LGA (2025-31) 31
TABLE S2-1: Affordable Housing Contribution Rates, TOD Area 34
TABLE S2-2: Residential Development Typologies 35
TABLE S2-3: Mixed Use Development Typologies 35
TABLE S2-4: Unit Mix and Average Unit Sizes 35
TABLE S2-5: Key Revenue Assumptions 36
TABLE S2-6: Benchmark Hurdle Rates 36

Figures

FIGURE 2-1: TOD Area Contribution Rates (%), Gordon Precinct 10
FIGURE 2-2: TOD Area Contribution Rates (%), Killara Precinct 11
FIGURE 2-3: TOD Area Contribution Rates (%), Lindfield Precinct 12
FIGURE 2-4: TOD Area Contribution Rates (%), Roseville Precinct 13
FIGURE S1-1: Key Population Characteristics, Ku-ring-gai LGA 25
FIGURE S1-2: Key Household Characteristics and Trends, Ku-ring-gai LGA 26
FIGURE S1-3: Dwelling Profile, Ku-ring-gai LGA 27
Figure S1-4: Population and Household Projections, Ku-ring-gai LGA 27
FIGURE S1-5: Residents with Special Needs by Age Group, Ku-ring-gai LGA (2011-2021) 29
FIGURE S2-1: The Residual Land Value Method 33
FIGURE S2-2: Feasibility of Residential Development (with Affordable Housing Contributions), Gordon Precinct 37
FIGURE S2-3: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Gordon Precinct 38
FIGURE S2-4: Feasibility of Residential Development (No Affordable Housing Contributions), Killara Precinct 39
FIGURE S2-5: Feasibility of Mixed Use Development (No Affordable Housing Contributions), Killara Precinct 40
FIGURE S2-6: Feasibility of Residential Development (with Affordable Housing Contributions), Lindfield Precinct 41
FIGURE S2-7: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Lindfield Precinct 41
FIGURE S2-8: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Roseville Precinct 42

1

Strategic Context and Background



Beyond the horizon thinking.

Ku-ring-gai

1.1 Scheme Purpose and Objectives

The Ku-ring-gai Affordable Housing Contributions Scheme (**the Scheme**) sets out how, where and how much development contributions are collected for Affordable Housing in the Ku-ring-gai local government area (**the LGA**).

The Scheme is prepared in accordance with the requirements of section 7.32 of the *Environmental Planning and Assessment Act 1979* and the *State Environmental Planning Policy (Housing) 2021* and with regard to the *Guideline for Developing an Affordable Housing Contribution Scheme* (DPHI, 2019).

The objectives of the Scheme are to:

- Recognise the need for affordable rental housing to support sustainable and diverse communities.
- Enhance economic productivity and support the sustainability of local businesses in the Ku-ring-gai LGA.
- Improve access to affordable housing for Very Low to Moderate income households, or a combination of the households.
- Ensure there are opportunities for Very Low to Moderate income workers to live in the community in which they are employed.
- Facilitate opportunities for Government and community housing providers (CHPs) to supply affordable rental housing in the LGA.
- Outline the requirements for making a contribution for affordable housing in addition to the infrastructure needs of the local community, in accordance with an Environmental Planning Instrument (EPI).

The Scheme is consistent with the Ku-ring-gai Local Strategic Planning Statement (2020) and Ku-ring-gai Housing Strategy (2020).

The Scheme was adopted by Ku-ring-gai Council (**Council**) on xxx and came into effect on xxx.

1.2 Affordable Housing Principles

The Scheme's affordable rental housing principles are that:

- Ku-ring-gai residents and workers live in respectful housing within their local community, and affordable housing aims to create mixed and balanced communities,
- Affordable housing is created and managed so that a socially diverse residential population, is supported and maintained,
- Affordable housing must be rented to appropriately qualified tenants and at an appropriate rate of gross household income,
- Land provided for affordable housing must be used for the purposes of the provision of affordable housing,
- Provision for affordable housing is a long-term commitment and buildings must be managed to maintain their continued use for affordable housing,
- Affordable housing must consist of dwellings constructed to a standard that, in the opinion of the consent authority, is consistent with other dwellings in the area.

The NSW Affordable Housing Ministerial Guidelines additionally provide guidance on tenancy management and financial management which aim to ensure financial viability whilst balancing affordable outcomes for tenants.

1.3 Application of the Scheme

The Scheme applies to land that enables residential accommodation. The lands to which the Scheme applies are collectively referred to as 'the Affordable Housing Contribution Areas', which comprises:

- TOD Area - Gordon, Killara, Lindfield and Roseville

Additional land may be added to the Scheme by amendment of this document by Council resolution and amendment of the Ku-ring-gai *Local Environmental Plan 2015*. Amendments and/ or updates to the information provided in the schedules may occur from time to time and will not require an amendment to the EPI.

The Scheme applies to all new residential development with the exception of development types listed in section 2.2.

1.4 Legislative Basis for Affordable Housing Contributions

This Scheme applies in accordance with the *Environmental Planning and Assessment Act 1979* (**the Act**) which allows for the collection of contributions for affordable housing where a need for affordable housing is identified in a planning instrument. The *State Environmental Planning Policy (Housing) 2021* identifies that all local government areas within NSW are areas where there is a need for affordable housing.

Section 7.32(1) of the Act requires that a contribution requirement may only be applied to a development application where:

- (a) the consent authority is satisfied that the proposed development will or is likely to reduce the availability of affordable housing within the area; or
- (b) the consent authority is satisfied that the proposed development will create a need for affordable housing within the area; or
- (c) the proposed development is allowed only because of the initial zoning of a site, or the rezoning of a site; or
- (d) the regulations so provide.

Condition (a) is met because all new development will likely reduce the availability of affordable housing within the area. This is because as residential development occurs with no provision of affordable housing, the proportion of dwellings available at affordable rents will accordingly be reduced.

Condition (b) is met because all development creates a need for affordable housing in the LGA. As development occurs in the TOD Area, there will be existing dwellings (that are aged and/ or that offer a lower price point) that are redeveloped in favour of new dwellings. This means that the proportion of housing that is available at affordable rates will reduce as development occurs.

Furthermore, residential growth generates demand for business services within which lower income workers are employed. These services include education and health, childcare and aged care, retail and hospitality as well as frontline services. There is a need to ensure affordable housing is available to accommodate the lower-income workers who are employed in the provision of these services.

Condition (c) is met because there is a rezoning of land in the TOD Area.

There are substantial economic impacts where affordable housing cannot be accessed close to employment. The LGA relies on workers who are able to access housing that is affordable close to their place of employment.

Schedule 1 provides additional analysis of the need for affordable housing in the LGA.

1.5 Definitions

Terms used in the Scheme are defined in **TABLE 1-1**.

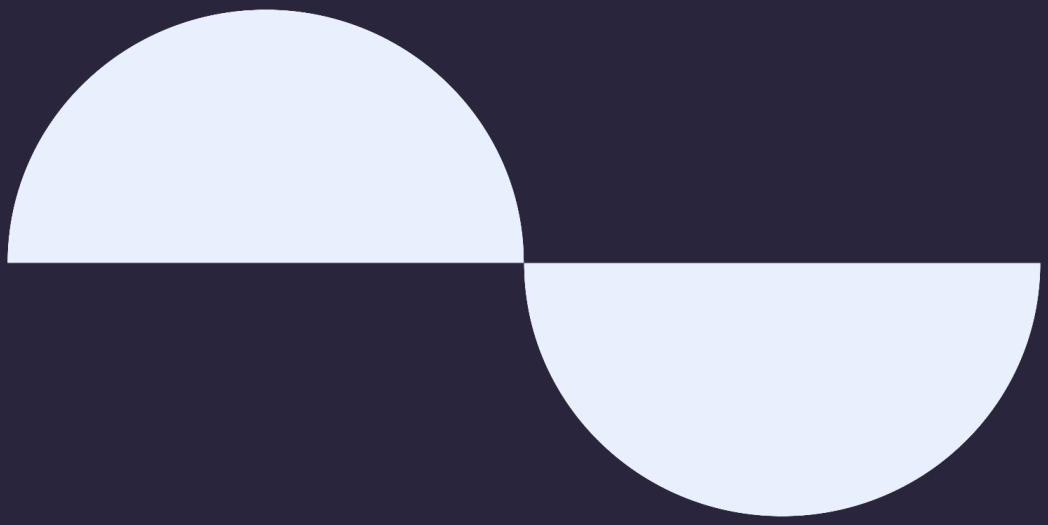
TABLE 1-1: Definitions

TERM	DEFINITION
AFFORDABLE HOUSING	Housing for Very Low, Low and Moderate income households, being such households as are prescribed by the regulations or are provided for in an environmental planning instrument, as defined by the *Environmental Planning and Assessment Act 1979*. The *State Environmental Planning Policy (Housing) 2021* further defines Very Low, Low and Moderate income households into those who either pay no more than 30% of gross income in rent, or those eligible under the National Rental Affordability Scheme (NRAS) and pay no more rent than would be charged under NRAS. Note: Affordable housing is not the same as social housing. It is open to a broader range of household incomes than social housing. Households do not have to be eligible for social housing to apply for affordable housing, though people who are eligible for social housing may also be eligible for affordable housing.
COMMUNITY HOUSING PROVIDER (CHP)	A community housing provider (CHP) is an organisation who delivers social housing and/ or affordable housing and related services to people on Very Low, Low or Moderate incomes. Note: In NSW the Registrar of Community Housing administers the National Regulatory System for Community Housing (NRSCH) and assesses/ monitors registered CHPs according to the level of risk associated with the scale and scope of their community housing activities.

TERM	DEFINITION
	In NSW, registered CHPs could be for-profit or not-for-profit (NfP) entities. NfP CHPs are charities whose purpose is the development and/ or management of subsidised housing. They enjoy tax concessional status (Federal and State).
CONTRIBUTION IN-KIND	Contribution of a completed dwelling or land that is dedicated (gifted) to Council.
CONTRIBUTION RATE (%)	The percentage contribution rate that is used in the calculation of a contribution requirement.
EQUIVALENT CONTRIBUTION RATE ($)	The dollar contribution rate that is used to calculate an equivalent monetary contribution in lieu of a contribution in-kind.
ENVIRONMENTAL PLANNING INSTRUMENT (EPI)	Environmental Planning Instruments are Local Environmental Plans (LEPs) and State Environmental Planning Policies (SEPPs) that are made under the Environmental Planning and Assessment Act 1979.
EQUIVALENT MONETARY CONTRIBUTION	The monetary contribution payable in lieu of a contribution in-kind. The equivalent monetary contribution applies the contribution rate (%), the equivalent contribution rate ($) and the development capacity of a development (GFA).
GROSS FLOOR AREA (GFA)	As defined in the Ku-ring-gai Local Environmental Plan 2015 and the standard template instrument
LOW INCOME	Households whose gross incomes are 50% or more but less than 80% of the median household income for Greater Sydney, as applicable, as reported by Australian Bureau of Statistics.
MODERATE INCOME	Households whose gross incomes are 80% to 120% of the median household income for Greater Sydney, as applicable, as reported by Australian Bureau of Statistics.
NOMINATED CHP	Registered not-for-profit community housing provider classified as Tier 1 or Tier 2 under the National Regulatory Code for the National Regulatory System for Community Housing that is nominated by Council to receive, administer and manage contributions received under this Scheme.
SOCIAL HOUSING	Social housing is government subsidised, long-term rental housing for people on very low incomes. It includes public, community and Aboriginal housing. Public housing is managed by Homes NSW while community housing is managed by non-government organisations (community housing providers).
SUBSIDISED HOUSING	Collectively term that refers to rental housing that available to eligible households at subsidised rents. Includes social housing and affordable housing.
VERY LOW INCOME	Households whose gross incomes are less than 50% of the median household income for Greater Sydney, as applicable, as reported by Australian Bureau of Statistics.

2

Affordable Housing Contributions



Beyond the
horizon thinking.

Ku-ring-gai

2.1 Contribution Rates

Affordable housing contribution rates are required in addition to other contributions including local infrastructure contributions and state and regional infrastructure contributions (if applicable), water and sewerage infrastructure charges and other statutory fees and charges.

Contribution rates will be given effect by amendment of this document by Council resolution and amendment of the *Ku-ring-gai Local Environmental Plan 2015*.

TOD AREA

The percentage (%) contribution rates applicable are indicated by colour in **FIGURE 2-1** (Gordon Precinct), **FIGURE 2-2** (Killara Precinct), **FIGURE 2-3** (Lindfield Precinct) and **FIGURE 2-4** (Roseville Precinct).

FIGURE 2-1: TOD Area Contribution Rates (%), Gordon Precinct



Source: Ku-ring-gai Council

FIGURE 2-2: TOD Area Contribution Rates (%), Killara Precinct



Source: Ku-ring-gai Council

FIGURE 2-3: TOD Area Contribution Rates (%), Lindfield Precinct



Source: Ku-ring-gai Council

FIGURE 2-4: TOD Area Contribution Rates (%), Roseville Precinct



Source: Ku-ring-gai Council

Where a monetary contribution is to be made, the contribution amount will be calculated as a percentage of the gross realisation value of completed dwellings in the TOD Area. The required percentage (%) contribution will then be multiplied by the respective dollar rates and the proposed development (in GFA terms).

The equivalent monetary (dollar) contribution rates that apply to residential development in the TOD Area are listed in **TABLE 2-1**. The dollar rates are calculated by multiplying respective gross realisation values with the percentage (%) contribution rates.

TABLE 2-1: Contribution Rate (%) by TOD Area

% CONTRIBUTION RATE	EQUIVALENT DOLLAR RATE ($/SQM RESIDENTIAL GFA)
GORDON	**GROSS REALISATION VALUE - $15,300/SQM GFA**
2%	$306.0
3%	$459.0
5%	$765.0
10%	$1,530.0
KILLARA	**GROSS REALISATION VALUE - $15,725/SQM GFA**
2%	$314.5
3%	$471.75

% CONTRIBUTION RATE	EQUIVALENT DOLLAR RATE ($/SQM RESIDENTIAL GFA)
LINDFIELD	**GROSS REALISATION VALUE - $16,150/SQM GFA**
2%	$323.0
3%	$484.5
5%	$807.5
ROSEVILLE	**GROSS REALISATION VALUE - $17,000/SQM GFA**
2%	$340.0
3%	$510.0
5%	$850.0

2.2 Exemptions and Exclusions

The Scheme does not apply to the following types of development:

a. Refurbishment or repair of a building that results in additional residential floorspace less than 200 square metres.

b. Development for non-residential floorspace.

c. Affordable Housing, social housing, boarding houses, group homes and hostels.

In the case of c, development for these purposes of Affordable Housing, social housing, boarding houses, group homes and hostels will support the aims of the Scheme, and are therefore exempted from the need to provide affordable housing contributions under the Scheme. The exemption does not apply where the proposed development is for a fixed term only, i.e. it is not provided in perpetuity. An example would be time-limited affordable housing and market housing (including build-to-rent) under the infill affordable housing provisions in the *State Environmental Planning Policy (Housing) 2021*.

For development which comprises a mix of market housing and Affordable Housing and/or social housing, this Scheme will only apply to the proportion of the private (market) housing within the development.

2.3 Satisfying a Contribution Requirement

Council will accept contributions in the form of completed dwellings (refer to section 0) or equivalent monetary contributions (refer to section 2.3.1). A contribution requirement can also be satisfied by a combination of the dedication of completed dwellings and a monetary contribution. In limited circumstances, a contribution may be satisfied by the dedication of land (refer to section 2.3.3).

Contributions must meet the following requirements:

- Satisfied through the dedication of completed dwellings.
- Satisfied through making of a monetary contribution.
- Satisfied through the dedication of land.

Where dedication of completed dwellings is made, the contribution is satisfied when title to the dwellings is transferred to Council prior to the issue of an Occupation Certificate.

Where a monetary contribution is made, Council requires evidence that the condition of consent has been satisfied prior to the granting of a Construction Certificate.

Where dedication of land is made, the contribution is satisfied when title is transferred to Council at issuance of the Subdivision Certificate.

2.3.1 Equivalent Monetary Contribution

Where an offer to make a contribution in-kind (completed dwellings or land) is not accepted by Council, an equivalent monetary contribution will be required instead. The equivalent monetary contribution is calculated by multiplying the contribution rate (%) by the equivalent contribution rate ($) by the applicable residential floorspace (GFA).

TOD Area

The equivalent contribution rates ($) applicable to the TOD Area Affordable Housing Contribution Area are in **TABLE 2-2**. These are current as at the March 2025 quarter.

TABLE 2-2: Equivalent Contribution Rate ($) by TOD Area

% CONTRIBUTION RATE	GORDON	KILLARA	LINDFIELD	ROSEVILLE
2%	$306.0	$314.5	$323.0	$340.0
3%	$459.0	$471.8	$484.5	$510.0
5%	$765.0		$807.5	$850.0
10%	$1,530.0			

The equivalent contribution rates ($) are based on the market value of completed residential floorspace.

Adjustments are made to the equivalent contribution rates on an annual basis. Council's website lists the current equivalent contribution rates ($) as indexed. See section 3.3 (Indexation of Contribution Rates) for further information.

WORKED EXAMPLES

The examples show calculation of an equivalent monetary contribution with reference to equivalent contribution rates in **TABLE 2-2**.

CALCULATING A CONTRIBUTION REQUIREMENT

Example 1:

Land with an area of 1,400sqm in Killara is zoned MU1 Mixed Use, with an FSR control of 3:1 and is subject to a contribution requirement of 3%. A mixed use development (and shop top housing) proposes 700sqm commercial GFA and 3,500sqm residential GFA.

The affordable housing contribution is calculated as:

Residential GFA x 3% = 3,500sqm GFA x 3% = 105sqm

An equivalent monetary contribution is calculated as.

Residential GFA x 3% x equivalent contribution rate ($) = (3,500sqm GFA x 3% x $15,725/sqm) = $1,651,125

Example 2:

Land with an area of 2,000sqm in Lindfield is zoned MU1 Mixed Use, with an FSR control of 5:1 and is subject to a contribution requirement of 5%. A mixed use development (and shop top housing) proposes 800sqm commercial GFA and 9,200sqm residential GFA.

The affordable housing contribution is calculated as:

Residential GFA x 5% = 9,200sqm GFA x 5% = 460sqm

An equivalent monetary contribution is calculated as:

Residential GFA x 5% x equivalent contribution rate ($) = (9,200sqm GFA x 5% x $16,150/sqm) = $7,429,000

Note the examples are simplified with no exemptions available. Additionally, in both examples the monetary component of the contributions will need to be indexed in accordance with section 3.3 (Indexation of Contribution Rates).

2.3.2 Dedication of Dwellings

The affordable housing contribution requirement may be satisfied through the dedication of completed dwellings free of cost and to the satisfaction of Council. The completed dwellings must meet the following requirements:

- Align with the Affordable Housing Principles in section 1.2.
- Be in a location, and of a size and quality of dwelling that is to the satisfaction of Council and its nominated Community Housing Provider (**CHP**) and generally to the standard of new housing in the locality.
- Not be distinguishable from market housing within the development, i.e. it is 'tenure blind'.
- Total gross floor area (GFA) exceeds 50sqm. If the GFA is less than 50sqm, a monetary contribution will be required instead.

Where a slightly larger dwelling than required is dedicated, there will be no refund or offset of other unrelated contributions.

Where only part of the contribution is satisfied through dedication of completed dwellings, any remaining requirement is to be paid as an equivalent monetary contribution with reference to rates in **TABLE 2-1**.

If an offer of completed dwellings is not to Council's satisfaction, Council will require the contribution to be satisfied by way of an equivalent monetary contribution instead.

TOD Area

WORKED EXAMPLES

The examples show calculation of the dwelling requirement with reference to the contribution rates in **TABLE 2-1**.

CALCULATING A CONTRIBUTION REQUIREMENT

Example 1:

Land with an area of 2,000sqm in Gordon is zoned MU1 Mixed Use, with an FSR control of 3:1 and is subject to an affordable housing contribution requirement of 3% under the Scheme. A mixed use development (including shop top housing) proposes 600sqm commercial GFA and 5,400sqm residential GFA.

The affordable housing contribution is calculated as:

Residential GFA x 3% = 5,400sqm GFA x 3% = 162sqm GFA is required to be dedicated

If 140sqm GFA is dedicated, the remaining contribution (22sqm GFA) can be satisfied through an equivalent monetary contribution. A monetary contribution is calculated as.

22sqm GFA x $15,300/sqm = $336,600

Example 2:

Land with an area of 1,800sqm in Roseville is zoned R4 High Density Residential, with an FSR control of 1.8:1 and is subject to a contribution requirement of 2%. A residential flat building development at 3,200sqm GFA is proposed.

The affordable housing contribution is calculated as:

Residential GFA x 2% = 3,200sqm GFA x 2% = 64sqm GFA is required to be dedicated

If 60sqm GFA is dedicated, the remaining contribution (4sqm GFA) can be satisfied through an equivalent monetary contribution. A monetary contribution is calculated as.

4sqm GFA x $17,000/sqm = $68,000

Note the examples are simplified with no exemptions available. Additionally, in both examples the monetary component of the contributions will need to be indexed in accordance with section 3.3 (Indexation of Contribution Rates).

2.3.3 Dedication of Land

The acceptability of land for dedication is subject to Council's discretion and approval in consultation with its nominated CHP.

The value of the dedicated land should be equivalent to the monetary contribution calculated under the Scheme. An independent valuation of the land to be dedicated should be obtained by the applicant. Council may choose to engage its own valuation (at the applicant's cost) to review the applicant's valuation provided.

If an affordable housing contribution is made via the dedication of land, it must meet the following requirements:

- Align with the Affordable Housing Principles in section 1.2.
- Have a minimum land area of 800sqm.
- Be within the walking catchment of public transport facilities.
- Not be subject to environmental constraints, in particular:
  - Be of residential building quality, e.g. not contaminated or require remediation.
  - Be of good quality building land, e.g. not subject to flooding or flood constraints, bushfire constraints, etc.
- Have access, locational and site characteristics comparable to the proposed development.

If the assessed land value is less than the equivalent monetary contribution, any remaining requirement is to be satisfied as a monetary contribution. If the assessed land value exceeds the equivalent monetary contribution that would otherwise be required, no offset or refund is applicable.

TOD Area

WORKED EXAMPLES

The first example shows the calculation of an equivalent monetary contribution as the GFA for contribution is less than 50sqm.

The second example shows where a contribution is made through part dedication/ part monetary contribution with reference to the equivalent contribution rates ($) in **TABLE 2-2**.

CALCULATING A CONTRIBUTION REQUIREMENT

Example 1:

Land with an area of 1,320sqm in Roseville is zoned R4 High Density Residential, with an FSR control of 1.8:1 and is subject to a contribution requirement of 2%. A residential flat building development at 2,376sqm GFA is proposed.

The affordable housing contribution is calculated as:

Residential GFA x 2% = 2,376sqm GFA x 2% = 47.5sqm GFA is required to be dedicated

Given the contribution requirement is less than 50sqm GFA, an equivalent monetary contribution is calculated as.

Residential GFA x 2% x equivalent contribution rate ($) = (2,376sqm GFA x 2% x $17,000/sqm) = $807,500

Example 2:

Land with an area of 6,000sqm in Gordon is zoned R4 High Density Residential, with an FSR control of 1.8:1 and is subject to a contribution requirement of 3%. A residential flat building development at 10,800sqm GFA is proposed.

The affordable housing contribution is calculated as:

Residential GFA x 3% = 10,800sqm GFA x 3% = 324sqm

An equivalent monetary contribution is calculated as:

Residential GFA x 2\3% x equivalent contribution rate ($) = (10,800sqm GFA x 3% x $15,300/sqm) = $4,957,200

If contribution through land dedication is proposed, consideration should be given to whether the floorspace potential associated with the dedicated land can be transferred and developed elsewhere on the site, of if the floorspace potential (GFA) is foregone with the land that is dedicated. The two scenarios are illustrated as follows:

- Scenario 1 GFA cannot be transferred/ developed elsewhere
  - If the land proposed for dedication is valued at $5,000 ,000, its value exceeds the equivalent monetary contribution of $4,957,200 required. If accepted for dedication, no offset or refund is applicable.
  - If the land proposed for dedication is valued at $4,400,000, its value is less than the equivalent monetary contribution of $4,957,200 required. A monetary contribution of $557,200 is required.

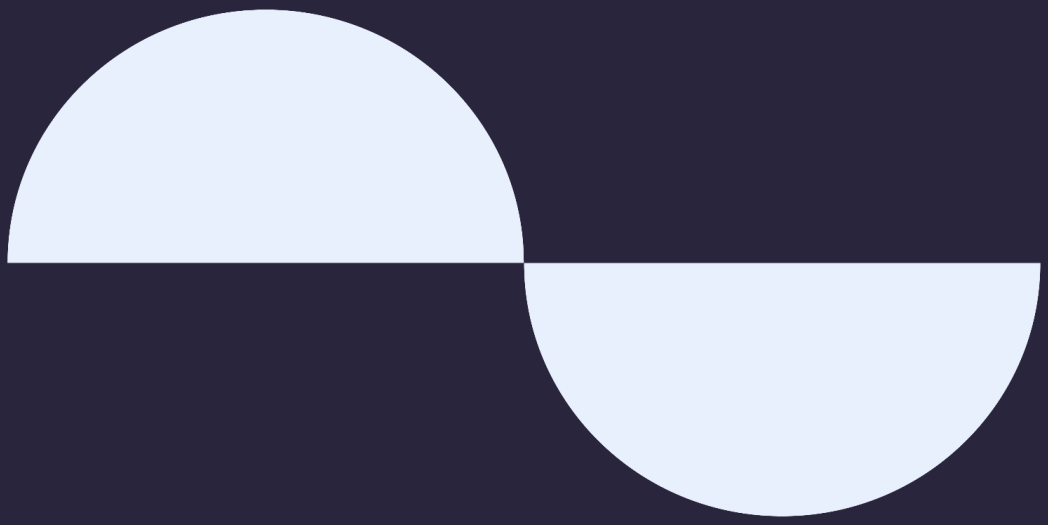
- Scenario 2 GFA can be transferred/ developed elsewhere
  - The land should be transferred to Council at a nominal cost ($200/sqm).
  - If the land proposed for dedication measures 800sqm, a monetary contribution of $4,160,000 is to be made, calculated:

    Equivalent monetary contribution - nominal cost $160,000 (800sqm x $200/sqm)

    = $4,957,200 - $160,000 = $4,797,200

Note the examples are simplified with no exemptions available.

3
Administration and Implementation



Beyond the
horizon thinking.

Ku-ring-gai

3.1 Making a Contribution

Contributions for affordable housing will be levied via conditions of development consent. This will require the following details be provided as part of a Development Application:

- The amount of residential floorspace (GFA) on which an affordable housing contribution is applicable.
- The relevant contribution rates.

Where an affordable housing contribution is required for a development, it will form part of a development consent.

Unless otherwise agreed, contributions are to be made as a monetary contribution for the purpose of Affordable Housing. Council will require evidence that the condition of development consent relating to affordable housing has been satisfied prior to the granting of any construction certificate.

The contributions will need to be indexed for inflation at the time of payment to the most recent indexed values, in accordance with the indexation formula set out in this section.

An affordable housing contribution may be made through a monetary contribution, the dedication of dwellings, the dedication of land or a combination of the three where applicable, as set out in sections 2.3.1, 2.3.2 and 2.3.3.

1. Monetary contributions

Where a monetary contribution is made towards affordable housing:

- The amount of the contribution will be specified in the condition of development consent.
- Payment is to be made prior to issue of a Construction Certificate.
- Payment of contributions can be made via credit card, cheque or direct transfer into Council's nominated bank account. A merchant fee surcharge applies if a credit card is used. Payments may be made in person at Council's Administration Building or online. The entire contribution amount must be paid in one payment. Part payments will not be accepted.

Where no construction certificate is required, payment is required prior to the commencement of use/ occupation.

2. Dedication of dwellings

If the contribution is to be made by the dedication of dwellings at Council's discretion:

- Prior to the granting of a Construction Certificate, evidence must be provided (by way of a written legal agreement) to the transfer of title/s of the dwellings to Council.
- Council must be satisfied that the dwellings are consistent with the dwellings shown on the approved plans.
- Each dwelling must have a minimum internal area of 50sqm.
- Where the dedication of dwellings does not cover the full contribution required, the remainder is to be paid as a monetary contribution. In these circumstances, payment is to made prior to issue of an Occupation Certificate.

The affordable housing contribution is satisfied when the title is transferred to Council, prior to issue of an Occupation Certificate.

3. Dedication of land

If the contribution is to be made by the dedication of land at Council's discretion:

- Prior to the granting of a Subdivision Works Certificate, evidence must be provided (by way of a written legal agreement) to the transfer of title/s of the land to Council.
- Council must be satisfied that land is consistent with the land shown on the approved plans.
- The land must have a minimum area of 800sqm.
- Where the dedication of land does not cover the full contribution required, the remainder is to be paid as a monetary contribution. In these circumstances, payment is to be made prior to issue of a Subdivision Certificate.

The affordable housing contribution is satisfied when the title is transferred to Council, at issuance of the Subdivision Certificate.



REFUNDS FOR DEMOLITION OR CHANGE IN USE

For the avoidance of doubt, the demolition of a building, or a change in the use of land, does not give rise to a claim for a credit or refund of any affordable housing contribution made or required under this Scheme.

This includes instances where residential floorspace subject to an Affordable Housing contribution under this Scheme, e.g. market housing is in future years subsequently designated as Affordable Housing, Social Housing, or other development exempt from Affordable Housing contributions.

ADJUSTMENT ON A DEVELOPMENT CONSENT

Where a condition requiring a monetary contribution has been imposed, the contribution amount will be indexed to when the payment is made. The approach to indexing monetary contributions is outlined in section 3.3.

As specified in section 2.2, if a portion of land area or floorspace is proposed for development of affordable and/or social housing within a broader residential or mixed-use development, this must be specified upon lodgement of a Development Application. This portion of land or floorspace is exempted from contributions in this Scheme.

If land or floorspace designated for affordable and/or social housing is later proposed to be used as market housing, Affordable Housing contributions under this Scheme would become payable.

Council will not refund Affordable Housing contributions for land/ dwellings/ floorspace initially subject to an Affordable Housing contribution under this Scheme, that are subsequently approved for use as Affordable Housing, Social Housing, or other development that is exempt from Affordable Housing contributions.

3.2 Use and Management of Contributions

Council acknowledges the importance of the not-for-profit community housing sector and the part they play in the delivery and management of purpose-designed and built affordable housing. Council intends to appoint at least one Community Housing Provider (CHP) as a partner in the delivery and management of affordable housing in the Ku-ring-gai LGA.

HOW CONTRIBUTIONS ARE TO BE USED

Contributions of in-kind affordable housing are to be gifted/ dedicated free of cost to Council for transfer to its nominated CHP.

Contributions in-kind are to remain affordable housing in perpetuity, or until replaced with affordable housing dwellings in the same locality in the Ku-ring-gai LGA and to be owned and managed in accordance with the Affordable Housing Principles under the Scheme and the adopted Ku-ring-gai Affordable Housing Policy (Council, 2025b).

Monetary contributions will be paid to, received, pooled and managed by Council. As sufficient funding becomes available, Council will consult with its nominated CHP(s) on the opportunity to combine contributions received by Council under the Scheme, with the CHP's own resources and/ or with the resources of Homes NSW.

MANAGEMENT OF FUNDS

The pooling of monetary contributions will have consideration for:

- Immediate use of contribution funds for affordable housing development in the Ku-ring-gai LGA.
- Land and funding packages, where land is made available by supplementary sources for developing affordable housing dwellings.
- How the funding will be leveraged to maximise the quantum of affordable housing dwellings.

Priority will be given to not-for-profit community housing providers (CHPs) registered as Tier 1 or Tier 2 under the National Regulatory Code, and who have appropriate experience in the LGA.

Council will nominate a not-for-profit CHP to take ownership of affordable housing contributions received. The contract for this appointment will last for a term of five years, after which a new tender will be issued for the next term.

The nominated CHP will take full ownership and management responsibilities for any monetary or in-kind contributions gained during their term. Affordable housing contributions so transferred to the nominated CHP will be done so on the condition that they will be retained for the purpose of Affordable Housing in the LGA, in perpetuity. Any withdrawal of affordable housing dwellings must be replaced with an equivalent dwelling in the same locality in the LGA and be subject to Council's agreement.

Council will develop a governance framework that outlines how funds received or dwellings procured/ delivered will be used and the requirements for reporting and transparency. This will clearly delineate the responsibilities of the nominated CHP and Council. Council may provide direction on the CHP's procurement in relation to target demographics or locations for affordable housing.



MANAGEMENT OF AFFORDABLE HOUSING

Management of affordable housing must be in line with the NSW Affordable Housing Ministerial Guidelines (**the Guidelines**) which provides guidance on a range of matters including rent-setting.

The Guidelines aim to ensure that affordable housing is delivered:

- To a range of income groups, including Very Low, Low and Moderate income households.
- In a manner that generates sufficient income so that community housing providers can meet associated finance and other operating costs.

As a rule of thumb, housing is usually considered affordable if it costs less than 30% of gross household income.

In most locations, rent charged by Community Housing Providers (CHPs) is up to 74.9% of market rent, which assists with achieving GST-free tax status. The guidance on rent-setting balances financial viability of management with tenant households' capacity to pay.

3.3 Indexation of Contribution Rates

The equivalent contribution rates ($) will be adjusted annually by Council within one week of the first business day after 1 July or within one week of the issue of the Quarterly Rent and Sales Report, whichever occurs last. Rates will be adjusted to movement in the median price of strata dwellings in the Ku-ring-gai LGA. This is published quarterly in the *NSW Government Rent and Sales Report, Table 3. Sale Prices - NSW LGAs*.

INDEXATION OF EQUIVALENT CONTRIBUTION RATES ($)

The indexation calculation is as follows:

New equivalent contribution rates ($) = equivalent contribution rates x (updated median price/ former median price)

All equivalent monetary contributions should be indexed at the time of payment to ensure they are reflective of these adjustments. Affordable housing contributions required a part of a condition of consent will be indexed at the time of consent.

3.4 Monitoring of the Scheme

The Scheme will be reviewed by Council annually. The review will consider:

- Quantum of affordable housing contributions received.
- Size, type, quality and locational characteristics of contributions in-kind (dwellings, land) received.
- Maintenance and management issues.
- Total amount of monetary contributions received, awaiting pooling and pooled.
- Allocation of funds within that year to Council's nominated CHP.

3.5 Planning Proposals

Additional affordable housing contributions in addition to this Scheme, could be applicable for specific sites or precincts that are the subject of separate planning processes and /or future planning proposals.

These additional affordable housing contributions would not form part of this Scheme and would be in addition to the contribution rates outlined in section 2.1.

References

ABS (2022). *Census of Population and Housing, 2021*. ABS, Canberra.

CHIA NSW (2021). *NSW Community Housing Data Dashboard*. Accessible from: https://communityhousing.org.au/our-impact/data-dashboard/.

DPHI (2024). *Population, Household and Implied Dwelling Projections by LGA*. Accessible from: https://www.planning.nsw.gov.au/Research-and-Demography/Population-projections/Projections.

DPHI (2022). *Population, Household and Implied Dwelling Projections by LGA*. Accessible from: https://www.planning.nsw.gov.au/Research-and-Demography/Population-projections/Projections.

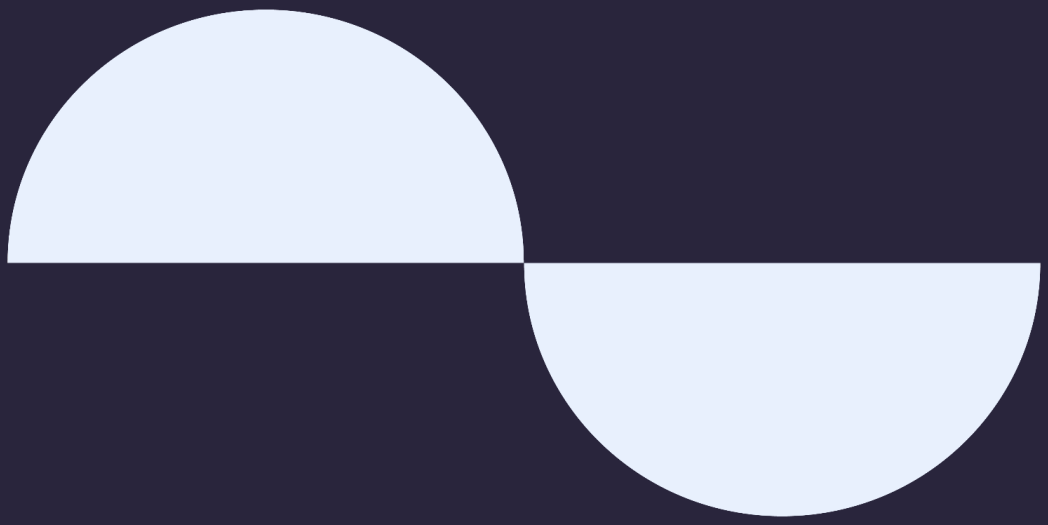
DPHI (2019). *Guideline for Developing an Affordable Housing Contribution Scheme*. February 2019. Accessible from: https://www.planning.nsw.gov.au/sites/default/files/2023-06/guideline-for-developing-an-affordable-housing-contribution-scheme.pdf

Ku-ring-gai Council (2025a). *TOD Area Alternative Scenario*. Updated 4 April 2025. Accessible from: https://yoursay.krg.nsw.gov.au/tod-alternative-scenario

Ku-ring-gai Council (2025b). *Ku-ring-gai Council Affordable Housing Policy*. Adopted 15 April 2025. Accessible from: https://www.krg.nsw.gov.au/files/assets/public/v/2/hptrim/information-management-publications-public-website-ku-ring-gai-council-website-%E2%80%93-policies/affordable-housing-policy.pdf

NSW Department of Justice and Communities (2022). *Social Housing Residential Dwellings Dashboard*. Accessible from: https://public.tableau.com/app/profile/facs.statistics/viz/Social_Housing_Residential_Dwellings/Dashboard

Schedules



Beyond the
horizon thinking.

Ku-ring-gai

SCHEDULE 1

Ku-ring-gai Needs Assessment

Socio-Demographic Analysis

This section provides an overview of key socio-demographic characteristics in Ku-ring-gai LGA (**the LGA**). This draws on data in the Ku-ring-gai Affordable Housing Options Paper (Hill PDA, 2024) and is supplemented with ABS Census data where relevant. The analysis provides an understanding of the nature of market demand for housing in the LGA, including the need for subsidised housing. The analysis provides an understanding of the nature of market demand for housing in the LGA, including the need for subsidised housing.

POPULATION CHARACTERISTICS

The LGA accommodated approximately 124,000 residents in 2021. The LGA is characterised by:

- **Steady population growth**, with ~14,800 additional residents over 2011-2021, averaging annual growth of 1.3%. This is slightly lower than 1.8% in Greater Sydney.
- Majority of residents are within the middle and older age cohorts. In 2021, ~60% of residents were aged 35 years and older.
- **An ageing population**. Whilst middle-aged residents (35-49 years) represent the dominant age cohort at 21%, this proportion of residents has remained steady over 2011-2021. Conversely, senior residents aged 70-84 years have grown in representation, from 9.5% in 2011 to 11% in 2021. Collectively, older residents aged 60 years and above represented 25% of residents in 2021.

  This is higher than Greater Sydney more broadly, where older residents (60+ years) account for 20% of residents.
- **Growth in residents with a need for assistance.** In 2021, ~4,800 residents reported a need for assistance due to disability (~4% of the LGA's population). In 2011, ~3,340 residents reported a need for assistance (3% of population). This represents an increase of ~1,500 residents in the last decade.
- **A mix of resident occupations.** The vast majority of residents occupy white-collar jobs (76% in 2021), the majority of whom are professionals. Notwithstanding, nearly 10% of residents occupy blue-collared jobs. Over 2011-2021, there was nominal growth in technicians and trades workers, machinery operators and drivers and labourers.
- **Growth in residents employed in health and education.** Over 2011-2021, there was notable growth in residents employed in health and education. In 2011, there were ~11,320 health and education resident workers (22.5% of employed residents). This grew to 14,150 resident workers in 2021 (24%), representing the largest increase in resident industries of employment.
- **Most residents travel outside the LGA for work**. In 2021, ~70% of residents were employed outside LGA, including those who travel into the Sydney CBD for work (26%). Overall, 27% of residents were employed within the LGA in 2021.
- **Many community and frontline service workers in the LGA live elsewhere.** These are workers in healthcare, emergency services and some community and welfare support roles (i.e. aged care). They include school teachers, carers and aides, health and welfare support workers. In 2021, there were ~8,100 key workers employed in the LGA, less than 30% of whom also resided in the LGA. Of those who resided elsewhere, the top LGA of residence was Hornsby (22%).

  Hospitality workers represented the highest proportion of key workers who resided and worked in the LGA (55%), followed by carers and aides (50%). Conversely, the lowest proportion included defence force members, firefighters and police (0%) and nursing professionals (17%).

FIGURE S1-1: Key Population Characteristics, Ku-ring-gai LGA



Source: ABS (2022)

HOUSEHOLD CHARACTERISTICS

In 2021 there were ~42,700 households in the LGA. Key household characteristics and trends indicate:

- **Couple with children households represent the dominant household type**, accounting for 46% of households in 2021.This was followed by the 25% of couple only households.
- The household mix remained largely unchanged over 2011-2021, albeit with **proportional growth in lone person households** (16% in 2011 to 17% in 2021) **and one parent families** (8% in 2011 to 9% in 2021). Collectively, these smaller households accounted for 41% of households in 2021.
- Median household income of $3,038 per week is higher than Greater Sydney ($2,077 in 2021).
- **Many households earn within the income bands for Affordable Housing**. In 2021, nearly 30% of households were within the Very Low, Low and Moderate income bands (~12,520 households[1]), of which:
  - ~3,730 households earned within the Very Low income band (30%).
  - ~3,670 households earned within the Low income band (29%).
  - ~5,110 households earned within the Moderate income band (41%).
- These are households who earned 50% to 120% of the median Greater Sydney household income ($2,077).
- **Many households experience some form of housing stress,** including:
  - ~25% of households in mortgage stress. In 2021, some 13,830 households owned their home with a mortgage. Of these households, ~3,520 spent more than 30% of household income on mortgage repayments.
  - ~38% of households in rental stress. In 2021, there were 7,670 households renting in the private market. Of these households, ~2,910 households spent more than 30% of household income on rent

  Collectively, ~42,700 households experienced rental or mortgage stress in 2021. This represents 15% of households in the LGA.
- **Decline in home ownership.** Over the 2011-2021 period, the rate of home ownership (owned outright or with mortgage) in the LGA fell from 80% in 2011 to 76% in 2021. In contrast, the proportion of households in the private rental market grew notably from 14% in 2011 to 19% in 2021.

  Whilst the rate of home ownership is higher than Greater Sydney (59% in 2021), the LGA recorded a larger decline in home ownership in the last decade (-4.1% v -3.7%).

Analysis of household trends in the LGA show that many households in the LGA fall within the Very Low to Moderate income bands, indicating a large population who are eligible for Affordable Housing. Additionally, many households experience some form of housing stress. This demonstrates the need for subsidised housing.

FIGURE S1-2: Key Household Characteristics and Trends, Ku-ring-gai LGA



Source: ABS (2022)

[1] Published by DCJ statistics (Local Government Housing Kit LGA Snapshot) as at 2021

DWELLING PROFILE

In 2021, there were some 45,850 dwellings in LGA. Analysis of the dwelling profile indicates:

- **Separate houses represent the dominant form of housing.** In 2021, 67% of dwellings were separate houses. This was followed by 24% of apartments and 9% of medium density dwellings.
- **Most new developments reflect high density apartments.** Over 2011-2021, there were 6,190 new dwellings delivered in the LGA. Of these dwellings, ~5,990 were apartments (95%). This was followed by ~290 new medium density dwellings (5%).
- **Dominance of large dwellings with 4 or more bedrooms,** as aligned with the large representation of separate houses. In 2021, a 53% majority of dwellings had 4+ bedrooms, followed by 26% of dwellings with 3 bedrooms. (79% collectively). This proportion of large dwellings is far higher than Greater Sydney (62% in 2021).
- **Many households occupy dwellings with at least one spare bedroom.** In 2021, a notable 80% of households occupied dwellings with at least one spare bedroom. Naturally, the number of spare bedrooms is directly aligned with dwelling size. Whilst smaller households represent 41% of households in the LGA, nearly 80% of dwellings comprise 4 or more bedrooms.
- **Limited supply of subsidised housing.** In 2021, it is estimated that there were approximately 67 dwellings managed by a Community Housing Provider (CHP). Up to 14 of these dwelling is Affordable Housing (21%), with the remainder being social housing.

FIGURE S1-3: Dwelling Profile, Ku-ring-gai LGA



Source: ABS (2022)

POPULATION AND HOUSEHOLD PROJECTIONS

Official population and household projections for the LGA are carried out by DPHI. The most recent population projections are as at 2024 and household projections in 2022. Over the 2021-2041 period, the LGA is expected to:

- **Grow by ~33,620 residents at an average annual rate of 1.2%.** By 2041, the LGA could accommodate up to ~158,330, residents.
- **Gradually increase in projected median age.** DPHI projections indicate a base median age of 43 years in 2021, projected to grow to 44 years in 2041.
- **Continue to accommodate a large ageing population.** Over the coming years, older residents are expected to continue growing in proportional share. The largest growth in resident age cohorts is expected to be the 85+ years cohorts.
    - Collectively, the LGA is expected to comprise an additional ~16,300 residents aged 60 years and older.
    - This represents 5% proportional growth of resident age cohorts, from 25% in 2021 to 30% in 2041.
- **Accommodate an additional 7,640 households**. By 2041, the LGA is expected to comprise ~50,890 households.
    - Smaller households are expected to grow significantly (42% in 2021 to 49% in 2041).
    - Conversely, couple families with children are expected to decline in proportional share (45% in 2021 to 38% in 2041).
- **Gradually decline in household size.** Based on the projected household composition, the average household size is expected to decline from 2.9 persons per household in 2021 to 2.7 persons per household in 2041.

Figure S1-4: Population and Household Projections, Ku-ring-gai LGA



Source: DPHI (2022/24)

SUMMARY OF KEY FINDINGS

Overall, the LGA accommodates a diverse mix of residents and households. Whilst there is a large downsizer population (i.e. older couple-only and lone person households), couple families with children are also well represented.

Over the last decade, residents are increasingly employed in health and education. Despite higher median household income levels that Greater Sydney, nearly 30% of households were within the Very Low, Low and Moderate income bands.

Housing stock in the LGA remains dominated by large dwellings (i.e. separate houses). Whilst many new apartment developments have been completed in the last decade, an increased provision of diverse housing options is critical to meet the needs of evolving socio-demographic trends which includes demand from smaller households and households in need of housing at affordable price points. In 2021, 15% of households in the LGA experienced housing stress (mortgage or rental stress).

Therefore, despite the increase in smaller dwelling types, home ownership in the LGA reflects some of the lowest rates across the broader locality.

This section has demonstrated a large and growing market need for smaller housing formats at suitable price points.

Demand for Subsidised Housing

The demand for Affordable Housing is a subset of the demand for subsidised housing in general. In this section the Study examines various components of that demand, which can be inferred from a number of observations:

- Wait times for social housing.
- Residents with special needs.
- Residents in housing stress (as owner or renter households).
- Future residents and their needs.

This section analysis various demand indicators for subsidised housing.

SOCIAL HOUSING WAIT TIMES

There is a significant waiting list for social housing. The Ku-ring-gai LGA forms part of the Northern Suburbs allocation zone for social housing. Based on the most recent DCJ data (2024), there were 2,110 households waiting for social housing in the allocation zone. Over 30% of these households waiting were defined as priority applicants[2].

A comparison of wait times (as at June 2024) is provided in **TABLE S1-1**.

TABLE S1-1: Average Social Housing Wait Times, Northern Suburbs Allocation Zone (2024)

ALLOCATION ZONE	Wait times (years)			
	STUDIO/ 1 BEDROOM	2 BEDROOMS	3 BEDROOMS	4+ BEDROOMS
NORTHERN SUBURBS	10+	10+	10+	10+

Source: DCJ (2024)

The average wait time for social housing in the LGA is 10 years or longer. This demonstrates a significant need for more social housing stock, with existing supply far outstripped by demand.

RESIDENTS WITH SPECIAL NEEDS

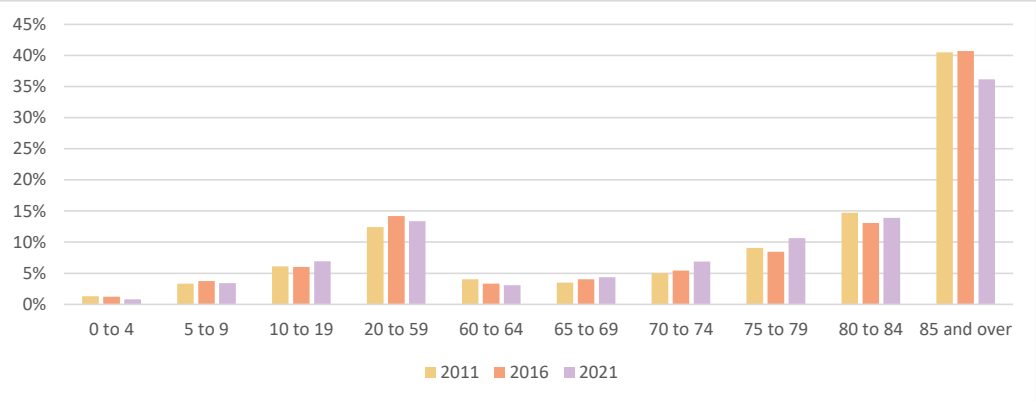
In 2011, approximately 3,340 residents in the LGA (3%) were identified as having some form of need for assistance[3]. In 2021, there were ~4,830 residents with special needs (4%), reflecting ~4,830 additional residents with a need for assistance over 2011-2021. Of the additional residents with a need for assistance, 22% were 60 years and older (~1,060 residents). As the LGA continues to accommodate an ageing population, this has implications on the proportion of residents requiring some form of assistance.

FIGURE S1-5 illustrates the proportion of residents with special needs (by age group) in the LGA over 2011-2021.

[2] Priority applicants are defined as those with an urgent and ongoing housing need with a requirement to live within a certain area.

[3] Residents with special needs are defined as those with a form of disability with a need for assistance in self-care, body movement, or communication (excluding healthy young children). Accordingly, a resident with special needs could equally include a young person with a physical disability or an elderly resident suffering from old age.

FIGURE S1-5: Residents with Special Needs by Age Group, Ku-ring-gai LGA (2011-2021)



Source: ABS (2022)

CAPACITY TO PAY FOR HOUSING

The NSW DCJ publish a Local Government Housing Kit, which provides an overview of the number of households in the Very Low, Low and Moderate income bands across LGAs as at 2021.

Based on the most recent DCJ data, some 12,520 households in LGA were within the Very Low to Moderate income bands in 2021. This is equivalent to an estimated 29% of households.

A review of the household income bands against the median housing costs highlights the difficulty for households on Very Low and Low incomes to be accommodated in the private rental market or to afford home ownership. This considers the capacity of households to pay for housing without experiencing *housing stress*.

Housing stress is defined as households 'spending over 30% of their gross household income (excluding Commonwealth Rent Assistance (CRA)), in rent' (NSW DCJ, 2022/23).

TABLE S1-2 considers the ability of Very Low, Low and Moderate income households to afford housing in, based on a maximum tolerance at 30% of household income.

TABLE S1-2: Capacity to Pay for Housing, Ku-ring-gai LGA (2021)

INCOME BAND	MEDIAN WEEKLY HOUSEHOLD INCOME	NO. HOUSEHOLDS (% IN LGA)	RENT TOLERANCE (30% GROSS INCOME)		AFFORDABILITY ON MEDIAN RENT
			WEEKLY	MONTHLY	RENT ($630/WEEK)
VERY LOW (<50% MEDIAN)	<$1,108	3,732 (9%)	$332	$1,440	No
LOW (50%-80% MEDIAN)	$1,108 to $1,771	3,674 (9%)	$531	$2,303	No
MODERATE (80%-120% MEDIAN)	$1,771 to $2,658	5,112 (12%)	$797	$3,455	Yes

Source: DCJ (2024)

The analysis is based on 2024/2025 annual income limits (up to $138,200 per annum). The comparison of rent tolerance and median rent indicates that households who earn within the **Very Low** and **Low** income bands can unlikely afford to rent in the private market without experiencing housing stress.

RENTAL STRESS

In 2021, approximately 2,320 households within the Very Low, Low and Moderate income bands **(~20%)** were considered to experience rental stress in the LGA. This represents a notable 19% of households in the Very Low, Low and Moderate income bands (12,518 households), and 29% of all households in the LGA (42,700 households) in 2021.

TABLE S1-3: Rental Stress, Ku-ring-gai LGA (2021)

INCOME BAND	WEEKLY INCOME	NO. HOUSEHOLDS	HOUSEHOLDS SPENDING >30% ON RENT	
			NO.	%
VERY LOW (<50% MEDIAN)	<$1,108	3,732 (30%)	855	23%
LOW (50%-80% MEDIAN)	$1,108 to $1,771	3,674 (29%)	947	26%
MODERATE (80%-120% MEDIAN)	$1,771 to $2,658	5,112 (41%)	514	10%
TOTAL		**12,518 (100%)**	**2,316**	**19%**

Source: ABS (2022), Atlas

Subsidised Housing Supply

There are various forms of subsidised housing, including Affordable Housing, social housing (public and community), special needs accommodation, crisis accommodation and transitional housing.

SOCIAL AND AFFORDABLE HOUSING

The CHIA Community Housing Data Dashboard provides an overview of Affordable Housing supply across LGAs. At the time of reporting (May 2025), the Data Dashboard was being updated. Affordable Housing supply data was therefore not available.

Social housing could be owned and managed by DCJ or community housing providers. Prospective tenant eligibility is assessed against a set of defined criteria. Applicants are generally only eligible if they earn incomes below specified eligibility limits. Successful applicants pay a rent equivalent to 25%-30% of their gross income.

DCJ provides supply data for social housing dwellings by DCJ District. The LGA forms part of the Northern Sydney DCJ District. Based on the DCJ data (June 2024), there were approximately **5,980 social housing** dwellings in the Northern Sydney DCJ District.

The Ku-ring-gai Affordable Housing Options Paper (2024) identifies that there are approximately **67 CHP-managed dwellings** in the LGA, including:

- Up to **14 Affordable Housing dwellings** and
- **53 social housing dwellings**

This suggests that only 1% of social housing dwellings in the Northern Sydney DCJ District is within the LGA.

BOARDING HOUSES

The Housing SEPP encourages both the traditional form of boarding houses (accommodation with shared facilities) and new generation (New Gen) boarding houses (self-contained rooms). The Housing SEPP specifies that new boarding house developments must be managed by a registered CHP and used for Affordable Housing in perpetuity (Division 2 Boarding Houses, Clause 26.1).

Whilst co-living developments comprise similar attributes to boarding houses (i.e. smaller unit sizes, shared amenity, in-house manager), co-living developments are not defined as a form of Affordable Housing in the Housing SEPP. Given that they are often represented by smaller unit types (studio, 1-bedroom), they contribute to the supply of housing options that are more affordable.

The Office of State Revenue exempts boarding houses from land tax or allows a reduction in the taxable land value. Boarding houses need to be registered and must charge rental tariffs below published rates to be eligible for land tax concessions.

The NSW Fair Trading maintains a boarding house register which identifies boarding house developments across LGAs.

Three boarding houses were identified in the LGA in the register as at June 2024.

TABLE S1-4: Boarding Houses in the LGA (2025)

ADDRESS	NO. OF ROOMS
2 Newark Crescent, Lindfield (Regina Residence)	14
5 Sixth Mile Lane, Roseville	26
5 Hill Street, Roseville	4
Total	**44**

Source: NSW Fair Trading (2025)

Overall, there are a total of 44 boarding house rooms in the LGA.

EXISTING SUBSIDISED HOUSING SUPPLY

Based on available information at the time of reporting, it is estimated that the LGA accommodates **111 subsidised dwellings** as at 2021**.** These are a mix of boarding houses, Affordable Housing and social housing.

In 2021, there were an estimated 2,316 households within Very Low, Low and Moderate income bands who experienced rental stress. This indicates a significant shortfall of some 2,205 dwellings for households in need of subsidised housing. Given the rising housing costs across Greater Sydney including the LGA, demand for subsidised housing is expected to have grown since 2021.

The next section considers the future supply of subsidised dwellings in the LGA and sufficiency for market need.

DEVELOPMENT PIPELINE

The Ku-ring-gai Affordable Housing Options Paper (2024) identifies 12 newly approved developments which will collectively deliver up to **162 dwellings for Affordable Housing**. Many of these dwellings represent boarding house developments.

Currently, three additional projects are in the development pipeline which will deliver up to **79 dwellings for Affordable Housing** as part of mixed tenure apartment projects, including:

- **10, 14 & 14A Stanhope Road, Killara:** A part 2- and 10- storey residential complex which will deliver 135 apartments. Of these dwellings, 23 will be allocated for Affordable Housing.
- **19-25 Balfour Place, Lindfield:** A 9- storey residential flat building which will deliver 71 apartments in a mix of 1, 2, 3 and 4 bedroom units. Of this, 27 apartments will be provided for Affordable Housing.
- **2 & 4 Larkin Place, 1, 3 & 5 Pockley Avenue and 2-16 Pockley Avenue, Roseville**: Proposed is the 'Aqualand' apartment development will comprise two buildings of 9- and 10- storeys. The project will deliver 111 apartments, including 29 Affordable Housing dwellings.

These projects are in various early planning stages, where construction has not yet commenced. Accordingly, completion is expected to occur in the longer term (18 months or more).

Overall, the development pipeline indicates that there are limited new subsidised housing projects being actively progressed in the LGA. If delivered in entirety, a total of **241 dwellings** could be delivered. Many are expected to reach completion in the longer term.

Need for Subsidised Housing

EXISTING NEED

The foregoing analysis demonstrates the depth of demand for subsidised housing in the LGA. The analysis suggests the pool of demand for Affordable Housing (as a form of subsidised housing) is observed from two main sources:

- Households currently on the waiting list for social housing.
    - Households on the waiting list for social housing would meet the criteria for Affordable Housing. There are **2,110 households** currently on the waiting list for social housing in the Northern Suburbs allocation zone, including the LGA.
- Households on Very Low, Low and Moderate incomes in the private market experiencing housing stress.
    - As at 2021, there were some **12,520 households** who earned within the Very Low, Low and Moderate income bands in the LGA. Approximately 20% of these households (2,320 households) experienced rental stress.

When combining these key demand cohorts, there is a potential existing demand for some 14,630 subsidised housing (social, community or affordable rental housing) in the LGA and broader locality. **At least 12,520 of these households are within the LGA**.

SUPPLY OF SUBSIDISED HOUSING

Based on the existing supply and development pipeline of subsidised housing, the LGA could provide **241 dwellings by 2031.** This assumes that the development pipeline is delivered in entirety.

TABLE S1-5 provides an overview of the existing and pipeline supply of subsidised housing in the LGA.

TABLE S1-5: Existing and Pipeline Supply of Subsidised Housing, Ku-ring-gai LGA (2025-31)

PROJECT	EXISTING SUPPLY (2025)	FUTURE SUPPLY (2031)	TOTAL
SUBSIDISED HOUSING	111	241	**352**

Source: various

SUPPLY SHORTFALL

Assuming all dwellings in the supply pipeline were delivered, the analysis reveals a supply shortfall of subsidised housing in the LGA.

Currently, there are at least 12,520 households who are eligible for subsidised housing in the LGA. This is significantly *higher* than the existing supply of ~111 dwellings. If planned supply is delivered in entirety, the LGA could accommodate up to 350 subsidised dwellings in the coming years (existing and future supply).

This represents a substantial shortfall of subsidised dwellings. There are 12,520 households who are eligible, with approx. 20% of those households in rental stress (2,320 households). As residential growth occurs, the need for subsidised housing will increase - driven by the redevelopment of aged housing stock (at lower rents) in favour of new dwellings and by the need for more business services (and their employees) to service the growing population. The housing shortfall is therefore expected to widen in the future.



SCHEDULE 2

Viability Assessment (TOD Area)

This section carries out a viability assessment to examine the capacity of development to tolerate affordable housing contributions within the Contribution Area, being:

- TOD Area - Gordon, Killara, Lindfield and Roseville

The Viability Assessment for the TOD Area was carried out in March 2025.

Testing Methodology

The financial feasibility analysis relies on the Residual Land Value approach. The approach involves assessing the value of the completed product, making a deduction for development costs and making a further deduction for profit and risk while ensuring the development achieves a target profit margin and target return (or the 'target hurdle rates').

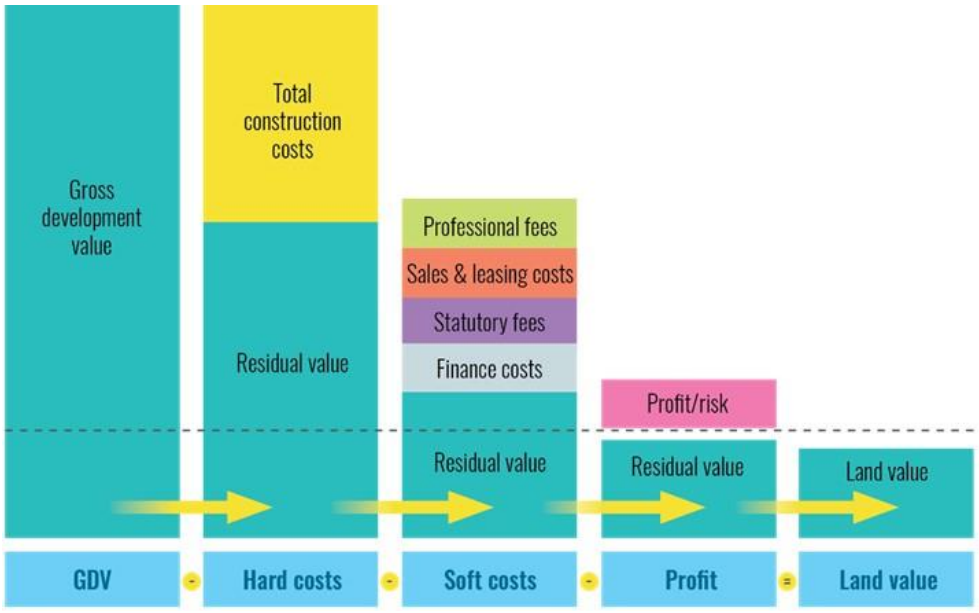
The amount that a development can afford to pay for land is a 'residual', i.e. the amount that remains after development costs are deducted and target hurdle rates are achieved. The residual land value (**RLV**) is therefore the maximum price a developer would be prepared to pay for a site for the opportunity to develop under the planning controls whilst achieving target hurdle rates.

For there to be an incentive to develop, the RLV must exceed the cost of land. The cost of land includes: a site's existing value which is influenced by its improvements and ownership patterns, and the costs that may be necessary to secure vacant possession (e.g. incentive premium/s to landowner, lease break payments).

Accordingly, the value of existing uses, premium and any other costs that a developer may need to be pay to consolidate a development site, are fundamental to the feasibility equation of new development.

FIGURE S2-1 illustrates the concept of the Residual Land Value (also known as the Hypothetical Development) approach.

FIGURE S2-1: The Residual Land Value Method



Source: Atlas Economics

SELECTION OF SITES FOR TESTING

The Viability Assessment reviews the nature of planning change in the Contribution Area and the patterns of existing uses, and identifies a selection of sites for generic feasibility testing. The sites selected are intended to be representative of sites that would be subject to amended planning controls in the TOD Area.

Notional development yields are formulated for the selected sites. The cost to purchase individual properties (including an incentive premium) within a development site is estimated from property market research into sales activity.

There are two key steps in the generic feasibility analysis:

- **Step 1**: Assess the 'as is' value of a selected site under the current planning framework (i.e. existing use value) including an incentive premium a developer would likely need to pay in addition, to secure the site. This is the assumed cost of land.
- **Step 2**: Based on the proposed planning controls, carry out feasibility modelling to identify the RLV of the assumed development site after making a contribution to Affordable Housing. If the RLV is higher than the assumed cost of land (assessed in Step 1), the site has the capacity to contribute to affordable housing and remain feasible.

The purpose of testing is to assess if, after Affordable Housing contributions, investment hurdle rates fall within an acceptable range.

ASSUMPTIONS AND LIMITATIONS

The Viability Assessment carries out a generic feasibility assessment which makes a number of assumptions to enable observations to be made at an aggregate level across the TOD Area. The following limitations are highlighted:

- It is not practically viable to examine the feasibility of every site. Sample sites are selected and notional development typologies are assumed for generic feasibility testing.
- Generic feasibility testing is based on high-level revenue and cost assumptions and does not consider site-specific nuances typically considered in detailed feasibility analysis.
- A desktop appraisal of 'as is' or existing property values is carried out without the benefit of site inspections or property-specific financial information (e.g. rental income, investment returns, lease break clauses). The estimate of existing property values is made in the absence of site-specific information and is accordingly high-level and indicative only.

The observations of the generic feasibility testing are aggregated to consider location-specific factors that influence the capacity of development in the TOD Area to contribute to affordable housing.

Affordable Housing Contribution Rates

The cost of delivering Affordable Housing in the TOD Area has been inferred from the market value of completed dwellings.

Gross Realisation (**GR**) reflects the value of new residential product (either sold off-the-plan or as recently completed). The GRs of newly constructed stock will typically attract a premium over older, more established housing stock within the same area.

Market analysis observes that new residential product would likely achieve pricing ranging from $16,000/sqm to $28,000/sqm of net saleable area (NSA). There is a direct relationship between the value of completed dwellings and amenity, location and available views. That is, higher prices are achievable for developments close to transport/ retail amenity and the Sydney CBD. Higher prices are also achieved in taller buildings where views are available.

The Viability Assessment adopts rates ranging from $18,000/sqm to $20,000/sqm of NSA as the baseline GR rate in the TOD Area. This is converted to an equivalent GFA rate through applying a generic efficiency ratio of 85%. When converted into an equivalent GFA rate, a rate range of $15,300/sqm to $17,000/sqm of GFA is calculated. This is then used to calculate in dollar terms equivalent respective percentages of Affordable Housing contribution rates.

TABLE S2-1 shows the cost of Affordable Housing approximated for the TOD Area.

TABLE S2-1: Affordable Housing Contribution Rates, TOD Area

METRIC		GORDON	KILLARA	LINDFIELD	ROSEVILLE
GROSS REALISATION ($/SQM NSA)	(a)	$18,000	$18,500	$19,000	$20,000
NSA TO GFA EFFICIENCY RATIO	(b)	85%	85%	85%	85%
GROSS REALISATION ($/SQM GFA)	(c) = (a ÷ b)	$15,300	$15,725	$16,150	$17,000
CONTRIBUTION RATES	(d) = (c x % rates)				
2%		$306.0	$314.5	$323.0	$340.0
3%		$459.0	$471.8	$484.5	$510.0
5%		$765.0	$786.25	$807.5	$850.0
10%		$1,530.0	$1,527.5	$1,615.0	$1,700.0

The Viability Assessment acknowledges that tall buildings will likely achieve sale prices higher than the above rates. Equally, sites that are poorly located could achieve lower sale prices.

The adoption of four generic rates by TOD Area (Gordon, Killara, Lindfield Roseville) balances simplicity and precision. The use of site specific, individual rates would reflect the value of completed dwellings more precisely, however it would be less simple and certain for proponents and pose an administration burden to Council.

Testing Assumptions

TESTED SCENARIOS

The Viability Assessment develops hypothetical development scenarios for the purposes of testing the feasibility of the sites selected and their capacity for affordable housing contributions (if any).

The notional development yields for the purposes of feasibility testing are shown in **TABLE S2-2** and **TABLE S2-3**.

TABLE S2-2: Residential Development Typologies

DEVELOPMENT TYPE	TOTAL FSR	NO. STOREYS
MEDIUM DENSITY	0.85:1	3
RESIDENTIAL FLAT BUILDING	1.3:1	5
	1.8:1	6
	3.0:1	15

Source: Atlas

TABLE S2-3: Mixed Use Development Typologies

DEVELOPMENT TYPE	TOTAL FSR	MIN. NON-RESIDENTIAL FSR		
		E1 Active Frontage	MU1 Active Frontage	MU1 No Active Frontage
MIXED USE DEVELOPMENT (SHOP TOP HOUSING)	2.0:1	0.8:1	0.5:1	Nil
	2.5:1	0.8:1	0.5:1	Nil
	3.0:1	0.8:1	0.5:1	Nil
	5.0:1	0.8:1	0.5:1	Nil
	6.0:1	0.8:1	0.5:1	Nil
	6.5:1	0.8:1	0.5:1	Nil

Source: Atlas

TABLE S2-4 illustrates the adopted unit mix and unit sizes adopted in the feasibility testing. An efficiency ratio of 85% to gross floor area (GFA) is adopted.

TABLE S2-4: Unit Mix and Average Unit Sizes

UNIT TYPE	UNIT MIX	NET SALEABLE AREA (NSA)
1-BEDROOM	20%	55
2-BEDROOM	50%	85
3-BEDROOM	30%	120
TOTAL	100%	90

Source: Atlas

REVENUE ASSUMPTIONS

Revenue assumptions are developed based on a market appraisal undertaken. Based on an average unit net saleable area of 90sqm, average residential end sale values for each precinct are outlined in **TABLE S2-5**.

TABLE S2-5: Key Revenue Assumptions

TOD AREA	REVENUE ($/SQM INTERNAL AREA)	
GORDON	$16,000 to $22,000	$1,440,000 to $1,980,000
KILLARA	$17,000 to $22,000	$1,530,000 to $1,980,000
LINDFIELD	$18,000 to $22,000	$1,620,000 to $1,980,000
ROSEVILLE	$18,000 to $24,000	$1,620,000 to $2,160,000

Other revenue assumptions:

- GST is included on the residential sales.
- Transaction costs of 5.5% on land purchase cost.
- Marketing and legal costs assumed at 1% of gross sales revenue; sales commissions at 2.5% of gross residential sales.

COST ASSUMPTIONS

Cost assumptions are adopted based on cost publications and professional experience.

- Demolition at $100/sqm estimated building area.
- Residential construction at $4,500/sqm to $5,500/sqm GBA (which is grossed-up from GFA at 115%).
- Balconies are assumed at $1,000/sqm.
- Basement car parking at $70,000 per car space.
- Construction contingency at 5%.
- Professional fees and application fees at 10% of construction costs.
- Statutory fees:
  - DA fees of 1.0% of construction costs.
  - CC fees of 0.5% of construction costs.
  - Long service levy of 0.25% of construction costs.
  - s7.11 contributions based on Council's 2024-25 fees and charges.
  - Housing and Productivity contributions at $10,000/dwelling.
  - Water infrastructure charges at $4,009/ET from July 2026. This is assumed to be equivalent to $3,207/apartment, based on a unit conversion rate of 1 ET per 0.8 apartments.
- Finance costs:
  - 100% debt funding at interest capitalised monthly at 7% per annum.
  - Establishment costs at 0.35% of peak debt.

HURDLE RATES AND PERFORMANCE INDICATORS

Key performance indicators relied upon are hurdle rates (development margin and project IRR). Benchmark hurdle rates and their 'feasible' ranges are indicated in **TABLE S2-6**.

TABLE S2-6: Benchmark Hurdle Rates

PERFORMANCE INDICATOR	FEASIBLE	MARGINAL TO FEASIBLE	NOT FEASIBLE
DEVELOPMENT MARGIN	>20%	18%-20%	<18%
PROJECT RETURN (IRR)	>18%	17%-18%	<17%

Source: Atlas

If after making affordable housing contributions and a development achieves the hurdle rates, the development is considered financially feasible.

Testing Outcomes - Gordon

There is most planning change in the Gordon precinct. There are broadly as follows:

- Rezoning of low density residential to permit FSR 0.85:1 (3 storey medium density, e.g. terraces, townhouses).
- Rezoning of low/ medium density residential to permit residential flat buildings at:
  - FSR 1.3:1 (5 storeys)
  - FSR 1.8:1 (8 storeys)
  - FSR 3.0:1 (15 storeys)
- Rezoning of existing high density residential to permit residential flat buildings at higher densities:
  - FSR 1.8:1 (8 storeys)
  - FSR 3.0 (15 storeys)
- Rezoning of existing residential to MU1 Mixed Use at higher densities of up to FSR 5.0:1 (up to 15 storeys).
- Rezoning of existing E1 Local Centre from up to FSR 3.5:1 to densities of up to FSR 6.5:1 (up to 28 storeys).
- Rezoning of existing MU1 Mixed Use from up to FSR 2.5:1 to densities of up to FSR 6.0:1 (up to 25 storeys).

A selection of sites is tested to examine if development is likely to be feasible, and if so, the capacity of development to contribute to affordable housing.

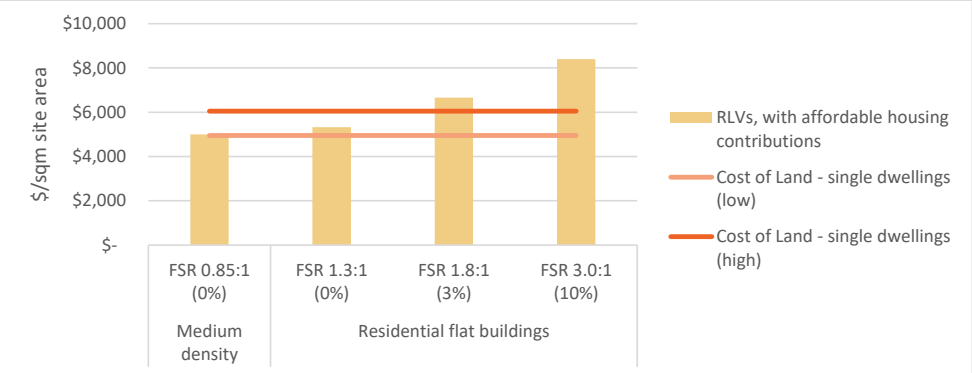
In a series of graphs, the baseline feasibility of development (with no affordable housing contributions) is indicated - through a comparison of the assumed cost of land for selected sites against the residual land value (**RLV**) of development (to the alternate planning controls). If the RLV is higher than the assumed cost of land, the alternate controls are feasible to develop. If the RLV is lower than the assumed cost of land, there will be no incentive for development and the site will remain 'as is'.

Where sites are indicated to be feasible to develop, the inclusion of affordable housing contributions is made to test the capacity of development to contribute, while remaining feasible.

MEDIUM AND HIGH DENSITY RESIDENTIAL

FIGURE S2-2 shows the implications for feasibility following the iterative testing of various affordable housing contribution rates in the case of residential flat buildings of FSR 1.8:1 and FSR 3:1. Given that lower density residential development (FSR 0.85:1 and FSR 1.3:1) is more 'marginal' and therefore only likely to occur at smaller scale, no affordable housing contributions are tested.

FIGURE S2-2: Feasibility of Residential Development (with Affordable Housing Contributions), Gordon Precinct



Source: Atlas

At the indicated affordable housing contribution rates, the RLVs exceed the cost of land and target hurdle rates are met. While a developer is able to pay a lower sum for a site (due to lower RLVs), the RLVs still exceed the assumed cost of land, therefore still resulting in an incentive to displace the existing single dwellings.

MIXED USE DEVELOPMENT

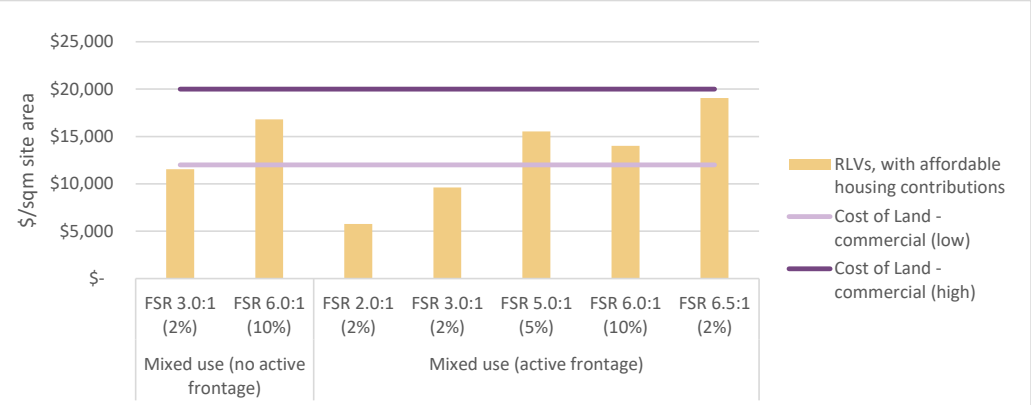
The feasibility of mixed use development in the Precinct could vary significantly depending on the cost of land and the requirement for non-residential floorspace along identified active street frontages. The cost of land is a function of its existing use (which could be retail strip, commercial or residential strata buildings).

In many instances the proposed planning controls density is insufficient to displace the existing uses, i.e. the RLVs do not exceed the assumed cost of land. In those circumstances, development will not be feasible and the sites will likely remain 'as is'.

If development is not feasible, there is no capacity for development to make affordable housing contributions. Notwithstanding and considering the NSW State Government's TOD policy approach of requiring an inclusionary zoning of 2% affordable housing, where sites are considered not feasible, a default affordable housing contribution rate of 2% is applied.

FIGURE S2-3 shows the implications for feasibility following the iterative testing of various affordable housing contribution rates.

FIGURE S2-3: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Gordon Precinct



Source: Atlas

After inclusion of a default affordable housing contribution of 2%, development in parts of the Precinct remain either not feasible or marginally feasible. Elsewhere, where the existing uses (and therefore the cost of land) are more accommodative of development, those sites have greater tolerance for affordable housing contributions (at 3%, 5% and 10%).

OBSERVATIONS

The feasibility of development in the Precinct depends in the main, on the cost of land. That is, the sum a developer would have to pay to secure a site/ s for development. The cost of land is the composite of the value of the existing use/s, any incentive to induce sale and any cost to secure vacant possession (which could involve lease break payments, etc.).

A lower cost of land is generally associated with single dwellings on large lots. The highest cost of land is generally associated with buildings that use a site intensively (e.g. commercial building with multiple levels, multi-level residential unit block) and/ or where ownership is fragmented and multiple lots are required for consolidation into a development site.

In the town centre, lot patterns are fine grain and sites are intensively improved (between Pacific Highway and Wade Lane, and along Pacific Highway between Dumaresq Street and St Johns Avenue). The fine grain patterns require multiple lots consolidated at prices towards the upper end of the indicated cost of land range. While the FSR 5:1 proposed is 'high' compared to the existing FSRs of 2:1 to 3:1, development feasibility is challenging for these reasons. The 'default' affordable housing contribution rate of 2% is applied.

The feasibility modelling finds the following particular sites could have greater capacity to contribute to affordable housing.

- 15-21 McIntyre Street - five single dwelling lots. The alternate TOD planning controls envisage mixed use development at FSR 3:1. There is no 'active frontage' requirement, and accordingly an entirely residential development would be permitted. An affordable housing contribution of 10% is suggested, which enables an incentive to the landowners while ensuring development is feasible.
- 810 Pacific Highway - a site approved for mixed use development (FSR 3:1, to include an ALDI supermarket). The alternate TOD planning controls facilitate development at FSR 6:1. An affordable housing contribution of 10% is tested.

The Study takes a nuanced approach to the feasibility of development in the Precinct. This acknowledges that land use and density controls (using FSR as a proxy) is not necessarily the only indicator of a development's capacity to contribute to affordable housing.

Testing Outcomes - Killara

There is relatively modest planning change In the Killara precinct. The key changes are broadly as follows:

- Rezoning of low density residential to permit FSR 0.85:1 (3 storey medium density, e.g. terraces, townhouses).
- Rezoning of low/ medium/ high density residential to permit residential flat buildings at FSR 1.3:1 (5 storeys).
- Rezoning of existing high density residential to MU1 Mixed Use at higher densities of up to FSR 3.0:1 (up to 8 storeys).
- Rezoning of existing high density residential to E1 Local Centre at higher densities of up to FSR 3.0:1 (8 storeys).

Active frontages are identified along the frontages of E1 zoned land, therefore active, non-residential floorspace is required along the same. Active frontages are not identified in the MU1 zone, therefore enabling residential flat buildings to be developed.

Where sites are indicated to be feasible to develop, the inclusion of affordable housing contributions is made to test the capacity of development to contribute, while remaining feasible.

MEDIUM AND HIGH DENSITY RESIDENTIAL

FIGURE S2-4 shows that at the assumed cost of land, medium density and lower density apartments (FSR 0.85:1 and 1.3:1 respectively) are marginal to develop - the RLVs modelled to be at or below the cost of land. If a site can be secured at the lower end of the assumed cost of land, these lower density developments could be feasible.

FIGURE S2-4: Feasibility of Residential Development (No Affordable Housing Contributions), Killara Precinct



Source: Atlas

Given that development is more 'marginal' and only likely to occur at smaller scale, no affordable housing contributions are tested.

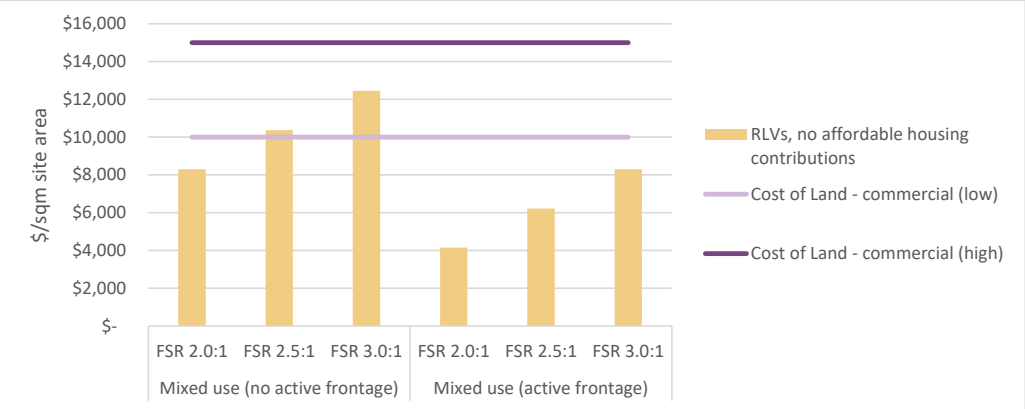
MIXED USE DEVELOPMENT

FIGURE S2-5 shows that the feasibility of mixed use development varies significantly depending on the cost of land. In the Precinct, E1 and MU1 zones enable mixed use development from FSR 2:1 to 3:1. The MU1 zone is not subject to identified active frontages, which therefore does not require non-residential floorspace provision at ground.

In many instances the proposed density is insufficient to displace the existing uses, i.e. the RLVs do not exceed the assumed cost of land. In those circumstances, development will not be feasible and the sites will likely remain 'as is'.

If development is not feasible, there is no capacity for development to make affordable housing contributions. Notwithstanding and considering the NSW State Government's TOD policy approach of requiring an inclusionary zoning of 2% affordable housing, where sites are considered not feasible, a default affordable housing contribution rate of 2% is applied.

FIGURE S2-5: Feasibility of Mixed Use Development (No Affordable Housing Contributions), Killara Precinct



Source: Atlas

OBSERVATIONS

The feasibility of development in the Precinct depends in the main, on the cost of land. That is, the sum a developer would have to pay to secure a site/ s for development. The cost of land is the composite of the value of the existing use/s, any incentive to induce sale and any cost to secure vacant possession.

A lower cost of land is generally associated with single dwellings on large lots - in the Precinct, this is observed to be in the existing low density residential areas. The highest cost of land is generally associated with buildings that use a site intensively (e.g. commercial building with multiple levels, multi-level residential unit block) and/ or where ownership is fragmented and multiple lots are required for consolidation. In the Precinct, this is observed to be along Pacific Highway - in the existing E1 and R4 zones.

Along the Pacific Highway, the alternate TOD controls envisage mixed use density of FSR 2:1, 2.5:1 and 3:1. While these are higher compared to the existing FSRs of 0.85:1, 1:1 and 1.3:1, development feasibility is challenging due to the high cost of land (residential unit blocks and commercial buildings). The 'default' affordable housing contribution rate of 2% is applied.

The Study takes a nuanced approach to the feasibility of development in the Precinct. This acknowledges that land use and density controls (using FSR as a proxy) is not necessarily the only indicator of a development's capacity to contribute to affordable housing.

Testing Outcomes - Lindfield

There are some areas of notable planning change In the Lindfield precinct. They are broadly as follows:

- Rezoning of low density residential to permit FSR 0.85:1 (3 storey medium density, e.g. terraces, townhouses).
- Rezoning of low/ medium/ high density residential to permit residential flat buildings at:
  - FSR 1.3:1 (5 storeys)
  - FSR 1.8:1 (8 storeys)
- Rezoning of existing residential to MU1 Mixed Use at higher densities of up to FSR 5.0:1 (up to 15 storeys).
- Rezoning of existing E1 Local Centre from up to FSR 3.0:1 to densities of up to FSR 5.0:1 (up to 15 storeys).

Active frontages are identified along the frontages of E1 zoned land, therefore active, non-residential floorspace is required along the same. In the MU1 zone, active frontages are similarly identified, therefore precluding residential flat buildings in the MU1 zone.

Where sites are indicated to be feasible to develop, the inclusion of affordable housing contributions is made to test the capacity of development to contribute, while remaining feasible.

MEDIUM AND HIGH DENSITY RESIDENTIAL

FIGURE S2-6 shows the implications for feasibility following the iterative testing of various affordable housing contribution rates in the case of residential flat buildings of FSR 1.8:1. Given that lower density residential development (FSR 0.85:1 and FSR 1.3:1) is more 'marginal' and therefore only likely to occur at smaller scale, no affordable housing contributions are tested.

FIGURE S2-6: Feasibility of Residential Development (with Affordable Housing Contributions), Lindfield Precinct



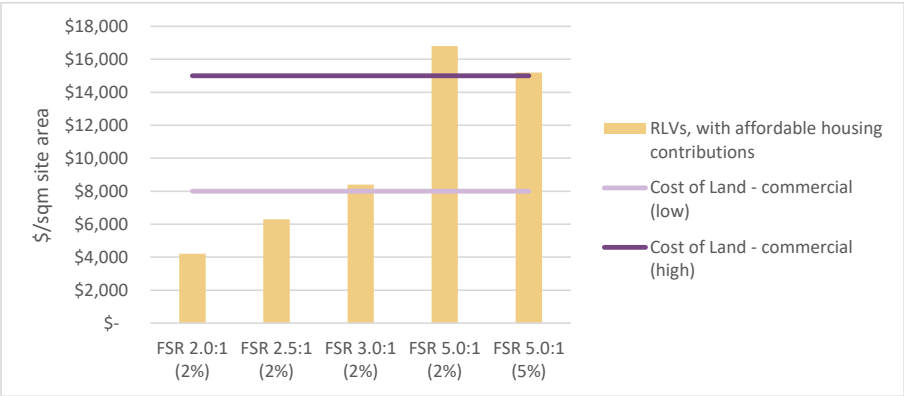
Source: Atlas

At the indicated affordable housing contribution rate (3%) for residential flat buildings (FSR 1.8:1), the RLVs exceed the cost of land and target hurdle rates are met. While a developer is able to pay a lower sum for a site (due to lower RLVs), the RLVs still exceed the assumed cost of land, therefore still resulting in an incentive to displace the existing single dwellings.

MIXED USE DEVELOPMENT

FIGURE S2-7 shows the implications for feasibility following the iterative testing of various affordable housing contribution rates.

FIGURE S2-7: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Lindfield Precinct



Source: Atlas

After inclusion of a default affordable housing contribution of 2%, development in parts of the Precinct remain either not feasible or marginally feasible. Elsewhere, where the existing uses (and therefore the cost of land) are more accommodative of development, those sites have greater tolerance for affordable housing contributions (at 5%).

OBSERVATIONS

The feasibility of development in the Precinct depends in the main, on the cost of land. That is, the sum a developer would have to pay to secure a site/ s. The cost of land is the composite of the value of the existing use/s and any incentive to induce sale.

The feasibility modelling finds the following particular sites could have greater capacity to contribute to affordable housing.

- 345 Pacific Highway - existing commercial building. The alternate TOD planning controls envisage mixed use development at FSR 5:1. An affordable housing contribution of 5% is suggested, which still provides an incentive for development.
- 239-257 Pacific Highway - several residential unit blocks held under strata title. The alternate TOD planning controls facilitate mixed use development at FSR 5:1. An affordable housing contribution of 5% is suggested.

The Study takes a nuanced approach to the feasibility of development in the Precinct. This acknowledges that land use and density controls (using FSR as a proxy) is not necessarily the only indicator of a development's capacity to contribute to affordable housing.

Testing Outcomes - Roseville

There is relatively modest planning change In the Roseville precinct, broadly outlined as follows:

- Rezoning of low density residential to permit FSR 0.85:1 (3 storey medium density, e.g. terraces, townhouses).
- Rezoning of low/ medium/ high density residential to permit residential flat buildings at:
  - FSR 1.3:1 (5 storeys).
  - FSR 1.8:1 (8 storeys).
- Rezoning of existing high density residential to MU1 Mixed Use at FSR 3.0:1 (8 storeys).
- Rezoning of existing high density residential to E1 Local Centre at up to FSR 3.0:1 (8 storeys).
- Rezoning of existing E1 Local Centre from up to FSR 2.0:1 to up to FSR 3.0:1 (8 storeys).

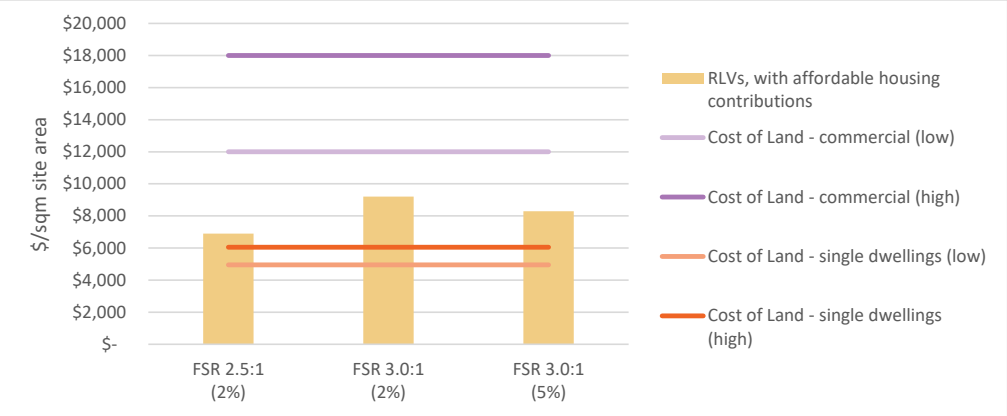
Active frontages are identified along the frontages of E1 zoned land, therefore active, non-residential floorspace is required along the same. In the MU1 zone, active frontages are similarly identified, therefore precluding residential flat buildings in the MU1 zone.

Where sites are indicated to be feasible to develop, the inclusion of affordable housing contributions is made to test the capacity of development to contribute, while remaining feasible.

MEDIUM AND HIGH DENSITY RESIDENTIAL

FIGURE S2-8 shows the implications for feasibility following the iterative testing of various affordable housing contribution rates.

FIGURE S2-8: Feasibility of Mixed Use Development (with Affordable Housing Contributions), Roseville Precinct



Source: Atlas

After inclusion of a default affordable housing contribution of 2%, development in parts of the Precinct remain either not feasible or marginally feasible. Elsewhere, where the existing uses (and therefore the cost of land) are more accommodative of development, those sites have greater tolerance for affordable housing contributions (at 5%).

OBSERVATIONS

The feasibility of development in the Precinct depends in the main, on the cost of land. That is, the sum a developer would have to pay to secure a site/ s. The cost of land is the composite of the value of the existing use/s and any incentive to induce sale.

The feasibility modelling finds the following particular sites could have greater capacity to contribute to affordable housing.

- 1-21 Larkin Street - six single dwelling lots and two small scale residential unit blocks
- 1-5 Sixth Mile Lane - two single dwelling lots and one small scale residential unit block

The TOD planning controls envisage mixed use development at FSR 3:1. There is an 'active frontage' requirement, and accordingly non-residential floorspace would be required at ground level. An affordable housing contribution of 5% is suggested, which enables an incentive to the landowners while ensuring development is feasible.

The Study takes a nuanced approach to the feasibility of development in the Precinct. This acknowledges that land use and density controls (using FSR as a proxy) is not necessarily the only indicator of a development's capacity to contribute to affordable housing.

PAGE INTENTIONALLY LEFT BLANK



SYDNEY

Level 12, 179 Elizabeth St
Sydney NSW 2000
Gadigal Country

MELBOURNE

Level 5, 447 Collins St
Melbourne VIC 3000
Wurundjeri Country

atlaseconomics.com.au

Ku-ring-gai Council

DRAFT

Policy

Affordable Housing Policy

Version Number 2

Adopted: xx 2025

Effective: xx 2025

Affordable Housing Policy

Table of Contents

Controlled Document Information **4**
Authorisation details 4
Related document information, standards and references 4
Version history 5
1. Introduction **6**
2. Purpose 6
3. Objectives 6
4. Legislation and other policies 6
5. Area to which it applies 7
6. Responsibilities 7
Affordable Housing Context **8**
7. What is Affordable Housing 8
8. Affordable Housing in Ku-ring-gai 8
Policy and Mechanisms **11**
9. Principles 11
10. Affordable Housing Targets 11
11. Affordable Housing in Council-led Strategic Planning 11
11.1 Affordable housing contribution scheme 11
12. Affordable Housing in Proponent-led Proposals 12
12.1 LEP amendment as part of planning proposals 12
12.2 Planning agreement 12
12.3 Viability testing in proponent-led affordable housing 12
12.3.1 Land value 12
13. Receiving Affordable Housing Contributions 13
14. Dedications of Affordable Housing 13
14.1 Standard of dedicated dwellings 13
14.2 Use of dedicated dwellings 13
~~14.3 Property management by community housing providers~~ 14
15. Monetary Contributions 14
15.1 Use of monetary contributions 15
~~15.2 Development partnerships with community housing providers~~ Appointment of Community Housing Provider 15
Managing Affordable Housing **16**
16. Affordable Housing Eligibility 16
17. Allocation 17
17.1 Allocation principle 17
17.2 Allocation policy 17

17.3 Target groups 17
18. Tenure 17
19. Rent Setting 18
20. Trading Affordable Housing Assets 18
Monitoring Affordable Housing 19
Definitions 20

Controlled Document Information

Authorisation details

This is a Controlled Document. Before using this document check it is the latest version by referring to Council's Controlled Document Register. Unless otherwise indicated, printed or downloaded versions of this document are uncontrolled.			
Controlled Document Number:	228	**TRIM Record No:**	2025/013193
Controlled Document Type:	Policy		
Controlled Document Name:	Affordable Housing Policy		
Version Number:	1		
Department:	Strategy and Environment		
Distribution:	Internal and External		
Review Period: **Max < 4 years**	2 years	**Next Review Date:**	2027
Document Status:	Adopted		
Approval Type:	Council Resolution		
Version Start Date:	16 April 2025	**Version End Date:**	16 April 2027

Related document information, standards and references

Related Legislation:	• Ku-ring-gai Local Environmental Plan 2015 • State Environmental Planning Policy (Housing) 2021 • Environmental Planning and Assessment Act 1979	• Division 7.2 Affordable Housing Contributions, Environmental Planning and Assessment Act 1979 • Part 1, 1.4 Definitions, Environmental Planning and Assessment Act 1979 • Chapter 2 Affordable Housing, Housing SEPP 2021
Related Policies (Council & Internal)	• Ku-ring-gai Planning Agreement Policy 202	The Planning Agreement Policy specifies criteria and methodology for requiring affordable housing as part of proponent led rezonings.
Related Documents - Procedures, Guidelines, Forms, WHS Modules/PCD's, Risk Assessments, Work Method Statements, etc	N/A	N/A
Other References	• Ku-ring-gai Local Strategic Planning Statement 2020 • Ku-ring-gai Housing Strategy 2020 • North District Plan 2018 • Greater Sydney Region Plan 2018	GSRP and NDP include an affordable rental housing target of 5-10% of uplift (subject to viability) LSPS includes actions to investigate the development of an Affordable Housing Contributions Plan HS includes an action to prepare Housing Affordability Study to determine need, mechanism and locations.

Version history

Version Number	Version Start Date	Version End Date	Author	Details and Comments
1	16 April 2025	16 April 2027	Alexandra Plumb	First version
2	TBC	TBC	Alexandra Plumb	Amended for consistency with Ku-ring-gai Affordable Housing Contributions Scheme

1. Introduction

Ku-ring-gai Council recognises the urgent need for affordable housing, particularly for key workers and individuals with lower to moderate incomes who have demonstrated connections to the Ku-ring-gai local area. Council is committed to developing housing solutions that prioritise these residents, ensuring they have access to stable and secure homes.

2. Purpose

The Policy sets out:

- Ku-ring-gai Council's objectives for affordable housing in the local government area (LGA)
- How Ku-ring-gai will facilitate the delivery affordable housing
- Council's requirements for affordable housing
- ~~How Council will manage any affordable housing it owns.~~
- What Council will do with affordable housing contributions it receives

This Policy guides Council's approach to providing affordable housing for the community, particularly for moderate-income key workers and those with a connection to the local area. The policy defines Council's role to advocate for affordable housing.

Ku-ring-gai Council is dedicated to increasing the range and supply of affordable housing to meet the evolving needs of our residents. This policy outlines Council's principles and approach, sets specific targets for affordable housing and ensuring a consistent and transparent process for receiving contributions from industry to achieve this goal.

3. Objectives

The objectives of this Policy are to:

- Provide direction for the supply of rental housing for key workers and those who can demonstrate a connection to the area and living in low and moderate-income households within Ku-ring-gai
- Ensure the affordable rental housing mix is appropriate to the changing needs of households with regard to size and type, location and accessibility
- Ensure Ku-ring-gai's planning controls facilitate the supply of new affordable housing that is accessible and ~~not distinguishable from market housing~~ generally to the standard of new housing in the locality.
- Enhance overall capacity of the community to drive effective affordable housing outcomes.

4. Legislation and other policies

The Policy supports one of objectives of the Environmental Planning and Assessment Act 1979 to promote the delivery and maintenance of affordable housing. This Policy has been informed by, and aligns, with the following instruments and other polices:

- Ku-ring-gai Local Environmental Plan 2015
- State Environmental Planning Policy (Housing) 2021
- Ku-ring-gai Local Strategic Planning Statement 2020
- North District Plan 2018
- Ku-ring-gai Planning Agreement Policy 2024.

5. Area to which it applies

This Policy applies to all land within the Ku-ring-gai LGA.

6. Responsibilities

Council has an important role, to set and guide the policy framework for Ku-ring-gai. This includes:

- Ensuring that affordable housing is of high-quality, appropriately located and complies with planning requirements
- Establishing and collecting affordable housing contributions for developments, noting that monetary contributions are made as a condition of consent as a result of an Affordable Housing Contributions Scheme (AHCS) being in place.
- Ensuring that planning proposals include an appropriate level of affordable housing contributions
- Negotiating affordable housing contributions or delivery of affordable housing units through voluntary planning agreements
- ~~Owning and managing affordable housing stock on behalf of the Ku-ring-gai community~~
- Collaborating with industry and community housing providers to build, develop and manage high-quality affordable housing for Ku-ring-gai.

Council acknowledges that it does not have primary responsibility to regulate and deliver affordable housing in the LGA. Council will advocate for federal and state government investment into affordable housing and policy improvements on behalf of the community.

Affordable Housing Context

7. What is Affordable Housing

Affordable housing refers to rental housing that is offered to eligible households at below market rents.. The *Environmental Planning and Assessment Act 1979* (EP&A Act) defines affordable housing as housing that is affordable and targeted to people on very low, low or moderate incomes (from 0% to 120% of Greater Sydney's median household income). It is generally subsidised or offered at below market rents, priced in a way that residents are able to meet basic living costs such as food, clothing, medical care and education.[1]

Affordable housing can include varied housing to meet the continuum of housing affordability need – including various tenures and sizes such as dwelling houses, semi-detached dwellings, and flats

8. Affordable Housing in Ku-ring-gai

At the 2021 Census, there were 2,979 rental households in Ku-ring-gai eligible for affordable housing, based on household income. Table 1 shows that, of these households, around 65% (1,923) were in housing that was unaffordable, and in need of affordable housing. The need for affordable housing was greatest in the very low -income bracket, with 95% of eligible households in housing that was unaffordable and in housing stress.

Table 1: Lindfield SAL Affordable Housing need

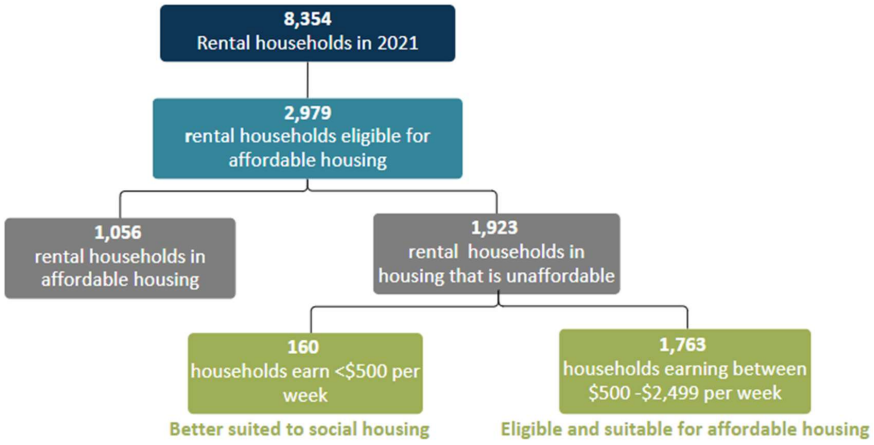
Household income bracket	Total number of households within income bracket	Number of households in housing that unaffordable	Percentage of households in need of Affordable Housing in 2021
Very low income	936	89	95%
Low income	732	572	72%
Moderate income	1,311	459	35%
Total eligible for affordable housing	**2,979**	**1,923**	**65%**

Source: Australian Bureau of Statistics 2023 and HillPDA 2023

The need for affordable housing in Ku-ring-gai is graphically demonstrated in Figure 1.

Figure 1: The technical need for affordable housing

[1] *New South Wales Government (2024), Environmental Planning and Assessment Act 1979 No 203, cl. 1.4(1).*

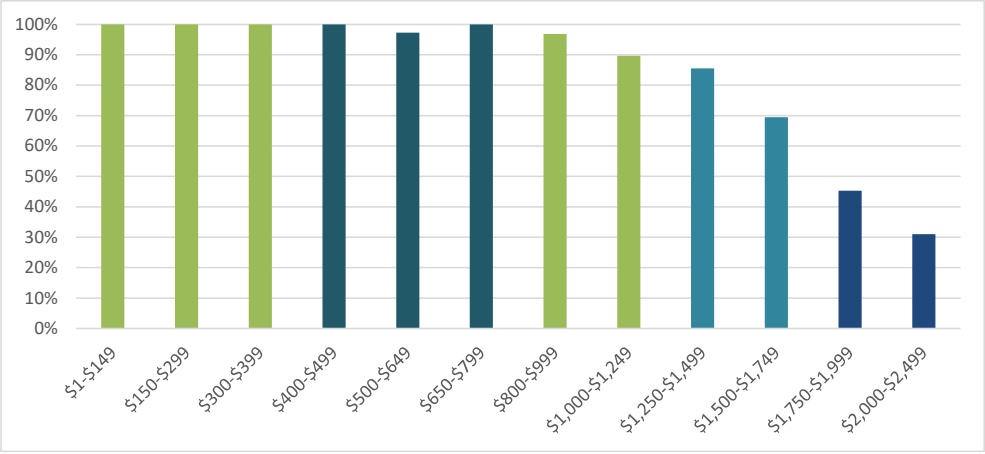


Source: Australian Bureau of Statistics, Census of Population and Housing (2021) and HillPDA (2024)

Table 1 and Figure 1 identify a current shortfall of 1,923 affordable housing rental dwellings. However affordable housing might not be the best way to meet some household needs. as 160 households (8%) had a weekly income below $500 in 2021. Social housing might better suit these households' needs. Removing these households from the equation leaves 1,763 households, for whom affordable housing would be both necessary and appropriate.

Figure 2 demonstrates the percentage of very low-moderate income households that were in housing stress in 2021, defined as spending more than 30% of household income on housing costs. In Ku-ring-gai LGA, instances of housing stress were greatest amongst the lower income bands, with moderate income households displaying significant lower rates of housing stress compared to low and very low-income households.

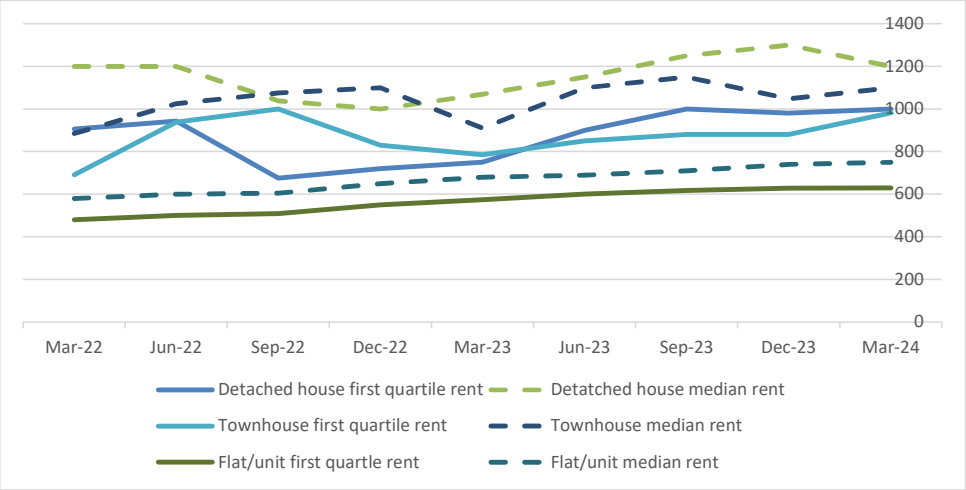
Figure 2: Percentage of households experiencing rental stress by weekly income



Source: Australian Bureau of Statistics 2023 and HillPDA 2023

In the future, the need for affordable housing is expected to increase in line with broader trends affecting Ku-ring-gai and Greater Sydney as a whole. As shown in Figure 3, Ku-ring-gai LGA experienced a dip in median rents and first quartile rents for detached houses and townhouses between March 2022 and March 2023. However, there was a recovery from March 2023 onwards. Detached House First Quartile Rents increased by 33.3% from the March 2023 quarter, representing an average quarterly change of $62.5 or 7.8% per quarter. Over the same period from March 2023 to March 2024, the median rent for detached houses increased by 12.2% overall, representing an average growth of $32.5 per quarter. This rise in rents, particularly the 33.3% increase in first quartile rents (which lower-income households typically pay), is likely to increase the number of households experiencing rental stress, thereby increasing the demand for affordable housing.

Figure 3: Ku-ring-gai Council rent growth since March 2022



Source: Department of Family and Community Services 2023 and HillPDA 2023

As first quartile rents, the statistic which lines up best with low and very low-income household rents, have risen significantly since the 2021 Census was undertaken, it is assumed that the true shortage of affordable dwellings has also increased, prompting the need for further action on Councils part to facilitate the delivery of affordable housing dwellings.

Policy and Mechanisms

Providing clear and transparent principles, targets and mechanisms to achieve greater affordable housing is an important component of the Affordable Housing Policy.

9. Principles

The principles which will guide affordable housing in Ku-ring-gai are:

- Ku-ring-gai residents and workers live in respectful housing within in their local community
- Affordable housing is embedded in Council's strategies, plans and policies
- Affordable housing contributions are levied in addition to the infrastructure needs for the local community
- By providing affordable housing options for key and essential workers, we enhance economic productivity and support the sustainability of local businesses
- Affordable housing is a long-term commitment to be delivered in perpetuity, aimed at creating sustainable solutions that endure for future generations
- Establishing measurable targets for affordable housing development will provide clear direction to developers and ensure accountability in meeting community housing needs
- Housing is accessible to everyone in the community, including older residents and is located near public transport to help people move around easily and maintain their independence
- Housing supports integration and connection among Ku-ring-gai's residents, reflecting the importance of fostering a diverse range of ages, abilities and cultural backgrounds within the Ku-ring-gai community
- Adaptable housing supports the needs of a changing population, ensuring that all residents can find suitable options as their circumstances evolve.

10. Affordable Housing Targets

Council strives to achieve a significant increase in affordable housing, in the following manner:

- Council will develop an affordable housing target for any Council led strategic planning, this process is discussed in Section 11.
- For proponent led rezoning proposals, council will seek 10% of the total residential gross floor area of residential and mixed-use developments as affordable housing as outlined in Section 12.

11. Affordable Housing in Council-led Strategic Planning

Ku-ring-gai Council will implement a range of mechanism to support the delivery of affordable housing. Any affordable housing provided through a bonus scheme (such as in the Housing SEPP) must be in addition to Council's AHCS.

11.1 Affordable Housing Contribution Scheme (AHCS)

Ku-ring-gai will develop an Affordable Housing Contribution Scheme (AHCS) when it completes strategic planning and rezoning of a precinct.

For precincts identified in State Environmental Planning Policy (Housing) - Chapter 5 Transport Oriented Development, then the contribution ~~will be at least 2% consistent with the SEPP provisions~~ will be based on feasibility analysis.

For any other precinct, the contribution will be informed by viability testing consistent with the NSW Government *Guideline for Developing an Affordable Housing Contribution Scheme* published in 2019.

12. Affordable Housing in Proponent-led Proposals

Council will seek 10% of the total residential gross floor area (GFA) in new residential and mixed use developments as a result of a rezoning arising from a private led planning proposal.

This would either be through:

- A clause in the LEP that specifies 10% of the total residential gross floor area ~~floorspace~~ of the development is used for affordable housing, or
- Through a voluntary planning agreement.

Ku-ring-gai Council will implement a range of mechanisms to support the delivery of affordable housing. Any affordable housing provided through a bonus scheme (such as in the Housing SEPP) must be in addition to Council's expectation of 10% affordable housing in a proponent-led planning proposal.

12.1 LEP amendment as part of planning proposals

Through an LEP amendment, Council expects there to be a 10% affordable housing contribution. Council's preference is that this is included as a clause in the LEP. However, this can be included as part of a voluntary planning agreement where it is agreed between the proponent and the Council.

12.2 Planning agreement

Where an AHCS does not apply, Council's VPA policy specifies the criteria and methodology for requiring affordable housing as part of proponent-led rezonings. Planning agreements for affordable housing will ensure value uplift from planning decisions are captured and used for directly delivering affordable housing.

12.3 Viability testing in proponent-led affordable housing

Council will consider viability when assessing affordable housing contribution in excess of any contribution to local infrastructure that is required.
Where a developer expects a rezoning and wants a concession to affordable housing or other contributions based on viability grounds, then the proponent should provide:

- Proponent's open book development feasibility workings showing adopted feasibility hurdles (developer margins and internal rate of return), assumptions (land purchase price, construction costs) and parameters (project timeline and lead-in periods), and
- Supporting documentation which may include actual land purchase price (front page of contract of sale), quantity surveyor report, estimated gross realisations and valuation reports.

Council would then then commission a peer review at the cost of the developer.
Alternatively, Council would:

- Commission a feasibility assessment funded by the Developer
- Council commission a quantity surveyor to undertake an assessment of the construction cost at the cost of the Developer if these are in dispute
- If there is dispute about the acquisition terms of the property – developer has the option to provide the contract of sale for the development to the Council's consultant.

12.3.1 Land value

The purchase price for the land is not the key determinant of the base value of the feasibility. Council will not subsidise development where a proponent paid too much for the site due to speculation, equally Council will not penalise those who were able to pay less for a site. Instead, the existing market value of the property based on the higher of its existing use, or the residual land value because of redevelopment under the existing LEP, and relevant DCP will be used to determine the underlying value of the site.

13. Receiving Affordable Housing Contributions

Council will receive affordable housing contributions through:

In-kind contributions where a proponent provides land or dwellings for the use of affordable housing. These contributions must remain affordable housing in perpetuity and will be managed according to this Policy.

Monetary contributions where a proponent provides the monetary equivalent of an affordable housing contribution that will be used to acquire land for affordable housing, fund partnerships with community housing providers, or acquire dwellings for the use of affordable housing. [2]

Council's preference is to receive ~~the dedication of~~ monetary contributions ~~dwellings~~ to be used for the provision of affordable housing. However, until an adopted AHCS is in place, in-kind dedication is the likely to be the key mechanism for satisfying this requirement ~~in the TOD precincts~~.

Unless otherwise published in the contribution scheme, Council would consider the monetary equivalent affordable housing contribution to be the value of the unit. Therefore, if the monetary equivalent is in Council's opinion, below the market value of the units, Council would then accept an in-kind contribution. This could then be sold to generate a monetary contribution if the unit is not suitable for affordable housing.

14. Dedications of Affordable Housing

Affordable housing must be high-quality housing that respects the dignity of the residents

14.1 Standard of dedicated dwellings

Council will accept dedication of dwellings only where in the opinion of Council it is suitable for use as affordable housing ~~indistinguishable from market housing in the LGA~~. The design and construction standard of affordable housing dwellings is to be generally consistent with other dwellings in the LGA and not able to be distinguished as affordable housing compared with the design of market housing.

The total gross floor area (GFA) of affordable dwellings should exceed 50 square metres. If the GFA is less than 50 square metres, a monetary contribution be required to be payable.

Where only part of a contribution is satisfied through dedication of completed dwellings, any remaining requirement must be paid as a monetary contribution.

14.2 Use of dedicated dwellings

Titles for the affordable housing dwelling(s) must be transferred to Ku-ring-gai Council following registration with the Land Registry Services (LRS). ~~The dwellings are to remain on the Council's asset register noting they are to be used for affordable housing~~. Council will transfer contributions of in-kind affordable housing to its nominated Community Housing Provider.

[2] *Where dwellings are delivered as a result of monetary contributions, these are to remain in perpetuity.*

A covenant must be registered on title requiring:

- Councils consent for any dealing in the land
- Affordable housing dwellings are to be owned and managed by Councils nominated Community Housing Provider in accordance with this policy
- Rented to very low to moderate income earners for no more than 30% of gross household income

~~Ku-ring-gai Council and any property manager will monitor the financial performance of its total affordable housing portfolio with regular budget forecasting (12 months or longer) to ensure there is sufficient income to cover all the property outgoings (including replacement and long-term maintenance).~~

Trading affordable housing assets is covered in Section 20.

~~14.3 Property management by community housing providers~~

~~***The day-to-day management of affordable housing will be managed externally to Council. Council will not make tenant selections.***~~

~~Council will engage one or more Registered Community Housing Providers (CHPs) to lease and manage the affordable housing on behalf of Ku-ring-gai Council. The CHP will be selected through a competitive process consistent with the Procurement Policy.~~

~~The Registered Community Housing Provider will manage property consistent with NSW Fair Trading, applicable legislation, polices and guidelines.~~

~~The Registered Community Housing Provider will be the authorised property agent.~~

~~The Property Manager will:~~

- ~~Manage leases consistent with the affordable housing eligibility and allocation polices (see section **Error! Reference source not found.**);~~
- ~~Monitor and review outgoings and recoveries;~~
- ~~Assess and review rent as per the lease terms, guidelines and policy;~~
- ~~Manage vacancies;~~
- ~~Manage notices to vacate, lease surrender or termination management;~~
- ~~Manage lease arrears, non-compliance, complaints and dispute management.~~
- ~~Manage all tenant interactions in leasing and management of the property;~~
- ~~Maintain adequate insurances; and~~
- ~~Maintain registration and compliance as a Registered Community Housing Provider.~~

15. Monetary Contributions

Monetary contributions are to be the equivalent of dedicated dwellings. Where a dwelling is dedicated to Council, Council has the opportunity of realising a monetary contribution by selling the dedicated dwellings and re-investing into fit-for-purpose affordable housing.

~~Therefore,~~ Unless otherwise published in an Affordable Housing Contributions Scheme, Council expects that monetary contributions are the equivalent to the sale price of off-the-plan dwellings of a similar standard. This could be completed by a valuer or with reference to the advertised sale prices of the units.

Council may create standard monetary equivalent rates for areas from time-to-time. The equivalent rates will be published on the website.

15.1 Use of monetary contributions

Monetary contributions are used for the sole purpose of providing and managing affordable housing in perpetuity within Ku-ring-gai local government area. Monetary contributions will be pooled by Council and transferred to the nominated Community Housing Provider. The funds can be used for: ~~This could include~~:

- Acquiring land for affordable housing
- Acquiring dwellings for affordable housing in the LGA such as those with low maintenance costs and strata fees
- Building purpose built affordable housing co-funded by Council contributions, other government funding and Community Housing Provider own resources.

~~Co-funding development by community housing providers.~~

~~15.2 Development partnerships with community housing providers~~ Appointment of Community Housing Provider

Council will seek ~~appropriate partnerships for development with Community Housing Providers~~ to appoint at least one Community Housing Provider as a partner in the delivery and management of affordable housing

~~Council will seek to partner with Community Housing Providers on development. This will include:~~

- ~~Financing development~~
- ~~Partnering on development sites~~
- ~~Co-owning developments.~~

~~Partnerships with Community Housing Providers will be delivered through mechanisms consistent with Council's procurement policy.~~

Council will nominate a not-for-profit community housing provider (CHP) to take ownership of affordable housing contributions received. Priority will be given to not-for-profit CHPs registered as Tier 1 or Tier 2 under the National Regulatory Code, and who have appropriate experience in the Ku-ring-gai local government area.

The nominated CHP will take full ownership and management responsibilities for any monetary or in-kind contributions gained during their term.

Managing Affordable Housing

16. Affordable Housing Eligibility

Council's ~~will appoint a~~ nominated community housing provider ~~to~~ will undertake management ~~and eligibility~~ of affordable housing and determine the eligibility of tenants.

Affordable housing that has either of the following, must comply with the NSW affordable housing Ministerial Guidelines 2023/24 (as updated):

- has received funding or financing from the NSW Government, or
- was developed under the State Environmental Policy (Housing) 2021 or State and Environmental
- Planning and Assessment Amendment (Housing) Regulation 2021

To demonstrate eligibility, residents must:

- establish their identity
- live in NSW
- be a or hold permanent residence in Australia
- be able to sustain a successful tenancy, without support or with appropriate support in place
- meet maximum income thresholds in the Table below (as updated each year)
- be in housing need and unable to resolve this need without assistance, such as living in unaffordable or unsuitable housing or needing to relocate for employment or family reasons.
- not have assets or property which could reasonably be expected to solve their housing situation.

The income threshold criteria is based on the median income creating household equivalence for families. These are summarised below in Table 2 for 2023/24: This table provides a reference guide to maximum income levels for a range of different household sizes and combinations.

Table 2: Household income eligibility limits for Sydney region: 2023/24

Household Type	Very Low	Low	Moderate
Single	$32,300	$51,700	$77,600
Single + 1	$42,000	$67,200	$100,900
Single + 2	$51,700	$82,700	$124,200
Single + 3	$61,400	$98,200	$147,500
Single + 4	$71,100	$113,700	$170,800
Couple	$48,500	$77,600	$116,400
Couple + 1	$58,200	$93,100	$139,700
Couple + 2	$67,900	$108,600	$163,000
Couple + 3	$77,600	$124,100	$186,300
Couple + 4	$87,300	$139,600	$209,600

Source: NSW Government Department of Communities and Justice (2024)[3]

This table is subject to annual revision at the conclusion of the relevant financial year.

[3] *Income eligibility limits vary according to household size and income category, with the maximum limit increasing with each additional person in a household. The income categories are divided into Very Low, Low, and Moderate incomes, with each category having a specific income threshold for households of different sizes. The increase in income thresholds as household size grows reflects the additional financial responsibilities of supporting more people in a household. For example, larger households typically have more expenses, such as childcare, education, food, and healthcare, so their income eligibility limits are set higher than for smaller households.*

17. Allocation

Council's nominated Community Housing Provider ~~will appoint a manager for the affordable housing who~~ will manage the allocation of affordable housing units.

17.1 Allocation principle

Ku-ring-gai will support key workers, residents, and those with a long-term connection to the area—whether through residency or employment—to continue living in Ku-ring-gai.

17.2 Allocation policy

Council ~~owned affordable housing~~ will seek to support those that are eligible for affordable housing. When considering applications priority will be given to the following target groups:

- Key workers working in Ku-ring-gai LGA*
- Ku-ring-gai residents in housing stress
- Women older than 65
- Those with a close connection to Ku-ring-gai, including long term residents and persons with a social or economic association with the Council area.
- Those with long standing employment in Ku-ring-gai and the greatest distance commute.

If these groups do not apply for affordable housing, the community housing provider ~~or manager~~ will apply normal eligible criteria for affordable housing.

17.3 Target groups

Key workers in Ku-ring-gai LGA include workers in the following industries:

- Health
- Education
- NSW Police
- Fire and Rescue NSW
- NSW Department of Communities and Justice
- Early Education
- Disability Support
- Aged Care
- Ku-ring-gai Council.

18. Tenure

Managers of council owned or funded affordable housing can provide leases on a fixed-term or on a continuous basis.

Council acknowledges there are very few affordable options in the LGA for those that are eligible for affordable housing. Council's policy is that as long as the household remains eligible for affordable housing the lease can generally be renewed or continued.

To remain in affordable housing, households must continue to meet all eligibility criteria specified in the NSW affordable housing Ministerial Guidelines.

19. Rent Setting

The rent for council ~~owned or~~ funded affordable housing will be set at 30% of the gross household income consistent with Section 13 of the Housing SEPP. Rent will be re-assessed and adjusted annually.

20. Trading Affordable Housing Assets

Council's ~~or partner~~ nominated community housing provider(s) may dispose of affordable housing stock to better meet demand, realise capital growth, redevelop to a higher density, or recycle older stock.

Any disposal or re-investment of ~~council owned affordable housing~~ affordable housing contributions so transferred to the nominated Community Housing Provider will require Council approval. In ~~partnering~~ transferring in-kind contribution to the nominated ~~with~~ community housing provider~~s~~, a covenant on title will be placed to ensure that the housing outcome remains as affordable housing, even between the disposal and reinvestment of the housing stock. The net proceeds of the sale of council affordable housing assets must be reinvested in affordable housing supply with the objective being no net loss of affordable housing in Ku-ring-gai LGA.

Any withdrawal of affordable housing dwellings must be replaced with an equivalent dwelling in the same locality in the local government area and be subject to Council's agreement.

Monitoring Affordable Housing

To ensure the effective delivery of affordable housing, Ku-ring-gai Council will monitor affordable housing delivery, which will include:

- **Annual progress tracking:** Council will report the contributions received in both number of dwellings and money received.
- **Reporting:** Annual updates on affordable housing progress, including key metrics and outcomes, will be made publicly available to ensure transparency.

This monitoring framework will help ensure that affordable housing targets are met and maintained, and that the process remains transparent and accountable.

Definitions

Term / Abbreviation	Definition
Affordable housing	Affordable housing is rental housing available for very low income households, low income households or moderate income households. Affordable housing is defined by the Environmental Planning and Assessment Act 1979 and the Housing State Environment Planning Policy 2021 (SEPP).
Affordable housing contributions scheme	A document prepared by the Council and confirmed by a planning proposal. It allows Councils to set out how, where and at what rate to charge a levy for affordable housing. This levy is in addition to any other development contributions required under sections 7.11 or 7.12 of the Environmental Planning and Assessment Act, 1979.
Community housing providers (CHP)	A not-for-profit organisation which provides affordable rental (and social) housing for very low, low, to moderate income household. CHPs are registered under the National Regulatory System for Community Housing.
Difference between affordable housing and social housing	Social housing is government subsidised housing designed for people with the greatest need on very low incomes, whereas affordable housing serves a wider spectrum of low to moderate-income earners.
Key workers	Workers on very low to moderate incomes critical to the economic and social development of Ku-ring-gai, including but not limited to occupations such as school teachers, aged carers, midwifery and nursing professionals, hospitality and retail workers, personal carers, aides and assistants, child carers, fire fighters, police, transport workers and drivers (especially bus and rail), cleaners and laundry workers.
Low income household	Low income household earns between 50% and 80% of the median Sydney income.
Moderate income household	Moderate household earns between 80% and 120% of the median Sydney income.
Planning agreement	A voluntary agreement between a planning authority and a developer in which a developer agrees that as part of a development proposal or rezoning that they will make a contribution towards a public benefit which may include the dedication of land or dwelling units for the purpose of affordable housing.
Rental stress	Households who are paying more than 30% of their household income on rent.
Very low income household	Very low income household earns less than 50% of the median Sydney income.

PLANNING PROPOSAL - DUAL OCCUPANCY FLOOR SPACE RATIO (FSR) STANDARD

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To inform Council of the Planning Proposal amending the *Ku-ring-gai Local Environmental Plan 2015* to apply a Floor Space Ratio (FSR) to dual occupancy development with a minimum 1015 sqm lot size.
BACKGROUND:	In July 2024 the NSW Government permitted dual occupancy on R2 Low Density Residential land within Ku-ring-gai, except for land with bushfire risk, heritage items, or within a Transport Oriented Development area. The NSW Government temporarily suspended the complying development pathway for dual occupancies to allow Council to nominate a minimum lot size able to deliver dual occupancies that would assimilate into the established area. On 18 March 2025, following public consultation, Council endorsed a 1015 sqm minimum lot size. The Department of Planning, Housing and Infrastructure (DPHI) has accepted Council's proposal with formal gazettal imminent. With the adoption of the 1015 sqm minimum lot size, staff have been able to investigate standards for dual occupancy development within Ku-ring-gai, including the Floor Space Ratio.
COMMENTS:	This Planning Proposal is the only mechanism for Council to amend the *Ku-ring-gai Local Environmental Plan 2015* to insert a maximum Floor Space Ratio (FSR) relating to dual occupancy on a minimum 1015 sqm lot size. The Planning Proposal is consistent with State and local planning instruments and has strategic and site specific merit. The proposed 0.5:1 FSR standard for 1015 sqm lots (and the associated sliding scale for larger lots) will apply to all development applications across Ku-ring-gai, except those that choose to use the *SEPP (Housing) 2021* standards that apply to land within the Local Housing Areas. The inclusion of an FSR standard in the KLEP 2015 will give the community clarity on the acceptable development standards for this typology and assist in the delivery of dual occupancies.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That Council support the proposed FSR for dual occupancy as outlined in this report and progress the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway Determination to enable its exhibition and public consultation.

PURPOSE OF REPORT

To inform Council of the Planning Proposal amending the *Ku-ring-gai Local Environmental Plan 2015* to apply a Floor Space Ratio (FSR) to dual occupancy development with a minimum 1015 sqm lot size.

BACKGROUND

Dual Occupancies in Ku-ring-gai

Ku-ring-gai Council's planning controls have historically restricted dual occupancy development. This was due to concerns regarding small lot subdivision patterns and their inability to support the prevailing deep soil and tree provision, which are the underpinning characteristics of the local government area. Smaller lot sizes will impact the established character of built form in high quality garden settings, including canopy trees, both across the local government area and within heritage conservation areas.

Currently, dual occupancy within Ku-ring-gai is limited to a number of specified sites that are over 1200 sqm in area (with each dual occupancy dwelling having a minimum site area of 550 sqm). The sites are also generally corner lots that enable easy access and suitable distances between driveways for street tree planting. These sites are listed in the *Ku-ring-gai Local Environmental Plan 2015 - Schedule 1 Additional Permitted Uses*.

Housing Reforms

In July 2024 the NSW Government permitted dual occupancy housing across all land zoned R2 Low Density Residential within Ku-ring-gai, except for land with bushfire risk, heritage items, or within a Transport Oriented Development area, as illustrated at Figure 1.

The NSW Government temporarily suspended the complying development pathway for dual occupancies to allow Council to nominate a minimum lot size, able to deliver dual occupancies that would assimilate into the established area.

On 18 March 2025, following public consultation, Council nominated a 1015 sqm minimum lot size with the following resolution:

A. *That Council endorse a minimum lot size of 1015 sqm for dual occupancy development within the Ku-ring-gai local government area R2 (Low Density Residential) zones, excluding bushfire prone land, heritage items and land within a TOD area, and forward it to the Department of Planning, Housing and Infrastructure for finalisation as indicated in this report.*

B. *That Council prepare planning controls and development standards based on the 1015 sqm minimum lot size, for inclusion into the Ku-ring-gai Local Environmental Plan 2015 and the Ku-ring-gai Development Control Plan, and report these back to Council.*

C. *That the Director Strategy and Environment be given delegation to correct errors and improve clarification, provided it does not alter the direction of the minimum lot size and minimum lot width.*

This Planning Proposal seeks to meet the obligations of Resolution B. It puts forward a Floor Space Ratio (FSR) standard for dual occupancy development. Also, in accordance with this Resolution, Council staff are separately investigating development control plan standards for dual occupancies.

The Department of Planning, Housing and Infrastructure (DPHI) have confirmed acceptance of Council's 1015 sqm minimum lot size. DPHI has advised that they will also include a minimum subdivision lot size of half the minimum lot size for each dual occupancy dwelling. Commencement of these standards is imminent.

Dual Occupancy Standards for Ku-ring-gai

At present, under the housing reforms, dual occupancy can be developed on any lot size via a development application; however, determination of these applications rely on merit assessment based on the prevailing development standards of the land. The prevailing standards are those applying to R2 Low Density Residential dwellings (single detached housing) which have a general 0.3-0.4:1 FSR and associated standards for that typology. Transposing those standards to dual occupancy applications is challenging and cannot be applied consistently; therefore, it is important to develop standards able to deliver dual occupancy across Ku-ring-gai in a considered manner that respects the dominant values of the area.

This Planning Proposal seeks to include an FSR standard for dual occupancy. The establishment of an FSR will facilitate more efficient assessment, plus enable the preparation of controls for the *Ku-ring-gai Development Control Plan* specific to dual occupancy development.

Once DPHI gazette Council's 1015 sqm minimum lot size and apply their minimum subdivision size, dual occupancies may be developed in Ku-ring-gai via the following pathways:

- Complying Development under the *SEPP (Exempt and Complying Development Codes) 2008:*

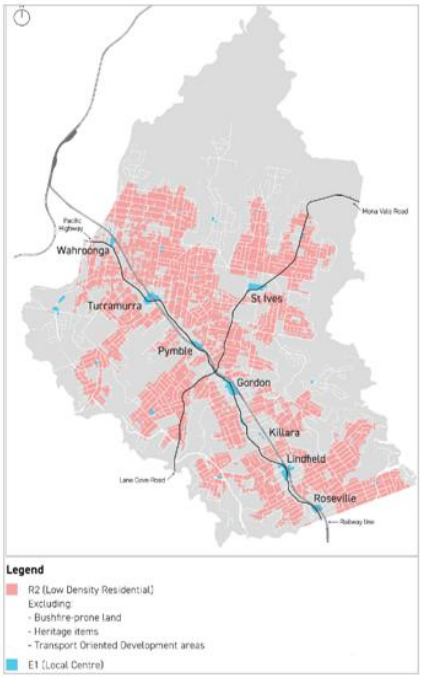
  - minimum lot size - 1015 sqm,
  - a GFA calculator based on lot size amounting to a floor space ratio range of 0.4-5.4:1,
  - other associated standards under the SEPP.

- Development Application under the *Ku-ring-gai Local Environmental Plan 2015*:

  - minimum lot size - 1015 sqm,
  - floor space ratio (FSR) - as the KLEP 2015 has no FSR applicable to dual occupancy development, any proposal would have to defer to the prevailing R2 Low Density Residential FSR, generally 0.3-0.4:1, and rely on a merit assessment,
  - since Council's Development Control Plan has limited dual occupancy controls that apply to those properties listed under Schedule 1 of the KLEP 2015, the determination of any dual occupancy application would again rely on a merit assessment, with guidance from DPHI's *Low Rise Housing Diversity Design Guide for Development Applications*.

Note: Development Applications within the NSW Government designated Local Housing Areas (LHA) have the option to be considered under the *SEPP (Housing) 2021*

standards. The SEPP enables a minimum lot size of 450 sqm, floor space ratio of 0.65:1 and other associated standards under the SEPP. See Figure 1 for illustration of the NSW government Local Housing Areas.



Local Centre	Local Housing Areas - locations for dual occupancy
Roseville	400-800m from the station (excludes TOD SEPP areas)
Killara	400-800m from the station (excludes TOD SEPP areas)
Lindfield	From edge of E1 zone to 800m (excludes TOD SEPP areas)
Gordon	From edge of E1 zone to 800m (excludes TOD SEPP areas)
Turramurra	From edge of E1 zone to 800m
Pymble	0-800m from the station
Wahroonga	0-800m from the station
St Ives	From edge of E1 zone to 800m

Note:
For the purpose of this Study, Warrawee is excluded as there is no E1 (Local Centre) zoning at this location



FIGURE 1 -Areas where dual occupancy is permitted (left)
-Local Housing Areas (above)

Given the KLEP 2015 has no designated FSR standard for dual occupancy under the housing reforms, this planning proposal seeks to amend the KLEP 2015 and insert this standard. Inclusion of an FSR standard will provide a more realistic and appropriate specification that facilitates dual occupancy delivery, and that enables a consistency of determination across the local government area.

Benefits of an applicable FSR

FSR is one of the key determinants of the character of built form. The dual occupancy FSR standard will influence the assimilation of this typology into Ku-ring-gai's low-density areas, characterised by single dwellings within high quality garden settings including tall canopy trees.

Whilst it is understood that this typology will alter the fabric of the local government area, as the NSW government has limited Council's ability to set a larger minimum lot size, the FSR seeks to ensure the provision of deep soil, trees and landscaping elements that will go some way towards reflecting the Ku-ring-gai character of built form within a garden setting.

Council's endorsement of the proposed FSR standard will enable the formulation of objectives and controls to insert into Council's *Development Control Plan*. These will assist in delivery of a typology that aims to continues to support Ku-ring-gai's local character.

The process for a planning proposal can take 6-12 months. During this time Council's Development Assessment team will continue to undertake merit assessment of FSR and development controls for dual occupancy development applications, including on the soon to be gazetted 1015 sqm minimum lot size.

COMMENTS

Determining an appropriate FSR for dual occupancy

Council staff have investigated the following to determine an appropriate FSR for dual occupancy development in Ku-ring-gai:

- testing of dual occupancy standards to determine development outcomes and their ability to assimilate into the prevailing character of the R2 Low Density Residential lands where they are located;
- comparative analysis of dual occupancy standards proposed via the complying development pathway and likely impacts on the Ku-ring-gai character;
- research into standards adopted by other local Councils in their LEP and DCP;
- investigation into the benefits of different configurations of dual occupancy that complying development does not offer, such as one dwelling facing the street and the second being located behind the street facing dwelling;
- understanding the constraints of certain lot configurations, such as corner lots, and the standards they require to enable delivery of this typology.

A study to determine an appropriate dual occupancy FSR has been prepared to support the Planning Proposal. This study, *Dual Occupancy Standards Testing, Ku-ring-gai Council, June 2025*, is provided as an appendix to the Planning Proposal at Attachment A1.

The Planning Proposal

The proposed Floor Space Ratio (FSR)

This Planning Proposal (Attachment A1) seeks to amend the *Ku-ring-gai Local Environmental Plan 2015* (KLEP 2015) to include a base Floor Space Ratio (FSR) of 0.5:1 for dual occupancy development on 1015 sqm lot sizes, with a sliding scale FSR for larger lot sizes consistent with the KLEP 2015 approach for dwelling house FSR provision.

The sliding scale is described in the following table:

Lot Size	FSR
More than 2,000 square metres	0.4:1
More than 1,015 square metres but not more than 2,000 square metres	((200 + (0.3 × site area)) / site area):1
1,015 square metres or less	0.5:1

FIGURE 2: Proposed sliding scale FSR according to lot size

The Planning Proposal's *Dual Occupancy Standards Testing, Ku-ring-gai Council, June 2025* discusses the relationship between gross floor area (GFA) and FSR. It explains the need for a sliding scale: automatically allowing larger homes on larger sites would result in larger footprints and greater visual bulk. Moreover, the purpose of dual occupancy development is not to enable the subdivision of large lots that would otherwise not be permitted under the KLEP 2015, but to deliver housing diversity and provide smaller housing typologies that might be more affordable than a standard large, detached dwelling. The use of a sliding scale is also adopted in the complying development pathway.

Consideration of Complying Development standards

The comparative assessment in the *Dual Occupancy Standards Testing* indicates the Complying Development GFA (amounting to 0.54:1 FSR for a 1015 sqm site) cannot deliver the deep soil, tree planting, setbacks and landscape areas that will enable assimilation into Ku-ring-gai's local character, whereas the proposed sliding scale FSR of 0.4:1 to 0.5:1, when paired with potential DCP controls, is generally able to deliver improved outcomes with key elements that go towards defining the area's valued leafy green character.

Application of a lower 0.45:1 FSR was found to enable greater landscape outcomes as it significantly reduces internal floor area compared with that achievable under the Complying Development pathway. While the Development Application pathway, when paired with potential DCP controls, can offer greater flexibility in some areas, the reduced yield under 0.45:1 is unlikely to attract developers away from the Complying Development pathway. This limits the potential to deliver better site-specific outcomes, including improved design, landscaping, and tree retention through the Development Application process.

Amendment to KLEP 2015 Schedule 1 Additional Permitted Uses

The Planning Proposal also seeks to delete properties, zoned R2 Low Density Residential, listed under the KLEP 2015 Schedule 1 that allow dual occupancy as an Additional Permitted Use.

Dual occupancy is now permitted on these sites as a result of the NSW Government's housing reforms. Sites that already have a higher zoning (for example R3 Medium Density Residential) and FSR applied to them will also be deleted from Schedule 1. Only those properties not designated under the housing reforms, for example on land zoned C4 Environmental Living, will be retained within Schedule 1.

The Planning Proposal at Attachment A1 includes a list of all properties to be deleted from Schedule 1.

The intended outcome of this Planning Proposal is to have an FSR standard specifically for dual occupancy development that will override the prevailing R2 Low Density zoning FSR. This will enable delivery of a gross floor area (GFA) more suited to the delivery of the dual occupancy dwelling typology in a consistent manner across Ku-ring-gai.

Strategic and Site-Specific Merit

The NSW Government's directions and standards on dual occupancy development were included in their *Explanation of Intended Effects: Changes to create Low and Mid-rise Housing* (EIE) which permitted dual occupancies on all R2 Low Density Residential zoned land across the LGA. This report commenced the rollout of the legislated pathways for dual occupancy delivery, via an amending SEPP, which enabled dual occupancy development across Ku-ring-gai.

This Planning Proposal remains consistent with the strategic directions of the NSW Government's housing reforms, including the overarching EIE and the related amendments made to the *SEPP (Housing) 2021*.

The Planning Proposal has both strategic and site-specific merit. The assignment of an FSR to the dual occupancy typology will enable its efficient and effective delivery within Ku-ring-gai. This is consistent with the strategic principles of both state and local strategic planning instruments which aim to increase housing delivery and diversity.

The Planning Proposal is consistent with:

- *Greater Sydney Region Plan: A Metropolis of Three Cities (2018)*
- *North District Plan (2018)*
- *Ku-ring-gai Community Strategic Plan 2038 (2018)*
- *Ku-ring-gai's Local Strategic Planning Statement (2020)*
- Applicable State Environmental Planning Policies (SEPPs)
- Applicable Ministerial Directions (s.9.1 directions)

The Planning Proposal, and the proposed FSR, have given consideration to the local area character, the environmental values and the historical fabric of Council's low density residential areas. In addition, the tripartite planning parameters of social, economic and environmental issues have been considered.

In preparing the planning proposal, the changing demographic structures of households and the need for housing diversity within Ku-ring-gai, the economic value to the local commercial and industrial sectors within the local government area, and the potential ecological impacts of this typology have been understood.

Timing

Given the gazettal of Council's 1015 sqm minimum lot size is imminent, there is some urgency to have an FSR in place for dual occupancy development. This will:

- enable ease and consistency of assessment within the Department of Planning, Housing and Infrastructure's (DPHI) short assessment timelines;
- clarity and greater certainty to landowners on the standards expected in their applications; and
- provide flexibility in delivery outcomes to those offered through the Complying Development pathway in general, and the Development Application pathway for Local Housing Areas.

Due to the urgency, Council will seek delegation to process and finalise this Planning Proposal as part of the Gateway Determination. This will reduce reliance on DPHI timelines and enable Council to deliver this outcome in the most efficient manner.

Development Control Plan (DCP) standards

The establishment of the FSR being sought through this Planning Proposal will enable the preparation of dual occupancy controls for the *Ku-ring-gai Development Control Plan* (DCP), in accordance with Council's 18 March 2025 resolution.

These DCP controls will be prepared, reported to Council and exhibited with the Planning Proposal should a Gateway Determination be forthcoming. A concurrent exhibition will enable the DCP amendment to be made at the same time as the KLEP 2015 amendment to include the proposed FSR.

Ku-ring-gai Planning Panel (KLPP)

In accordance with Section 2.19 of the *Environmental Planning and Assessment Act 1979*, the Planning Proposal was reported to the Ku-ring-gai Planning Panel on Monday, 21 July 2025.

The KLPP have advised they support the progression of the Planning Proposal to Gateway Determination as follows:

The Panel Advised

A. *Council that the Planning Proposal has site specific and strategic merit and that it be submitted to the Department of Planning, Housing and Infrastructure for a Gateway Determination that will enable its exhibition and public consultation.*

B. That Council seek authority to finalise the planning proposal under delegation.

C. Date of the decision: 21 July 2025.

D. Reason for the advice:

1. *The Panel concurs with the recommendation in Council's Planning Proposal Assessment Report.*
2. *The planning proposal is consistent with site and local planning instruments and has strategic and site specific merit.*

Next steps

The next steps in the progression of the Planning Proposal are as follows:

1. Report the Planning Proposal to Council and seek endorsement to submit the proposal to the Department of Planning, Housing and Infrastructure (DPHI) for a Gateway Determination.

2. Prepare and report to Council controls for insertion into Council's *Development Control Plan* (DCP) for dual occupancies on minimum 1015 sqm lot size with proposed sliding scale FSR of 0.4:1 to 0.5:1, subject of this Planning Proposal.

3. Upon receipt of any Gateway Determination, place the FSR Planning Proposal and DCP controls on public exhibition and invite community comment.

4. Undertake consultation with State Agencies as nominated in any Gateway Determination.

5. Assess all submissions and report the findings back to Council.

6. Should the proposal be adopted by Council, finalise the amendment to the KLEP 2015 under delegation, and submit to DPHI for gazettal. At the same time, finalise and bring into effect the related DCP controls.

INTEGRATED PLANNING AND REPORTING

Theme 1 – Community, People and Culture
Theme 3 – Places, Spaces and Infrastructure

Community Strategic Plan Long Term Objective	Delivery Program Term Achievement	Operational Plan Task
C6.1 Housing diversity, adaptability and affordability is increased to support the needs of a changing community	C6.1.1 Councils planning approach to the provision of housing across Ku-ring-gai is responsive and addresses the supply, choice and affordability needs of the community and the changing population	C6.1.1.1 Implement the Ku-ring-gai Housing Strategy to 2036 C6.1.1.3 Identify opportunities to provide a range of housing choices and part of the implementation of the Ku-ring-gai Housing Strategy to 2036.
P2.1 A robust planning framework is in place to deliver quality design outcomes and maintain the identity and character of Ku-ring-gai	P2.1.1 Land use strategies, plans and processes are in place to effectively manage the impact of new development	P2.1.1.1 Prepare plans and strategies as required by the Local Strategic Planning Statement (LSPS)

GOVERNANCE MATTERS

On 15 December 2023 the NSW Government exhibited the *Explanation of Intended Effect; Changes to create Low- and Mid-Rise Housing (EIE).* The Department of Planning, Housing and Infrastructure (DPHI) has given some Councils, including Ku-ring-gai, an opportunity to consider an appropriate minimum lot size for dual occupancy dwellings within the R2 (Low Density Residential) zone, excluding land with bushfire risk, heritage items, or within a Transport Oriented Development area. The NSW has agreed Council's 1015 sqm minimum lot size, with gazettal imminent.

At present Ku-ring-gai Council has no standards that apply to dual occupancy development across the local government area, relying on the prevailing low-density standards applying to single dwellings. This Planning Proposal seeks to introduce an FSR standard more suitable to the dual occupancy typology and that will facilitate improved and consistent assessment of applications.

On 21 July 2025 the Planning Proposal was considered by the KLPP which advised their support for its progression to Gateway Determination.

RISK IMPLICATION STATEMENT

Council's reputation could be at risk if it does not nominate an appropriate FSR for dual occupancies. Without a formal FSR standard staff are not able to investigate and include Development Control Plan standards to guide the delivery of dual occupancy development. Applications will continue to be assessed on merit by Council staff resulting in an inconsistent outcome for the typology across Ku-ring-gai.

FINANCIAL CONSIDERATIONS

The cost of preparing this report is covered by the Urban Planning and Heritage budget.

SOCIAL CONSIDERATIONS

Updated planning provisions for dual occupancy development in Ku-ring-gai will assist in increasing housing supply and diversity to support the needs of the changing community and the expected increase in population.

ENVIRONMENTAL CONSIDERATIONS

It is acknowledged that this typology will change the local area; however, the approach to planning for dual occupancy within Ku-ring-gai has, as much as possible, taken into account the protection of biodiversity, reducing threat from bushfire, minimising and mitigating heat island effects, maintaining the prevailing character of buildings within a garden setting that includes tall canopy trees.

COMMUNITY CONSULTATION

Community consultation for this Planning Proposal will be consistent with the requirements of Council's *Community Participation Plan*, the requirements of the Gateway Determination, the requirements of the *Environmental Planning and Assessment Act* and the *Environmental Planning and Assessment Regulation 2000*, the consultation guidelines contained within the NSW Department of Planning and Environment's *'Local Environmental Plan Making Guideline''* (August 2023).

In accordance with the documents above, the public exhibition of a planning proposal is generally undertaken through notification and exhibition on Council's website:

- providing a description of the objectives or intended outcomes of the Planning Proposal;
- indicating the land affected by the Planning Proposal;
- providing details for the receipt of submissions;
- indicating the last date for submissions; and
- confirming whether delegation for making the LEP has been issued to Council.

Upon receipt of a Gateway Determination enabling the public exhibition of the planning proposal, a Dual Occupancy Development Control Plan will be produced to support the Planning Proposal.

INTERNAL CONSULTATION

Where relevant, other sections of Council have been consulted in the preparation of this report.

SUMMARY

The NSW Government commenced their rollout of housing reforms during 2024. Enabling dual occupancy development across Ku-ring-gai was one of the first steps in this process. Since then, the Department of Planning, Housing and Infrastructure (DPHI) has agreed Council's minimum lot size of 1015 sqm. The formal gazettal of this lot size by DPHI is imminent.

This Planning Proposal is the only mechanism for Council to amend the *Ku-ring-gai Local Environmental Plan 2015* to implement a Floor Space Ratio (FSR) standard for dual occupancy development. It is consistent with state and local strategic planning policies and has strategic and site-specific merit. The proposed sliding scale FSR of 0.4:1 to 0.5:1 will apply to all development applications across Ku-ring-gai, except those that choose to adopt the *SEPP (Housing) 2021* standards that apply to land within the Local Housing Areas.

The setting of an FSR standard for dual occupancy proposals will provide clarity on development standards, avoid the current ambiguity where the prevailing Low Density Residential FSR of 0.3:1 has to be considered via a merit assessment, generally resulting in a complex and inconsistent assessment pathway. The inclusion of an FSR standard in the KLEP 2015 will give the community clarity on acceptable development for this typology and assist in an improved delivery.

The new FSR standard will enable the preparation of dual occupancy controls to be inserted into Council's *Development Control Plan*.

RECOMMENDATION:

A. That Council support the proposed FSR for dual occupancy as outlined in this report and progress the Planning Proposal to the Department of Planning, Housing and Infrastructure for a Gateway Determination to enable its exhibition and public consultation.

B. That Council seek the authority to finalise the Planning Proposal under delegation.

Rathna Rana
Executive Urban Planner

Craige Wyse
Team Leader Urban Planning

Antony Fabbro
Manager Urban & Heritage Planning

Andrew Watson
Director Strategy & Environment

Attachments: A1⇩ Planning Proposal - FSR standard for dual occupancy 2025/216823

Ku-ring-gai Council

PLANNING PROPOSAL

- **amending the Ku-ring-gai Local Environmental Plan 2015 to include a Floor Space Ratio standard for Dual Occupancy development**

July 2025

CONTENTS

INTRODUCTION **2**

PART 1 – OBJECTIVE AND INTENDED OUTCOMES **4**

PART 2 – EXPLANATION OF PROVISIONS **4**

PART 3 - JUSTIFICATION **8**

A. Need for the planning proposal **8**

B. Relationship to strategic planning framework **22**

C. Environmental, social and economic impact **19**

D. Infrastructure (Local, State and Commonwealth) **19**

E. State and Commonwealth interests **19**

PART 4 - MAPPING **20**

PART 5 – COMMUNITY CONSULTATION **20**

PART 6 – PROJECT TIMELINE **21**

APPENDICES

A *Dual Occupancy Standards Testing*, Ku-ring-gai Council, June 2025.

INTRODUCTION

Overview

This planning proposal seeks amendment the *Ku-ring-gai Local Environmental Plan 2015* (KLEP 2015) to include a base maximum Floor Space Ratio (FSR) of 0.5:1 for dual occupancy development on 1015sqm lot sizes, with a sliding scale FSR for larger lot sizes. This standard will apply to all dual occupancy development applications. This lot size has been agreed with the NSW government and its gazettal is imminent.

The proposal is based on testing of development standards seeking to deliver dual occupancy dwellings able to assimilate into the prevailing character of the R2 Low Density Residential areas where they will be located.

The testing has been conducted by Council and is attached at **Appendix A** *Dual Occupancy Standards Testing*.

This planning proposal has been prepared in accordance with section 3.33 of the *Environmental Planning and Assessment Act 1979* (EP&A Act) and the NSW Department of Planning and Environment's *'Local Environmental Plan Making Guideline''* (September 2022).

Council will request plan making delegation under section 3.36 of the Environmental Planning and Assessment Act for this planning proposal.

Background

Ku-ring-gai Council's planning controls have historically restricted dual occupancy development due to concerns regarding small lot subdivision patterns, their ability to support deep soil and tree provision, and impacts on the established and historical high quality character of built form in garden settings including canopy trees, across the LGA and within Heritage Conservation Areas.

Currently, dual occupancy in the Ku-ring-gai LGA is limited to a number of specified sites that are over 1200sqm in area (with each dual occupancy dwelling having a minimum site area of 550sqm). The sites are also generally corner lots that enable easy access and suitable distances between driveways for street tree planting. These sites are listed in the *Ku-ring-gai Local Environmental Plan 2015 - Schedule 1 Additional Permitted Uses*.

In July 2024 the NSW government permitted dual occupancy housing across all land zoned R2 Low Density Residential within Ku-ring-gai, except for land with bushfire risk, heritage items, or within a Transport Oriented Development area.

The NSW government has temporarily suspended the complying development pathway for dual occupancies as that pathway currently enables dual occupancy on a minimum 400 sqm lot size. It is recognised that intensified development on such small lot sizes would irreversibly alter key characteristics of most established local areas where lot sizes are generally double or triple this size.

In Ku-ring-gai, the larger lot sizes are fundamental to sustaining the area character and its tall canopy trees. Ku-ring-gai also has a significant population of critically endangered Blue Gum High Forest and Sydney Turpentine Ironbark Forest located within private land. Larger lot sizes provide some opportunity to retain these vegetation communities, although it is recognised that this typology will result in an inevitable loss of Ku-ring-gai's existing canopy cover.

During 2024 the NSW Government gave Council the opportunity to nominate a minimum lot size that would manage the impacts of small lot sizes. Council's investigations resulted in a 1015 sqm minimum lot size to both meet the NSW government numerical requirements and manage some of the impacts across Ku-ring-gai. Council was not able to nominate its existing 1200sqm dual occupancy minimum lot size as it did not satisfy the NSW government's lot count number.

The 1015sqm lot size seeks to:

- reduce the illegal removal of threatened Blue Gum High Forest and Sydney Turpentine Ironbark Forest trees within private land;
- retain the heritage fabric associated with early settlement subdivision patterns along the ridgeline transport routes;
- minimise removal of tree canopy cover which is fundamental in contributing to reduction in heat island effects and improving biodiversity corridors that support survival of flora/fauna;
- establish valued local character through streetscapes that support large trees by limiting driveway crossings, and delivery of well resolved built form within high quality landscaped garden settings.

Council engaged specialist consultant Hill Thalis to determine a suitable minimum lot size for dual occupancy development within Ku-ring-gai. The proposed lot size options were exhibited from 22 January to 20 February 2025. The final minimum lot size was reported and adopted by Council on 18 March 2025 where Council resolved to prepare planning controls and development standards based on the 1015 sqm minimum lot size, for inclusion into the *Ku-ring-gai Local Environmental Plan 2015* and the *Ku-ring-gai Development Control Plan*.

In May 2025, DPHI confirmed acceptance of Council's 1015 sqm minimum lot size with inclusion of a minimum lot subdivision size of half the minimum lot size for each dual occupancy dwelling. Council is awaiting the formal gazettal of the 1015sqm lot size and subdivision.

Council has been advised that DPHI will switch on the complying development pathway for dual occupancy development during or shortly after July 2025. Thereafter, all dual occupancy development outside the NSW government's Local Housing Areas will be required to have a 1015 sqm minimum lot size, for both complying development and development applications.

At this stage, complying development applications will be able to apply the 0.54:1 FSR stated in the *State Environmental Planning Policy (Exempt and Complying Development Codes) 2008*; however, the absence of an FSR that applies to the development application pathway will mean that those applications will have to apply the existing general 0.3 to 0.4:1 FSR standards relating to the R2 Low Density Residential zoning, more akin to the single detached house typology, plus rely on a merit assessment in the absence of a recognised FSR.

The NSW government has also allocated Local Housing Areas (LHA) around all Local Centres that have a railway station and/or major retail facilities. Council's minimum 1015 sqm minimum lot size will - apply to all complying development sites within these LHAs. A development application will be required for proponents who wish to utilise the LHA standards set in the SEPP (Housing) 2021 (FSR 0.65:1 and 450sqm minimum lot size), or Council's 1015 sqm minimum lot size and the proposed 0.5:1 FSR (and sliding scale) standards under the KLEP 2015.

Technical Studies

Council has conducted testing to determine the most appropriate FSR for dual occupancy development in Ku-ring-gai. This study may be seen at **Appendix A** *Dual Occupancy Standards Testing.*

PART 1 – OBJECTIVE AND INTENDED OUTCOMES

A statement of the objectives and intended outcomes of the proposed instrument

The objective of the planning proposal is to include an appropriate FSR development standard for dual occupancy development within the Ku-ring-gai local government area. This standard will apply to all development seeking a development application on R2 Low Density Residential land outside the Local Housing Areas.

The intended outcome is to:

- have an FSR standard specifically for dual occupancy development that will override the prevailing R2 Low Density zoning FSR. This will enable delivery of a gross floor area more suited to the delivery of the dual occupancy typology.

- amend KLEP 2015 Schedule 1 Additional Permitted Uses to delete all sites that will retain their dual occupancy status under the new reforms, and delete those sites that have higher density zoning applied to them. Dual occupancy sites that are not captured by the new reforms will remain listed in Schedule 1 along with their existing development standards.

PART 2 – EXPLANATION OF PROVISIONS

An explanation of the provisions that are to be included in the proposed instrument

The planning proposal seeks to make the following amendments to the Ku-ring-gai Local Environmental Plan 2015 (KLEP 2015):

1. **Written instrument**

   - To amend clause 4.4 (2B) which stipulates a maximum FSR standard for dual occupancy development as follows:

     - Existing clause:

     (2B) Despite subclause (2A), if a dual occupancy (detached) is permissible on the land, the floor space ratio for the dual occupancy (detached) must not exceed 0.4:1.

     - Proposed amendment:

     (2B) Despite subclause (2A),

     (a) if a dual occupancy (attached or detached) is permissible on land stated in Schedule 1 Additional Permitted Uses, the floor space ratio for the dual occupancy (attached or detached) must not exceed 0.4:1.

     (b) the floor space ratio for a dual occupancy (attached or detached) on land in Zone R2 Low Density Residential, where the site area is within a specified range in Column 1 of the table to this subclause, must not exceed the ratio specified opposite in Column 2 of the table.

Column 1	**Column 2**
More than 2,000 square metres	0.4:1
More than 1,015 square metres but not more than 2,000 square metres	((200 + (0.3 × site area)) / site area):1
1,015 square metres or less	0.5:1

   - To amend Schedule 1 Additional Permitted Uses to delete clauses relating to sites that will

be captured by the NSW government's housing reform amendments, or sites that already have higher FSR applied to them via a higher density zoning. The following clauses are to be deleted:

1 Use of certain land at 16 Elva Avenue, Gordon (1) This clause applies to land at 16 Elva Avenue, Gordon, being Lot 8, DP 11885. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
2 Use of certain land at 18 Elva Avenue, Gordon (1) This clause applies to land at 18 Elva Avenue, Gordon, being Lot 1, DP 166199. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
3 Use of certain land at 8 Highlands Avenue, Gordon (1) This clause applies to land at 8 Highlands Avenue, Gordon, being Lot A, DP 366349. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
4 Use of certain land at 9 Highlands Avenue, Gordon (1) This clause applies to land at 9 Highlands Avenue, Gordon, being Lot 12, DP 523433. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
5 Use of certain land at 24 Park Avenue, Gordon (1) This clause applies to land at 24 Park Avenue, Gordon, being Lot 192, DP 107056. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
6 Use of certain land at 14 Vale Street, Gordon (1) This clause applies to land at 14 Vale Street, Gordon, being Lot A, DP 313951. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
9 Use of certain land at 21 Buckingham Road, Killara (1) This clause applies to land at 21 Buckingham Road, Killara, being Lot 1, DP 125640. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
11 Use of certain land at 31 Karranga Avenue, Killara (1) This clause applies to land at 31 Karranga Avenue, Killara, being Lot 1, DP 233232. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
12 Use of certain land at 38 Karranga Avenue, Killara (1) This clause applies to land at 38 Karranga Avenue, Killara, being Lot 8, DP 666962. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
13 Use of certain land at 2 Lynwood Avenue, Killara (1) This clause applies to land at 2 Lynwood Avenue, Killara, being Part Lot 14, DP 7363. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
14 Use of certain land at 20 Stanhope Road, Killara (1) This clause applies to land at 20 Stanhope Road, Killara, being Lot 1, DP 726066. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
15 Use of certain land at 21 Highfield Road, Lindfield (1) This clause applies to land at 21 Highfield Road, Lindfield, being Lot 2, DP 309598. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
16 Use of certain land at 25 Highfield Road, Lindfield (1) This clause applies to land at 25 Highfield Road, Lindfield, being Lot A, DP 376477. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
17 Use of certain land at 31 Highfield Road, Lindfield (1) This clause applies to land at 31 Highfield Road, Lindfield, being Lot 1, DP 104200. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
18 Use of certain land at 16 Provincial Road, Lindfield (1) This clause applies to land at 16 Provincial Road, Lindfield, being Lot 1, DP 319129. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
19 Use of certain land at 21 Provincial Road, Lindfield (1) This clause applies to land at 21 Provincial Road, Lindfield, being Lot 1, DP 970838. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
21 Use of certain land at 12 Alma Street, Pymble (1) This clause applies to land at 12 Alma Street, Pymble, being Lot 4, DP 13280. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
23 Use of certain land at 33 Grandview Street, Pymble (1) This clause applies to land at 33 Grandview Street, Pymble, being Lot 2, DP 228015. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
24 Use of certain land at 16 Merrivale Road, Pymble (1) This clause applies to land at 16 Merrivale Road, Pymble, being Lot 22, DP 7321. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
25 Use of certain land at 2 Royston Close, Pymble (1) This clause applies to land at 2 Royston Close, Pymble, being Lot 6, DP 238142. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.

26 Use of certain land at 17 Ortona Avenue, Roseville (1) This clause applies to land at 17 Ortona Avenue, Roseville, being Lot 1, DP 974513. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
27 Use of certain land at 15 Brentwood Avenue, Turramurra (1) This clause applies to land at 15 Brentwood Avenue, Turramurra, being Lot 2, DP 311400. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
29 Use of certain land at 2 Ku-ring-gai Avenue, Turramurra (1) This clause applies to land at 2 Ku-ring-gai Avenue, Turramurra, being Lot 421, DP 556058. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
30 Use of certain land at 18 Ada Avenue, Wahroonga (1) This clause applies to land at 18 Ada Avenue, Wahroonga, being Lot 2, DP 538577. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
31 Use of certain land at 12 Burns Road, Wahroonga (1) This clause applies to land at 12 Burns Road, Wahroonga, being Lot B, DP 965438. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
32 Use of certain land at 2 Cleveland Street, Wahroonga (1) This clause applies to land at 2 Cleveland Street, Wahroonga, being Lot 3, DP 732161. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
33 Use of certain land at 4 Cleveland Street, Wahroonga (1) This clause applies to land at 4 Cleveland Street, Wahroonga, being Lot 1, DP 786729. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
34 Use of certain land at 4a Cleveland Street, Wahroonga (1) This clause applies to land at 4a Cleveland Street, Wahroonga, being Lot 21, DP 842525. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
35 Use of certain land at 79 Coonanbarra Road, Wahroonga (1) This clause applies to land at 79 Coonanbarra Road, Wahroonga, being Lot 4, DP 4239. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
36 Use of certain land at 12 Eulbertie Avenue, Warrawee (1) This clause applies to land at 12 Eulbertie Avenue, Warrawee, being Lot 1, DP 362318. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
37 Use of certain land at 17 Eulbertie Avenue, Wahroonga (1) This clause applies to land at 17 Eulbertie Avenue, Wahroonga, being Lot 1, DP 174560. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
38 Use of certain land at 28 Fox Valley Road, Wahroonga (1) This clause applies to land at 28 Fox Valley Road, Wahroonga, being Lot A, DP 960501. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
39 Use of certain land at 28 Gilda Avenue, Wahroonga (1) This clause applies to land at 28 Gilda Avenue, Wahroonga, being Lot A, DP 355105. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
40 Use of certain land at 10 Munderah Street, Wahroonga (1) This clause applies to land at 10 Munderah Street, Wahroonga, being Lot 1, DP 216542. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
41 Use of certain land at 1550 Pacific Highway, Wahroonga (1) This clause applies to land at 1550 Pacific Highway, Wahroonga, being Lots 1 and 2, DP 9991. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
42 Use of certain land at 1 Sutherland Avenue, Wahroonga (1) This clause applies to land at 1 Sutherland Avenue, Wahroonga, being Lot A, DP 387838. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
43 Use of certain land at 1 Water Street, Wahroonga (1) This clause applies to land at 1 Water Street, Wahroonga, being Lot 1, DP 726124. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
45 Use of certain land at 25 Bangalla Street Warrawee (1) This clause applies to land at 25 Bangalla Street, Warrawee, being Lot 7, DP 18087. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
46 Use of certain land at 40 Bangalla Street, Warrawee (1) This clause applies to land at 40 Bangalla Street, Warrawee, being Lot B, DP 392481. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
47 Use of certain land at 18 Chilton Parade, Warrawee (1) This clause applies to land at 18 Chilton Parade, Warrawee, being Lot 4, DP 18087. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
48 Use of certain land at A2 Heydon Avenue, Warrawee (1) This clause applies to land at A2 Heydon Avenue, Warrawee, being Lot 2, DP 220163. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.

49 Use of certain land at 15 Warrawee Avenue, Warrawee (1) This clause applies to land at 15 Warrawee Avenue, Warrawee, being Lot 1, DP 1190103. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
50 Use of certain land at 1 Yosefa Avenue, Warrawee (1) This clause applies to land at 1 Yosefa Avenue, Warrawee, being Lot 2, DP 575462. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
51 Use of certain land at 2 Yosefa Avenue, Warrawee (1) This clause applies to land at 2 Yosefa Avenue, Warrawee, being Lot 1, DP 13062. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
52 Use of certain land at 109 Bobbin Head Road, Turramurra (1) This clause applies to land at 109 Bobbin Head Road, Turramurra, being Lot 17, DP 19963. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
53 Use of certain land at 28 Clissold Road, Wahroonga (1) This clause applies to land at 28 Clissold Road, Wahroonga, being Lot 2, DP 210124. (2) Development for the purpose of a dual occupancy (detached) is permitted with development consent.
56 Use of certain land at 7 Burgoyne Street, Gordon (1) This clause applies to land at 7 Burgoyne Street, Gordon, being Lot 1, DP 81938. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
58 Use of certain land at 2 Forsyth Street, Gordon (1) This clause applies to land at 2 Forsyth Street, Gordon, being Lot B, DP 398529. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
60 Use of certain land at 15 Highfield Road, Lindfield (1) This clause applies to land at 15 Highfield Road, Lindfield, being Lot 5, DP 241714. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
61 Use of certain land at 2 Highgate Road, Lindfield (1) This clause applies to land at 2 Highgate Road, Lindfield, being Lot 103, DP 6608. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
64 Use of certain land at 8 Provincial Road, Lindfield (1) This clause applies to land at 8 Provincial Road, Lindfield, being Lot A, DP 325229. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
66 Use of certain land at 21 and 51 Treatts Road, Lindfield (1) This clause applies to land at 21 and 51 Treatts Road, Lindfield, being Lot1, DP113085 and Lot151, DP6608. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
67 Use of certain land at 2 King Edward Street, Pymble (1) This clause applies to land at 2 King Edward Street, Pymble, being Lot 7, DP 3519. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
75 Use of certain land at 149 Mona Vale Road, St Ives (1) This clause applies to land at 149 Mona Vale Road, St Ives, being Lot 20, DP 576805. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
80 Use of certain land at 20 Brentwood Avenue, Turramurra (1) This clause applies to land at 20 Brentwood Avenue, Turramurra, being Lot A, DP 341822. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
81 Use of certain land at 2 Denman Street, Turramurra (1) This clause applies to land at 2 Denman Street, Turramurra, being Lot 3, DP 23804. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
82 Use of certain land at 34 Eastern Road, Turramurra (1) This clause applies to land at 34 Eastern Road, Turramurra, being Lot 1, Section C, DP 2511. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.
83 Use of certain land at 1 and 4 Laurel Avenue, Turramurra (1) This clause applies to land at 1 and 4 Laurel Avenue, Turramurra, being Lots 2 and 3, DP 303928. (2) Development for the purposes of dual occupancies (detached) is permitted with development consent.

- **Mapping** No change.

PART 3 – JUSTIFICATION

The justification for those objectives, outcomes and the process for their implementation

A. NEED FOR THE PLANNING PROPOSAL

Q1. Is the planning proposal a result of an endorsed local strategic planning statement, strategic study or report?

Yes. The planning proposal has resulted from the housing reforms introduced by the NSW government and their associated reports and amendments to state level and local policy.

On 15 December 2023, the government exhibited the *Explanation of Intended Effects: Changes to create Low and Mid-rise Housing* (EIE) which aimed to permit dual occupancies on all R2 (Low Density Residential) zoned land across the LGA.

In July 2024 the NSW government permitted dual occupancy housing across all land zoned R2 (Low Density Residential) within Ku-ring-gai, except for land with bushfire risk, heritage items, or within a Transport Oriented Development area.

Thirteen NSW Councils, including Ku-ring-gai, that did not permit dual occupancy development within their R2 Low Density Residential zone, did not have a stipulated minimum lot size for widespread dual occupancy development. The NSW Government gave these Councils the opportunity to nominate a minimum lot size that would manage the impacts of small lot sizes within their established areas, provided the proposed minimum lot size delivered dual occupancies on 50% of eligible R2 Low Density Residential zoned land across the local government area.

Council has prepared the following studies to justify the development standards for dual occupancy development across Ku-ring-gai:

- Floor Space Ratio
  Appendix A *Dual Occupancy Standards Testing*
- Minimum Lot Size:
  Urban Design - Dual Occupancy Lot Size Study, Hill Thalis (December 2024)

Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes; or is there a better way?

Yes, the planning proposal is the best and only means of achieving the objective to introduce FSR controls.

Whilst the NSW government has adopted Council's preferred minimum lot size of 1015sqm, and applied an associated minimum subdivision standard of half the minimum lot size for each dual occupancy dwelling via an amending SEPP, there are no FSR standards stipulated.

To include an FSR development standard that would apply to all dual occupancies in Ku-ring-gai, an amendment to the KLEP 2015 Written Instrument is required. This planning proposal seeks to make that amendment. There is no other mechanism for Council to amend the KLEP 2015.

B. RELATIONSHIP TO STRATEGIC PLANNING FRAMEWORK

Q3. Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draftplans or strategies)?

Yes. The planning proposal is consistent with the relevant objectives of the *GreaterSydney Region Plan: A Metropolis of Three Cities* (2018) and the relevant actions ofthe *North District Plan* (2018), as discussed below.

1. Greater Sydney Region Plan: A Metropolis of Three Cities

CONSISTENCY WITH GREATER SYDNEY REGION PLAN 2056		
Directions	**Objectives**	**Consistent/Inconsistent**
Infrastructure and collaboration		
2. A collaborative city	**Objective 5.** Benefits of Growth realised by collaboration of governments, community, and business.	Consistent. Council has collaborated with the NSW government to accommodate housing for the expected population growth, including setting the proposed dual occupancy FSR standard to enable delivery of dual occupancy dwellings within Ku-ring-gai.
Liveability		
3. A city for people	**Objective 8.** Greater Sydney's communities are culturally rich with diverse neighbourhoods.	Consistent. The introduction of the 0.4 to 0.5:1 FSR control will enable improved delivery of a new housing typology within Ku-ring-gai. This provides opportunity for increased and diverse populations to move into the area.
4. Housing the city	**Objective 10.** Greater housing supply. **Objective 11.** Housing is more diverse and affordable.	Consistent. The proposed 0.4 to 0.5:1 FSR will encourage delivery of dual occupancies as it provides a more realistic standard for dual occupancy development, rather than the prevailing 0.3 to 0.4:1 FSR associated with the R2 Low Density Residential zone where the dual occupancy will be located. Dual occupancy dwellings will offer housing diversity within Ku-ring-gai.
Productivity		
6. A well connected city	**Objective 14.** A metropolis of three cities integrated land use and transport creates walkable 30-minute cities.	Consistent. Enabling delivery of dual occupancy dwellings on eligible R2 Low Density Residential land will result in some of the housing being located close to bus routes feeding into local railway stations and key retail areas, such as Hornsby and Chatswood.
Sustainability		
8. A city in landscape	**Objective 27.** Biodiversity is protected, urban bushland, and remnant vegetation is enhanced. **Objective 28.**	Consistent. The proposed FSR has resulted from investigation into dual occupancy development standards that would: ➢ deliver a balance of dwelling, landscaping and deep soil capable of protecting and enhancing existing onsite trees and vegetation;

	Scenic and cultural landscapes are protected.	➢ enable some retention of Ku-ring-gai's dominant character of buildings within high quality landscaped garden settings including tall canopy trees; ➢ enable the delivery of trees onsite that continue to support Ku-ring-gai's biodiversity corridors, increase tree canopy and align with Council's Urban Forest Strategy and the Green Grid. The proposed sliding scale will ensure the delivery of a manageable footprint and GFA appropriate to the dual occupancy dwelling type, and which does not surpass the GFA of the single dwelling typology.
	Objective 30. Urban tree canopy cover is increased.	
10. A resilient city	**Objective 36.** People and places adapt to climate change and future shocks and stresses.	Consistent. The proposed 0.4 to 0.5:1 FSR seeks to enable onsite landscaping and deep soil capable of supporting canopy trees and enabling areas for water infiltration during rainfall. These aspects are critical in reducing heat island effects generated by rooftops and hard surfaces, and also critical in keeping the earth temperatures stable and healthy to protect soil structure and root zones. With the expected shift in climate, with extreme heat and deluge rainfall, the FSR goes towards reducing the impacts of highly urban areas by ensuring canopy and landscaping.
	Objective 37. Exposure to natural and urban hazards is reduced.	
	Objective 38. Heatwaves and extreme heat are managed.	

2. North District Plan

CONSISTENCY WITH THE NORTH DISTRICT PLAN 2056	
Planning Priority	**Consistent/ Inconsistent**
Infrastructure and Collaboration	
N2. Working through Collaboration.	Consistent. Council has collaborated with the NSW government to accommodate housing for the expected population growth, including setting of an FSR standard that provides certainty in delivery of dual occupancy dwellings within Ku-ring-gai.
Liveability	
N5. Providing housing supply, choice, and affordability, with access to jobs, services, and public transport.	Consistent. The proposed FSR will encourage delivery of dual occupancies as it provides a more realistic standard for dual occupancy development, rather than the prevailing 0.3:1 FSR associated with the R2 Low Density lands where the dual occupancy will be located. Dual occupancy dwellings will offer housing diversity within Ku-ring-gai. Some of the sites eligible for dual occupancy development are located close to bus routes linking to retail and employment areas.
Productivity	
N12. Delivering integrated land use and transport planning and a 30-minute city.	Consistent. Enabling delivery of dual occupancy dwellings on eligible R2 Low Density Residential land will result in

	some of the housing being located close to bus routes connected to local railway stations and key retail areas, such as Hornsby and Chatswood.
Sustainability	
N16. Protecting and enhancing bushland and biodiversity. **N17.** Protecting and enhancing scenic and cultural landscapes. **N19.** Increasing Urban tree canopy cover and delivering Green Grid connections.	Consistent. The proposed 0.5:1 FSR, and the sliding scale for larger lots, has resulted from investigation into dual occupancy development standards that would: ➢ deliver a balance of dwelling, landscaping and deep soil capable of protecting and enhancing existing biodiversity and bushland areas; ➢ enable some retention of Ku-ring-gai's dominant character of buildings within high quality landscaped garden settings including tall canopy trees, particularly on the bushland fringe areas that interface with and contribute to the scenic and cultural heritage landscapes of surrounding national parks and bushland reserves; ➢ enable the delivery of trees onsite that continue to support Ku-ring-gai's biodiversity corridors, increase tree canopy and align with Council's Urban Forest Strategy and the Green Grid.
N22. Adapting to the impacts of urban and natural hazards and climate change.	Consistent. The proposed FSR seeks to enable onsite landscaping and deep soil capable of supporting canopy trees and enabling areas for water infiltration during rainfall. These aspects are critical in reducing heat island effects generated by rooftops and hard surfaces, and also critical in keeping the earth temperatures stable and healthy to protect soil structure and root zones. With the expected shift in climate, with extreme heat and deluge rainfall, the FSR goes towards reducing the impacts of highly urban areas by ensuring canopy and landscaping.

Q4. Is the planning proposal consistent with a council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

Yes. The planning proposal is consistent with the following local strategies:

- *Ku-ring-gai Community Strategic Plan 2038 (2018)*

CONSISTENCY WITH COMMUNITY STRATEGIC PLAN 2030	
Theme	**Consistent/ Inconsistent**
01: Community, People and Culture A healthy, safe, and diverse community that respects our history, and celebrates our differences in a vibrant culture of learning.	Consistent. The provision of the FSR will better facilitate the delivery of dual occupancy development within Ku-ring-gai. The increased provision of a diverse housing typology may attract a more diverse community to live in the area.
02: Natural Environment Working together as a community to protect and enhance our natural environment and resources.	Consistent. The proposed FSR seeks to ensure provision of deep soil and landscaped areas. These go towards protecting the key asset of Ku-ring-gai: its biodiversity and landscape character of buildings within garden settings including tall canopy trees.
03: Places, Spaces, and Infrastructure A range of well planned, clean, and safe neighbourhoods and public spaces designed with a strong sense of identity and place.	Consistent. The proposed FSR seeks to ensure Ku-ring-gai's visual character and identity is maintained. The proposed FSR enables outcomes compatible with the local character, and will facilitate the delivery of a diverse housing typology in some accessible locations. Dual occupancies may also cater for different stages of life including for young couples, families, downsizers and retirees seeking to remain in the locality with more manageable gardens.

- *Ku-ring-gai's Local Strategic Planning Statement (2020)*

CONSISTENCY WITH THE KU-RING-GAI LOCAL STRATEGIC PLANNING STATEMENT	
Planning Priority	**Consistent/ Inconsistent**
Infrastructure and Collaboration	
Liveability	
Housing	
K3. Providing housing close to transport, services, and facilities to meet the existing and future requirements of a growing and changing community.	Consistent. Facilitating the delivery of dual occupancy dwellings by providing an appropriate FSR will result in some of the housing being located close to local bus routes connecting the new residents to railway stations and key retail areas such as Hornsby and Chatswood.
K4. Providing a range of diverse housing to accommodate the changing structure of families and households and enable ageing in place.	Consistent. Dual occupancy introduces a typology that has historically been limited within Ku-ring-gai. While it is expected the dwellings will remain large in keeping with market trends,

	this typology will provide increased housing choice for the community.
K5. Providing affordable housing that retains and strengthens the local residential and business community.	Inconsistent. Housing in Ku-ring-gai commands high sale and rental prices due to the demand for housing close to key schools, hospitals, services, transport links and facilities. It is unlikely that dual occupancy dwellings will be priced at affordable levels.
Local Character and Heritage	
K12. Managing change and growth in a way that conserves and enhances Ku-ring-gai's unique visual and landscape character.	Consistent. Given dual occupancies are permitted within heritage conservation areas, the inclusion of the FSR control will go towards the delivery of the landscaped gardens that are key to Ku-ring-gai's heritage conservation areas and heritage items.
K13. Identifying and conserving Ku-ring-gai's environmental heritage.	
Aboriginal Communities and Cultural Heritage	
K15. Strengthening recognition and support for Aboriginal communities and cultural heritage.	Consistent. The proposed FSR control seeks to provide onsite open space for landscaped gardens and to enable the retention of any trees and land features. This includes the consideration of design proposals able to accommodate any potential Aboriginal cultural heritage on the site.
K16. Protecting, conserving, and managing Ku-ring-gai's Aboriginal heritage objects, items, and significant places.	
Productivity	
30 Minute City	
K21. Prioritising new development and housing in locations that enable 30-minute access to key strategic centres.	Consistent. Enabling delivery of dual occupancy dwellings on eligible R2 Low Density Residential land will result in some of the housing being located close to bus routes to local railway stations and key retail areas such as Hornsby and Chatswood.
Sustainability	
Urban Forest	
K30. Improving the quality and diversity of Ku-ring-gai's urban forest.	Consistent. The provision of an FSR that enables delivery of deep soil areas, landscaping and canopy trees will contribute to the retention of the area's tree canopy central to the distinct Ku-ring-gai character.
K31. Increasing, managing, and protecting Ku-ring-gai's urban tree canopy.	
Green Grid	
K32. Protecting and improving Green Grid connections.	Consistent. The proposed FSR will facilitate development controls that stipulate tree provision numbers within every dwelling site.
Water Sensitive City	
K36. Enhancing the liveability of Ku-ring-gai's urban environment through integrated water infrastructure and landscaping solutions.	Consistent. The proposed FSR control will enable the inclusion of deep soil and landscaping provisions in the Development Control Plan that aim to contribute to the liveability of the dwellings and their locality.
Climate Resilience and Adaptation to the Impacts of Urban and Natural Hazards	

K39. Reducing the vulnerability, and increasing resilience, to the impacts of climate change on Council, the community and the natural and built environment.	Consistent. The proposed 0.5:1 FSR, and sliding FSR scale for larger lots, seek to enable onsite landscaping and deep soil areas capable of supporting canopy trees critical in reducing heat island effects generated by rooftops and hard surfaces. With the expected shift in climate, with extreme heat and deluge rainfall, the FSR goes towards reducing the impacts of highly urban areas by ensuring canopy and landscaping, and delivering more stable environments for residents.
K40. Increasing urban tree canopy and water in the landscape to mitigate the urban heat island effect and create greener, cooler places.	
K43. Mitigating the impacts of urban and natural hazards.	

Q5. ***Is the planning proposal consistent with any other applicable State and regional studies or strategies?***

Yes, the provision of an FSR standard that facilitates easier delivery of dual occupancy development across Ku-ring-gai is consistent with the NSW government's housing reforms seeking to increase dwelling delivery across the state.

The NSW government directions and standards on dual occupancy development were included in their *Explanation of Intended Effects: Changes to create Low and Mid-rise Housing* which permitted dual occupancies on all R2 (Low Density Residential) zoned land across the LGA. This report commenced the rollout of the legislated pathways for dual occupancy delivery, via an amending SEPP, which enabled dual occupancy development across Ku-ring-gai.

The Department of Planning, Housing and Infrastructure has accepted Council's 1015 sqm minimum lot size for dual occupancy development applications. The provision of an FSR control within the KLEP 2015 is the last stage of this roll out. Council will be developing controls based on the proposed 0.4 to 0.5:1 FSR for inclusion in its Development Control Plan.

Q6. ***Is the planning proposal consistent with applicable State Environmental Planning Policies (SEPPs)?***

The following table identifies the key applicable SEPPs and outlines this Planning Proposal's consistency with those SEPPs.

SEPP	Comment on Consistency
SEPP (Biodiversity and Conservation) 2021	Consistent. This Biodiversity and Conservation SEPP provides controls related to conservation and management to ensure protection of the natural environment. The Ku-ring-gai local government area has significant amounts of biodiversity and riparian land mapping. The proposed 0.5:1 and sliding scale FSR aims to ensure the delivery of dwellings that are able to address biodiversity controls through the provision of deep soil and landscaping areas.
SEPP (Resilience and Hazards) 2021	Consistent. The Resilience and Hazard SEPP considers potential hazards and aims to minimize risks to communities and the environment. The NSW government has stipulated that no dual occupancy development will be permitted in areas of bushfire risk. This planning proposal does not seek to amend this position.
SEPP Building Sustainability Index : Basix 2004	Consistent. All dual occupancy development will be required to comply with BASIX standards. This planning proposal does not seek to amend this position.
SEPP (Transport and Infrastructure) 2021	Consistent. The Transport and Infrastructure SEPP aims to facilitate the delivery of infrastructure, including roads, schools, hospitals, across the state. In developing its housing reforms, the State government has not raised any issues nor made provision for increased infrastructure provision for the future additional residential density proposed across Ku-ring-gai. This planning proposal remains consistent with the NSW government's direction.
SEPP (Housing) 2021	Consistent. The Housing SEPP incorporates the Low and Mid-Rise Housing Policy and facilitates the delivery of low and mid-rise housing, including dual occupancies. The SEPP stipulates standards for dual occupancy development within the NSW government designated Local Housing Areas. This planning proposal remains consistent with the SEPP as it applies the proposed FSR to areas outside the Local Housing Areas and to development that is considered under the KLEP 2015.
SEPP Exempt and Complying Development Codes 2008	Consistent. The Codes SEPP aims to provide streamlined assessment processes for development certain types of development. The NSW government suspended the complying development pathway for dual occupancy development to enable Councils to put in place a minimum lot size. This is expected to

	recommence mid to end 2025. This planning proposal remains consistent with the SEPP as the proposed FSR only applies to the development application pathway. And does not seek to amend the FSR stated in the Codes SEPP.

Q7. ***Is the planning proposal consistent with applicable Ministerial Directions (s.9.1directions)?***

The following table identifies applicable section 9.1 Directions and outlines this planning proposal's consistency with those Directions.

Directions under S9.1	Objectives	Consistency
1. PLANNING SYSTEMS		
1.1 Implementation of Regional Plans	The objective of this direction is to give legal effect to the vision, land use strategy, goals, directions and actions contained in Regional Plans.	Consistent. The planning proposal is consistent with the objectives of the *Greater Sydney Regional Plan: A Metropolis of Three Cities.*
1.3 Approval and Referral Requirements This direction applies to all relevant planning authorities when preparing a planning proposal.	The objective of this direction is to ensure that LEP provisions encourage the efficient and appropriate assessment of development.	Consistent. The planning proposal will enable easier assessment of dual occupancies development applications in the R2 Low Density Residential zone. At present dual occupancy development is being assessed under the KLEP 2015 standards for R2 zoning, including an FSR of 0.3:1.
3. BIODIVERSITY AND CONSERVATION		
3.1 Conservation zones This direction applies to all relevant planning authorities when preparing a planning proposal.	The objective of this direction is to protect and conserve environmentally sensitive areas.	Consistent. The planning proposal will not affect the conservation standards of any environmentally sensitive land.
3.2 Heritage Conservation This direction applies to all relevant planning authorities when preparing a planning proposal.	The objective of this direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.	Consistent. The planning proposal is consistent with this direction. The planning proposal sets an FSR that will enable the provision of deep soil and landscaped areas to facilitate retention of front setbacks, garden settings and tree canopy fundamental to the character of heritage conservation areas.

4. RESILIENCE AND HAZARDS		
4.3 **Planning for Bushfire Protection** This direction applies to all local government areas when a relevant planning authority prepares a planning proposal that will affect, or is in proximity to, land mapped as bushfire prone land. This applies where the relevant planning authority is required to prepare a bush fire prone land map under section 10.3 of the EP&A Act, or, until such a map has been certified by the Commissioner of the NSW Rural Fire Service, a map referred to in Schedule 6 of that Act.	The objectives of this direction are to: (a) protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and (b) encourage sound management of bush fire prone areas.	Consistent. The planning proposal will not affect the application of controls that ensure development on bushfire prone land does not result in risk to life or damage to property. Th NSW government has deemed dual occupancy development not be permitted on bushfire prone land, this planning proposal does not seek to alter that position.
4.5 **Acid Sulfate Soils** This direction applies to all relevant planning authorities that are responsible for land having a probability of containing acid sulfate soils when preparing a planning proposal that will apply to land having a probability of containing acid sulfate soils as shown on the Acid Sulfate Soils Planning Maps held by the Department of Planning and Environment.	The objective of this direction is to avoid significant adverse environmental impacts from the use of land that has a probability of containing acid sulfate soils.	Consistent. Existing acid sulfate soils provisions will not be altered by the planning proposal.
5. TRANSPORT AND INFRASTRUCTURE		
5.1 **Integrating Land Use and Transport** This direction applies to all relevant planning authorities when preparing a planning proposal that will create, alter or remove a zone or a provision relating to urban land, including land zoned for residential, business,	The objective of this direction is to ensure that urban structures, building forms, land use locations, development designs, subdivision and street layouts achieve improved access to housing, jobs and services by walking, cycling and public transport.	Consistent. The planning proposal will enable delivery of dual occupancy development across Ku-ring-gai including in areas serviced by local bus routes.

industrial, village or tourist purposes.		
6. HOUSING		
6.1 **Residential Zones** This direction applies to all relevant planning authorities when preparing a planning proposal that will affect land within an existing or proposed residential zone (including the alteration of any existing residential zone boundary), or any other zone in which significant residential development is permitted or proposed to be permitted.	The objectives of this direction are to: (a) encourage a variety and choice of housing types to provide for existing and future housing needs, (b) make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and (c) minimise the impact of residential development on the environment and resource lands.	Consistent. The planning proposal enables an FSR standard of 0.5:1 that is appropriate for dual occupancy development on 1015sqm lots. It will replace the existing 0.3:1 FSR applying to the prevailing R2 Low Density Residential land and facilitate improved uptake of this typology Dual occupancy housing will contribute to housing diversity within Ku-ring-gai. The proposed FSR has considered the extensive biodiversity mapped land and enables deep soil and landscaped areas capable of addressing onsite biodiversity, and limit sever impacts on the environment through planting that contribute to shading and cooling.

C. ENVIRONMENTAL, SOCIAL AND ECONOMIC IMPACT

Q8. ***Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected as a result of the proposal?***

The provision of the 0.5:1 and sliding scale FSR seeks to facilitate provision of open space and gardens within the dual occupancy development site. This is aimed at enabling the consideration of site features, landscaping and tree provision that will carry ecological merit. During any development application, proponents are required to investigate and accommodate flora and fauna on the site and .

Q9. ***Are there any other likely environmental effects as a result of the planning proposal and how are they proposed to be managed?***

The proposed FSR will apply to all dual occupancy development applications outside the Local Housing Areas. All development applications will be assessed by Council. Any environmental effects will be assessed on a site by site basis and will be managed through the development assessment process.

Q10. ***Has the planning proposal adequately addressed any social and economic effects?***

The setting of an FSR standard for dual occupancy development applications will provide clarity on the development standards, avoid the current ambiguity where the prevailing low density residential FSR of 0.3:1 has to be considered via a merit assessment, and generally resulting in refusal of the application. The new standard will better facilitate improved take-up and approvals resulting in positive social and economic effects.

D. STATE AND COMMONWEALTH INTERESTS

Q11. ***Is there adequate public infrastructure for the planning proposal?***

As part of its housing reforms, the NSW government has indicated there is sufficient infrastructure to support the increased housing in Ku-ring-gai.

Q12. ***What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway determination?***

Should the planning proposal proceed to public exhibition, consultation with the relevant public authorities will be conducted in accordance with the Gateway determination.

PART 4 – MAPPING

Maps, where relevant, to identify the intent of the planning proposal and the area to which it applie

No mapping amendments are proposed as part of this planning proposal.

PART 5 – COMMUNITY CONSULTATION

Details of the community consultation that is to be undertaken on the planning proposal

Community consultation for this planning proposal will be consistent with the requirements of Council's *Community Participation Plan*, the requirements of the Gateway determination, the requirements of the *Environmental Planning and Assessment Act* and the *Environmental Planning and Assessment Regulation 2000*, the consultation guidelines contained within the and the NSW Department of Planning and Environment's *'Local Environmental Plan Making Guideline''* (August 2023).

In accordance with the documents above, the public exhibition of a planning proposal is generally undertaken in the following manner:

- Notification on Council's website on the 'Have my say' exhibition page:
  - providing a description of the objectives or intended outcomes of the planning proposal;
  - indicating the land affected by the planning proposal;
  - providing details for the receipt of submissions;
  - indicating the last date for submissions;
  - confirming whether delegation for making the LEP has been issued to Council.

Upon receipt of a Gateway determination enabling the public exhibition of the planning proposal, a Dual Occupancy Development Control Plan will be produced to support the planning proposal.

The following material will be made available for viewing during the exhibition period:

- Gateway Determination
- Planning proposal and its appendices
- Development Control Plan
- Supporting information

The planning proposal is considered a basic category according to the *Local Environmental Plan Making Guideline* (August 2023) and proposed to be exhibited for 14 working days.

At the conclusion of the public exhibition period, a report will be prepared and presented to Council to allow for the consideration of submissions received from the community during the exhibition period. All authors of submissions will be notified of the reporting to Council.

PART 6 – PROJECT TIMELINE

Stage	Timing
Date submitted to Department for a Gateway	
Anticipated commencement date - date of Gateway determination (4 weeks)	
Timeframe for government agency consultation - pre and post exhibition as required by Gateway determination (3 weeks)	
Commencement and completion dates for public exhibition period (2 weeks)	
Post exhibition review and reporting	
Council meeting / consideration	
Legal drafting of LEP	
Anticipated date RPA will make the plan (if delegated)	
Notification of Plan on Legislation website	

APPENDIX A

Dual Occupancy Standards Testing,

Ku-ring-gai Council, June 2025.

DUAL OCCUPANCY STANDARD TESTING

Prepared by:
Ku-ring-gai Council
July 2025

Contents

Contents 2

Introduction 3

PART 1 4

PART 2 10

SIDE BY SIDE TYPOLOGY 14

15m Lot Width 14

Attached

Detached

20m Lot Width 16

Attached

Detached

25m Lot Width 18

Attached

Detached

CORNER TYPOLOGY 20

15m Lot Width 20

Attached

Detached

20m Lot Width 22

Attached

Detached

25m Lot Width 24

Attached

Detached

PARALLEL ROAD TYPOLOGY 26

15m Lot Width 26

Attached

Detached

20m Lot Width 28

Attached

Detached

25m Lot Width 30

Attached

Detached

FRONT/BACK TYPOLOGY 32

25m Lot Width 32

Attached

Detached

PART 3 34

Introduction

This report outlines testing undertaken to determine a suitable FSR for dual occupancy development applications on a 1,105sqm lot size within Ku-ring-gai.

The intent of this work is to give evidence for the determination of an FSR and support the refinement of the DCP controls—particularly the use of FSR as a flexible but effective mechanism—to encourage development via the DA pathway where better outcomes for neighbourhood character, landscape setting, and housing quality can be achieved.

The report is structured in three parts:

PART 1 – FSR TESTING ON A 1,015SQM SITE

Part 1 examines three development scenarios on a 1,015sqm lot, each with a different FSR and car parking configuration. The scenarios are tested to assess the relationship between GFA, car parking requirements, built form and site allocation. Based on this testing, a sliding scale of FSR by lot size is developed, along with a cap for lots above 2,000sqm.

PART 2 – TESTING OF PROPOSED FSR AND DCP CONTROLS ACROSS TYPOLOGIES

Part 2 presents a set of draft Development Control Plan (DCP) controls designed to support the proposed 0.5:1 Floor Space Ratio (FSR). These controls are tested across a range of lot sizes and dual occupancy typologies to explore how the proposed FSR influences built form, site planning, and development outcomes.

The testing compares outcomes under the Complying Development (CDC) pathway and the Development Application (DA) pathway with the proposed FSR in place. Each scenario is evaluated against key planning objectives—such as landscaping, deep soil, private open space, car parking, and tree planting—to determine how well the 0.5:1 FSR performs in practice.

PART 3 – RATIONALE FOR PROPOSED DCP CONTROLS

Part 3 provides the background and justification for each of the proposed DCP controls. It includes a comparison between existing R2 zone controls and CDC standards, and sets out the recommended provisions for dual occupancies in Ku-ring-gai. Each control is accompanied by a rationale based on site testing, policy alignment, and intended neighbourhood outcomes.

PART 1:

FSR Testing on a 1,015sqm Site

This study investigates Floor Space Ratio (FSR) and Gross Floor Area as defined by the KLEP 2015.

Floor Space Ratio (FSR) is the ratio of a building's gross floor area (GFA) to the total area of the site. It is used to control the scale and intensity of development.

Gross Floor Area (GFA) is the total floor area of a building measured from the internal face of external walls, including habitable rooms, mezzanines, and certain basement areas, but excluding elements such as car parking, and non-habitable basement spaces.

This section explores appropriate Floor Space Ratio (FSR) controls for dual occupancy development on a standard 1,015sqm lot. It compares three development scenarios that vary in both FSR and parking provision, using a consistent site layout and planning assumptions. The aim is to assess how different FSRs affect built form, parking feasibility, and overall site functionality.

The analysis examines:

- The internal dwelling size (Gross Floor Area) achievable under each scenario
- Car parking requirements and the impact of including one versus two spaces per dwelling
- The total built form when combining GFA and garage area
- The site's capacity to accommodate required elements such as driveways, private open space, and landscaping

Each scenario is tested against realistic planning constraints to determine how much floor area can be accommodated on-site while still meeting key design and amenity standards. Based on this testing, a sliding scale of FSR is developed to guide dual occupancy development on lots larger than 1,015sqm.

Floor Space Ratio Rationale

Floor Space Ratio (FSR) and Gross Floor Area (GFA) govern two key aspects of development: the bulk and scale of built form, and the site's ability to accommodate non-built elements such as landscaping, open space, and access infrastructure.

This analysis considers three development scenarios on a 1,015sqm site, each exploring different combinations of FSR and car parking provision:

- *0.54:1 FSR with one car space per dwelling (aligned with Complying Development Controls [CDC])
- 0.54:1 FSR with two car spaces per dwelling (slightly more enabling than CDC)
- 0.5:1 FSR with two car spaces per dwelling (slightly less enabling than CDC)
- 0.45:1 FSR with two car spaces per dwelling (slightly less enabling than CDC)

*Please note there is no FSR control under complying development. The GFA of a 1,015sqm would equate to a 0.54:1 FSR.

1. HOUSE SIZE CONSIDERATIONS

Three main FSR options were assessed:

- 0.54:1 FSR - 274sqm per dwelling (excluding garage), as per the complying development standards under the SEPP
- 0.5:1 FSR - 254sqm per dwelling (excluding garage)
- 0.45:1 FSR - 228sqm per dwelling (excluding garage)

ABS data indicates that typical four-bedroom homes in Sydney range from 230–250sqm. While dual occupancies are generally more compact, 250sqm allows for a generous four-bedroom layout with ample living space.

At 274sqm, the 0.54:1 FSR produces dwellings more akin to five-bedroom homes, exceeding typical expectations for dual occupancies. This scale is considered unnecessary. A 0.5:1 FSR delivers a spaciousand flexible four-bedroom home and is considered appropriate for a 1,015sqm lot. At 228sqm, the 0.45:1 FSR still supports a functional three-to four-bedroom layout, offering a more compact yet practical option. Both the 0.5:1 and 0.45:1 FSR options are considered suitable, striking a balance between generous living space and efficient site use.

2. CAR PARKING REQUIREMENTS

Two minimum car parking requirements were explored:

- One car space per dwelling, as per the complying development standards under the SEPP.
- Two car spaces per dwelling, more reflective of dwelling size and household needs

With dwellings ranging from 250–274sqm, a single parking space is inadequate and would likely lead to increased on-street parking, vehicles encroaching into front setbacks or driveways, and a decline in streetscape quality and amenity. Two off-street car spaces per dwelling is a more realistic provision for homes over 125sqm (equivalent to a 2–3 bedroom dwelling) and aligns with the requirements for single dwellings. This standard should be integrated into both planning controls and site capacity assumptions.

3. BUILT FORM

Importantly, minimum car parking requirements are excluded from GFA calculations. To accurately assess the true physical built form, the GFA must be combined with the space allocated for garages.

Scenario	GFA (sqm)	GFA per dwelling (sqm)	Car Parking (sqm)	Total Built Form (sqm)
0.54:1 – 1 car space	548	274	48	596
0.54:1 – 2 car spaces	548	274	72	620
0.5:1 – 2 car spaces	508	254	72	580
0.45:1 - 2 car spaces	457	228	72	529

The 0.45:1 FSR scenario results in the most compact built form at 529sqm, while still supporting generous three- to four-bedroom homes with two car spaces. This makes it the most efficient option in terms of minimising built form impact. However, the 0.5:1 FSR scenario also represents an appropriate and balanced outcome—accommodating larger four-bedroom dwellings while still maintaining a moderate overall building footprint.

4. SITE ALLOCATION AND PRACTICAL CAPACITY

Beyond GFA, the FSR must also enable the site to accommodate other critical planning elements: garages, driveways, access paths, private open space, and landscaping (including deep soil). The table below compares three scenarios.

Scenario	Garage	GFA (60% ground split)	Driveways	Private open space	*Total Built upon area*	Landscaping (sqm)	*Deep soil* **Located in Landscaping*	Total	Flexible
0.54:1 – single car garage	48sqm	300sqm	203sqm	50sqm	*601*sqm *(59%)*	408sqm	*304 (30%)*	**1,009sqm**	**+6**
0.54:1 – double car garage	72sqm	300sqm	203sqm	50sqm	*625*sqm *(62%)*	408sqm	*304 (30%)*	**1,033sqm**	**–18**
0.5:1 – double car garage	72sqm	282sqm	203sqm	50sqm	*607*sqm *(60%)*	408sqm	*304 (30%)*	**1,015sqm**	**0**
0.45:1 – double car garage	72sqm	245sqm	203sqm	50sqm	*607*sqm *(60%)*	408sqm	*304 (30%)*	**978sqm**	**+37**

The 0.54:1 FSR with one car space fits within the 1,015sqm lot (1,009sqm total site demand) but does so by reducing garage size, potentially limiting functionality. With two car spaces, the 0.54:1 scenario exceeds the lot size by 18sqm (1,033sqm), making it unworkable without compromising planning requirements. The 0.5:1 FSR with two car spaces exactly meets the lot capacity (1,015sqm), achieving a fully compliant layout that balances built form, parking, landscaping, and open space. The 0.45:1 FSR with two car spaces has the lowest site demand (978sqm), leaving 37sqm of additional space. This allows greater flexibility for layout, enhanced landscaping, or deep soil zones.

In summary, both the 0.5:1 and 0.45:1 FSR options are suitable—0.5:1 delivers a balanced and efficient outcome, while 0.45:1 offers the greatest flexibility and lowest built form impact.

5. FSR TO SUPPORT VIABLE DA PATHWAYS

While the 0.45:1 FSR allows for greater landscaping and deep soil, it results in a significant reduction in GFA—91sqm less than what is typically achieved under the CDC (548.1sqm vs 456.75sqm). By comparison, the difference between 0.5:1 and 0.54:1 FSR is only 41sqm (or 20.5sqm per dwelling), and of that, around 24sqm would generally be used for additional garage space—leaving a net internal difference of just 17sqm (8.5sqm per dwelling).

Importantly, side-by-side dual occupancies are achievable under the CDC on 1,015sqm lots across most configurations (as shown in Part 2). However, this typology is not always desirable—particularly on corner lots, where it often fails to activate both frontages, lacks articulation, and provides minimal side setbacks for tree planting.

The 0.5:1 FSR is designed to support a comparable development scale to the CDC, while enabling improved built form outcomes through the DA pathway. When combined with the potential DCP controls outlined in Part 2, it allows for more responsive layouts, enhanced landscaping, and better integration with local character—providing a viable and attractive alternative to complying development without being overly restrictive.

CONCLUSION

This analysis clearly demonstrates that a 0.5:1 Floor Space Ratio (FSR) provides the most balanced and practical outcome for a 1,015sqm lot. It supports two generous four-bedroom dwellings—each with two off-street car spaces—while accommodating all key planning requirements, including driveways, private open space, compliant landscaping, and deep soil zones.

In contrast, the 0.54:1 FSR scenario presents several constraints. With two car spaces per dwelling, it exceeds the site's capacity by 18sqm, making full compliance impossible without sacrificing open space, landscaping, or built form standards. Reducing car parking to one space per dwelling may bring the scheme within limits, but this compromises amenity and functionality, increases on-street parking pressure, and risks front setback encroachments. Additionally, the resulting 274sqm dwellings exceed typical expectations for dual occupancies and contribute to unnecessary bulk and scale.

Although the 0.45:1 FSR enables stronger landscape outcomes, it significantly reduces internal floor area compared to what is achievable under the CDC. While the DA pathway—when paired with potential DCP controls—can offer greater flexibility in some areas, the reduced yield under 0.45:1 is unlikely to attract developers away from the CDC pathway. This limits the potential to deliver better site-specific outcomes, including improved design, landscaping, and tree retention, through the DA process.

In summary, the 0.5:1 FSR is the most appropriate and supportable control for this lot size—striking the optimal balance between development feasibility, built form efficiency, and improved planning and design outcomes.

Floor Space Ratio Rationale

The Floor Space Ratio (FSR) is a critical planning control that regulates building intensity and ensures new development aligns with the character, functionality, and amenity expectations of each zone. While a flat FSR (e.g. 0.5:1) may seem straightforward, applying it uniformly across all lot sizes can lead to disproportionate outcomes, particularly on larger sites where built form can increase significantly without clear need or benefit. It is also not in keeping with the dual occupancy typology which is a smaller home and different to the standard single detached detached dwelling.

A sliding scale FSR, which adjusts the allowable Gross Floor Area (GFA) based on lot size, provides a more balanced and context-sensitive approach. It ensures that dual occupancies remain:

- Proportional to the surrounding built form,
- Compatible with low-density character,
- And appropriately scaled to the functional needs of the lot.

The following section outlines three key reasons why a flat 0.5:1 FSR is not appropriate on larger lots and why a sliding scale is preferred.

1. LARGER LOTS DON'T REQUIRE MORE GFA TO ACHIEVE GOOD DESIGN OUTCOMES

While larger lots offer more space, this doesn't mean they need proportionally more GFA. A flat 0.5:1 FSR automatically grants larger sites significantly more floor area—up to 1,000sqm GFA on a 2,000sqm lot—even though additional GFA is rarely necessary to achieve a well-designed dual occupancy. This would allow 2x500sqm dwellings, which is the equivalent to a 5-7 bedroom house.

Larger lots already have:

- More site flexibility for setbacks, articulation, and solar access
- Greater capacity for driveways, private open space, and deep soil zones
- Fewer design constraints compared to smaller sites

They don't require additional floor area to meet planning controls—they simply have more room to work with.

Automatically allowing larger homes on larger sites does not improve functionality. It simply results in larger footprints, greater visual bulk, and more resource-intensive housing—without any clear benefit to occupants, neighbours, or the broader community. Morever, the purpose of dual occupancy development is not to enable the subdivision of large lots that would otherwise not be permitted, but to deliver housing diversity and provide smaller housing typologies that might be more affordable than a standard detached dwelling.

2. POTENTIALLY INCOMPATIBLE WITH R2 ZONE

The R2 Low Density Residential zone is designed to support suburban character, typically consisting of detached dwellings on landscaped lots. Dual occupancies are a more intensive land use, but they are still expected to be compatible with surrounding development.

To maintain this compatibility, it is reasonable for dual occupancies to have a modest increase in floor area compared to single dwellings—enough to account for two homes on one lot, but not so much that they dominate the neighbourhood.

Lot Size	R2 FSR	R2 Single Dwelling GFA	0.5:1 FSR (no sliding scale)	Dual Occ. GFA	GFA per dwelling	GFA % Increase*	0.5:1 FSR (sliding scale)	Proposed Dual Occ. GFA	GFA per dwelling	GFA % Increase*
1,015	((170 + (0.2 × site area)) / site area):1	373 sqm	0.5:1	507.5 sqm	253.75sqm	36%	0.5:1	507.5 sqm	253.75sqm	35%
1,250		420 sqm		625 sqm	312.5sqm	49%	((200 + (0.3 × site area)) / site area):1	575 sqm	287.5sqm	37%
1,500		470 sqm		750 sqm	375sqm	60%		650 sqm	325sqm	38%
1,750	(0.3:1)	525 sqm		875 sqm	437.5sqm	67%		725 sqm	362.5sqm	38%
2,000		600 sqm		1,000 sqm	500sqm	67%	0.4:1	800 sqm	400sqm	33%

** GFA % increase refers to the percentage increase in Gross Floor Area (GFA) compared to that of an R2 Single Dwelling. For example, 507.5 sqm represents a 35% increase from 373 sqm.*

With the proposed sliding FSR, the increase in floor area for dual occupancies ranges from 33% to 38% across typical lot sizes. This provides:

- Enough extra space to make a dual occupancy viable and liveable
- A built form increase that remains proportional to the single dwelling standard

In contrast, a flat 0.5:1 FSR results in built form increases of up to 67% compared to single dwellings. This could lead to:

- Abrupt jump in scales
- Development that is visually inconsistent with surrounding homes
- A loss of the low-density character the R2 zone is intended to preserve

3. INCONSISTENT WITH COMPLYING DEVELOPMENT GFA

A flat 0.5:1 FSR quickly results in built form that exceeds what is allowed under Complying Development (CDC), starting at a lot size of just 1,250sqm.

Lot Size	CDC GFA	Flat 0.5:1 GFA	Difference
1,015	553.75	507.5	–46.25
1,250	612.5	625	+12.5
1,500	675	750	+75.0
1,750	737.5	875	+137.5
2,000	800	1,000	+200.0

At 1,250sqm and above, a flat 0.5:1 FSR provides more GFA than CDC allows, with the difference growing significantly on larger lots. For example, on a 2,000sqm lot, it enables 200sqm more floor area than CDC.

RECOMMENDATION:

A sliding scale of FSR in relation to site area is recommended. The following formula for calculating FSR on lot sizes is shown below:

- 1,015 = 0.5:1
- More than 1,015sqm but not more than 2,000sqm = ((200 + (0.3 × site area)) / site area) : 1
- More than 2,000sqm = 0.4:1

This is how this FSR would be distributed on example lot sizes in Ku-ring-gai:

Lot Size	**FSR**	**GFA**
1,015	0.50	504.50
1,250	0.46	575.00
1,500	0.43	650.00
1,750	0.41	725.00
2,000	0.4	800.00

PART 2:

Testing of Proposed FSR and DCP Controls Across Typologies

This section tests the proposed Floor Space Ratio (FSR) of 0.5:1 on a 1,015sqm lot, alongside potential Development Control Plan (DCP) controls, across a range of dual occupancy typologies, lot widths, and site configurations. The objective is to assess how the proposed FSR performs in practice and how it compares with development outcomes permitted under the NSW Complying Development Codes (CDC).

Each of the four typologies—Side-by-Side, Corner, Front/Back, and Parallel Frontage—is evaluated against key planning objectives, including car parking, landscaping, deep soil, private open space, and tree planting.

For each scenario, two questions are considered:

- Which planning pathway—CDC or DA with the proposed 0.5:1 FSR—delivers a better outcome from an urban design and site planning perspective?
- Which is more likely to occur based on typical site constraints and compliance feasibility?

This testing provides a practical comparison of the two planning pathways and illustrates how a 0.5:1 FSR functions under real-world development conditions.

The results demonstrate that the proposed 0.5:1 FSR, when paired with potential DCP controls, delivers outcomes equal to or better than those permitted under CDC across all typologies tested. While CDC remains feasible for standard 20m side-by-side lots, it does not permit front/back configurations and performs less effectively on corner or irregular sites. In contrast, the DA pathway supports a wider range of typologies—including those not permitted under CDC—and performs more consistently across varied site conditions.

Beyond typology and feasibility, the two pathways also lead to different built form and landscape outcomes. The comparative assessment indicates that the CDC—effectively equivalent to a 0.54:1 FSR on a 1,015sqm lot—does not support the level of deep soil, tree planting, setbacks, and landscaping needed to integrate new development into Ku-ring-gai's established character. By contrast, the proposed 0.5:1 FSR, when paired with potential DCP controls, enables improved built form outcomes and better supports delivery of the key elements that contribute to the area's valued leafy, green character.

Results

Typology	Road Frontage	% of lots	Lot Width (m)	% of lots	Attached / Detached	Which outcome is better?	Which outcome is more likely?
Side by Side	1	85%	15	33%	Attached	Equal	CDC
					Detached	Not a valid typology	
			20	27%	Attached	Equal	CDC
					Detached	Equal	CDC
			25	12%	Attached	DA	DA
					Detached	DA	DA
Corner	2 - corner	11%	15	33%	Attached	Equal	DA
					Detached	Not a valid typology	
			20	27%	Attached	Equal	DA
					Detached	DA	DA
			25	12%	Attached	DA	DA
					Detached	DA	DA
Parallel	2 - parallel	3%	15	33%	Attached	Not a likely typology	
					Detached	Equal	CDC
			20	27%	Attached	Not a likely typology	
					Detached	Equal	DA
			25	12%	Attached	Not a likely typology	
					Detached	DA	DA
Front/back	1	85%	25	12%	Attached	DA	DA
					Detached	DA	DA

Dual Occupancy Standards / Controls

Key outcomes of testing conducted are documented on pages 14-33. FSR testing have determined the proposed KLEP and possible controls for the KDCP as tabled below.

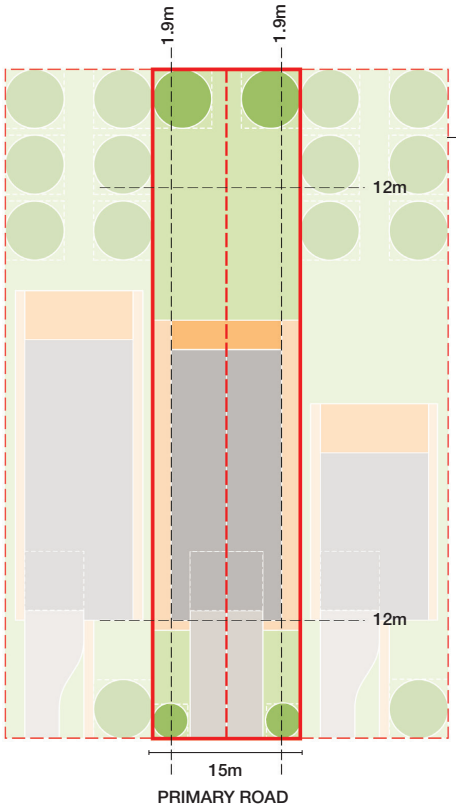
	COMPLYING DEVELOPMENT CONTROLS	PROPOSED LEP STANDARDS
FSR	Parent lot size: 400sqm–2,000sqm = 25% of lot area + 300sqm GFA Parent lot size: >2,000sqm = 800sqm GFA	Parent lot size: 1,015sqm-2,000sqm = 30% of site area + 200sqm GFA Parent lot size: >2,000sqm = 800sqm GFA
Maximum building height	8.5m	9.5m

	COMPLYING DEVELOPMENT CONTROLS	PROPOSED DCP CONTROLS
Minimum lot width	The parent lot must have a minimum width at the building line of: 12 metres, if car access is only from a secondary road, parallel road, or lane 15 metres, in all other cases	The parent lot must have a minimum width at the building line of: 12 metres, if car access is only from a secondary road, parallel road, or lane 15 metres, in all other cases The parent lot for front/back typologies is: 25m
Primary Road Setback	Min. front setback = avg. of 2 nearest dwellings within 40m (same side), or 6.5m if none.	Lot width 15-19m = minimum 12m front setback Lot width > 20m = minimum 8m front setback On frontages with more than one driveway crossover (such as the side-by-side typology), a minimum 12m front setback applies. In HCAs, the minimum front setback is the average. of 2 nearest dwellings within 40m (same side), or if none, 12m.
Primary road setback for detached dual occupancies on corner	N/A (treated as 'Primary Road Setback')	For detached dual occupancies on the corner, the second detached dwelling can have a reduced setback of 6m.
Secondary road setback for attached dual occupancies on corner lots	3m	Lot width 15-19m = 3m secondary road setback Lot width > 20m = 6m secondary road setback
Side setbacks	Width of parent lot: 12-24m = (building height– 4.5m) ÷ 4 + 0.9m Width of parent lot: 24-36m = (building height– 4.5m) ÷ 4 + 1.5m Width of parent lot: >36m = 2.5	Width of parent lot: 12-24m = (building height– 4.5m) ÷ 4 + 0.9m Width of parent lot: 24-36m = (building height– 4.5m) ÷ 4 + 1.5m Width of parent lot: >36m = 2.5
Rear setbacks	Height of building: 0m–4.5m = 5m Height of building: 4.5m – 8.5m = 12m	Lot width 15-19m = minimum 12m rear setback Lot width > 20m = minimum 8m rear setback
Dwelling configuration	Each dwelling must face a public road. No dwelling must be located behind another dwelling on the same lot (except on a corner lot or a parallel road lot where each dwelling fronts a different road).	Front/back typology allowed under particular circumstances, for example within heritage conservation areas, and only where the site will not require removal of trees and significant vegetation.

	COMPLYING DEVELOPMENT CONTROLS	PROPOSED DCP CONTROLS
Detached minimum distance	3m	A minimum separation distance between detached dwellings of 3m. A 1.8m tall fence is required between dwellings to ensure privacy.
Dwelling width	Minimum building width of 6.5m.	Minimum building width of 6.5m.
Minimum landscape	The minimum landscaped area that must be provided is 50% of the parent lot area minus 100sqm. At least 25% of the area of the lot forward of the building line must be landscaped. At least 50% of the area required to be landscaped must be located behind the building line. Each landscaped area must have a minimum dimension of 1.5m.	The minimum landscaped area that must be provided is 50% of the parent lot area minus 100sqm. At least 25% of the area of the lot forward of the building line must be landscaped. Each landscaped area must have a minimum dimension of 1.5m.
Principal private open space	16sqm with a minimum dimension of 3m.	25sqm with a minimum dimension of 3m.
Car parking	At least 1 off-street parking space must be provided for each dwelling.	For dwellings above 125sqm a minimum of 2 off-street parking spaces are provided for each dwelling. For dwellings under 125sqm, 1 off-street parking space must be provided for each dwelling.
Car parking setback	1m or more behind the building line of the dual occupancy.	1m or more behind the building line of the dual occupancy.
Width of garage door openings	The maximum width of all garage doors accessed from a primary road is: Lot width 15m-20m = 6m 20-25m = 9.2m >25m = 12m	The maximum width of all garage doors accessed from a primary road is: Lot width 15m-20m = 6m 20-25m = 9.2m >25m = 12m
Trees (per dwelling)	Front: 1 tree with height of 5m Rear: 1 tree with height of 8m	Either (number per dwelling): 2 x medium trees (6mx6m) and 1 x small tree (3.5mx3.5m) Or: 1 x medium trees (6mx6m) and 3 x small tree (3.5mx3.5m)
Deep soil	Minimum 15% of site area	Minimum 30% of site area
Maximum built upon area	N/A	Maximum built-upon area of 60%

1. Side-by-Side

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

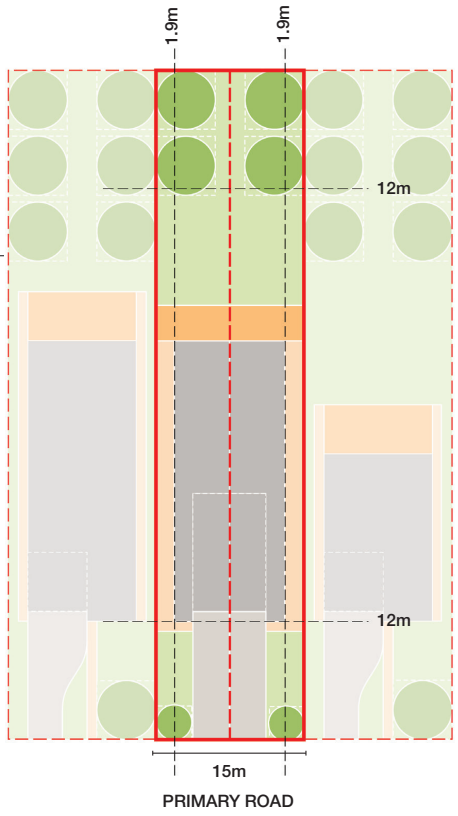
Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	466sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✓	More Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	451sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✗	Less Likely than Complying Development



1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances



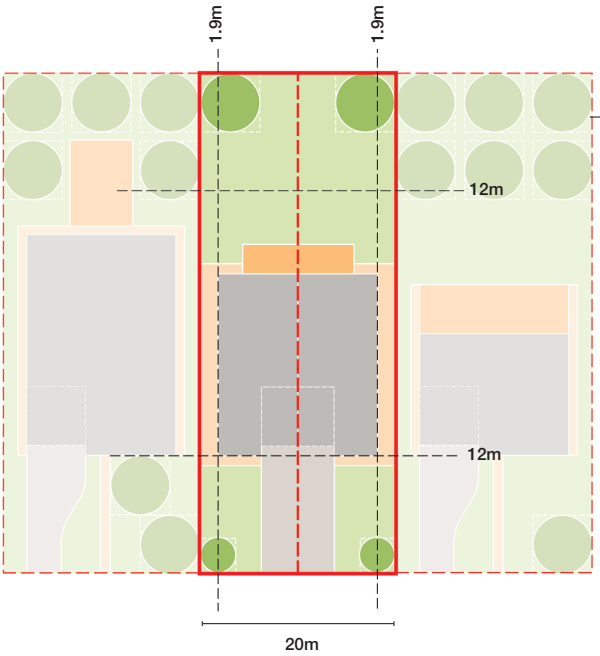
*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).

Page left intentionally blank

15m detached side-by-side not a valid typology on a 15m site width

1. Side-by-Side

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

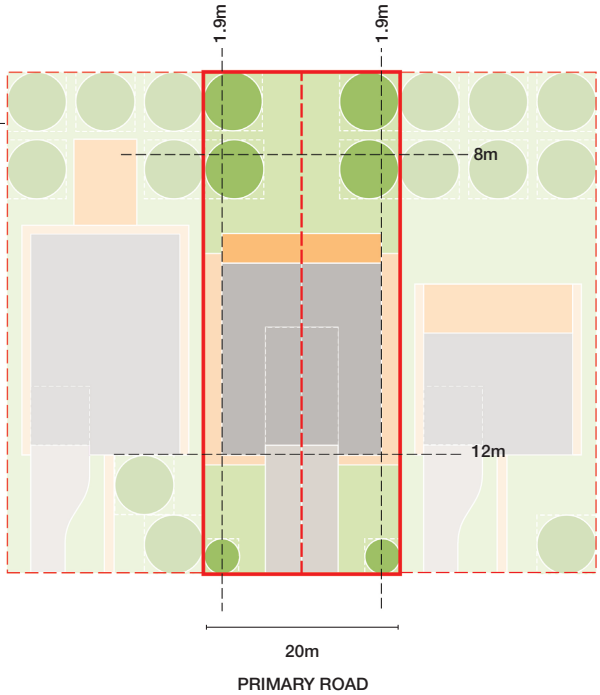
Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	506sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✓	More Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	476sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✗	Less Likely than Complying Development



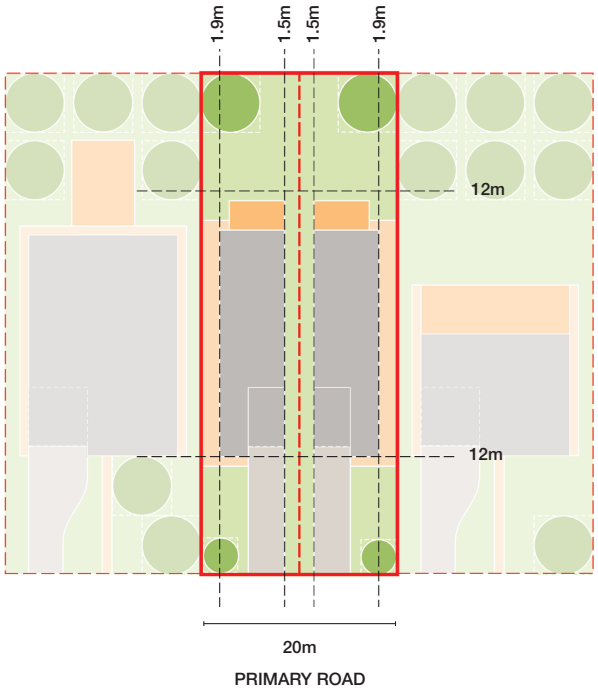
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

27%* LOT WIDTH = 20M

85%* ONE ROAD FRONTAGE

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

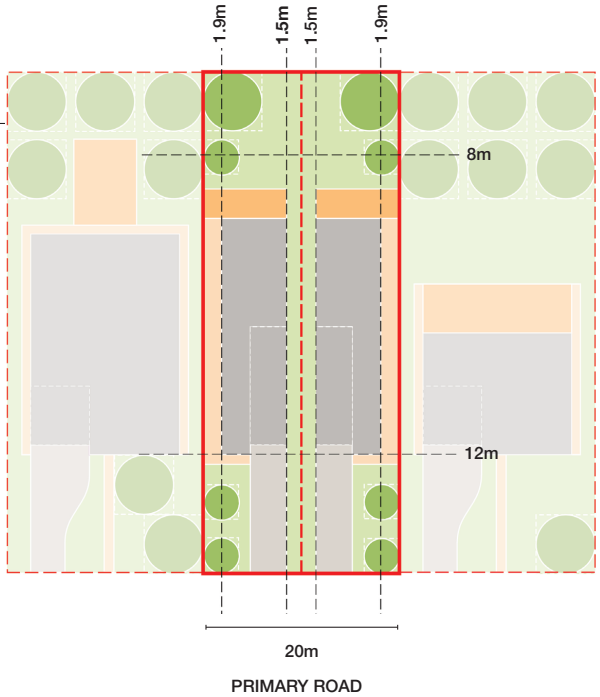
Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	490sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✓	More Likely than Development Application

DEVELOPMENT APPLICATION

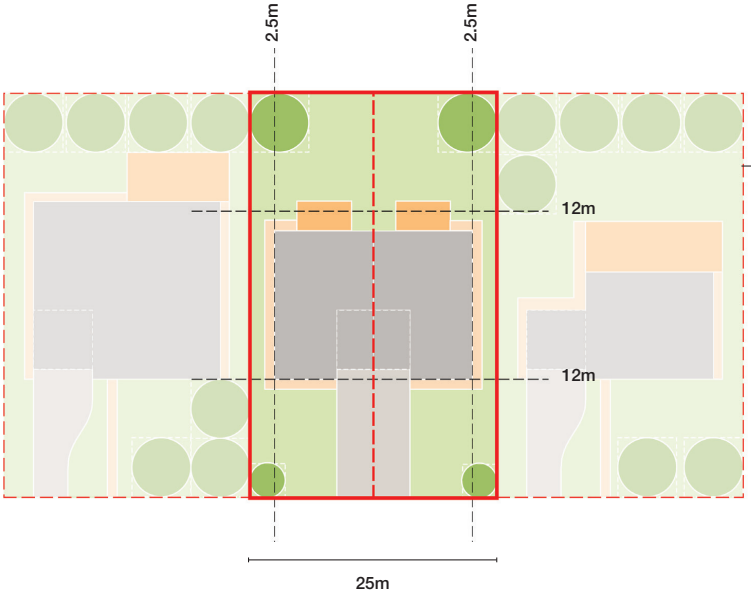
Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	462sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✗	Less Likely than Complying Development



1. Side-by-Side

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	552sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✓	More Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	516sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✗	Less Likely than Complying Development



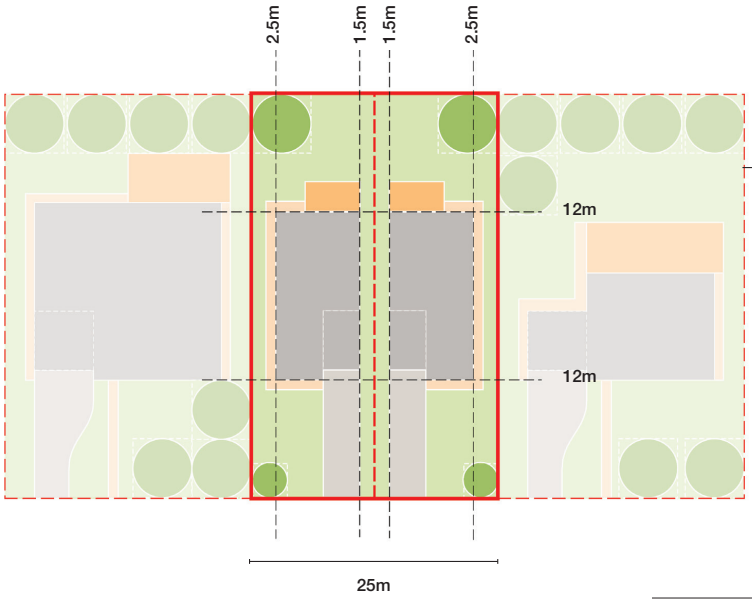
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

12%* LOT WIDTH = 25M

85%* ONE ROAD FRONTAGE

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

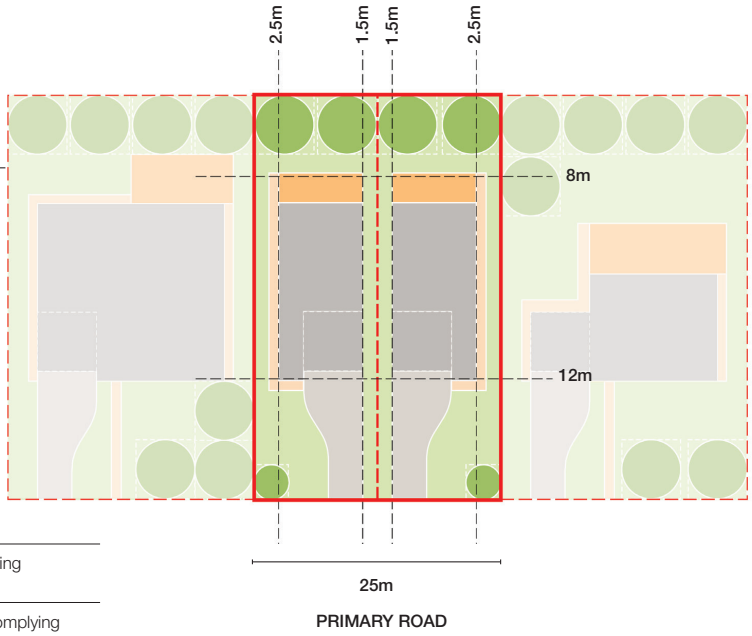
Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	541sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	✗	Worse than Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

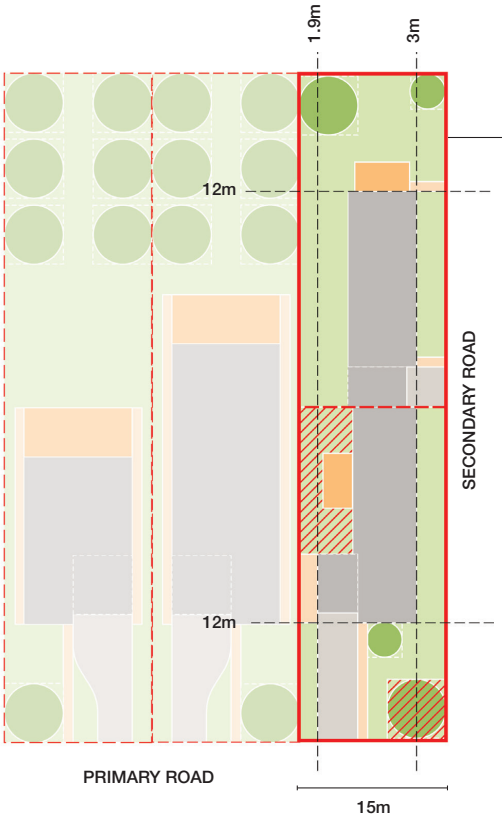
Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	507sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✓	Better than Complying Development
Likelihood	✓	More Likely than Complying Development



2. Corner

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

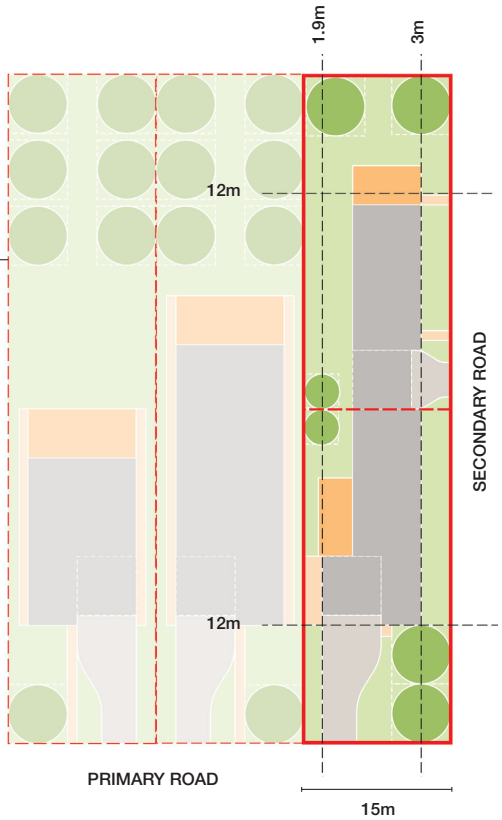
Compliant	✗	Medium tree not located behind building line, 50% of landscaping not behind building line.
GFA / FSR		554sqm - 0.54:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		571sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	—	Same as a Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	538sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✓	More Likely than Complying Development



1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances



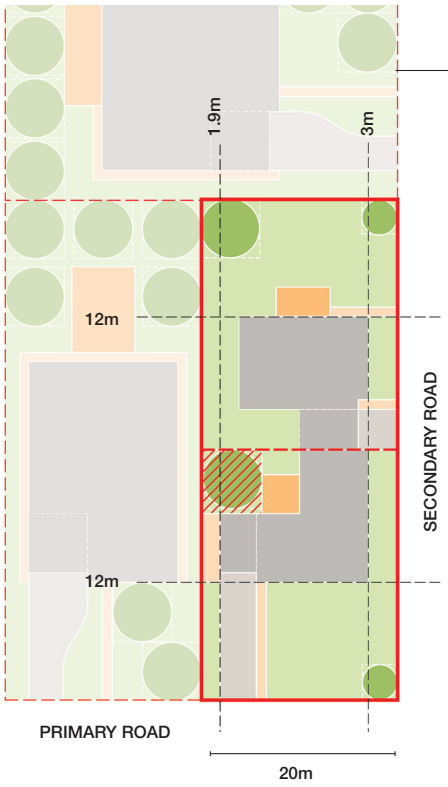
*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).

Page left intentionally blank

15m detached corner not a valid typology on a 15m site width

2. Corner

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

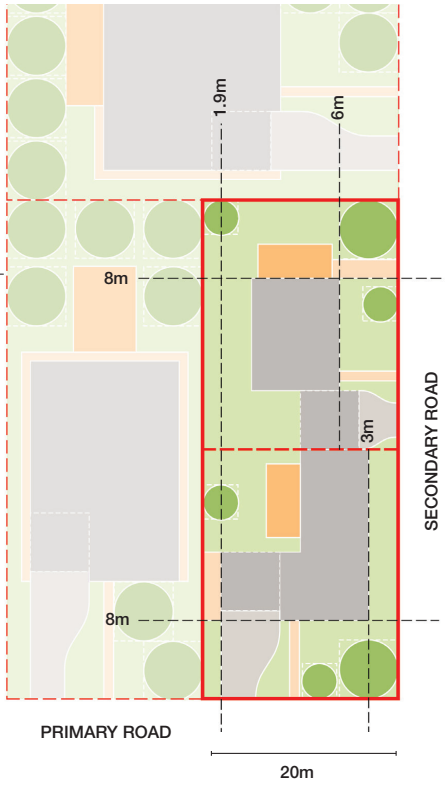
Compliant	✕	50% of landscaping not behind building line.
GFA / FSR		554sqm - 0.54:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		593sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	—	Same as a Development Application
Likelihood	✕	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	537sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✓	More Likely than Complying Development



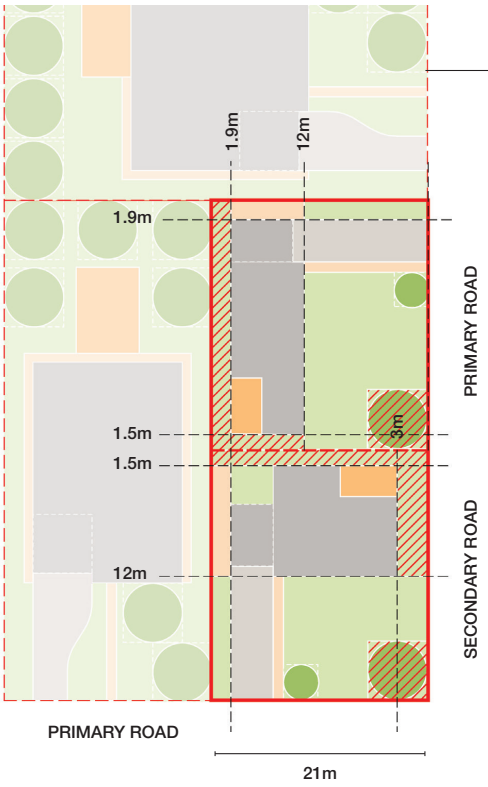
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

27%* **LOT WIDTH = 20M**

11%* **CORNER ROAD FRONTAGE**

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

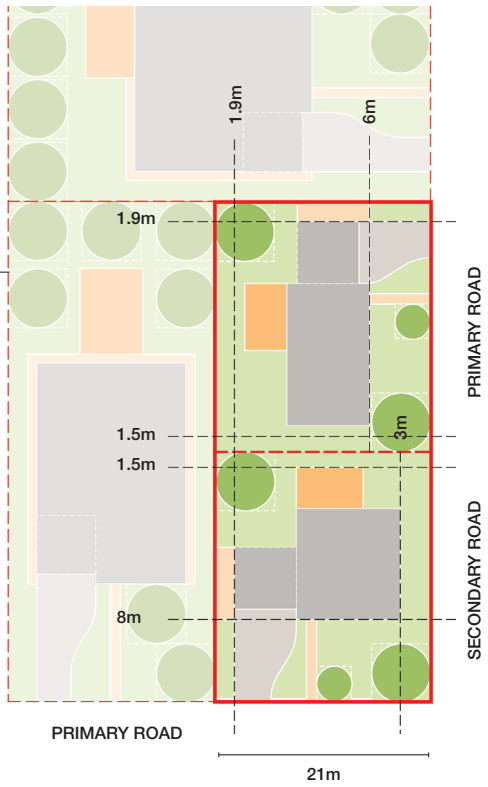
Compliant	✗	Medium tree not located behind building line, 50% of landscaping not behind building line.
GFA / FSR	✗	480sqm - 0.47:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		564sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	✗	Worse than Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	516sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✓	Better than Complying Development
Likelihood	✓	More Likely than Complying Development



2. Corner

ATTACHED TYPOLOGY



COMPLYING DEVELOPMENT

Compliant	✗	Medium tree not located behind building line, 50% of landscaping not behind building line, open space not located behind building line.
GFA / FSR	✗	518sqm - 0.51:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		614sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	✗	Worse than Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	550sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✓	Better than Complying Development
Likelihood	✓	More Likely than Complying Development



1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

12%* LOT WIDTH = 25M

11%* CORNER ROAD FRONTAGE

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

Compliant	✗	Medium tree not located behind building line, 50% of landscaping not behind building line, open space not located behind building line.
GFA / FSR	✗	523sqm - 0.51:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		546sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	✗	Worse than Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	580sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✓	Better than Complying Development
Likelihood	✓	More Likely than Complying Development



3. Parallel Road

ATTACHED TYPOLOGY

Page left intentionally blank

15m parallel road is a highly unlikely typology

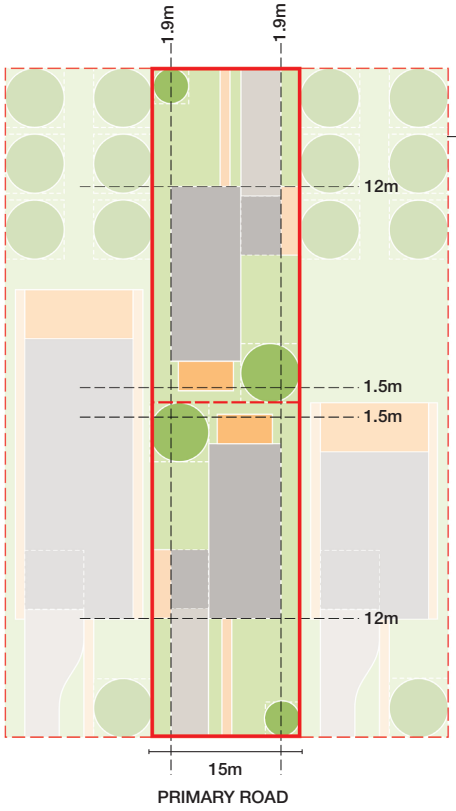
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

33%* **LOT WIDTH = 15M**

3%* **PARALLEL ROAD FRONTAGE**

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

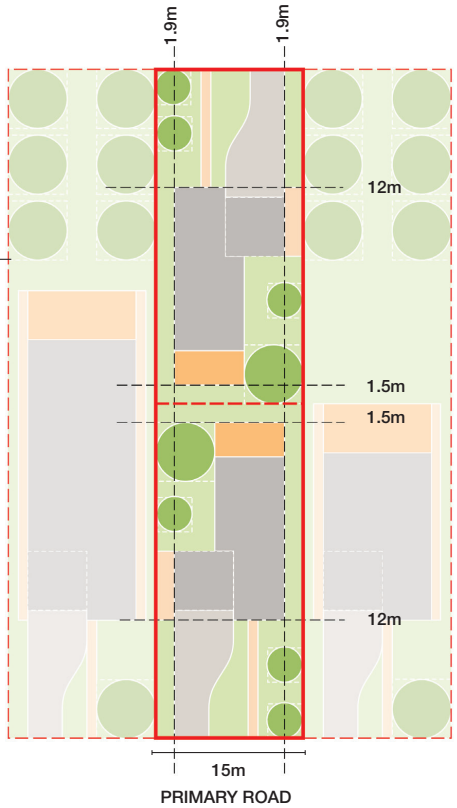
Compliant	✓
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	528sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✓	More Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	515sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✗	Less Likely than Complying Development



3. Parallel Road

ATTACHED TYPOLOGY

Page left intentionally blank

15m parallel road is a highly unlikely typology

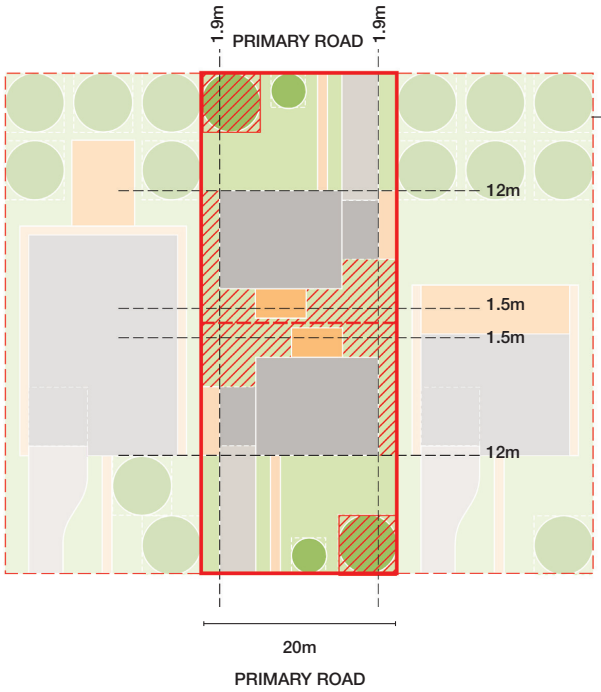
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

27%* LOT WIDTH = 20M

3%* PARALLEL ROAD FRONTAGE

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

Compliant	✗ Medium tree not locate behind the building line, 50% landscaping not be-hind building line.
GFA / FSR	554sqm - 0.54:1 FSR
Car Parking Spaces	1 space / dwelling
Landscaped Area	548sqm
Deep Soil	15%
Trees	1 medium, 1 small / dwelling
Principal Open Space	16sqm

Outcome	—	Same as a Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	552sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	—	Same as a Complying Development
Likelihood	✓	More Likely than Complying Development



3. Parallel Road

ATTACHED TYPOLOGY

Page left intentionally blank

15m parallel road is a highly unlikely typology

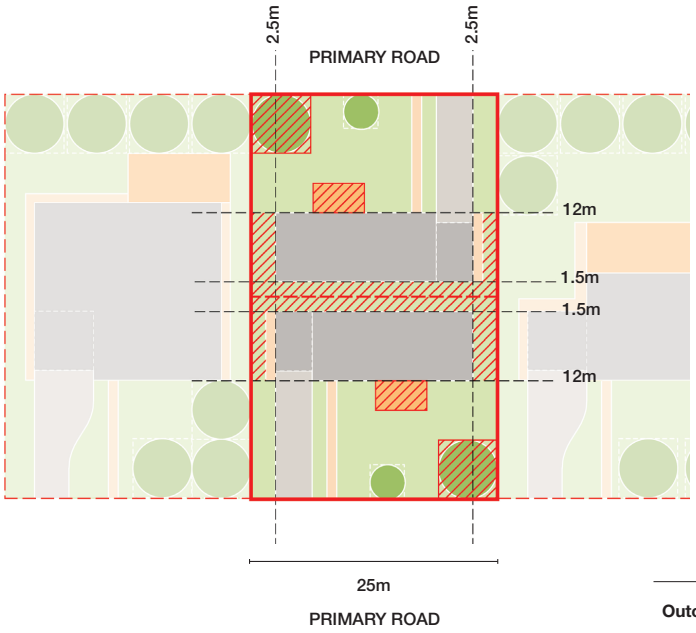
1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

12%* **LOT WIDTH = 25M**

3%* **PARALLEL ROAD FRONTAGE**

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).



COMPLYING DEVELOPMENT

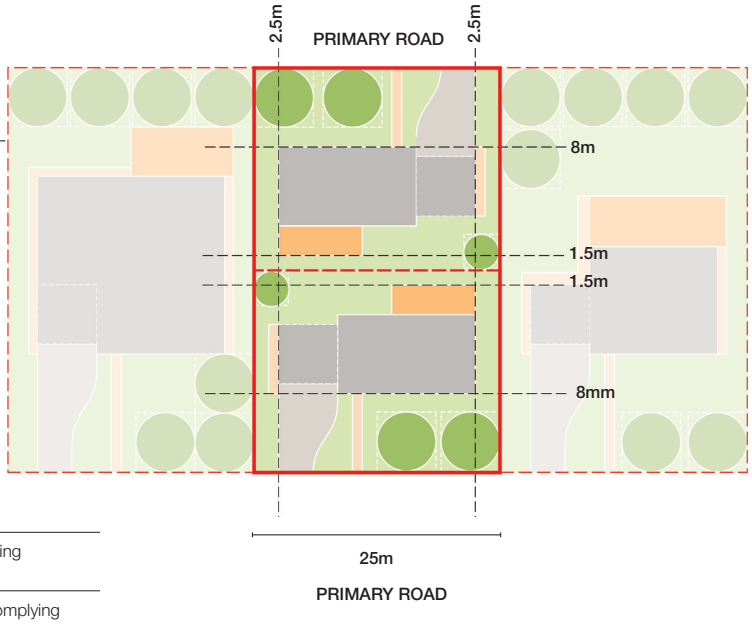
Compliant	✗	Medium tree not located behind the building line, principal open space not located behind building line, 50% landscaping not behind building line.
GFA / FSR	✗	473sqm - 0.47:1 FSR
Car Parking Spaces		1 space / dwelling
Landscaped Area		603sqm
Deep Soil		15%
Trees		1 medium, 1 small / dwelling
Principal Open Space		16sqm

Outcome	✗	Worse than Development Application
Likelihood	✗	Less Likely than Development Application

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	557sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✓	Better than Complying Development
Likelihood	✓	More Likely than Complying Development



1. Front/back

ATTACHED TYPOLOGY

Section left intentionally blank

There is no compliant front/back typology

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	490sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✗	Worse than DA
Likelihood	✗	Less Likely than DA



1,015 Parent Lot
Dual occupancy lot
Dwelling
Garage
Driveway
Pathway
Open space
Trees
Landscaped Area
Non-compliances

12%* LOT WIDTH = 25M

85%* ONE ROAD FRONTAGE

DETACHED TYPOLOGY

*% of lots that have this characteristic on valid sites (i.e. residential lots on sites > 1015sqm).

Section left intentionally blank

There is no compliant front/back typology

DEVELOPMENT APPLICATION

Compliant	✓
GFA / FSR	507sqm - 0.5:1 FSR
Car Parking Spaces	2 spaces / dwelling
Landscaped Area	495sqm
Deep Soil	30%
Trees	2 medium, 1 small / dwelling
Principal Open Space	25sqm

Outcome	✗	Worse than DA
Likelihood	✗	Less Likely than DA



PART 3:

Rationale for Proposed DCP Controls

This section sets out the recommended planning controls for dual occupancy development and provides a rationale for each. It compares existing controls under the Ku-ring-gai Local Environmental Plan (KLEP 2015) and DCP, relevant provisions under the NSW Complying Development SEPP, and the practical outcomes observed during site and typology testing.

Each control is tested on a standard 1,015sqm lot, with reference to common dual occupancy typologies and planning requirements, including:

- Floor space ratio and gross floor area
- Minimum lot width and depth
- Primary and secondary street setbacks
- Side and rear setbacks
- Private open space
- Landscaped area and minimum dimensions
- Deep soil planting
- Car parking provision
- Garage and driveway design
- Dwelling separation distances
- Dwelling orientation and configuration

The purpose of this section is to identify appropriate, consistent, and achievable standards that support the proposed FSR and deliver development outcomes aligned with Ku-ring-gai's low-density character.

Recommended standards are provided alongside key comparisons and a brief explanation of how each recommendation supports the intended planning outcomes.

The controls outlined in this section are preliminary recommendations based on design testing and policy comparison, and may be refined through further review.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Maximum building height	9.5m	9.5m	8.5m	8.5m	-	**Recommended Standard** 9.5m
FSR	Single house - ((170 + (0.2 × site area)) / site area):1 Dual occ – 0.4:1	Single house FSR – 0.37:1 Single house GFA – 373sqm Dual occ FSR – 0.4:1 Dual occ GFA – 406sqm	Parent lot size: 400sqm–2,000sqm = 25% of lot area + 300sqm GFA Parent lot size: >2,000sqm = 800sqm GFA	GFA = 554sqm *FSR = 0.54:1 *Please note there is no FSR control under complying development. The GFA of a 1,015sqm would equate to a 0.54:1 FSR.	0.45:1 0.5:1 0.54:1	**Recommended Standard** Parent lot size: 1,015sqm-2,000sqm = 30% of site area + 200sqm GFA Parent lot size: >2,000sqm = 800sqm GFA **Rationale** 0.5:1 FSR is recommended for 1,015sqm sites. This allows for 507.5sqm of GFA (2 x 253.75sqm dwellings–4-bedroom dwellings). This excludes 2 x car parking spaces per dwelling. A sliding scale of GFA in relation to site area is recommended to prevent overdevelopment on smaller lots, while allowing greater development potential on larger sites where impacts can be effectively managed.
Min Lot Width			The parent lot must have a minimum width at the building line of: 12 metres, if car access is only from a secondary road, parallel road, or lane 15 metres, in all other cases	15m	15m 20m 25m	**Recommended Standard** The parent lot must have a minimum width at the building line of: 12 metres, if car access is only from a secondary road, parallel road, or lane 15 metres, in all other cases, except for: 25m for front/back typologies.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Primary road setback	Single Houses: Low side = 9m High side = 12m	12m	Min. front setback = avg. of 2 nearest dwellings within 40m (same side), or 6.5m if none.	12m	6m 8m 12m	**Recommended Control** Lot width 15-20m = 12m Lot width > 20m = 8m On frontages with more than one driveway crossover = 12m HCAs = avg. of 2 nearest dwellings within 40m (same side), or 12m if none. **Rationale** A 12m front setback It effective on narrow lots (< 20m) to allow for tree planting. This becomes overly restrictive on wider lots that can accommodate trees within a smaller setback. A 12m setback is recommended on sites with multiple driveway crossovers to maintain space for tree planting. In Heritage Conservation Areas (HCAs), using the average setback of the two nearest dwellings ensures that new development aligns with the prevailing streetscape pattern.
Primary road setback for detached dual occ on corner	Dual occs: The second dwelling is to have a 5m setback for no more than 25% of the elevation, and 7m for 75% of the elevation.	5-7m	Same as primary road setback	12m	5m 6m 7m 8m 12m	**Recommended Control** 6m **Rationale** Under Complying Development, requiring a second detached dwelling to match the typical 12 m primary road setback in Ku-ring-gai is often too restrictive, limiting design flexibility and feasibility, so a 6 m setback is recommended to balance tree planting with more practical site planning.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	**Likely standard on 1015sqm lot**	**SEPP standards**	**Likely standard on 1015sqm lot**		
Secondary road setback for attached dual occupancies on corner lots	Dual occs: The second dwelling is to have a 5m setback for no more than 25% of the elevation, and 7m for 75% of the elevation.	3.8m – 4.5m	3m	3m	3m 3.8m 4.5m 6m	**Recommended Control** Lot width 15-19m = 3m secondary road setback Lot width > 20m = 6m secondary road setback **Rationale** A 15 m-wide lot requires a 12 m rear setback, so a reduced secondary road setback is supported. Wider lots have smaller rear setbacks and can accommodate a wider secondary setback while still providing a usable backyard.
Side setbacks	Single Houses: Site width < 20m = 2m Site width > 20m = 12% of site width	2m – 3m	Width of parent lot: 12-24m = (building height–4.5m) ÷ 4 + 0.9m Width of parent lot: 24-36m = (building height–4.5m) ÷ 4 + 1.5m Width of parent lot: >36m = 2.5	1.9m - 2.5m	1.9m 2m 2.5m 3m	**Recommended Control** Width of parent lot: 12-24m = (building height–4.5m) ÷ 4 + 0.9m Width of parent lot: 24-36m = (building height–4.5m) ÷ 4 + 1.5m Width of parent lot: >36m = 2.5 **Rationale** The side setbacks under Complying Development generally align with those in the R2 zone and should be adopted for consistency and simplicity.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Rear setback	Single Houses: Depth > 48m = 12m setback Depth < 48m = 25% of average site depth.	-	Height of building: 0m–4.5m = 5m Height of building: 4.5m – 8.5m = 12m	1 storey: 5m 2 storey: 12m	5m 8m 12m	**Recommended Control** Lot width 15-19m = 12m Lot width > 20m = 8m **Rationale** Under Complying Development, the 5m ground-floor rear setback is not supported in Ku-ring-gai due to potential impacts on significant rear vegetation. A 12 m rear setback is appropriate for narrower lots, as it helps preserve vegetation and amenity. However, on wider lots, this requirement can be overly restrictive, as these sites have more flexibility to accommodate tree planting in smaller setbacks.
Dwelling configuration	-	-	Each dwelling must face a public road. No dwelling must be located behind another dwelling on the same lot (except on a corner lot or a parallel road lot where each dwelling fronts a different road).	-	N/A	**Recommended Control** Front/back typology allowed under particular circumstances, for example within heritage conservation areas, and only where the site will not require removal of trees and significant vegetation. **Rationale** Supporting this typology in the DCP (with a minimum lot width) is recommended, as it reduces driveway crossovers, limits garage impacts, increases space for street trees, and suits owners wanting to keep an existing front dwelling and add one at the rear. This typology often leads to increased hardstand from longer driveways, so potential impacts on stormwater, landscaping, and amenity need to be carefully managed.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Detached minimum distance	Dual occs Separation between detached dual occupancy dwellings is to be a minimum of 7m.	7m	Must be located at least 3m from each other.	3m	-	**Recommended Control** A minimum separation distance between detached dwellings of 3m. A 1.8m tall fence is required between dwellings to ensure privacy. **Rationale** A 3m minimum separation distance can generally supported from a bulk and massing perspective, as it provides visual relief in the built form. The fence requirement will ensure visual privacy is retained. A separate sunlight access control will ensure sunlight access to habitable rooms.
Dwelling width	N/A	N/A	Each dwelling, including an off-street car parking space for the dwelling, must have a minimum width, measured at the building line, of 6.5m.	6.5m	6.5m	**Recommended Control** Minimum building width 6.5m **Rationale** A 6.5m minimum building width ensures a functional and liveable internal layout.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Minimum landscape	N/A Built-upon area maximum 50%	N/A	The minimum landscaped area that must be provided is 50% of the parent lot area minus 100m2. At least 25% of the area of the lot forward of the building line must be landscaped. At least 50% of the area required to be landscaped must be located behind the building line. Each landscaped area must have a minimum dimension of 1.5m.	407.5sqm (approximately 40%)	40% 50%	**Recommended Control** The minimum landscaped area that must be provided is 50% of the parent lot area minus 100m2. At least 25% of the area of the lot forward of the building line must be landscaped. Each landscaped area must have a minimum dimension of 1.5m. **Rationale** This level of landscaping is considered appropriate for dual occupancies. It is recommended that the requirement for 50% of landscaping to be behind the building line be removed, as it is overly restrictive and does not necessarily improve outcomes, while front yard landscaping offers greater benefits for streetscape and public amenity.
Principal private open space	Single house 50sqm, with a minimum dimension of 5m.	-	16sqm, with a minimum dimension of 3m.	16sqm, with a minimum dimension of 3m.	16sqm 25sqm 50sqm	**Recommended Control** 25sqm per dwelling. **Rationale** 16sqm is small for a 4-bedroom house. 25sqm is more likely to provide useable outdoor areas particularly for families.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Car parking	Dual occupancy under 125m2 : 1 space per dwelling. Dual occupancy over 125m2 : 2 spaces per dwelling.	-	At least 1 off-street parking space must be provided for each dwelling.	-	1 space per dwelling 2 spaces per dwelling	**Recommended Control** Dwelling under 125sqm: 1 space per dwelling. Dwelling over 125sqm: 2 spaces per dwelling. **Rationale** Under Complying Development, requiring only one off-street car space per (likely four-bedroom) dwelling is unrealistic and may increase on-street parking, so the existing DCP standard—requiring two spaces for larger dwellings—offers a more practical approach and should be retained for dual occupancies.
Car parking setback	Car parking spaces are to be located at or behind the required front setbacks.	-	1m or more behind the building line of the dual occupancy.	-	1m	**Recommended Control** 1m or more behind the building line of the dual occupancy. **Rationale** Recessing the garage façade assists in reducing the dominance of garages on the streetscape.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Width of garage door openings	The width of any detached or attached carport/garage visible from the street is not to be greater than 6m.	-	The maximum width of all garage doors accessed from a primary road is: Lot width 15m-20m = 6m 20-25m = 9.2m >25m = 12m	-	-	**Recommended Control** The maximum width of all garage doors accessed from a primary road is: Lot width 15m-20m = 6m 20-25m = 9.2m >25m = 12m **Rationale** The maximum garage door widths—scaled to lot size—balance the need for vehicle access in larger homes with the importance of maintaining habitable rooms overlooking the street to support passive surveillance and a more active, engaging streetscape.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Trees	Single House 7 trees with a height of 10-13m does the DCP stipulate number of trees according to site size? If yes, then show that here.	7 x 6 x 6m	Front: 1 tree with height of 5m Rear: 1 tree with height of 8m	Front: 3.5 x 3.5m Rear: 6 x 6m	-	**Recommended Control** At least one tree (per dwelling) in front of the building line Either (number per dwelling): 2 x medium trees (6mx6m) and 1 x small tree (3.5mx3.5m) Or: 1 x medium trees (6mx6m) and 3 x small tree (3.5mx3.5m) **Rationale** To better align with the established landscape character of the R2 zone while maintaining flexibility, it is recommended that each dwelling provide one tree in front of the building line and meet one of the following combinations: 2 medium trees and 1 small tree, or 1 medium tree and 3 small trees.
Deep soil	Insert the deep soil requirements for dwellings	-	Minimum 15% of site area	-	15% 20% 25% 30%	**Recommended Control** 30% **Rationale** Dual occupancies are also required to provide approximately 40% landscaped area, most of which is likely to be deep soil given that underground structures such as basement car parking is highly unlikely for this typology. However, to better align deep soil capacity with tree planting requirements, it is recommended that the deep soil area be increased to 30%.

STANDARDS	KLEP 2015		COMPLYING DEVELOPMENT SEPP		STANDARDS TESTED	RECOMMENDED STANDARD AND RATIONALE FOR 1015 SQM LOTS
	DCP Controls for single house + dual occ	Likely standard on 1015sqm lot	SEPP standards	Likely standard on 1015sqm lot		
Maximum built upon area	Single house - 52% Dual occ – 40%	40%-52%	n/a	n/a	40% 50% 60%	**Recommended Control** 60% **Rationale** Testing indicates a likely built-upon area of between 45%-55%. For maximum flexibility and to encourage articulation within the built form, 60% maximum built-upon area is recommended.

HERITAGE HOUSEKEEPING PLANNING PROPOSAL

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	For Council to consider a Planning Proposal to correct five (5) local heritage listings in the suburbs of Turramurra and Wahroonga. The proposed corrections will apply to Ku-ring-gai Local Environmental Plan 2015 (KLEP 2015) Schedule 5 Environmental Heritage - Part 1 Heritage Items and the associated heritage maps.
BACKGROUND:	Four of the five amendments proposed relate to heritage listed sites that have been subdivided and the subdivided lots subsequently developed with modern homes. The fifth amendment is required to correct a clerical error. The updates are wholly administrative in nature. There are no potential environmental impacts. The Planning Proposal does not alter the applicable zoning or development standards. The proposed amendments are limited to improving the accuracy of KLEP 2015 Schedule 5 Environmental Heritage and associated maps.
COMMENTS:	Maintaining accurate heritage information supports the legislative framework designed to identify and protect heritage items and conservation areas.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	That the Planning Proposal be submitted to the Department of Planning, Housing and Infrastructure for Gateway Determination.

PURPOSE OF REPORT

For Council to consider a Planning Proposal to correct five (5) local heritage listings in the suburbs of Turramurra and Wahroonga. The proposed corrections will apply to Ku-ring-gai Local Environmental Plan 2015 (KLEP 2015) Schedule 5 Environmental Heritage - Part 1 Heritage Items and the associated heritage maps.

BACKGROUND

Schedule 5 Environmental Heritage of the Ku-ring-gai Local Environmental Plan 2015 (KLEP) provides a comprehensive list of Heritage items (Part 1) and Heritage conservation areas (Part 2) that have been identified for their heritage significance. Part 1 which is the subject of this report provides the name of the item, the item number and the item's property identifiers which include a description, street address, relevant lot and deposited plan and/or strata plan number. The KLEP is accompanied by a series of maps, including heritage maps (HER) which identify the location of the heritage items.

Council has an ongoing role in maintaining an accurate list of the heritage items within its local government area (LGA). Information provided by residents, the Development and Regulatory Team and record reviews, alert council staff to listing inaccuracies. This report addresses proposed amendments to five listings in the suburbs of Turramurra and Wahroonga. All items under consideration are outside of the TOD and Council's TOD Alternate Housing Precincts.

COMMENTS

The table below outlines the five heritage listings affected by this planning proposal, the reasons for the proposed amendments, the supporting information available, and a description of each amendment.

#	Address	Suburb	Lot	Item Name	Item
1	35 Water Street	Wahroonga	Lots 1 and 2/ DP 375262	Rippon Grange	I1002
	Proposed Amendment: Amend the property description and mapped extent of the heritage item. **Reason for Amendment:** No. 35 Water Street Wahroonga includes "Rippon Grange" local item (I1002) situated in the Wahroonga Heritage Conservation Area (C1). No. 28 Young Street, Wahroonga has been subdivided from No. 35 Water Street and a modern home developed with approval. However, the heritage mapping for "Rippon Grange" and the property description has not been altered to reflect these works. A planning consultant representing the owners of No. 28 Young Street has written to council requesting the removal of the heritage listing applying to the site, no change is proposed to the boundaries of the Wahroonga heritage conservation area.				

#	Address	Suburb	Lot	Item Name	Item

History: In 2020, DA0417/20 was lodged to subdivide No. 35 Water Street and excise land from the south-eastern corner of the lot. (refer aerial photo below). The application also included provision for the erection of a dwelling house, pool and tennis court on the subdivided lot, now known as No. 28 Young Street, Wahroonga. The application was supported by a Heritage Impact Statement prepared by Weir Phillips which concluded that the impact of the proposed works on the heritage significance of "Rippon Grange" and the Wahroonga Conservation Area were acceptable.

Approval was granted on 20 May 2021 and "Rippon Grange" was subdivided into Lot 100 DP 127 8904 (No. 35 Water Street, Wahroonga) and Lot 101 DP 1278904 (No. 28 Young Street, Wahroonga). Construction of a dwelling house, pool and tennis court at No 28 Young Street, was completed in 2022 (refer below photo). It is Council's practice with subdivided heritage sites to only amend the original listing when development on the new lot is complete. As development at No. 28 Young Street has been finalised, an update to the heritage listing is now appropriate.



35 Water Street, 35A Water Street and 28 Young Street, Wahroonga.

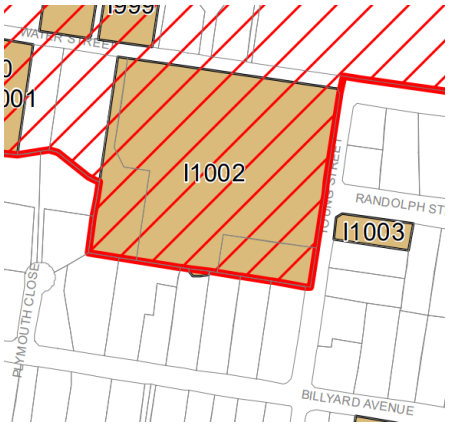
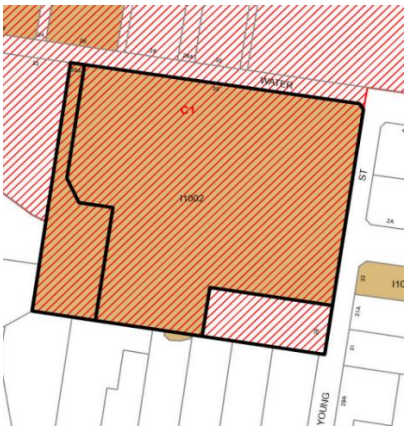


No. 28 Young Street, Wahroonga

35A Water Street, Wahroonga: In 2016 the Land and Environment Court granted approval for the subdivision of 35 Water Street Wahroonga into Lot 1 and Lot 2 DP 1235875, known as 35 and 35A Water Street respectively. No. 35 Water Street included "Rippon Grange".

In 2022, DA0143/22 was lodged to develop a dwelling and pool at No. 35A Water Street, Wahroonga. The application was approved on 7 October 2022. However, at this point no construction certificate has been issued for the site and therefore no change is suggested to the heritage listing currently applying to the subject land.

Accordingly, the heritage listing will continue to apply to No. 35 Water Street (Lot 100 DP 1278904) and No. 35A Water Street, (Lot 2 DP 123 5875).

#	Address	Suburb	Lot	Item Name	Item
	Supporting Background Heritage Information: A Heritage Impact Statement prepared by Weir Phillips.				
	Proposed Amendments to KLEP 2015 • In Schedule 5 Heritage Part 1 amend the property description of 35 Water Street, Wahroonga to - Lot 100, DP 1278904; Lot 2, DP 1235875. • Reduce the extent of heritage mapping for "Rippon Grange" I1002 shown on HER_006 to exclude No. 28 Young Street Wahroonga (Lot 101/DP 127 8904) **Existing Map HER_006**  **Proposed Amendment HER_006** 				

#	Address	Suburb	Lot	Item Name	Item
2	31 Cleveland Street	Wahroonga	Lot 153/ DP 1060782	Dwelling House	I883
3	33 Cleveland Street	Wahroonga	Lot 152/ DP 1060782	Dwelling House	I884
	Proposed Amendment: Remove the subject heritage listings from KLEP2015, Schedule 5 Environmental Heritage and the associated heritage maps. **Reason for Amendment:** No. 37 Burns Road, Wahroonga is listed in KLEP 2015 as I865 "Craignairn" dwelling house. Nos 31 and 33 Cleveland Street were subdivided from this property and assigned heritage listings. However, these listings are no longer appropriate as modern houses have been approved and developed on the subject land. The properties are within the Wahroonga Heritage Conservation Area (C1), no change is proposed to the boundaries of this HCA.				

#	Address	Suburb	Lot	Item Name	Item



Aerial View: Nos 31 & 33 Cleveland Street, Wahroonga (No. 33 is the battleaxe block).

History: In 2002 Council received an application (DA1372/02) to subdivide the heritage listed property No. 37 Burns Bay Road Wahroonga (I865 "Craignairn") into three lots. The subdivision application was supported by a Statement of Heritage Impact prepared by NBRS&P Heritage which concluded that - *the present application will have a low level of impact on the heritage value of the heritage property and is acceptable from this point of view.*

Council approved the application, and the two lots excised off the main "Craignairn" property are known as No. 31 & No. 33 Cleveland Street Wahroonga (Lot 153/DP 1060782 and Lot 152/DP 1060782 respectively). No. 33 Cleveland Street is a battleaxe block. The garage for Craignairn was located at No. 31 Cleveland Street. In 2004 Council approved a development application (DA 1207/04) for the removal of the garage and erection of a two-storey dwelling at No. 31 Cleveland Street.

Also, in 2004 the Council received an application for the erection of a two-storey dwelling, pool and cabana at No. 33 Cleveland Street Wahroonga. Approval was granted and construction commenced in the same year.

Below are photos of the completed dwellings at Nos 31 and 33 Cleveland Street, Wahroonga.



No. 31 Cleveland Street, Wahroonga



No. 33 Cleveland Street, Wahroonga

#	Address	Suburb	Lot	Item Name	Item
	In 2006 the State Government issued the Standard Instrument (Local Environmental Plans) Order, which required Councils for the first time to map their heritage items and provide descriptions and lot details. During this process the subdivided properties were mapped as impacted by a heritage listing (I865 "Craignairn") and in error assigned individual listings and the descriptor 'dwelling house' in Schedule 5 of the KLEP 2015. Considering this history and that modern dwellings exist on the site it is recommended the listings be removed.				
	Supporting Heritage Information: A Statement of Heritage Impact prepared by NBRS&P Heritage.				
	Proposed Amendments to KLEP 2015 • Delete I883 (No. 31 Cleveland Street, Wahroonga) from Schedule 5, Part 1 of KLEP 2015. • Remove the mapping for I883 from map HER_006 • Delete I884 (No. 33 Cleveland Street, Wahroonga) from Schedule 5, Part 1 of KLEP 2015. • Remove the mapping for I884 from map HER_006 **Existing Map: HER_006** **Proposed Amendment: HER_006**  				

#	Address	Suburb	Lot	Item Name	Item
4	32 Ku-ring-gai Avenue	Turramurra	Lot B/DP 445910	Dwelling House	I149
	Proposed Amendment: Amend the item name, property description and extent of heritage mapping to apply only to the front boundary wall.				

#	Address	Suburb	Lot	Item Name	Item

Reason for Amendment: No. 34 Ku-ring-gai Avenue Turramurra (Lot A/DP 445910] includes the dwelling house Ypriana a local listed item (I150). No. 32 Ku-ring-gai (Lot B/ DP 445910] was subdivided from No. 34 and a modern home developed with approval in 2000 (DA 5142/96). The application was supported by a heritage assessment prepared by Robert Moore Architect. The stamped approved plans for DA 5142/96 show the retention of the front boundary wall which extends the full length of the subject site and extends along the front boundary of No. 34 Ku-ring-gai Avenue.



Aerial view: No. 32 Ku-ring-gai Avenue, Turramurra

History: In 1960 the land including the dwelling Ypriana was subdivided into three lots (A, B & C). Lot C had frontage onto Nulla Nulla Street while Lot A and B faced Ku-ring-gai Avenue and became known as Nos 34 and 32 Ku-ring-gai Avenue respectively. No. 34 Ku-ring-gai Avenue included the historic home Ypriana, while No. 32 included the gardens of the house.

In 1983 Council approved the development of a tennis court, pool and cabana at No. 32 Ku-ring-gai Avenue. On 10 December 1996, Council approved DA5142/96 for the erection of new dwelling and pool at No. 32 Ku-ring-gai Avenue. This application showed the front boundary wall to be retained. The application was supported by a heritage impact statement prepared by Robert A Moore (Architect and Conservation Consultant).

Considering the development of a modern house at No. 32 Ku-ring-gai Avenue, the heritage listing applying to the site was discussed with Council's Heritage Specialist who undertook a heritage assessment and concluded that it was *'reasonable to reduce the listing of 32 Ku-ring-gai Avenue to the front boundary wall on heritage grounds.'*

#	Address	Suburb	Lot	Item Name	Item



No. 32 Ku-ring-gai Ave. Turramurra

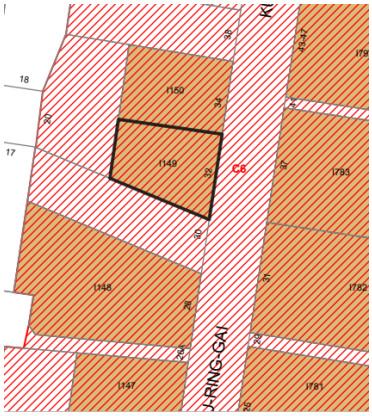


Front wall: 32 Ku-ring-gai Ave. Turramurra

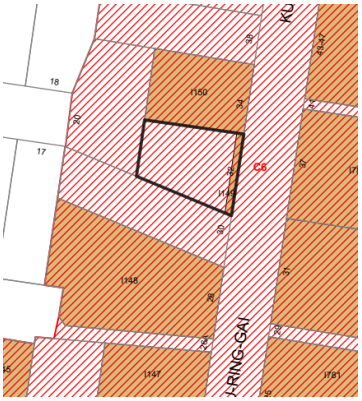
Proposed Amendments

- Amend listing I149 in Schedule 5, Part 1 of KLEP 2015 so under item name it refers to 'front boundary wall' and the property description refers to 'part of Lot B, DP 445910'.
- Reduce the extent of the heritage mapping for No. 32 Ku-ring-gai Avenue, I149 (map HER_007) so that it only applies to the front boundary wall.

Existing Map HER_007



Proposed Amendment HER_007



#	Address	Suburb	Lot	Item Name	Item
5	58 Holmes Street	Turramurra	Lot 1/DP 229779	Dwelling House	I772

Proposed amendment: Remove the subject heritage listing from KLEP 2015, Schedule 5 Environmental heritage and the associated heritage maps.

Reason for amendment: The dwelling at No. 58 Holmes Street is a modern dwelling erected with approval in the early 1990s. It was listed due to an administrative error and as the dwelling has no heritage significance it is proposed to delete the subject listing.



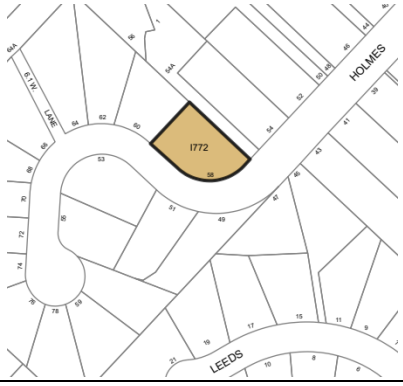
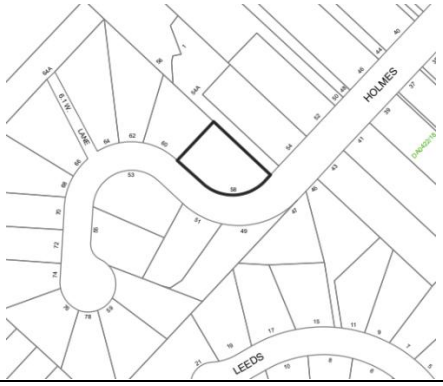
Aerial view: 58 Holmes Street, Turramurra



No. 58 Holmes Street, Turramurra

History: The timber cottage which previously existed at No. 58 Holmes Street, Turramurra was recommended for heritage listing in a 1987 Heritage Study prepared by Robert Moore, Penelope Pike, Helen Proudfoot and Lester. However, Council on 14 November 1989 considered the potential listing and resolved the property **not be** included in the Ku-ring-gai (Heritage Conservation) Local Environmental Plan No. 1. Shortly after this resolution in the early 1990s the cottage was demolished with approval and replaced with a modern home.

Despite the Council resolution and the newly developed home, the property was retained on the list of potential heritage items identified in the 1987 Heritage Study. This resulted in the property being listed in error when Council commenced preparation of its Principal LEP in 2008.

#	Address	Suburb	Lot	Item Name	Item
	Proposed Amendments • Remove listed I772 from KLEP 2015 Schedule 5, Part 1. • Remove listed I772 off map HER_007. **Existing Map HER_007**  **Proposed Amendment HER_007** 				

This Planning Proposal will increase the accuracy of the KLEP 2015 Schedule 5 Environmental Heritage, which will contribute to the ongoing conservation of Ku-ring-gai's valued landscape and garden suburbs. The Planning Proposal has been prepared in accordance with section 3.33 of the *Environmental Planning and Assessment Act 1979* (the Act) and the relevant guidelines prepared by the NSW Department of Planning, Housing and Infrastructure (DPHI), including Local Environmental Plan Making Guideline (August 2023).

The Planning Proposal can be classified as a 'Basic Planning Proposal' in line with the Local Environmental Plan Making Guidelines (August 2023). A basic planning proposal refers to a proposal to correct an administrative error or minor housekeeping amendments.

Attachment A1 includes the Planning Proposal – Heritage Housekeeping**.** A detailed table of the proposed amendments including the required map changes is outlined in **Attachment A2.**

Strategic Merit

- **Greater Sydney Region Plan and North District Plan**

The Planning Proposal is consistent with the directions and objectives of the *Greater Sydney Region Plan: A Metropolis of Three Cities (2018)*, Objective 13 which stipulates that *'Environmental heritage is identified, conserved and enhanced'.*

The Planning Proposal is generally consistent with the priorities and actions of the *North District Plan (2018)*, in particular Planning Priority 6, *'Creating and renewing great places and local centres and respecting the District's heritage'* and the associated actions.

- Ku-ring-gai Community Strategic Plan

The Planning Proposal gives effect to the following outcomes included in the Ku-ring-gai Community Strategic Plan 2038 (2025):

  - U4 - Protect Ku-ring-gai's heritage and character through appropriate planning controls; and
  - L3 - Deliver services effectively and efficiently on the basis of equity, community priorities and best value within available resources.

- Ku-ring-gai Local Strategic Planning Statement

The Planning Proposal is consistent with Ku-ring-gai's Local Strategic Planning Statement (2020) ('LSPS') giving effect to a number of Ku-ring-gai Local Planning Priorities identified within the LSPS, including:

  - K12. Managing change and growth in a way that conserves and enhances Ku-ring-gai's unique visual and landscape character; and
  - K13. Identifying and conserving Ku-ring-gai's environmental heritage.

- Ku-ring-gai Heritage Strategy

The Planning Proposal is consistent with the Ku-ring-gai Heritage Strategy (2021), giving effect to a number of priorities including:

  - Conservation of significant 20th century development; and
  - Continue to identify and correct heritage anomalies.

- Section 9.1 Ministerial Directions and State Environmental Planning Policies (SEPPs)

The Planning Proposal is consistent with the relevant State Environmental Planning Policies (SEPPs) and does not contravene any of the provisions of the SEPPs.

The Planning Proposal is consistent with the applicable s9.1 Ministerial Directions, specifically those relating to:

  - 3.2 Heritage Conservation
  - 5.1 Integrating Land Use and Transport, and
  - 6.1 Residential Zones.

A detailed discussion of the consistency with the strategic framework is discussed in the justification section of the Planning Proposal (Attachment A1).

As the Planning Proposal is largely administrative in nature and only proposes minor amendments to Schedule 5 Environmental Heritage and associated heritage maps, there are no negative environmental, social or economic impacts envisaged. The Planning Proposal does not involve amendments to the planning controls that will facilitate intensified development, therefore no additional demand for public infrastructure or services is anticipated.

Any potential effects resulting from the Planning Proposal are considered positive, as having clear and accurate identification of heritage items will support their ongoing protection, inform appropriate development decisions, and enhance community understanding and appreciation of local heritage.

INTEGRATED PLANNING AND REPORTING

Theme 3: Places, Spaces and Infrastructure

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
Protect Ku-ring-gai's heritage and character through appropriate planning controls.	Strategies, plans and processes are in place to effectively protect, preserve and manage Ku-ring-gai's heritage assets.	Implement, monitor and review Ku-ring-gai's heritage planning controls and Heritage Strategy.

GOVERNANCE MATTERS

This report addresses the first stage in obtaining a Gateway Determination for a Planning Proposal which seeks to amend Schedule 5 Environmental Heritage, Part 1 and the heritage maps of the KLEP 2015. If the Planning Proposal is supported by the Department, the Planning Proposal will be placed on exhibition and stakeholder feedback sought prior to the matter being reported back to Council for consideration.

The process for the preparation and implementation of planning proposals is governed by the provisions of the *Environmental Planning and Assessment Act, 1979*. Council will seek the plan making delegation under Section 3.36(2) of the EP&A Act to finalise the Planning Proposal.

The Ministerial Direction requiring Planning Proposals be referred the Local Planning Panels, provides that General Managers may determine referral is unnecessary where the proposal is of a minor nature and will not have adverse environmental impacts. Considering the administrative nature of the subject Planning Proposal its referral to the Ku-ring-gai Local Planning Panel was determined unnecessary by the General Manager on 23 July 2025.

RISK IMPLICATION STATEMENT

There is a community expectation that places of heritage significance within the Ku-ring-gai Council LGA will be protected. Maintaining an accurate register of Council's heritage places minimises the risk of heritage properties being harmed.

There are no material risks that arise from the recommendations contained in this report. Minor issues may occur, but these can be managed within Council's current policies, procedures, resources and budget.

FINANCIAL CONSIDERATIONS

The cost of preparing this report is covered by the Ku-ring-gai - Urban Planning & Heritage Budget – Strategy and Environment Department.

SOCIAL CONSIDERATIONS

The identification and protection of Ku-ring-gai's heritage places contributes to the ongoing conservation of Ku-ring-gai's community-valued historic landscape and garden suburbs. The Planning Proposal being wholly administrative in nature will not impact on existing infrastructure. Any potential effects resulting from the Planning Proposal are considered positive, as having clear and accurate identification of heritage items will facilitate appropriate development choices.

ENVIRONMENTAL CONSIDERATIONS

The identification and protection of Ku-ring-gai's heritage places contributes to the ongoing conservation of Ku-ring-gai's community-valued historic landscape and garden suburbs. The Planning Proposal being wholly administrative in nature will not impact on existing biodiversity or infrastructure. Any potential effects resulting from the Planning Proposal are considered positive, as having clear and accurate identification of heritage items will facilitate appropriate development choices.

COMMUNITY CONSULTATION

Subject to the Council's decision, the Planning Proposal will be referred to the Department of Planning Housing and Infrastructure (DPHI) requesting a Gateway Determination. Should the Planning Proposal receive a favourable Gateway Determination, it will be exhibited in accordance with the requirements of the relevant DPHI guidelines, the Gateway Determination and Ku-ring-gai's Community Participation Plan. The Planning Proposal will be exhibited with explanatory information.

The owners of affected properties will be notified during the public exhibition period. At the conclusion of the public exhibition period, a report will be prepared and presented to Council to allow for the consideration of submissions received during the exhibition period.

INTERNAL CONSULTATION

Relevant Council departments were consulted in preparing this report.

SUMMARY

This minor housekeeping Planning Proposal has been prepared to correct five local heritage listings in Schedule 5 Environmental Heritage, of the KLEP 2015 and the associated heritage mapping. The proposed amendments to the KLEP are wholly administrative in nature and will ensure items are appropriately protected with the most current and accurate information.

The objective of the Planning Proposal is to improve the accuracy of the KLEP 2015. The Planning Proposal aligns with the directions of the Greater Sydney Region Plan and the North District Plan as well as Ku-ring-gai Council's strategic planning documents, such as the CSP, the LSPS and the Ku-ring-gai Heritage Strategy. It is recommended Council resolve to proceed with the Planning Proposal to facilitate a Gateway Determination from DPHI.

RECOMMENDATION:

A. That the Planning Proposal be submitted to the Department of Planning, Housing and Infrastructure for a Gateway Determination in accordance with the provisions of the EP&A Act 1979 and Regulations.

B. That Council requests the plan making delegation under Section 3.36 of the EP&A Act 1979 and Regulations.

C. That upon receipt of a Gateway Determination, exhibition and consultation be carried out in accordance with the requirements of the EP&A Act 1979 and with the Gateway Determination requirements.

D. That a report be brought back to Council at the conclusion of the exhibition period.

Philippa Hayes
Strategic Planner Heritage

Craige Wyse
Team Leader Urban Planning

Andrew Watson
Director Strategy & Environment

Antony Fabbro
Manager Urban & Heritage Planning

Attachments:	A1⇩	Attachment A1 Planning Proposal Heritage Housekeeping	2025/243451
	A2⇩	Attachment A2 Table of Proposed Amendments	2025/243457

Ku-ring-gai Council

PLANNING PROPOSAL

Heritage Housekeeping

To remove anomalies from Schedule 5 Environmental Heritage, Part 1 of the Ku-ring-gai Local Environmental Plan 2015 and associated heritage mapping.

August 2025

CONTENTS

EXECUTIVE SUMMARY.....1

PART 1 – OBJECTIVES AND INTENDED OUTCOMES.....3

PART 2 – EXPLANATION OF PROVISIONS.....5

PART 3 – JUSTIFICATION OF STRATEGIC AND SITE-SPECIFIC MERIT.....7

- **A. Need for the Planning Proposal**.....7
- **B. Relationship to Strategic Planning Framework**.....7
- **C. Environmental, Social and Economic Imapact**.....15
- **D. Infrastructure (local, state and commonwealth)**.....15
- **E. State and Commonwealth Interests**.....15

PART 4 - MAPS.....16

PART 5 – COMMUNITY CONSULTATION.....1

PART 6 – PROJECT TIMELINE.....2

ATTACHMENT 1: Table of Proposed Amendments to Schedule 5 Environmental Heritage (KLEP 2015) & Maps

EXECUTIVE SUMMARY

Ku-ring-gai Council's last heritage house-keeping Planning Proposal was undertaken in 2022. To ensure the accuracy of the KLEP 2015 Schedule 5 Environmental heritage, Council maintains records of required updates and has identified five heritage listings where changes are needed to:

- Amend the property description and mapped extent of a heritage item, which has altered due to an approved subdivision (Table 1: No. 1).
- Remove two (2) heritage listings from Schedule 5 Environmental Heritage Part 1, and the accompanying maps due to approved subdivisions and subsequent re-development of the land (Table 1: Nos 2 & 3).
- Amend the item name, property description and mapped extent of a heritage item, which has altered due to an approved subdivision and re-development of the subject land (Table 1: No. 4).
- Remove a heritage listing from Schedule 5 Environmental Heritage Part 1, and the accompanying maps due to a historic administrative error. (Table 1: No. 5).

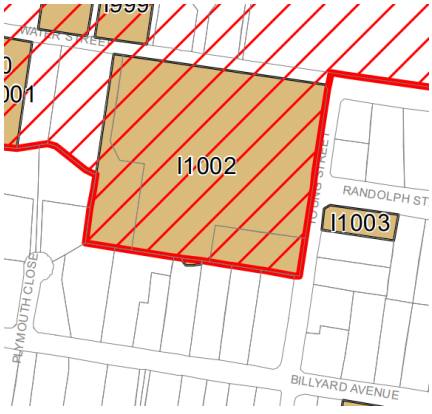
The planning proposal does not alter the zoning or development standards applying to the subject sites. A detailed explanation of each of the proposed amendments is included as Attachment No. 1.

Table 1. – Existing Heritage Listings to which this Planning Proposal Applies

No.	Address	Suburb	Lot & DP	Amendment
1.	35 Water Street	Wahroonga	Lots 1 and 2, DP 375262	Amend the property description and extent of heritage mapping to exclude subdivided and developed land.



No. 35 Water Street Wahroonga



Existing Map: HER_006

No.	Address	Suburb	Lot & DP	Amendment
2.	31 Cleveland Street	Wahroonga	Lot 153, DP 1060782	De-list
3.	33 Cleveland Street	Wahroonga	Lot 152, DP 1060782	De-list



Nos. 31 & 33 Cleveland St Wahroonga

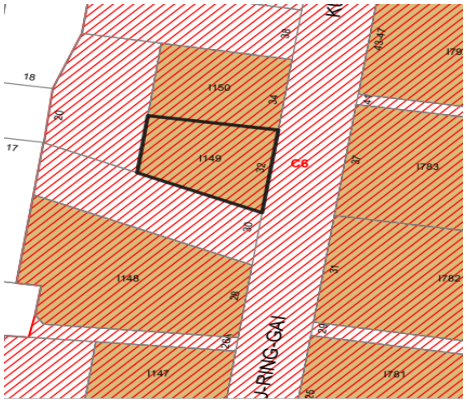


Existing Map: HER_006

No.	Address	Suburb	Lot & DP	Amendment
4.	32 Ku-ring-gai Avenue	Turramurra	Lot B, DP445910	Amend the item name, property description & extent of heritage mapping to apply only to the front boundary wall.



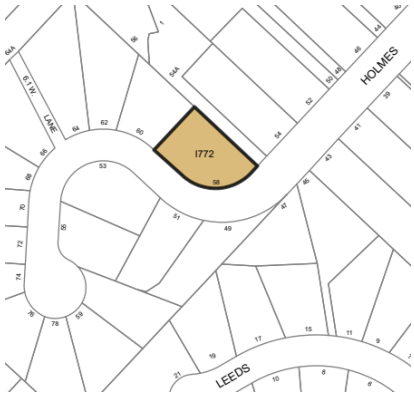
No. 32 Ku-ring-gai Avenue, Turramurra



Existing Map: HER_007

No.	Address	Suburb	Lot & DP	Amendment
5.	58 Holmes Street	Turramurra	Lot 1, DP 229779	Remove I772 due to administrative error.





No. 58 Holmes Street, Turramurra **Existing Map: HER_007**

PART 1 – OBJECTIVES AND INTENDED OUTCOMES

Objective

The objective of the Planning Proposal is to correct anomalies found in Schedule 5 Environmental Heritage, Part 1 and the associated heritage maps.

The Planning Proposal proposes the following amendments:

1. Schedule 5 – Environmental Heritage, Part 1 Heritage Items

- Amend the property description and mapped extent of a heritage item, which has altered due to part of the mapped land being excised and developed with an approved dwelling. (Table 1: No. 1).
- Remove two (2) heritage listings from Schedule 5 Environmental Heritage Part 1, and the accompanying maps due to an approved subdivision and subsequent redevelopment of the land with two approved dwellings. Post subdivision and re-development the land and new dwellings were incorrectly listed as heritage items. (Table 1: Nos 2 & 3).
- Amend the item name, property description (Lot & DP) and extent of heritage mapping to apply to the front boundary wall only. No. 32 Ku-ring-gai Avenue, Turramurra was listed as a heritage item when it was subdivided from the neighbouring property which is a local listed item (I150 'Ypriana' – No. 34 Ku-ring-gai Avenue). However, the property has subsequently been re-developed with and modern dwelling. (Table 1: No. 4).

- Remove a heritage listing from Schedule 5 Environmental Heritage Part 1, and the accompanying maps due to a historic administrative error. (Table 1: No. 5).

2. Ku-ring-gai LEP 2015 Associated Heritage Maps

- The Ku-ring-gai heritage maps HER_006 & HER_007 need to be amended. For all five proposed amendments mapping changes are required.

Intended outcomes

The proposed amendments will increase the accuracy and integrity of Schedule 5 Environmental Heritage in Ku-ring- gai LEP 2015 (KLEP 2015). Maintaining a robust and accurate schedule will contribute to the ongoing conservation of Ku-ring-gai's valued historic garden suburbs.

PART 2 – EXPLANATION OF PROVISIONS

The Planning Proposal has been prepared to enable the following amendments to the Ku-ring-gai LEP 2015 instrument and maps.

KLEP 2015 Changes Proposed to Instrument and Mapping

An overview of the amendments is outlined in the table below including the map number requiring amendment. Further details of the mapping amendments are included in Part 4 of this Planning Proposal.

Table 2. – Changes proposed to KLEP 2015 Instrument and Maps

#	Address	Suburb	Existing Lot & DP	Reason for Amendment	Item	Instrument Amendment	Mapping Amendment
1	35 Water Street	Wahroonga	Lots 1 & 2, DP 375262	Two properties were excised from No. 35 Water Street. The property No. 28 Young Street (Lot 101 DP 1278904) and No. 35A Water Street Lot 2 DP 1235875. Development at No. 28 Young Street has subsequently been completed.	I1002	Update property description to Lot 100, DP 1278904; Lot 2, DP 1235875	On map HER_006 update extent of heritage mapping for I1002 to exclude No. 28 Young Street. Lot 101, DP 1278904.
2	31 Cleveland Street	Wahroonga	Lot 153, DP 1060782	The subject site was excised from a listed property. In the early 2000s a dwelling was erected on the site. The dwelling and site were listed in error when Council undertook the mapping of their heritage items (Standard Instrument Order 2006).	I883	Remove the listing from Schedule 5, Part 1.	Remove I883 from map HER_006
3	33 Cleveland Street	Wahroonga	Lot 152, DP 1060782	The subject site was excised from a listed property. In the early 2000s a dwelling was erected on the site. The dwelling and site were listed in error when Council undertook the mapping of their heritage items (Standard Instrument Order 2006).	I884	Remove the listing from Schedule 5, Part 1.	Remove I884 from map HER_006
4	32 Ku-ring-gai Avenue	Turramurra	Lot B, DP 445910	The land was excised from a listed property I150. A dwelling was erected on the land in 2000. The subject site was listed in error when Council undertook the mapping of their heritage items	I149	Amend - item description to 'front boundary wall' and property description to part of Lot B, DP445910	Reduce mapping for I149 on HER_007 to the front boundary wall.

				(Standard Instrument Order 2006). Council's Heritage Specialist has advised the listing may be reduced to apply to front boundary wall.			
5	58 Holmes Street	Turramurra	Lot 1, DP 229779	Corrects a historic administrative error.	I772	Remove the listing from Schedule 5, Part 1.	Remove I772 from map HER_007

PART 3 – JUSTIFICATION OF STRATEGIC AND SITE-SPECIFIC MERIT

A. Need for the Planning Proposal

Q1. ***Is the planning proposal a result of an endorsed local strategic planning statement (LSPS), strategic study or report?***

The amendments are not the result of a strategic study or report. These amendments primarily address changes to the built environment identified through the development application process. During this process Heritage Impact Statements were provided, where relevant, to accompany applications for the subdivision and development of land.

Although the amendments are not a result of a strategic study or report, they are consistent with Council's policy position and will ensure Schedule 5 and the associated mapping within KLEP 2015 are accurate so that Ku-ring-gai's heritage items and conservation areas are protected appropriately.

Q2. Is the planning proposal the best means of achieving the objectives or intended outcomes, or is there a better way?

A Planning Proposal is the best and only means of achieving the intended outcomes. An amendment to the KLEP 2015 is required to provide corrections to the listings in Schedule 5 of the written instrument and associated mapping.

B. Relationship to Strategic Planning Framework

Q3. Will the planning proposal give effect to the objectives and actions of the applicable regional, or district plan or strategy (including any exhibited draft plans or strategies)?

CONSISTENCY WITH GREATER SYDNEY REGION PLAN 2056		
Directions	**Objectives**	**Consistent**
Liveability		
5. A city of great places	**Objective 12.** Great places that bring people together.	The planning proposal is consistent with the Greater Sydney Region Plan 2056, particularly Direction 5, objectives 12 & 13. The planning proposal will maintain the integrity of KLEP 2015 Schedule 5 Environmental Heritage. Conservation of heritage items and heritage areas adds to the interest, vitality and identity of a city.
	Objective 13. Environmental heritage is conserved and enhanced.	

CONSISTENCY WITH THE NORTH DISTRICT PLAN 2056	
Planning Priority	**Consistent**
Liveability	
N6. Creating and renewing great places and local centres and respecting the district's heritage.	The planning proposal is consistent with Planning Priority N6 of the North District Plan 2056, as it will assist with the conservation of heritage in Ku-ring-gai.

Q4. Is the planning proposal consistent with a Council LSPS that has been endorsed by the Planning Secretary or GSC, or another endorsed local strategy or strategic plan?

CONSISTENCY WITH THE KU-RING-GAI LOCAL STRATEGIC PLANNING STATEMENT 2036	
Planning Priority	**Consistent**
Local Character and Heritage	
K12. Managing change and growth in a way that conserves and enhances Ku-ring-gai's unique visual and landscape character.	The Planning Proposal is consistent with Ku-ring-gai's Local Strategic Planning Statement 2036 ('LSPS'). Improving the overall accuracy of KLEP 2015, Schedule 5 Environmental Heritage assists with conserving Ku-ring-gai's heritage.
K13. Identifying and conserving Ku-ring-gai's environmental heritage.	

CONSISTENCY WITH KU-RING-GAI HOUSING STRATEGY 2036 (KHS)		
Housing Priority	**Objectives**	**Consistent**
H3. Increasing liveability, sustainability, and area character through high-quality design.	**1.** To encourage housing that contributes to healthy and active neighbourhoods. **2.** To facilitate high quality housing that is responsive to Ku-ring-gai's local character. **3.** To promote housing that meets high sustainability performance targets.	Improving the overall accuracy of KLEP 2015, Schedule 5 Environmental Heritage assists with conserving Ku-ring-gai's existing stock of heritage housing. This facilitates sustainability and an identifiable local character.

CONSISTENCY WITH DEPARTMENT OF PLANNING INDUSTRY & ENVIRONMENT - APPROVAL LETTER FOR KLHS	
Approval Letter	**Consistent**
On 16 July 2021 the Department of Planning Industry and Environment approved the KHS, subject to a number of conditions. Link to NSW Govt Tracker - Letter of Approval	The Planning Proposal is generally administrative in nature and does not alter any zoning or development standards applying to land. The Planning Proposal seeks to maintain the integrity of the Schedule 5 Environmental Heritage in the

	KLEP 2015. The Planning Proposal is not inconsistent with the directions provided in DPIE'S approval letter.

CONSISTENCY WITH KU-RING-GAI COMMUNITY STRATEGIC PLAN 2038	
Outcomes	**Consistent**
Outcome 2: Sustainable Urban Growth and Change. U4 - Protect Ku-ring-gai's heritage and character through appropriate planning controls	The Planning Proposal gives effect to outcome 2 of the KCSP 2035. Maintaining an accurate Schedule 5 – Environmental Heritage in the KLEP 2015, ensures the history of Ku-ring-gai is respected and conserved.

CONSISTENCY WITH KU-RING-GAI HERITAGE STRATEGY	
Outcome	**Consistent/ Inconsistent**
Review existing and identify new heritage items and HCAs; *Conservation of significant 20th century development; and continue to identify and correct heritage anomalies.*	The Ku-ring-gai Heritage Strategy was adopted in 2021. The Planning Proposal is consistent with this strategy, as it seeks to correct anomalies identified in Schedule 5, Environmental Heritage of the KLEP 2015.

Q5. Is the planning proposal consistent with any other applicable State and regional studies or strategies?

None are applicable given the minor nature of this planning proposal.

Q6. Is the planning proposal consistent with applicable State Environmental Planning Policies (SEPPs)?

SEPP	Comment on Consistency
SEPP (Planning Systems) 2021 Chapter 4: Concurrences and consents	**Consistent.** The minor amendments proposed to KLEP 2015 Schedule 5 Environmental Heritage, do not involve concurrence authorities.
SEPP (Biodiversity and Conservation) 2021 Chapter 2: Vegetation in non-rural areas Chapter 4: Koala habitat protection 2021	**Consistent.** The planning proposal will not result in any physical changes in the environment and therefore does not threaten biodiversity, habitat or landscape qualities of existing

SEPP	Comment on Consistency
Chapter 6: Bushland in urban areas Chapter 7: Canal estate development Chapter 9: Hawkesbury-Nepean River Chapter 10: Sydney Harbour Catchment	land. The planning proposal is consistent with the provisions of the relevant SEPP.
SEPP (Exempt and Complying Development Codes) 2008	**Consistent.** The Codes SEPP outlines assessment pathways for building works. The Planning Proposal which is administrative in nature does not contravene the provisions of the SEPP in any way.
SEPP (Housing) 2021	**Consistent.** The properties addressed in this Planning Proposal include single free-standing dwellings. The Planning Proposal which is administrative in nature does not contravene the provisions of the SEPP in any way.
SEPP (Industry & Employment) 2021 Chapter 3: Advertising and signage	**Consistent.** The Planning Proposal does not contain any provisions which contravene this policy as the amendments proposed are administrative in nature and relate wholly to Schedule 5 Environmental Heritage of the KLEP 2015.
SEPP (Resilience and Hazards) 2021 Chapter 2: Coastal management Chapter 3: Hazardous and offensive development Chapter 4: Remediation of land	**Consistent.** The properties covered by this planning proposal are not mapped as coastal management land. The planning proposal will not result in changes to the existing built or natural environment. Accordingly, the planning proposal does not contravene any aspects of this policy.
SEPP (Sustainable Buildings) 2022	**Consistent.** The planning proposal will not result in changes to the existing built environment. The planning proposal does not contravene any provisions of this policy.

Q7. Is the planning proposal consistent with applicable Ministerial Directions (s.9.1 directions)?

Directions under S9.1	Objectives	Consistency
1. PLANNING SYSTEMS		
1.1 Implementation of Regional Plans	The objective of this direction is to give legal effect to the relevant Regional Plan.	**Consistent.** The Planning Proposal is consistent with the *Greater Sydney Regional Plan: A Metropolis of Three Cities 2056.*
1.3 Approval and Referral Requirements	The objective of this direction is to ensure that LEP provisions encourage the efficient assessment of development.	**Consistent.** The Planning Proposal does not contain provisions which require the concurrence, referral or consultation of other public authorities.
1.4 Site Specific Provisions	The objective of this direction is to discourage unnecessarily restrictive site-specific planning controls.	**Consistent.** This Planning Proposal is administrative in nature and does not facilitate a particular development proposal.
1.4A Exclusion of Development Standards from Variation.		**Consistent.** This Planning Proposal does not impact any development standards and is not contrary to the operation of this direction.
3. BIODIVERISTY AND CONSERVATION		
3.1 Conservation zones	The objective of this direction is to protect and conserve environmentally sensitive areas.	**Consistent.** This Planning Proposal does not propose any amendments to conservation standards for environmentally sensitive land.
3.2 Heritage Conservation	The objective of this direction is to conserve items, areas, objects and places of environmental heritage significance and indigenous heritage significance.	**Consistent.** This objective will be achieved through ensuring Council's heritage listings and associated mapping are accurate.

Directions under S9.1	Objectives	Consistency
4. RESILIENCE AND HAZARDS		
4.1 Flooding	The objectives of this direction are to: (a) ensure that development of flood prone land is consistent with the NSW Government's Flood Prone Land Policy and the principles of the *Floodplain Development Manual 2005*, and (b) ensure that the provisions of an LEP that apply to flood prone land are commensurate with flood behaviour and includes consideration of the potential flood impacts both on and off the subject land.	**Consistent.** The Planning Proposal does not seek to rezone flood liable land or impact the application of controls applying to flood liable land.
4.3 Planning for Bushfire Protection	The objectives of this direction are to: (a) protect life, property and the environment from bush fire hazards, by discouraging the establishment of incompatible land uses in bush fire prone areas, and (b) encourage sound management of bush fire prone areas.	**Consistent.** The properties addressed by this Planning Proposal are not mapped as Bushfire Prone land. Additionally, no changes to zoning or permissible uses are being sought.
4.4 Remediation of Contaminated Land	The objective of this direction is to reduce the risk of harm to human health and the environment by ensuring that contamination and remediation are considered by planning proposal authorities.	**Consistent.** The Planning Proposal does not rezone or permit a change of use of the land. The Planning Proposal does not contain any provisions contrary to the objective of this direction.

Directions under S9.1	Objectives	Consistency
4.5 Acid Sulphate Soils This direction applies to all relevant planning authorities that are responsible for land having a probability of containing acid sulphate soils when preparing a planning proposal that will apply to land having a probability of containing acid sulphate soils as shown on the Acid Sulphate Soils Planning Maps held by the Department of Planning and Environment.	The objective of this direction is to avoid significant adverse environmental impacts from the use of land that has a probability of containing acid sulphate soils.	**Consistent.** The planning proposal will not alter or contravene existing acid sulphate soils provisions.
5. TRANSPORT AND INFRASTRUCTURE		
5.1 Integrating Land Use and Transport	The objective of this direction is to ensure that urban structures, building forms, land use locations, development designs, subdivision and street layouts achieve the efficient movement of people, vehicles and freight.	**Consistent.** The Planning Proposal does not alter the land zoning, and as such, would not affect travel demand or the availability of transport options.
6. HOUSING		
6.1 Residential Zones	The objectives of this direction are to: (a) encourage a variety and choice of housing types to provide for existing and future housing needs, (b) make efficient use of existing infrastructure and services and ensure that new housing has appropriate access to infrastructure and services, and (c) minimise the impact of residential	**Consistent.** The Planning Proposal does not seek to amend zoning or the range of uses permissible on the subject properties.

Directions under S9.1	Objectives	Consistency
	development on the environment and resource lands.	

C. Environmental, Social and Economic Impact

Q8. Is there any likelihood that critical habitat or threatened species, populations or ecological communities, or their habitats, will be adversely affected because of the proposal?

The Planning Proposal is administrative in nature. There will be no adverse impact upon any critical habitat, threatened species, populations or ecological communities, or their habitats due to the Planning Proposal.

Q9. Are there any other likely environmental effects of the planning proposal and how are they proposed to be managed?

There are no environmental impacts envisaged due to the Planning Proposal.
The impacts of any development proposed on the subject sites or in their vicinity of the sites will be managed through the development assessment process. Correct and accurate identification of heritage items will facilitate clarity of appropriate development choices.

Q10. Has the planning proposal adequately addressed any social and economic effects?

The correct identification and protection of Ku-ring-gai's heritage places contributes to the ongoing conservation of Ku-ring-gai's community-valued heritage listed buildings and garden suburbs. As the Planning Proposal is administrative in nature it will not adversely impact on existing social infrastructure, such as schools and hospitals.

D. Infrastructure (local, state and commonwealth)

Q11. Is there adequate public infrastructure for the planning proposal?

The planning proposal does not involve amendments to the zoning, permissible uses or development standards which may facilitate intensified development. No additional demand for public infrastructure or services is anticipated because of this planning proposal.

E. State and Commonwealth Interests

Q12. What are the views of state and federal public authorities and government agencies consulted in order to inform the Gateway determination?

Council has not undertaken any consultation with other government agencies to date, given the minor and administrative nature of the Planning Proposal. Should the Planning Proposal proceed to public exhibition, Council will carry out consultation as required by the Gateway Determination.

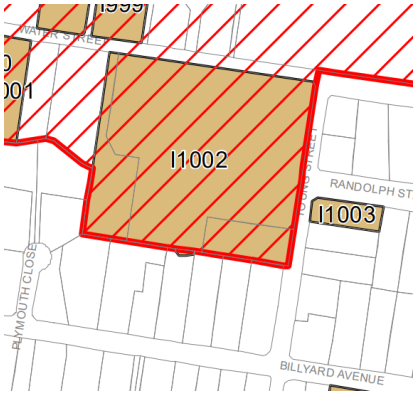
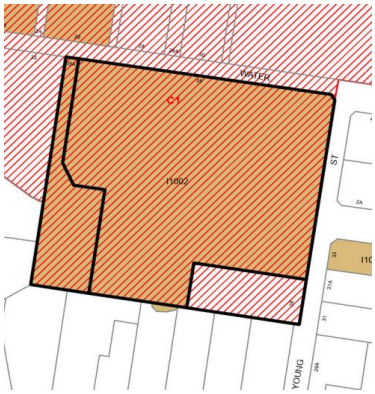
PART 4 - MAPS

The planning proposal seeks to amend the KLEP 2015 Heritage Maps. The map sheets to be amended are:

- HER_006
- HER_007

Further details of the proposed amendments to the KLEP 2015 Heritage Maps are provided below.

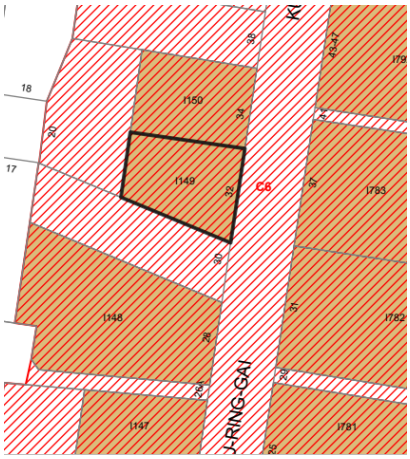
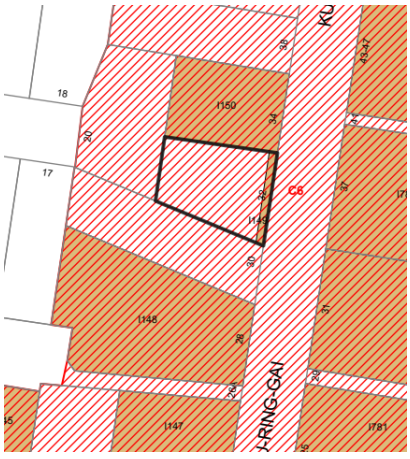
1. **No. 35 Water Street, Wahroonga (Rippon Grange) I1002**

Existing Map HER_006	Proposed Amendment HER_006
	

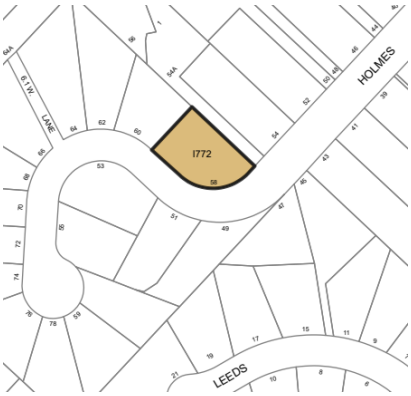
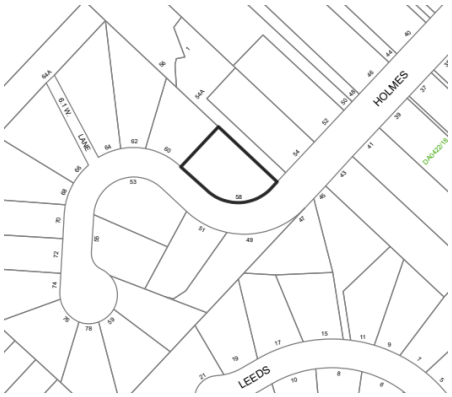
2. **No. 31 Cleveland Street, Wahroonga I883, and**
3. **No. 33 Cleveland Street, Wahroonga I884 (battleaxe property)**

Existing Map HER_006	Proposed Amendment HER_006
	

4. **No. 32 & 33 Ku-ring-gai Avenue, Turramurra I149**

Existing Map HER_007	Proposed Amendment HER_007
	

5. No. 58 Holmes Street, Turramurra I772

Existing Map HER_007	Proposed Amendment HER_007
	

PART 5 – COMMUNITY CONSULTATION

Community Consultation for this Planning Proposal will be consistent with the requirements of the Gateway Determination, the requirements of the Act, the *Environmental Planning and Assessment Regulation 2000* and the consultation guidelines contained within the NSW Department of Planning and Environment's *'LEP Making Guideline'* (August 2023).
In accordance with the Guidelines, the public exhibition of a Planning Proposal is generally undertaken in the following manner:

- Notification on the 'Have my say' exhibition page of Council's website.
- Notification in writing to the affected and adjoining landowners.

During the public exhibition period, the following material is made available for viewing:

- The Planning Proposal
- The Gateway Determination
- Any information and reports relied upon by the Planning Proposal.

As determined by the *'LEP Making Guideline'* (August 2023), the Planning Proposal falls within the 'basic' category, and therefore will be exhibited for a maximum period of 10 working days.
At the conclusion of the public exhibition period, a report will be prepared and presented to Council to allow for the consideration of any submissions received from the community.

PART 6 – PROJECT TIMELINE

Stage	Timeframe and/or date
Date submitted to Department for a Gateway	
Anticipated commencement date - date of Gateway determination (4 weeks)	
Gateway determination	
Commencement and completion of public exhibition period	
Post exhibition review and reporting	
Council meeting / consideration	
Legal drafting of LEP	
Anticipated date RPA will make the plan (if delegated)	
Notification of Plan on Legislation website	

Table of Proposed Amendments to Schedule 5 (KLEP 2015) & Maps

#	Address	Suburb	Lot	Item Name	Item
1	35 Water Street	Wahroonga	Lots 1 and 2/ DP 375262	Rippon Grange	I1002

Proposed Amendment: Amend the property description and mapped extent of the heritage item**.**

Reason for Amendment: No. 35 Water Street Wahroonga includes "Rippon Grange" local item (I1002) situated in the Wahroonga Heritage Conservation Area (C1). No. 28 Young Street, Wahroonga has been subdivided from No. 35 Water Street and a modern home developed with approval. However, the heritage mapping for "Rippon Grange" and the property description has not been altered to reflect these works. A planning consultant representing the owners of No. 28 Young Street has written to council requesting the removal of the heritage listing applying to the site, no change is proposed to the boundaries of the Wahroonga heritage conservation area.



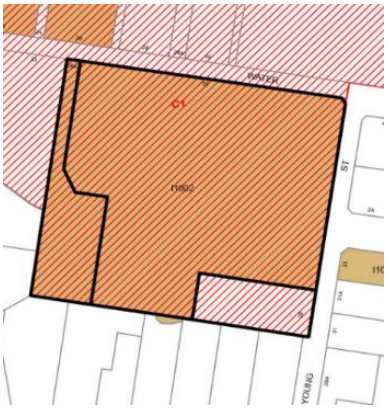
No. 35 Water Street, 35A Water Street and 28 Young Street, Wahroonga



No. 28 Young Street, Wahroonga

History: In 2020**,** DA0417/20 was lodged to subdivide No. 35 Water Street and excise land from the south-eastern corner of the lot. (refer aerial photo below). The application also included provision for the erection of a dwelling house, pool and tennis court on the subdivided lot, now known as No. 28 Young Street, Wahroonga. The application was supported by a Heritage Impact Statement prepared by Weir Phillips which concluded that the impact of the proposed works on the heritage significance of "Rippon Grange" and the Wahroonga Conservation Area were acceptable.

Approval was granted on 20 May 2021 and "Rippon Grange" was subdivided into Lot 100 DP 127 8904 (No. 35 Water Street, Wahroonga) and Lot 101 DP 1278904 (No. 28 Young Street, Wahroonga). Construction of a dwelling house, pool and tennis court at No. 28

	Young Street, was completed in 2022 (refer below photo). It is Council's practice with subdivided heritage sites to only amend the original listing when development on the new lot is complete. As development at No. 28 Young Street has been finalised, an update to the heritage listing is now appropriate. **35A Water Street, Wahroonga (battleaxe lot):** In 2016 the Land and Environment Court granted approval for the subdivision of 35 Water Street Wahroonga into Lot 1 and Lot 2 DP 1235875, known as 35 and 35A Water Street respectively. No. 35 Water Street included "Rippon Grange". In 2022, DA0143/22 was lodged to develop a dwelling and pool at No. 35A Water Street, Wahroonga. The application was approved on 7 October 2022. However, at this point no construction certificate has been issued for the site and therefore no change is suggested to the heritage listing currently applying to the subject land. Accordingly, the heritage listing will continue to apply to No. 35 Water Street (Lot 100 DP 1278904) and No. 35A Water Street, (Lot 2 DP 123 5875).
	Supporting Background Heritage Information: A Heritage Impact Statement prepared by Weir Phillips.
	Proposed Amendments to KLEP 2015 • In Schedule 5 Heritage Part 1 amend the property description of 35 Water Street, Wahroonga to - Lot 100, DP 1278904; Lot 2, DP 1235875. • Reduce the extent of heritage mapping for "Rippon Grange" I1002 shown on HER_006 to exclude No. 28 Young Street Wahroonga (Lot 101/DP 127 8904) **Existing Map HER_006** **Proposed Amendment HER_006**  

#	Address	Suburb	Lot	Item Name	Item
2	31 Cleveland Street	Wahroonga	Lot 153/ DP 1060782	Dwelling House	I883
3	33 Cleveland Street	Wahroonga	Lot 152/ DP 1060782	Dwelling House	I884

Proposed Amendment: Remove the subject heritage listings from KLEP 2015 Schedule 5 Environmental Heritage and the associated heritage maps.

Reason for Amendment: No. 37 Burns Road, Wahroonga is listed in KLEP 2015 as I865 "Craignairn" dwelling house. Nos 31 and 33 Cleveland Street were subdivided from this property and assigned heritage listings. However, these listings are no longer appropriate as modern houses have been approved and developed on the subject land. The properties are within the Wahroonga Heritage Conservation Area (C1), no change is proposed to the boundaries of this HCA.



Nos 31 & 33 Cleveland Street, Wahroonga (No. 33 is the battleaxe block).

History: In 2002 Council received an application (DA1372/02) to subdivide the heritage listed property No. 37 Burns Bay Road Wahroonga (I865 "Craignairn") into three lots. The subdivision application was supported by a Statement of Heritage Impact prepared by NBRS&P Heritage which concluded that - *the present application will have a low level of impact on the heritage value of the heritage property and is acceptable from this point of view.*

Council approved the application, and the two lots excised off the main "Craignairn" property are known as No. 31 & No. 33 Cleveland Street Wahroonga (Lot 153/DP 1060782 and Lot 152/DP 1060782 respectively). No. 33 Cleveland Street is a battleaxe block. The garage for Craignairn was located at No. 31 Cleveland Street. In 2004 Council

	approved a development application (DA 1207/04) for the removal of the garage and erection of a two-storey dwelling at No. 31 Cleveland Street. Also, in 2004 the Council received an application for the erection of a two-storey dwelling, pool and cabana at No. 33 Cleveland Street Wahroonga. Approval was granted and construction commenced in the same year. Below are photos of the completed dwellings at Nos 31 and 33 Cleveland Street, Wahroonga.   **No. 31 Cleveland Street, Wahroonga** **No. 33 Cleveland Street, Wahroonga** In 2006 the State Government issued the Standard Instrument (Local Environmental Plans) Order, which required Councils for the first time to map their heritage items and provide descriptions and lot details. During this process the subdivided properties were mapped as impacted by a heritage listing (I865 “Craignairn”) and in error assigned individual listings and the descriptor ‘dwelling house’ in Schedule 5 of the KLEP 2015. Considering this history and that modern dwellings exist on the site it is recommended the listings be removed.
	Supporting Heritage Information: A Statement of Heritage Impact prepared by NBRS&P Heritage.
	Proposed Amendments to KLEP 2015 • Delete I883 (No. 31 Cleveland Street, Wahroonga) from Schedule 5, Part 1 of KLEP 2015. • Remove the mapping for I883 from map HER_006 • Delete I884 (No. 33 Cleveland Street, Wahroonga) from Schedule 5, Part 1 of KLEP 2015. • Remove the mapping for I884 from map HER_006

Existing Map: HER_006



Proposed Amendment: HER_006



#	Address	Suburb	Lot	Item Name	Item
4	32 Ku-ring-gai Avenue	Turramurra	Lot B/DP 445910	Dwelling House	I149

Proposed Amendment: Amend the item name, property description and extent of heritage mapping to apply only to the front boundary wall.

Reason for Amendment: No. 34 Ku-ring-gai Avenue Turramurra (Lot A/DP 445910] includes the dwelling house Ypriana a local listed item (I150). No. 32 Ku-ring-gai (Lot B/ DP 445910] was subdivided from No. 34 and a modern home developed with approval in 2000 (DA 5142/96). The application was supported by a heritage assessment prepared by Robert Moore Architect. The stamped approved plans for DA 5142/96 show the retention of the front boundary wall which extends the full length of the subject site and extends along the front boundary of No. 34 Ku-ring-gai Avenue.



No. 32 Ku-ring-gai Avenue, Turramurra

History: In 1960 the land including the dwelling Ypriana was subdivided into three lots (A, B & C). Lot C had frontage onto Nulla Nulla Street while Lot A and B faced Ku-ring-gai Avenue and became known as Nos 34 and 32 Ku-ring-gai Avenue respectively. No. 34 Ku-ring-gai Avenue included the historic home Ypriana, while No. 32 included the gardens of the house.

In 1983 Council approved the development of a tennis court, pool and cabana at No. 32 Ku-ring-gai Avenue. On 10 December 1996, Council approved DA5142/96 for the erection of new dwelling and pool at No. 32 Ku-ring-gai Avenue. This application showed the front boundary wall to be retained. The application was supported by a heritage impact statement prepared by Robert A Moore (Architect and Conservation Consultant).

Considering the development of a modern house at No. 32 Ku-ring-gai Avenue, the heritage listing applying to the site was discussed with Council's Heritage Specialist who undertook a heritage assessment and concluded that it was *'reasonable to reduce the listing of 32 Ku-ring-gai Avenue to the front boundary wall on heritage grounds.'*



No. 32 Ku-ring-gai Ave. Turramurra

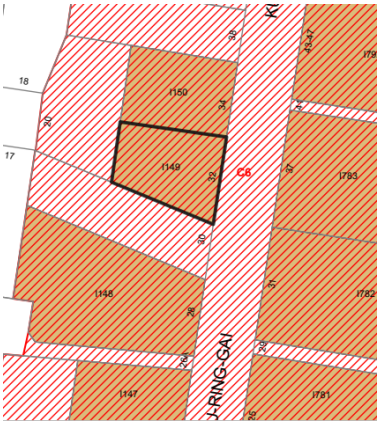


Boundary wall: 32 Ku-ring-gai Ave. Turramurra

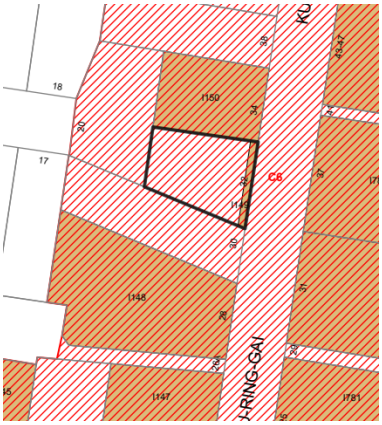
Proposed Amendments

- Amend listing I149 in Schedule 5, Part 1 of KLEP 2015 so under item name it refers to 'front boundary wall' and the property description refers to 'part of Lot B, DP 445910'.
- Reduce the extent of the heritage mapping for No. 32 Ku-ring-gai Avenue, I149 (map HER_007) so that it only applies to the front boundary wall.

Existing Map HER_007



Proposed Amendment HER_007



#	Address	Suburb	Lot	Item Name	Item
5	58 Holmes Street	Turramurra	Lot 1/DP 229779	Dwelling House	I772

Proposed amendment. Remove the subject heritage listing from the KLEP 2015 Schedule 5 and the associated heritage maps.

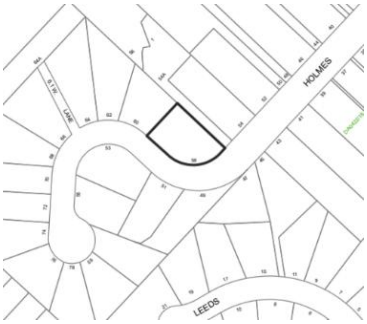
Reason for amendment: The dwelling at No. 58 Holmes Street is a modern dwelling erected with approval in the early 1990s. It was listed due to an administrative error and as the dwelling has no heritage significance it is proposed to delete the subject listing.



No. 58 Holmes Street, Turramurra



No. 58 Holmes Street, Turramurra

	History: The timber cottage which previously existed at No. 58 Holmes Street, Turramurra was recommended for heritage listing in a 1987 Heritage Study prepared by Robert Moore, Penelope Pike, Helen Proudfoot and Lester. However, Council on 14 November 1989 considered the potential listing and resolved the property **not be** included in the Ku-ring-gai (Heritage Conservation) Local Environmental Plan No. 1. Shortly after this resolution in the early 1990s the cottage was demolished with approval and replaced with a modern home. Despite the Council resolution and the newly developed home, the property was retained on the list of potential heritage items identified in the 1987 Heritage Study. This resulted in the property being listed in error when Council commenced preparation of its Principal LEP in 2008.
	Proposed Amendments • Remove listed I772 from KLEP 2015 Schedule 5, Part 1. • Remove listed I772 off map HER_007. **Existing Map HER_007**  **Proposed Amendment HER_007** 

APPLICATION TO SEEK THE MINISTER'S CONSENT TO GRANT A LICENCE OVER COMMUNITY LAND

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	To seek a resolution to apply for Minister's consent to proceed with the granting of the licence to Fast Cities Australia Pty Limited (Evie Networks). The licence is for a public electric vehicle (EV) charger to be installed and operated at 2 Lord Street, Roseville.
BACKGROUND:	In October 2024, community consultation results indicated the majority of respondents (71%) were in support for the proposed Evie Networks EV charging infrastructure at Lord Street. At the Ordinary Meeting of Council on 17 December 2024 Council resolved to progress the necessary approval assessments and negotiation of commercial terms required for the development of EV charging infrastructure at Lord Street and that, subject to assessment and negotiation of commercial terms, Council approves the development and installation of the proposed chargers at the premises. Following the public notification period for the licence, three (3) submissions were received.
COMMENTS:	Matters raised in the submissions included concerns relating primarily to alternative redevelopment of the site and the allocation of parking to EV charging. Upon consideration of objections, the Local Government Act requires Council to apply for Ministerial approval if it wishes to progress with implementation the proposed licence.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	Council make an application to the Minister for Local Government for consent to proceed, noting the objections received, with the proposed licence over the community land described as Lot 4 DP225030 and located at 2 Lord Street, Roseville to Fast Cities Australia Pty Limited for a term of 5 + 5 years for the use and occupation of carpark lots as electric vehicle charging stations and related activities under section 47 of the *Local Government Act 1993*.

PURPOSE OF REPORT

To seek a resolution to apply for Minister's consent to proceed with the granting of the licence to Fast Cities Australia Pty Limited (Evie Networks). The licence is for a public electric vehicle (EV) charger to be installed and operated at 2 Lord Street, Roseville.

BACKGROUND

Evie Networks own and operate EV fast chargers across Australia.

In May 2024, the Minister for Energy and Climate Change announced $4.1 million of investment by the NSW Government, supported by an additional $8 million in private investment, to deliver charging infrastructure across the state. Evie Networks received funding for sites in Ku-ring-gai.

Community consultation (Attachment A1) was undertaken between 30 September 2024 and 27 October 2024 for five proposed EV charging sites by Evie Networks in Ku-ring-gai, including for Lord Street. The consultation received 161 online survey responses, 17 written submissions, 198 votes on an interactive map and in-person comments gathered through business visits. Four of the five sites exceeded 70% support (including Lord Street).

At the Ordinary Meeting of Council on 17 December 2024 Council resolved:

(Moved: Councillors Spencer/Ngai)

A. *That Council progresses the necessary approval assessments and negotiation of commercial terms required for development of the site proposals at:*

    a. *9 Coonanbarra Road, Wahroonga;*
    b. *2-8 Turramurra Avenue and Gilroy Lane, Turramurra;*
    c. *1 Reading Avenue, East Killara; and*
    d. *2 Lord Street, Roseville.*

and

B. *Subject to assessment and negotiation of commercial terms, that Council approves the development and installation of the proposed chargers for the above sites.*

In accordance with the requirements under Section 47 of the Local Government Act, Council is obliged to give 28 day's public notification of its intention to grant a new licence. This notification was advertised for the licence to Evie Networks at 2 Lord Street, Roseville on Council's website and by poster located at and near the premises on 3 April 2025.

Where the proposed licence term exceeds five years, and objections have been received, Council must refer the objections to the Minister for Local Government for resolution prior to granting the licence.

COMMENTS

Three (3) submissions to the proposed licence renewal were received. A summary of the objections and the corresponding responses are as below:

SUBMISSION COMMENT	COUNCIL'S RESPONSE
The area around 2 Lord Street represents one of the few opportunities left to create a meaningful and centrally located community space (as proposed in the Roseville Draft Plan in September 2022). The proposed use of this land for vehicle charging above ground, rather than people-oriented space, runs counter to the broader need for civic revitalisation and social cohesion.	As per the Public Domain Plan for Roseville, this land is allocated for redevelopment. Redevelopment of this land is not planned within the licence term. Council will retain the right to early termination in the case of earlier redevelopment.
With the land at 2 Lord Street so close to the heart of the suburb and train station, it would be ideally suited for a revitalised play space that serves local families and encourages intergenerational use.	As per the Public Domain Plan for Roseville, this land is allocated for redevelopment. Redevelopment of this land is not planned within the licence term. Council will retain the right to early termination in the case of earlier redevelopment.
Dedicating this central parcel of land to car-related infrastructure for the next five years would be a missed opportunity to meet the growing demand for social community space.	Granting the licence does not substantially change the existing use of the community land for car parking. Redevelopment of this land is not planned within the licence term. Council will retain the right to early termination in the case of earlier redevelopment.
Currently, most homes in Roseville have off-street parking and the capacity to install their own EV chargers, however with the growing apartment population, EV chargers will be able to be installed in the underground parking under the community space proposed in the Draft Roseville Plan.	As per the Public Domain Plan for Roseville, this land is allocated for redevelopment. Redevelopment of this land is not planned within the licence term. Council will retain the right to early termination in the case of earlier redevelopment. NSW Government notes that most EV owners prefer to charge at home. However, some residents in terraces, apartments and rentals aren't able to do this. Kerbside charge ports are the most convenient and cost-effective charging option for these residents. Council is working to improve equitable access to EV charging facilities so that all residents are supported in the transition to a fully electrified future.
Five years is too long to have this whole area stuck in the past as a result of a five-year licence to one company.	Council will retain the right to early termination in the case of earlier redevelopment.
I would like to ensure that no advertising screens are operational during the night. They can be very intrusive as I live adjacent to the Carpark and light from these screens will enter my bedrooms and living spaces.	The proposed chargers have no advertising screens.
I strongly disagree with making Roseville Car Park smaller - taking 4, or is it 6, or 8 parking spaces for an EV charging station. This car park is often parked out to capacity.	Community consultation undertaken in October 2024, showed a majority of respondents (71%) were in support for allocating the proposed parking bays for public EV charging. No significant changes to the proposal have been made since the consultation. The Evie Networks EV chargers are fast DC chargers which are well matched to the average time a user may park to visit the local retail and community amenities.

SUBMISSION COMMENT	COUNCIL'S RESPONSE
There is a charging station already in the Railway Car Park in Hill St. Maybe put another in Roseville Park (off Clanville Road) where there is much more space.	A "long list" of sites was assessed against Council's suitability criteria which resulted in the Lord Street carpark as a preferred site. Roseville Park does not meet Council's criteria.

INTEGRATED PLANNING AND REPORTING

Outcome 1: Our unique natural environment is protected and enhanced

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
E2: Support the community to transition to net zero emissions.	E2.1: Our community is effectively informed and engaged in activities that are reducing Ku-ring-gai's emissions towards Net Zero.	E2.1.1: Support the community in reaching net zero emissions by 2040 or earlier. E2.1.2: Identify opportunities to support the uptake of low and zero emission vehicles within the community.

GOVERNANCE MATTERS

In accordance with the requirements under Section 47 of the Local Government Act, Council is obliged to give 28 day's public notification of its intentions to grant a new lease or licence agreement. This was initiated on 3 April 2025.

If any objections are received during the notification process, Council is obliged under the Act to either uphold the objection or have it considered and addressed. As the proposed term is greater than 5 years, any objections will also have to be referred to the Minister for Local Government for consideration.

The Division of Local Government (DLG) requires Council to specifically consider this matter, which cannot be delegated:

- s. 47(4) of the LG Act which provides that "before granting the licence the council must consider all submissions"; and
- s. 377(1)(s) of the LG Act which prohibits the delegation of "the making of an application, or the giving of a notice, to the Governor or Minister"

Following Council's consideration of these objections, approval will then be sought from the Minister for Local Government for consideration.

RISK IMPLICATION STATEMENT

Many risks associated with this licence have been managed through the evaluation process applied by the NSW Government's Kerbside Charging program of which Evie Networks was a recipient of. Minimum requirements under the program include public liability insurance, capacity to deliver a high up-time service and maintenance.

Additionally, the internal policies and procedures currently in place are effective in managing these risks. Such procedures include community consultation, design and traffic review, environmental assessment, licence negotiations. After considering the adequacy of internal controls, the key risks identified are Within Appetite.

The Minister for Local Government may uphold the objections of the respondents and make a determination on whether the licence should proceed or make amendments to the proposed licence conditions.

FINANCIAL CONSIDERATIONS

Evie Networks will pay an annual licence fee to Council for each existing parking bay (6) occupied under the licence.

No substantial changes are expected in operational costs as Evie Networks own and operate the charging infrastructure. Parking enforcement will be required and is expected to continue as per current operations.

SOCIAL CONSIDERATIONS

Improved Equity in Transitioning to Low Emissions Transport

Providing public EV charging infrastructure is a key part of Council's strategy to improve equity for those who cannot access at-home charging in rental, apartment, or terrace living. Public EV charging infrastructure will signal to the community that electrification of transport is realisable, encouraging further adoption of EVs.

Increase in Economic Activity

Locating EV chargers near retail services creates the opportunity for users of the chargers to access those services and provide economic benefits for local businesses. Fast chargers are paired with locations where the expected "dwell time" of a customer matches the charging time.

Social License

The Ku-ring-gai community has continuously showed high levels of engagement with electrification and actions pursuing Net Zero. Council has received lots of feedback that the community is eager to see the expansion of the EV Charging network in Ku-ring-gai. Council is viewed as a leader in the transition to net zero.

ENVIRONMENTAL CONSIDERATIONS

These proposals align with Council's objective for Ku-ring-gai to reach Net Zero Emissions by 2040 or earlier which forms part of Council's commitment to environmental sustainability more broadly.

The environmental impacts of the development have been assessed through an Exempt Development Assessment (EDA) and were determined to meet the requirements for exempt development.

COMMUNITY CONSULTATION

Public Notification relating to the proposed licence to Evie Networks was commenced on 3 April 2025 until 2 May 2025 for a period of 30 days. This report is necessary as a result of submissions being received. No further consultation is required for the purposes of this report.

Community consultation (Attachment A1) was undertaken between 30 September 2024 and 27 October 2024 for five proposed EV charging sites by Evie Networks in Ku-ring-gai, including for Lord Street. The consultation received 161 online survey responses, 17 written submissions, 198 votes on an interactive map and in-person comments gathered through business visits. Four of the five sites exceeded 70% support (including Lord Street).

INTERNAL CONSULTATION

An internal staff working group for Public Electric Vehicle Charging Infrastructure has been consulted in the preparation of this report. The working group represents departmental stakeholders including Environment & Sustainability, Design, Property, Urban Planning, Traffic, Regulation, Procurement, and Community & Business Engagement, with the purpose of providing guidance on the implementation of Council's Policy for Electric Vehicle Charging Infrastructure on Public Land.

SUMMARY

In October 20224, community consultation results indicated the majority of respondents (71%) were in support for the proposed Evie Networks EV charging infrastructure at Lord Street.

At the Ordinary Meeting of Council on 17 December 2024 Council resolved that it progresses the necessary approval assessments and negotiation of commercial terms required for the development of EV charging infrastructure at Lord Street and that, subject to assessment and negotiation of commercial terms, Council approves the development and installation of the proposed chargers for the above sites.

A public notification of the proposed licence was released on 3 April 2025 for a 30-day period. Council received three (3) objection submissions from residents. The objections have been considered by Council staff and it is considered to be in the public interest to proceed with the grant of the licence.

Any objections received must be referred to Council for consideration and referred to the Minister for Local Government for consent to proceed where the term of the licence exceeds five years. The submissions raised concerns relating primarily alternative redevelopment of the site and reduced parking availability.

RECOMMENDATION:

That:

A. Council make an application to the Minister for Local Government for consent to proceed with grant the proposed licence as noted within this report.
B. Subject to Ministerial approval, that Council authorises the General Manager or his delegate authority to execute the licence and any documentation to give effect to this resolution.

Emily Jiang
Net Zero Program Officer

Peter Vun
Program Leader – Energy Management and Net Zero Strategy

Jacob Sife
Manager Environment and Sustainability

Andrew Watson
Director Strategy & Environment

Attachments:	A1⇩	Engagement Summary - Public Electric Vehicle Chargers October 2024	2024/380054

Engagement Summary – Public Electric Vehicle Chargers October 2024

Project overview

Ku-ring-gai Council has undertaken a community engagement process to gauge community support for the installation of new electric vehicle chargers in five Council car parks across the Council area as follows:

- Roseville - 2A Lord Street
- Turramurra - 2 Turramurra Avenue
- East Killara - 1 Reading Avenue
- Wahroonga - 9 Coonanbarra Road
- West Lindfield - 11 Bradfield Road

This report outlines the outcome of community engagement undertaken in October 2024.

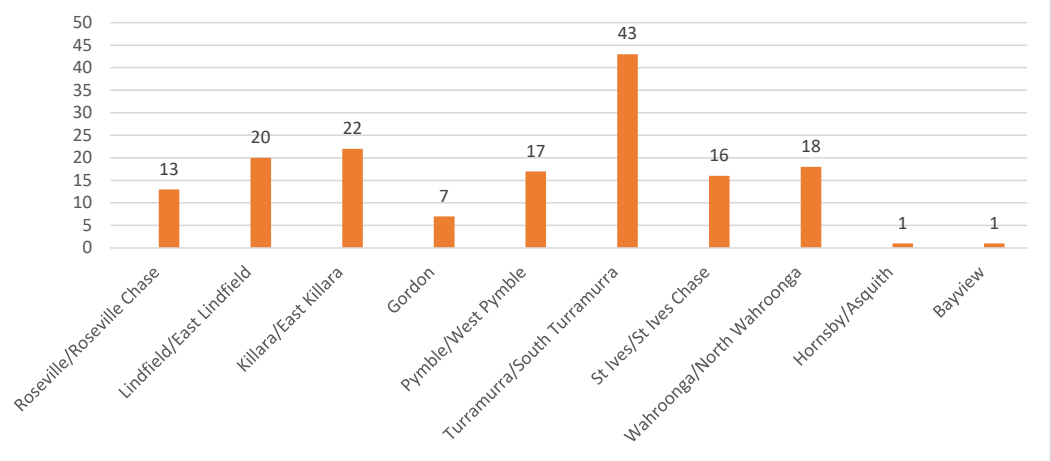
How we engaged the community

Community feedback was sought on the proposal between 30 September and 27 October.

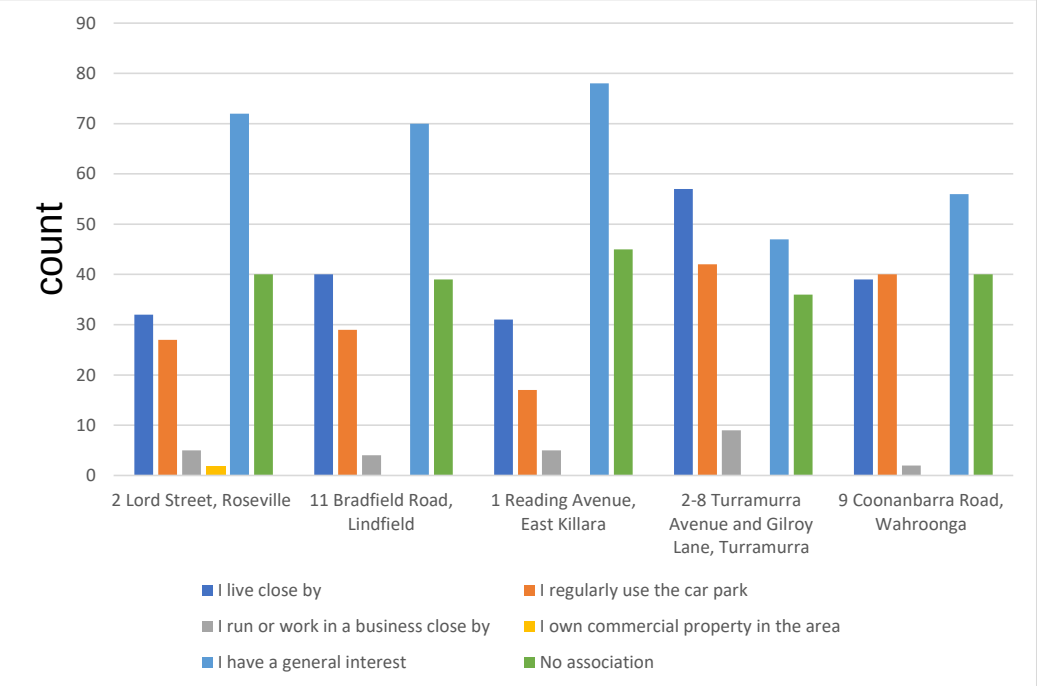
Communications reach	**Feedback capture**
• Ku-ring-gai e-news (x2) - 37k+ • Your Say Ku-ring-gai e-news – 1.1K + • Community Engagement Hub (3,500 pg views, 1281 unique visitors, 1051 plan downloads) • Facebook posts - 30 September and 10 October • Letterbox drop (250 radius of each site) – 1552 letter to residents, 382 letters to businesses. • On site signage • Visits to businesses (16 and 17 October) • Promotion at Sustainable Futures Day (1000+ attendees)	• Online Survey - 161 responses • Written submissions (via online submission tool, email and letters) – 17 submissions - 15 online, 2 by mail • Interactive map (198 votes) • In-person comments gathered through business visits

About participants

Where They Live



Association With Site

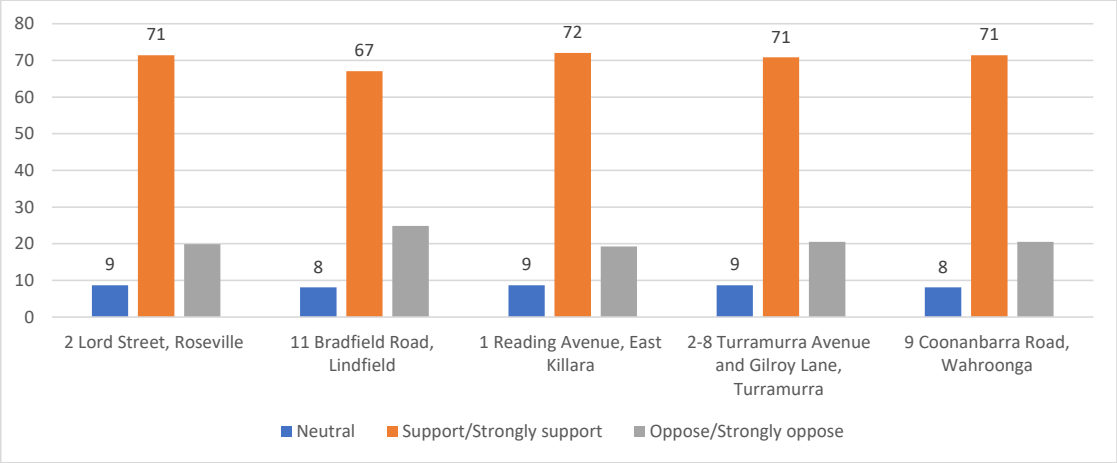


What we heard

Survey - rating the proposals

1. The community supported the proposals with 71% supporting or strongly supporting (61% strongly), 21% opposing or strongly opposing (17% strongly) and 8% neutral.
2. Site with strongest support was Reading Avenue Killara with 72% supporting or strongly supporting.
3. Site with strongest opposition was 11 Bradfield Road Lindfield with 25% opposing or strongly opposing.

Chart summarising results (percentage)



Interactive Map – Voting Results

Voting on interactive map resulted as follows:
Support = 165 (83%), Opposer 33 (17%) (total 198)

Site	Support	Oppose	Site	Support	Oppose
Roseville - 2A Lord Street	35	5	Wahroonga - 9 Coonanbarra Road	28	7
Turramurra - 2 Turramurra Avenue	35	4	West Lindfield - 11 Bradfield Road	33	13
East Killara - 1 Reading Avenue	34	4			

Summary of comments received via survey and written submissions.

Feedback themes

Positive	**Negative**
1. Infrastructure Need a. Growing EV ownership requires more chargers b. Essential for apartment dwellers c. Future preparation 2. Environmental Benefits a. Reduces emissions b. Supports sustainability 3. Community Benefits a. Supports local businesses b. Convenient for visitors	1. Parking Issues a. Already limited parking b. Long charging times take spaces c. Reduces general access 2. Fairness/Equity a. Serves only EV owners b. Should be private responsibility c. Council doesn't provide petrol 3. Location Problems a. Disrupts residents b. Environmental impact c. Safety concerns 4. Council Role a. Questions appropriate use b. Private sector should provide c. Cost concerns

Selected quotes from participants

Positive	**Negative**
• Whether it is full EV or PHEV the reality is it is part of the future of our automotive landscape. The capacity for people to charge more readily is only beneficial in broadening the uptake of these vehicles and reducing carrion emissions and pollution" • "We need to provide more local neighbourhood-based charging infrastructure if we are to support the further adoption of EVs." • "We need more chargers to encourage people to feel safe converting to electric" • "More & more people will buy an EV, myself included. We need to offer enough charging stations to support the increased number of EVs and do our bit to help the environment." • "Given it is a user pays scheme and charging is not funded by rate payers I think it's fine" • "A lot of apartment buildings do not have this type of charger and this would assist unit dwelling EV drivers" • "An excellent idea that will encourage EV uptake" • "It's well overdue that EV chargers are in carparks, on side of road and elsewhere funded by Govt business etc so yes please bring it on" • "They will accelerate the transition to a sustainable future by supporting, especially unit dwellers, Ku-Ring-Gai residents, and visitors." • "I think it's absolutely necessary to move forward and install the requisite EV infrastructure to support a transition to EVs." •	• "I do not believe council should be wasting rate payers money providing EV charging stations for the public. They do not provide petrol stations so why EV? Focus on what benefits ALL rate payers such as improved roads and pavements." • "Better use of council money for other projects... That car park is a shocker and not maintained well." • "These facilities should be provided by the private sector, and Council providing them will only serve to 'crowd-out' the viability of the private sector in providing them." • "It is unfair to take up parking spaces everyone can use. People with electric vehicles must charge them at home or at petrol stations with electric charging capacity." • "they are CARPARKS, a place to mark cars not a CHARGING STATION ... the carparks need more spaces not less." • "Car parking spaces in these council/community carparks are mostly at capacity... So to give away more spots to the privileged people who can afford EV's is unfair and not egalitarian." • "I don't believe that public land should be handed over to a private company to allow restricted parking for a small number of residents. EV owners seem to have a sense of entitlement." • "It is not councils responsibility to provide automotive energy locations.. They don't run petrol stations, so why power stations? Council needs to refocus on it's current responsibilities" • "It is not up to public to pay for charging stations for owners of EV's they can pay for it themselves... Of course it is better to utilise existing ICE cars with clean fuels rather than make new EV's being powered by fossil fuel…" • "Most people do not have electric cars so these are not needed. People can charge at home or at a servo if they have an electric car. Will u be installing petrol pumps in council car parks?

SUBMISSION TO THE NSW NET ZERO COMMISSION CONSULTATION

EXECUTIVE SUMMARY

PURPOSE OF REPORT:	The purpose of this report is to table the submission to the NSW Net Zero Commission public consultation for endorsement by Council.
BACKGROUND:	The NSW Net Zero Commission is seeking community input to inform its work acting an independent statutory body established under *the Climate Change (Net Zero Future) Act 2023 (the Act).* The commission's role includes: • monitor, review and provide advice and recommendations on progress towards NSW's emissions reduction targets and adaptation objective; monitor and review action currently being taken in NSW to address climate change. This includes the environmental, social and economic impacts as well as action related to the NSW Government's strategies, policies and programs; • identify and recommend action that should be taken by the NSW Government to address climate change; and • educate and inform the NSW Government, business, organisations and individuals to promote action to address climate change.
COMMENTS:	A submission that supports Council's Climate Change Policy objectives was drafted and submitted to the Net Zero Commission, subject to endorsement by Council.
RECOMMENDATION: (Refer to the full Recommendation at the end of this report)	The submission to the NSW Net Zero Commission public consultation be endorsed by Council.

PURPOSE OF REPORT

The purpose of this report is to table the submission to the NSW Net Zero Commission public consultation for endorsement by Council.

BACKGROUND

Australia is a signatory to the 1.5^{0}C (Net Zero) objectives of the Paris Agreement and Ku-ring-gai Council's Climate Change Policy also commits Council to these objectives. However, Australia's national emissions trajectory and policy settings are currently aligned with 3^{0}C of global heating.

As the carbon budget for 1.5^{0}C of global heating is close to exhausted, and only 5 years remain in this critical decade, there is an urgent need for national and state Net Zero policy to be firmly aligned with credible 1.5^{0}C pathways.

The NSW Net Zero Commission is seeking community input to inform its work acting an independent statutory body established under *the Climate Change (Net Zero Future) Act 2023 (the Act).* The commission's role includes:

- monitor, review and provide advice and recommendations on progress towards NSW's emissions reduction targets and adaptation objective;
- educate and inform the NSW Government, business, organisations and individuals to promote action to address climate change.

A submission that supports Council's Climate Change Policy objectives was drafted (**Attachment 1**) and submitted to the Net Zero Commission, subject to endorsement by Council.

COMMENTS

This report includes references to the following papers and reports.

Insurance Council of Australia (2024). **Insurance Catastrophe Resilience Report**. https://insurancecouncil.com.au/wp-content/uploads/2024/08/21100_ICA_Catastrophe-Report_Print-2024_Final-spreads.pdf

INTEGRATED PLANNING AND REPORTING

Outcome 1: Our unique natural environment is protected and enhanced

Community Strategic Plan Strategy	Delivery Program Term Achievement	Operational Plan Action
E2: Support the community to transition to net zero emissions.	E2.1: Our community is effectively informed and engaged in activities that are reducing Ku-ring-gai's emissions towards Net Zero.	E2.1.1: Support the community in reaching net zero emissions by 2040 or earlier. E2.1.2: Identify opportunities to support the uptake of low and zero emission vehicles within the community.

GOVERNANCE MATTERS

There are crucial policy levers for climate mitigation and resilience, that Council does not control, and which can only be leveraged through policy, legislation and regulation at national and state levels. As climate change continues to impact current and future generations of Ku-ring-gai residents, it is imperative that the NSW Government responds with policy measures that will ensure the state emissions target is met.

RISK IMPLICATION STATEMENT

Regarding the recommendations in this report, there are risk implications around the urgency and escalating consequences, that are outlined in the section on Social and Environmental Considerations, below.

FINANCIAL CONSIDERATIONS

NA

SOCIAL AND ENVIRONMENTAL CONSIDERATIONS

Communities across Ku-ring-gai are experiencing the impacts of Climate change now. With extensive urban bushland throughout the LGA, many households are vulnerable to bushfire and damage from storms. Every fire and storm season the threat to households is escalating and the Climate Council estimates 25% of Ku-ring-gai homes will end up at a high or moderate risk from climate driven hazards, based on existing climate action commitments, globally. The NSW climate modelling project (NARCLIM) anticipates that severe weather fire days would double under its high emissions scenario, while the Sydney metropolitan area would see the number of days in the year above 35^0C, increase by 20 days.

This increasing risk of heat stress affects vulnerable community members who may be living in older homes that are poorly insulated and where financial barriers make installing air conditioning difficult.

For households, these impacts compound when taking into account the consequences of a) rising insurance costs, and b) higher energy costs in older, energy inefficient and thermally inefficient housing.

Extreme weather events in the past 10 years have already inflicted huge social, environmental and economic losses for communities around Australia. Including losses from 2019-20 Black Summer Fires and the back-to-back floods in NSW between 2020-2025. Over three decades, extreme weather insurance costs as a portion of GDP have already tripled from 0.25% to 0.75% of GDP (Insurance Council of Australia 2024) – $2.1B to $4.5B in absolute terms.

COMMUNITY AND INTERNAL CONSULTATION

Council's Climate Change Policy was adopted following community and internal consultation and the recommendations stem directly from the key principles and objectives of the Policy. The Policy states that the Paris Agreement underpins Council's emissions objectives and requires Council to pursue the following:

Key principles from Council's Climate Change Policy

- Council will adopt an evidence-based approach in responding to climate change, regularly reviewing plans, strategies, and benchmarks to ensure they remain consistent with the most recent knowledge and best available science.
- Council recognises effective mitigation of climate change requires action by all levels of government and by all sectors of the community.
- Council will work with all levels of government to seek local, state and national climate mitigation and climate adaptation solutions that are informed by the current knowledge and best available science.

Key Objectives from Council's Climate Change Policy

- To support the community in the goal of reaching net zero GHG emissions by 2040. Through the delivery of programs and initiatives that further community GHG emission reductions efforts.

SUMMARY

The NSW Net Zero Commission is seeking community input to inform its work as an advisor to the NSW Government on progress towards and actions to achieve NSW emissions reduction targets and adaptation objectives.

Ku-ring-gai Council's Climate Change Policy has committed Council to the objectives of the Paris Agreement to which Australia is a signatory. The comments and feedback submitted to the commission's consultation phase are aligned with Council's Climate Change Policy, the climate science and emissions pathways that are consistent with the science. Ensuring the achievement of state targets through appropriate policy, is crucial to the state's role of limiting emissions to a level that avoids catastrophic climate impacts.

RECOMMENDATION:

The submission to the NSW Net Zero Commission public consultation (**Attachment A1**) be endorsed by Council.

Peter Vun
Program Leader – Energy Management and Net Zero Strategy

Jacob Sife
Manager Environment and Sustainability

Andrew Watson
Director Strategy & Environment

Attachments: A1⇩ Council Submission - Net Zero Commission Consultation - July 2025 2025/224027

818 Pacific Highway, Gordon NSW 2072
Locked Bag 1006 Gordon NSW 2072
T 02 9424 0000 E krg@krg.nsw.gov.au
DX 8703 Gordon TTY 133 677
W www.krg.nsw.gov.au
ABN 86 408 856 411

July 2025
Our Ref: 2025/223479

To the Net Zero Commissioner

Ku-ring-gai Council submission – Net Zero Commission Consultation

Ku-ring-gai Council welcomes the opportunity to provide this submission to the NSW Net Zero Commission consultation paper.

Ku-ring-gai Council's Climate Change Policy has committed Council to the objectives of the Paris Agreement to which Australia is a signatory. The comments and feedback in this submission are aligned with Council's Climate Change Policy, the climate science and emissions pathways that are consistent with the science. The submission is made in support of Council's Climate Change policy. Please note it is subject to formal endorsement by Council.

Question 1: What can you tell us about your experience of the impacts of climate change and how can the commission seek to reflect and respond to this in its work?

Communities across Ku-ring-gai are experiencing the impacts of Climate change now. With extensive urban bushland throughout the LGA many households are vulnerable to bushfire and damage from storms. Every fire and storm season the threat to households is escalating and the Climate Council estimates 25% of Ku-ring-gai homes will end up at a moderate or high risk from climate driven hazards, based on existing climate action commitments, globally.

The increasing risk of heat stress affects vulnerable community members who may be living in older homes that are poorly insulated and where financial barriers make installing air conditioning difficult.

For households, these impacts compound when taking into account the consequences of a) rising insurance costs, and b) higher energy costs in older, energy inefficient and thermally inefficient housing.

Council is supporting households and local businesses towards a Ku-ring-gai community emissions target aligned with the 1.5degC Paris Agreement objectives, particularly around energy, transport and waste. Council is also supporting households to build climate resilience through its Climate Wise Community program. That said, Council also recognizes that local, state and national emissions affect all Australians because of resulting climate impacts, and the ability to meet emissions targets does not sit with any one sector of society.

There are crucial policy levers for mitigation and resilience, that Council does not control, and which can only be leveraged through policy, legislation and regulation by the NSW Government. It is imperative that the NSW Government has clarity over the role it must play to enable the deep changes required in areas such as transport infrastructure (inc. active and

public transport), waste infrastructure (inc. organic waste recycling), electrification for new buildings and renters, and the regulation of emissions from the resources sector.

Globally, emissions policy and emissions are on track to miss the 1.5^{O}C target, and are currently aligned with 3°C, with the NSW Government recently acknowledging that the state's targets will be very challenging to meet. It is incumbent on all jurisdictions to urgently align policy, legislation and regulation with emissions pathways that are firmly aligned to 1.5^{O}C.

Every sector of society and the economy must do its fair share towards the state targets, and the NSW Government must ensure incumbent entities are not permitted to profit at the expense of worsening climate impacts for the NSW community.

Question 2: What actions can the commission take to engage across the community to help drive the shifts needed for the net zero transition and for effective climate change mitigation and adaptation?

Mobilisation

The Net Zero Commission's 2023-24 annual report has rightly highlighted the urgency of accelerating action across all sectors to ensure NSW meets its 2030, 2035 and 2050 emissions targets. Meanwhile, NSW residents continue to experience devastating loss and impacts from unprecedented extreme weather events, while facing the expectation these events will become even more frequent and extreme. This is accelerating intergenerational inequity and leaving younger generations to face the worst consequences of the actions that society takes today.

This reality is at odds with NSW not having declared a Climate Emergency, which in turn, undermines efforts to sufficiently mobilise all sectors of the society and the economy. Without positive mobilisation there is a high chance that social license barriers will limit the ability for deep policy changes to be adopted in the electricity and energy, resources, transport, and waste sectors.

Recommendation

1. Given the escalating risk from climate impacts, the risks of NSW missing its emissions targets, and the extreme urgency for achieving 1.5degC global targets, NSW needs a public information and awareness campaign that a) focuses on mobilizing all sectors of society and the economy, and b) builds the strong social license for the deep policy changes that are required.
2. Such a mobilization campaign should initially focus on communicating urgency (linking need for action to the community's lived experience of climate impacts and the escalation of climate impacts) and the possibilities (a sustainable future with energy independence and communities that thrive).
3. A subsequent stage of such a campaign, could then focus on support for action in areas where positive social license is particularly challenging to realise.
4. On recommendation 2, consideration should be given to NSW declaring Climate Emergency, as has been done in many other jurisdictions around the world.

Question 5: What additional information and evidence should the commission consider when assessing progress towards NSW's targets for reducing net greenhouse gas emissions?

The Intergovernmental Panel on Climate Change (IPCC) and International Energy Agency (IEA) emissions pathways for Paris aligned (1.5degC) emissions budgets require no new fossil fuel extraction to 2030 and beyond. NSW's continued expansion/extension of existing coal mine capacity conflicts directly with this requirement. Indeed, the Net Zero Commission's

2023/24 Annual Report, notes that emissions from the expansion/extension of existing coal mine capacity creates a serious risk of NSW failing to meet its current emissions targets.

Recommendation

1. This emissions pathway gap can only be resolved if the NSW Government sets an enforceable 1.5degC, gross emissions, sector pathway, for the resources sector. Including a requirement for no further expansion or extension of existing coal mines.

Currently, it does not appear that NSW has published sector emissions pathways aligned with 1.5degC of global heating, except for perhaps the electricity and energy sector. This makes it difficult for stakeholders within each sector to understand the rate of emissions reduction that applies to their activities.

Recommendation

1. As a priority, the NSW Government should develop NSW sector specific pathways, so that stakeholders clearly understand the rate of emissions reduction applicable to each sector. This will enhance the transparency of NSW's Net Zero Plan, bring a necessary level of rigor for success, inform efficient decision making, and build stakeholder confidence in the Plan.

Strong policy measures are required for sectors with an emerging risk of increasing energy demand.

Recommendation

2. The NSW Government and the Net Zero Commission should apply further attention to areas of increasing energy demand, such as the emergence of emissions intensive technology (for e.g. AI) and increased energy demand of data centres.

Question 6: The speed of deployment of electricity generation and infrastructure is a key risk to emissions reduction targets. What more could be done to fast- track deployment?

Recommendation

1. The NSW government should prioritise energy demand reduction to mitigate the risk of delays to key generation and transmission build out. This should build on the collective capacity of individual household electricity generation through solar PV and battery storage through fast tracking of virtual power plants, community batteries and vehicle-to-grid technology.
2. The NSW government should build into legislation reduced energy demand and electrification incentives.
3. The NSW government should implement a public information and awareness campaign that a) focuses on mobilizing all sectors of society and the economy, and b) builds the strong social license for the deep policy changes and nation building measures that are required.

Question 9: What are likely to prove the most effective approaches to accelerate rapid decarbonisation across freight and passenger transport?

The Climate Change Authority's latest emissions pathway for transport requires a consistent decline in transport emissions to 2030 and beyond. Given recent trends in total transport emissions and the accelerated uptake of utility vehicles, it appears that significant policy support is required accelerate mode shifting towards active and public transport, the uptake of zero emissions passenger vehicles and lower emissions from freight transport.

Recommendations

1. The NSW Government should implement a step change in policy support and funding for active transport infrastructure, to increase walking a cycling. Particularly as e-mobility enhances the accessibility of active transport options.
2. The NSW Government should accelerate regulatory support and policy measures for widescale uptake of V2H/V2G charger technology, given its adoption would simultaneously contribute significant emission reductions in the transport sector and the electricity and energy sector. Especially as the appeal of energy independence for households, could drive fast rates of adoption.
3. The NSW Government should implement policy that incentivises moving road freight onto less carbon intensive transport modes; supporting increased innovation and efficiency in light and heavy freight transport options that reduce the need for vehicle transport (for e.g. there are overseas trials in The Netherlands [1, 2] utilising individual vehicle movements for light freight delivery based on individual's destinations.

[1] https://journals.sagepub.com/doi/full/10.1177/03611981231196149

[2] https://research.rug.nl/en/publications/designing-a-sustainable-delivery-network-with-parcel-locker-syste

Question 11: Given the uncertainties in land-sector net emissions, how should NSW incorporate this sector into the state's climate policy and emissions profile?

As noted by the Commission, above, accounting for negative emissions from ACCUs comes with risks, due to uncertainties over estimation methods. Therefore a precautionary approach is required to limit the reliance on ACCU credits.

Additionally, the Safeguard Mechanism, allows high emission entities to delay gross emissions reduction measures, through offsetting with ACCUs. This allowance undermines the need for gross emissions to reduce in line with 1.5degC pathways, and is in conflict with gross emissions pathways published by the IPCC, IEA and Climate Change Authority.

Recommendation

1. NSW should advocate for Safeguard Mechanism reforms which set baselines for gross emissions reductions, sufficient to ensure 1.5degC pathways remain viable for the NSW economy.
2. As long as the Safeguard Mechanism lacks the mechanism noted in Recommendation 1, NSW should implement a sector specific targets for gross emissions, that will ensure consistency with NSW's emissions reduction targets and 1.5degC emission reduction pathways. Noting that bulk reliance of near term offsetting for key sectors is not considered compatible with 1.5degC emissions pathways published by the IPCC, the IEA and the Climate Change Authority.

Question 15: What short to medium term measures could be prioritised to address the systemic challenges regarding waste generation and resource recovery?

Recommendation

1. The NSW Government should advocate for NSW policy that decouples waste generation from production and consumption through stronger measures such as: implementing circular economy strategies; utilising landfill levies for increased waste avoidance and resource recovery programs; encouraging innovation in waste management; and extending Extended Producer Responsibility (EPR) to an increased range of products.

Question 18: What measures should be considered beyond the Safeguard Mechanism to reduce emissions of the resources sector, particularly methane emissions, to meet NSW's emissions reduction targets?

The IPCC, IEA and Climate Change Authority emissions pathways for Paris aligned (1.5degC) emissions budgets require no new fossil fuel extraction to 2030 and beyond. NSW's continued expansion/extension of existing coal mine capacity conflicts directly with this requirement. Indeed, the Net Zero Commission's 2023/24 Annual Report, notes that emissions from the expansion/extension of existing coal mine capacity creates a serious risk of NSW failing to meet its current emissions targets.

Recommendation

1. This emissions pathway gap can only be resolved if the NSW Government sets an enforceable 1.5degC, gross emissions, sector pathway, for the resources sector. Including a requirement for no further expansion or extension of existing coal mines.

Question 19: What additional measures could accelerate electrification and increase energy efficiency of new and existing buildings?

Recommendation

The NSW Government should support:

1. Wide scale retrofit programs for existing building stock, including gas to electric upgrades, thermal efficiency improvements minimum upgrades at the start of new leases, mandatory electrification for all new homes and apartments.
2. Regulatory change & further incentives for new & existing building stock to enhance electrification and energy efficiency.

Question 20: How could social equity be better addressed in the transition to an electrified built environment?

Households living in apartments and renters face major barriers to reduce their exposure to rising energy costs, increase their energy independence and ensure healthy indoor environments. This inequity is compounded when considering there are large amounts of public funds committed to supporting owners of detached and semi-detached housing to improve these aspects of their homes.

Disappointingly, households in newly built apartments are still being saddled with gas appliances for hot water, space heating and cooking. Effectively locking in homeowners to high energy costs with gas, and future electrification retrofit costs that many Owners Corporations will be unable to afford, and will only be possible with significant public funding support.

It is imperative the NSW Government address the above inequities with targeted policy measures and building regulation reform.

Recommendation

1. Mandatory electrification for new homes, including strata, should be implemented urgently.
2. The NSW Government should adopt policies similar to those in Victoria where certain gas appliances must be electrified either at replacement, or when a new lease is entered into. Draught proofing and ceiling insulation (where missing) is also required when new leases begin. These are simple and effective measures that are particularly important to ensure renters have equitable access to healthy and energy efficient housing.

Question 21: What approaches could NSW consider to eliminate refrigerants with a GWP >10 from buildings?

Recommendation

1. In the absence of national legislation to phase out refrigerants with GWP >10, the NSW Government should legislate state regulations while working with the Federal Government and other states to introduce a harmonized or national legislative framework for high GWP refrigerant phaseout.

Question 22: What should be included in a monitoring framework for NSW in the context of the transition to net zero, including any specific metrics and indicators?

Recommendation

1. As a priority, the NSW Government should develop NSW sector specific pathways, so that stakeholders clearly understand the rate of emissions reduction applicable to each sector. This will enhance the transparency of NSW's Net Zero Plan, bring a necessary level of rigor for success, inform efficient decision making, and build stakeholder confidence in the Plan.
2. Legally binding mechanisms for entities in higher risk sectors (such as the resources sector) should be included.
3. Reporting against the sector specific pathways should occur annually at a minimum.

Question 27: What initiatives should the commission consider in assessing NSW's preparation and responses to extreme heat and humidity events in NSW?

The NZ Commission could consider the following:

1. Mandated canopy cover targets across NSW
2. Development of accessible 'safe havens' for people vulnerable to heat stress;
3. Advocate for building better with passive design principles that provide comfortable internal temperatures year round & reduce heating & cooling demand;
4. Advocate for nature-based design principles to be incorporated in urban design to build in cooling features.

If you would like to speak with a Council officer about this submission to the Net Zero Commission consultation, please contact Peter Vun, Program Leader Energy Management & Net Zero Strategy on 02 9424 0935 or at pvun@krg.nsw.gov.au.

Yours sincerely



Jacob Sife

Manage Environment & Sustainability – Ku-ring-gai Council

Subject to formal Council endorsement